# Village of Hoffman Estates

**DRAFT**

**GENERAL ADMINISTRATION & PERSONNEL**

**COMMITTEE MEETING MINUTES September 12, 2022**

**I. Roll Call**

**Members in Attendance: Karen Arnet, Chair**

**Karen Mills, Vice-Chair**

**Gary Stanton, Trustee**

**Anna Newell, Trustee**

**Gary Pilafas, Trustee**

**Michael Gaeta, Trustee**

**Mayor William D. McLeod**

**Management Team Members Eric Palm, Village Manager**

**in Attendance: Dan O’Malley, Deputy Village Manager**

 **Art Janura, Corporation Counsel**

**Peter Gugliotta, Director of Dev. Services**

**Patrick Seger, Director of HRM**

**Alan Wax, Fire Chief**

**Phil Green, Trans. & Long Range Planner**

**Jennifer Horn, Director of Planning & Trans.**

**Kevin Kramer, Director of Economic Dev.**

**Suzanne Ostrovsky, Asst. Village Mgr.**

**Ric Signorella, CATV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:44 pm.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the General Administration & Personnel Committee meeting minutes of August 12, 2022. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

1. **Request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items).**

An item summary sheet from Daniel Langguth was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items). Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

1. **Cable TV Monthly Report**

The Cable TV Monthly Report was received and filed.

1. **Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was received and filed.

1. **Legislative Operations and Outreach Monthly Report.**

The Legislative Operations and Outreach Monthly report was received and filed.

**III. President’s Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:45 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst. Date