

**MEETING:**                                   **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                     **MARCH 7, 2022**  
**PLACE:**                                   **COUNCIL CHAMBERS**  
                                                  **MUNICIPAL BUILDING COMPLEX**  
                                                  **1900 HASSELL ROAD**  
                                                  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

E. Palm, Village Manager  
D. O'Malley, Asst. Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
K. Cawley, Police Chief  
A. Wax, Fire Chief  
R. Musiala, Finance Director  
F. Besenhoffer, IT Director  
J. Nebel, Public Works Director  
M. Saavedra, H&HS Director  
P. Seger, HRM Director  
P. Gugliotta, Planning, Building & Code Enforcement Director  
S. Ostrovsky, Assistant Village Manager  
T. O'Donnell, Communications Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge of Allegiance was led by Trustee Gaeta.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from February 21, 2022.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.B.

**5.B. Approval of the schedule of bills for March 7, 2022 - \$2,032,512.71.**

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4925-2022 amending Article 4-5, Fire and Police Commission, of the Hoffman Estates Municipal Code.**

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4926-2022 amending Article 8, Hotels, of Chapter 8, Licenses, of the Hoffman Estates Municipal Code.**

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.E.

**5.E.** Request Board authorization to enter into a three-year contract with Peerless Network, Chicago, IL, for telephone services to convert the Village's analog Private Rate Interfaces (PRI) to digital using Session Initiation Protocol (SIP) trunking.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.F.

**5.F.** Request Board authorization to waive formal bidding and purchase a 2022 Ford Utility Police Interceptor AWD Hybrid administrative vehicle from Currie Motors of Frankfort, IL, for the Fire Department through the Suburban Purchasing Cooperative in the amount of \$38,163.00.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.G.

**5.G.** Request Board authorization to renew a one (1) year agreement with our existing e-citation management system with DACRA Tech Inc., Elgin, IL, in an amount not to exceed \$22,750.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.H.

**5.H.** Request Board authorization to enter into a no-cost contract amendment and extension with Simple Recycling for recycling of textiles and small home goods.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5. I.

**5.I.** Request Board authorization to award contract for Public Works Fleet Services Traveling Crane to Sievert Crane & Hoist, Forest Park, IL (low bid), in an amount not to exceed \$54,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:  
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5. J.

**5.J.** Request Board authorization to extend 2020 contract for 2022 Contracted Branch/Brush Pickup Program to Lucas Landscape and Design, Deerfield, IL (low bid), in an amount not to exceed \$35,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.K.

**5.K.** Request Board authorization to extend 2020 contract for the 2022 Roadway Pavement Markings Program to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$60,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5. L.

**5.L.** Request Board authorization to extend 2020 contract for 2022 Street Sweeping, inclusive of all associated costs including removal and hauling of debris, to Lakeshore Recycling Systems (LRS) LLC., West Chicago, IL (low bid), in an amount not to exceed \$125,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5. M.

**5.M.** Request Board authorization to extend 2020 contract for 2022 Parkway Tree Planting Program to St. Aubin Nursery, Kirkland, IL (low bid), in an amount not to exceed \$54,750.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5. N.

**5.N.** Request Board authorization to extend contract of the 2021 contracted weed control and fertilization for the 2022 season, for various Village owned sites and rights-of-way, to Eternally Green Lawn Care Inc., Lombard, IL (low bid), in an amount not to exceed \$23,500.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 5.O.

**5.O.** Request Board authorization to waive bidding and purchase replacement plows for Public Works vehicles through Sourcewell Contract from Lindco, Merrillville, IN, through Sourcewell contract, in an amount not to exceed \$32,500.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Presentation(s)**

Kyle Glash was awarded the Great Citizen Award for his professionalism and dedication to the residents of Hoffman Estates. On January 23, 2022 Kyle assisted a woman who was at the side of the road that needed medical attention and then waited with her until help arrived.

Brian Wayton was awarded the Great Citizen Award for his professionalism and dedication to the residents of Hoffman Estates. On January 22, 2022 Brian assisted a resident who had fallen in his driveway and escorted him safely back into his home.

#### **Proclamation(s)**

Trustee Gaeta read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the proclamation proclaiming March 2022 as National Social Workers Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the proclamation proclaiming March 2022 as National Women's History Month. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff will post this proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the proclamation proclaiming March 2022 as National Athletic Training Month. Voice vote taken. All ayes. Motion carried.

Clerk Romanoff will post this proclamation.

Mayor McLeod read a letter from the Conant High School coed cheer team thanking the Village for the reception and recognizing the team. He stated that he attended a Mardi Gras event at Brookdale, a multi-chamber event, attended NWMC executive board meeting, an Economic Development Commission meeting, he met with the Japanese Counsel General, the HEHS musical *Joseph Technicolor Dreamcoat*, an O'Hare Noise Compatibility Commission meeting, the ribbon cutting for Stonegate Banquet Center and the Hoffman Estates High School coed cheer team reception.

#### **6.B. Trustee Comments**

Trustee Gaeta stated that he attended the Mayor's Breakfast Update, an Economic Development Residential Realtor event at the NOW Arena, the McDonald's photo shoot, and Economic Development Commission meeting and the Stonegate ribbon cutting.

Trustee Newell stated that she attended the active shooter training and she thanked the Chief and officers who led it, she attended a JAWA meeting, the Crossover Ceremony for Pack 397, the Conant cheer reception and a Sustainability Commission meeting.

Trustee Pilafas congratulated the HEHS cheer squad, he congratulated Kyle Glash and Brian Wayton on their awards, the police department and explorers on the Polar Plunge and he thanked Chief Cawley and the police who ran the active shooter program.

Trustee Mills stated that she attended the Mayor's Breakfast, a HE Foundation meeting, the Conant and HEHS cheer receptions, she congratulated Chief Cawley and the department on the plunge and she congratulated the public works employees who were being honored.

Trustee Stanton stated that he attended the Mayor's Breakfast, the Economic Development Residential Realtor event, a Next Level Northwest meeting, the McDonald's photo shoot, the Pack 397 Crossover Ceremony, the Conant and HEHS cheer squad receptions, an Economic Development Commission meeting, the meeting with the Japanese Counsel General, the HEHS musical and a concert that his grandson was in.

Trustee Arnet stated that she attended the Mayor's Breakfast, the active shooter training, the HEHS cheer squad reception and he congratulated Kyle and Brian on receiving their awards.

#### **6.C. Village Manager's Report**

Mr. Palm announced that four of our police recruits graduated from the police academy and that our very own Chief Cawley was the keynote speaker at the ceremony.

## **6. D. Village Clerk's Report**

The Village Clerk stated that during the month of February 118 FOIA requests were received, 42 passport applications were processed and she congratulated Chief Cawley and all that participated in the Polar Plunge.

## **6.E. Committee Reports**

### **Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to request approval by homeowner for release of a portion of open space easements at 775 Jody Lane (driveway expansion); request by \_\_\_\_\_ for a courtesy review for a church at 2040-2060 Stonington Avenue; request by \_Paintball Explosion Partners, LLC for a courtesy review for an outdoor paintball facility on the south side of Prairie Stone Parkway, immediately west of the NOW Arena west parking lot; request by \_\_\_\_\_ for site plan amendment for the property at 3125 Barrington Road and file the Planning Division monthly report, the Code Enforcement Division monthly report and the Economic Development and Tourism monthly report.

### **General Administration & Personnel**

Trustee Arnet stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

### **Transportation & Road Improvement**

Trustee Mills stated that they would be meeting to request authorization to award contract for the 2022 Street Revitalization Project to Schroeder Asphalt Services, Inc. of Marengo, IL (low bid) in the amount of \$6,300,000; request authorization to award contract for materials testing for the 2022 Street Revitalization Project; and to receive and file the Transportation Division Monthly Report.

## **7. PLANNING & ZONING COMMISSION:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.A.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board Approval of Ordinance No. 4927-2022 granting a special use to Pathway Vet Alliance to permit an animal hospital (Thrive Vet Clinic) for the property located at 2547 W. Golf Road, Hoffman Estates, IL.

Subject to the following conditions:

1. The approval of the Special Use shall be based on the application materials submitted by the petitioner for this request.
2. Noise shall be minimized and shall not create a nuisance for the property or surrounding properties.
3. Animals on site shall be supervised at all times by business staff.

4. The exterior shopping center areas in the front, near the pet relief area, and in the rear shall be maintained in a clean and orderly manner.
5. No grooming, long-term kenneling, boarding, daycare or overnight stays will occur at this facility.

### **Discussion**

Mike Pierce, 6 Wood Oaks Drive, Barrington, was present to answer any questions. There was a lengthy discussion on the area where pets could relieve themselves, who would and how often it would be cleaned up. Trustee Mills asked if there would be overnight stays, Dr. Pierce stated that if they did have a pet who needed to stay overnight they would be transported to another clinic. Trustee Newell asked if the Goodwill drop-off area would interfere with pet relief area, Commissioner Combs replied no.

### Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

### **Motion carried.**

**\*NOTE\* Per Manager Palm the next four items were combined into one Ordinance.**

Motion by Trustee Pilafas, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.B.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4928-2022 granting text amendments to Section 9-2-1, Definitions, of the Hoffman Estates Municipal Code (Data Centers).

**7.C.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting text amendments to Section 9-3-3, Fences, of the Hoffman Estates Municipal Code (Data Centers).

**7.D.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting text amendments to Article 9-7, Office Districts; and Article 9-9, Manufacturing Districts, of the Hoffman Estates Municipal Code (Data Centers).

**7.E.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting text amendments to Article 9-8, Business Districts, of the Hoffman Estates Municipal Code (Data Centers).

### Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

### **Motion carried.**



**8. ADDITIONAL BUSINESS:**

There was no Additional Business.

**9. ADJOURNMENT:**

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting. Time: 7:55 p.m. Voice vote taken. All ayes. Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.