

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

May 9, 2022

I. Roll Call

Members in Attendance:

**Karen Arnet, Chair
Karen Mills, Vice-Chair
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Kevin Kramer, Director of Econ. Dev.
Patrick Seger, Director of HRM
Fred Besenhoffer, Director of IT
Joe Nebel, Director of Public Works
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Anthony Fashoda, Asst. Director of Finance
Monica Saavedra, Director of HHS
Jennifer Horn, Director of Planning & Trans.
Jim Thomas, Asst. Polic Chief
Ric Signorella, CATV Coordinator
Tricia O'Donnell, Communications Mgr.
Bev Romanoff, Village Clerk**

The General Administration & Personnel Committee meeting was called to order at 7:52 pm.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the General Administration & Personnel Committee meeting minutes of April 11, 2022. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the special General Administration & Personnel Committee meeting minutes of April 18, 2022. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of Village Hall Bench Dedication Policy.

An item summary sheet from Suzanne Ostrovsky was presented to Committee.

Eric Palm addressed the Committee and reported that the Village Board would approve each individual request if the policy is approved.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve a Village Hall Bench Dedication Policy. Voice vote taken. All ayes. Motion carried.

2. Request authorization to pay membership dues in the amount of \$25,528 to the Northwest Municipal Conference for the year 2022-2023.

An item summary sheet from Suzanne Ostrovsky was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to pay membership dues in the amount of \$25,528 to the Northwest Municipal Conference for the year 2022-2023. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

2. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

3. Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly report was received and filed.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:56 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date