

Meeting Members:
Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Finance Committee Meeting Agenda

July 18, 2022

Immediately Following the Public Health and Safety Meeting

Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

-
- I. Roll Call
 - II. Approval of Minutes - June 27, 2022

NEW BUSINESS

- 1. Request approval of an amendment to the Licensed User Agreement with Ticketmaster, LLC to provide enhanced ticketing services at the NOW Arena.

REPORTS (INFORMATION ONLY)

- 1. Finance Department Monthly Report
 - 2. Information Technology Department Monthly Report
 - 3. NOW Arena Monthly Report
-
- III. President's Report
 - IV. Other
 - V. Items in Review
 - VI. Adjournment

FINANCE COMMITTEE MEETING MINUTES

June 27, 2022

I. Roll call

Members in Attendance:

**Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Gary Stanton, Trustee
Karen Mills, Trustee
Karen Arnet, Trustee
William McLeod, Mayor**

Members Via Telephone:

Gary Pilafas, Chair

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Joe Nebel, Director Public Works
Monica Saavedra, Director HHS
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Rachel Musiala, Director of Finance
Darek Raszka, Acting Director IT
Alan Wenderski, Village Engineer
Patrick Seger, Director of HRM
Ric Signorella, CATV Coordinator
Suzanne Ostrovsky, Asst. Village Manager**

Guests:

**Dan Shomon
Angie Clay Thomas (The Links, Incorporated)**

The Finance Committee meeting was called to order at 7:40 p.m.

II. Approval of Minutes

**May 16, 2022
May 31, 2022 (Special)
June 13, 2022 (Special)**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Finance Meeting minutes from May 16, 2022. Roll call vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Special Finance Meeting minutes from May 31, 2022. Roll call vote taken. All ayes. One abstention (Mills). Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Special Finance Meeting minutes from June 13, 2022. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS**1. Presentation of the Annual Comprehensive Financial Report for the year ended December 31, 2021.**

An item summary sheet by Rachel Musiala was presented to Committee.

Mrs. Musiala commented on the Report.

2. Presentation of the Economic Development Area Special Tax Allocation Fund Annual Financial Report for the year ended December 31, 2021.

An item summary sheet by Rachel Musiala was presented to Committee.

Mrs. Musiala commented on the Report.

3. Request approval of an ordinance establishing hire back rates for Police and Fire personnel for the period July 5 through December 31, 2022.

An item summary sheet by Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve an ordinance establishing hire back rates for Police and Fire personnel for the period July 5 through December 31, 2022. Roll call vote taken. All ayes. Motion carried.

4. Request approval of an Ordinance amending Section 4-7-4 of the Hoffman Estates Municipal Code.

An item summary sheet by Eric Palm and Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve an Ordinance amending Section 4-7-4 of the Hoffman Estates Municipal Code. Roll call vote taken. All ayes. Motion carried.

5. Request authorization to renew the Central Square Subscription Agreement between Superior, LLC, a Central Square Technology Company, Lake Mary, FL, and the Village of Hoffman Estates, IL, for a term of one year at a subscription cost of \$149,424.22.

An item summary sheet by Darek Raszka was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to renew the Central Square Subscription Agreement between Superior, LLC, a Central Square Technology Company, Lake Mary, FL, and the Village of Hoffman Estates, IL, for a term of one year at a subscription cost of \$149,424.22. Roll call vote taken. All ayes. Motion carried.

6. Request authorization to waive bidding and award a contract for the installation of a Closed Circuit Security and Training Camera System for the Health and Human Services Department to Pace Systems Inc., Naperville, IL, in an amount not to exceed \$22,545.

An item summary sheet by Darek Raszka and Dr. Monica Saavedra was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to award a contract for the installation of a Closed Circuit Security and Training Camera System for the Health and Human Services Department to Pace Systems Inc., Naperville, IL, in an amount not to exceed \$22,545. Roll call vote taken. All ayes. Motion carried.

REPORTS ONLY

1. Finance Department Monthly Report.

The Finance Department Monthly Report was received and filed.

2. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

3. NOW Arena Monthly Report.

The NOW Arena Monthly Report was received and filed.

I. President's Report

II. Other

III. Items in Review

IV. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:54 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an amendment to the Licensed User Agreement with Ticketmaster LLC to provide enhanced ticketing services at the NOW Arena.

MEETING DATE: July 18, 2022

COMMITTEE: Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Rep
Ben Gibbs, General Manager-NOW Arena



PURPOSE: Request approval of an amendment to the Licensed User Agreement with Ticketmaster LLC to provide enhanced ticketing services at the NOW Arena.

BACKGROUND: When the Arena opened in October 2006, then owner, MadKatStep, contracted with Paciolan/New Era to provide ticketing services for the arena. After several extensions to that agreement, the Paciolan/New Era contract ended and the Village approved a five year agreement with Ticketmaster in October 2019 to provide ticketing services for the arena. The Arena began the new services with Ticketmaster just before the pandemic occurred and the initial results with the Ticketmaster service were positive. Since resuming normal operation, event sales have been strong and Ticketmaster has performed well as expected.

DISCUSSION: With the arena operations back without restrictions, Ticketmaster and the Arena explored enhancing functionality of the existing Ticketmaster system. Archtics is a software platform offered by Ticketmaster that adds to the capability of the arena's box office to sell and deliver tickets as well as offer custom packages for arena events. Using the Archtics software program, the box office and tenant team (Windy City Bulls) would be able to manage custom ticket packages along with manage tickets for multi-day events. Reports can be generated in-house without going through Ticketmaster, which would save time and effort for box office staff. Furthermore, Archtics provides additional convenience to suite and season ticket holders (this feature is called AccountManager), allowing customers to manage their tickets, forward them to friends and generally enjoy greater flexibility. This is critical as suite sales have increased substantially over the past few year (increasing from \$35K in suite rentals in 2017 to over \$180K in 2019) and Archtics may enhance these sales further with improved customer experience. Finally, the Archtics software allows Ticketmaster integration with the Windy City Bulls' (WCB) primary group sales software platform FEVO. FEVO is the most effective group sales

tool utilized by the WCB and Archtics is required to ensure this tool can be used effectively by the team.

Attached is the proposed amendment to the existing Licensed User Agreement. This would amend the existing agreement with Ticketmaster to provide the Archtics platform including all licensing, maintenance and service, hosting and support for this new program. Per the amendment, there would be a one-time fee of \$5,000 for installation and training of arena staff; an annual fee of \$12,500 for licensing and hosting the platform; and a \$10,000 annual fee for the AccountManager services.

Based on the enhanced ticketing service this new software program can provide to the arena box office, it is recommended that this amendment be approved. Corporation Counsel has reviewed these documents and concurs with the approval of this amendment.

FINANCIAL IMPACT:

The Archtics software provided in the amendment has a one-time fee of \$5,000, plus an annual fee of \$12,500 for licensing and support and an annual fee of \$10,000 for the AccountManager services for an initial cost of \$27,500 the first year. The FY22 budget includes funding for the Archtics platform to cover the initial expense. The annual budgets will provide funding for the annual licensing expense thereafter.

RECOMMENDATION:

Request approval of an amendment to the Licensed User Agreement with Ticketmaster, LLC to provide enhanced ticketing services at the NOW Arena pursuant to the amendment attached.

Attachment

AMENDMENT TO LICENSED USER AGREEMENT

THIS AMENDMENT TO LICENSED USER AGREEMENT ("Amendment") is entered into as of July 13, 2022 (the "Effective Date"), by and between Ticketmaster L.L.C., a Virginia limited liability company ("Ticketmaster"), and Village of Hoffman Estates d/b/a NOW Arena ("Principal"), with reference to the following facts:

A. Ticketmaster and Principal entered into that certain Licensed User Agreement dated as of October 15, 2019 (the "Agreement").

B. Ticketmaster and Principal hereby desire to amend the Agreement in certain respects as set forth herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties hereby agree, effective as of the Effective Date set forth above, as follows:

1. **Defined Term(s)**. All capitalized terms used and not otherwise defined herein shall have the meanings ascribed to them in the Agreement. The following new definitions are hereby added to Section 16 of the Agreement:

"AccountManager" means the Ticketmaster Software and hosting services that allow Subscribers to manage their accounts.

"Archtics" means the Ticketmaster Software that delivers extensive season, miniplan and single ticket functionality in connection with the Ticketmaster host system and distribution channels for inventory control by Ticketmaster and Principal.

"Hosted Platform" means the equipment, operating system, hardware and software specifications, and networking environment on and with which the Archtics Software is hosted by Ticketmaster, and additions or replacements to the foregoing which may be implemented by Ticketmaster in accordance with the terms of the Agreement.

"Interface Page" means a co-branded web page interface for use with Products transactions, designed, created and maintained by Ticketmaster to have, in general, the look and feel of Principal's Website and hosted on Ticketmaster's web servers.

"Subscriber" means any person who holds an account on Principal's AccountManager.

2. **License and Use of Archtics; Hosted Platform.**

(a) **Principal's Website/Interface Page.** Beginning on or shortly after the execution of this Amendment, and subject to the completion of the installation of Archtics, Ticketmaster will develop the Interface Page that will enable Principal's Subscribers to access their account information and conduct "real-time" transactions by linking to the Interface Page from the Principal's Website. The Interface Page may contain a short, related textual description of AccountManager features and shall contain Ticketmaster's designated wording and graphic depiction thereof, currently "by Ticketmaster."

(b) **Election to Suspend Archtics/AccountManager Use for a Given Contract Year.** No later than thirty (30) days prior to the start of each Contract Year during the Term, Principal shall notify Ticketmaster in writing of its intention to suspend the use of Archtics/AccountManager Software for such Contract Year. In the event Principal elects to suspend use of the Archtics/AccountManager Software, the license and maintenance fees set forth in Section 3(a) below shall be waived for such Contract Year.

(c) **Archtics Support.** Ticketmaster shall provide maintenance and support for the Archtics Software in accordance with the terms set forth in Section 6 of the Agreement. Ticketmaster will not be obligated to continue to provide maintenance with respect to any version of any particular Archtics Software product hosted by Principal for more than one year after a release by Ticketmaster of an upgraded version of the same Software.

(d) **Customization Services Provided at No Additional Cost.** With respect to initial implementation of the Ticketmaster Archtics Software, Ticketmaster shall also provide, at no additional cost to Principal, (i) on-site support from Ticketmaster's national or regional personnel, (ii) unique Ticketmaster Archtics customization (e.g., diagrams, invoices, other executables, etc.), (iii) custom reporting, and (iv) customized on-line assistance. (Services described in (ii) through (iv) are referred to herein as "Customization Services".) Generally two hours of Customization Services each week are included in the annual maintenance fees of Archtics. Customization Services that far exceed this level of support will be billed to Principal.

(e) **Hosted Platform.** Ticketmaster shall host the Archtics Software and provide and maintain the Hosted Platform on which the Archtics Software will be installed and run, including provision of the physical environment including physical security, HVAC and power for the required server hardware for the Hosted Platform and the Archtics Software. Ticketmaster will also provide access via certain Internet connectivity, by being responsible for network operation and availability from the public Internet up to the termination cables at the network interface card on the server hardware for the Hosted Platform. Ticketmaster will not be responsible for power at the Facility or Principal's connectivity to the Internet. Ticketmaster shall maintain an archive of Principal's Archtics database for up to two (2) years in the format of Principal's then current Archtics version. Ticketmaster shall retain archives of Principal's Archtics database in excess of two (2) prior years in an offline form to be stored at Ticketmaster's data center, which prior archives shall not be updated to Principal's then current Archtics version; provided, that Ticketmaster shall extract data from such prior archives at Principal's request and deliver such data extracts to Principal.

3. **Archtics Fees.**

(a) **License and Maintenance Fees:**

<u>Software</u>	<u>License Fees</u>	<u>Maintenance Fees</u>
Archtics – Hosted Platform	\$12,500 annually per Contract Year (unless Principal elects to suspend use of Archtics/AccountManager for applicable Contract Year as set forth in Section 2(b) above)	N/A
Archtics – Installation and training	\$5,000 (one-time fee)	N/A
Archtics – User Licenses	Includes five (5) Sybase licenses. A \$1,500 per license per Contract Year fee shall be charged for each additional license requested by Principal (unless Principal elects to suspend use of Archtics/AccountManager for any applicable Contract Year as set forth in Section 2(b) above)	N/A
AccountManager	\$10,000 annually per Contract Year (unless Principal elects to suspend use of Archtics/AccountManager for applicable Contract Year as set forth in Section 2(b) above) \$2,500 one-time fee for any additional AccountManager site builds \$10,000 one-time fee for any additional AccountManager database builds	N/A

(b) **Archtics Transaction Fees:**

<u>Type of Transaction Fee</u>	<u>Amount of Transaction Fee</u>
AccountManager Transactions	
New Season/Contract Ticket sales	\$3.00 per seat
MiniPlan Ticket sales	\$3.00 per seat
Per invoice processing	\$1.00 per payment processed
Ticket Forwarding	\$0.00
Right of first refusal to purchase Tickets	\$3.00 per Ticket
Electronic Check Payment (ECP)	\$1.00 per payment processed
Interactive Voice Response Invoice Payment	\$1.00 per payment processed
Suite additional	\$3.00 per Ticket
Single Ticket sales to non-Subscribers	The per Ticket Inside Charge for such Tickets set forth in Section 1(b) of Exhibit A of the Agreement
Ticket Transfer	\$0.00 per Ticket
Added Value	10% of gross transaction value, subject to a cap of \$20.00
Online upgrades	\$3.00 per Ticket
Online exchanges	\$3.00 per Ticket
Online donations	\$1.00 per donation

<u>Type of Transaction Fee</u>	<u>Amount of Transaction Fee</u>
Self Service Group Sales via AccountManager	\$2.00 per Ticket

In the event Principal elects to charge Subscribers for the Software transactions in addition to and above the applicable Archtics transaction fees charged by Ticketmaster as set forth above, such additional amount charged by Principal up to an amount equal to the Archtics transaction fee may be retained by Principal and any excess amount charged by Principal shall be divided equally between Principal and Ticketmaster.

(c) **Credit Card Charges for Archtics Transactions:** With respect to Archtics transactions processed by Ticketmaster, Ticketmaster agrees to absorb the credit card company charge with respect to the portion of the transaction fees payable to Ticketmaster, and Principal agrees to absorb the credit card company charge with respect to all other proceeds from Archtics transactions in an amount equal to 2.50% of such proceeds, which percentage rate may be deducted from amounts owed to Principal pursuant to this Agreement or invoiced by Ticketmaster as a transaction fee. Such percentage rate is subject to automatic increase due to increase to the interbank rates imposed on Ticketmaster.

4. **Conflicting Terms.** In the event a conflict arises between this Amendment and the terms and conditions of the Agreement the terms and conditions of this Amendment shall control. Except as specifically set forth herein to the contrary, all of the terms and conditions of the Agreement are in full force and effect, shall continue in full force and effect throughout the term and are hereby ratified and confirmed by the parties.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date set forth below.

TICKETMASTER L.L.C.,
a Virginia limited liability company

VILLAGE OF HOFFMAN ESTATES
d/b/a NOW Arena

By: 
Title: VP
Date: 7-13-2022

By: _____
Title: _____
Date: _____



HOFFMAN ESTATES

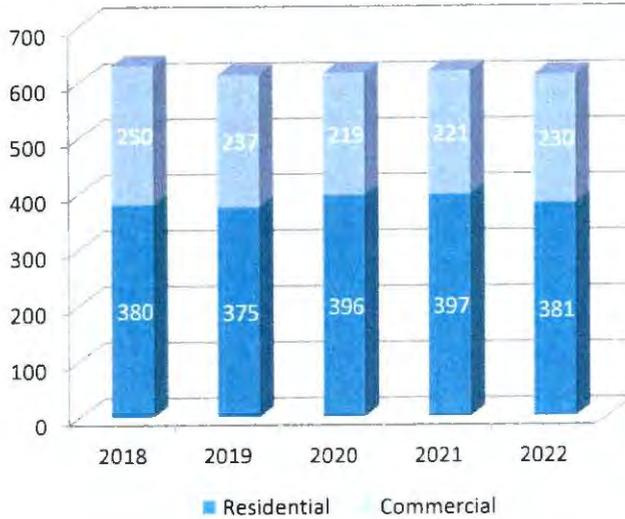
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT JUNE 2022

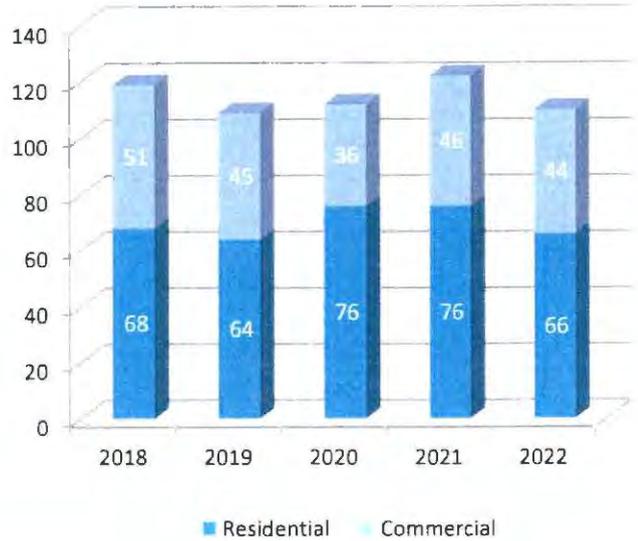
Water Billing

A total of 14,824 residential water bills were mailed on June 1st for April's water consumption. Average consumption was 4,430 gallons, resulting in an average residential water bill of \$66.38. Total consumption for all customers was 110 million gallons, with 66 million gallons attributable to residential consumption. When compared to the June 2021 billing, residential consumption decreased by 13.2%.

**Total Water Consumption
Year-To-Date Comparison
Month of June**

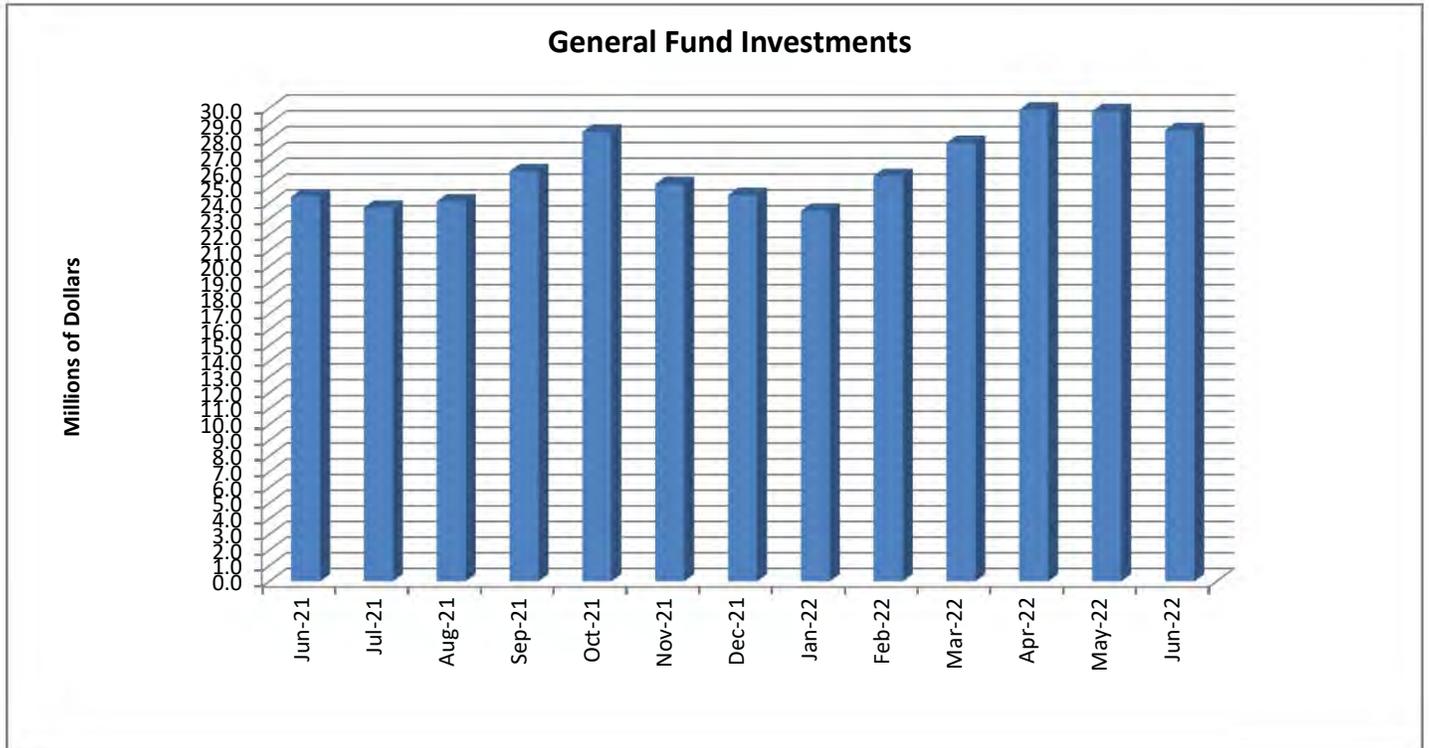
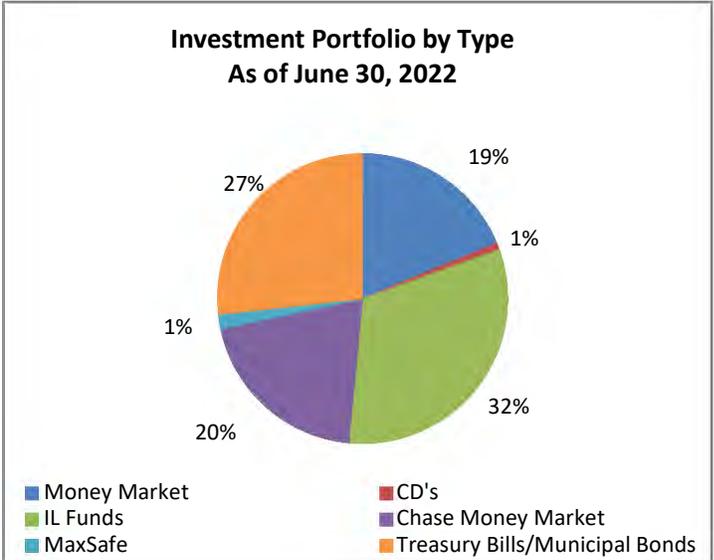
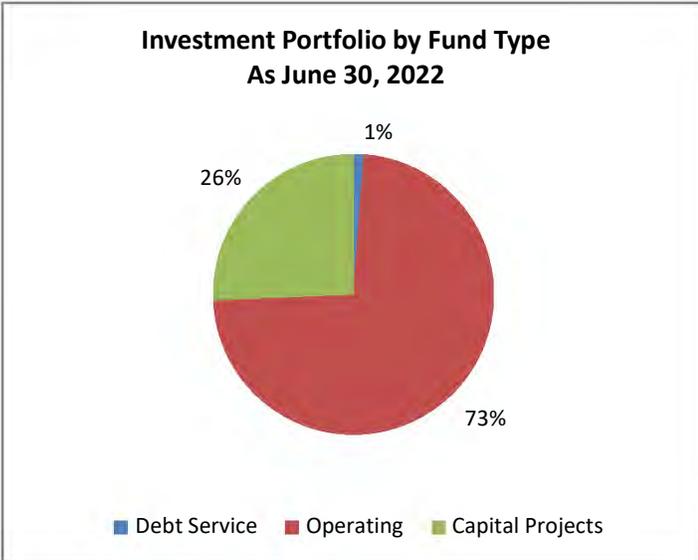


**Total Water Consumption
Month of June**



Village Investments

As of June 30, 2022, the Village's investment portfolio (not including pension trust funds) totaled \$65.1 million. Of this amount, \$47.6 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$17.5 million is related to debt service and capital projects funds.



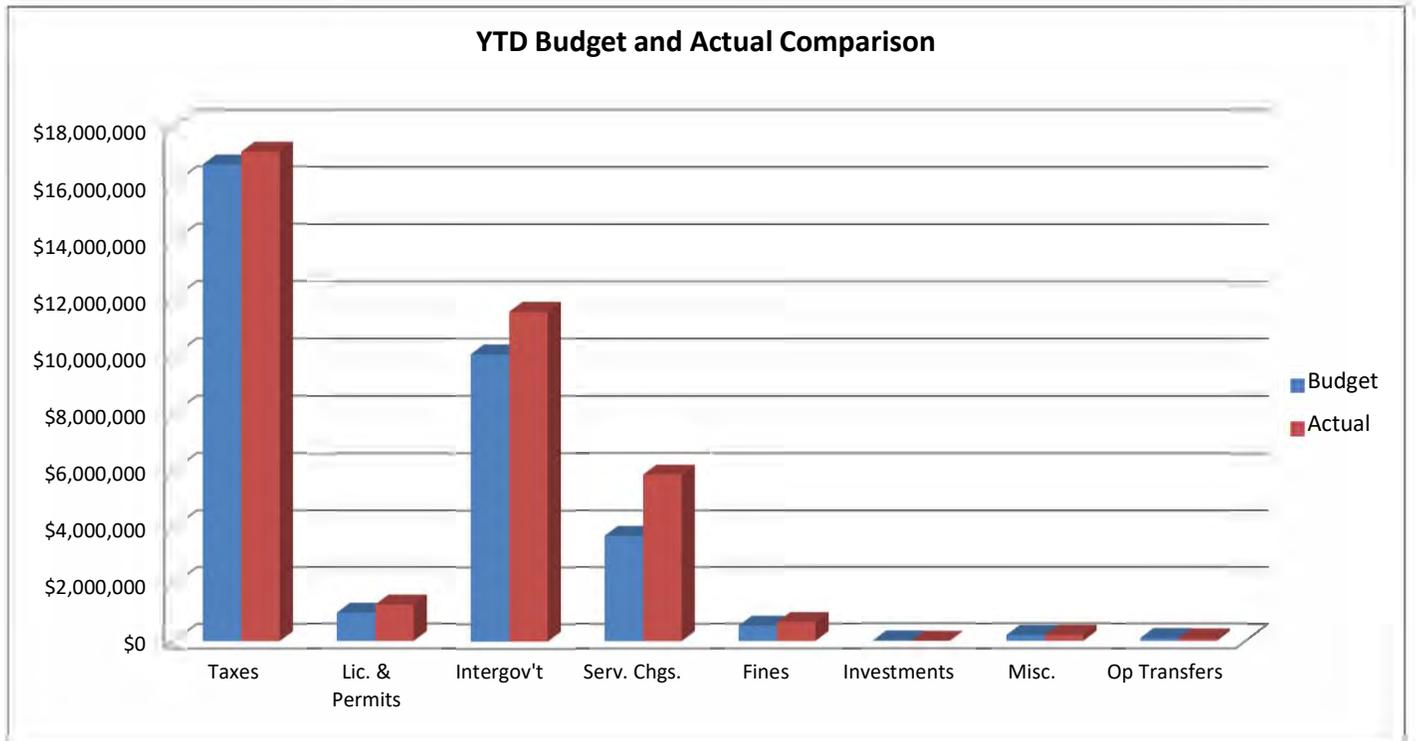
Operating Funds

General Fund

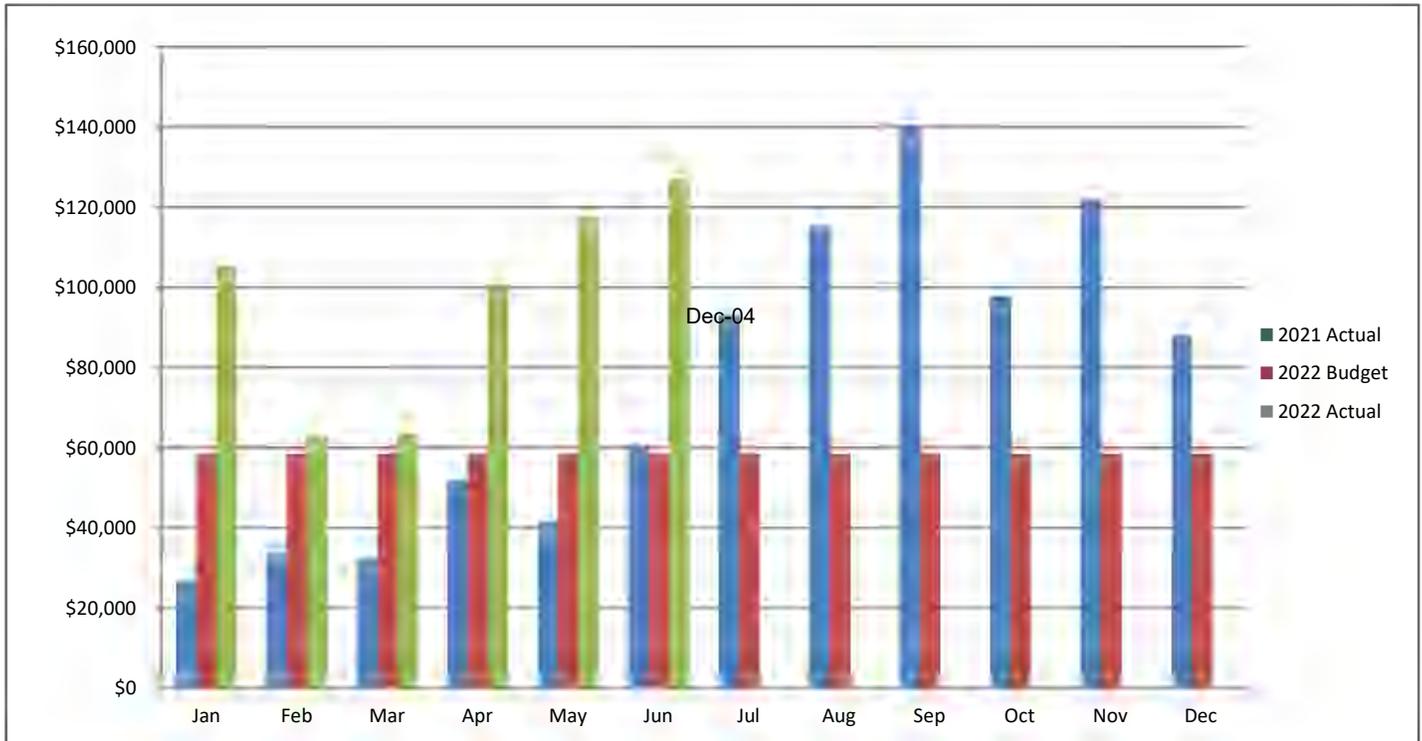
For the month of June, General Fund revenues totaled \$3,590,810 and expenditures totaled \$4,785,822 resulting in a deficit of \$1,192,012.

Revenues: June year-to-date figures are detailed in the table below. Property taxes are due in March and August every year. Licenses and Permits are over budget due to large-development building permits being paid. Intergovernmental is over budget due to increased state-shared revenues (sales tax & income tax) received. Charges for Services are over budget due to supplemental payments received for the Ground Emergency Medical Transport (GEMT) program. Fines and Forfeits are over budget due to receipts from the red light camera revenue. Investment income is under budget due to fair market values on investments being recorded. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 16,670,665	\$ 17,116,528	2.7%
Licenses & Permits	984,350	1,267,344	28.7%
Intergovernmental	10,053,745	11,537,424	14.8%
Charges for Services	3,711,970	5,853,590	57.7%
Fines & Forfeits	533,000	659,305	23.7%
Investments	10,000	(302,147)	-3121.5%
Miscellaneous	198,250	201,628	1.7%
Operating Transfers	102,500	88,311	-13.8%
TOTAL	\$ 32,264,480	\$ 36,421,982	12.9%

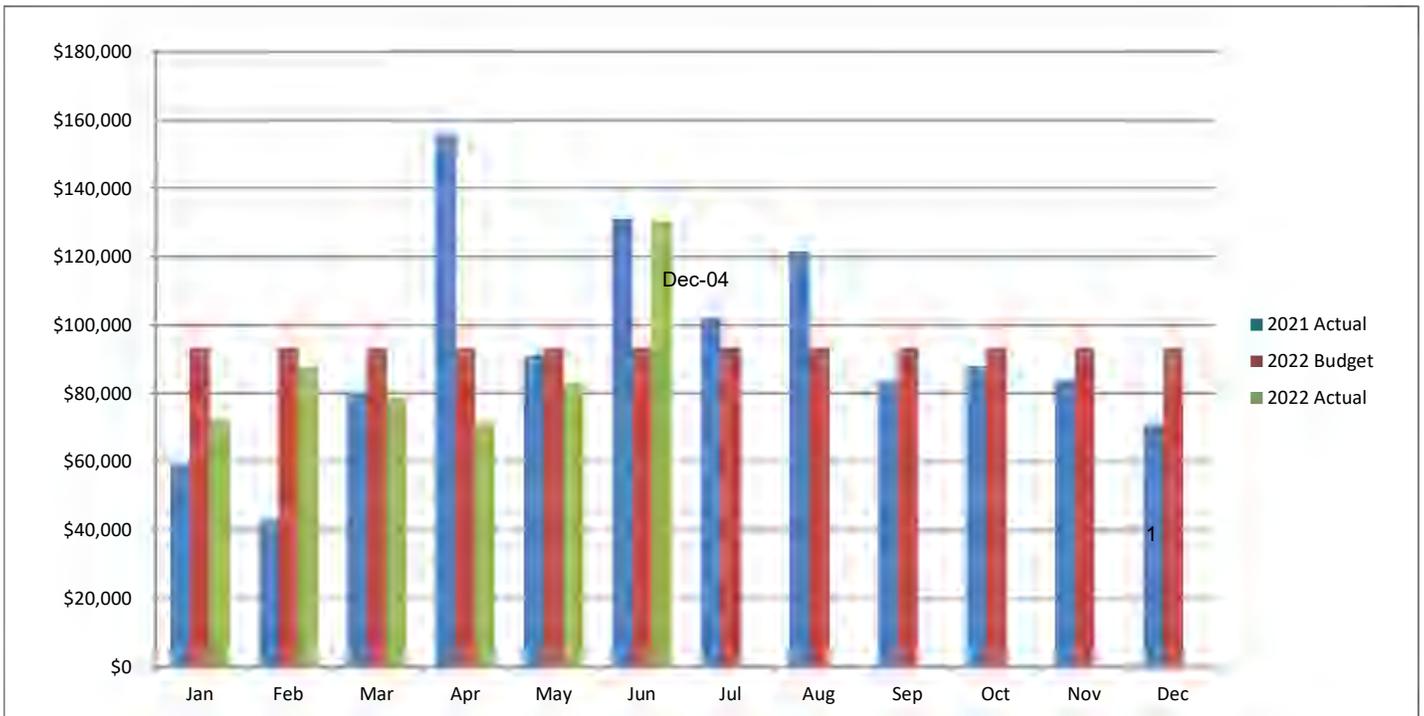


Hotel Tax



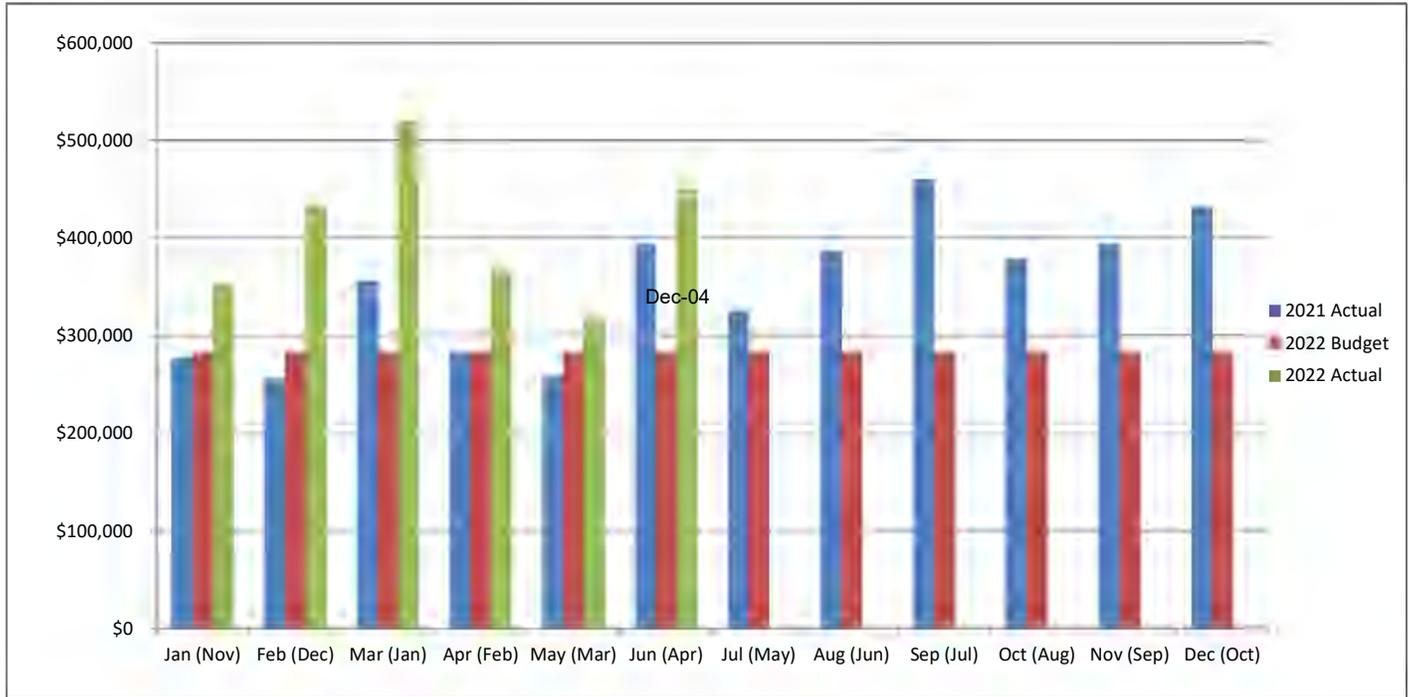
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 26,728	\$ 58,333	\$ 104,998	\$ 46,665
Feb	33,429	58,333	62,771	51,102
Mar	32,353	58,333	63,764	56,533
Apr	51,759	58,333	100,597	98,797
May	41,456	58,333	117,281	157,744
Jun	60,723	58,333	126,738	226,149
Jul	93,149	58,333		
Aug	115,304	58,333		
Sep	140,288	58,333		
Oct	97,794	58,333		
Nov	121,776	58,333		
Dec	87,879	58,333		
YTD Totals	\$ 902,638	\$ 700,000	\$ 576,149	

Real Estate Transfer Tax



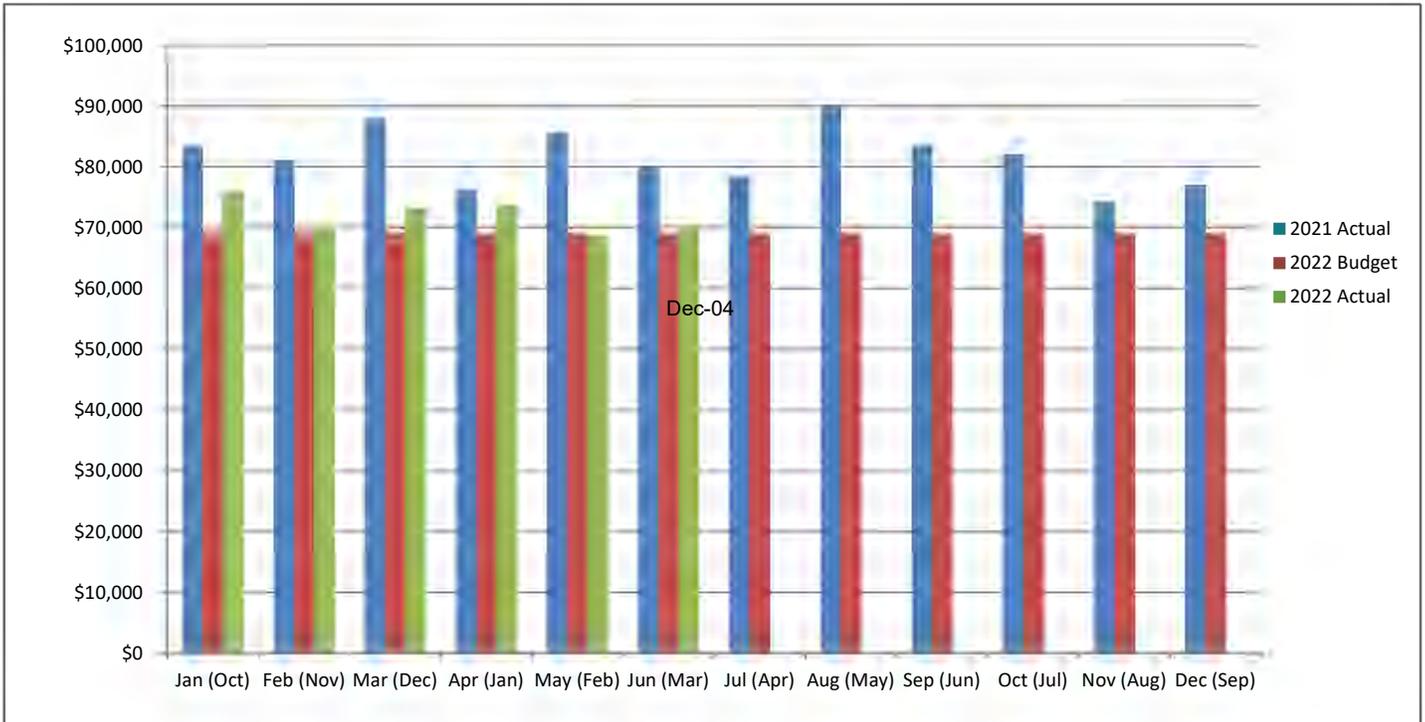
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 58,874	\$ 93,333	\$ 72,308	\$ (21,025)
Feb	42,869	93,333	87,858	(26,501)
Mar	79,495	93,333	78,370	(41,464)
Apr	155,943	93,333	71,332	(63,465)
May	91,208	93,333	82,864	(73,935)
Jun	130,918	93,333	130,405	(36,863)
Jul	102,084	93,333		
Aug	121,433	93,333		
Sep	83,592	93,333		
Oct	87,820	93,333		
Nov	83,818	93,333		
Dec	71,060	93,333		
YTD Totals	\$ 1,109,114	\$ 1,120,000	\$ 523,137	

Home Rule Sales Tax



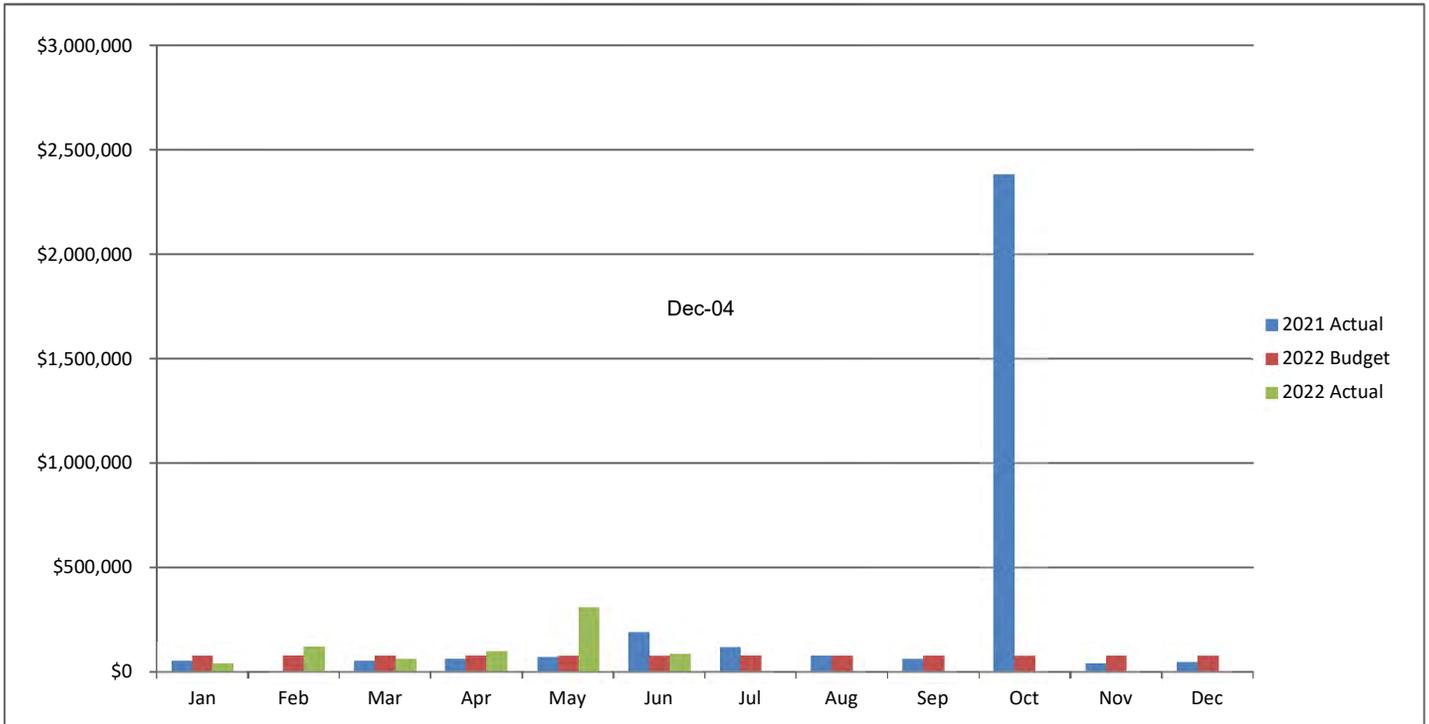
Month Received (Liability Period)	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 277,151	\$ 283,333	\$ 353,582	\$ 70,249
Feb (Dec)	255,823	283,333	432,182	219,097
Mar (Jan)	356,150	283,333	520,276	456,040
Apr (Feb)	283,885	283,333	367,587	540,294
May (Mar)	258,679	283,333	318,176	575,136
Jun (Apr)	393,672	283,333	450,393	742,196
Jul (May)	325,491	283,333		
Aug (Jun)	386,591	283,333		
Sep (Jul)	459,956	283,333		
Oct (Aug)	378,438	283,333		
Nov (Sep)	393,756	283,333		
Dec (Oct)	432,164	283,333		
YTD Totals	<u>\$ 4,201,755</u>	<u>\$ 3,400,000</u>	<u>\$ 2,442,196</u>	

Telecommunications Tax



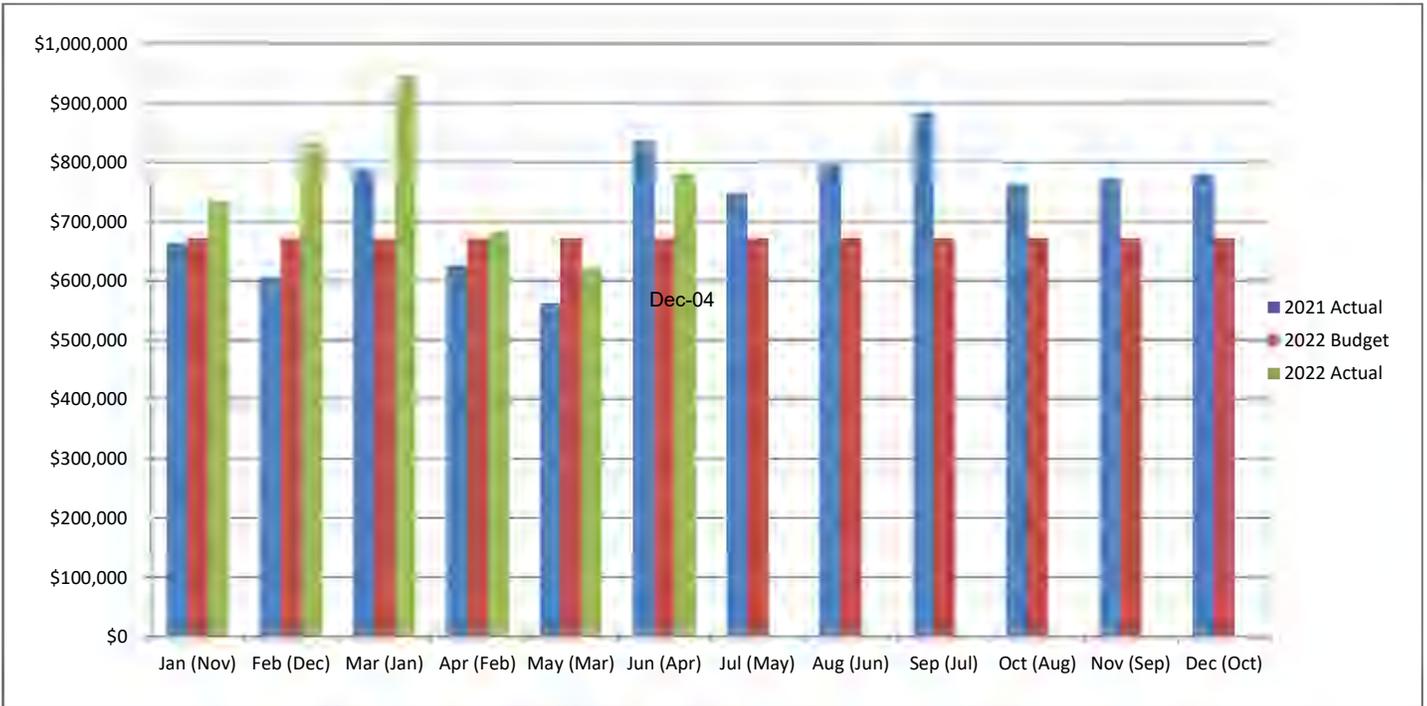
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Oct)	\$ 83,469	\$ 69,063	\$ 75,843	\$ 6,781
Feb (Nov)	81,074	69,063	70,137	7,855
Mar (Dec)	87,837	69,063	73,177	11,970
Apr (Jan)	76,255	69,063	73,687	16,594
May (Feb)	85,550	69,063	68,684	16,216
Jun (Mar)	79,812	69,063	70,325	17,478
Jul (Apr)	78,425	69,063		
Aug (May)	89,827	69,063		
Sep (Jun)	83,494	69,063		
Oct (Jul)	81,979	69,063		
Nov (Aug)	74,255	69,063		
Dec (Sep)	76,904	69,063		
YTD Totals	\$ 978,880	\$ 828,750	\$ 431,853	

Building Permits



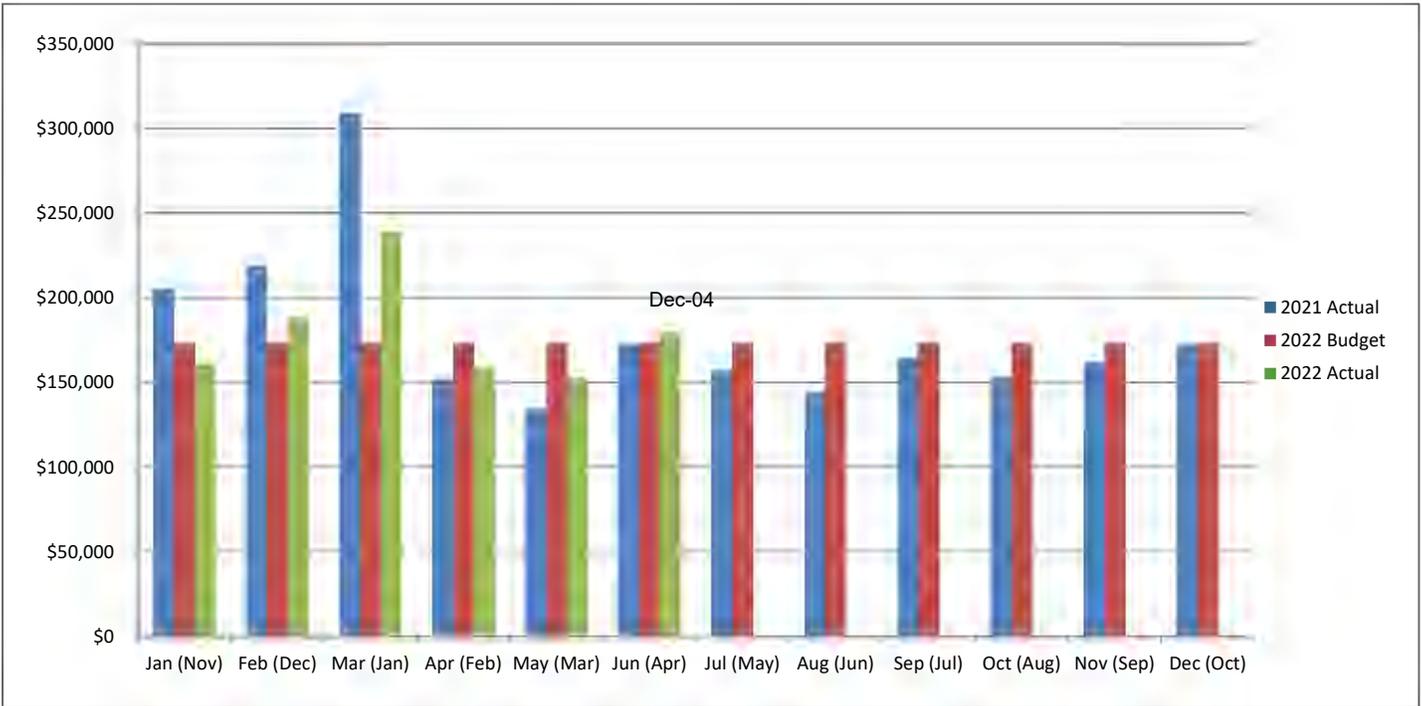
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 51,733	\$ 75,000	\$ 39,197	\$ (35,803)
Feb	3,842	75,000	117,640	6,837
Mar	50,114	75,000	60,345	(7,818)
Apr	61,384	75,000	98,154	15,336
May	69,400	75,000	306,816	247,152
Jun	187,474	75,000	85,170	257,322
Jul	116,332	75,000		
Aug	75,393	75,000		
Sep	61,073	75,000		
Oct	2,381,339	75,000		
Nov	38,116	75,000		
Dec	43,724	75,000		
YTD Totals	<u>\$ 3,139,925</u>	<u>\$ 900,000</u>	<u>\$ 707,322</u>	

State Sales Tax



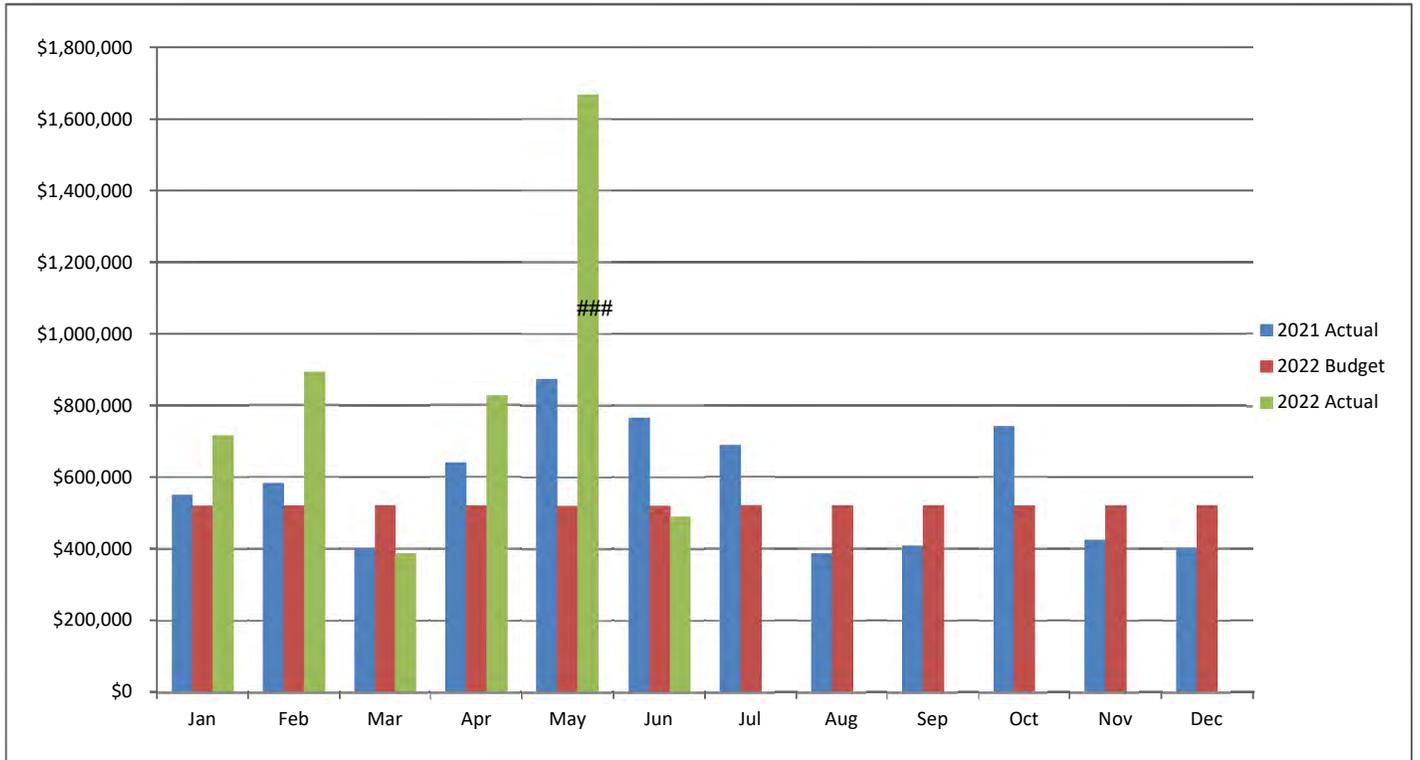
Month Received (Liability Period)	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 664,123	\$ 670,833	\$ 734,819	\$ 63,986
Feb (Dec)	606,338	670,833	833,416	226,568
Mar (Jan)	789,650	670,833	945,498	501,233
Apr (Feb)	625,960	670,833	682,782	513,182
May (Mar)	561,998	670,833	620,453	462,801
Jun (Apr)	836,399	670,833	779,140	571,108
Jul (May)	747,727	670,833		
Aug (Jun)	795,690	670,833		
Sep (Jul)	882,995	670,833		
Oct (Aug)	762,898	670,833		
Nov (Sep)	772,275	670,833		
Dec (Oct)	779,126	670,833		
YTD Totals	<u>\$ 8,825,176</u>	<u>\$ 8,050,000</u>	<u>\$ 4,596,108</u>	

Local Use Tax



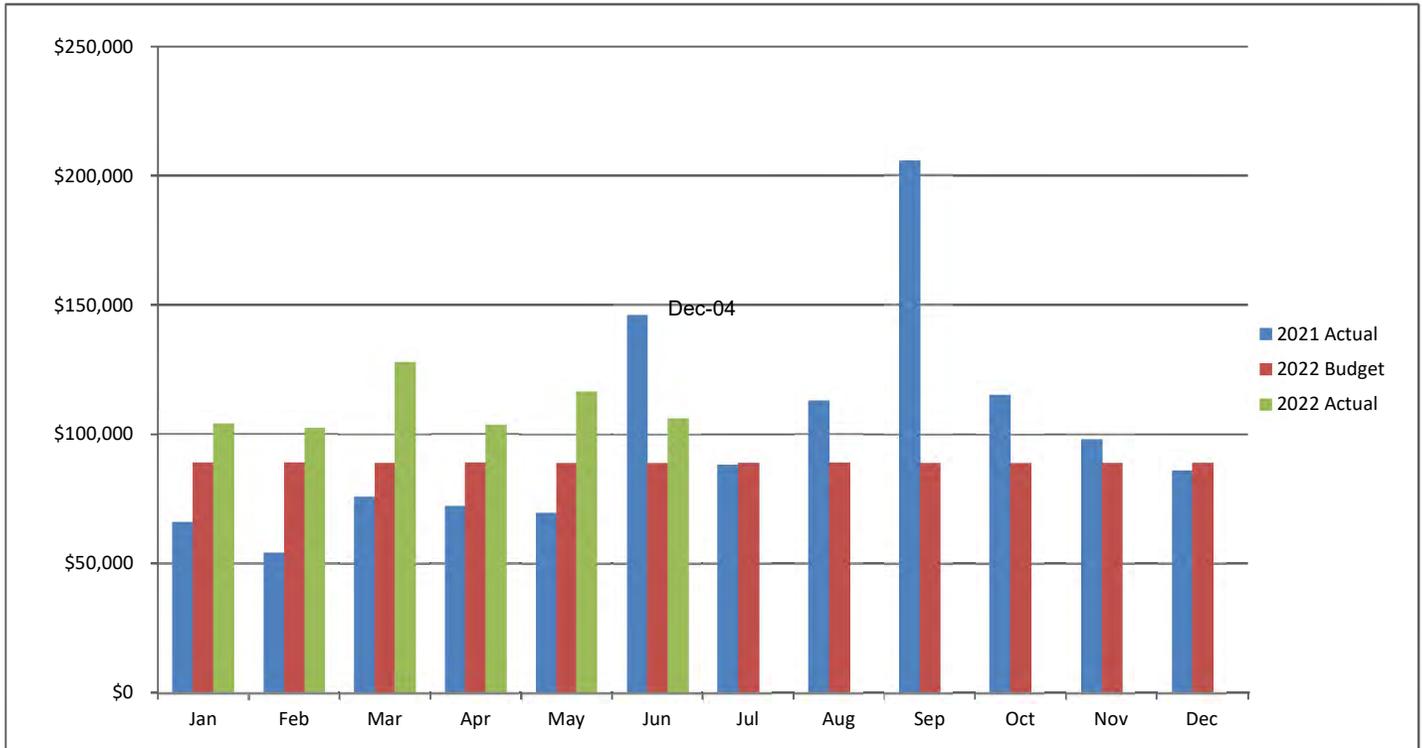
Month Received (Liability Period)	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 205,303	\$ 173,333	\$ 160,453	\$ (12,880)
Feb (Dec)	218,776	173,333	188,500	2,286
Mar (Jan)	308,720	173,333	238,933	67,886
Apr (Feb)	151,360	173,333	158,454	53,007
May (Mar)	134,964	173,333	152,980	32,653
Jun (Apr)	172,542	173,333	179,422	38,742
Jul (May)	156,763	173,333		
Aug (Jun)	144,290	173,333		
Sep (Jul)	164,455	173,333		
Oct (Aug)	153,153	173,333		
Nov (Sep)	161,665	173,333		
Dec (Oct)	172,088	173,333		
YTD Totals	<u>\$ 2,144,076</u>	<u>\$ 2,080,000</u>	<u>\$ 1,078,742</u>	

Income Tax



2020-2021			2021-2022				Cumulative Variance 2022 Actual vs. Budget
Month Received	Liab Pd	2021 Actual	Month Received	2022 Budget	Liab Pd	2022 Actual	
Jan	Dec-20	\$ 550,235	Jan	\$ 520,000	Dec-21	\$ 715,733	\$ 195,733
Feb	Jan-21	581,723	Feb	520,000	Jan-22	892,453	568,186
Mar	Feb-21	400,920	Mar	520,000	Feb-22	386,827	435,013
Apr	Mar-21	639,264	Apr	520,000	Mar-22	826,402	741,415
May	Apr-21	873,242	May	520,000	Apr-22	1,667,417	1,888,832
Jun	May-21	766,180	Jun	520,000	May-22	489,814	1,858,646
Jul	Jun-21	687,333	Jul	520,000	Jun-22		
Aug	Jul-21	385,948	Aug	520,000	Jul-22		
Sep	Aug-21	407,582	Sep	520,000	Aug-22		
Oct	Sep-21	740,673	Oct	520,000	Sep-22		
Nov	Oct-21	424,595	Nov	520,000	Oct-22		
Dec	Nov-21	401,997	Dec	520,000	Nov-22		
YTD Totals		<u>\$ 6,859,692</u>		<u>\$ 6,240,000</u>		<u>\$ 4,978,646</u>	

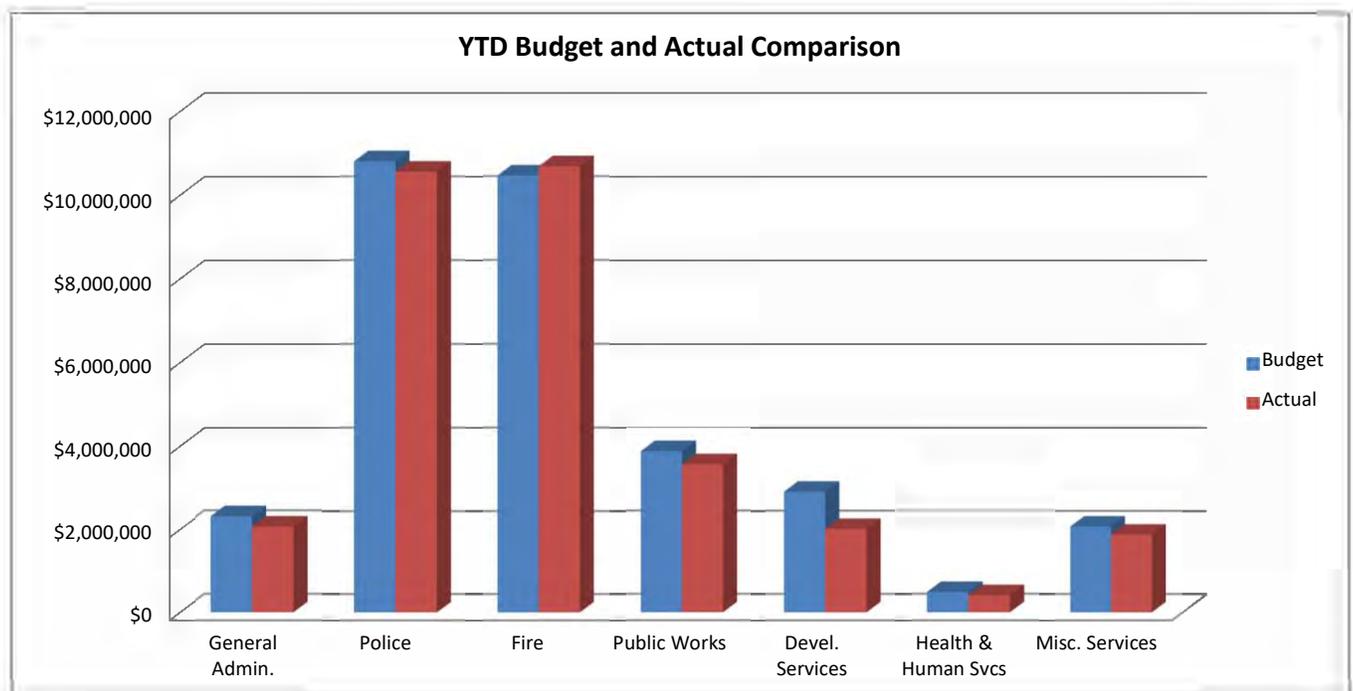
Fines



<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 66,011	\$ 88,833	\$ 103,766	\$ 14,933
Feb	54,027	88,833	102,169	28,268
Mar	75,644	88,833	127,761	67,196
Apr	72,130	88,833	103,372	81,735
May	69,575	88,833	116,275	109,176
Jun	146,084	88,833	105,961	126,304
Jul	88,057	88,833		
Aug	112,832	88,833		
Sep	205,698	88,833		
Oct	115,289	88,833		
Nov	97,807	88,833		
Dec	85,867	88,833		
YTD Totals	<u>\$ 1,189,021</u>	<u>\$ 1,066,000</u>	<u>\$ 659,304</u>	

Expenditures: General Fund expenditures in June were \$734,292 below the budgeted figure of \$5,517,114. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year. Legal is over budget because of payment of attorney invoice related to EDA litigation. Emergency Operations is over budget due to the annual Joint Emergency Management Membership Assessment payment. Fire is over budget due to payment of invoice related to GEMT revenues. Per our IGA with State of Illinois, we collect 100% of the revenues but then remit 50% to the State. This is the first invoice we have paid since being in the program and this invoice covers June - December 2021 revenues.

EXPENDITURES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 211,880	\$ 181,575	14.3%
Administration	497,125	402,150	19.1%
Legal	272,845	296,597	-8.7%
Finance	638,150	573,128	10.2%
Village Clerk	122,905	106,277	13.5%
HRM	317,245	264,757	16.5%
Communications	195,430	173,617	11.2%
Emergency Operations	43,105	54,903	-27.4%
Police	10,804,095	10,556,192	2.3%
Fire	10,458,655	10,677,131	-2.1%
Public Works	3,856,985	3,546,325	8.1%
Development Services	2,896,850	2,004,310	30.8%
H&HS	486,880	408,446	16.1%
Miscellaneous	2,068,304	1,871,754	9.5%
TOTAL	\$ 32,870,454	\$ 31,117,163	5.3%



Department News

During the month of June, Finance staff attended the following training sessions:

- Attended IGFOA seminar "Change the Director of you Connection - How to Lead with Greater Influence and Impact" (Finance Director and Front Counter Supervisor).

Also during the month, Finance staff participated in the following events and planning meetings:

- The FY2021 Audit process was successfully completed, with full review and all filings accomplished during the month of June.
- The FY2023 Budget process has begun. Initial budget requests were due back from departmetns during the month.
- Attended various IGFOA Professional Education Committee planning meetings (Finance Director).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

June-22

	Jun-22	YTD Jun-22	Jun-21	YTD Jun-21	% Inc / Dec	
					Month	Year
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	346	1,662	389	1,844	-11.1%	-9.9%
Amount	\$ 52,149	227,263	\$ 72,316	344,588	-27.9%	-34.0%
Internet Sales						
Number	2,532	15,801	2,349	15,040	7.8%	5.1%
Amount	\$ 431,197	2,291,714	\$ 299,536	1,896,549	44.0%	20.8%
Total						
Number	2,878	17,463	2,738	16,884	5.1%	3.4%
Amount	\$ 483,346	2,518,977	\$ 371,852	\$ 2,241,137	30.0%	12.4%
Credit Card Company Fees						
General Fund	\$ 276	674	\$ 37	219	657.4%	207.7%
Water Fund	5,685	31,908	4,877	26,652	16.6%	19.7%
Total Fees	\$ 5,962	\$ 32,582	\$ 4,913	\$ 26,871	21.3%	21.3%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	66	292	36	237	83.3%	23.2%
Amount	\$ 259,717	5,493,034	\$ 133,827	594,814	94.1%	823.5%
Invoices Paid						
Number	45	300	47	294	-4.3%	2.0%
Amount	\$ 219,077	5,414,451	\$ 73,288	602,020	198.9%	799.4%
Reminders Sent						
Number	6	70	5	77	20.0%	-9.1%
Amount	\$ 1,145	23,853	\$ 9,611	74,005	-88.1%	-67.8%
<u>Accounts Payable</u>						
Checks Issued						
Number	249	1,780	330	1,833	-24.5%	-2.9%
Amount	\$ 1,065,577	9,002,023	\$ 2,484,447	9,838,333	-57.1%	-8.5%
Manual Checks Issued						
Number	14	102	15	106	-6.7%	-3.8%
As % of Total Checks	5.62%	5.73%	4.55%	5.78%	23.7%	-0.9%
Amount	\$ 217,998	2,043,646	\$ 91,244	422,077	138.9%	384.2%
As % of Total Checks	20.46%	22.70%	3.67%	4.29%	457.0%	429.2%
<u>Utility Billing</u>						
New Utility Accounts	120	537	146	633	-17.8%	-15.2%
Bills Mailed / Active Accounts	15,722	94,321	15,712	94,269	0.1%	0.1%
Final Bills Mailed	146	692	171	708	-14.6%	-2.3%
Shut-Off Notices	840	4,942	934	5,511	N/A	-10.3%
Actual Shut-Offs	11	113	-	-	N/A	#DIV/0!
Total Billings	\$ 2,032,568	11,500,890	\$ 2,118,251	11,231,042	-4.0%	2.4%
Direct Debit (ACH) Program						
New Accounts	28	318	65	430	-56.9%	-26.0%
Total Accounts	5,577	32,836	5,058	29,784	10.3%	10.2%
As % of Active Accounts	35.47%	34.81%	32.19%	31.59%	3.3%	10.2%
Water Payments Received in Current Month						
Total Bills Mailed	15,722	94,321	15,712	94,269	0.1%	0.1%
ACH Payments	5,577	32,836	5,058	29,784	10.3%	10.2%
ACH Payments-% of Total Bills	35.47%	34.81%	32.19%	31.59%	10.2%	10.2%
On-line Payments (Internet Sales)	2,069	12,035	1,999	11,763	3.5%	2.3%
On-line Payments-% of Total Bills	13.16%	12.76%	12.72%	12.48%	3.4%	2.3%
Over-the-phone Payments	477	2,718	463	2,849	3.0%	-4.6%
Over-the-phone Payments-% of Total Bills	3.03%	2.88%	2.95%	3.02%	3.0%	-4.7%
Mail-in Payments	7,400	44,943	7,872	48,086	-6.0%	-6.5%
Mail-in Payments-% of Total Bills	47.07%	47.65%	50.10%	51.01%	-6.1%	-6.6%

WATER BILLING ANALYSIS**June 30, 2022****Residential Billings
Average Monthly Consumption/Customer**

<u>Month Billed</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
June	4,326	5,114	5,135
July	4,395	5,545	5,707
August	5,438	5,718	5,630
September	4,952	6,155	5,055
October	4,157	4,777	4,943
November	4,087	4,298	4,158
December	4,096	4,191	4,173
January	4,342	4,399	4,344
February	4,234	4,540	4,599
March	4,020	4,208	3,945
April	4,423	4,254	4,186
May	4,504	4,317	4,195
June	5,114	5,135	4,430
13 Month Average -	4,468	4,819	4,654
% Change	1.1%	7.9%	-3.4%

Total Water Customers**Average Bill**

<u>Customer Type</u>				<u>Customer Type</u>			
	<u>Jun-21</u>	<u>Jun-22</u>	<u>% Change</u>		<u>Jun-21</u>	<u>Jun-22</u>	<u>% Change</u>
Residential	14,816	14,826	0.1%	Residential	\$ 73.35	\$ 66.38	-9.5%
Commercial	896	896	0.0%				
Total	15,712	15,722	0.1%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>			<u>Year-To-Date</u>			
	<u>Jun-21</u>	<u>Jun-22</u>	<u>% Change</u>	<u>Jun-21</u>	<u>Jun-22</u>	<u>% Change</u>	
Residential	76	66	-13.2%	Residential	397	381	-4.0%
Commercial	46	44	-4.3%	Commercial	221	230	4.1%
	122	110	-9.8%		618	611	-1.1%

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		11,524,076.97			1.119
Illinois Funds - Veterans Memorial	05/01/92		314.87			1.119
Treasury Bills/Municipal Bonds	08/09/21		11,190,568.05	10,606,716.92	10,920,000.00	0.763
PMA iPrime	11/07/08		<u>5,868,849.34</u>			0.763
			28,583,809.23			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		502,581.13			1.119
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		56,135.07			1.119
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		910.22			1.119
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,999.01			1.119
<u>2015A & 2015C G.O.D. S.</u>						
PMA iPrime	08/01/21		785,196.03			0.763
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,833.99			1.119
PMA iPrime	11/07/08		<u>3,786.14</u>			0.763
			13,620.13			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,290.22			1.119
<u>Western Corridor</u>						
Illinois Funds	06/30/01		38,698.62			1.119
Treasury Bills	08/09/21		<u>3,140,627.13</u>	3,034,494.64	3,133,400.00	0.763
			3,187,883.86			
<u>Prairie Stone Capital</u>						
Illinois Funds	08/22/91		626,233.74			1.119
PMA iPrime	02/10/11		<u>91,698.41</u>			0.763
			717,932.15			

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Road Improvement</u>						
Illinois Funds	01/01/15		2,756,013.93			
Treasury Bills	08/09/21		<u>740,377.17</u>	710,715.75	778,800.00	0.763
			4,640,119.89			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		26,328.51			1.119
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,532.23			1.119
PMA iPrime	01/07/09		<u>61,370.26</u>			0.763
			84,902.49			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		5,016,490.67			1.119
PMA iPrime	11/07/08		<u>30,132.50</u>	233,545.32	249,000.00	0.763
			5,295,623.17			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,284.88			1.119
Treasury Bills	08/09/21		740,377.17	710,715.75	778,800.00	0.763
PMA iPrime	11/07/08		12,976.05			0.763
Chase Money Market	03/06/18		<u>9,510,161.15</u>			0.960
			10,273,799.25			
<u>Water and Sewer-2017 Bond Projects</u>						
PMA iPrime	09/13/17		2,173,919.67			0.763
<u>Water and Sewer-2019 Bond Projects</u>						
PMA iPrime	09/13/17		538,700.72			0.763
<u>Now Arena Operating</u>						
Illinois Funds			29.05			
PMA iPrime			<u>2,495,152.96</u>			1.119
			3,747,071.12			0.763
<u>Now Arena</u>						
H.E. Community Bank-MaxSafe			1,038,322.47			
<u>Insurance</u>						
Illinois Funds	11/10/87		16,498.55			1.119
Treasury Bills	08/09/21		<u>1,241,197.38</u>	1,442,618.33	1,466,000.00	0.763
			1,516,932.72			

STATEMENT OF INVESTMENTS-VILLAGE
As of June 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Information Systems</u>						
Illinois Funds	02/01/98		81,388.57			1.119
Municipal Bonds	08/09/21		361,960.20	344,027.10	345,000.00	0.763
			<u>448,088.67</u>			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,641.84			1.119
Chase Money Market			1,001,839.23			0.960
PMA iPrime	11/07/08		115,177.29			0.763
			<u>1,124,658.36</u>			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		119,462.37			1.119
Chase Money Market			200,367.87			0.960
			<u>319,830.24</u>			
<u>2019 Captial Project Fund</u>						
PMA iPrime	09/13/17		10,611.57			0.763
Total Investments			<u>\$ 65,106,265.90</u>			
Total Invested Per Institution					Percent Invested	
Illinois Funds			20,835,744.44		32.00	
Chase Money Market			13,106,036.60		20.13	
CD with PMA			499,104.26		0.77	
HE Community Bank-MaxSafe			1,038,322.47		1.59	
Treasury Bills/Municipal Bonds			17,415,107.10		26.75	
ISC at PMA			12,211,951.03		18.76	
			<u>\$65,106,265.90</u>		100.00	
Total Invested Per Fund						
Total Investments - Operating Funds					\$47,620,137.49	
Total Investments - Debt Service Funds					785,196.03	
Total Investments - Capital Projects Funds					\$16,700,932.38	
Total Investments - All Funds					<u>\$65,106,265.90</u>	

PMA INVESTMENTS**June 30, 2022**

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
US Treasury N/B (48768)	08/10/21	08/15/22	1,339,011	1.625%
US Treasury N/B (52639)	05/06/22	02/15/23	996,190	1.375%
US Treasury N/B (48852)	08/24/21	08/31/23	1,886,987	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,180	0.638%
US Treasury N/B (48772)	08/10/21	02/15/25	2,229,177	2.000%
US Treasury N/B (48771)	08/10/21	08/15/25	2,229,210	2.000%
US Treasury N/B (50976)	02/24/22	02/28/26	762,813	0.500%
GENERAL FUND TOTALS:			\$ 11,190,568	
WESTERN CORRIDOR FUND				
US Treasury N/B (48768)	08/10/21	08/15/22	892,674	1.625%
US Treasury N/B (48770)	08/10/21	02/15/24	2,247,953	0.125%
WESTERN CORRIDOR TOTALS:			\$ 3,140,627	
ROAD IMPROVEMENT FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
ROAD IMPROVEMENT TOTALS:			\$ 740,377	
CAPTIAL REPLACEMENT FUND				
Hanmi Bank	08/17/21	08/19/24	249,000	0.300%
CAPTIAL REPLACEMENT TOTALS:			\$ 249,000	
WATER & SEWER FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
WATER & SEWER TOTALS:			\$ 740,377	
INSURANCE FUND				
US Treasury N/B (48769)	08/10/21	02/15/23	1,241,197	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104	0.600%
INSURANCE TOTALS			\$ 1,491,302	
INFORMATION SYSTEM FUND				
St Helena USD-A2-TXBL MUNI Bond	08/12/21	08/01/23	361,960	2.744%
INFORMATION SYSTEM TOTALS:			\$ 361,960	
		TOTAL: \$	17,914,211	

OPERATING REPORT SUMMARY

REVENUES

June 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	2,000,000	54,089	9,000,000	6,752,626	15,154,510	44.6%	
Hotel Tax	58,333	126,738	350,000	576,150	700,000	82.3%	
Real Estate Transfer Tax	93,333	130,405	560,000	523,136	1,120,000	46.7%	
Home Rule Sales Tax	283,333	450,393	1,700,000	2,442,195	3,400,000	71.8%	
Telecommunications Tax	69,063	70,325	414,375	431,863	828,750	52.1%	
Property Tax - Fire	-	22,073	1,900,000	2,612,645	4,459,250	58.6%	
Property Tax - Police	-	29,050	2,250,000	3,324,016	5,969,490	55.7%	
Other Taxes	82,715	95,138	496,290	453,897	992,580	45.7%	
Total Taxes	2,586,778	978,211	16,670,665	17,116,528	32,624,580	52.5%	
Business Licenses	20,000	13,203	295,000	299,862	380,000	78.9%	
Liquor Licenses	-	11,150	235,000	259,483	275,000	94.4%	
Building Permits	75,000	85,170	450,000	707,322	900,000	78.6%	
Other Licenses & Permits	725	81	4,350	677	8,700	7.8%	
Total Licenses & Permits	95,725	109,603	984,350	1,267,344	1,563,700	81.0%	
Sales Tax	670,833	779,140	4,025,000	4,596,107	8,050,000	57.1%	
Local Use Tax	173,333	179,422	1,040,000	1,078,741	2,080,000	51.9%	
State Income Tax	520,000	489,814	3,120,000	4,978,645	6,240,000	79.8%	
Replacement Tax	29,317	3,818	175,900	586,321	351,800	166.7%	
Other Intergovernmental	282,141	33,016	1,692,845	297,609	3,385,690	8.8%	
Total Intergovernmental	1,675,624	1,485,210	10,053,745	11,537,424	20,107,490	57.4%	
Engineering Fees	25,000	127,313	150,000	165,071	300,000	55.0%	
Ambulance Fees	116,667	201,142	700,000	876,664	1,400,000	62.6%	
GEMT Income	66,667	607,743	400,000	2,150,512	800,000		
Police Hireback	31,250	7,172	187,500	235,994	375,000	62.9%	
Lease Payments	47,808	31,422	286,845	387,210	573,690	67.5%	
Cable TV Fees	-	-	358,500	350,688	712,000	49.3%	
4th of July Proceeds	8,500	8,500	18,000	18,000	87,750	20.5%	
Employee Payments	141,667	140,129	850,000	825,956	1,700,000	48.6%	
Hireback - Arena	8,813	59,113	52,875	142,953	105,750	135.2%	
Rental Inspection Fees	-	2,963	220,000	182,863	275,000	66.5%	
Other Charges for Services	81,375	72,185	488,250	517,681	976,500	53.0%	
Total Charges for Services	527,745	1,257,683	3,711,970	5,853,590	7,305,690	80.1%	
Court Fines-County	10,000	-	60,000	45,901	120,000	38.3%	
Ticket Fines-Village	16,667	23,540	100,000	120,339	200,000	60.2%	
Overweight Truck Fines	500	800	3,000	3,840	6,000	64.0%	
Red Light Camera Revenue	55,833	75,777	335,000	470,138	670,000	70.2%	
Local Debt Recovery	5,833	5,845	35,000	19,086	70,000	27.3%	
Total Fines & Forfeits	88,833	105,961	533,000	659,305	1,066,000	61.8%	
Total Investment Earnings	1,667	(381,818)	10,000	(302,147)	20,000	-1510.7%	
Reimburse/Recoveries	12,500	8,067	75,000	66,728	150,000	44.5%	
S.Barrington Fuel Reimbursement	2,500	4,487	15,000	22,266	30,000	74.2%	
Shaumburg Twn Fuel Reimbursement	2,500	6,126	15,000	26,438	30,000	88.1%	
Tollway Payments	1,500	1,400	9,000	14,150	18,000	N/A	
Other Miscellaneous	14,042	3,876	84,250	72,047	168,500	42.8%	
Total Miscellaneous	33,042	23,957	198,250	201,628	396,500	50.9%	
Total Operating Transfers In	17,083	12,002	102,500	88,311	205,000	43.1%	
Total General Fund	5,026,497	3,590,810	32,264,480	36,421,982	63,288,960	57.5%	50.0%

OPERATING REPORT SUMMARY

REVENUES

June 30, 2022

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	% ACTUAL TO BUDGET	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
Water & Sewer Fund							
Water Sales	1,737,813	1,697,191	10,426,875	9,497,709	20,853,750	45.5%	
Connection Fees	1,667	7,150	10,000	17,587	20,000	87.9%	
Cross Connection Fees	3,167	3,210	19,000	19,341	38,000	50.9%	
Penalties	8,333	10,974	50,000	58,372	100,000	58.4%	
Investment Earnings	-	(12,622)	-	(10,513)	-	N/A	
Other Revenue Sources	252,708	5,200	1,516,250	4,687,947	3,032,500	154.6%	
Capital Projects	-	-	-	74,748	1,572,940	4.8%	
Total Water Fund	2,003,688	1,711,103	12,022,125	14,345,192	25,617,190	56.0%	50.0%
Motor Fuel Tax Fund	266,667	175,206	1,600,000	1,584,191	3,200,000	49.5%	
Community Dev. Block Grant Fund	53,583	20,282	321,500	96,281	643,000	15.0%	
Asset Seizure Fund	-	39,494	-	254,765	-	N/A	
Municipal Waste System Fund	259,493	253,501	1,556,960	1,520,568	3,113,920	48.8%	
NOW Arena Operating Fund	211,376	344,032	1,268,255	1,556,567	2,536,510	61.4%	
NOW Arena Activity Fund	915,113	1,053,815	5,490,680	3,512,311	10,981,360	32.0%	
Stormwater Management	79,583	55,257	477,500	326,031	955,000	34.1%	
Insurance Fund	149,431	115,846	896,585	874,443	1,793,170	48.8%	
Roselle Road TIF	66,667	60,025	400,000	1,354,786	800,000	169.3%	
Barrington/Higgins TIF	70,833	54,025	425,000	257,659	850,000	30.3%	
Lakewood Center TIF	49,167	2	295,000	10,229	590,000	1.7%	
Higgins-Old Sutton TIF	210,682	1	1,264,090	35,825	2,528,180	1.4%	
Higgins/Hassell TIF	37,500	42	225,000	229,488	450,000	51.0%	
Information Technology	173,728	125,814	1,042,370	815,592	2,084,740	39.1%	
Total Spec Rev. & Int. Svc. Fund	2,543,823	2,297,341	15,262,940	12,428,736	30,525,880	40.7%	
TOTAL OPERATING FUNDS	9,574,008	7,599,253	59,549,545	63,195,910	119,432,030	52.9%	50.0%
2015A & C G.O. Debt Service	570	570	1,945	1,945	1,621,070	0.1%	
2015B G.O. Debt Service	-	-	12,300	12,300	120,100	0.0%	
2016 G.O. Debt Service	1,310	1,310	165,547	165,547	330,100	0.0%	
2017A & B G.O. Debt Service	-	-	52,375	52,375	180,750	0.0%	
2018 G.O. Debt Service	18,546	18,546	946,633	946,633	2,861,950	0.0%	
2019 G.O. Debt Service	-	-	-	16,452	136,710	12.0%	
TOTAL DEBT SERV. FUNDS	20,427	20,427	1,178,800	1,195,252	5,250,680	22.8%	50.0%
Central Rd. Corridor Fund	-	13	-	31	-	N/A	
Hoffman Blvd Bridge Maintenance	4	15	25	35	50	69.1%	
Western Corridor Fund	2,208	(75,879)	13,250	(68,739)	26,500	-259.4%	
Traffic Improvement Fund	-	0	-	0	-	0.0%	
Prairie Stone Capital Fund	33	642	200	1,617	400	404.2%	
Central Area Rd. Impr. Imp. Fee	-	5	-	8	-	0.0%	
2008 Capital Project Fund	-	-	-	-	-	0.0%	
Western Area Traffic Impr.	-	0	-	0	-	N/A	
2009 Capital Project Fund	-	-	-	-	-	-	
Western Area Traffic Impr. Impact Fee	16	1	95	1	190	0.0%	
Capital Improvements Fund	195,417	182,896	1,172,500	1,527,251	2,345,000	65.1%	
Capital Vehicle & Equipment Fund	112,207	81,291	673,240	1,427,878	1,346,480	106.0%	
Capital Replacement Fund	8	(6,911)	50	1,052	100	1051.8%	
2019 Project Fund	-	12	-	22	-	N/A	
Road Improvement Fund	531,124	529,006	3,186,745	3,640,626	6,373,490	57.1%	
TOTAL CAP. PROJECT FUNDS	841,018	711,091	5,046,105	6,529,782	10,092,210	64.7%	50.0%
Police Pension Fund	621,075	258,843	3,726,450	(3,916,906)	7,452,900	-52.6%	
Fire Pension Fund	531,472	419,170	3,188,830	(8,231,944)	6,377,660	-129.1%	
TOTAL TRUST FUNDS	1,152,547	678,012	6,915,280	(12,148,850)	13,830,560	-87.8%	50.0%
TOTAL ALL FUNDS	11,587,999	9,008,784	72,689,730	58,772,094	148,605,480	39.5%	50.0%

OPERATING REPORT SUMMARY

EXPENDITURES

June 30, 2022

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH- MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
General Fund							
General Admin.							
Legislative	35,313	23,387	211,880	181,575	423,760	42.8%	
Administration	82,854	62,328	497,125	402,150	994,250	40.4%	
Legal	45,474	(42,722)	272,845	296,597	545,690	54.4%	
Finance	106,358	90,524	638,150	573,128	1,276,300	44.9%	
Village Clerk	20,484	17,602	122,905	106,277	245,810	43.2%	
Human Resource Mgmt.	52,874	42,869	317,245	264,757	634,490	41.7%	
Communications	32,572	27,288	195,430	173,617	390,860	44.4%	
Emergency Operations	7,184	4,353	43,105	54,903	86,210	63.7%	
Total General Admin.	383,114	225,629	2,298,685	2,053,005	4,597,370	44.7%	50.0%
Police Department							
Administration	139,953	108,069	839,715	794,165	1,679,430	47.3%	
Juvenile Investigations	55,783	33,898	334,695	319,954	669,390	47.8%	
Tactical	91,949	58,990	551,695	528,694	1,103,390	47.9%	
Patrol and Response	1,098,267	736,649	6,589,600	6,572,907	13,179,200	49.9%	
Traffic	76,943	59,357	461,655	418,503	923,310	45.3%	
Investigations	135,648	80,838	813,885	784,045	1,627,770	48.2%	
Community Relations	846	-	5,075	2,813	10,150	27.7%	
Communications	40,986	41,028	245,915	287,197	491,830	58.4%	
Canine	18,754	14,269	112,525	111,032	225,050	49.3%	
Special Services	11,478	47,847	68,865	128,818	137,730	93.5%	
Records	26,527	25,092	159,160	142,758	318,320	44.8%	
Administrative Services	103,552	70,126	621,310	465,307	1,242,620	37.4%	
Total Police	1,800,683	1,276,162	10,804,095	10,556,192	21,608,190	48.9%	50.0%
Fire Department							
Administration	79,905	73,439	479,430	447,989	958,860	46.7%	
Public Education	6,887	3,476	41,320	25,842	82,640	31.3%	
Suppression	840,834	609,960	5,045,005	4,743,413	10,090,010	47.0%	
Emer. Med. Serv.	763,623	1,433,581	4,581,735	5,242,290	9,163,470	57.2%	
Prevention	48,148	29,456	288,890	207,211	577,780	35.9%	
Fire Stations	3,713	-	22,275	10,386	44,550	23.3%	
Total Fire	1,743,109	2,149,912	10,458,655	10,677,131	20,917,310	51.0%	50.0%
Public Works Department							
Administration	29,103	26,464	174,620	161,999	349,240	46.4%	
Snow/Ice Control	153,951	79,707	923,705	1,015,037	1,847,410	54.9%	
Traffic Operations	111,940	135,012	671,640	577,352	1,343,280	43.0%	
Forestry	97,823	80,271	586,940	401,436	1,173,880	34.2%	
Facilities	103,659	82,908	621,955	576,687	1,243,910	46.4%	
Fleet Services	115,661	106,746	693,965	673,697	1,387,930	48.5%	
F.A.S.T.	16,427	10,798	98,560	63,917	197,120	32.4%	
Storm Sewers	14,267	18,848	85,600	76,199	171,200	44.5%	
Total Public Works	642,831	540,754	3,856,985	3,546,325	7,713,970	46.0%	50.0%

OPERATING REPORT SUMMARY

EXPENDITURES

June 30, 2022

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH- MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
Development Services							
Administration	39,934	30,083	239,605	184,320	479,210	38.5%	
Planning & Transportation	66,188	53,659	397,130	291,246	794,260	36.7%	
Code Enforcement	146,011	132,304	876,065	755,039	1,752,130	43.1%	
Engineering	104,918	91,913	629,505	588,946	1,259,010	46.8%	
Economic Development	125,758	23,121	754,545	184,760	1,509,090	12.2%	
Total Development Services	482,808	331,079	2,896,850	2,004,310	5,793,700	34.6%	50.0%
Health & Human Services	81,147	70,326	486,880	408,446	973,760	41.9%	50.0%
Miscellaneous							
4th of July	55,965	55,965	103,559	103,559	155,070	66.8%	
Police & Fire Comm.	8,503	200	51,020	1,122	102,040	1.1%	
Misc. Boards & Comm.	21,563	21,158	129,375	74,561	258,750	28.8%	
Misc. Public Improvements	297,392	111,636	1,784,350	1,692,512	3,568,700	47.4%	
Total Miscellaneous	383,423	188,959	2,068,304	1,871,754	4,084,560	45.8%	50.0%
Total General Fund	5,517,114	4,782,822	32,870,454	31,117,163	65,688,860	47.4%	50.0%
Water & Sewer Fund							
Water Department	1,158,774	1,095,955	6,952,645	6,272,199	13,905,290	45.1%	
Sewer Department	198,644	237,330	1,191,865	1,131,446	2,383,730	47.5%	
Billing Division	79,983	80,178	479,900	474,524	959,800	49.4%	
Capital Projects Division	213,528	213,528	335,699	335,699	5,436,090	6.2%	
2015 Bond Capital Projects	-	-	55,275	55,275	420,550	13.1%	
2017 Bond Capital Projects	17,990	17,990	131,231	131,231	1,519,910	8.6%	
2018 Bond Capital Projects	-	-	123,819	123,819	247,640	50.0%	
2019 Bond Capital Projects	-	-	75,199	75,199	622,530	12.1%	
Total Water & Sewer	1,668,919	1,644,980	9,345,633	8,599,393	25,495,540	33.7%	50.0%
Motor Fuel Tax	145,833	145,833	2,022,232	2,022,232	3,010,000	67.2%	
Community Dev. Block Grant Fund	-	-	74,119	74,119	643,000	11.5%	
Asset Seizure Fund	15,707	15,012	94,240	82,100	188,480	43.6%	
Municipal Waste System	255,294	255,068	1,531,765	1,345,659	3,063,530	43.9%	
NOW Arena Operating Fund	346,594	919,824	2,079,565	1,259,180	4,159,130	30.3%	
NOW Arena Activity Fund	915,113	473,990	5,490,680	3,005,021	10,981,360	27.4%	
Stormwater Management	86,421	81,856	518,525	125,501	1,037,050	12.1%	
Insurance	164,354	81,739	986,125	1,261,518	1,972,250	64.0%	
Information Technology	198,728	55,103	1,192,370	382,005	2,384,740	16.0%	
Roselle Road TIF	202,348	-	1,214,090	422,692	2,428,180	17.4%	
Barrington/Higgins TIF	122,312	-	733,870	5,595	1,467,740	0.4%	
Lakewood Center TIF	14,932	3,570	89,590	293,707	179,180	163.9%	
Higgins-Old Sutton TIF	210,682	-	1,264,090	-	2,528,180		
Higgins/Hassell TIF	589	-	3,535	2,573	7,070	36.4%	
TOTAL OPERATING FUNDS	9,864,941	8,459,796	59,510,884	49,998,459	125,234,290	39.9%	50.0%

OPERATING REPORT SUMMARY

EXPENDITURES

June 30, 2022

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH- MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
2015A G.O. Debt Service	-	-	743,496	743,496	3,728,000	19.9%	
2015 G.O. Debt Service	-	-	12,300	12,300	120,100	10.2%	
2016 G.O. Debt Service	(475)	(475)	164,800	164,800	330,100	49.9%	
2017A & B G.O. Debt Service	-	-	52,375	52,375	180,750	29.0%	
2018 G.O. Debt Service	-	-	578,225	578,225	2,861,950	20.2%	
2019 G.O. Debt Service	-	-	16,452	16,452	136,710	12.0%	
TOTAL DEBT SERV. FUNDS	(475)	(475)	1,567,649	1,567,649	7,357,610	21.3%	50.0%
Western Corridor Fund	8,375	8,375	50,250	50,250	100,500	50.0%	
Hoffman Blvd Bridge Maintenance	4,417	-	26,500	-	53,000	0.0%	
Prairie Stone Capital Fund	50,667	2,500	304,000	55,341	608,000	9.1%	
Capital Improvements Fund	196,527	126,898	1,179,160	813,644	2,358,320	34.5%	
Capital Vehicle & Equipment Fund	112,207	1,261	673,240	858,068	1,346,480	63.7%	
Capital Replacement Fund	3,348	-	20,085	-	40,170	0.0%	
Road Improvement Fund	597,825	275,361	3,586,950	1,548,506	7,173,900	21.6%	
TOTAL CAP. PROJECT FUNDS	973,364	414,395	5,840,248	3,325,810	11,680,560	28.5%	50.0%
Police Pension Fund	674,040	697,864	4,044,240	4,305,009	8,088,480	53.2%	
Fire Pension Fund	631,122	623,764	3,786,730	3,750,492	7,573,460	49.5%	
TOTAL TRUST FUNDS	1,305,162	1,321,629	7,830,970	8,055,501	15,661,940	51.4%	50.0%
TOTAL ALL FUNDS	12,142,991	10,195,344	74,749,751	62,947,420	159,934,400	39.4%	50.0%



2022 JUNE MONTHLY REPORT

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Project Activities

- Worked with Development Services staff to review remaining issues for eTRAKIT implementation. Opened a large number of cases with Support to report on issues they have discovered or set up they need clarified.
- Made configuration changes to Community Development as DS staff discovers additional needs in the various modules

CentralSquare

PLUS Applications

- Worked with CST Support to resolve issue with hung REQ for PW employee.
- Added access to General Government staff to Boards database.
- Provided signatures to CST Support to add to our Cognos Image directory to enable use in Payroll reports for Darek and Eric Palm.
- Created multiple reports for General Government to use for Payroll verification and submission via email of approved Time Entry.
- Due to staff changes and retirements, made multiple changes to REQ approvers for Fire divisions.
- Submitted multiple CST Support tickets to have them add for new employees to the PLUS environment and to remove access for terminated employees.
- Worked with Support to restore access to disabled accounts in the PLUS environment.
- Contacted CST Support to re-enable access for multiple employees who let their passwords expire beyond 30 days. Added back their security access in the PLUS applications once their accounts were enabled.
- Developed SQL script to update RRL License Deadline date.
- Applied Late Fees to all unpaid Pet Licenses.
- Penalized all unpaid Business, Home, and Liquor Licenses.
- Ran Penalty Process for Residential Rental Licenses.
- Created SQL script to update RRL License Deadline date.
- Multiple requests from DS staff regarding addresses required verification in PLUS and Community Development. Worked with GIS Tech to provide verification for entry into Community Development.
- Reported to CST Support of additional instances of Leave Request email errors.
- Made changes in Leave Approvals for staff changes in IT and other departments.

Community Development Applications

- Began work on additional Permit Condition reports.
- Added access and sent emails to multiple new Code Inspectors.
- Set up access to Community Development for Village Manager and Assistant Village Manager.
- Modified SSRS Code Violation Reports to include new Code Inspectors.
- Attended Mobiles Early Adopter sessions.
- Tested eTRAKiT application to submit and resolve Support cases.
- Discussed options for Laserfiche integration to Community Development. DS staff to work with Laserfiche directly for recommendations of file names.

GovQA

- Removed access for terminated employees and modify Workflows to change assignments.

Administration

- Prepared monthly report.
- Provided invoice history for Acting IT Director.
- Reviewed background and details of changes to PLUS contract with Acting IT Director in preparation for bringing to the Board.
- Assisted in REQ entry for Acting IT Director.
- Reviewed Budget details to provide clarification for 2023 Budget.
- Processed Payroll for department employees on June 13 and 27, 2022.

Training

- Reviewed Budget, Invoices, and REQ entry with Acting IT Director.

Meetings

- Attended Mobiles review sessions.
- Met with outgoing IT Director and Assistant Village Manager to discuss potential FinancePLUS upgrade.

Project Activities

Project – FortiEDR

- I.T. staff continued to work with vendor engineers to stabilize the Endpoint Detection and Response system.

Project – SAN configurations

- I.T. staff worked with 2 Dell engineers who came on-site to install 2 new SAN's at Village Hall and the Police Department. Both units were physically installed at each location and initial setup/configuration was completed. The IT Department is still conducting testing to integrate the new storage into our current environment.

Project – Analog Telephone to Digital Conversion

- I.T staff worked with engineers at Peerless Networks to convert some of our old analog phone lines to digital. The lines that were upgraded were the outside emergency 911 phones located at Fire Station 21, 22 and 23 as well as both emergency elevator lines at the Police Department.

Project – Public Works temporary Office Re-location

- I.T. Staff was able to re-locate network access for all of the Supervisors while the PWC office is being re-modeled. A temporary office was setup and all PC's, phones and Wi-Fi were re-located to the temporary location.

Project – Security and Other Updates

- I.T. Staff welcomed two new I.T. Specialists to the department and training has begun
- I.T. Staff continues monitor and update Windows Servers with patches, updates and other security installations.
- I.T. Staff continues to update and monitor anti-virus system to ensure at most reliability and safety.
- I.T. Staff continues to monitor and adjust if necessary all of our backup jobs.
- I.T. Staff updated and reorganized our network documentation in order to reflect new changes.

- I.T. Staff continues to deploy KnowBe4 email campaign.
- I.T. Staff performed general WSUS Update and service cleanup.

IT Training

- I.T. Staff conducted 8 new user orientation meetings for our new employees.

IT Meetings

- I.T. Staff continues to meet on weekly basis with Fortinet EDR team.
- I.T. Staff met and discussed storage needs with Dell.
- I.T. Staff met Peerless Networks to discuss analog conversion

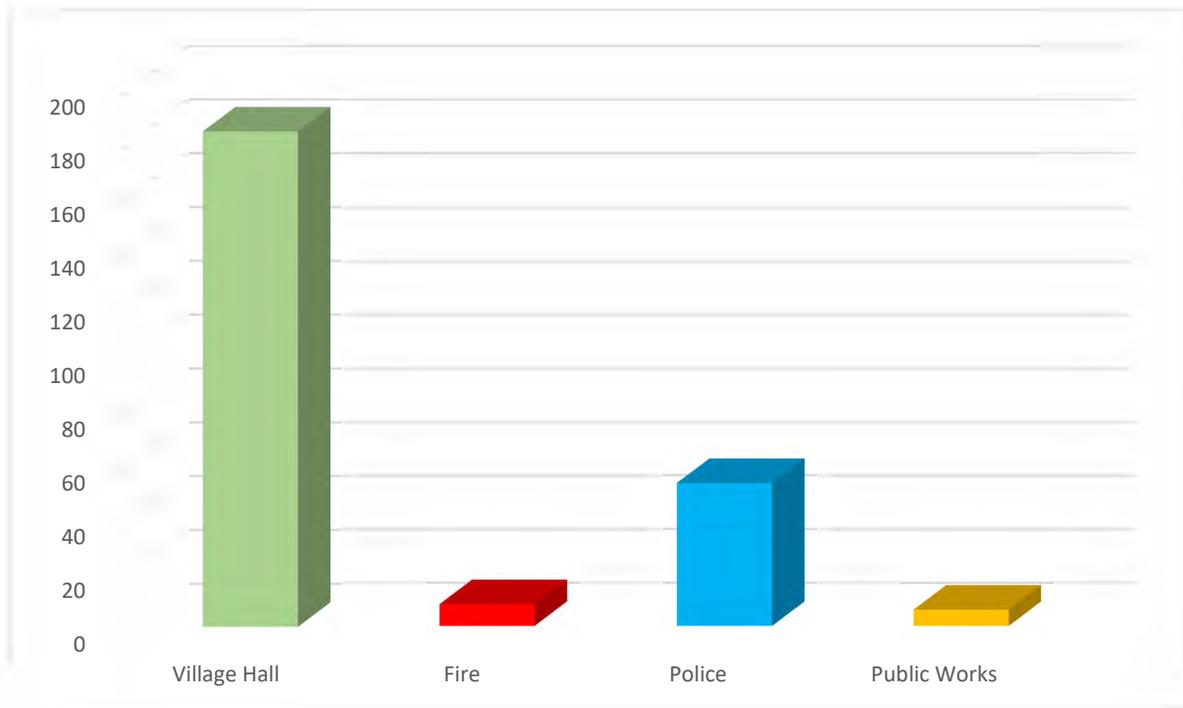
Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- Help desk requests were opened during the month of June.
- 251 Help desk requests were closed during the month of June.
- Self Service Password Resets or Account Unlocks: 7
- Email passwords reset: 0
- Superion passwords reset: 0
- Voicemail passwords reset: 1
- User accounts unlocked: 13
- Active Directory Password Resets: 3

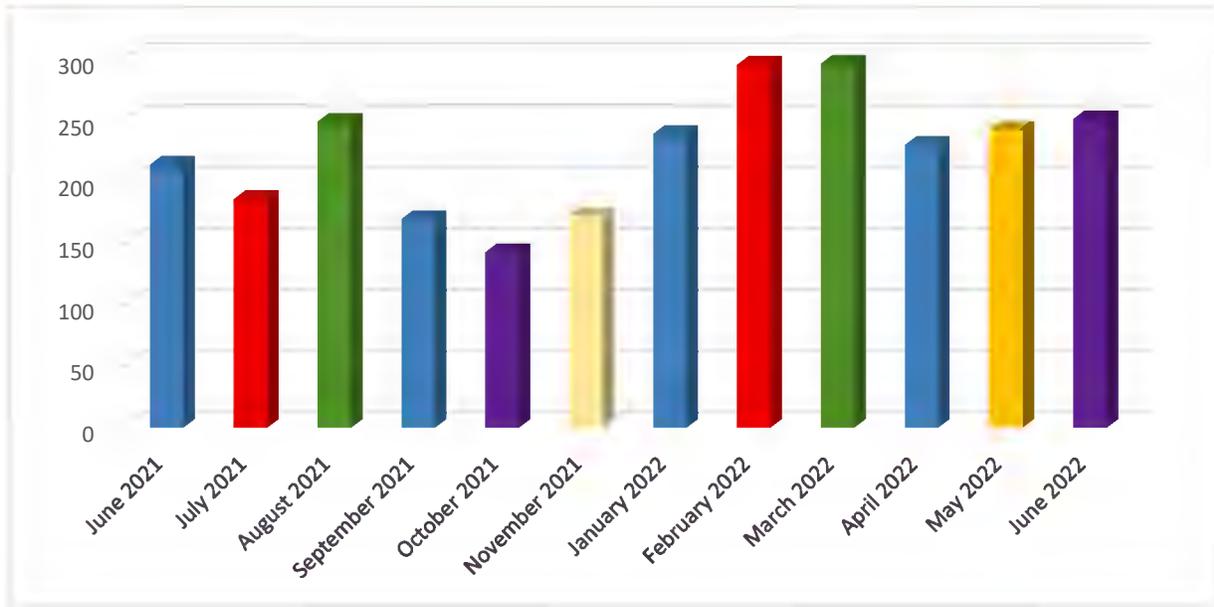
Total Work Orders by Priority by Month

Month	June
1 - Normal	148
2 - High	1
3 - Urgent	1
Project	2
Scheduled Event	103
Vendor intervention required	7
Total for Month	262

Completed Work Orders by Location

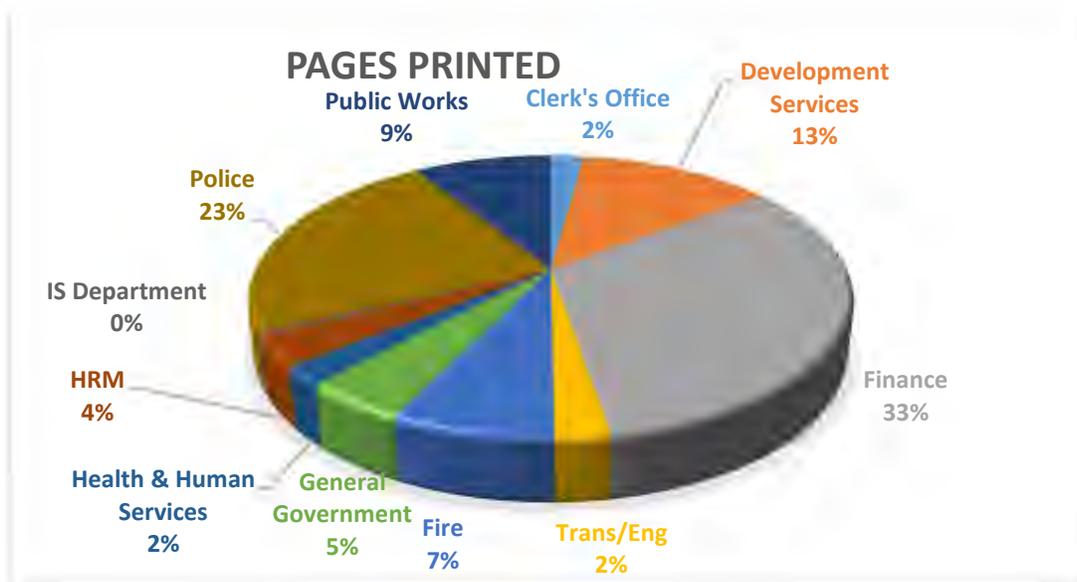


Completed Work Orders by Month

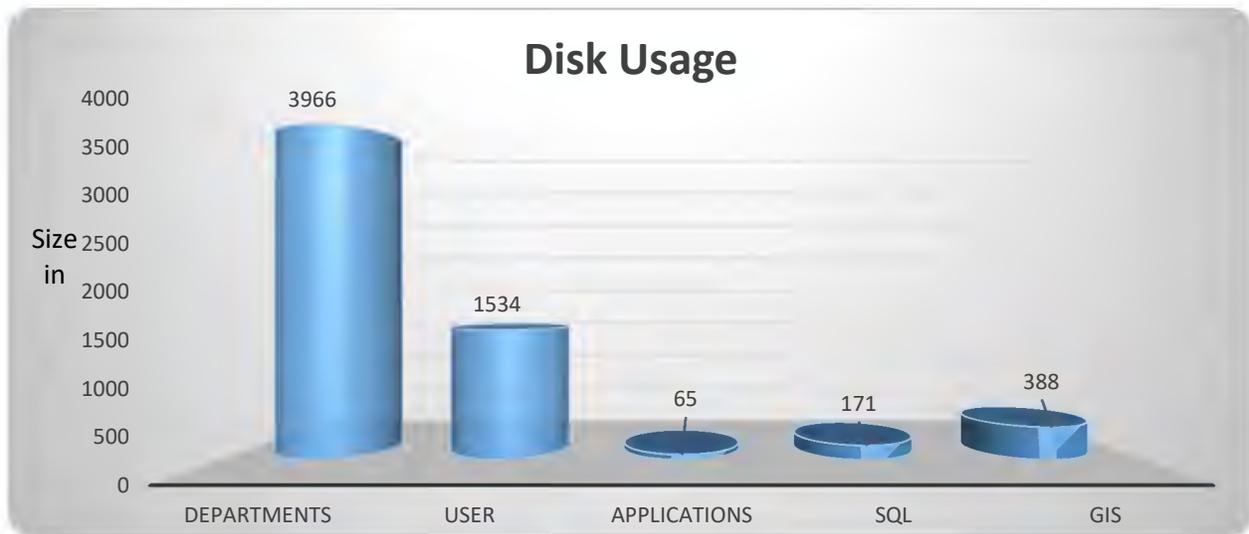


Printer Usage Report

In the month of January there were 45162 pages printed across the village. The following graph breaks down printer usage by department.

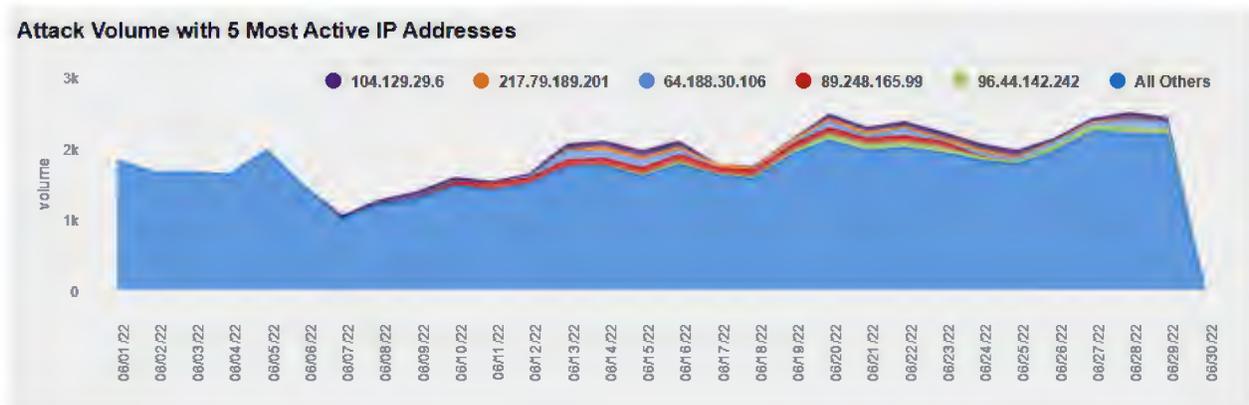


System and Data Functions



Sentinel IPS Attack Report

External parties attacked the Village network 54688 times during the month of June

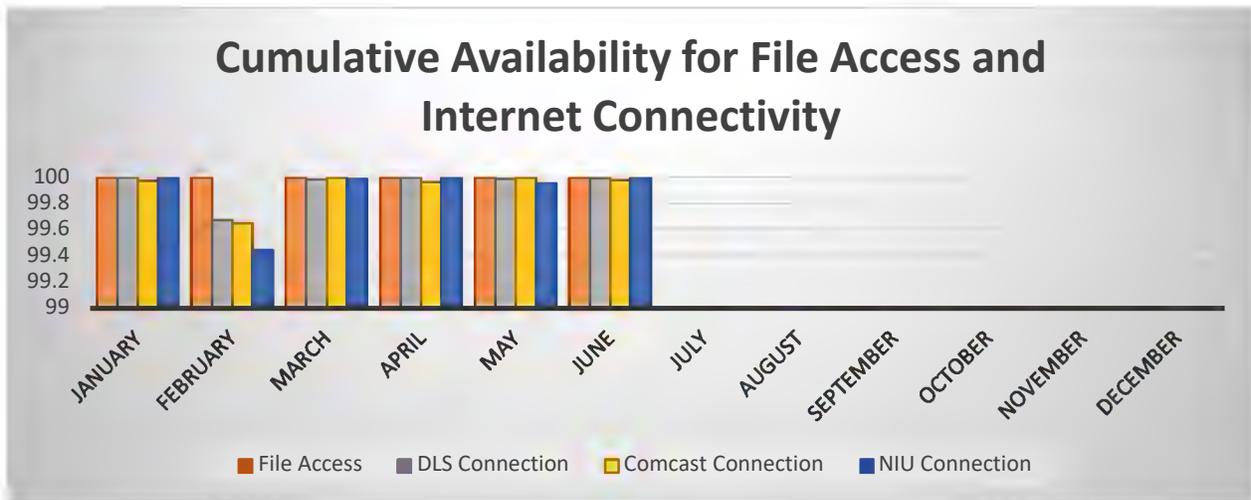
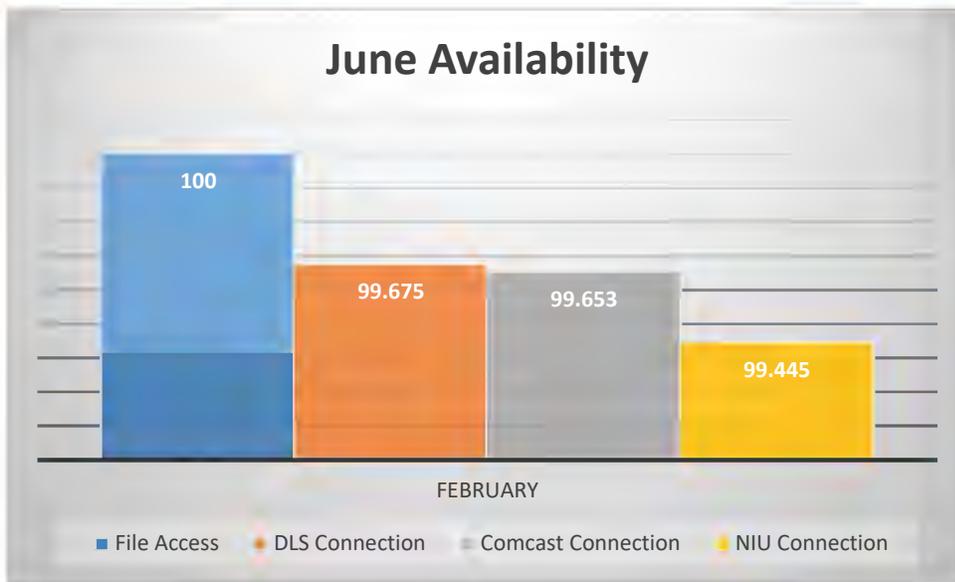


Email Spam Report

Month	Email Received	Spam	Percent Spam
January	335,178	145,017	43%
February	321,351	145,800	45%
March	260,497	194,577	75%
April	243,026	204,851	84%
May	221,666	157,690	71%
June	229,465	164,744	72%
July			0%
August			0%
September			0%
October			0%
November			0%
December			0%
Total	1,611,183	1,012,679	63%



File Access and Internet Availability



Darek Raszka, Acting Director of Information Technology Department

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Rep.-NOW Arena 

RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT
JULY 2022**

DATE: July 12, 2022

1. COVID-19 metrics continue to be stable and both the State and County are not requiring masks or proof of vaccination for indoor venues at this time.
2. Village and Arena staff continue to work on closing out the Federal Shuttered Venue Operators Grant (SVOG). We have filed our revised budget submittal with the SBA and submitted the supporting documentation. Staff is currently following up on the audit requirements needed for this grant.
3. Staff and Ticketmaster have finalized review of the amendment to the Licensed User Agreement to include the use of new ticketing software (Archtics). This item will be presented at the Finance Committee and Village Board meeting on July 18.
4. Continue working with Andy Frain regarding an amendment to their contract to coincide with the State Parking Excise Tax language. A draft document has been proposed and this item is anticipated to come before the Finance Committee in August.
5. The Village Board approved the purchase of the new Point of Sale (POS) system replacement at the June 20, 2022 meeting. The new equipment has been ordered and it is scheduled to be operational for events at the end of October, 2022.
6. The Board approved capital projects continue to proceed. Materials have been ordered for the rooftop units, replacement doors and IT switches. The replacement doors have all been installed. Several of the HVAC rooftop units have been installed, others are in transit and the balance of this project is anticipated to be complete by August 1. The IT project continues to await materials and will be scheduled for installation once materials arrive.
7. The Governor signed HB 4132 (now P.A. 102-0920) which provides that the State Parking Excise Tax does not apply to parking areas owned and operated by a unit of local government. Based on this, the NOW arena lots are exempt from this state tax. Staff will finalize the amendment to the Andy Frain contract and present to Committee and Village Board for consideration.
8. Conducted bi-weekly meetings with Public Works Facilities and Arena staff regarding building and maintenance items.
9. Have regular contact with Ben Gibbs, General Manager to discuss operational items and events at the arena. Budget discussions for FY23 have begun.

10. The Hideaway Beer Garden continues operations. Check out the arena website for the full schedule of events this year.

Attachment

cc: Ben Gibbs, General Manager (Spectra)

Now Arena
General Manager Update
JULY 2022

Event Highlights	Notes
July 1-4: Northwest Fourth-Fest July 10: Autocross Event July Fri/Sat/Sun: Hideaway Brew Garden	
Finance Department	
General	Arena Finished May Financials
Monthly Financial Statement	Building Event Revenue YTD: \$1,617,973
	Building Sponsor/Other Revenue YTD: \$51,652
	Building Expenses YTD: \$1,162,336
	Building Income YTD: \$507,289 vs. YTD Budget (\$62,390)
Operations Department	
General	Coordinating HVAC replacement project and grease trap replacement
Positions to Fill	N/A
Third Party Providers	N/A
Village Support	Reviewing various vendor bids for Retractable Seating Replacement.
Events Department	
General	Working on Beer Garden Events, Reviewing cleaning RFP.
Positions to Fill	N/A
Marketing Department	
General	Promoting grad suites, Hideaway Brew Garden, upcoming events including Circus, concerts, etc.
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Launched AEW on sale, completed circus on sale
Food & Beverage Department	
General	Continue recruitment of part-time staff
Premium Seating Department	
General	Continue to renew annual suites, marquee sponsors and settlement for July 4th festival
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance and liquor
Monthly Financial Statement	Corporate Sales: \$61,859
	Suites Sales: (\$6,167)

General

Capital Improvements/Repairs

Additional capital projects are being investigated based on possible grant disbursements related to the Shuttered Venue Grant program via the Small Business Administration.