# Village of Hoffman Estates DRAFT

**FINANCE COMMITTEE MEETING MINUTES August 15, 2022**

1. **Roll call**

**Members in Attendance: Gary Pilafas, Chair**

**Anna Newell, Vice Chairperson**

**Michael Gaeta, Trustee**

**Gary Stanton, Trustee**

**Karen Mills, Trustee**

**Karen Arnet, Trustee**

**William McLeod, Mayor**

**Management Team Members Eric Palm, Village Manager**

**in Attendance: Dan O’Malley, Deputy Village Manager**

**Art Janura, Corporation Counsel**

**Joe Nebel, Director Public Works**

**Monica Saavedra, Director HHS**

**Darek Raszka, Interim IT Director**

**Kasia Cawley, Police Chief**

**Alan Wax, Fire Chief**

**Pete Gugliotta, Director Dev. Services**

**Kevin Kramer, Director of Economic Dev.**

**Rachel Musiala, Director of Finance**

**Alan Wenderski, Village Engineer**

**Patrick Seger, Director of HRM**

**Ric Signorella, CATV Coordinator**

**Sarah Marccuci, EMA Coordinator**

**Bev Romanoff, Village Clerk**

The Finance Committee meeting was called to order at 7:05 p.m.

1. **Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the Finance Meeting minutes from July 18, 2022. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Mills, to recess the meeting at 7:06 p.m. Voice vote taken. All ayes. Motion carried.

Meeting was reconvened at 8:48 p.m.

**NEW BUSINESS**

1. **Request approval of an amended Memorandum of Agreement with Andy Frain Services, Inc. to provide contractual services for events at the NOW Arena.**

An item summary sheet by Ben Gibbs and Dan O’Malley was presented to Committee.

Dan O’Malley addressed the Committee and provided background on the request. The current agreement runs through August 31, 2023. The language of P.A. 102-0920 exempts the Village from the State Parking Excise Tax requirements. In addition, the amended agreement reflects the new language that clarifies the Village as owner and operator of the arena lot and formalizes the previous rate increases in the rates.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve an an amended Memorandum of Agreement with Andy Frain Services, Inc. to provide contractual services for events at the NOW Arena. Voice vote taken. All ayes. Motion carried.

1. **Request approval to enter into an Intergovernmental Agreement with the Board of Trustees of Northern Illinois University, DeKalb, IL, on behalf of the Northern Illinois University Division of Information Technology.**

An item summary sheet from Darek Raszka was presented to Committee.

Darek Raszka addressed the Committee and reported that NIU has provided the Village with a fiber internet connection since the 200s. NIU’s fiber infrastructure is located at their former Hoffman Estates campus and the building is being decommissioned, and NIU would like to relocate that connection to the Beverly Road Tower and staff agrees.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to enter into an Intergovernmental Agreement with the Board of Trustees of Northern Illinois University, DeKalb, IL, on behalf of the Northern Illinois University Division of Information Technology. Voice vote taken. All ayes. Motion carried.

1. **Request authorization to waive formal bidding (due to utilization of a government master agreement) and authorize the purchase of 50 desktop computers, 50 monitors and 9 laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed $67,301.81.**

An item summary sheet from Darek Raszka was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to waive formal bidding (due to utilization of a government master agreement) and authorize the purchase of 50 desktop computers, 50 monitors and 9 laptop computers from Dell EMC, Round Rock, TX, in an amount not to exceed $67,301.81. Voice vote taken. All ayes. Motion carried.

**REPORTS ONLY**

1. **Finance Department Monthly Report.**

The Finance Department Monthly Report was received and filed.

Trustee Stanton inquired why the telecommunications tax revenue had increased so much in July and Rachel Musiala responded that she would look into this.

1. **Information System Department Monthly Report.**

The Information System Department Monthly Report was received and filed.

1. **NOW Arena Monthly Report.**

The NOW Arena Monthly Report was received and filed.

1. **President’s Report**
2. **Other**
3. **Items in Review**
4. **Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 8:58 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant Date