

MEETING:
DATE:
PLACE:

HOFFMAN ESTATES VILLAGE BOARD
FEBRUARY 21, 2022
COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

DRAFT

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
P. Cross, Asst. Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
S. Ostrovsky, Asst. Village Manager
R. Musiala, Finance Director
J. Nebel, PW Director
F. Besenhoffer, IT Director
A. Marks, Asst. H&HS Director
P. Seger, HRM Director
P. Gugliotta, Planning, Building & Code Enforcement Director
T. O'Donnell, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

C.H. Dyer, 1585 Laburnum, spoke about the selling of Bright Hope to Harvest Community Church and the obstacles that they're having with getting a Special Use for the property.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Approval of Minutes

Minutes from February 7, 2022.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for February 21, 2022 \$8,643,376.28.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4922-2022 adopting the 2022 zoning map.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 4923-2022 terminating the designation of the Hoffman Estates Barrington/Higgins Tax Increment Financial Redevelopment Project Area and dissolving the Hoffman Estates Barrington/Higgins Special Tax Increment Allocation Fund.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board approval to recommend the establishment of a new TIF District at Stonington Avenue, Pembroke Avenue, and Hassell Road; and contract with Teska Associates to provide TIF consulting services.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.F.

5.F. Request Board approval of a Redevelopment and Sales Tax Rebate Agreement for the redevelopment and occupancy of the building at 2780 Sutton Road (former World Market).

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Gaeta read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the proclamation proclaiming Friday, March 4, 2022 as Linnel Allen Day. Voice vote taken. All ayes. Motion carried.

Chief Cawley accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the proclamation proclaiming Sunday, March 6, 2022 as Sean Joyce Day. Voice vote taken. All ayes. Motion carried.

Chief Wax accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the proclamation proclaiming February 20th-26th, 2022 as National Engineers Week. Voice vote taken. All ayes. Motion carried.

Mr. Gugliotta accepted the proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the resignation, with regrets, of Patrick Bodame from the 4th of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the appointment of Nancy Schaefer to the Sustainability Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the appointment of Daniel Lee to the Economic Development Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod read a letter from a resident congratulating our Public Works Department on the good job that they did with snow removal, he stated that he attended a lobbyist call, a NWMC Legislative meeting, a management team meeting, a Metro Mayors meeting, Wine Wednesday, the active shooter training class and a meeting with Senator Dan McConchie.

6.B. Trustee Comments

Trustee Stanton stated that he attended two meetings with potential new developers and he delivered Valentine's with the Mayor.

Trustee Arnet stated that she attended the Boy Scout meet and greet and congratulated the proclamation recipients.

Trustee Mills stated that she attended the active shooter training class and the Boy Scout meet and greet.

Trustee Gaeta stated the he attended a tail gate party at Brookdale, a NWMC Board meeting the Windy City Bulls/Lions Club food drive, the active shooter training, Wine Wednesday and the Boy Scout meet and greet.

Trustee Newell stated that she attended the food drive, she thanked the Mayor and Trustee Stanton for delivering all of the Valentine's Day cards and she asked about the requirement of new developments having charging stations.

Mr. Palm responded that we do have that as a requirement and that we have a contract to get them here at Village Hall.

Trustee Pilafas stated that it was nice that WGN covered the delivery of the Valentine's, he said that he was excited about the Mayor's Breakfast and his active shooter training tomorrow and he thanked Troop 297 for attending the meet and greet tonight.

6.C. Village Manager's Report

Village Manager Palm had no report.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of December 2021, for Operating Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$939,215, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$57.6 million.

For the Operating, Debt Service and Capital Projects Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$591,339, primarily due to general operating expenses and monthly operating transfers.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$18.6 million, primarily due to pension fund investment activity and the dissolution of the EDA Tax Allocation Fund.

The total for cash and investments for all funds decreased to \$288 million.

6. F. Committee Reports

Finance

Trustee Pilafas stated that they would be meeting to request authorization of an amendment to the Ticketmaster agreement which provides ticketing services at the NOW Arena to add Archtics software in an amount of \$27,500 in the first year and then \$22,500 thereafter; request authorization to enter into a three-year contract with Peerless Network, Chicago, IL, for telephone services to convert the Village's analog Private Rate Interfaces (PRI) to digital using Session Initiation Protocol (SIP) trunking and to receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion of National Flood Insurance Program (NFIP) Preliminary Flood Insurance Study and Flood Insurance Rate Maps for Poplar Creek and Spring Creek watersheds; request authorization to enter into a no-cost contract amendment and extension with Simple Recycling for recycling of textiles and small home goods; request authorization to extend 2020 contract for 2022 Contracted Branch/Brush Pickup Program to Lucas Landscape and Design, Deerfield, IL in an amount not to exceed \$35,000; request authorization to extend 2020 contract for 2022 Roadway Pavement Markings program to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), at a total cost not to exceed \$60,000; request authorization to extend 2020 contract for 2022 Street Sweeping, inclusive of all associated costs including removal and hauling of debris, to Lakeshore Recycling Systems (LRS) LLC, West Chicago, IL, in an amount not to exceed \$125,000; request authorization to extend the 2020 parkway tree planting contract with St. Aubin Nursery, Kirkland, IL, in an amount not to exceed \$____; request authorization to extend contract for 2021 contracted weed control and fertilization for 2022 season, for various Village owned sites and rights-of-way, to Eternally Green Lawn Care Inc., Lombard, IL (low bid), in an amount not to exceed \$24,000; Request authorization to extend the 2021 asset management software and implementation service contract with Cartegraph Systems LLC, in an amount not to exceed \$____; request authorization to waive bidding and purchase replacement plows for Public Works vehicles through Sourcewell Contract from Lindco, Merrillville, IN, in an amount not to exceed \$32,500; award contract for engineering services for 2022/2023 Sanitary Sewer Rehabilitation to Baxter & Woodman Consulting Engineers (B&W), Crystal Lake, IL in an amount not to exceed \$124,900 and to receive and file the Department of Public Works Monthly Report.

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request authorization to waive formal bidding and purchase a 2022 Ford Utility Police Interceptor AWD Hybrid administrative vehicle from Currie Motors of Frankfort, IL, for the Fire Department through the Suburban Purchasing

Cooperative in the amount of \$38,163.00; request authorization to renew a one (1) year agreement with our existing e-citation management system with DACRA Tech Inc., Elgin, IL, in an amount not to exceed \$22,750; request authorization to waive RFP process and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

7. ADDITIONAL BUSINESS:

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 7.A.

7.A. Request Board approval of Ordinance No. 4924-2022 authorizing for the sale of property and authorizing the Village President to execute a deed conveying property to ABYGOLF Inc. (75 and 85 E. Golf Road properties).

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)). Time: 7:34 p.m.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting. Time: 7:48 p.m

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.