

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

January 10, 2022

I. Roll Call

Members in Attendance:

**Karen Arnet, Chair (via electronic attendance)
Karen Mills, Vice-Chair
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee (via electronic attendance)
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Patrick Seger, Director of HRM
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Audra Marks, Asst. Director of HHS
Rachel Musiala, Director of Finance
Alan Wenderski, Director of Eng.
Joe Weesner, Senior Transportation Engineer
Jennifer Horn, Director of Trans. & Eng.
Ric Signorella, CATV Coordinator**

The General Administration & Personnel Committee meeting was called to order at 7:00 pm.

II. Approval of Minutes

Motion by Mayor McLeod, seconded by Trustee Gaeta, to approve the General Administration & Personnel Committee meeting minutes of December 13, 2021. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items).**

An item summary sheet from Suzanne Ostrovsky was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items). Roll call vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

- 1. Cable TV Monthly Report**

The Cable TV Monthly Report was received and filed.

2. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

3. Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly report was received and filed.

III. President's Report

Mayor McLeod reported that the Coffee with the Board will be on Saturday, January 15, at 10am in the Hennessy Room; the MLK Day has been cancelled, however, there will be a virtual program at 8:30a.m. on Monday, January 17 and will be on HETV; Mayor McLeod swore in new police officers on January 4 and attended a Celtic Fest Committee meeting; on January 5, he attended the NWMC Board meeting, and on January 10, he attended a WINGS Leadership meeting, all by Zoom.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:05 pm. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date