

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

March 14, 2022

**I. Roll Call**

**Members in Attendance:**

**Karen Arnet, Chair  
Karen Mills, Vice-Chair  
Gary Stanton, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corporation Counsel  
Patti Cross, Asst. Corporation Counsel  
Peter Gugliotta, Director of Dev. Services  
Jenny Horn, Dir. Planning and Trans.  
Kevin Kramer, Director of Econ. Dev.  
Alan Wenderski, Village Engineer  
Patrick Seger, Director of HRM  
Ric Signorella, CATV Coordinator  
Suzanne Ostrovsky, Asst. Village Manager**

**Members Via Telephone:**

**Dan Shomon**

The General Administration & Personnel Committee meeting was called to order at 7:01 pm.

**II. Approval of Minutes - February 14, 2022**

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve the General Administration & Personnel Committee meeting minutes of February 14, 2022. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Legislative Update**

An item summary sheet from Mr. Palm was presented to committee.

Mr. Shomon commented and provided background.

**2. Request approval of an Intergovernmental Agreement with the Hoffman Estates Park District.**

An item summary sheet from Mr. Palm was presented to committee.

Trustee Stanton inquired about Helen Keller school on the border with Schaumburg and any issues that may arise. Mr. Palm provided comment and background and indicated there is no concern in working with Schaumburg.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve an Intergovernmental Agreement with the Hoffman Estates Park District. Voice vote taken. All ayes. Motion carried.

**3. Request an approval of an Ordinance authorizing the Village of Hoffman Estates to adopt the National Public Pension Fund Association (NPPFA) Retiree Healthcare Funding Plan (RHFP) Trust Agreement and specification documents.**

An item summary sheet from Mr. Seger was presented to committee.

Mr. Seger provided commented and provided background.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to approve an Ordinance authorizing the Village of Hoffman Estates to adopt the National Public Pension Fund Association (NPPFA) Retiree Healthcare Funding Plan (RHFP) Trust Agreement and specification documents. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Cable TV Monthly Report**

The Cable TV Monthly Report was received and filed.

**2. Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was received and filed.

**3. Legislative Operations and Outreach Monthly Report.**

The Legislative Operations and Outreach Monthly report was received and filed.

**III. President’s Report** – Mayor reported on his activities from March 7 – 14, 2022.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:23 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Dir. Of Operations/Outreach  
Office of the Mayor and Board

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Date