# Village of Hoffman Estates

 **DRAFT**

**PUBLIC WORKS & UTILITIES COMMITTEE October 3, 2022**

**MEETING MINUTES**

**I. Roll call**

**Members in Attendance: Anna Newell, Chairperson**

**Michael Gaeta, Vice Chair**

 **Gary Pilafas, Trustee**

 **Karen Mills, Trustee**

**Gary Stanton, Trustee**

**Karen Arnet, Trustee**

**William McLeod, Mayor**

**Management Team Members Eric Palm, Village Manager**

**in Attendance: Dan O’Malley, Deputy Village Manager**

**Art Janura, Corporation Counsel**

**Joe Nebel, Director Public Works**

**Monica Saavedra, Director HHS**

**Darek Raszka, Interim IT Director**

**Kasia Cawley, Police Chief**

**Alan Wax, Fire Chief**

**Jim Thomas, Asst. Police Chief**

**Rachel Musiala, Director of Finance**

**Alan Wenderski, Village Engineer**

**Patrick Seger, Director of HRM**

**Ric Signorella, CATV Coordinator**

**Jennifer Horn, Dir. of Planning & Trans.**

**Bev Romanoff, Village Clerk**

The Public Works and Utilities meeting was called to order at 7:00 p.m.

### II. Approval of Minutes

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Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Public Works and Utilities Committee Meeting minutes from August 15, 2022. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

1. **Request approval of a request by Walnut Pond Estates, LLC for an ordinance accepting the off-site public sidewalk improvements at the Airdrie Estates subdivision for Village maintenance.**

An item summary sheet by Al Wenderski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a request by Walnut Pond Estates, LLC for an ordinance accepting the off-site public sidewalk improvements at the Airdrie Estates subdivision for Village maintenance. Voice vote taken. All ayes. Motion carried.

1. **Request approval of:**

**a) acceptance of a deed for a parcel of property (Lot 4G4) adjacent to the Village Green, subject to the terms of the escrow agreement;**

**b) an amendment to a Shared Parking Agreement, subject to the terms of the escrow agreement; and**

**c) a Partial Release and Termination of Parking Agreement, subject to the terms of the escrow agreement.**

An item summary sheet from Eric Palm and Art Janura was presented to Committee.

Eric Palm addressed the Committee and reported that Transformco, the current property owner, put the Sears headquarters campus up for sale, along with the other parcels in Prairie Stone. Transformco approached the Village indicating the existing Village parking rights on the campus will need to be addressed to make the parcel more attractive for a purchaser. Over the past 25+ years, depending on the size of events at the Village Green, the Village has periodically utilized one or more of the three off-site parking areas allowed by agreements.

Transformco has requested that the Village release its rights to park on the campus and in return for releasing the parking rights, Transformco will deed to the Village the 3.18 acre property west and adjacent to the Village Green (Lot4G4). They also agree to amend the Shared Parking Agreement to extend the Village rights to use the existing Park Center parking lots west of Village Green for 50 additional years (until 2083).

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve a) acceptance of a deed for a parcel of property (Lot 4G4) adjacent to the Village Green, subject to the terms of the escrow agreement; b) an amendment to a Shared Parking Agreement, subject to the terms of the escrow agreement; and c) a Partial Release and Termination of Parking Agreement, subject to the terms of the escrow agreement. Voice vote taken. All ayes. Motion carried.

1. **Request authorization to reject all bids for the 2022 Drainage Improvements Project.**

An item summary sheet from Al Wenderski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to reject all bids for the 2022 Drainage Improvements Project. Voice vote taken. All ayes. Motion carried.

1. **Request authorization to extend a Neptune 360 software service contract with Water Resources, Inc. in an amount not to exceed $44,250.**

An item summary sheet from Joe Nebel, Aaron Howe and Kevin McGraw was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to extend a Neptune 360 software service contract with Water Resources, Inc. in an amount not to exceed $44,250. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

1. **Department of Public Works Monthly Report**

The Department of Public Works Monthly Report was received and filed.

1. **Engineering Division Monthly Report**

The Engineering Division Monthly Report was received and filed.

# President’s Report

# Other

# Items in Review

# Adjournment

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:09 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant Date