

MEETING:
DATE:
PLACE:

HOFFMAN ESTATES VILLAGE BOARD
APRIL 4, 2022
COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

 **DRAFT**

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Karen Mills, Anna Newell, Gary Stanton, Michael Gaeta, Karen Arnet
Gary Pilafas attended by phone.
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
P. Cross, Asst. Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
R. Musiala, Finance Director
F. Besenhoffer, IT Director
J. Nebel, Public Works Director
A. Marks, Asst. H&HS Director
P. Seger, HRM Director
P. Gugliotta, Planning, Building & Code Enforcement Director
S. Ostrovsky, Assistant Village Manager
T. O'Donnell, Communications Manager
R. Signorella, Multimedia Coordinator

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance was led by Trustee Mills.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes
Minutes from March 21, 2022.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.B.

5.B. Approval of the schedule of bills for April 4, 2022 - \$1,712,911.60.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.C.

5.C. Request Board approval for the Historical Sites Commission to proceed with 2022 budgeted activities and events, in an amount not to exceed \$900.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.D.

5.D. Request Board approval of a limited license agreement with Syska Hennessey Group, Inc. for off-site sanitary sewer plans for the Microsoft Data Center.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.E.

5.E. Request Board approval of an Amended and Restated Profit Split Agreement with Levy Premium Foodservice Limited Partnership to provide food and beverage service at the NOW Arena.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.F.

5.F. Request Board approval to reorganize the Information Technology Department.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.G.

5.G. Request Board authorization to award contract for the Arizona Boulevard Storm Sewer Replacement Project to Copenhaver Construction Inc. of Gilberts, IL (low bid), in an amount not to exceed \$516,329.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.H.

5.H. Request Board authorization to award contract for construction engineering services for the Arizona Boulevard Storm Sewer Replacement Project to Chastain & Associates, LLC of Schaumburg, IL, in an amount not to exceed \$64,104.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5. I.

5.I. Request Board authorization to award contract for engineering services for 2022/23 Sanitary Sewer Rehabilitation to Baxter & Woodman Consulting Engineers, Crystal Lake, IL, in an amount not to exceed \$124,450.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5. J.

5.J. Request Board authorization to extend the 2021 asset management software and implementation service contract with Cartegraph Systems, LLC, in an amount not to exceed \$61,546.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.K.

5.K. Request Board authorization to extend 2021 contract for 2022 season landscape maintenance services for Village owned sites and state/county rights-of-way (A&B locations) to V. Cardenas Landscaping, East Dundee, IL (low bid), in an amount not to exceed \$62,665.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5. L.

5.L. Request Board authorization to extend 2020 contract for 2022 season landscape maintenance services for Village maintained detention areas and park type properties and various cul-de-sac islands (C&D locations) to V. Cardenas Landscaping, East Dundee, IL (low bid), in an amount not to exceed \$31,192.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5. M.

5.M. Request Board authorization to waive bidding and purchase two replacement heavy-duty dump truck chassis through Sourcewell Purchasing Consortium from JX Truck Center, Wadsworth, IL, in an amount not to exceed \$241,100.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5. N.

5.N. Request Board authorization to waive bidding and purchase up-fitting of two heavy-duty dump trucks including equipment, fabrication and installation through Sourcewell Purchasing Consortium from Lindco Equipment, Merrillville, IN, in an amount not to exceed \$296,630.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.O.

5.O. Request Board authorization to waive the Request for Proposal (RFP) process and award contract to Gray Matter Systems, LLC, Warrendale, PA, for professional services and equipment acquisitions for software/hardware upgrade of the Supervisory Control and Data Acquisition system (SCADA) for water and sewer operations, in a total amount not to exceed \$94,866.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.P.

5.P. Request Board authorization to award a two-year contract for Police Emergency Vehicle Equipment Installation and Changeover to Ultra Strobe Communications, Inc. Crystal Lake IL, in an amount not to exceed \$24,300.00 for FY2022.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.Q.

5.Q. Request Board authorization to purchase twenty-two (22) sets of Globe structural firefighting clothing from Air One Equipment Inc., South Elgin, IL (sole source vendor), in an amount not to exceed \$59,928.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.R.

5.R. Request Board authorization to renew a one-year contract for service and support of the Village's telephone, voicemail, and E911 systems with Sentinel Technologies, Inc., Downers Grove, IL, in an amount not to exceed \$23,738.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.S.

5.S. Request Board authorization to purchase nine (9) semi-ruggedized laptop computers and accessories from CDS Office for use in the Police Department patrol and response vehicles in an amount not to exceed \$39,170.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 5.T.

5.T. Request Board authorization to waive formal bidding and purchase two (2) Dell™ Unity 480 XT Hybrid Storage Solutions and one (1) Dell™ DD6400 network backup appliance from Dell Solutions in an amount not to exceed \$157,612.47.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the proclamation proclaiming April 10-16, 2022 as National Public Safety Telecommunicators Week.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

John Ferraro, NWCD, was congratulated by the Board and accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve the proclamation proclaiming April 2022 as National Child Abuse Prevention Month.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Mark Parr, CAC, was congratulated by the Board and accepted the proclamation.

Trustee Arnet read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the proclamation proclaiming April 2022 as National Autism Awareness Month.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Trustee Gaeta read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the proclamation proclaiming April 2022 as Sikh Awareness and Appreciation Month.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Members of the Sikh community spoke about the things that they do, they accepted the proclamation and were congratulated by the Board.

Trustee Stanton read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve the proclamation proclaiming April 2022 as Armenian Genocide Awareness Month.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Merrill, a descendant of a survivor of the Armenian genocide, spoke about the history of this horrible event and accepted the proclamation.

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the appointment of Hannelore Conley to the Sustainability Commission.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod stated that he attended the management team meeting, a hotel managers meeting, he announced that he had a Mayor for the Day, attended a Chicago Bulls game with Ben Gibbs, met at the CAC butterfly garden to discuss monarch butterflies, met with members of the Hindu community, had a meeting with Cook County President Toni Preckwinkle, attended a development team meeting and interviewed two potential commission members.

6.B. Trustee Comments

Trustee Mills thanked the proclamation recipients for sharing their interests and history with us,.

Trustee Stanton stated that he was the Mayor's travel buddy on a trip to Springfield to meet with State Legislators to try to advance items that would help the Village.

Trustee Arnet congratulated the proclamation recipients.

Trustee Pilafas stated that the Statement of Economic Interest filing was more difficult this year with the change to the questions and he thanked the Clerk for sending out a fact sheet to help with completing the form.

Trustee Newell congratulated the proclamation recipients.

Trustee Gaeta stated that he had lunch with the Mayor and his Mayor for the Day.

6.C. Village Manager's Report

Mr. Palm had no report.

6. D. Village Clerk's Report

The Village Clerk stated that during the month of March 162 FOIA requests were received and 63 passport applications were processed.

6.E. Committee Reports**General Administration & Personnel**

Trustee Arnet stated that they would be meeting to have a discussion regarding Legislative Update; request approval of an ordinance amending Section 13-17-2, Municipal Push Tax and to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

Transportation & Road Improvement

Trustee Mills stated that they would be meeting to request approval of an Intergovernmental Agreement with the Village of Schaumburg for the Bode Road Resurfacing Improvements Project and to receive and file the Transportation Division Monthly Report.

Planning, Building & Zoning

Trustee Stanton stated that they would be meeting to request by _____ for a courtesy review for a dental clinic at 1180-1190 Apple Street; request approval for a special use extension for temporary vehicle storage at 80 W. Higgins Road; request direction for the Planning and Zoning Commission to hold a public hearing to consider amendments to the Zoning Code regarding short term rentals; request authorization to award contract for construction of the Village Green monument sign to iBrand Visual, Streamwood, IL, in an amount not to exceed _____ and to receive and file the Planning Division monthly report, the Code Enforcement Division monthly report and the Economic Development and Tourism monthly report.

7. ADDITIONAL BUSINESS:

There was no Additional Business.

8. ADJOURNMENT:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting. Time: 7:46 p.m.

Roll Call:

Aye: Pilafas, Mills, Newell, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.