

MEETING:
DATE:
PLACE:

HOFFMAN ESTATES VILLAGE BOARD
APRIL 18, 2022
COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

 **DRAFT**

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:01 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
P. Cross, Asst. Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
S. Ostrovsky, Asst. Village Manager
R. Musiala, Finance Director
J. Nebel, PW Director
F. Besenhoffer, IT Director
A. Marks, Asst. H&HS Director
P. Seger, HRM Director
P. Gugliotta, Planning, Building & Code Enforcement Director
T. O'Donnell, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Mills to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes
Minutes from April 4, 2022.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes
Minutes from April 11, 2022.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:
Aye: Stanton, Gaeta, Arnet, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta seconded by Trustee Mills, to approve Item 5.B.

5.B. Approval of the schedule of bills for April 18, 2022 - \$3,590,908.39.

Roll Call:
Aye: Stanton, Gaeta, Arnet, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4931-2022 amending Section 13-17-2, Municipal Push Tax.

Roll Call:
Aye: Stanton, Gaeta, Arnet, Mills, Newell
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.D.

5.D. Request Board approval of an Intergovernmental Agreement with the Village of Schaumburg for design engineering for the Bode Road Resurfacing Project.

Roll Call:
Aye: Stanton, Gaeta, Arnet, Mills, Newell
Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.E.

5.E. Request Board approval for a special use extension for temporary automobile storage at 80 West Higgins Road.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.F.

5.F. Request Board authorization of a proposal from iBrand Visual, Streamwood, IL, to install a monument sign at the Village Green in an amount not to exceed \$45,000.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Gaeta read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming Friday, April 22, 2022 as Earth Day. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Ms. Ostrovsky.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming Friday, April 29, 2022 as Arbor Day. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Mr. Nebel.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 1st through May 7th, 2022 as Municipal Clerks Week. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Clerk Romanoff.

Trustee Arnet read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming May 1st through May 7th, 2022 as Public Service Recognition Week. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Ms. Musiala.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming May 8th through May 14th, 2022 as National Economic Development Week. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Mr. Gugliotta.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 1st through May 7th, 2022 as National Small Business Week. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Mr. Gugliotta.

Trustee Newell read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 2022 as Building Safety Month. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Mr. Gugliotta.

Trustee Arnet read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 2022 as Mental Health Awareness Month. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Dr. Marks.

Trustee Gaeta read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 2022 as National Nurses Month. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Dr. Marks.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 2022 as Melanoma Awareness Month. Voice vote taken. All Ayes. Motion carried.

The proclamation was accepted by Katheryn Burns. Ms. Burns spoke about melanoma and sun safety.

Motion by Trustee Gaeta, with regrets, seconded by Trustee Arnet, to accept the resignation of Jaclyn Kator from the Economic Development Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone of the upcoming events Wine Wednesday/Chamber Business After Hours, Bon Appetit and the Citizens against Litter Event, stated that he attended a management team meeting, a 4th of July Commission meeting, attended a meeting with Representative Krishnamoorthi, the Park District egg hunt events, Coffee with the Board and an economic development meeting.

6.B. Trustee Comments

Trustee Stanton stated that he attended the Senior Commission Easter goodie bag hand-out, the egg hunts and Coffee with the Board.

Trustee Arnet stated that she attended the egg hunt events and Coffee with the Board.

Trustee Mills stated that she attended the egg hunt events and Coffee with the Board.

Trustee Newell stated that she attended both the dog egg hunts and the kids, the Schaumburg Township Disability Services Egg Hunt and Coffee with the Board.

Trustee Gaeta stated that he attended a Fire and Police Commission meeting, he filled the Senior Commission goodie bags, attended both the doggie and kids egg hunts, a Hindu open house and Coffee with the Board.

6.C. Village Manager's Report

Village Manager Palm gave credit to Trisha O'Donnell for the Budget Brief that she put together for Coffee with the Board, he stated that he's working with our new lobbyist to get money appropriated for some of our requests and started a discussion rescheduling a few meetings during the months of May and June.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of February 2022, for Operating Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.9 million, primarily due to the receipt of property taxes. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$57 million.

For the Operating, Debt Service and Capital Projects Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.9 million, primarily due to the receipt of property taxes.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$820,657, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$289 million.

6. F. Committee Reports

Public Health & Safety

Trustee Gaeta stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

Finance

Trustee Newell stated that they would be meeting to receive and file the Finance Department Monthly Report; the Information Technology Department Monthly Report and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion of the Public Works Center NanoFluid Technology Project and its impact on the cooling system and energy efficiency; request authorization to award contract for purchase of thirteen (13) complete Mueller fire hydrants to _____, _____, _____ (low bid), in an amount not to exceed \$_____; request authorization to extend 2020 contract with Wachs Water Services, Columbia, MD (low qualified proposal), for the 2022 Valve Assessment Program with concurrent leak survey, in an amount not to exceed \$27,320; request authorization for Change Order to the existing 2018 contract with Baxter & Woodman Engineers (B&W), Crystal Lake, IL for additional engineering services for Golf Road Sanitary Sewer Lift Station replacement design and construction management to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in an amount not to exceed \$25,000; request authorization to waive bidding and contract remodeling services for the replacement of office partitions, work stations and file cabinets for Public Works Center EOC/Supervisors offices using the OMNIA purchasing consortium to Midwest Office Interiors, Woodridge, IL, in an amount not to exceed \$60,742.53; request authorization to waive bidding and purchase one new Henderson dump body, behind cab tool box and fabrication/installation using NJPA contract discount from Henderson Truck Equipment – Illinois, Gilberts, IL, in an amount not to exceed \$36,338; request authorization to waive bidding and purchase new Public Works equipment, fabrication and installation utilizing the Sourcewell Cooperative Purchasing Program from Lindco Equipment, Merrillville, IN, in an amount not to exceed \$80,375, which includes outfitting of: Stainless steel dump body, spreader box, and fabrication/installation for Unit #41 for \$63,854 and Utility body for Unit #19 for \$16,521 and to receive and file the Department of Public Works Monthly Report and the Engineering Division Monthly Report.

7. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 7.A.

7.A. Request Board approval of Ordinance No. 4932-2022 authorizing the donation of personal property owned by the Village of Hoffman Estates.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to approve Item 7.B.

7.B. Request Board approval of the Collective Bargaining Agreement between the Village of Hoffman Estates and the Metropolitan Alliance of Police, Hoffman Estates Chapter 96, for the period January 1, 2022 through December 31, 2024.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting. Time: 7:55 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

