

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
February 28, 2022

Immediately Following Public Works & Utilities Committee

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – January 24, 2022 Committee Meetings**

NEW BUSINESS

1. Request authorization to waive formal bidding and purchase a 2022 Ford Utility Police Interceptor AWD Hybrid administrative vehicle from Currie Motors of Frankfort, IL, for the Fire Department through the Suburban Purchasing Cooperative in the amount of \$38,163.00.
2. Request approval of an ordinance amending Section 4-5-6 – Eligibility for firefighters and Section 4-5-9 – Requirements for firefighters of the Hoffman Estates Municipal Code.
3. Request approval of an ordinance amending Article 4-5, Fire and Police Commission, of the Hoffman Estates Municipal Code to implement a police officer lateral program into the hiring process of probationary police officers in Hoffman Estates.
4. Request approval of an ordinance amending Article 8, Hotels, of the Hoffman Estates Municipal Code.
5. Request authorization to renew a one (1) year agreement with our existing e-citation management system with DACRA Tech Inc., Elgin, IL, in an amount not to exceed \$22,750.

REPORTS (INFORMATION ONLY)

1. Police Department Monthly Report.
2. Health & Human Services Monthly Report.
3. Emergency Management Coordinator Monthly Report.
4. Fire Department Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

January 24, 2022

I. Roll call

Members in Attendance:

**Michael Gaeta, Chairman
Gary Pilafas, Vice Chair
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Karen Arnet, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Bev Romanoff, Village Clerk
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Aaron Howe, Management Analyst (PW)
Fred Besenhoffer, Director IT
Monica Saavedra, Director of HHS
Rachel Musiala, Director of Finance
Joe Nebel, Director of Public Works
Suzanne Ostrovsky, Asst. Village Mgr.
Tricia O'Donnell, Communications Manager
Ric Signorella, Media Services Director**

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes – December 13, 2021

January 10, 2022 Special

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve the Public Health and Safety Committee Meeting minutes from December 13, 2021. Voice vote taken. All ayes. Motion carried.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to approve the Special Public Health and Safety Committee Meeting minutes from January 10, 2022. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to purchase five (5) 2022 Ford Interceptor Utility Patrol vehicles and one (1) 2022 Ford Interceptor Administrative vehicle from Currie Motors, Frankfort IL, in an amount not to exceed \$226,884.00 (Suburban Purchasing Cooperative).**

An item summary sheet by Chief Kasia Cawley was presented to committee.

Motion by Trustee Pilafas Arnet, seconded by Mayor McLeod, to purchase five (5) 2022 Ford Interceptor Utility Patrol vehicles and one (1) 2022 Ford Interceptor Administrative vehicle from Currie Motors, Frankfort IL, in an amount not to exceed \$226,884.00 (Suburban Purchasing Cooperative). Voice vote taken. All ayes. Motion carried.

- 2. Request approval to establish the Village of Hoffman Estates Public Safety Committee.**

An item summary sheet by Chief Kasia Cawley and Eric Palm was presented to committee.

Motion by Trustee Arnet, seconded by Mayor McLeod, to establish the Village of Hoffman Estates Public Safety Committee. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.**

The Police Department Monthly Report was received and filed.

- 2. Health & Human Services Monthly Report.**

The Health and Human Services Department Monthly Report was received and filed.

- 3. Emergency Management Coordinate Monthly Report**

The Emergency Management Coordinator Monthly Report was received and filed.

- 4. Fire Department Monthly Report**

The Fire Department Monthly Report was received and filed.

- II. President's Report** – Mayor McLeod reported on his recent activities.
- III. Other**
- IV. Items in Review**
- V. Adjournment**

Motion by Trustee Mills, seconded by Trustee Pilafas to adjourn the meeting at 7:17 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and
Outreach / Office of the Mayor & Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

- SUBJECT:** **REQUEST AUTHORIZATION TO WAIVE FORMAL BIDDING AND PURCHASE A 2022 FORD UTILITY POLICE INTERCEPTOR AWD HYBRID ADMINISTRATIVE VEHICLE FROM CURRIE MOTORS OF FRANKFORT, IL FOR THE FIRE DEPARTMENT THROUGH THE SUBURBAN PURCHASING COOPERATIVE IN THE AMOUNT OF \$38,163.00**
- MEETING DATE:** **February 28, 2022**
- COMMITTEE:** **Public Health & Safety Committee**
- FROM:** **Alan Wax, Fire Chief**
- PURPOSE:** To request authorization to waive bidding and purchase a 2022 Ford Utility Interceptor police hybrid vehicle from Currie Motors of Frankfort for the Fire Department through the Suburban Purchasing Cooperative (SPC).
- BACKGROUND:** The Village has a vehicle replacement plan in place, and this request is contained within it. This vehicle will replace one of the Fire Department’s administrative vehicles, a previous police squad car with over 110,000 miles.
- DISCUSSION:** The FY 2022 budget includes funding for a replacement vehicle. The replacement vehicle will allow the current administrative vehicle to be re-assigned as a pool vehicle, replacing an even older (more “seasoned”) pool vehicle.
- Each year, the SPC completes competitive bidding for government service vehicles. As was presented in January during the Police vehicle purchase discussions, prices through the State’s purchasing contract and from a local vendor for this same vehicle were higher than the SPC pricing. Therefore, it is recommended that the vehicle be purchased from Currie Motors of Frankfort through the SPC. It should be noted that, due to the impact of current supply chain shortages, production of vehicles is delayed and delivery is not expected until very late in 2022 or in 2023.
- FINANCIAL IMPACT:** The total cost of the vehicle, excluding after-market equipment such as radios, is \$38,163.00. The Fire Department’s FY 2022 budget contains funding for the vehicle and equipment. This vehicle would be part of the financing program discussed during the Budget preparation, with payments extending over seven (7) years.
- RECOMMENDATION:** Staff recommends authorization to waive further bidding and purchase a 2022 Ford Utility Interceptor AWD vehicle for the Fire Department from Currie Motors of Frankfort, IL through the Suburban Purchasing Cooperative in the amount of \$38,163.00.
- ATTACHMENT:** Exhibit A – SPC Ford Utility Interceptor AWD Vehicle Purchase Information

EXHIBIT A



2022 Ford Utility Police Interceptor AWD Hybrid Contract #204



Currie Motors Commercial Center
Your Full Line Municipal Dealer

"Nice People to do Business With"

**HYBRID MOTOR STANDARD
MARK OPTION 99B FOR GASOLINE MOTOR**

Order Cut Off TBD

Production Delayed Due to Current Supply Chain Shortages



2022 Ford Utility Police Interceptor AWD Hybrid
Contract #202
\$35,092

MECHANICAL

3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System
– Standard (Hybrid technology is optimal for performance and long days spent idling on the job)
● AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds
Lithium-Ion Battery Pack
Brakes – Police calibrated high-performance regenerative braking system
● 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
● Brake Rotors – large mass for high thermal capacity and calipers with large swept area.
● Electric Power-Assist Steering (EPAS) – Heavy-Duty DC/DC converter – 220-Amp (in lieu of alternator)
H7 AGM Battery (Standard; 800 CCA/80-amp)
● Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
● Engine Idle Hour Meter
● Engine Hour Meter
● Powertrain mounts – Heavy-Duty
50-State Emissions System

INTERIOR/COMFORT

● Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area
● Cargo Hooks
● Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
● Door-Locks – Power – Rear-Door Handles and Locks Operable ● Fixed Pedals (Driver Dead Pedal)
● Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
● Glove Box – Locking/non-illuminated
● Grab Handles – (1 – Front-passenger side, 2-Rear)
● Liftgate Release Switch located in overhead console (45 second timeout feature)
● Lighting – Overhead Console – Red/White Task Lighting in
● Overhead Console – 3rd row overhead map light
● Mirror – Day/night Rear View
● Particulate Air Filter
● Powerpoints – (1) First Row
● Rear-window Defrost
● Scuff Plates – Front & Rear
● Speed (Cruise) Control
● Speedometer – Calibrated (includes digital readout)
● Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
● Sun visors, color-keyed, non-illuminated

INTERIOR/COMFORT (CONTINUED)

● Seats – 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters – 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) – 1st Row – Passenger 2-way manual track (fore/aft. with manual recline) – Built-in steel intrusion plates in both driver/passenger seatbacks – 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
● Universal Top Tray – Center of I/P for mounting aftermarket equipment
● Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

EXTERIOR

● Antenna, Roof-mounted Cladding – Lower bodyside cladding MIC ● Door Handles – Black (MIC)
● Exhaust True Dual (down-turned)
● Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
● Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
● Grille – Black (MIC)
● Headlamps – Automatic, LED Low-and-High-Beam Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature) – Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
● Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
● Spare – Full size 18" Tire w/TPMS
● Spoiler – Painted Black Tailgate Handle – (MIC)
● Tail lamps – LED
● Tires – 255/60R18 A/S BSW
● Wheel-Lip Molding – Black (MIC)
● Wheels – 18" x 8.0 painted black steel with wheel hub cover
● Windshield – Acoustic Laminated

POLICE UPFIT FRIENDLY

● Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)
● Console mounting plate
● Dash pass-thru opening for aftermarket wiring
● Headliner – Easy to service
● Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). Heated Sanitation Solution

SAFETY/SECURITY HIGHLIGHTS

- 75-mph Rear-impact Crash Tested

Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned

gyroscopic sensors work seamlessly with the ABS

- Rear Video Camera with Washer (standard)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

FUNCTIONAL

- Audio — AM/FM / MP3 Capable / Clock / 4-speakers — Bluetooth® interface — 4.2" Color LCD Screen Center-Stack "Smart Display" Note: Standard radio does not include USB Port or Aux. Audio Input ●Jack; Aux. Audio Input Jack requires SYNC 3®
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ – Includes Ford Modem and complimentary 2- year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

POWERTRAIN CARE EXTENDED SERVICE PLAN

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

POWERTRAIN OPTIONS

<input type="checkbox"/>	99B- 3.3L V-6 TIVCT Gasoline Motor-NA with 99C Motor	-2,743.00
<input type="checkbox"/>	99C- 3.0L V-6 Eco Boost Engine	766.00
<input type="checkbox"/>	41H- Engine Block Heat	85.00
<input type="checkbox"/>	19K-H8 AGM Battery (900 CCA/92 Amp)	103.00
<input type="checkbox"/>	76D- Deflector Plate	315.00
<input type="checkbox"/>	47A-Engine Idle Control	244.00
<input type="checkbox"/>	3 Year/100,000 Miles Premium Care	2,340.00
<input type="checkbox"/>	5 Year/100,000 Miles Premium Care	2,430.00
<input type="checkbox"/>	3 Year/100,000 Miles Extra Care	2,055.00
<input type="checkbox"/>	5 Year/100,000 Miles Extra Care	2,130.00
<input type="checkbox"/>	5 Year/125,000 Miles Powertrain Care	2,235.00
<input type="checkbox"/>	6 Year/ 125,000 Miles Powertrain Care	2,305.00

Exterior Options

<input type="checkbox"/>	942-Daytime Running Lights	42.00
<input type="checkbox"/>	51R-Drivers Side Spot Light-Unity	371.00
<input type="checkbox"/>	51T-Drivers Side Spot Light-Whelen	394.00
<input type="checkbox"/>	51S-Dual Spot Lights-Unity	582.00
<input type="checkbox"/>	51V-Dual Spot Lights-Whelen	625.00
<input type="checkbox"/>	51P-Spot Lamp Prep Kit	132.00
<input type="checkbox"/>	51W-Dual Spot Lamp Prep Kit	264.00
<input type="checkbox"/>	21L- Front Auxiliary Light Red/Blue-Requires 60A	517.00
<input type="checkbox"/>	63B-Side Marker LED Red/Blue-Requires 60A	273.00
<input type="checkbox"/>	96T-Rear Spoiler Traffic Light-Requires 60A	1,405.00
<input type="checkbox"/>	549-Heated Side View Mirrors	56.00
<input type="checkbox"/>	43A-Rear Auxiliary Lights	371.00
<input type="checkbox"/>	65L-5 Spoke Full Wheel Covers	56.00
<input type="checkbox"/>	64E-18" Painted Aluminum Wheels	447.00
<input type="checkbox"/>	16D-Badge Delete	N/C
<input type="checkbox"/>	86T Tail Lamp Housing Only	56.00

Safety Options

<input type="checkbox"/>	43D-Dark Car Feature- Disables Courtesy Lights	24.00
<input type="checkbox"/>	19V-Rear Camera On Demand	217.00
<input type="checkbox"/>	76P-Pre-Collision Assist w/ Pedestrian Detection-NA w/96W	136.00
<input type="checkbox"/>	68B-Police Perimeter Alert-Requires 19V and 87R	635.00

<input type="checkbox"/>	90D-Ballistic Door Panels-Level III- Driver Front Only	1,490.00
<input type="checkbox"/>	90E-Ballistic Door Panels-Level III-Driver/Pass Front	2,979.00
<input type="checkbox"/>	90F-Ballistic Door Panels-Level IV-Driver Front Only	2,270.00
<input type="checkbox"/>	90G Ballistic Door Panels-Level IV-Driver/Pass Front	4,541.00
<input type="checkbox"/>	55B-BLIS Blind Spot Monitoring	512.00
<input type="checkbox"/>	593-Perimeter Anti-Theft Alarm-Requires 55F	112.00
<input type="checkbox"/>	55F-Keyless Entry-4 Fobs	320.00
<input type="checkbox"/>	76R-Reverse Sensing	259.00

Interior Options

<input type="checkbox"/>	17T-Dome Lamp-Cargo Area Red/White	47.00
<input type="checkbox"/>	63L-Rear Quarter Glass Side Marker Lights-Red/Blue	541.00
<input type="checkbox"/>	87R-Rearview Camera-Replaces Std Camera in Center Stack	N/C
<input type="checkbox"/>	68G-Rear Door Handles, Locks, and Windows Inoperable	71.00
<input type="checkbox"/>	52P-Hidden Door Lock Plunger w/ Rear Handles Inoperable	150.00
<input type="checkbox"/>	16C-Carpet Floor Covering-Includes Floor Mats	118.00
<input type="checkbox"/>	18D-Global Lock/Unlock-Disables Auto Lock on Hatch	24.00
<input type="checkbox"/>	87P-Power Passenger Seat	306.00
<input type="checkbox"/>	85D-Front Console Plate Delete	N/C
<input type="checkbox"/>	85R-Rear Console Plate	42.00
<input type="checkbox"/>	96W-Front Interior Windshield Warning Lights N/A w/76P	1,405.00
<input type="checkbox"/>	47E-12.1" Screen	2,580.00
<input type="checkbox"/>	61B-OBD-II Split Connector	52.00
<input type="checkbox"/>	68E-Noise Suppression Kit	183.00
<input type="checkbox"/>	Keyed Alike Code _____ Specify Current Code	47.00
<input type="checkbox"/>	17A-Auxiliary Air Conditioning	573.00
<input type="checkbox"/>	63V-Cargo Storage Vault-Lockable for Small Items	230.00
<input type="checkbox"/>	60R-Noise Suppression-Ground Straps	94.00
<input type="checkbox"/>	18X-100 Watt Siren/Speaker	296.00
<input type="checkbox"/>	65U-Police Interior Up Grade Package	367.00
<input type="checkbox"/>	60A-Pre- Wiring for Grill Lights, Siren, and Speaker	47.00

Option Groups

<input type="checkbox"/>	67V-Police Wire Harness Connector Kit	174.00
<input type="checkbox"/>	66A-Front Headlamp Lighting Solution	841.00
<input type="checkbox"/>	66B-Tail Lamp Lighting Solution	405.00
<input type="checkbox"/>	66C-Rear Lighting Solution	428.00
<input type="checkbox"/>	67U-Ultimate Wiring Package	526.00
<input type="checkbox"/>	4-Corner LED Stobes-Requires 86T	1,195.00

- 67H- Ready for the Road Package includes 66A, 66B, 66C plus—

Whelen CenCom Light Controller	100Watt Siren Speaker
Whelen CenCom Relay Center	9 I/O Serial Cable
Light Controller Wiring	Hidden Door Lock Plunger
Grill LED Lights	Rear Console Mounting Plate

***Requires Final Programming Does Not Include Interior Police Equipment** 3,379.00

Misc. Options

- Rustproofing 395.00
- CD-Rom Service Manual 395.00
- Delivery Greater than 50 miles of Dealership 185.00
- License & Title Municipal Plates____Municipal Police ____ 203.00
- Passenger Plates 326.00
- Certificate of Origin – Customer will complete license/title application N/C

Exterior Colors

- BU-Medium Brown Metallic
- E3-Arizona Beige Metallic
- E4-Vermillion Red
- FT-Blue Metallic
- HG-Smokestone Metallic
- J1-Kodiak Brown
- JL-Dark Toreador Red Metallic
- JS-Iconic Silver Metallic
- M7-Carbonized Gray
- LK-Dark Blue
- LM- Royal Blue
- LN-Light Blue Metallic
- TN-Silver Grey Metallic
- UJ-Sterling Grey Metallic
- UM-Agate Black
- YG-Medium Titanium Metallic
- YZ-Oxford White

Interior Colors	
<input type="checkbox"/> Charcoal Black W/Vinyl Rear	N/C
<input type="checkbox"/> Charcoal Black W/Cloth Rear	58.00



Please complete the following in its entirety.

Title Information:

Phone Number:

Purchase Order Number:

Ford FIN Code:

Tax Exempt Number:

Total Number of Units:

Total Dollar Amount:

Delivery Address:

**Orders require an original signed purchase order & tax exempt letter.
Scheduled Orders Cannot be canceled**

Currie Motors Commercial Center 10125 W.
Laraway Road Frankfort, IL60423
(815) 464-9200
Kristen DeLaRiva
kdelariva@curriemotors.com
Tom Sullivan
tsullivan@curriemotors.com

***Please monitor vehicle status by registering at www.fleet.ford.com.**

Complete Specs are at:

<https://www.ford.com/police-vehicles/hybrid-utility/>

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL OF AN ORDINANCE AMENDING SECTION 4-5-6 - ELIGIBILITY FOR FIREFIGHTERS AND SECTION 4-5-9 - REQUIREMENTS FOR FIREFIGHTERS OF THE HOFFMAN ESTATES MUNICIPAL CODE**

MEETING DATE: **February 28, 2022**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Alan Wax, Fire Chief**

PURPOSE: To request approval of an Ordinance amending the following Municipal Code sections:

- 4-5-6 – Eligibility for Firefighters, related to the paramedic licensure requirement
- 4-5-9 – Requirements for Firefighters, related to the maximum applicant age limit

BACKGROUND: Section 4-5-6 of the Village Code defines the requirement that firefighter applicants must be licensed paramedics in order to take the written exam for the job, which is the first testing element in the eligibility-examination process. This requirement was implemented years ago as an alternative to the large cost to get an employee licensed (roughly \$100,000 in training costs, licensing costs, and overtime for staffing and classes) and the extended time the employee is unavailable for service (approximately a year). It also eliminated the risk of a candidate failing paramedic class, thus wasting the Village’s money and time, and causing the Village to have to start all over with a different candidate. It is recognized that most fire departments today require paramedic licensure, so most candidates that are serious about pursuing this career make themselves more “marketable” by obtaining paramedic licensure on their own through various methods.

Section 4-5-9 of the Village Code defines the requirement that all new applicants to the Fire Department must be under 35 years of age. In 2014 when this provision was added to the Village Code, it was in compliance with the eligibility requirements of the Illinois Firefighter Hiring Act of 2011 (65 ILCS 5/10-2.1-6.3(c), the “Act”), which required the hiring age to be under 35. In 2015, the Act was amended to include an exception to the age 35 limit for an individual who turned 35 while serving in the armed forces, provided the person is under age 40.

DISCUSSION: Section 4-5-6. Given the pandemic, as well as other societal factors, the fire service is experiencing a drastic reduction in the number of candidates interested in jobs as firefighter/paramedics. Additionally, the quality candidates that seek to become firefighter/paramedics are at the top of eligibility lists for multiple fire departments – thus, when one is hired, it reduces the candidate pool on many departments’ lists. We recently saw the effects of this when our Board of Fire and Police Commissioners (the “BFPC”) conducted firefighter candidate interviews in

November. We went through over twenty (20) candidates from the eligibility list to get seven candidates still available and interested in continuing with the process. Interviews with the seven were scheduled two weeks ahead of the interview date; and by the time the interview day arrived, only two were left to interview (one of the other five failed the background check, and the others had taken jobs elsewhere).

The proposal is to amend Section 4-5-6 as indicated in Section 2 of the attached Ordinance. The amendments to Section 4-5-6 serve to allow individuals that are not paramedics to apply for the job, complete testing, and be placed on the firefighter eligibility list. They would not be eligible to be appointed to the position unless they were licensed paramedics at the time of appointment. This allows paramedic students to apply prior to their graduation and licensure, and, because the eligibility list is valid for two years, this allows time for others on the list to enter and complete paramedic school and licensure. The BFPC discussed this matter at its meeting on January 11, 2022, and supported the proposed amendment. Following approval by the Village Board, the BFPC will amend its Rules and Regulations to include this change.

Section 4-5-9. The proposal is to amend Section 4-5-9 as indicated in Section 3 of the attached Ordinance. The Village has long recognized and supported the service of members of our country's armed forces. In keeping with the amendments to the Act, the proposed amendment provides that veterans who reach the age 35 hiring threshold while they serve our country would be allowed to test for a firefighter position after they separate from the military until they reach age 40. Any such candidate would have to pass all aspects of the hiring process just like any other candidate.

FINANCIAL IMPACT: There is no financial impact to the Village of the proposed amendments. The benefit of the Section 4-5-6 amendments is a potentially larger candidate pool while not increasing costs or training time for new recruits. The amendments to Section 4-5-9 serve to recognize the service of our nation's veterans and to adopt the amendment that was made to the Illinois Firefighter Hiring Act.

RECOMMENDATION: Staff recommends approval of the Ordinance amending Section 4-5-6 - Eligibility for Firefighters and Section 4-5-9 – Requirements for Firefighters of the Hoffman Estates Municipal Code.

ATTACHMENT: Proposed Ordinance

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING SECTION 4-5-6 – ELIGIBILITY FOR
FIREFIGHTERS AND SECTION 4-5-9 – REQUIREMENTS FOR
FIREFIGHTERS OF THE HOFFMAN ESTATES MUNICIPAL CODE**

WHEREAS, Section 4-5-6 of the Hoffman Estates Municipal Code (the “Code”) provides that, to be eligible to take the written exam for the position of firefighter, an applicant must be a licensed Illinois paramedic; and

WHEREAS, the Hoffman Estates Fire Department (the “Department”) and other fire departments have experienced lower applicant numbers and less availability of candidates on eligibility lists, thus making it desirable to increase the potential candidate pool; and

WHEREAS, the Department recognizes that it would be advantageous to allow candidates to participate in the applicant testing process and not require paramedic licensure until time of appointment; and

WHEREAS, the hiring authority, the Hoffman Estates Board of Fire and Police Commissioners (the “Board”), recommends changing the requirement for paramedic licensure to the time of appointment; and

WHEREAS, Section 4-5-9 of the Code provides that new applicants to the Department must be younger than 35 years of age; and

WHEREAS, the Illinois Statute related to the Board examination and hiring of firefighters (65 ILCS 5/10-2.1-6.3, *et. seq.*) was amended after the last update to Code Section 4-5-9 to include a provision for individuals who were in military service upon turning 35 years of age to be allowed to test for firefighter positions after completion of their military service provided they were younger than 40 at the time of the fire department entrance exam; and

WHEREAS, the Village has long recognized and supported the service of members of our country’s armed forces.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The foregoing recitals are incorporated into, and made a part of, this Ordinance as the findings of the Village Board.

Section 2: Section 4-5-6 of the Code is hereby amended as follows: “In order to be eligible to take the written exam as referenced in 65 ILCS 5/10-2.1-6.3, the applicants must provide ~~proof of licensure as a State of Illinois Emergency Medical Technician – Paramedic (EMT-P) and~~ proof of passing the physical ability requirement contained in 65 ILCS 5/10-2.1-6.3(f) by presenting evidence of successfully passing CPAT with ladder climbing within the past year. **In order to be given a**

conditional offer of employment, an applicant must provide proof of licensure by the State of Illinois as a Paramedic.

Section 3: Section 4-5-9 of the Code is hereby amended as follows: All new applicants to the Fire Department, ~~without exception,~~ shall: 1) not be 35 years of age or older **except for a person who is under age 40 and who turned 35 while serving as a member of the active or reserve components of any of the branches of the Armed Forces of the United States or the National Guard of any state, whose service was characterized as honorable or under honorable and who is separated from the military;** 2) have vision minimum corrected to 20-20 with no color blindness; 3) have minimum, non-corrected hearing ability to perform as a firefighter; 4) be a United States citizen; 5) have a valid driver's license; and 6) understand the written and spoken English language.

Section 4: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 5: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2022

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	___	___	___	___
Trustee Anna Newell	___	___	___	___
Trustee Gary J. Pilafas	___	___	___	___
Trustee Gary Stanton	___	___	___	___
Trustee Michael Gaeta	___	___	___	___
Trustee Karen Arnet	___	___	___	___
President William D. McLeod	___	___	___	___

APPROVED THIS _____ DAY OF _____, 2022

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2022

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Probationary Police Officer Lateral Program

MEETING DATE: February 28, 2022

COMMITTEE: Public Health and Safety

FROM: Kasia Cawley, Chief of Police

PURPOSE: Request approval of an ordinance amending Article 4-5, FIRE AND POLICE COMMISSION, of the Hoffman Estates Municipal Code to implement a police officer lateral program into the hiring process of probationary police officers in Hoffman Estates.

BACKGROUND: Over the last several years, the law enforcement community has seen an increase in retirements and resignations and a decrease of interest in the law enforcement profession which has compounded the issues of the recruitment of qualified police officers. In 2013, we had 531 applicants in our testing process and we have seen a steady decrease through the years, with a dramatic decrease over the last two years. Our 2021 entry level eligibility list consisted of only 25 candidates, and the list is close to being exhausted. This is seen across the profession and we are finding that the same applicants are on several entry level eligibility lists in multiple suburbs, making it extremely competitive across police departments to recruit the top candidates.

Our Department was challenged to hire five officers in 2020 and an additional fourteen officers in 2021. An analysis of our current department tenure revealed the average time on the job for our Patrol Division is 7 years, and even less on the night shift of 4 years. With training and experience, a police officer develops the skills necessary to manage and control high stress situations. Experienced officers are essential in this profession and serve in roles such as field training officers, investigators and mentoring younger officers on daily calls which reduces the potential liability of rookie mistakes.

DISCUSSION: Currently, the Hoffman Estates Police Department follows traditional hiring practices when looking for police officer candidates. Although this process is vetted and thorough, it lacks the expediency often needed to procure, train and assimilate new officers into a solo patrol status. An average timeline, for a non-

certified officer, from hire date to an officer qualifying for solo patrol is approximately six (6) months. With an increase in demand for police academy training throughout the law enforcement community, and several police academy classes having to be canceled or paused due to Covid-19, it has become increasingly difficult to procure academy slots.

Many police departments offer lateral transfers including: Arlington Heights, Streamwood, Palatine, Elk Grove Village, Buffalo Grove, Rolling Meadows, Hanover Park and Mount Prospect. They report the lateral transfer program dramatically increases the pool of viable candidates. There are various reasons why an officer would leave one department for another, such as being closer to home, moving to a larger department with more career advancement, or better compensation and benefits. I believe the Village of Hoffman Estates is an attractive department for potential lateral transfer candidates and with this flexibility in place, we would gain valuable experience and quickly fill vacancies. We would have the ability to select candidates whose training and experience fit our current needs of the department. Administration would have the opportunity to review certain personnel files of the lateral candidate before hire. This allows us a look at their work ethic and ability to do the job while already in this role. Additionally, this program would also afford us the opportunity to increase the diversity in our department by expanding our recruitment tools.

The Illinois Municipal Code grants police departments, via their Fire and Police Commission Rules, the authority to waive portions of the exam process when hiring certified officers, 65 ILCS 5/10-2.1-6(h). Additionally, departments are allowed to select these certified candidates from a separate eligibility list, in lieu of non-certified candidates from a traditional eligibility list, 65 ILCS 5/10-2.1-14.

Implementation of this program would require the Hoffman Estates Fire and Police Commission to vote to amend the current Rules and Regulations with the approval of the Village Board. The Hoffman Estates Ordinance would also need to be amended, per Village Board approval, to accept lateral candidates over the age of 35.

FINANCIAL IMPACT: We would not have to pay the fees associated with the basic law enforcement training academy, nor the salary associated with that time in training. Starting pay and benefits for a lateral transfer candidate begin on average at Step 4.

RECOMMENDATION: Request approval to implement the Probationary Police Officer Lateral Program to fill vacant police officer positions and amend the Hoffman Estates Municipal Code to allow for lateral hires to be above the age of 35.

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING ARTICLE 4-5,
FIRE AND POLICE COMMISSION,
OF THE HOFFMAN ESTATES MUNICIPAL CODE**

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Article 4-5, FIRE AND POLICE COMMISSION, of the Hoffman Estates Municipal Code be and the same is hereby amended to read by amending Section 4-5-8, adding a new Section 4-5-9, and renumbering current Sections 4-5-9 through 4-5-13 to be 4-5-10 through 4-5-14 as follows:

**Article 5
FIRE AND POLICE COMMISSION**

Section 4-5-8. REQUIREMENTS FOR POLICE OFFICERS

All new applicants to the Police Department, without exception, shall: 1) have a bachelor's degree from an institution of higher education certified by a regional or national accreditation agency as a prerequisite for employment; 2) be over 21 years of age and less than 35 years of age, unless applicant is applying as part of the Lateral Entry Program; 3) have vision minimum corrected to 20-20 with no color blindness; 4) be a United States citizen; 5) have a valid driver's license; and 6) understand the written and spoken English language.

Section 4-5-9. POLICE OFFICER LATERAL ENTRY PROGRAM

In lieu of the procedure set forth in Section 4-5-8, the Board of Fire and Police Commissioners may provide for a police officer lateral entry program, which program shall comply with the other requirements of this Article and the rules and regulations of the Board.

Section 4-5-10. REQUIREMENTS FOR FIREFIGHTERS

All new applicants to the Fire Department, without exception, shall: 1) not be 35 years of age or older; 2) have vision minimum corrected to 20-20 with no color blindness; 3) have minimum, non-corrected hearing ability to perform as a firefighter; 4) be a United States citizen; 5) have a valid driver's license; and 6) understand the written and spoken English language.

Section 4-5-11. ADDITIONAL REQUIREMENTS FOR BOTH POLICE OFFICERS AND FIREFIGHTERS

All candidates shall be required to submit themselves to a polygraph examination conducted by a certified polygraphist as the Board may direct and at such time as the Board shall direct prior to appointment.

All candidates shall be required to submit themselves to an additional psychological examination conducted by a licensed psychologist as the Board may direct and at such time as the Board shall direct prior to appointment. Failure to pass this examination shall eliminate the candidate's name from the "Eligibility Register" and any further consideration.

All candidates shall be required to submit themselves to a medical examination by a physician designated by the Commission. Failure to pass this examination shall eliminate the candidate's name from the "Eligibility Register" and any further consideration.

All candidates shall be required to submit themselves to a background check to the satisfaction of the Board. Failure to pass this background check shall eliminate the candidate's name from the eligibility list and any further consideration.

Section 4-5-12. FIREFIGHTER TRAINING

An original firefighter appointee shall complete the Illinois Fire Protection and Training Act approved training course and obtain State certification as either a Certified Firefighter II or Basic Operations Firefighter and Hazardous Materials First Responder – Operations within twelve (12) months of his/her original appointment. An original firefighter appointee, at the option of the Fire Department, shall complete either his/her Advanced Certified Firefighter III certification and the Fire Apparatus Engineer certification or the Advanced Technician Firefighter course completion and the Fire Apparatus course completion within five (5) years of original appointment. Failure to obtain such certification and/or course completion shall be cause for discharge.

Section 4-5-13. TEMPORARY APPOINTMENTS

In order to prevent a stoppage of public business, to meet extraordinary exigencies, or to prevent material impairment of either the Police or Fire Department, the Board may make temporary appointments, to remain in force until regular appointments may be made under the provisions of this Article. No such appointment of any member shall exceed 90 consecutive days or more than 183 days in any calendar year. This Section 4-5-12 shall supercede 65 ILCS 5/10-2.1-16.

Section 4-5-14. RESIDENCY REQUIREMENTS FOR POLICE OFFICERS

To become certified and to remain certified as a full time member of the Police Department, the prospective member, or member of the Police Department, shall live within a forty-five (45) mile radius of the corporate boundaries of the Village of Hoffman Estates and shall move the aforesaid distance within one (1) year after the end of their probationary period.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2022

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2022

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2022.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an ordinance to amend Section 8-8-7, Hotels, of the Hoffman Estates Municipal Code

MEETING DATE: February 28, 2022

COMMITTEE: Public Health and Safety

FROM: Kasia Cawley, Chief of Police

PURPOSE: Request approval of an ordinance amending Article 8, HOTELS, of the Hoffman Estates Municipal Code.

BACKGROUND: We have recognized a need to amend our municipal code in reference to hotels due to an increased volume of calls for service at our local hotels. This is not unique to Hoffman Estates. Several of our surrounding towns are experiencing the same trends and have taken steps to amend their hotel ordinances in an attempt to deter crime.

In 2019 we took 117 reports at our local hotels. In 2021 we took 487 reports. During many of these calls for service we have recovered guns and numerous illegal drugs. In 2019 we recovered three (3) illegal guns from our local hotels. In 2021 we recovered twenty-four (24) illegal guns from hotel establishments. In 2019 we made sixty-nine (69) drug related arrests at our local hotels. In 2021 this number rose to one-hundred and fourteen (114). Many of these calls for service are in response to underage parties and many times the incident occurs in the parking lot of the hotel. We have begun to work directly with our hotel general managers on practices that will help to keep their hotel staff and guests safe.

DISCUSSION: Currently our Hotel Ordinance allows anyone eighteen (18) or older to rent a room. The new proposed ordinance would require a person to be twenty-one (21) or older to rent a room.

The amended ordinance would also require hotels to lock entry points requiring a key entry between 9:00 p.m. and 6:00 a.m., with exception of the lobby as long as the lobby is manned with an employee twenty-four (24) hours a day.

The ordinance would require hotel guests to provide identification when checking in and require the hotel to maintain records of guests and visitors. The occupancy requirements would require that the hotel does not rent a room to a number of people greater than the sleeping accommodations provided and that the hotel does not allow a congregation of in a single rental unit a number of persons greater

than two (2) times the number of sleeping accommodations except when temporarily designated as a hospitality suite.

In addition, the hotels will be required to either employ a live security guard in the parking area, or a video surveillance system.

The ordinance would also include a loitering and juvenile curfew clause which allows the current Loitering Section 7-3-5 of the Municipal Code and Curfew Section 7-2-5 of the Municipal Code to be enforced in the common areas.

FINANCIAL IMPACT:

There would be no financial impact to the Village. Any modifications would be the responsibility of the hotel establishment.

RECOMMENDATION:

Request approval to amend Section 8-8-7 of the Municipal Code to hotels.

VILLAGE OF HOFFMAN ESTATES
AN ORDINANCE AMENDING SECTION 8-8-7, HOTELS,
OF CHAPTER 8, LICENSES,
OF THE HOFFMAN ESTATES MUNICIPAL CODE

WHEREAS, the Village of Hoffman Estates, as a home rule unit of local government as provided by Article VII, Section 6 of the Illinois Constitution of 1970, has the authority to exercise any power and perform any function pertaining to its government and affairs, except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village of Hoffman Estates desires to enact certain regulations regarding hotels; and

WHEREAS, the Village of Hoffman Estates finds it is the best interests of the Village to amend the Village's Municipal Code to provide for same.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 8-8-7, HOTELS, of Chapter 8, LICENSES, of the Hoffman Estates Municipal Code, is hereby amended to read as follows:

Section 8-8-7. HOTELS

A. DEFINITIONS - Unless the context otherwise requires, the following terms as used in this Section shall be construed according to the definitions given below:

“Hotel” - the term “hotel” when used in this Code shall mean every building, structure or any part thereof used, kept or maintained as or advertised or held out to the public to be an inn, hotel, family hotel, apartment hotel, lodging house, motel, dormitory or other place where sleeping accommodations are furnished or maintained for hire or rent for 20 or more transient persons, whether with or without meals.

“Extended Stay Hotel” - the term “extended stay hotel” when used in this Code shall mean a hotel which offers services and facilities designed to appeal to longer-term guests, such as laundry and kitchen facilities, and may quote rates on a weekly or monthly basis.

“Guest” - the term “guest” when used in this Code shall mean a person who exercises occupancy or is entitled to occupancy in a hotel by reason of concession, permit, right of access, license or other agreement.

“Identification Document” - the term “identification document” when used in this Code shall mean a document that contains the name, date of birth, description and picture of a person issued by a local, state or governmental entity.

“Record” - the term “record” when used in this Code shall mean a written documentation of information about a guest. A record may be maintained electronically, in a book or on cards.

“Visitor” - the term “visitor” when used in this Code shall mean a person, who is not a guest, who is on the premises of a hotel, motel or extended-stay hotel at the invitation of a guest, but without the express permission of the owner, operator, keeper or proprietor of the hotel, motel or extended-stay hotel.

B. LICENSE REQUIRED

No person shall conduct, keep, manage or operate, or cause to be conducted, managed or operated, a hotel without obtaining a license therefor. Each applicant shall comply with all applicable regulations of the Department of Code Enforcement, Police Department, and Fire Department.

C. TRAINING OF EMPLOYEES

The owner or proprietor of a hotel, motel, or extended-stay hotel shall take all reasonable steps, including, but not limited to, providing training regarding this section to ensure that the person who checks a person into the hotel complies with provisions of this section. A person who has not been trained shall not be assigned to check persons into the hotel.

D. ENTRY DOORS

For any hotel, motel, extended-stay hotel permitted for construction after the date of adoption of the ordinance codified in this chapter, any public-facing entry points to the premises must require a magnetic or electronic keycard/locking device for access. Within one hundred eighty (180) days after the effective date of the ordinance codified herein, all public facing entry point doors for any hotel, motel, or extended stay hotel shall have operating automatic closures, key entry and shall remain locked at all times between the hours of 9:00 p.m. and 6:00 a.m. These requirements are not applicable to entry points that enter directly into the lobby, as long as the lobby is manned by a bona fide employee twenty-four (24) hours a day.

E. HOURLY RENTALS

No owner, operator, keeper or proprietor of a hotel, motel, or extended-stay hotel shall provide lodging at an hourly rate.

F. RENTAL OF ROOMS TO PERSONS UNDER TWENTY-ONE

It shall be unlawful for any hotel, motel or extended-stay hotel to rent a room to any individual under the age of twenty-one (21).

Exception: A hotel, motel, or extended-stay hotel may rent a room to a person under the age of twenty-one (21) if said individual is part of a group, convention, corporate meeting, pageant or other major contracted booking at the hotel, motel, or extended-stay hotel.

G. RESPONSIBILITIES OF ALL HOTELS

Every owner, operator, keeper or proprietor of any hotel, motel, or extended-stay hotel shall, without delay, report violations of law to the Hoffman Estates Police Department that were either witnessed or made known to them by an employee, guest, visitor or other person on the premises.

Every owner, operator, keeper or proprietor of any hotel, motel, or extended-stay hotel shall, at all times, maintain a manager on duty or on-call capable of assisting, communicating, and cooperating with the police or other law enforcement officials in maintaining the public health, welfare, and safety.

All information required to be procured and kept pursuant to this article shall be kept strictly confidential in accordance with state and federal law and shall not be provided to any person except to a federal or state law enforcement officer or to any officer empowered to enforce this article.

All information required to be procured and kept pursuant to this article shall be provided to any federal or state law enforcement officers, or local sworn enforcement officer empowered to enforce this article upon demand. Nothing in this requirement shall be construed as giving any such officer any greater right or license to enter a room or invade privacy than the officer shall otherwise possess as a matter of law, probable cause, constitutional law, statutory right, or warrant.

Every owner, operator, keeper or proprietor of any hotel, motel, or extended-stay hotel shall keep a record of all rental agreements between the hotel, motel, or extended-stay hotel and all guests and their visitors, and make these records available to the village within a reasonable time upon request. For the purposes of this section, the term "record" shall mean the hotel, motel or extended-stay hotel's electronic guest registration system which stores guest identifying information. In the event an electronic guest registration system does not exist, a record shall be maintained with the guest and any visitor's information in a paper record or reservation book. The following information, at a minimum, must be recorded at the time of registration and maintained for a period of no less than one (1) year after the rental agreement's termination:

The full name, phone number, and home address of each overnight guest. If the guest is a tourism company or other business, only the guest shall be required to provide this information, but the total number of people staying under the tourism company or other business shall be provided;

The make, type and license number of the guest's vehicle if the vehicle will be parked on the premises that are under the control of the operator or management;

The day, month, year and time of arrival of each guest;

The number or other identifying symbol of location of the room rented or assigned each guest;

The date that each guest is scheduled to depart;

The method of payment for the room;

The full name of the person checking in the guest.

Every owner, operator, keeper or proprietor of any hotel, motel, or extended-stay hotel shall require each guest to provide proper identification prior to renting a room when registering in person. A record of the provided identification documents shall be kept on file for the duration of the occupancy and for one hundred eighty (180) days thereafter.

No person shall procure or provide lodging in any hotel, motel, or extended-stay hotel, or any services therefrom, through misrepresentation or production of false identification, or identification which misrepresents the identity of the person procuring or sharing in such lodging or service.

H. OCCUPANCY REQUIREMENTS

No operator, owner, keeper or proprietor of any hotel, motel, or extended-stay hotel shall rent or provide a room for any number of persons greater than the sleeping accommodations provided within the particular rental unit or temporary sleeping accommodations provided by the hotel, motel, or extended-stay hotel.

No operator, owner, keeper or proprietor, guest, or visitor of any hotel, motel, or extended-stay hotel shall be allowed to congregate within any room or single rental unit a number of persons which is greater than two (2) times the number of persons for whom sleeping accommodations are provided within the single room or rental unit except when temporarily designated as a hospitality suite.

I. COMMON AREA AND PARKING ILLUMINATION REQUIREMENTS

The open parking area and all areas surrounding any hotel, motel, or extended stay-motel, shall comply with all requirements related to illumination levels set forth in the subdivision and land development section of this Code, within one (1) year of the effective date of this chapter.

Within one hundred eighty (180) days of the effective date of this chapter, any hotel, motel, or extended-stay hotel must provide and maintain security in its parking area. This shall include but not be limited to, a live security guard or other security measures such as a complete video surveillance. A video surveillance system (VSS) means a continuous digital surveillance system including cameras, cabling, monitors, and digital view recorders (DVR). Any existing hotel, motel, or extended-stay hotel is required to install VSS within one hundred eighty (180) days of the effective date of this chapter. Any VSS shall be maintained in proper working order at all times and be in continuous operation twenty-four (24) hours a day, seven (7) days a week. The digital images must be retained for no less than twenty-one (21) days.

All VSS shall have no less than one (1) camera dedicated to each register or check-out stand, entrance/exit, interior hallways, lobby and parking areas.

J. LOITERING AND JUVENILE CURFEW

No persons shall loiter in or upon any hotel, motel, or extended-stay hotel parking lot or in or around any building to include breezeways or stairwells without the permission of the owner, operator, keeper or proprietor.

Chapter 7 (Offenses and Punishment) Article 2 (Offenses involving children and juveniles) Section 7-2-5 (Curfew) of this Code related to curfew for minors, shall be enforced in the common areas of the hotel, motel, or extended-stay hotel.

K. UNLAWFUL OPERATION DECLARED NUISANCE

Any hotel, motel, or extended-stay hotel operated, conducted or maintained contrary to the provisions of this article may be declared to be unlawful and a public nuisance. The Village of Hoffman Estates may, in addition, or in lieu of all other remedies, commence actions or proceedings for abatement, removal or enjoinder thereof, in the manner provided by state law and this Code.

L. PENALTIES

If a person is convicted of a violation of this article, the court or other adjudicative body shall impose a fine of not less than two hundred fifty dollars (\$250.00) and not more than one thousand dollars (\$1,000.00) for each violation.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2022

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2022

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2022.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: DACRA E-citation Management System Contract Extension

MEETING DATE: February 28, 2022

COMMITTEE: Public Health and Safety

FROM: Kasia Cawley, Chief of Police

PURPOSE: To request authorization to renew a one (1) year agreement with our existing e-citation management system with DACRA Tech Inc., Elgin, IL, in an amount not to exceed \$22,750.

BACKGROUND: On June 8, 2020 the Village of Hoffman Estates entered into a two (2) year contract with DACRA for an electronic ticketing system. This replaced handwritten citations and allowed officers to electronically print State compliance tickets and local ordinance tickets from their squad car. The violation and violator information entered into the system transmits required reports to the State, produces hearing notices, and tracks payment through collections. This system streamlined the data entry required in that the information is only being entered once and violations for the same offender are easily auto-populated to shorten the time needed to complete a traffic stop. Once this information is in DACRA it provides the officer with the violator history which improves officer safety and this information is easily shared with other agencies utilizing DACRA.

DISCUSSION: Several agencies in our area use the DACRA system. In 2021 NWCD agencies integrated with Motorola Premier One and DACRA became the State citation ticket writing program across Cook County. Dacra is utilized by Police, Code Enforcement, Finance and our local adjudication process. DACRA integrated with the Finance Department's existing citation payment program.

The electronic tickets present a professional image to the public. Citations are automatically assigned a hearing date, time and location. This system streamlined the life-cycle of citations and has reduced staff hours in data entry and errors made from trying to decipher handwritten documents. Mandated reporting to the State is timely and accurate and has required no additional staff hours to complete them.

FINANCIAL IMPACT:

There is no cost associated with utilizing DACRA for State citations as it is a part of Motorola Premier One. The cost for DACRA for local ordinance citations and the adjudication process in the new proposed contract will increase from \$3 per citation to \$3.12 a citation beginning June 10, 2022. There is a monthly minimum cost associated with these citations of \$1,500 which will increase to a minimum of \$1750.00 per month under the new proposed contract.

RECOMMENDATION:

Request authorization to renew a one (1) year agreement, with our existing e-citation management system with DACRA Tech Inc., Elgin, IL, in an amount not to exceed \$22,750 for the contract term.

Amendment #1
to
DACRA Municipal Enforcement System
Software Service License Agreement
Village of Hoffman Estates

This Amendment # 1 (“**Amendment #1**”) is dated February 1, 2022, and shall be effective on March 1, 2022 (the “**Amendment # 1 Effective Date**”), by and among the Village of Hoffman Estates (“**Village of Hoffman Estates**”) and DACRA Tech LLC, a Delaware limited liability company (“**DACRA**”), parties to the DACRA Municipal Enforcement System agreement executed on February 18, 2021 (the “**Original Agreement**”).

Whereas the Village of Hoffman Estates and DACRA have mutually agreed to extend the term and modify other terms of the Original Agreement pursuant to the terms outlined herein.

The Original Agreement shall be amended as follows:

1. Incorporation of Recitals: The foregoing recitals are herein incorporated herein in this paragraph as if set forth herein in their entirety.

2. The Term as outlined in the Original Agreement shall be modified to include the following:

The Initial Term of the Agreement shall terminate on June 9, 2022 (the “**Initial Term**”). After the Initial Term, This Agreement shall be extended to June 30, 2023 (the “**Extended Term**”). (The Initial Term and Extended Term shall collectively be referred to as the “**Term**”).

3. The Monthly Usage Fee as outlined in Paragraph A of the Original Agreement, shall be modified to include the following:

Date	Monthly Subscription Fee	Amount
Amendment # 1 Effective date to June 9, 2022	Minimum Month Fee	No Change from Original Agreement [\$1,500.00]
	Monthly Usage Fee	No Change from Original Agreement
June 10, 2022 to June 30, 2023	Minimum Monthly Fee	\$1,750.00 per month
	Monthly Usage Fee	Tier 1 Adjudication Citations – First 10,000 Issued each year - \$3.12

		<p>Tier 2 Adjudication Citations – Second 10,000 Issued each year - \$2.86</p> <p>Tier 3 Adjudication Citations – Over 20,000 Issued each year - \$2.60</p> <p>All Warning Citations / Social Actions - \$0.00</p> <p>All State / County Citations - \$0.00</p>
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4. Except as set forth in this Amendment #1, the Original Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment #1 and the Original Agreement, the terms of this Amendment #1 shall prevail.

5. This Amendment #1 may be executed in two or more counterparts, each of which shall be deemed to be an original, and each of which together shall constitute a single instrument. Copies of this Amendment #1 signed and transmitted by a party by electronic transmission, including but not limited to PDF, shall be deemed for all purposes as containing the original signature of the transmitting party and legally binding upon such transmitting party.


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IN WITNESS WHEREOF, the parties hereto have executed this Amendment #1 as of the date written below.

Village of Hoffman Estates:

DACRA Tech LLC:

By: _____

By:  _____

Print Name: _____

Name: Robert Schur

Title: _____

Title: Chief Executive Officer

Date: _____

Date: February 10, 2022



Hoffman Estates Police Department

To: Village Manager Eric Palm

January 2022

PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 2885 calls for service. The following is a brief summary of some of the activities:

On 01 January, Officer Buch was assisting Illinois State Police with a hit and run crash where the driver ran from the scene. Witnesses advised that the subject was last seen running toward a Pace Bus waiting area. Officer Buch checked the area and was able to locate the subject who was quickly turned over to the State Police.

On 04 January, Officer Boulahanis was dispatched to a fight in progress in an Area 2 apartment complex. Upon his arrival, with other Hoffman Estates units, it was determined that the two subjects having an argument were underage and had been drinking. These two subjects, both Hoffman Estates residents, were arrested for underage drinking and taken to the station for processing.



On 02 January, Officer Boulahanis was dispatched to a single car crash on Moon Lake Boulevard. Upon his arrival he observed a vehicle with heavy front end damage on top of a light pole with exposed wires. He noticed a subject standing by the vehicle, who was later identified as the driver. The driver was a Schaumburg resident. After further investigation it was determined that the driver had been drinking and he was taken into custody for DUI.

On 04 January, Officer Ortiz responded to an Area 6 apartment complex reference a Criminal Damage to Vehicle report. Upon his arrival he met with the complainant/victim who stated all four of her vehicle tires were slashed. She believed that her son's girlfriend, who recently moved out, may be a suspect. During this investigation, Officer Ortiz met with the complainant's son, a Hoffman Estates resident, to inquire about his ex-girlfriend. It was later learned that the son had a valid outstanding warrant out of Berrian County for Larceny in a Building. The son was taken into custody after the warrant was confirmed, and transported to the station for extradition.

On 05 January, Officer Hinze was patrolling in Area 6 when she observed a vehicle make a minor traffic violation. She stopped the vehicle and identified the driver, a Malta, Illinois resident. It was later determined that the driver had a revoked driver's license and he was taken into custody. He was transported to the station and processed accordingly.

On 08 January, patrol units responded to an Armed Robbery at an Area 2 gas station. Victim stated a masked subject with a black handgun demanded money from the register and left in an unknown direction from the scene. Responding units did a fine job on this and were able to come up with a suspect, a Hoffman Estates resident. The subject was later taken into custody and charged for the crime through the Investigations Unit.

On 11 January, Officer Bong was patrolling in Area 4 when he noticed a vehicle traveling at a high rate of

(Continued on page 2)

PATROL DIVISION REPORT CONT..

speed on Higgins Road. He activated his radar and it showed the vehicle's speed to be 78MPH in a posted 40MPH zone. The vehicle was stopped, and the driver, a Des Plaines resident, was identified. The driver was taken into custody and taken to the station for processing. During the inventory search a baggie of a white powdery substance was located and field tested. The field test showed the presumptive presence of cocaine. The subject was later charged with Possession of a Controlled Substance and Aggravated Speeding.

On 13 January, Officer Kleszyk responded to a fitness center in Area 10 for a subject who was exposing himself while working out. Upon his arrival he met with fitness center staff and reviewed surveillance video of the incident. The fitness center manager only wanted the subject trespass warned and not to come back to the facility. The subject, a Barrington resident, was given the trespass warning and the case was closed.

On 18 January, Officer Kenost was patrolling Area 8 and noticed a vehicle with no taillights and no registration, when required. He stopped the vehicle and identified the driver, a Hoffman Estates resident. It was later determined that the driver did not possess a valid Driver's license. The subject was arrested and transported to the station for processing.

On 25 January, Officer Adlon was patrolling in Area 3 when he noticed a driver using their cell phone in a vehicle traveling on Golf Road. He stopped the vehicle and identified the driver, a Lake in the Hills resident. It was later determined that the driver had a Suspended Driver's License. The subject was taken into custody and transported to the station for processing.

On 28 January, Officer Buch was conducting stationary radar enforcement in Area 6, when he noticed a vehicle that did not stop for a stop sign. He stopped the vehicle and identified the driver, a Carpentersville resident. While speaking with the driver he noticed signs of impairment and could smell the odor of an alcoholic beverage emitting from inside the vehicle. The driver was asked to perform Standardized Field Sobriety tests and failed each test. The subject was taken into custody for DUI. It was later determined that the driver's BAC was 2 ½ times the legal limit. The driver was processed accordingly.

On 29 January, Officer Kubat was patrolling in Area 6 when he observed a vehicle with expired registration. He stopped the vehicle and identified the driver, a Chicago resident. While speaking with the driver he could smell a strong odor of fresh cannabis coming from inside the vehicle and could see burnt blunts (cannabis filled cigarette) in the ash tray. The subject was asked to exit the vehicle for a search. The occupant complied. A search of the vehicle revealed illegally packaged cannabis. The subject was arrested and transported to the station for processing. It was later determined that the subject provided the officer with a fictitious name and was later charged with Obstructing Identification as well.

On 29 January, Officer Jennings responded to an Area 6 establishment reference a subject in the bathroom with a gun. Upon arrival, with other patrol units, it was learned that the suspect in the bathroom pointed a gun at a customer. A perimeter was established and occupants inside the store were safely removed from the potential threat. While customers were in the process of leaving the store, the subject exited the bathroom and walked outside. The subject, a Hanover Park resident, was detained and officers located a loaded Canik 9mm inside a jacket pocket. The subject was taken to the station for an investigation and later charged with Aggravated Assault.

INVESTIGATIONS DIVISION REPORT

In June of 2021, Detective Parks was assigned an aggravated battery with a firearm incident that occurred on the 2800 block of Greenspoint Parkway. The 31 year-old male suspect had called, stating his 29 year-old girlfriend had attempted to shoot herself. She was immediately transported to Lutheran General for a gunshot wound to the neck. The male was transported to HEPD where he eventually stated that there was a struggle for the gun and it accidentally went off. He could not recall exactly what happened due to intoxication on alcohol and prescription drugs. The victim was in a coma for an extended period of time and once out of the coma, had difficulties communicating due to her injuries. Gunshot residue kits came back positive for the suspect and negative for the victim. The victim was eventually able to give a statement, advising the suspect threatened to shoot himself. There was a struggle for the gun and it went off. The suspect was charged with Reckless Discharge of a Firearm.

Detectives Fesemyer and Shaw participated in a search warrant that was executed by the North Central Narcotics Task Force in the 500 block of Kingman Lane. The search warrant was obtained after information was passed on in regards to the 41 year-old resident, whose name was continually appearing in HEPD investigations. The 41 year-old offender was arrested and the house was searched. In total, 18.3 grams of cocaine, 278.8 grams of cannabis and paraphernalia was recovered. The offender was charged with Manufacture/Delivery of cocaine.

Detective Fesemyer investigated a public indecency that occurred in the 5000 block of Sedge Boulevard. Detective Fesemyer made contact with the 67 year-old South Barrington resident, who agreed to come to HEPD. After interviewing the offender and speaking to witnesses, the offender was charged with Disorderly Conduct

Detective Fesemyer continued to investigate a retail theft that occurred in the 0 block of Golf Center. During the course of the investigation, Detective Fesemyer learned that 5 juvenile offenders stole

over \$1,100 worth of merchandise and animals from a pet store. Detective Fesemyer was able to determine that 3 of the suspects were not responsible for the retail theft. He made contact with the remaining 16 year-old and 17 year-old offenders. Both subjects turned themselves in with their parents to HEPD. The two offenders were charged with Retail Theft and were trespass warned from the store.

Detective Fesemyer investigated a false police report that occurred in the 900 block of Grand Canyon Parkway. A 32 year-old Hoffman Estates resident made an earlier report of residential burglary where over \$1,000 worth of items were stolen from his home. Detective Fesemyer learned from responding officers and evidence technicians that the "victim's" account of what occurred was not adding up to what the evidence was showing. Detective Fesemyer was able to locate seven separate pawn receipts that showed the 32 year-old pawned the items days before he reported them stolen. The facts of the case were provided to felony review and the offender was charged with Felony Disorderly Conduct.

Detective Kowal followed up on a battery which occurred in the 1000 block of North Roselle Road. Detective Kowal was able to obtain a positive identification of the offender and was able to have the offender come to the police department. Detective Kowal obtained a statement from the offender, a 28 year-old male non-resident of Hoffman Estates, who admitted to all offenses. The offender was arrested for Criminal Damage to Property as well as 2 counts of Battery.



JUVENILE INVESTIGATIONS SECTION REPORT

Detective Kowal and Officer Michels investigated a person with a gun case, which occurred in front of a school bus. With assistance from S.R.O. Rebmann, Detective Kowal was able to locate the 18 year-old female resident of Hoffman Estates who had displayed the handgun in front of the school bus. Detective Kowal was able to retrieve the "handgun" which ultimately was a BB gun. Officer Michels was able to obtain Ring doorbell footage of the offender damaging the property of another resident. The offender was charged with Criminal Damage to Property, Disorderly Conduct, and Possession of Alcohol by a Minor.

Detective Kowal facilitated Peer Jury at the Police Department. S.R.O. Teipel also attended peer jury. During peer jury, the jurors heard one case involving the misuse of the 9-1-1 system. The jurors did a great job of asking productive and thoughtful questions. The jurors assigned an appropriate consequence and the offender is due back in March for follow up. Detective Kowal also spoke with an attorney who is the aunt of one of the jurors, in order to invite her to do a presentation in February on criminal law and how to become an attorney. Along with this presentation, work has begun to build up to a mock trial for the jurors to work on skills used in law enforcement and litigation.

Detective Kowal was assigned 2 juvenile dispositions. Both dispositions were informal station adjustments due to the juvenile returning stolen property.

CONANT HIGH SCHOOL

S.R.O. Teipel conducted 4 drug investigations and 7 vaping investigations which were handled internally with administration.

S.R.O. Teipel and Administrator Henning were interviewed by students for a research project. The topic was school safety/bullying and how the schools and police departments work together to make schools a safe place for staff and students. The students asked great questions!

S.R.O. Teipel conducted 11 student and 11 parent consultations with administration.

HOFFMAN ESTATES HIGH SCHOOL

S.R.O. Rebmann assisted patrol over winter break and returned back to HEHS on January 11.

S.R.O. Rebmann issued 3 students alternatives to citations to the Kenneth Young Center for an educational vaping/drug abuse seminar. He also issued one citation for Possession of Tobacco Under the Age of 21.

CANINE UNIT REPORT



Officer Marak and K9 Dozer conducted five K9 deployments for January which consisted of (1) building search, (3) narcotics sniffs and (1) community relations event.

TACTICAL UNIT REPORT

On January 06, Officers Bartolone and Kent obtained an arrest warrant for a male subject out of Chicago for theft from a business in Area 5.

On January 07, Officers Bartolone and Kent had an informant meeting with a female subject in regards to a possible shooting and illegal gambling operation out of Chicago. Chicago PD was contacted and they confirmed the information and also provided a contact within the FBI who is currently working on the case.

On January 10 and 14, Officers Bartolone and Kent assisted with the mini-academy and the training for new Officers.

On January 12, the Tactical Unit responded to an in progress criminal damage to property at a business in Area 8. Dispatch advised that the complainant's ex-girlfriend had arrived on scene and smashed the front window of the business while the complainant was inside. Dispatch further advised that the female was now running from the business. The TAC unit arrived on scene and located the female subject near the building. The female, a Hoffman Estates resident, was positively identified as the offender and taken into custody for Criminal Damage to Property.

On January 13, Officer Bartolone conducted attended a zoom hearing with HUD in regards to a resident in Area 8 who is believed to be in violation of the HUD agreement.

On January 18, the Tactical Unit investigated and subsequently arrested a male Hoffman Estates resident, for an Armed Robbery of a business in Area 1, which had occurred on January 08. The investigation included canvasses, obtaining surveillance video, interviews with the business owner/employees, which lead to obtaining a search warrant for the offender's residence. At the residence, clothing items and the firearm

believed to be used in the armed robbery were located.



On January 25, Officers Bartolone and Kent were conducting surveillance on a residence in Area 7 with reported narcotics related activity. A vehicle seen leaving the suspected residence was then observed committing a traffic violation and was stopped for the violation. Contact was made with an adult male Hoffman Estates resident. During the contact, and in plain view, a clear glass pipe commonly used for smoking crack cocaine was located on the floor of the vehicle. The driver was asked to exit the vehicle at which time more crack cocaine paraphernalia was located. The subject was arrested without incident for Possession of Drug Paraphernalia.

On January 28, Officers Bartolone and Kent were assisting Officer Meyer on a traffic stop. During the traffic stop, Officers Bartolone and Kent began speaking with the male passenger of the vehicle. The adult male subject from Chicago, stated he had no identification on him and could not provide a real name. Officers Bartolone and Kent were able to get him identified and discovered that he was wanted on an Unlawful Use of Weapons warrant. The subject was taken into custody without incident.

SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during January 2022. Some of these included:

Probationary Officers Slager, Mullin, K. Ortiz and Higgins continued their training at Chicago Metro Police Academy. They are on track to take the state exam in late February and graduate in early March.

January 3 - Probationary Officers Baker and Raffaelli began their training at the Cook County Sheriff's Police Academy.

January 10 - Probationary Officers Suarez and Zaremba began their training at the Chicago Metro Police Academy.

Regular meetings with the NOW Arena general manager continued in January. In January, hirebacks for five events were staffed. Planning began for larger shows scheduled in February and March.

Sgt. Bending provided the Daily Herald weekly media releases of events that happened in the Village

Sgt. Bending monitored the Facebook and Next-door apps, posting various information and

answering citizen questions.

January 19 - Our department hosted the Pre-Retirement, Career Transitioning and Financial Planning course through NEMRT. Officers Allen and Edgar attended with the slots provided.

Planning for the 2022 fundraising year began in January. The Polar Plunge is scheduled for March and we are currently assembling a team to participate.



Pictured: 2021 Virtual Polar Plunge participants to raise funds for Special Olympics.

TRAINING



Hoffman Estates Police Training 2022		
Training Category	January	YTD Hours
Admin	87.00	87.00
General	1310.00	1310.00
Investigations	33.50	33.50
Law	0.00	0.00
Policy	163.50	163.50
Tactics	34.00	34.00
Use Of Force	0.50	0.50
Total Hours	1628.50	1628.50

COMMUNITY RELATIONS REPORT

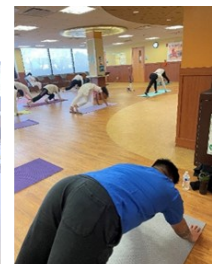


January 6 - Officer Jones began another semester of DARE classes at Timber Trails Elementary School. This year, three classes of 5th and 6th graders will learn about being safe and responsible. Lessons this month have covered the dangers and health effects of vaping, alcohol, and tobacco, making safe and responsible decisions, and risks and consequences.

January 11 - Officer Jones conducted the DARE graduation at Thomas Jefferson Elementary School. Four classes of sixth graders received their DARE graduation certificates and prizes. Some students were awarded medals for DARE essays that were written, outlining the importance of DARE and the lessons they learned. As usual, HEPD K9 Dozer and Officer Marak were the highlight of the event drawing lots of oohs and ahhs.



January 30 - Officers Jones and Park attended the Surya Namaskar Yajna Yoga event at the Community Recreation Center in Schaumburg. The event was sponsored by Hindu Swayamsevak Sangh, a local community organization. The event aims to create awareness about Yoga and its advantages in achieving a healthy body, mind, and spirit. Also in attendance, via Zoom, were Mayor McLeod and State Representative Michelle Mussman.



RETIREMENT

After serving a 22+ years with the Hoffman Estates Police Department, Officer Joe Kruschel announced his retirement effective January 3, 2022. Officer Kruschel started his law enforcement career as an ASO dispatcher with the Hoffman Estates Police Department in 1989. In 1991 he was hired as a Police Officer in Bensenville before returning to HEPD as a Police Officer in September 1999. In 2015 he joined the Staff Services Section as the Problem Oriented Policing Officer. In this role, he led Neighborhood Watch groups, provided community presentations and took great joy as an Explorer advisor mentoring future police officers. His involvement with public relations events provided our Department with a fantastic professional image. We congratulate him on his retirement, and extend our best wishes to him in all his future endeavors.

Congratulations Officer Kruschel!

PROBLEM ORIENTED POLICING REPORT



On January 4th, the Staff Services Section welcomed **Officer Matt Park** as the POP Officer.

January 4 – Officer Park addressed a sex offender registration issue with the property located in the 1900 block of Holbrook Ln. Continuing to make Hoffman Estates the best it can be is always a goal of the P.O.P. Division.

Crime Hazard Alerts: 4

- 1 – Open door
- 2 – Open garage doors
- 1 – Unsecured vehicle

Cases forward to the POP Division: 6

- 1 - Parking complaint
- 4 - Neighbor complaint
- 1 - Lost wallet report

HEPD Property Room Totals 2022		
PROPERTY ROOM	January	YTD
New Items Inventoried	159	159
Items sent to the crime lab	13	13
Items returned from the lab	13	13
Items returned to owner	28	28
Total Transfers of property/evidence	1044	1044
Laundered Prisoner Blankets	30	30
Items destroyed	207	207
Items marked for destruction (holding)	78	78
Percent of property processed within 5 days	100%	

EXPLORER POST 806



January 12 - One of Hoffman Estates retired Explorers Hendi Guarnero was sworn in at Streamwood Police Department. Congratulations!

January 19 – Explorers started their annual candy fundraiser with World’s Finest Chocolate. Explorers should raise \$600.00 with this Fundraiser.

January 20 – Advisers Jones, Park, and Notarnicola met with the Explorers and decided to switch organizations to the Public Safety Cadets. The Cadets offer the same nationwide program but at a significantly lower cost. The change will take effect in February. Officers Jones and Park planned the Cadets upcoming training sessions and meetings through May.

LETTERS OF APPRECIATION

January 4, 2022

Hoffman Estates Police Department
411 W. Higgins Road
Hoffman Estates, IL 60169

Dear Hoffman Estates Police Department:

My wife, [REDACTED], and I have lived in Hoffman Estates with our two kids for nine years. Both [REDACTED] 16, and [REDACTED] 15, have special needs and anger/aggression issues.

Although both are on medications prescribed by a psychiatrist, and [REDACTED] is in therapy, unfortunately, their anger can bubble over into physical aggression and property damage. We tried to utilize Applied Behavioral Analysis (ABA) therapy for autism, but the organization stopped services because of aggression concerns.

Both children—but especially [REDACTED]—have escalated to the point of physical attacks (e.g., punching, kicking, scratching, biting, hair pulling, etc.) on both of us, but especially [REDACTED]. This level of aggression has required us to call 911 on a number of occasions. Officers from the Hoffman Estates Police Department and Rescue Squad have responded over the years.

Since our children have special needs (including being on the autism spectrum and intellectual and developmental delays), it takes special patience and care in handling them. We have been blown away by the tremendous response from officers each time. They have been professional, empathetic, caring, etc. toward both us and the kids. They have shown respect for and knowledge of special needs individuals.

We have never been made to feel that we shouldn't have called 911 or involved the authorities. Officers have talked to [REDACTED] (and [REDACTED]) in a calm and concerned manner, and the officers have been protective of us when needed. In short, they "get it" when it comes to special needs individuals.

We wanted to thank everyone who has ever responded to our calls. We wish we could thank everyone by name. A few years ago, a female officer talked [REDACTED] down during a heightened episode. A few days later, the officer showed up with a stuffed animal for [REDACTED]. That is just one example of officers going above and beyond. On most occasions when [REDACTED] has been transferred via ambulance to the ER, the officers have stayed after to talk to us, showing their support and empathy for our situation.

Finally, the two kids are adopted and are African American. Although we hesitate to even bring up that fact since it can be a hot button issue in policing in the United States, we mention it because of the incredible sensitivity and utmost respect officers have shown toward our kids. It means a lot.

We cannot say thank you enough for the job the Hoffman Estates Police Department officers have done with our family. We wish we could do more than a simple thank you. However, my brother, a retired Hanover Park Police Department detective, has indicated that even a thank you could go a long way. We hope it does.

Thank you,

Jedd [REDACTED]
[REDACTED]

LETTERS OF APPRECIATION

Dear Chief Kasia Cawley,

On behalf of Highland Crossing Condominium Association, it's Board of Directors and it's staff, I come to you with a grateful heart for all of your assistance over the last 6 months. From the murder in September 2021 which was solved in 4 days, to our water main break in December 2021 and the recent car that went through our gas meter, hitting our building at 1185 Higgins Quarter Dr. on January 15, 2022.

Your officers on Saturday evening need to be commended. They went above and beyond. They assisted our staff, ensuring that our residents were safe. They made my job a lot easier that evening. On Saturday January 15, 2022 at 7pm, Officer Kubek notified me of the situation at 1185 Higgins Quarters Dr. He had apprehended the suspect and asked if the Condominium Association would like to press charges. He informed me that the gas line was broken and the Nicor and the Hoffman Estates Fire Department. When I arrived on the scene at 7:15pm I was greeted by 2 young officers. They greeted me by saying "you must be Kathy, the Property Manager" as opposed to calling me Ma'am. They informed me of everything that took place, they made me aware that they had received my assistant Sam Urbaniec's information. I informed them that Officer Kubek had all of my information. The officers then asked if I needed additional assistance securing the building, I accepted and they made a call. They told me that if any additional assistance was needed that I should call the station and they would come.

On Sunday January 16, 2022 Officer Kubek followed up with me, along with a call from you to see if there was anything that we needed help with. One other person that truly needs to be thanked is your front desk officer, during all of our calls to the station she remained polite and told me to call back for anything. I apologize, this letter should have come after the murder in September because of the diligent work of the Officers at that time. They made Highland Crossing a safer place to live and work again.

They always say that it takes a village to raise a child but it also takes a village to protect a community. Highland Crossing Condominium Association will always be grateful to the Men and Women who serve in the Hoffman Estates Police Department.

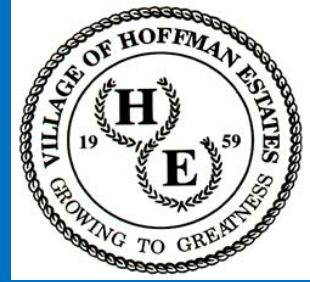
Sincerely Yours,



Kathleen Doherty, L.P.M., CMCA, AMS
HCCA Property Manager
[REDACTED]

[REDACTED]

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Eric Palm, Village Manager

January 2022

Prevention & Wellness



January is Mental Wellness Month. This year, the Health and Human Services Department developed outreach that focused on child and adolescent mental wellness as it related to gaming. According to the International Journal of Environmental Research and Public Health (2021), the video gaming industry has shown a very rapid increase over the last decade. Research indicates that the prevalence of video gaming among the adolescent population, as reported by several studies, is that 90% of adolescents use video games, with the average time spent on video gaming estimated to be between 11.3 and 13.2 hours a week. Additionally, children are increasingly involved in video gaming, with research showing that around 90% of children are gamers, some even starting from the early age of 6, with children aged 9–11 spending about 12.7 hours per week on video games and children aged 12–14 years playing for 17.2 hours per week (Donati et al. 2021). Psychology intern, Justin Chu, partnered with the Hoffman Estates Park District's E-Sports Zone to address an mental wellness and gaming. Justin created informational brochures on mental wellness and gaming for children, adolescents, and parents which were distributed at the E-Sports Zone as well as additional Park District locations. The brochures provided information on both positive and potentially harmful effects of gaming on mental wellness, resources for parents, and tips on healthy video gaming.

Creating a strong foundation in community partnerships is at the core of the Health and Human Services model of care. On January 24, 2022, Dr. Audra Marks and Dr. Monica Saavedra met with the St. Hubert's Domestic Violence Ministry to discuss services and needs in the community. Health and Human Services was invited to be a guest speaker at future events for the community on domestic violence and mental health. According to the National Center Against Domestic Violence, on average, nearly 20 people per minute are physically abused by an intimate partner in the United States. During one year, this equates to more than 10 million women and men. This reflects the statistic that 1 in 3 women and 1 in 4 men have experienced some form of physical violence by an



intimate partner Health and Human Services provides counseling services for those who have experienced domestic violence as well as referral services for those seeking shelter and legal assistance.

Health and Human Services is dedicated to providing quality health services to the community. During the month of January, HHS held 3 children's vaccine clinics and one preventative adult service. In January, nursing staff provided 102 infant and children's vaccinations and provided 6 adult immunizations. Through these vaccinations, a total of 167 child and 6 adult antigens were administered. Due to staff being out in January, many preventative health clinics for adults were rescheduled. Once preventative screening was completed which include Tanita body analysis, blood pressure and pulse screenings, A1C, Cholestec, Hemoglobin, and TB tests. Nursing staff provided 1 HepB, 1 Tdap vaccine, and 3 flu shots. Nursing staff provided 45 hours of consultation during the month of January.

Training Program Update

Psychology Training Staff conducted virtual interviews for the APA Accredited Pre-Doctoral Internship positions. Each year, applicants from across the United States apply for the two positions which start in September. This year, HHS had 65 applicants and conducted interviews for candidates on January 3rd and 4th. The internship program is a 40 hour per week position where interns will receive training in clinical psychology, cultural diversity, community outreach, program development and supervision. This year, we are proud to announce that we matched with our top two candidates and will be welcoming Michelle Martinez and Morgan McCowan in September 2022.

The Nursing Training program is excited to welcome two externs, Reagan Myers and Teagan Fitzgerald from Elmhurst University who will be joining HHS In February 2022. Nursing externs complete their community health training at HHS and are involved in assisting at clinics and developing programs for employees and the community.

Dr. Audra Marks oversees the Psychology training program and ensures that the interns and externs are receiving the highest quality of training and guidance. In January, Dr. Marks provided two professional presentations for the training cohort. On January 11, 2022, Dr. Marks presented on Intrusions in the Therapy Room which provides students with an opportunity to understand how various intrusions can impact clinical work and how to address these in an ethical and clinically appropriate manner. On January 18, 2022, Dr. Marks presented on Relational Cultural Theory. During this presentation, students were able to apply the theory to clinical work and increase their understanding of the theory in practice.

Treatment and Crisis Response

Health and Human Services has continued to provide telehealth psychotherapy services and limited in-person sessions through the Employee Wellness Program. Telehealth services include receiving therapy services via phone or video conferencing options. During the month of January, HHS clinical psychology staff served 121 clients and provided 258 hours of individual counseling, 18 hours of couples counseling, 10 hours of family counseling, and 10 clinical intakes. Therapy services address a variety of mental health concerns. During the month of January, 20.5 hours of crisis intervention were provided. Crisis intervention services include providing assistance and resources to residents facing mental health emergencies including hospitalizations for suicidal ideation, DCFS calls, homelessness, domestic violence, and the need for substance abuse referrals. Due to the high demand for services, HHS has established a wait list for those seeking services. We continue to conduct intake evaluations and residents will be provided referrals or placed on the wait list for services.

The Lending Closet program provides residents with medical equipment on loan. Equipment includes wheelchairs, walkers, canes, crutches and knee scooters. These items are now available on loan for a small fee. During the month of January, 5 pieces of equipment were loaned to residents.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). With the COVID-19 pandemic, assistance applications are offered for those who have been impacted by COVID-19 and are experiencing financial hardship. Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of January, 5 residents were assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of January, 1 resident was assisted.

Medication and Sharps Recycling

During the month of January, Health and Human Services collected medical sharps and expired medications. During the month of January, HHS collected 75 lbs of sharps and 38 lbs of expired medication. The medication and sharps recycling program provides residents the opportunity to drop

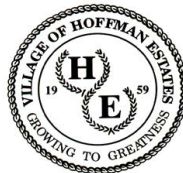
off expired or unused medications and sharps on the first Wednesday of each month in the Health and Human Services Department.

Additional Activities

- Dr. Audra Marks, Cathy Dagian and Dr. Monica Saavedra met with communications director Tricia O'Donnell to discuss HHS services and communications outreach on January 10, 2022.
- Cathy Dagian attended the COCA call on Covid-19 Quarantine and Isolation Guidelines in Healthcare and Non-Healthcare Settings
- Dr. Audra Marks attended Coffee With the Board on January 15, 2022.
- Dr. Marks attended the Commission for People with Disabilities meeting on January 17, 2022.
- Dr. Monica Saavedra attended the monthly Youth Commission meeting on January 20, 2022.
- Dr. Monica Saavedra met with Dr. Wendy Paszkiewicz to discuss mental health services in Hoffman Estates and partnering with the Schaumburg-Hoffman Rotary for a presentation in the future on January 24, 2022.
- Nurses Cathy Dagian and Gina McCauley attended the Northwest Municipal Nurses Meeting on January 25, 2022.
- Dr. Monica Saavedra met with Police Chief Kasia Cawley regarding the Police Social Worker position on January 31, 2022.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

January, 2022

Health Services Provided						
	January, 2022	Year to Date	Last Year to Date	2021 Total		
Total People Served:	50	50	39	5475		
Children's/Baby Clinic People Served:						
Childrens Clinic:	38	38	28	484		
Baby Clinic:	0	0	0	0		
Total:	38	38	28	484		
Shots Given:						
Children's Clinic (Includes Flu):	102	102	72	1116		
Baby Clinic (Includes Flu):	0	0	0	0		
Pediatric COVID-19	0	0	0	137		
Total Combined Shots:	102	102	72	1253		
Total Antigens:	167	167	129	2239		
Vision/Hearing Testing:						
Vision/Hearing Total:	0	0	0	1601		
Adult Immunizations:						
Adult Flu:	3	3	0	213		
Hep A/Menactra:	0	0	0	1		
Hep B:	1	1	0	7		
Tdap:	1	1	0	14		
Twinrix:	0	0	0	15		
317 Program:	1	1	0	4		
COVID-19	0	0	0	2657		
Total Combined Shots:	6	6	0	2911		
Total Antigens:	6	6	0	3014		
Adult Wellness Testing:						
Tanita Scale:	0	0	0	82		
Blood Pressure:	0	0	0	60		
Pulse:	0	0	0	58		
Blood Sugar:	0	0	0	3		
Cholestech	0	0	3	71		
CardioChek	0	0	0	6		
Hgb/AC	0	0	3	67		
TB Testing:	1	1	3	33		
Hemoglobin:	0	0	0	49		
Total:	1	1	9	429		
Health Consultation Time:	45 hrs	45 hrs	30 hrs	387.5 hrs		
Human Services Provided						
	January, 2022	Year to Date	Last Year to Date	2021 Total		
Total People Served:	121	121	94	1169		
Counseling Sessions:						
Individual Counseling:	258	258	261	3194.5		
Intake:	10	10	4	78		
Couples Counseling:	18	18	4	95.5		
Family Counseling:	10	10	2	83		
Group Counseling:	0	0	0	15		
Total Sessions:	296	296	271	3466		
Crisis Intervention:	20.5 hrs	20.5 hrs	29.5 hrs	240 hrs		
Psychological Testing:						
	Number of Testing Clients January, 2022	Hours of Testing January, 2022	Year to Date Test Batteries	Last Year to Date Test Batteries	2021 Total Number of Batteries	
Total:	0	0	0	0	3	
Outreach						
	Times Held in January, 2022	January, 2022 Participants	Y-T-D Participants	Times Held in 2022	Last Y-T-D Participants	2021 Total Participants
Community Outreach						
Blood Drive:	0	0	0	0	0	50
CERT:	0	0	0	0	0	0
Take Charge of Health:	0	0	0	0	0	0

Therapy Dog Thursday:	0	0	0	0	0	0
Vogelei Workshops:	0	0	0	0	0	0
Special Events/Fairs:						
Total:	0	0	0	0	70	1177
Employee Programs:						
Total:	0	0	0	0	0	1043
Human Services Groups:						
Lion's Pride	0	0	0	0	0	0
Real Girls, Real Talk	0	0	0	0	0	0
Total:	0	0	0	0	0	0
Assistance Programs:						
	January, 2022 Participants	Year to Date	Last Year to Date	2021 Total		
Nicor:	1	1	2	15		
Salvation Army:	5	5	3	57		
Lending Closet:	5	5	2	58		
Total:	11	11	7	130		
Health Clinic Revenues						
	January, 2022	Year to Date	Last Year to Date	2021 Total	Comments	
Children's Clinic	\$ 235.00	\$ 235.00	\$ -	\$ 6,499.12		
Hoffman Baby Clinic	\$ -	\$ -	\$ -	\$ 90.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
Hgb/AC	\$ 15.00	\$ 15.00	\$ -	\$ 766.00		
TB tests	\$ 20.00	\$ 20.00	\$ -	\$ 350.00		
CardioChek	\$ -	\$ -	\$ -	\$ 130.00		
Lipid Profile/Cholestech	\$ 20.00	\$ 20.00	\$ -	\$ 1,207.00		
Adult Shots	\$ -	\$ -	\$ -	\$ 755.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ -		
Hemoglobin:	\$ 3.00	\$ 3.00	\$ -	\$ 45.00		
Medicaid:	\$ -	\$ -	\$ -	\$ 2,075.69		
Flu/Medicare:	\$ -	\$ -	\$ -	\$ 410.00		
Children's Flu Clinic:	\$ -	\$ -	\$ -	\$ -		
Vision & Hearing:	\$ -	\$ -	\$ -	\$ 795.00		
Lending Closet:	\$ -	\$ -	\$ -	\$ 980.00		
Total:	\$ 293.00	\$ 293.00	\$ -	\$ 14,102.81		
Human Services Revenue						
	January, 2022	Year to Date	Last Year to Date	2021 Total	Comments	
Counseling:	\$ 2,797.00	\$ 2,797.00	\$ 3,009.40	\$ 36,897.29		
Testing:	\$ -	\$ -	\$ -	\$ -		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 2,797.00	\$ 2,797.00	\$ 3,009.40	\$ 36,897.29		



January 2022

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management status report for January, 2022:

Progress:

This past month's focus was setting an agenda of objectives for this year within the Emergency Management Program and for the EMA team. I am in the process of collecting all NIMS certifications from village leadership to ensure NIMS compliance. This will also determine any emergency management courses needed and gaps in training. I am in the process of developing an EMA team training schedule to include some new joint training with JEMS village teams and a new Public Education opportunity through a Weather Preparedness event in Schaumburg in April 2022.

Part of this year's Emergency Management goals include developing a cybersecurity-based tabletop exercise, assisting in the coordination of a Rescue Task Force Full Scale Drill, and improving the current public education program within the EMA team. Among other tasks, I will be continuing to expand the EMA team membership when COVID restrictions allow, training, attended public education events and the Damage Assessment Team capabilities.

EMC:

There were additional requirements that IEMA established for all Accredited Emergency Management Agencies that were completed this month, including updating the Threat & Hazard Identification and Risk Assessment (THIRA) and the IL-CATT forms.

I was recently asked by a Fire Science professor at Harper College to take on two Emergency Management interns for this semester. In hopes of fostering future Emergency Managers, I accepted and have begun mentoring these students remotely with projects that include building a Damage Assessment Team (DAT). Our village does not currently have a DAT, nor is there one in the region, but our EMA team has some responsibilities that overlap with this type of asset. I am considering expanding our EMA team, developing the training needed to perform Damage Assessment tasks at the local level and officially develop this type of team this year. This process will include village leadership approval, public safety department involvement, training commitments from the EMA team and the development of a DAT protocol guide.

EMA Team:

This month, the EMA team reported snowfall totals to the EMC and the National Weather Service as an initiative to continue to support situational awareness. On 1/1, 1/23, 1/24, and 1/28, snowfall totals were submitted to the National Weather Service for documentation. This type of communication is beneficial to maintaining our Storm Ready Certification. Although not required, it is a good way to keep a positive relationship with the National Weather Service. These efforts also assist in weather-related situational awareness for the region.

Outlook:

The potential development of a Damage Assessment Team is a goal for this year. I am also assisting Public Works and the Police Department in early resource preparations for the Fourth of July and other special events that may need supplemental resources from Cook County Emergency Management and Regional Security. Joint training on Traffic Assistance with Mount Prospect's CERT team will occur this spring as well as a couple special events that promote public education.



Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

January 2022

This month's activities resulted in the Fire Department responding to 572 calls for service, 417 incidents were for emergency medical service, 141 incidents were suppression-related, and 14 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

Alan Wax

Alan Wax, Fire Chief

Department Activities and Highlights:



On January 20th, the Hoffman Estates Professional Firefighters were honored at the Hoffman Estates Chamber of Commerce & Industry's Celebration of Excellence Awards dinner. They were awarded the Public Sector/Non-Profit Partner of the Year. They were very grateful for the nomination and extremely humbled to have won. Thank you to the HE Chamber of Commerce & Industry!

Department Activities and Highlights continued:



The HEFD Local 2061 bought and delivered 3 days' worth of meals for the Emergency Department nurses and doctors at St. Alexius Medical Center. The department wanted to give them a special "Thanks" and show extra appreciation for all that they do!

Members of the department, joined many others in helping set up for and help at the Camp "I Am Me" Winter Extravaganza that took place in January. This was a fun, family-friendly event for burn survivors and their loved ones.



Emergency Incidents of Interest:

1/21/22 – # 22-00398 – 870 W. Lakeside Plaza – Structure Fire

Companies responded to the above location for the report of a structure fire. Upon arrival, Engine 22 found a two story single family home with fire showing from the deck attached to the house. Battalion 6 arrived and assumed Command. The fire was attacked with a 1 ¾" pre-connected hose line. The ceiling was pulled on the back deck to assist with extinguishment. The primary search was all clear. A continuous water supply was established through a hydrant. The house was checked for extension. A secondary search was performed and was all clear. The fire was extinguished and the scene was turned over to the fire investigator. All companies returned to quarters in service.

1/29/22 – #22-00531 – 3484 N. Wilshire Dr – Structure Fire

Companies responded to the above location for the report of a structure fire. Upon arrival, Engine 22 found a two story single family home with fire showing from the rear of the garage. Battalion 6 arrived, assumed Command, and upgraded to a Code 4. A 1 ¾" pre-connect hose was pulled to the rear of the structure to extinguish the fire. A primary search of the residence was completed. Salvage was performed on the interior and the interior was checked for extension. Overhaul was performed in the garage. The fire was extinguished and the scene was turned over to the Investigator. Companies returned to quarters in service.

Mutual & Auto Aid Incidents:

1/1/22 – #22-00011 – Ela Rd & Bonny Glen, Inverness – Vehicle Accident with Extrication

Units responded to the above location for the report of a patient having a medical emergency while driving. While enroute, dispatch notified crews that the patient had pulled off to the side of the road into some bushes. Engine 23 requested Squad 22 to the scene. Dispatch updated crews again that a bystander could not get the patient out of the vehicle due to the thick brush. Battalion 6 and Tower 22 added themselves to the call. Upon Engine 23 arrival, one vehicle was found off the road in the thick brush and bushes on the northbound side. Patient care was established. Palatine Rural FPD was dispatched for the same crash and arrived on scene. PRFPD began cutting down brush and bushes, while Engine 23 stabilized the vehicle. Battalion 6 arrived on scene and assumed Command. The patient was removed from the vehicle and care was initiated. Ambulance 23 transported to SAMC. The scene was turned over to Inverness PD. Companies returned to quarters in service.

1/3/22 – #22-00059 – 75 Forestview Dr, Bartlett – Structure Fire

Unit responded mutual aid to the above location for the report of a structure fire. Upon arrival, Engine 24 was assigned to assist with the investigation. After the assignment was completed, the company was released by Bartlett Command and returned to quarters in service.

1/27/22 – #22-00495 – 8 Chipping Campden Dr, South Barrington – Structure Fire

Unit responded mutual aid to the above location for the report of a structure fire. Upon arrival, Tower 22 was assigned to perform a primary search, assisted with ventilation and checked for extension into the house from the garage fire. With no other services needed, Tower 22 released by Command and returned to quarters in service.

1/30/22 – #22-00544 – 512 Wellington Ave, Elk Grove – Structure Fire

Unit responded for a change of quarters to an Elk Grove Fire Station. Upon arrival, the crew was requested to the location of the structure fire. When Engine 21 arrived on scene, they were assigned to overhaul. After completion of their assignment, Engine 21 was released by Elk Grove Command and returned to quarters in service.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Attended a Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs meeting
 - Attended a MABAS Division 1 Chiefs meeting
 - Attended PFF/PM Ruske's swearing-in ceremony
 - Attended a Metro Fire Chiefs Executive Board meeting
 - Assisted the Schaumburg Fire Department with a strategic planning exercise
 - Attended a meeting of the Board of Fire & Police Commissioners
 - Attended the NWCDS Executive Committee meeting
 - Attended the NWCDS and 911 Joint Board meeting
 - Attended the JEMS Board meeting
 - Attended the HE Chamber of Commerce Excellence Awards Celebration
 - Attended the NCH EMS System Chiefs meeting
 - Joined other FD members in delivering food to the St. Alexius ER staff

- Deputy Chief of Administration Ganziano participated in the following events during the month:
 - Worked a Windy City Bulls game at the Now Arena
 - Attended swearing in ceremony for PFF Ruske
 - Completed annual uniform allowance for all department members
 - Completed budget rollovers for 2021-2022
 - Attended NOW Arena meeting for EDM event in March
 - Attended monthly Division 1 Deputy Chiefs meeting
 - Met with Engineering regarding driveway replacement at St23
 - Met with Tricia O'Donnell for Department overview
 - NIFRS staff meeting
 - Responded to a structure fire on Wilshire Drive

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Completed January Paramedic training
 - Worked a Windy City Bulls game at the Now Arena
 - Attended a NIFRS staff meeting
 - Staff meeting regarding COVID related mitigations
 - Attended a meeting with Public Works for Station 23 maintenance
 - Attended a meeting with Tricia O'Donnell for a Fire Department overview
 - Attended the MABAS 1 Deputy Chief's meeting
 - Responded to a structure fire on Lakeside Plaza
 - Meeting with Streamwood Deputy Chief regarding responses
 - Responded to a structure fire on Wilshire (610)

TRAINING DIVISION

- Battalion Chief Dan Pearson participated in the following events during the month:
 - Attended swearing in new candidate Lucas Ruske
 - Attended ICS 300 class
 - Attended ICS 400 class
 - Attended Occupational Safety and Health Committee meeting
 - Did skill testing with provisional candidates
 - Attended Dive Team Leaders meeting
 - Worked a Windy City Bulls game at the Now Arena
 - Assigned Harper Intern to Third Shift
 - Worked with BMO and Macaroni Grill owners to do training in their buildings

PUB ED EOM January 2022		
CLASSES		
Date	Location	Description:

PUB ED ACTIVITIES	
Date	Event:
1/14	IFSA Winter Wonderland Set-Up and Event
1/19	Girl Scout Troop Meeting – Zoom
1/20	Chamber of Commerce Public Sector/Non-Profit Partner of the Year Dinner
1/25	FD meal donations to SAMC ER
January	Gave out 0 smoke detectors
January	Educated 15 Adults and 20 Children in Fire Safety

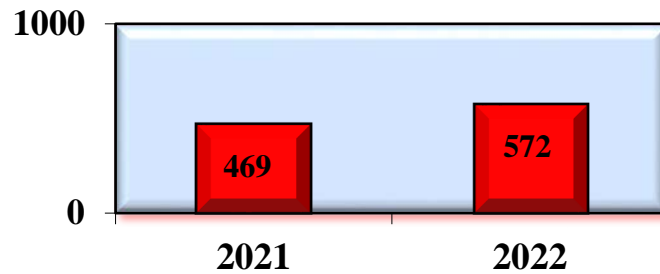


Hoffman Estates Fire Department
EOM - Monthly Type of Alarm Report - Summary

Fire Chief Alan Wax

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2022	January	Accident with Entrapment	3	0.52%
		Accident with Injuries	21	3.67%
		Activated Fire Alarm	42	7.34%
		Ambulance Call	417	72.90%
		Box Alarm	1	0.17%
		Car Fire	1	0.17%
		CO Detector No Illness	8	1.40%
		Code 2	35	6.12%
		Code 3	16	2.80%
		Code 4	2	0.35%
		Elevator Call	1	0.17%
		Inside Odor Investigation	10	1.75%
		Mutual Aid Request	14	2.45%
		Truck Fire	1	0.17%
			Total: 572	Total: 100.00%

Total Emergency Responses
Year-to Date





Hoffman Estates Fire Department

EOM – Incident by District Summary

Month: January 2022		
Zone/District Number	Total	Percentage
HEF21	140	26.47%
HEF22	269	50.85%
HEF23	63	11.91%
HEF24	57	10.78%
Total: 529		100.00%



Hoffman Estates Fire Department

EOM - Fire Protection District Response

Fire Chief Alan Wax

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
Type Of Alarm: Ambulance Call			
01/01/2022 16:10:01	HEF22-00013	21 WINDEMERE Lane	EMS call, excluding vehicle accident with injury
01/03/2022 15:43:44	HEF22-00047	175 STUDIO Drive	EMS call, excluding vehicle accident with injury
01/03/2022 22:10:24	HEF22-00057	14 WINDEMERE Lane	EMS call, excluding vehicle accident with injury
01/03/2022 23:46:51	HEF22-00063	14 WINDEMERE Lane	EMS call, excluding vehicle accident with injury
01/04/2022 14:40:39	HEF22-00075	21 WINDEMERE Lane	Assist invalid
01/06/2022 23:45:48	HEF22-00118	30 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
01/26/2022 08:11:48	HEF22-00472	21 WINDEMERE Lane	Assist invalid
01/26/2022 14:12:51	HEF22-00483	21 WINDEMERE Lane	Assist invalid
	Count: 8		Count: 8
	Count: 8		Count: 8



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Fire Chief Alan Wax

Incident Date	Incident Address	Incident Number	Incident Type	Property Use	Incident Total Losses
Incident Month/Year: January 2022					
01/21/2022	870 West LAKESIDE Plaza	HEF22-00398	Building fire	1 or 2 family dwelling	80,000
01/29/2022	3484 North WILSHIRE Drive	HEF22-00531	Building fire	1 or 2 family dwelling	100,000
					Total: 180,000
					Total: 180,000



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

All Applicable Records

<u>Year</u>	<u>Annual Loss</u>
2005	\$1,423,600.00
2006	\$1,315,361.00
2007	\$1,062,300.00
2008	\$1,086,400.00
2009	\$1,201,105.00
2010	\$1,071,700.00
2011	\$776,800.00
2012	\$3,034,450.00
2013	\$570,581.00
2014	\$2,696,009.00
2015	\$1,239,672.00
2016	\$1,252,465.00
2017	\$1,228,875.00
2018	\$3,031,950.00
2019	\$1,883,370.00
2020	\$746,550.00
2021	\$494,240.00



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Fire Chief Alan Wax

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: 1 or 2 family dwelling			
HEF22-00398	40,000	40,000	80,000
HEF22-00531		100,000	100,000
Count: 2	Total: 40,000	Total: 140,000	Total: 180,000
Count: 2	Total: 40,000	Total: 140,000	Total: 180,000



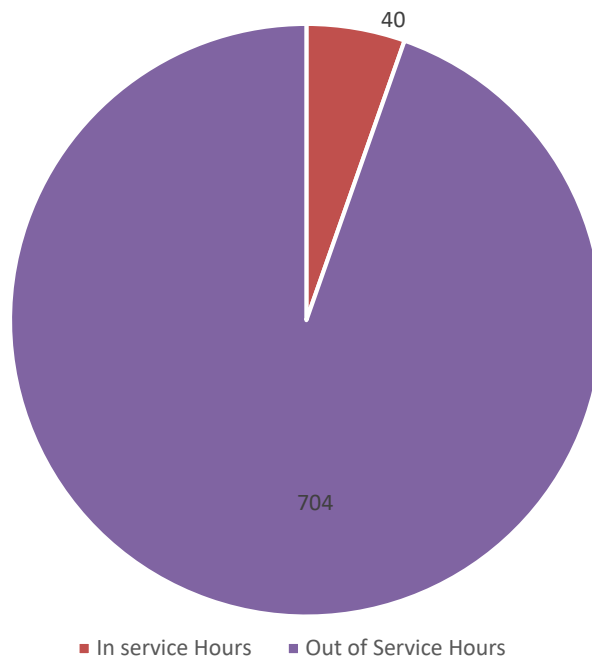
Hoffman Estates Fire Department

Alan Wax
Fire Chief

EOM-Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per month
January	40	5.38%

Ambulance 22 In service hours
January





Hoffman Estates Fire Department

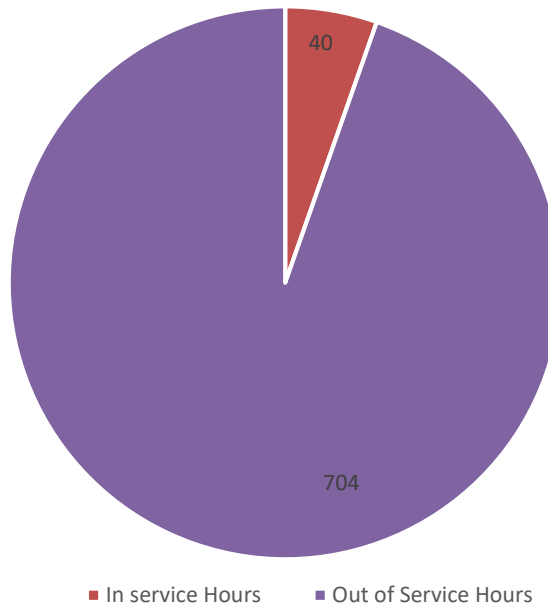
Alan Wax
Fire Chief

EOM-Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per month
January	40	5.38%

Total In-Service Hours: 44 of 744
Total Percentage of Hours in Service: 5.38%

Ambulance 22 In service hours
Y-T-D





Hoffman Estates Fire Department

Fire Prevention Bureau

Alan Wax
Fire Chief

2022 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	200												200
Reinspections	21												21
Business Licenses Inspections	0												0
Alarm Inspections/OOS	8												8
Complaints	12												12
Site Inspections	13												13
Other	15												15
Total	269												269

2022 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Rough Inspections	1												1
Ceiling Inspections	2												2
Site Inspections	1												1
Hydro Inspections	2												2
Final Inspections	11												11
Homeowner Walk Through													0
Flush Inspection													0
Flow Test Inspection													0
Other													0
Total	17												17

Buildings Requiring Sprinklers	January	YTD Total	Remaining to be Installed
Installed	0	0	21
Wireless Transceivers	January	YTD Total	Total Installed to Date
Installed	0	0	486

TRAINING DIVISION

Outside Training:

- Basic Firefighter Academy – NIPSTA (CFF Ruske)
- NIMS ICS 300 - B/C Pearson
- NIMS ICS 400 - B/C Pearson

In-house Training:

- Preplan (Building Familiarization)
- SOG's and SOP reading
- NIOSH report of a firefighter being shot
- Hazard Communication
- Fire Extinguisher training
- Lockout/Tagout training
- Bloodborne Pathogen training
- HIPPA training

Company Training Instructed by the Captains and Lieutenants:

- Atmospheric monitors
- SCBA
- Smoke ejectors
- Portable lighting
- Various tactics videos

Total training hours for the month of January for all members were 3,204.

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Hours YTD
3,204				3,204



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005-1499
(847) 368-5000
Website: www.vah.com

January 11, 2022

Chief Alan Wax
Hoffman Estates Fire Department
1900 Hassell Road
Hoffman Estates IL 60169

Dear Chief Wax: *Alan*

On behalf of the Arlington Heights Fire Department, I would like to thank you and members of the Hoffman Estates Fire Department for your assistance during an apartment fire early on the morning of January 7. As you know, the fire occurred at a multi-unit complex located at 400 West Rand Road in Arlington Heights. The incident was handled in a timely and professional manner, and thankfully no one was seriously injured.

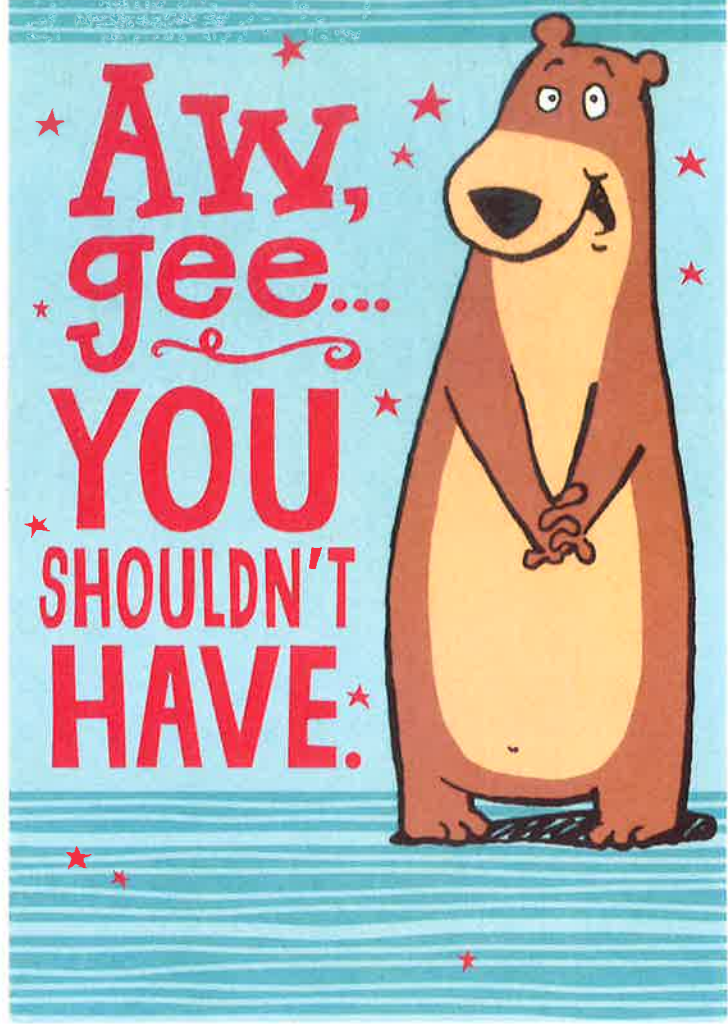
We are grateful to have the MABAS system in place, knowing the Hoffman Estates fire crew provided coverage at our own fire stations while the Arlington Heights companies were active at the fire scene.

Please convey our gratitude and thanks for the support we received by members of your department.

Sincerely,

ARLINGTON HEIGHTS FIRE DEPARTMENT

David Schultz
Interim Fire Chief



you guys are awesome. Thanks so much! Debbie
 Thank you so much
 -Lisa

Your thoughtfulness is so appreciated. Thank you all so much
 -Ilong
 Lena

Thank you all so much!
 -Mary

Thank you so much you guys are the best
 -Katie

Thank you! We appreciate all you do!
 -Anna

Thank you!
 -SPM

BUT SURE GLAD YOU DID. Thank you
 -Dante

The food was amazing! Thank you!
 -Kay

Thanks guys!!
 -Audrey

Thank you friends for thinking of us!!
 -Rushi

Thank You Thank you so much we really appreciate the kind and thoughtful
 -Lolo

Thank you all so much
 -Ayo

Thank you! Erica

Thank you all so much that was so nice!
 -Suzie

Thank you so much!
 -Jens

That made my day I loved it!
 -Lina

This was just the pickup that we needed! Thank you very much!
 -Bianca

Much Appreciation!
 -Julia

Thank you all so much
 -Python

Thank you for the thoughtful lunch meals. You all are amazing!
 -V.V. for all you do!