

**AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
January 24, 2022**

Immediately following Public Health & Safety

Members:	Gary Pilafas, Chairperson	Karen Mills, Trustee
	Anna Newell, Vice Chairperson	Gary Stanton, Trustee
	Michael Gaeta, Trustee	Karen Arnet, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – December 13, 2021

NEW BUSINESS

1. Request authorization to award a contract for the 2022 Northwest Fourth Fest fireworks display to Pyrotecnico Fireworks, Inc., New Castle, PA in an amount not to exceed \$40,250.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report for November and December.
2. Information Technology Department Monthly Report.
3. NOW Arena Monthly Report for December and January.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

FINANCE COMMITTEE MEETING MINUTES

December 13, 2021

I. Roll call

Members in Attendance:

**Gary Pilafas, Chair
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Arnet, Trustee
Gary Stanton, Trustee
Karen Mills, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Bev Romanoff, Village Clerk
Peter Gugliotta, Director of Dev. Services
Patrick Seger, Director of HRM
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Monica Saavedra, Director of HHS
Rachel Musiala, Director of Finance
Joe Nehel, Director of Public Works
Jennifer Horn, Director of Trans. & Eng.
Kevin Kramer, Director of Economic Dev.
Alan Wenderski, Director of Eng.
Ken Koop, Risk Manager
Jim Thomas, Asst. Police Chief
Joe Weesner, Senior Transportation Eng.
Suzanne Ostrovsky, Asst. Village Mgr.
Ric Signorella, CATV Coordinator**

The Finance Committee meeting was called to order at 8:18 p.m.

I. Approval of Minutes

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Finance Meeting minutes from November 22, 2021. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve the Special Finance Meeting minutes from November 23, 2021. Voice vote taken. All ayes (Abstain: Gaeta, Arnet). Motion carried.

NEW BUSINESS

1. **Request approval of:**
 - a. **The 2022 renewal of the Property and Casualty Insurance Program through the Suburban Liability Insurance Pool (SLIP); and**
 - b. **The 2022 renewal of the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliant/Mesirow Insurance Services.**

An item summary sheet from Ken Koop, Dan O'Malley and Patrick Seger was presented to Committee.

Ken Koop addressed the Committee and reported that there is a 10.8% increase in insurance costs for the 2022 SLIP renewal, not including cyber coverage. The Village's premium for cyber coverage has increased 308%. The overall increase to the Village increased 27.5% from last year.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the 2022 renewal of the Property and Casualty Insurance Program through the Suburban Liability Insurance Pool (SLIP); and approval of the 2022 renewal of the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliant/Mesirow Insurance Services. Voice vote taken. All ayes. Motion carried.

2. **Request approval of an extension to the temporary increase to the pay rates in the Agreement between Andy Frain Services, Inc. and the Village of Hoffman Estates.**

An item summary sheet from Mark Koplín, Ben Gibbs, and Dan O'Malley was presented to Committee.

Dan O'Malley addressed the Committee and reported that since the current workforce environment has not improved from July, staff is requesting to extend the temporary increased pay rates through August 31, 2022 to coincide with the new contract year.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve an extension to the temporary increase to the pay rates in the Agreement between Andy Frain Services, Inc. and the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

3. **Request authorization of an Employee Leasing Agreement with GovTempsUSA, LLC, for Civil Engineer staff services at a rate of \$77 per hour.**

An item summary sheet from Peter Gugliotta was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to authorize an Employee Leasing Agreement with GovTempsUSA, LLC for civil engineer staff services at a rate of \$77 per hour. Voice vote taken. All ayes. Motion carried.

REPORTS ONLY

1. Finance Department Monthly Report (request for deferral).

Motion by Trustee Stanton, seconded by Trustee Mills, to defer the Finance Department Monthly Report. Voice vote taken. All ayes. Motion carried.

2. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

3. NOW Areua Monthly Report (request for deferral).

Motion by Trustee Gaeta, seconded by Mayor McLeod, to defer the NOW Arena Monthly Report. Voice vote taken. All ayes. Motion carried.

II. President's Report

III. Other

IV. Items in Review

V. Adjournment

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting at 8:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Asst.

Date

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: 2022 Northwest Fourth-Fest Fireworks Display Contract

MEETING DATE: January 24, 2022

COMMITTEE: Finance

FROM: 4th of July Commission
Daniel P. O'Malley, Commission Liaison



PURPOSE: To provide a recommendation from the 4th of July Commission to award the 2022 fireworks display contract.

BACKGROUND: In the past, the Commission has bid the July 4th fireworks display every three (3) years, which includes optional contract extensions of those services. In 2015, the fireworks display contract was bid and a contract awarded to Melrose Pyrotechnics for the 2016 festival. That contract has been extended and awarded annually since that time.

DISCUSSION: The 4th of July Commission reviewed this matter at their January Commission meeting and is recommending an additional one-year contract extension with Pyrotecnico Fireworks, Inc. (formerly Melrose Pyrotechnics) for the fireworks display for the 2022 festival. Accordingly, attached is a contract from Pyrotecuico for that purpose. The proposed contract totals \$40,250 and provides a fireworks show that is three (3) minutes less than last year's program for the same cost. The reason for the reduced show duration is to maintain the current expense versus absorbing the 15% cost increase due to higher shipping costs. See the attached letter from Pyrotecnico for detailed explanation.

FINANCIAL IMPACT: The FY22 4th of July budget contains funds to cover this expense.

RECOMMENDATION: The 4th of July Commission has reviewed this contract and recommends that the 2022 fireworks display contract be extended an additional year and awarded to Pyrotecnico Fireworks, Inc., New Castle, PA, in an amount not to exceed \$40,250 for the fireworks display at the Northwest Fourth-Fest in accordance with the attached agreement.

PYROTECNICO FIREWORKS, INC.
AGREEMENT

This contract entered into this 17th Day of December, 2021 by and between PYROTECNICO FIREWORKS, INC. of New Castle, Pennsylvania and Village of Hoffman Estates (CUSTOMER) of City Hoffman Estates State Illinois.

Pyrotecnico Fireworks, Inc. for and in consideration of the terms hereinafter mentioned, agrees to furnish to the Customer (1) one Fireworks Display(s) as per agreement made and accepted and made a part hereof, including the services of our Operator to take charge of and fire display under the supervision and direction of the Customer. Said display to be given on the evening of July 3, 2022 Customer Initial _____, weather permitting, it being understood that should inclement weather prevent the giving of this display on the date mentioned herein the parties shall agree to a mutually convenient alternate date, within three (3) months of the original display date. If the show is rescheduled prior to our truck leaving the facility, Customer shall remit to Pyrotecnico Fireworks, Inc. an additional 15% of the total contract price for additional expenses in presenting the display on an alternate date. If the show is rescheduled after our trucks leave the facility, Customer shall remit to Pyrotecnico Fireworks, Inc. an additional 40% of the total contract price for additional expenses incurred. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of Pyrotecnico Fireworks, Inc. In the event the Customer does not choose to reschedule another date or cannot agree to a mutually convenient date, Pyrotecnico Fireworks, Inc. shall be entitled to 50% of the contract price.

PYROTECNICO FIREWORKS, INC. agrees to furnish all necessary fireworks display materials and personnel for a fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union, permit, or fire department related costs; their fees are not included in this agreement.

It is further agreed and understood that the CUSTOMER is to pay PYROTECNICO FIREWORKS, INC. the sum of \$40,250.00 (Forty thousand two hundred fifty and 00/100 dollars). A 50% deposit is due 90 days prior to the display date. A service fee of 1 ½% per month shall be added if account is not paid in full within 30 days of the show date. Should the Village not receive funding in the amount of \$20,000.00 from its Northwest Fourth-Fest partners for the 2022 fireworks display by May 31, 2022, the Village shall have the option to reduce the fireworks display contract to \$15,000.00

PYROTECNICO FIREWORKS, INC. will obtain Public Liability, Property Damage, Transportation and Workers Compensation Insurance. All those entities/individuals who are listed on the certificate of insurance will be deemed an additional insured on our liability policy.

CUSTOMER will timely secure and provide the following items:

- (a) Sufficient area for the display, including a minimum spectator set back distance of 420 feet at all points from the discharge area.
- (b) Funds for all permits, licenses, and approvals as required by local, state and federal laws for the fireworks event.
- (c) Protection of the display area by roping-off or similar facility.
- (d) Adequate police protection to prevent spectators from entering display area.
- (e) Search of the fallout area at first light following a nighttime display.

It is further agreed and mutually understood that nothing in this contract shall be construed or interpreted to mean a partnership, both parties being hereto responsible for their separate and individual debts and obligations and neither party shall be responsible for any agreements not stipulated in this contract. Customer agrees to pay any and all collection costs, including reasonable attorney's fees and court costs incurred by Pyrotecnico Fireworks, Inc. in the collection or attempted collections of any amount due under this agreement and invoice.

The parties hereto do mutually and severally guarantee terms, conditions, and payments of this contract, these articles to be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

PYROTECNICO FIREWORKS, INC.

By 

Date Signed December 17, 2021

P.O. Box 149
New Castle, PA 16103
(724) 923-6601

CUSTOMER

By _____
its duly authorized agent, who represents he/she has full authority to bind the customer.

Date Signed _____
(PLEASE TYPE OR PRINT)

Name _____

Address _____

Phone _____

Email _____



MEMO

DATE: December 17, 2021
TO: Dan OMalley- Hoffman Estates
FROM: Brian Jesse- Account Manager, Pyrotecnico
SUBJECT: 2022 Price Increase

Looking ahead to 2022, we are excited to finally get back some level of normal business. One major challenge we have been dealing with is the increase in shipping cost. It has become extremely difficult and expensive to import containers from China. For this reason we have been forced to increase our prices for the up coming season.

In order to maintain the same display you have received in the past we would need to increase your budget by 15%. That would bring your show budget from \$40,250 to \$46,287. We understand that in some cases the increase will be prohibitive. In that situation you always have the option to reduce the duration of the display to offset to reduction of product. Your display is normally 25 Minutes. We could shrink the duration to 22 minutes, and keep the budget at \$40,250. This would make up for the reduction in product. Let me know what option you would like to go with. We look forward to working with you again!



HOFFMAN ESTATES

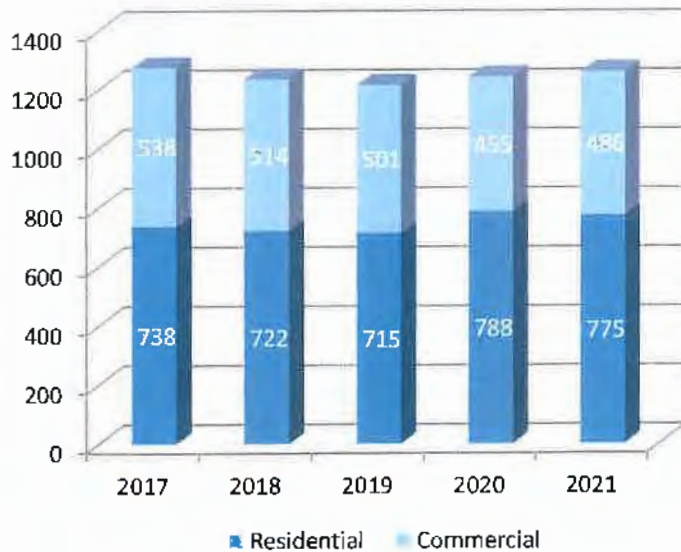
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT NOVEMBER 2021

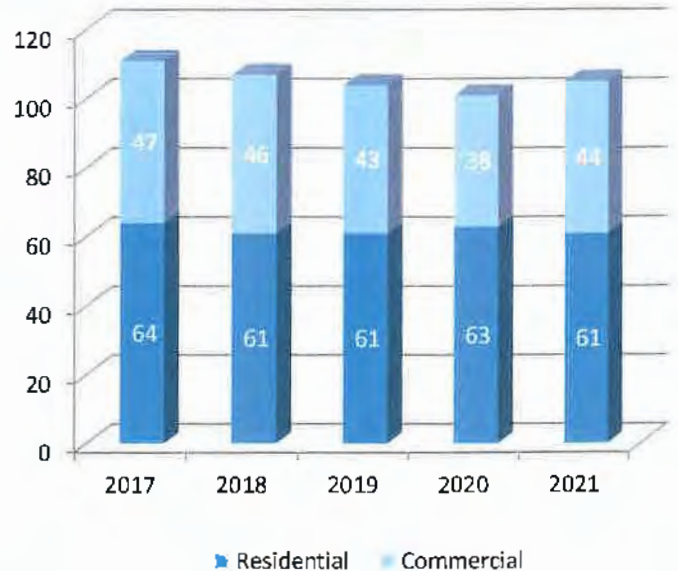
Water Billing

A total of 14,815 residential water bills were mailed on November 1st for September's water consumption. Average consumption was 4,158 gallons, resulting in an average residential water bill of \$60.67. Total consumption for all customers was 105 million gallons, with 61 million gallons attributable to residential consumption. When compared to the November 2020 billing, residential consumption decreased 3.2%

**Total Water Consumption
Year-To-Date Comparison
Month of November**

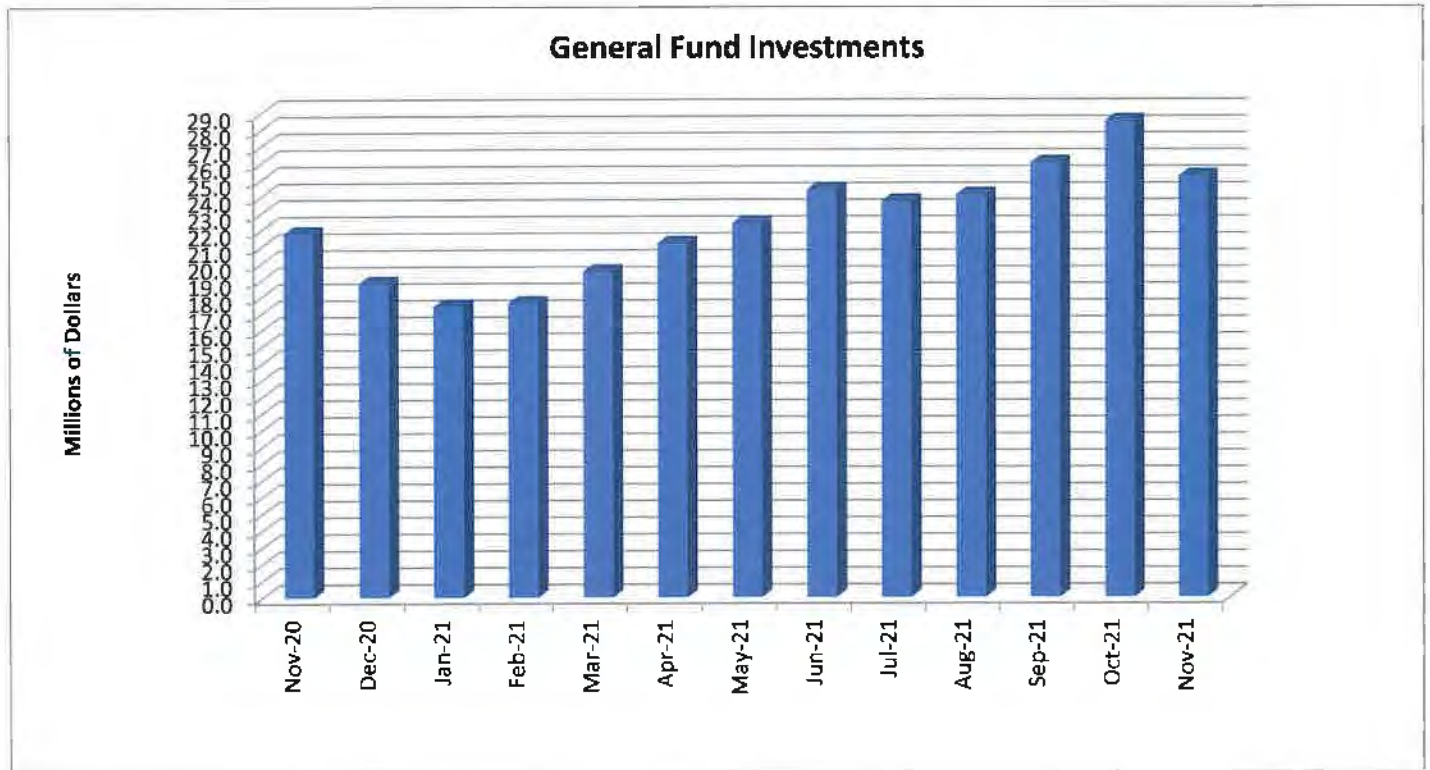
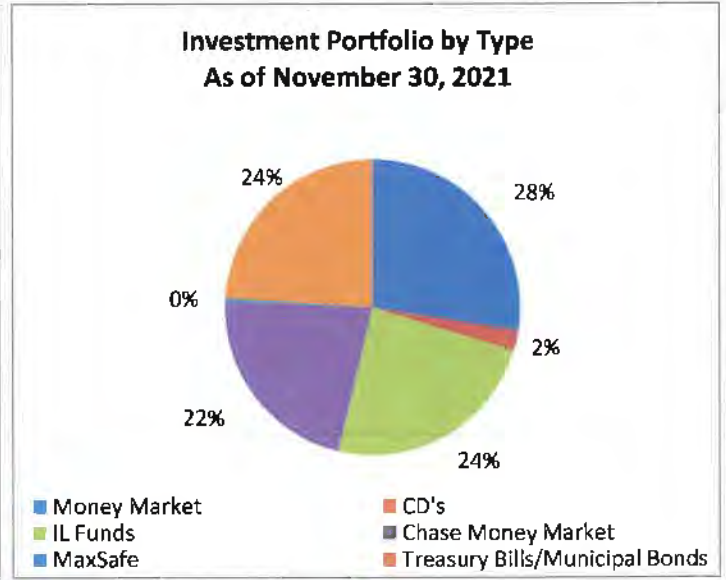
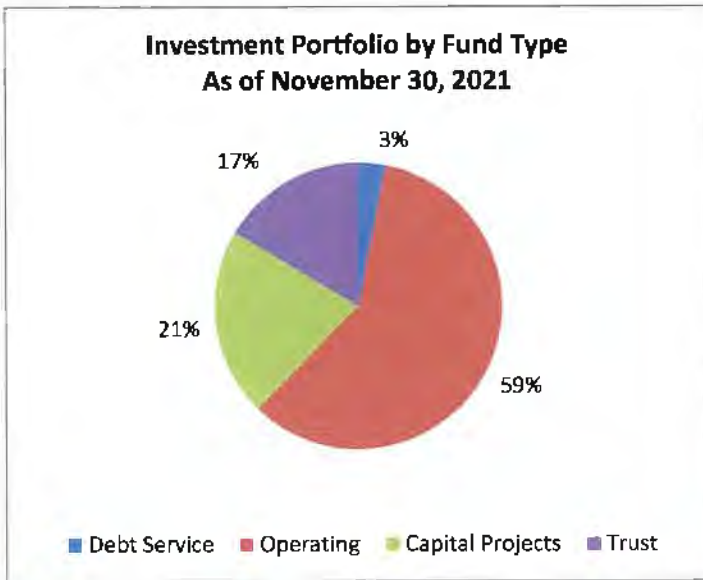


**Total Water Consumption
Month of November**



Village Investments

As of November 30, 2021, the Village's investment portfolio (not including pension trust funds) totaled \$68.4 million. Of this amount, \$40.5 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$27.9 million is related to capital projects and trust funds.



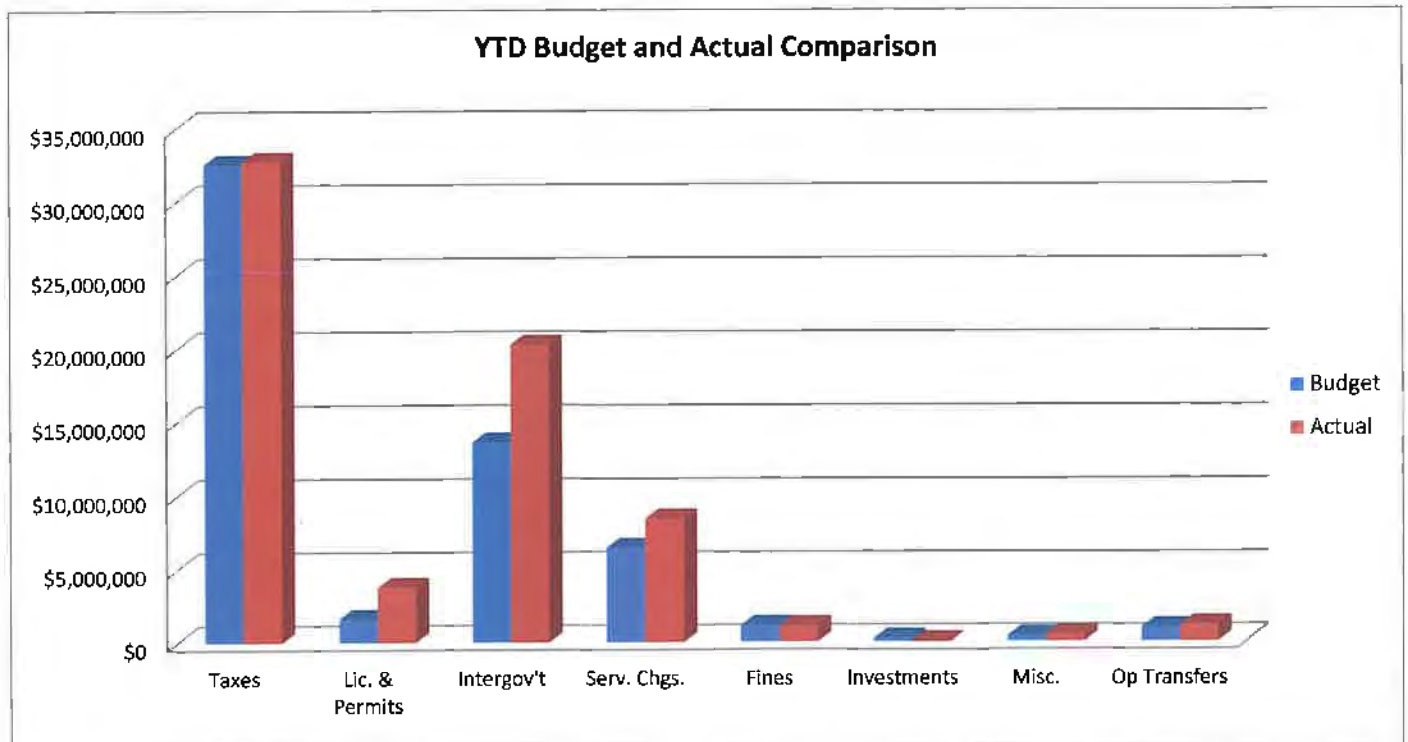
Operating Funds

General Fund

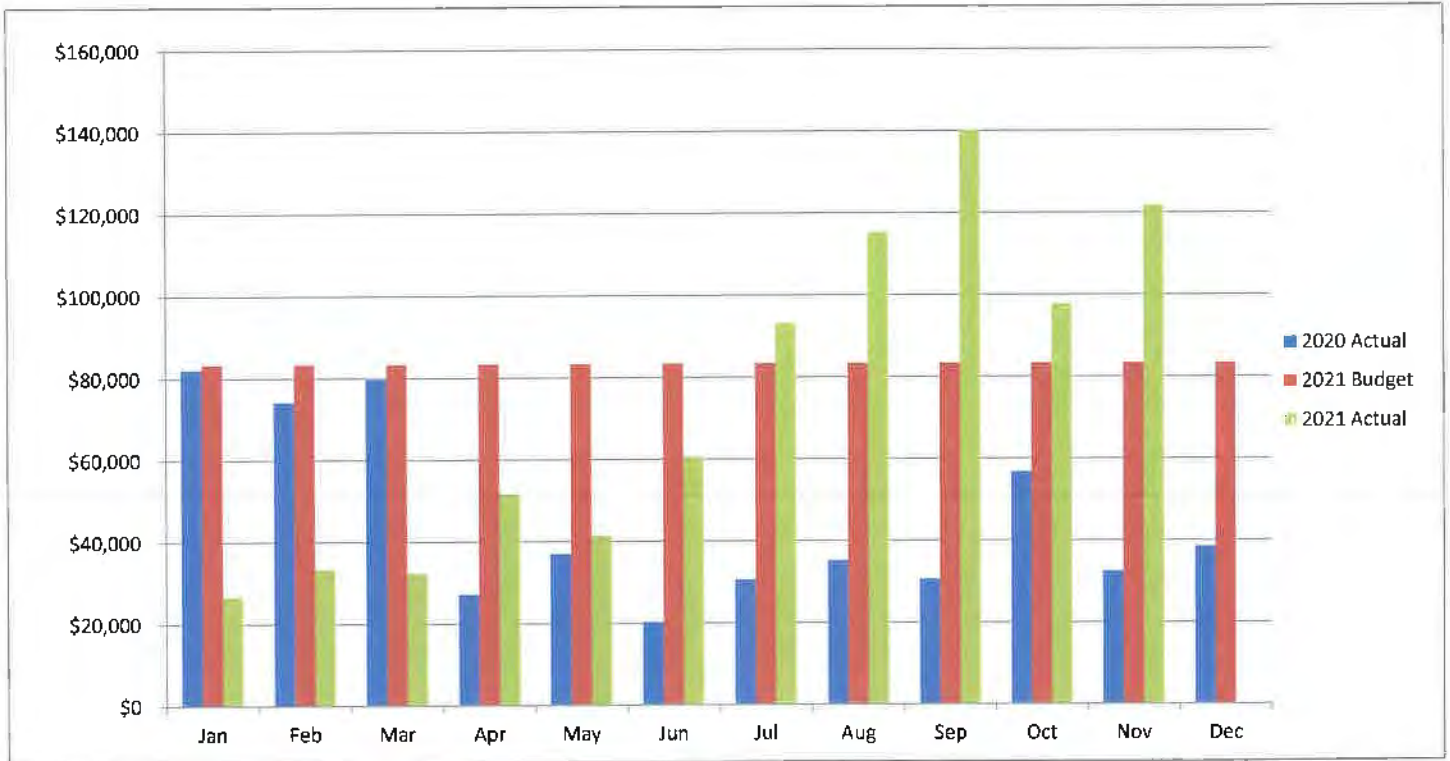
For the month of November, General Fund revenues totaled \$6,322,880 and expenditures totaled \$10,496,023 resulting in a deficit of \$4,173,143.

Revenues: November year-to-date figures are detailed in the table below. Licenses and permits are over budget because of increased permit activity. Intergovernmental is over budget due to Federal grant funding received for the 2021 American Rescue Plan Act. Charges for services are over budget due to Engineering Fees received from upcoming developments within the Village. Investment income is under budget due to lower interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 32,560,328	\$ 32,758,667	0.6%
Licenses & Permits	1,620,500	3,761,908	132.1%
Intergovernmental	13,643,401	20,272,156	48.6%
Charges for Services	6,438,808	8,414,223	30.7%
Fines & Forfeits	1,123,833	1,103,153	-1.8%
Investments	252,083	70,183	-72.2%
Miscellaneous	404,342	486,235	20.3%
Operating Transfers	966,167	1,122,959	16.2%
TOTAL	\$ 57,009,463	\$ 67,989,483	19.3%

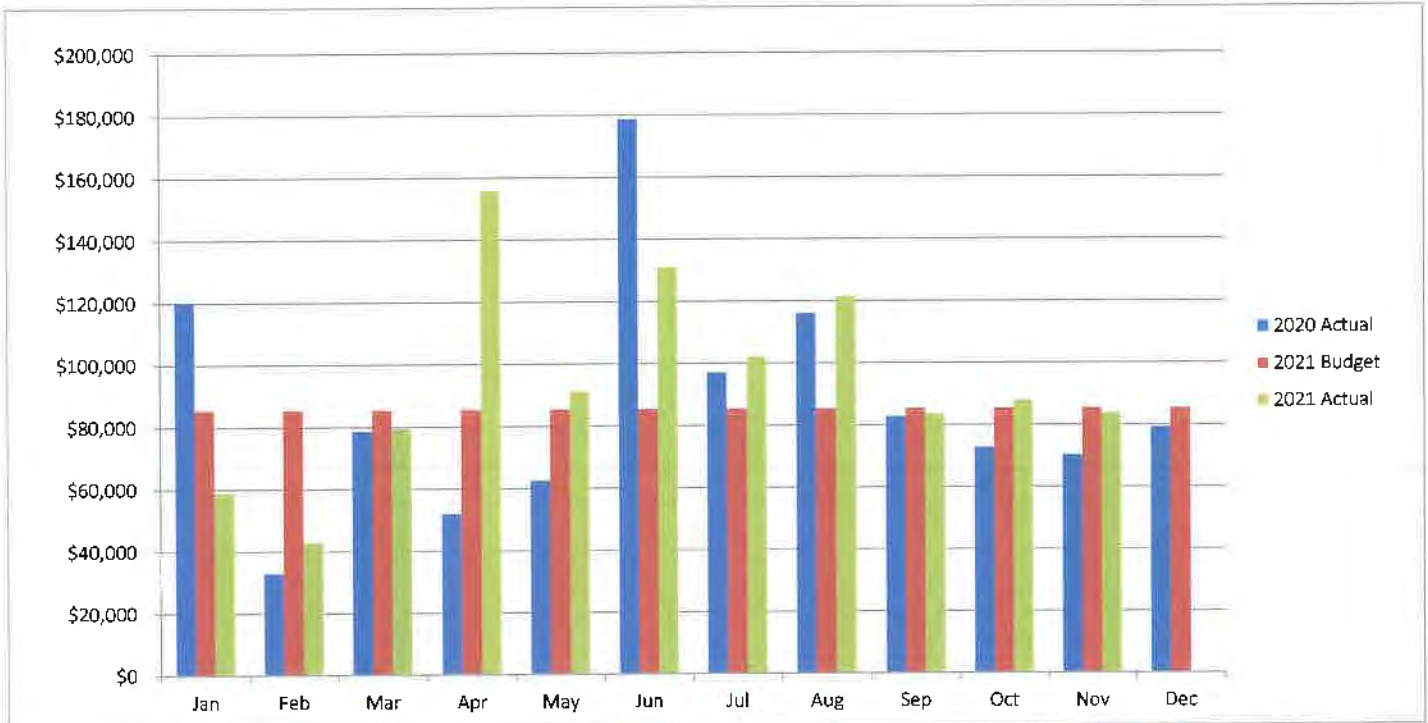


Hotel Tax



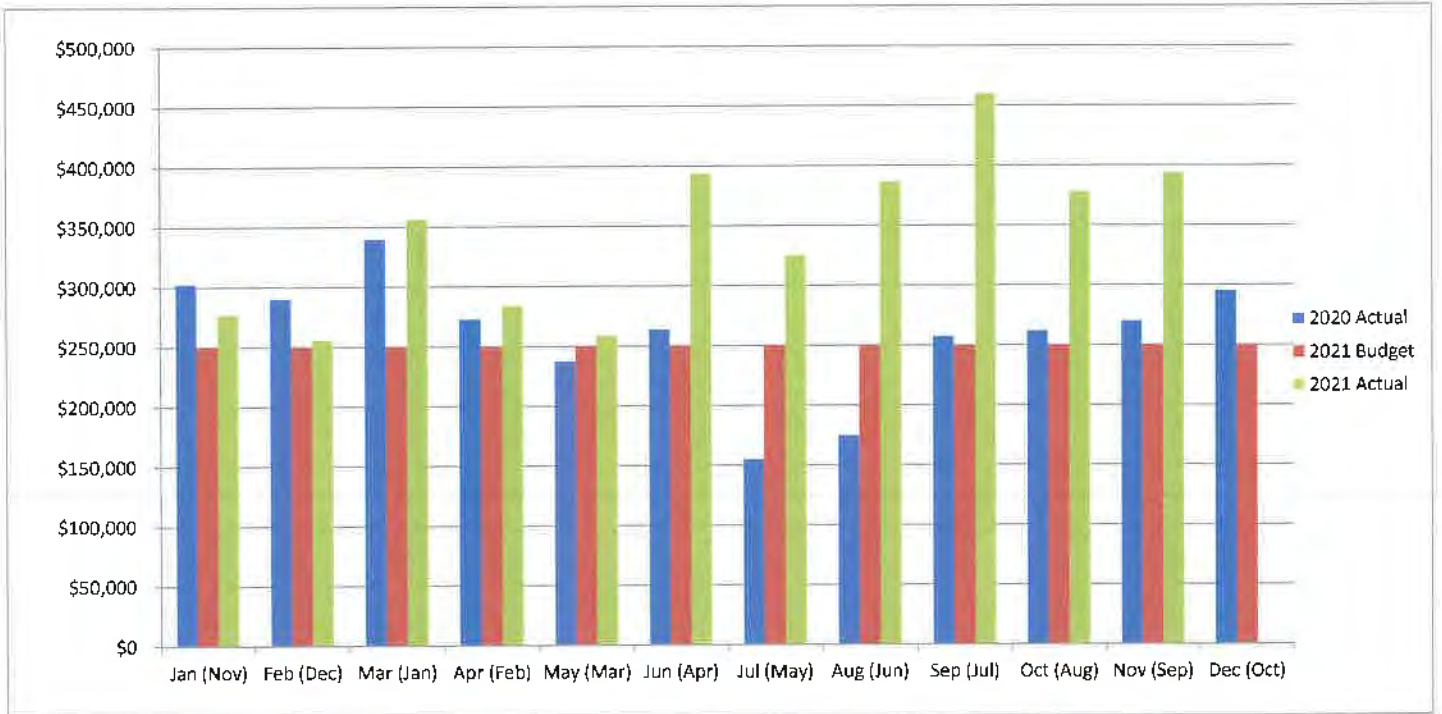
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 82,223	\$ 83,333	\$ 26,728	\$ (56,605)
Feb	74,298	83,333	33,429	(106,510)
Mar	79,749	83,333	32,353	(157,490)
Apr	27,149	83,333	51,759	(189,064)
May	37,036	83,333	41,456	(230,942)
Jun	20,225	83,333	60,723	(253,552)
Jul	30,572	83,333	93,149	(243,736)
Aug	35,212	83,333	115,304	(211,766)
Sep	30,656	83,333	140,288	(154,811)
Oct	56,884	83,333	97,794	(140,350)
Nov	32,499	83,333	121,776	(101,908)
Dec	38,497	83,333		
YTD Totals	\$ 545,000	\$ 1,000,000	\$ 814,759	

Real Estate Transfer Tax



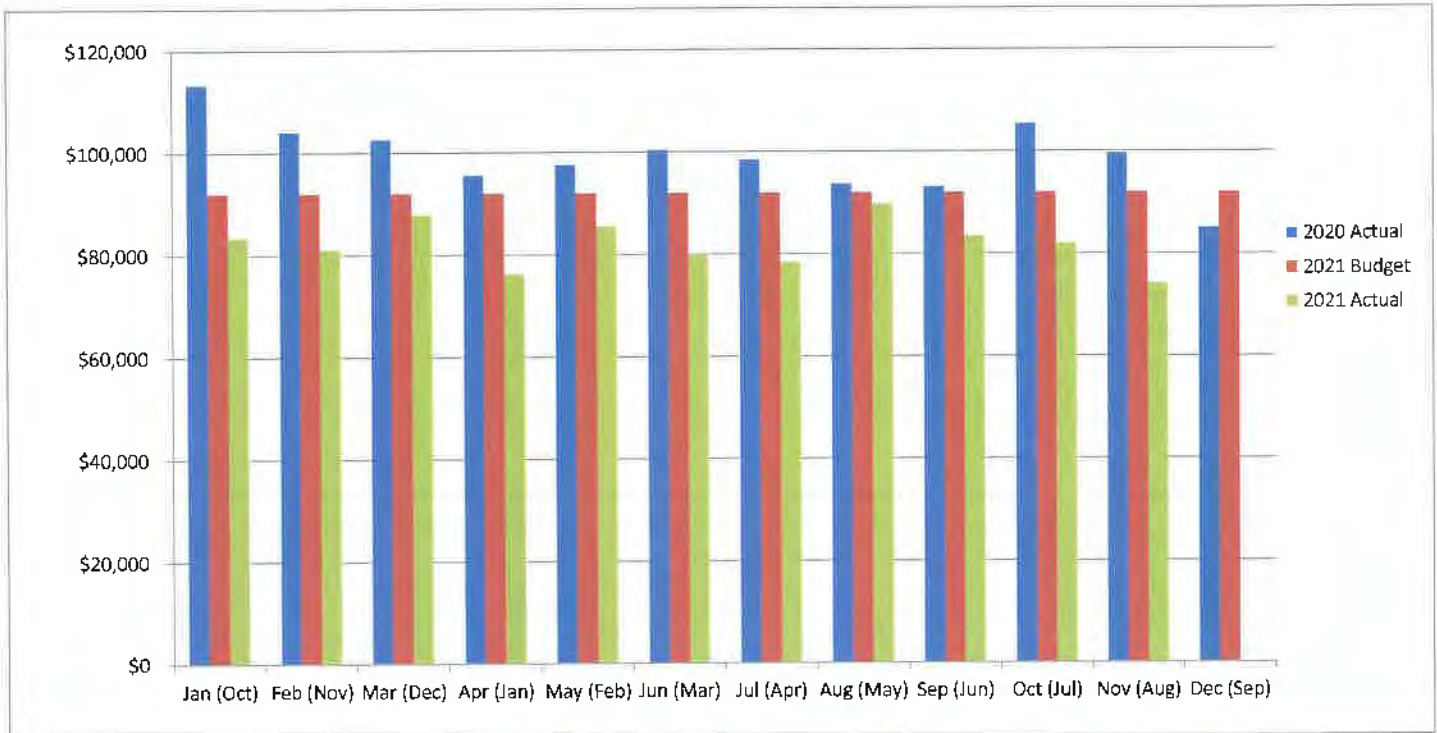
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 120,255	\$ 85,417	\$ 58,874	\$ (26,543)
Feb	32,846	85,417	42,869	(69,090)
Mar	78,510	85,417	79,495	(75,012)
Apr	51,799	85,417	155,943	(4,486)
May	62,570	85,417	91,208	1,306
Jun	178,754	85,417	130,918	46,807
Jul	97,057	85,417	102,084	63,474
Aug	116,011	85,417	121,433	99,491
Sep	82,776	85,417	83,592	97,666
Oct	72,718	85,417	87,820	100,069
Nov	70,306	85,417	83,818	98,471
Dec	79,274	85,417		
YTD Totals	\$ 1,042,876	\$ 1,025,000	\$ 1,038,054	

Home Rule Sales Tax



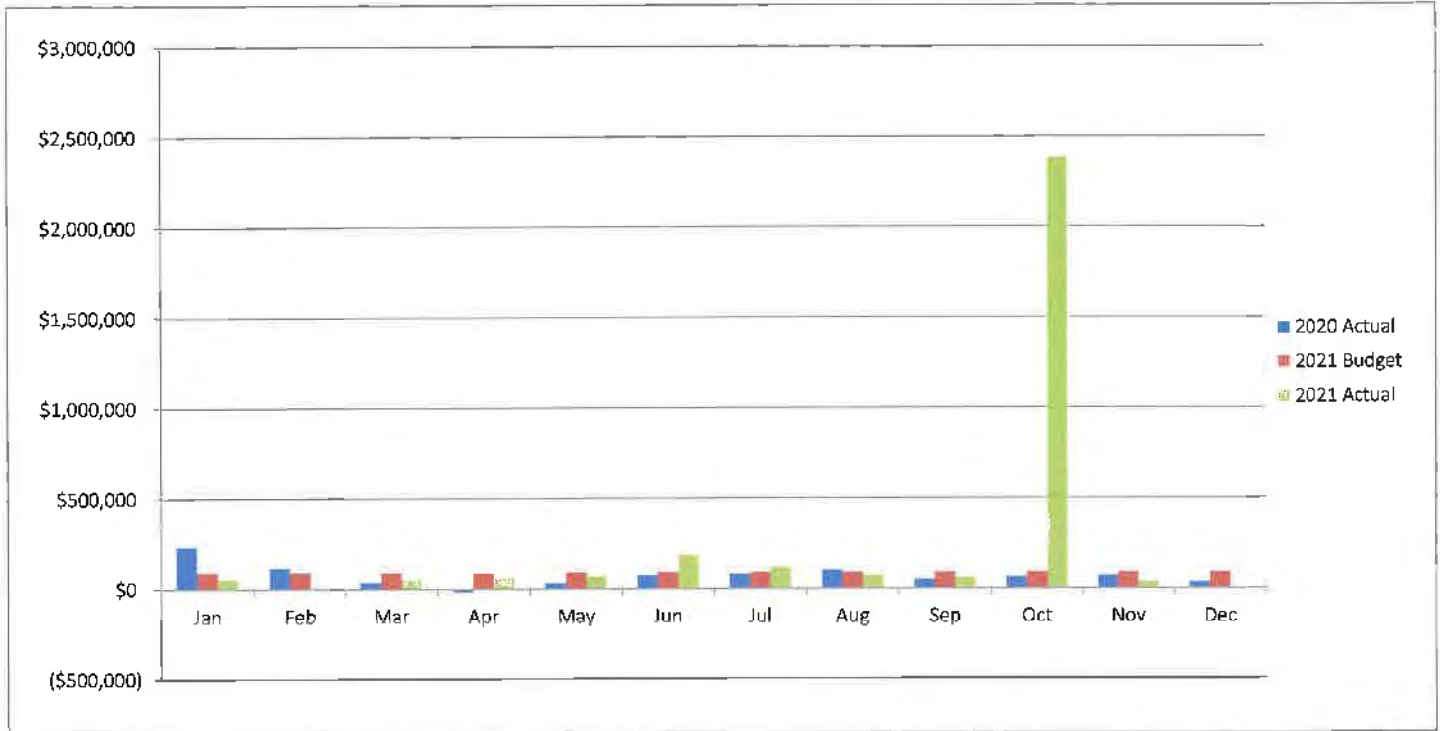
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 302,599	\$ 250,000	\$ 277,151	\$ 27,151
Feb (Dec)	290,185	250,000	255,823	32,974
Mar (Jan)	339,755	250,000	356,150	139,124
Apr (Feb)	273,057	250,000	283,885	173,009
May (Mar)	237,508	250,000	258,679	181,688
Jun (Apr)	263,959	250,000	393,672	325,360
Jul (May)	155,042	250,000	325,491	400,851
Aug (Jun)	174,818	250,000	386,591	537,442
Sep (Jul)	257,602	250,000	459,956	747,398
Oct (Aug)	261,756	250,000	378,438	875,836
Nov (Sep)	270,358	250,000	393,756	1,019,592
Dec (Oct)	294,993	250,000		
YTD Totals	\$ 3,121,631	\$ 3,000,000	\$ 3,769,592	

Telecommunications Tax



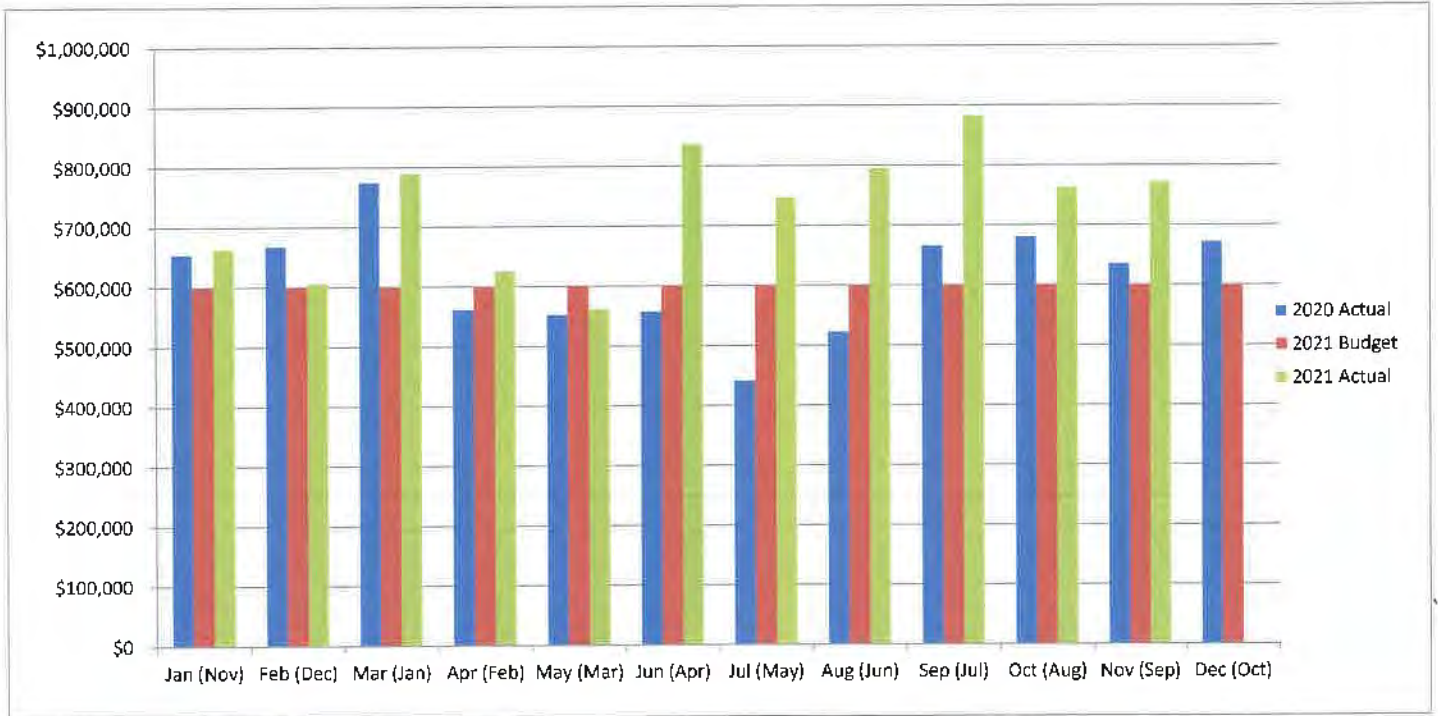
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Oct)	\$ 113,378	\$ 92,000	\$ 83,469	\$ (8,531)
Feb (Nov)	104,057	92,000	81,074	(19,457)
Mar (Dec)	102,651	92,000	87,837	(23,620)
Apr (Jan)	95,539	92,000	76,255	(39,365)
May (Feb)	97,540	92,000	85,550	(45,815)
Jun (Mar)	100,389	92,000	79,812	(58,003)
Jul (Apr)	98,467	92,000	78,425	(71,578)
Aug (May)	93,701	92,000	89,827	(73,751)
Sep (Jun)	93,153	92,000	83,494	(82,257)
Oct (Jul)	105,359	92,000	81,979	(92,278)
Nov (Aug)	99,607	92,000	74,255	(110,023)
Dec (Sep)	85,022	92,000		
YTD Totals	\$ 1,188,862	\$ 1,104,000	\$ 901,977	

Building Permits



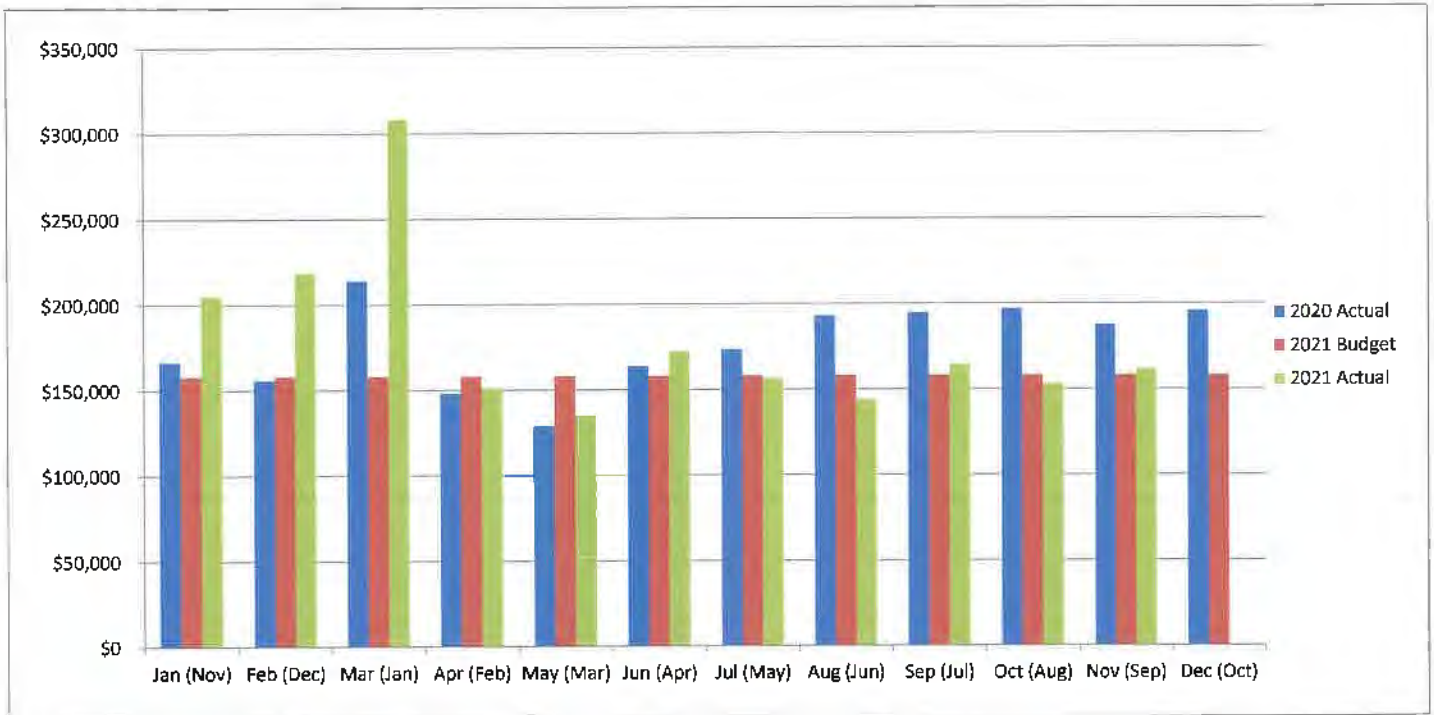
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 231,652	\$ 89,583	\$ 51,733	\$ (37,850)
Feb	116,033	89,583	3,842	(123,592)
Mar	37,924	89,583	50,114	(163,061)
Apr	(17,384)	89,583	61,384	(191,260)
May	32,716	89,583	69,400	(211,444)
Jun	74,446	89,583	187,474	(113,553)
Jul	81,259	89,583	116,332	(86,804)
Aug	102,554	89,583	75,393	(100,995)
Sep	51,740	89,583	61,073	(129,505)
Oct	66,397	89,583	2,381,339	2,162,251
Nov	70,095	89,583	38,116	2,110,783
Dec	34,922	89,583		
YTD Totals	\$ 882,355	\$ 1,075,000	\$ 3,096,200	

State Sales Tax



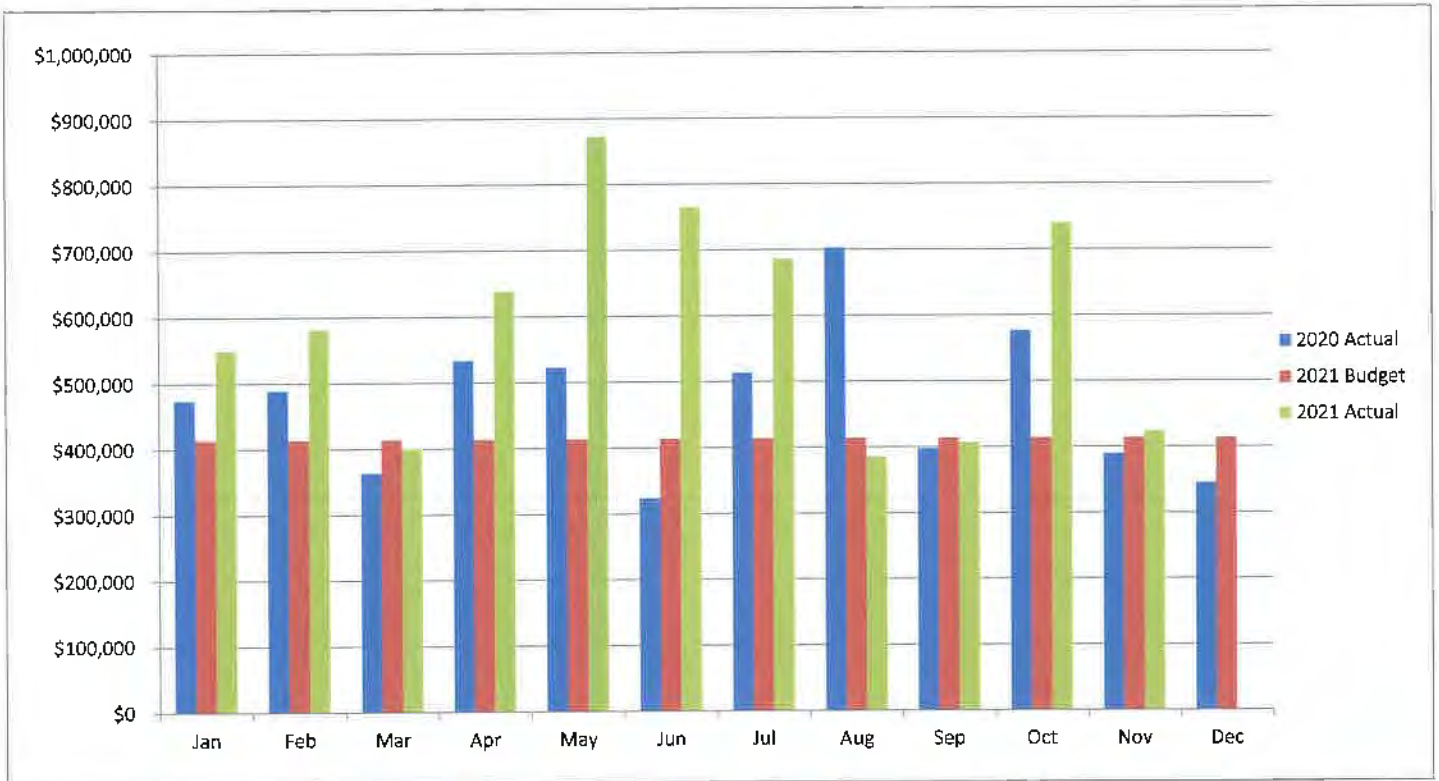
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 654,701	\$ 600,000	\$ 664,123	\$ 64,123
Feb (Dec)	668,077	600,000	606,338	70,461
Mar (Jan)	774,498	600,000	789,650	260,111
Apr (Feb)	561,888	600,000	625,960	286,071
May (Mar)	552,432	600,000	561,998	248,069
Jun (Apr)	557,618	600,000	836,399	484,468
Jul (May)	441,480	600,000	747,727	632,195
Aug (Jun)	523,019	600,000	795,690	827,885
Sep (Jul)	666,044	600,000	882,995	1,110,880
Oct (Aug)	681,270	600,000	762,898	1,273,778
Nov (Sep)	635,102	600,000	772,275	1,446,053
Dec (Oct)	672,172	600,000		
YTD Totals	\$ 7,388,298	\$ 7,200,000	\$ 8,046,053	

Local Use Tax



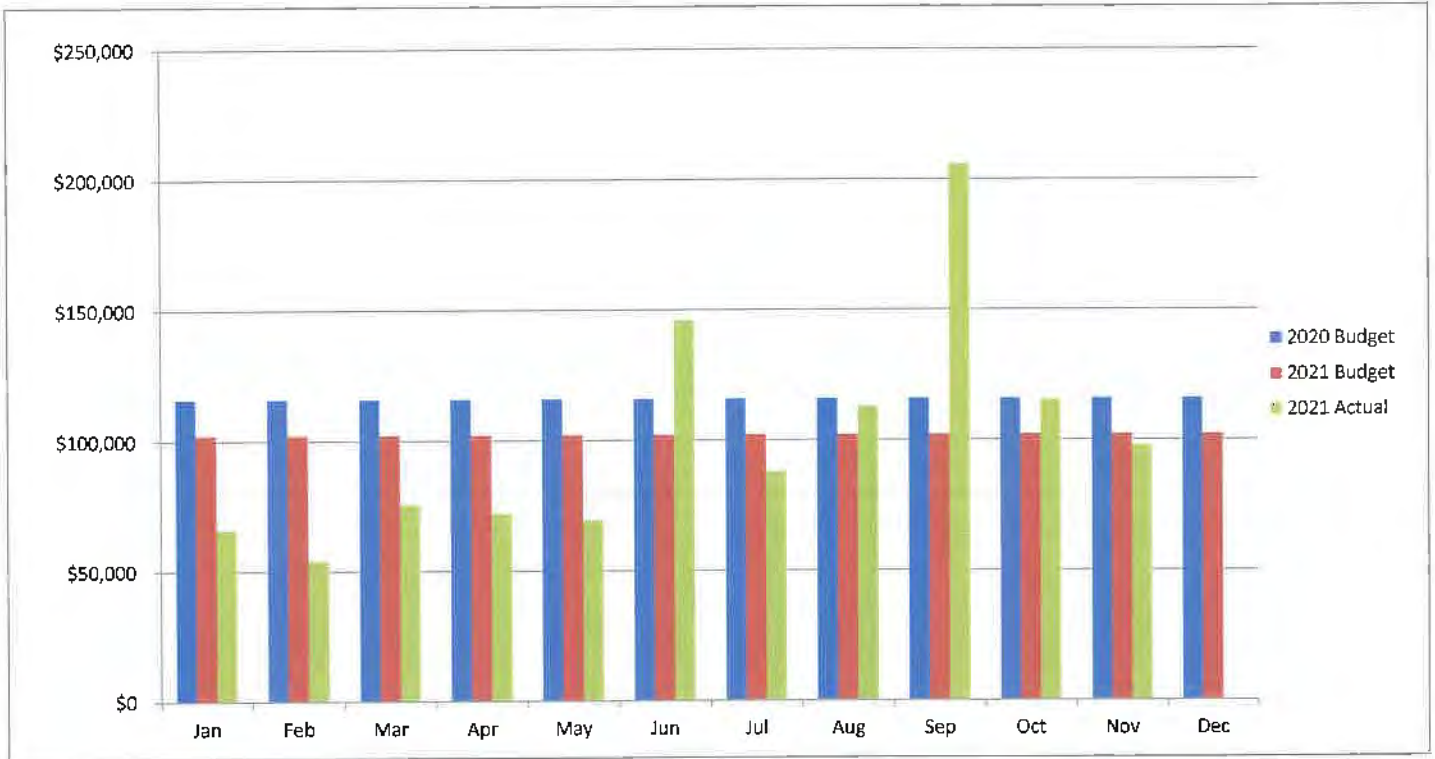
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 166,765	\$ 158,333	\$ 205,303	\$ 46,970
Feb (Dec)	156,234	158,333	218,776	107,412
Mar (Jan)	214,375	158,333	308,720	257,799
Apr (Feb)	148,444	158,333	151,360	250,826
May (Mar)	129,000	158,333	134,964	227,456
Jun (Apr)	164,096	158,333	172,542	241,665
Jul (May)	173,719	158,333	156,763	240,095
Aug (Jun)	193,198	158,333	144,290	226,051
Sep (Jul)	195,046	158,333	164,455	232,173
Oct (Aug)	197,230	158,333	153,153	226,993
Nov (Sep)	187,809	158,333	161,665	230,324
Dec (Oct)	195,938	158,333		
YTD Totals	\$ 2,121,851	\$ 1,900,000	\$ 1,971,991	

Income Tax



2019-2020			2020-2021			Cumulative Variance 2021 Actual vs. Budget	
Month Received	Liab Pd	2020 Actual	Month Received	2021 Budget	Liab Pd		2021 Actual
Jan	Dec-19	\$ 474,910	Jan	\$ 414,583	Dec-20	\$ 550,235	\$ 135,652
Feb	Jan-20	489,288	Feb	414,583	Jan-21	581,723	302,791
Mar	Feb-20	363,834	Mar	414,583	Feb-21	400,920	289,128
Apr	Mar-20	534,381	Apr	414,583	Mar-21	639,264	513,809
May	Apr-20	523,208	May	414,583	Apr-21	873,242	972,467
Jun	May-20	324,080	Jun	414,583	May-21	766,180	1,324,064
Jul	Jun-20	514,626	Jul	414,583	Jun-21	687,333	1,596,814
Aug	Jul-20	703,605	Aug	414,583	Jul-21	385,948	1,568,178
Sep	Aug-20	398,672	Sep	414,583	Aug-21	407,582	1,561,177
Oct	Sep-20	577,312	Oct	414,583	Sep-21	740,673	1,887,267
Nov	Oct-20	390,094	Nov	414,583	Oct-21	424,595	1,897,278
Dec	Nov-20	345,364	Dec	414,583	Nov-21		
YTD Totals		<u>\$ 5,639,374</u>		<u>\$ 4,975,000</u>		<u>\$ 6,457,695</u>	

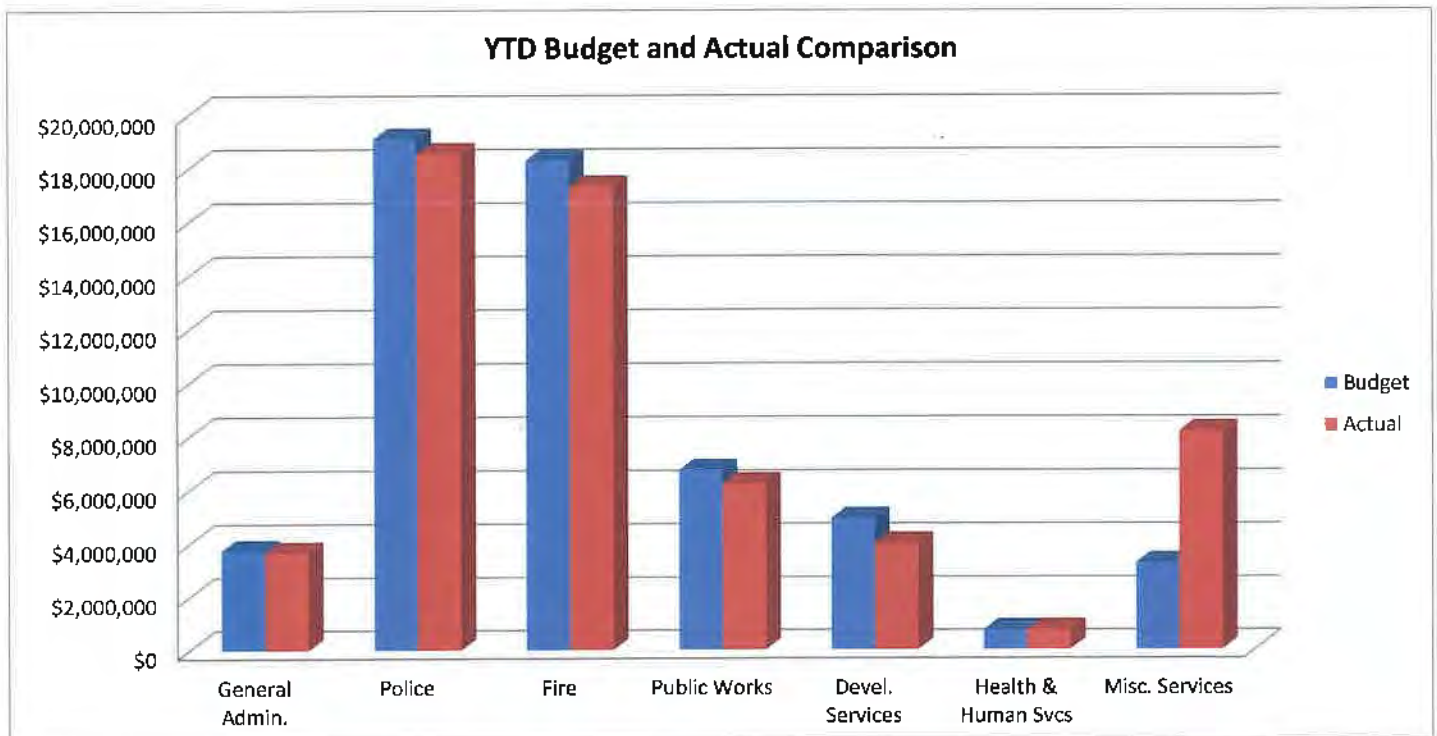
Fines



<u>Month Received</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 116,017	\$ 102,167	\$ 66,011	\$ (36,156)
Feb	116,017	102,167	54,027	(84,295)
Mar	116,017	102,167	75,644	(110,818)
Apr	116,017	102,167	72,130	(140,855)
May	116,017	102,167	69,575	(173,446)
Jun	116,017	102,167	146,084	(129,529)
Jul	116,017	102,167	88,057	(143,639)
Aug	116,017	102,167	112,832	(132,973)
Sep	116,017	102,167	205,698	(29,442)
Oct	116,017	102,167	115,289	(16,320)
Nov	116,017	102,167	97,807	(20,679)
Dec	116,017	102,167		
YTD Totals	\$ 1,392,200	\$ 1,226,000	\$ 1,103,154	

Expenditures: General Fund expenditures in November were \$5,330,437 above the budgeted figure of \$5,165,586. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year. Legal is over budget due to additional legal expenses related to the EDA Fund. Miscellaneous is over budget due to a transfer for future capital expenditures.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 377,153	\$ 318,383	15.6%
Administration	611,307	472,253	22.7%
Legal	482,671	703,613	-45.8%
Finance	1,060,235	1,034,261	2.4%
Village Clerk	215,673	200,064	7.2%
HRM	512,206	475,858	7.1%
Communications	234,804	236,066	-0.5%
Cable TV	164,798	157,738	4.3%
Emergency Operations	78,357	70,452	10.1%
Police	19,117,193	18,571,125	2.9%
Fire	18,317,173	17,339,905	5.3%
Public Works	6,745,768	6,232,147	7.6%
Development Services	4,932,446	4,002,496	18.9%
H&HS	741,446	745,951	-0.6%
Miscellaneous	3,250,501	8,178,233	-151.6%
TOTAL	\$ 56,841,731	\$ 58,738,545	-3.3%



Department News

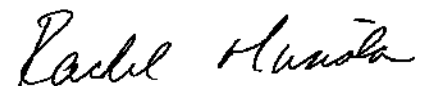
During the month of November, the following training sessions were attended by Finance staff:

- Attended the ILCMA webinar on Leveling the Playing Field (remote sales locations and the corresponding sales taxes) (Finance Director).
- Attended the IGFOA Virtual Roundtable on Addressing Pension Challenges – Is Now the Time to Issue Pension Obligation Bonds (Deputy Village Manager, Finance Director, Assistant Finance Director).
- Attended the IGFOA webinar on Closing Out of Expiring TIF Districts – Issues, Procedures and Strategies (Assistant Finance Director, Fiscal Operations Manager, Accountant II).

Also during the month, Finance staff participated in the following events and planning meetings:

- Participated in the annual Capital Improvements Board Meeting (Finance Director, Assistant Director, other Village staff).
- Participated in the annual Budget Workshop with the Finance Committee (Finance Director, Assistant Director, other Village staff).
- Part of the team that presented at the IGFOA Basic Governmental Accounting Seminar. Presented on the accounting equation, double-entry accounting, and fund accounting (Finance Director).
- Participated in the assessment center for the new Communications Manager (Finance Director).
- Attended several IGFOA PEC planning meetings and the IGFOA Executive Board meeting (Finance Director).

Respectfully Submitted,



Rachel Musiala
Director of Finance

MONTHLY REPORT STATISTICS

November-21

	Nov-21	YTD Nov-21	Nov-20	YTD Nov-20	% Inc / Dec	
					Month	Year
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	319	3,638	263	2,872	21.3%	26.7%
Amount	\$ 39,607	617,238	\$ 35,327	421,688	12.1%	46.4%
Internet Sales						
Number	2,542	26,130	2,410	20,603	5.5%	26.8%
Amount	\$ 382,539	3,534,345	\$ 306,897	2,753,249	24.6%	28.4%
Total						
Number	2,861	29,768	2,673	23,475	7.0%	26.8%
Amount	\$ 422,146	4,151,583	\$ 342,224	\$ 3,174,937	23.4%	30.8%
Credit Card Company Fees						
General Fund	\$ 40	550	\$ 37	4,773	9.3%	-88.5%
Water Fund	5,413	54,008	4,217	40,744	28.4%	32.6%
Total Fees	\$ 5,453	\$ 54,557	\$ 4,254	\$ 45,517	28.2%	19.9%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	51	568	34	606	50.0%	-6.3%
Amount	\$ 114,136	1,887,543	\$ 63,034	1,177,698	81.1%	60.3%
Invoices Paid						
Number	71	632	71	679	0.0%	-6.9%
Amount	\$ 178,370	1,898,543	\$ 160,842	2,007,413	10.9%	-5.4%
Reminders Sent						
Number	20	140	26	168	-23.1%	-16.7%
Amount	\$ 20,201	110,163	\$ 45,775	100,628	-55.9%	9.5%
<u>Accounts Payable</u>						
Checks Issued						
Number	449	3,346	283	3,215	58.7%	4.1%
Amount	\$ 2,039,291	21,856,982	\$ 2,133,504	25,020,391	-4.4%	-12.6%
Manual Checks Issued						
Number	28	213	16	200	75.0%	6.5%
As % of Total Checks	6.24%	6.37%	5.65%	6.22%	10.3%	2.3%
Amount	\$ 39,260	590,163	\$ 141,288	646,644	-72.2%	-8.7%
As % of Total Checks	1.93%	2.70%	6.62%	2.58%	-70.9%	4.5%
<u>Utility Billing</u>						
New Utility Accounts	107	1,198	120	1,433	-10.8%	-16.4%
Bills Mailed / Active Accounts	15,715	172,876	15,751	173,167	-0.2%	-0.2%
Final Bills Mailed	123	1,413	120	1,433	2.5%	-1.4%
Shut-Off Notices	872	10,024	652	4,242	33.7%	136.3%
Actual Shut-Offs	31	102	-	188	N/A	-45.7%
Total Billings	\$ 1,918,856	22,345,240	\$ 1,804,037	21,508,339	6.4%	3.9%
Direct Debit (ACH) Program						
New Accounts	59	768	97	745	-39.2%	3.1%
Total Accounts	5,262	55,752	4,773	50,242	10.2%	11.0%
As % of Active Accounts	33.48%	32.25%	30.30%	29.01%	3.2%	11.2%
Water Payments Received in Current Month						
Total Bills Mailed	15,715	172,876	15,751	173,167	-0.2%	-0.2%
ACH Payments	5,262	55,752	4,773	50,242	10.2%	11.0%
ACH Payments-% of Total Bills	33.48%	32.25%	30.30%	29.01%	10.5%	11.2%
On-line Payments (Internet Sales)	1,855	21,439	1,821	19,232	1.9%	11.5%
On-line Payments-% of Total Bills	11.80%	12.40%	11.56%	11.11%	2.1%	11.7%
Over-the-phone Payments	440	5,061	434	5,549	1.4%	-8.8%
Over-the-phone Payments-% of Total Bills	2.80%	2.93%	2.76%	3.20%	1.6%	-8.6%
Mail-in Payments	7,709	87,471	8,216	92,571	-6.2%	-5.5%
Mail-in Payments-% of Total Bills	49.06%	50.60%	52.16%	53.46%	-6.0%	-5.4%

WATER BILLING ANALYSIS
November 30, 2021

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
November	4,147	4,087	4,298
December	4,170	4,096	4,191
January	4,403	4,342	4,399
February	4,480	4,234	4,540
March	3,916	4,020	4,208
April	4,227	4,423	4,254
May	4,051	4,504	4,317
June	4,326	5,114	5,135
July	4,395	5,545	5,707
August	5,438	5,718	5,630
September	4,952	6,155	5,055
October	4,157	4,777	4,943
November	4,087	4,298	4,158
13 Month Average -	4,365	4,716	4,680
% Change -	-1.7%	8.0%	-0.8%

Total Water Customers

Average Bill

<u>Customer Type</u>				<u>Customer Type</u>			
	<u>Nov-20</u>	<u>Nov-21</u>	<u>% Change</u>		<u>Nov-20</u>	<u>Nov-21</u>	<u>% Change</u>
Residential	14,817	14,815	0.0%	Residential	\$ 60.47	\$ 60.67	0.3%
Commercial	934	900	-3.6%				
Total	15,751	15,715	-0.2%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>			<u>Year-To-Date</u>			
	<u>Nov-20</u>	<u>Nov-21</u>	<u>% Change</u>	<u>Nov-20</u>	<u>Nov-21</u>	<u>% Change</u>	
Residential	63	61	-3.3%	Residential	788	775	-1.6%
Commercial	38	44	13.6%	Commercial	455	486	6.8%
	101	105	4.0%		1,243	1,261	1.4%

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		8,306,208.63			0.028
Illinois Funds - Veterans Memorial	05/01/92		314.07			0.028
Treasury Bills/Municipal Bonds	08/09/21		10,187,368.55			0.359
PMA iPrime	11/07/08		5,743,071.62			0.359
CD with PMA	08/22/13		998,500.00	11,052,440.22	10,864,766.81	0.200
			<u>25,235,462.87</u>			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		312,517.41			0.028
Chase Money Market			570,033.40			0.010
			<u>882,550.81</u>			
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		55,999.08			0.028
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		908.20			0.028
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,978.19			0.028
<u>2015A & 2015C G.O.D. S.</u>						
PMA iPrime	08/01/21		2,108,122.52			0.359
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,808.38			0.028
PMA iPrime	11/07/08		3,780.76			0.359
			<u>13,589.14</u>			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,260.82			0.028
<u>Western Corridor</u>						
Illinois Funds	06/30/01		38,597.86			0.028
Treasury Bills	08/09/21		3,140,627.13	3,119,252.21	3,133,400.00	0.359
			<u>3,179,224.99</u>			
<u>Prairie Stone Capital</u>						
Illinois Funds	08/22/91		624,716.66			0.028
PMA iPrime	02/10/11		91,568.34			-
			<u>716,285.00</u>			

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,743,062.20			
Treasury Bills	08/09/21		733,574.14	728,007.97	724,350.00	0.359
			<u>2,476,636.34</u>			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		26,259.95			0.028
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,470.96			0.028
PMA iPrime	01/07/09		71,282.97			0.359
			<u>94,753.93</u>			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		5,003,429.23			0.028
PMA iPrime	11/07/08		79,655.94	245,696.27	249,000.00	0.359
			<u>5,332,085.17</u>			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,258.10			0.028
Treasury Bills	08/09/21		733,574.14	728,007.97	724,350.00	0.359
PMA iPrime	11/07/08		19,887.18			0.359
Chase Money Market	03/06/18		7,495,695.00			0.010
			<u>8,259,414.42</u>			
<u>Water and Sewer-2017 Bond Projects</u>						
PMA iPrime	09/13/17		2,170,845.74			0.359
<u>Water and Sewer-2019 Bond Projects</u>						
PMA iPrime	09/13/17		537,938.94			0.359
<u>Now Arena Operating</u>						
Illinois Funds			29.05			
PMA iPrime			2,417,898.81			
			<u>2,417,927.86</u>			
<u>Now Arena</u>						
H.E. Community Bank-MaxSafe			245,723.85			
<u>Insurance</u>						
Illinois Funds	11/10/87		16,455.61			0.028
Treasury Bills	08/09/21		1,241,197.38	1,480,869.02	1,466,000.00	0.359
			<u>1,507,757.25</u>			

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Information Systems</u>						
Illinois Funds	02/01/98		81,176.66			0.028
Municipal Bonds	08/09/21		361,960.20	356,999.10	345,000.00	0.359
			<u>443,136.86</u>			
<u>EDA Special Tax Alloc.</u>						
PMA iPrime	11/07/08		5,477,790.70			
Chase Money Market	03/14/19		5,745,532.87			0.010
			<u>11,223,323.57</u>			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,621.94			0.028
Chase Money Market			1,000,312.07			0.010
PMA iPrime	11/07/08		115,013.90			0.359
			<u>1,122,947.91</u>			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		119,151.32			0.028
Chase Money Market			200,062.43			0.010
			<u>319,213.75</u>			
<u>2019 Captial Project Fund</u>						
PMA iPrime	09/13/17		10,596.58			0.359
Total Investments			<u>\$ 68,399,943.74</u>			
Total Invested Per Institution				<u>Percent Invested</u>		
Illinois Funds			16,399,224.32	23.98		
Chase Money Market			15,011,635.77	21.95		
CD with PMA			1,497,604.26	2.19		
HE Community Bank-MaxSafe			245,723.85	0.36		
Treasury Bills/Municipal Bonds			16,398,301.54	23.97		
ISC at PMA			18,847,454.00	27.55		
			<u>\$68,399,943.74</u>	<u>100.00</u>		
Total Invested Per Institution Excluding all Agency and EDA Funds				<u>Percent Invested</u>		
Illinois Funds			15,774,507.66	27.94		
Treasury Bills/Municipal Bonds			16,398,301.54	29.04		
HE Community Bank-MaxSafe			245,723.85	0.44		
Chase Money Market			9,266,102.90	16.41		
CD with PMA			1,497,604.26	2.65		
ISC at PMA			13,278,094.96	23.52		
			<u>\$56,460,335.17</u>	<u>100.00</u>		

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Fund						
Total Investments - Operating Funds				\$40,499,021.05		
Total Investments - Debt Service Funds				2,108,122.52		
Total Investments - Agency Funds				\$11,223,323.57		
Total Investments - Capital Projects Funds				\$14,569,476.60		
Total Investments - All Funds				\$68,399,943.74		

PMA CERTIFICATE OF DEPOSITS
November 30, 2021

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
Servfirst Bank, FL	04/29/21	04/29/22	249,600.00	0.160%
Royal Business Bank, CA	04/29/21	04/29/22	249,800.00	0.072%
CIBC Bank USA/Private Bank, MI	04/29/21	04/29/22	249,800.00	0.062%
Western Alliance Bank/Torrey Pines Bank, CA	04/29/21	04/29/22	249,300.00	0.254%
US Treasury N/B	08/10/21	02/15/22	755,803.66	2.500%
US Treasury N/B	08/10/21	08/15/22	1,339,011.00	1.625%
US Treasury N/B	08/24/21	08/31/23	1,886,987.23	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,179.70	0.638%
US Treasury N/B	08/10/21	02/15/25	2,229,176.95	2.000%
US Treasury N/B	08/10/21	08/15/25	2,229,210.00	2.000%
GENERAL FUND TOTALS:			\$ 11,185,868.54	
WESTERN CORRIDOR FUND				
US Treasury N/B	08/10/21	08/15/22	892,674.00	1.625%
US Treasury N/B	08/10/21	02/15/24	2,247,953.13	0.125%
WESTERN CORRIDOR TOTALS:			\$ 3,140,627.13	
ROAD IMPROVEMENT FUND				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
ROAD IMPROVEMENT TOTALS:			\$ 733,574.14	
CAPTIAL REPLACEMENT FUND				
Hanmi Bank	08/17/21	08/19/24	249,000.00	0.300%
CAPTIAL REPLACEMENT TOTALS:			\$ 249,000.00	
WATER & SEWER FUND				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
WATER & SEWER TOTALS:			\$ 733,574.14	
INSURANCE FUND				
US Treasury N/B	08/10/21	02/15/23	1,241,197.38	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104.26	0.600%
INSURANCE TOTALS			\$ 1,491,301.64	
INFORMATION SYSTEM FUND				
St Helena USD-A2-TXBL MUNI Bond	08/12/21	08/01/23	361,960.20	2.744%
INFORMATION SYSTEM TOTALS:			\$ 361,960.20	
		TOTAL:	\$ 17,895,905.80	

OPERATING REPORT SUMMARY

REVENUES

November 30, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	-	89,974	16,314,510	15,989,124	16,314,510	98.0%	
Hotel Tax	83,333	121,776	916,667	814,760	1,000,000	81.5%	
Real Estate Transfer Tax	85,417	83,818	939,583	1,038,054	1,025,000	101.3%	
Home Rule Sales Tax	250,000	393,756	2,750,000	3,769,590	3,000,000	125.7%	
Telecommunications Tax	92,000	74,255	1,012,000	901,976	1,104,000	81.7%	
Property Tax - Fire	5,000	37,688	4,282,700	4,182,553	4,282,700	97.5%	
Property Tax - Police	10,000	49,363	5,427,670	5,323,301	5,437,670	97.9%	
Other Taxes	83,382	71,884	917,198	739,308	1,000,580	73.9%	
Total Taxes	609,132	922,513	32,560,328	32,758,667	33,169,460	98.8%	
Business Licenses	5,000	3,249	350,000	409,013	350,000	116.9%	
Liquor Licenses	-	144	275,000	248,311	275,000	90.3%	
Building Permits	89,583	38,116	985,417	3,096,199	1,075,000	288.0%	
Other Licenses & Permits	917	1,380	10,083	8,386	11,000	76.2%	
Total Licenses & Permits	95,500	42,888	1,620,500	3,761,908	1,711,000	219.9%	
Sales Tax	600,000	772,275	6,600,000	8,046,053	7,200,000	111.8%	
Local Use Tax	158,333	161,665	1,741,667	1,971,990	1,900,000	103.8%	
State Income Tax	414,583	424,595	4,560,417	6,457,694	4,975,000	129.8%	
Replacement Tax	20,983	954	230,817	479,717	251,800	190.5%	
Other Intergovernmental	46,409	2,828,359	510,501	3,316,701	556,910	595.6%	
Total Intergovernmental	1,240,309	4,187,849	13,643,401	20,272,156	14,883,710	136.2%	
Engineering Fees	25,000	(15,130)	275,000	1,184,170	300,000	394.7%	
Ambulance Fees	182,500	117,376	2,007,500	2,114,809	2,190,000	96.6%	
Police Hireback	31,250	44,895	343,750	432,097	375,000	115.2%	
Lease Payments	42,204	90,723	464,246	777,731	506,450	153.6%	
Cable TV Fees	155,000	144,083	765,000	712,550	765,000	93.1%	
4th of July Proceeds	-	-	-	-	87,750	0.0%	
Employee Payments	133,333	162,936	1,466,667	1,691,865	1,600,000	105.7%	
Hireback - Arena	12,146	12,894	133,604	80,410	145,750	55.2%	
Rental Inspection Fees	50,000	67,225	175,000	296,198	275,000	107.7%	
Other Charges for Services	73,458	305,616	808,042	1,124,394	881,500	127.6%	
Total Charges for Services	704,892	930,617	6,438,808	8,414,223	7,126,450	118.1%	
Court Fines-County	10,000	13,885	110,000	182,441	120,000	152.0%	
Ticket Fines-Village	29,167	11,744	320,833	196,613	350,000	56.2%	
Overweight Truck Fines	500	300	5,500	5,810	6,000	96.8%	
Red Light Camera Revenue	54,167	71,141	595,833	660,567	650,000	101.6%	
Local Debt Recovery	8,333	737	91,667	57,722	100,000	57.7%	
Total Fines & Forfeits	102,167	97,807	1,123,833	1,103,153	1,226,000	90.0%	
Total Investment Earnings	22,917	13,946	252,083	70,183	275,000	25.5%	
Reimburse/Recoveries	12,500	2,468	137,500	166,454	150,000	111.0%	
S.Barrington Fuel Reimbursement	2,500	2,815	27,500	27,235	30,000	90.8%	
Shaumburg Twn Fuel Reimbursement	2,500	3,762	27,500	32,874	30,000	109.6%	
Tollway Payments	-	2,700	-	24,000	-	N/A	
Other Miscellaneous	19,258	37,425	211,842	235,670	231,100	102.0%	
Total Miscellaneous	36,758	49,170	404,342	486,235	441,100	110.2%	
Total Operating Transfers In	87,833	78,091	966,167	1,122,959	1,054,000	106.5%	
Total General Fund	2,899,508	6,322,880	57,009,463	67,989,483	59,886,720	113.5%	91.7%

**OPERATING REPORT SUMMARY
REVENUES**

November 30, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,664,496	1,611,092	18,309,454	18,797,584	19,973,950	94.1%	
Connection Fees	1,667	-	18,333	426,548	20,000	2132.7%	
Cross Connection Fees	3,167	3,241	34,833	35,504	38,000	93.4%	
Penalties	8,333	11,770	91,667	103,399	100,000	103.4%	
Investment Earnings	3,333	1,685	36,667	6,301	40,000	15.8%	
Other Revenue Sources	6,292	14,039	69,208	81,662	75,500	108.2%	
Capital Projects	-	365,469	-	957,972	2,005,000	47.8%	
Total Water Fund	1,687,288	2,007,296	18,560,163	20,408,970	22,252,450	91.7%	91.7%
Motor Fuel Tax Fund	248,917	165,286	2,738,083	3,033,017	2,987,000	101.5%	
Community Dev. Block Grant Fund	53,415	-	587,565	74,589	640,980	11.6%	
Asset Seizure Fund	83	52,758	917	153,953	1,000	15395.3%	
Municipal Waste System Fund	244,766	271,988	2,692,424	2,720,405	2,937,190	92.6%	
NOW Arena Operating Fund	352,152	2,716,105	3,873,668	5,993,839	4,225,820	141.8%	
NOW Arena Activity Fund	397,443	415,574	4,371,868	3,685,329	4,769,310	77.3%	
Stormwater Management	69,617	51,105	765,783	507,773	835,400	60.8%	
Insurance Fund	133,582	129,935	1,469,398	1,463,687	1,602,980	91.3%	
Roselle Road TIF	25,167	37,277	276,833	787,231	302,000	260.7%	
Barrington/Higgins TIF	50,478	35	555,262	755,663	605,740	124.8%	
Lakewood Center TIF	33,466	29	368,124	610,913	401,590	152.1%	
Higgins-Old Sutton TIF	3,587	3	17,933	72,396	43,040	N/A	
Higgins/Hassell TIF	25,013	20	275,138	889,246	300,150	296.3%	
Information Systems	111,454	110,179	1,225,996	1,215,775	1,337,450	90.9%	
Total Spec Rev. & Int. Svc. Fund	1,749,138	3,950,296	19,218,993	21,963,816	20,989,650	104.6%	
TOTAL OPERATING FUNDS	6,335,933	12,280,471	94,788,618	110,362,270	103,128,820	107.0%	91.7%
2015A & C G.O. Debt Service	1,015	1,015	5,684,761	5,684,761	3,576,650	158.9%	
2015B G.O. Debt Service	109,200	109,200	123,875	123,875	123,900	0.0%	
2016 G.O. Debt Service	3,488	3,488	429,160	429,160	436,700	0.0%	
2017A & B G.O. Debt Service	123,275	123,275	177,500	177,500	177,550	0.0%	
2018 G.O. Debt Service	1,599,754	1,599,754	3,028,677	3,028,677	2,863,200	0.0%	
2019 G.O. Debt Service	118,660	118,660	118,660	136,247	136,700	99.7%	
TOTAL DEBT SERV. FUNDS	1,955,391	1,955,391	9,562,632	9,580,219	7,314,700	131.0%	91.7%
Central Rd. Corridor Fund	17	2	183	309	200	154.3%	
Hoffman Blvd Bridge Maintenance	125	11	1,375	220	1,500	14.7%	
Western Corridor Fund	62,500	1,433	687,500	8,107	750,000	1.1%	
Traffic Improvement Fund	-	-	-	251	-	0.0%	
Prairie Stone Capital Fund	833	20	9,167	78,936	10,000	789.4%	
Central Area Rd. Impr. Imp. Fee	13	12	138	17	150	0.0%	
Western Area Traffic Impr.	-	1	-	1	-	N/A	
Western Area Traffic Impr. Impact Fee	-	3	-	349	-	0.0%	
Capital Improvements Fund	149,675	56,875	1,646,425	1,459,259	1,796,100	81.2%	
Capital Vehicle & Equipment Fund	63,577	62,521	699,343	699,276	762,920	91.7%	
Capital Replacement Fund	167	5,000,175	1,833	5,000,357	2,000	250017.9%	
2015 Project Fund	-	14	-	23	-	N/A	
Road Improvement Fund	549,050	293,376	6,039,550	5,374,514	6,588,600	81.6%	
TOTAL CAP. PROJECT FUNDS	825,956	5,414,445	9,085,514	12,621,620	9,911,470	127.3%	91.7%
Police Pension Fund	583,839	637,865	6,422,231	18,901,831	7,006,070	269.8%	
Fire Pension Fund	513,008	3,591,189	5,643,092	16,977,024	6,156,100	275.8%	
TOTAL TRUST FUNDS	1,096,848	4,229,054	12,065,323	35,878,855	13,162,170	272.6%	91.7%
TOTAL ALL FUNDS	10,214,127	23,879,361	125,502,086	168,442,963	133,517,160	126.2%	91.7%

OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	34,287	32,880	377,153	318,383	411,440	77.4%	
Administration	55,573	44,624	611,307	472,253	666,880	70.8%	
Legal	43,879	80,845	482,671	703,613	526,550	133.6%	
Finance	96,385	85,449	1,060,235	1,034,261	1,156,620	89.4%	
Village Clerk	19,607	18,939	215,673	200,064	235,280	85.0%	
Human Resource Mgmt.	46,564	46,199	512,206	475,858	558,770	85.2%	
Communications	21,346	15,985	234,804	236,066	256,150	92.2%	
Cable TV	14,982	21,700	164,798	157,738	179,780	87.7%	
Emergency Operations	7,123	4,687	78,357	70,452	85,480	82.4%	
Total General Admin.	339,746	351,308	3,737,204	3,668,688	4,076,950	90.0%	91.7%
Police Department							
Administration	126,184	102,275	1,388,026	1,231,058	1,514,210	81.3%	
Juvenile Investigations	50,618	35,898	556,802	520,754	607,420	85.7%	
Tactical	101,305	66,646	1,114,355	1,043,681	1,215,660	85.9%	
Patrol and Response	1,043,244	739,191	11,475,686	11,409,668	12,518,930	91.1%	
Traffic	98,136	70,733	1,079,494	938,168	1,177,630	79.7%	
Investigations	131,437	79,538	1,445,803	1,390,185	1,577,240	88.1%	
Community Relations	542	1,080	5,958	3,323	6,500	51.1%	
Communications	47,509	47,509	522,601	570,108	570,110	100.0%	
Canine	17,853	12,418	196,378	190,464	214,230	88.9%	
Special Services	14,937	12,488	164,303	136,292	179,240	76.0%	
Records	25,927	24,276	285,193	282,161	311,120	90.7%	
Administrative Services	80,236	81,927	882,594	855,264	962,830	88.8%	
Total Police	1,737,927	1,273,981	19,117,193	18,571,125	20,855,120	89.0%	91.7%
Fire Department							
Administration	76,858	63,793	845,442	688,962	922,300	74.7%	
Public Education	6,322	9,536	69,538	65,945	75,860	86.9%	
Suppression	818,720	635,970	9,005,920	8,525,832	9,824,640	86.8%	
Emer. Med. Serv.	709,165	504,503	7,800,815	7,529,502	8,509,980	88.5%	
Prevention	50,766	86,301	558,424	503,935	609,190	82.7%	
Fire Stations	3,367	1,936	37,033	25,729	40,400	63.7%	
Total Fire	1,665,198	1,302,039	18,317,173	17,339,905	19,982,370	86.8%	91.7%
Public Works Department							
Administration	31,975	29,734	351,725	358,032	383,700	93.3%	
Snow/Ice Control	153,408	76,781	1,687,483	1,734,469	1,840,890	94.2%	
Pavement Maintenance	44,018	61,686	484,193	382,883	528,210	72.5%	
Forestry	90,138	75,754	991,513	773,623	1,081,650	71.5%	
Facilities	96,732	107,793	1,064,048	918,920	1,160,780	79.2%	
Fleet Services	100,697	119,740	1,107,663	1,108,991	1,208,360	91.8%	
F.A.S.T.	16,208	21,743	178,292	157,608	194,500	81.0%	
Storm Sewers	14,422	10,753	158,638	138,521	173,060	80.0%	
Traffic Control	65,656	44,156	722,214	659,101	787,870	83.7%	
Total Public Works	613,252	548,140	6,745,768	6,232,147	7,359,020	84.7%	91.7%

OPERATING REPORT SUMMARY

EXPENDITURES

November 30, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL</u>	<u>%</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>		
Development Services							
Administration	35,212	33,526	387,328	375,538	422,540	88.9%	
Planning & Transportation	53,233	43,936	585,558	528,925	638,790	82.8%	
Code Enforcement	134,493	126,256	1,479,427	1,410,669	1,613,920	87.4%	
Engineering	101,606	115,333	1,117,664	1,115,457	1,219,270	91.5%	
Economic Development	123,861	168,471	1,362,469	571,908	1,486,330	38.5%	
Total Development Services	448,404	487,522	4,932,446	4,002,496	5,380,850	74.4%	91.7%
Health & Human Services	67,404	70,357	741,446	745,951	808,850	92.2%	91.7%
Miscellaneous							
4th of July	-	-	20,287	20,287	155,070	13.1%	
Police & Fire Comm.	8,513	6,635	93,647	21,108	102,160	20.7%	
Misc. Boards & Comm.	20,299	18,540	223,291	161,771	243,590	66.4%	
Misc. Public Improvements	264,843	6,437,500	2,913,277	7,975,067	3,178,120	250.9%	
Total Miscellaneous	293,656	6,462,675	3,250,501	8,178,233	3,678,940	222.3%	91.7%
Total General Fund	5,165,586	10,496,023	56,841,731	58,738,545	62,142,100	94.5%	91.7%
Water & Sewer Fund							
Water Department	1,102,568	1,052,780	12,128,243	12,019,807	13,230,810	90.8%	
Sewer Department	192,333	198,034	2,115,667	1,924,642	2,308,000	83.4%	
Billing Division	73,483	73,121	808,308	819,462	881,790	92.9%	
Capital Projects Division	361,791	361,791	1,354,442	1,354,442	3,560,860	38.0%	
2015 Bond Capital Projects	361,275	361,275	422,550	422,550	422,500	100.0%	
2017 Bond Capital Projects	387,806	387,806	866,960	866,960	1,435,620	60.4%	
2018 Bond Capital Projects	123,819	123,819	247,638	247,638	247,640	100.0%	
2019 Bond Capital Projects	542,353	542,353	878,311	878,311	622,530	141.1%	
Total Water & Sewer	3,145,427	3,100,979	18,822,117	18,533,812	22,709,750	81.6%	91.7%
Motor Fuel Tax	154,122	154,122	3,251,642	3,251,642	3,480,000	93.4%	
Community Dev. Block Grant Fund	892	892	81,085	81,085	585,550	13.8%	
Asset Seizure Fund	23,791	15,849	261,699	411,782	285,490	144.2%	
Municipal Waste System	248,263	260,185	2,730,888	2,560,684	2,979,150	86.0%	
NOW Arena Operating Fund	357,765	7,725	3,935,415	1,508,702	4,293,180	35.1%	
NOW Arena Activity Fund	397,443	417,099	4,371,868	3,092,163	4,769,310	64.8%	
Stormwater Management	42,354	38,061	465,896	421,659	508,250	83.0%	
Insurance	147,810	87,460	1,625,910	1,721,638	1,773,720	97.1%	
Information Systems	145,621	99,550	1,601,829	1,518,809	1,747,450	86.9%	
Roselle Road TIF	139,003	683	1,529,037	3,813	1,668,040	0.2%	
Barrington/Higgins TIF	1,087	396,104	11,953	400,549	13,040	3071.7%	
Lakewood Center TIF	33,466	14,063	368,124	37,389	401,590	9.3%	
Higgins-Old Sutton TIF	3,587	1,755	17,933	9,015	43,040	N/A	
Higgins/Hassell TIF	420	195	4,620	451,827	5,040	8964.8%	
TOTAL OPERATING FUNDS	10,006,635	15,090,743	95,921,747	92,743,114	107,404,700	86.3%	91.7%
2015A G.O. Debt Service	2,727,821	2,727,821	3,576,593	3,576,593	3,576,650	100.0%	
2015 G.O. Debt Service	109,200	109,200	123,875	123,875	123,900	100.0%	
2016 G.O. Debt Service	270,850	270,850	437,175	437,175	437,200	100.0%	
2017A & B G.O. Debt Service	123,275	123,275	177,500	177,500	177,550	100.0%	
2018 G.O. Debt Service	2,243,850	2,243,850	2,863,175	2,863,175	2,863,200	100.0%	
2019 G.O. Debt Service	118,660	118,660	136,247	136,247	136,700	99.7%	
TOTAL DEBT SERV. FUNDS	5,593,656	5,593,656	7,314,564	7,314,564	7,315,200	100.0%	91.7%

OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Western Corridor Fund	33,333	-	366,667	233,331	400,000	58.3%	
Prairie Stone Capital Fund	56,667	34,219	623,333	220,263	680,000	32.4%	
Western Area Traffic Imp.	-	-	-	3,638	-	N/A	
Western Area Rd Improve Imp. Fee	-	-	-	162	-	N/A	
Capital Improvements Fund	168,444	647,359	1,852,886	1,708,697	2,021,330	84.5%	
Capital Vehicle & Equipment Fund	63,477	310,578	698,243	1,166,064	761,720	153.1%	
Capital Replacement Fund	58,333	58,333	641,667	641,663	700,000	91.7%	
2015 Project Fund	-	-	-	34,397	-	N/A	
Road Improvement Fund	554,635	110,776	6,100,985	5,239,986	6,655,620	78.7%	
TOTAL CAP. PROJECT FUNDS	934,889	1,161,265	10,283,781	9,248,201	11,218,670	82.4%	91.7%
Police Pension Fund	613,029	667,670	6,743,321	7,213,646	7,356,350	98.1%	
Fire Pension Fund	553,209	671,783	6,085,301	6,689,031	6,638,510	100.8%	
TOTAL TRUST FUNDS	1,166,238	1,339,453	12,828,622	13,902,677	13,994,860	99.3%	91.7%
TOTAL ALL FUNDS	17,701,418	23,185,116	126,348,714	123,208,557	139,933,430	88.0%	91.7%



HOFFMAN ESTATES

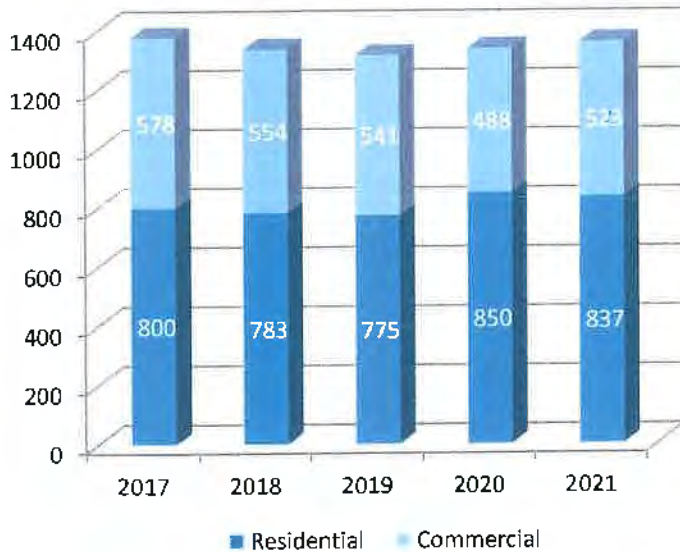
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT DECEMBER 2021

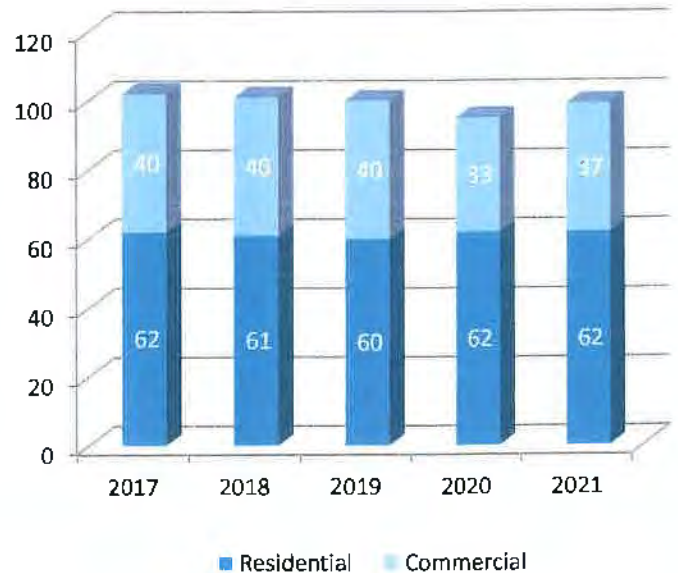
Water Billing

A total of 14,827 residential water bills were mailed on December 1st for October's water consumption. Average consumption was 4,173 gallons, resulting in an average residential water bill of \$62.91. Total consumption for all customers was 99 million gallons, with 62 million gallons attributable to residential consumption. When compared to the December 2020 billing, residential consumption did not change.

**Total Water Consumption
Year-To-Date Comparison
Month of December**

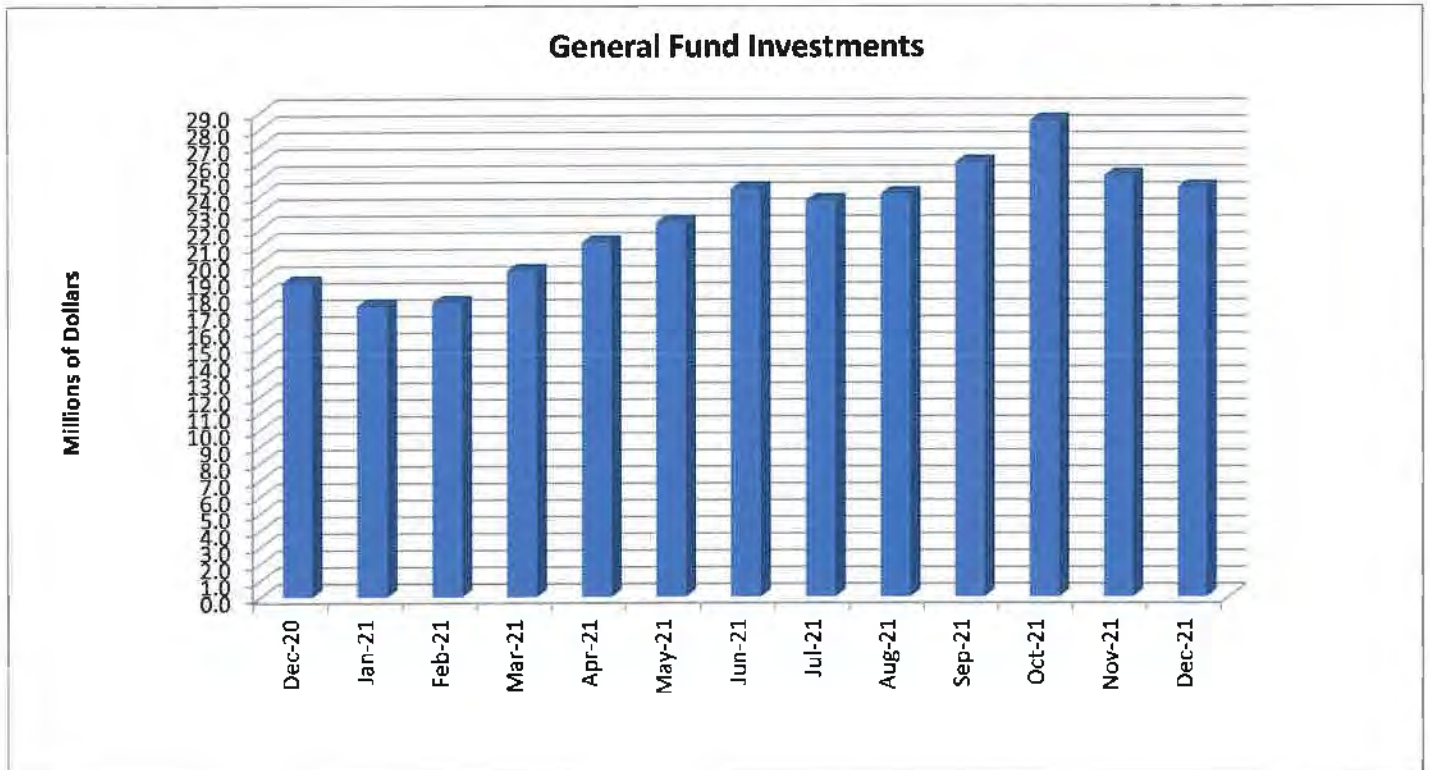
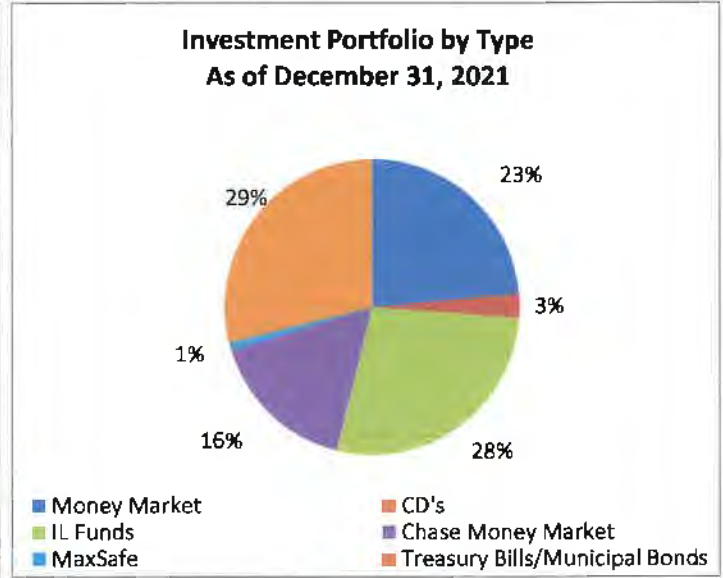
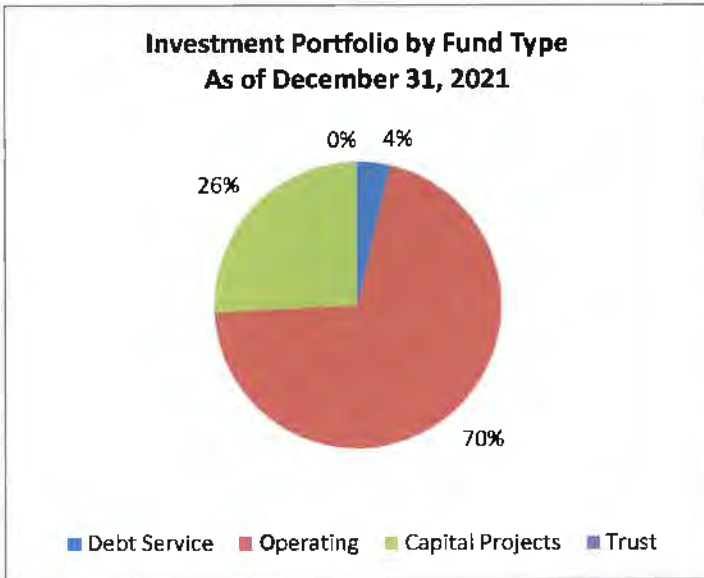


**Total Water Consumption
Month of December**



Village Investments

As of December 31, 2021, the Village's investment portfolio (not including pension trust funds) totaled \$56.8 million. Of this amount, \$40.1 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$16.7 million is related to capital projects and trust funds.



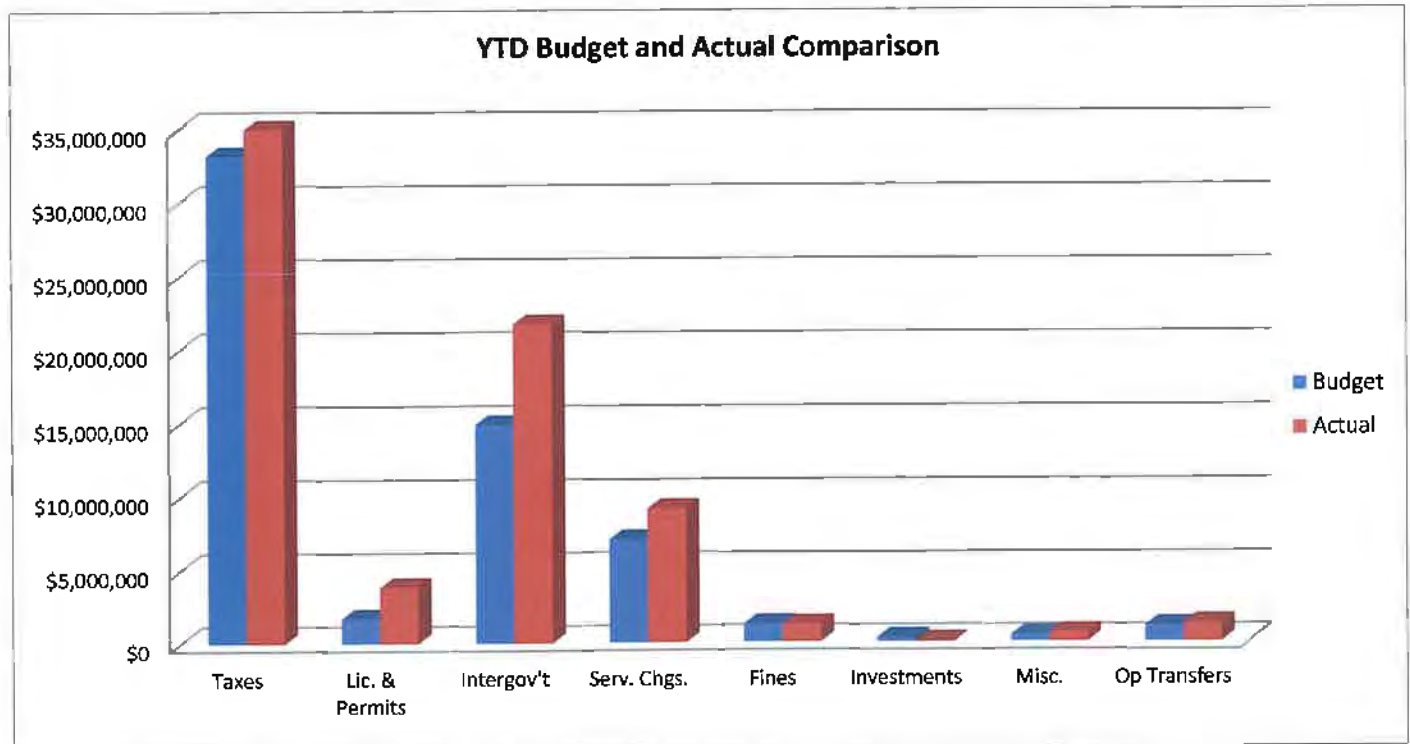
Operating Funds

General Fund

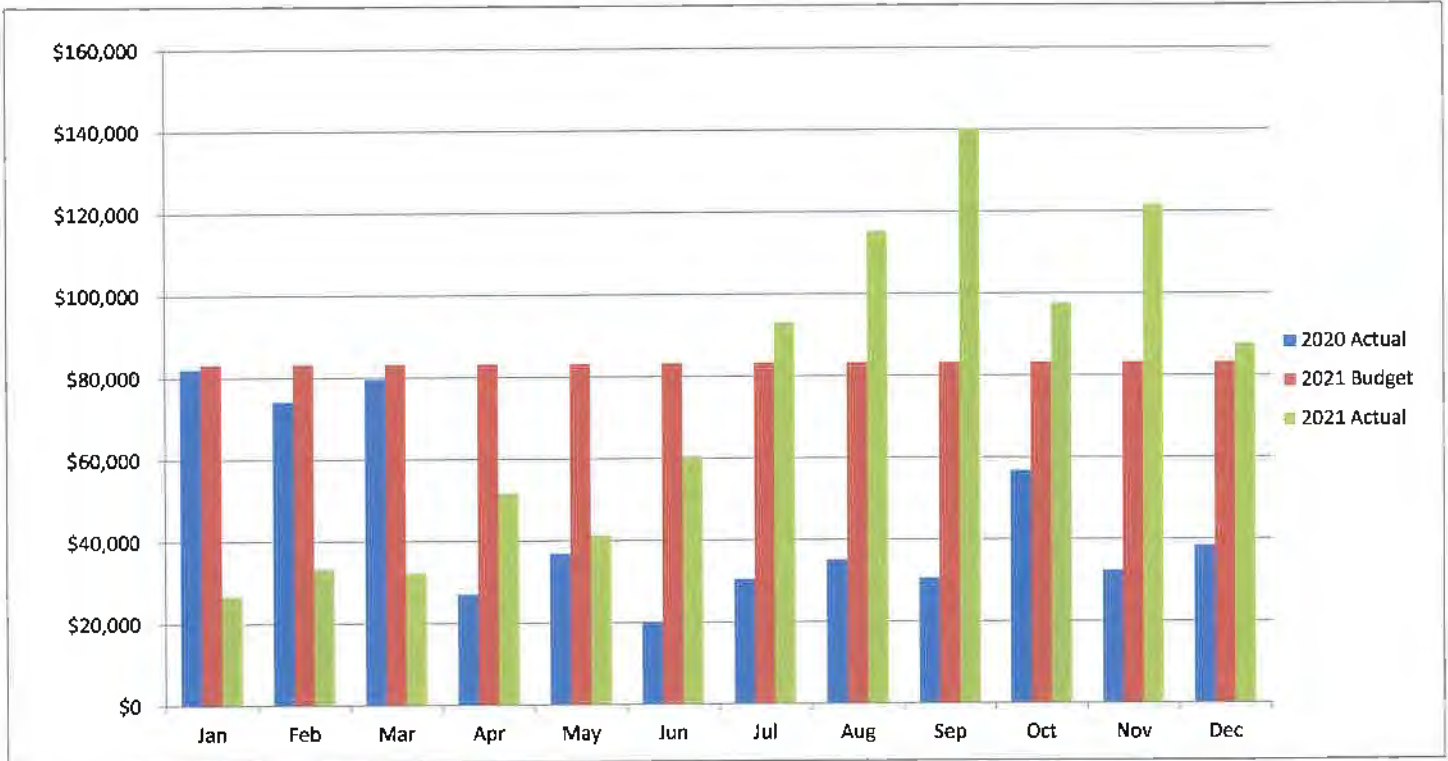
For the month of December, General Fund revenues totaled \$4,723,277 and expenditures totaled \$6,232,623 resulting in a deficit of \$1,509,346.

Revenues: December year-to-date figures are detailed in the table below. Licenses and permits are over budget because of increased permit activity. Intergovernmental is over budget due to Federal grant funding received in November for the 2021 American Rescue Plan Act. Charges for services are over budget due to Engineering Fees received from upcoming developments within the Village. Investment income is under budget due to lower interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 33,169,460	\$ 34,994,210	5.5%
Licenses & Permits	1,711,000	3,811,277	122.8%
Intergovernmental	14,883,710	21,681,204	45.7%
Charges for Services	7,038,700	9,136,411	29.8%
Fines & Forfeits	1,226,000	1,189,020	-3.0%
Investments	275,000	84,854	-69.1%
Miscellaneous	441,100	604,951	37.1%
Operating Transfers	1,054,000	1,210,834	14.9%
TOTAL	\$ 59,798,970	\$ 72,712,760	21.6%

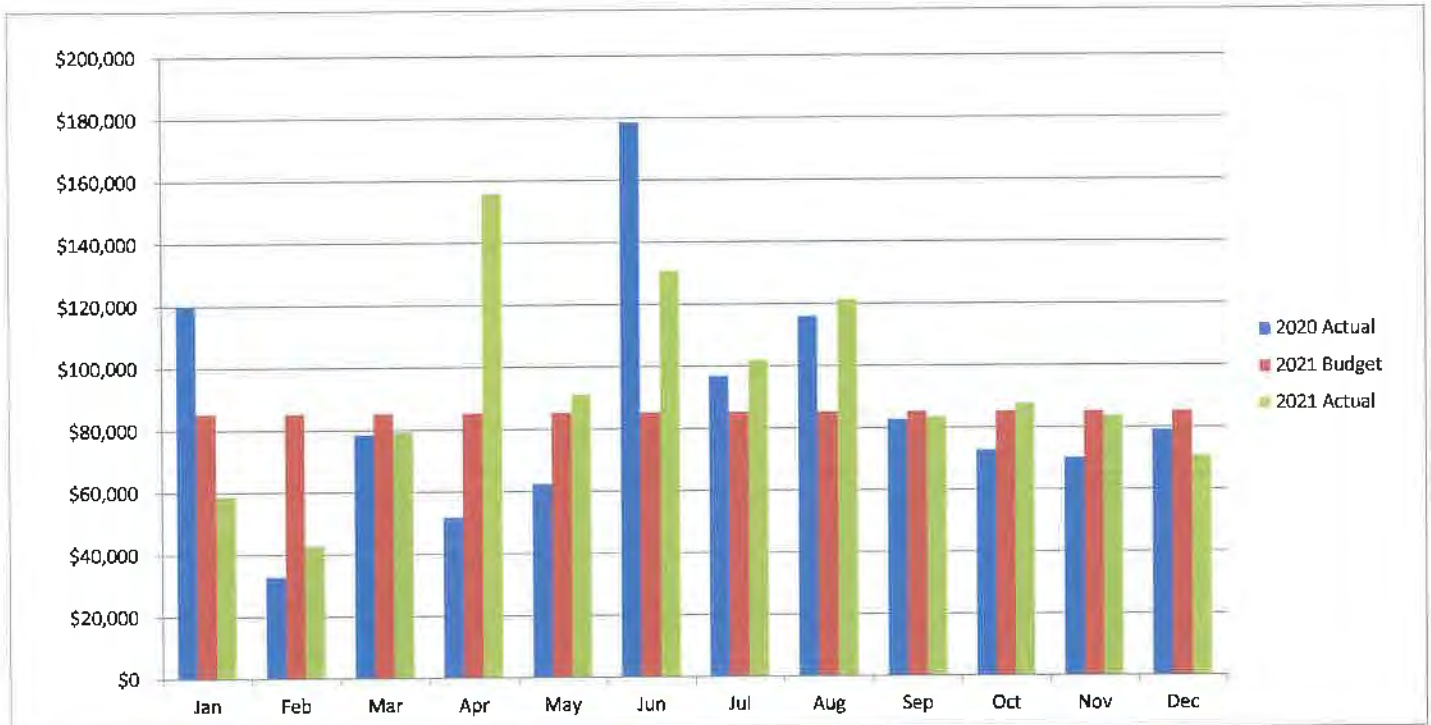


Hotel Tax



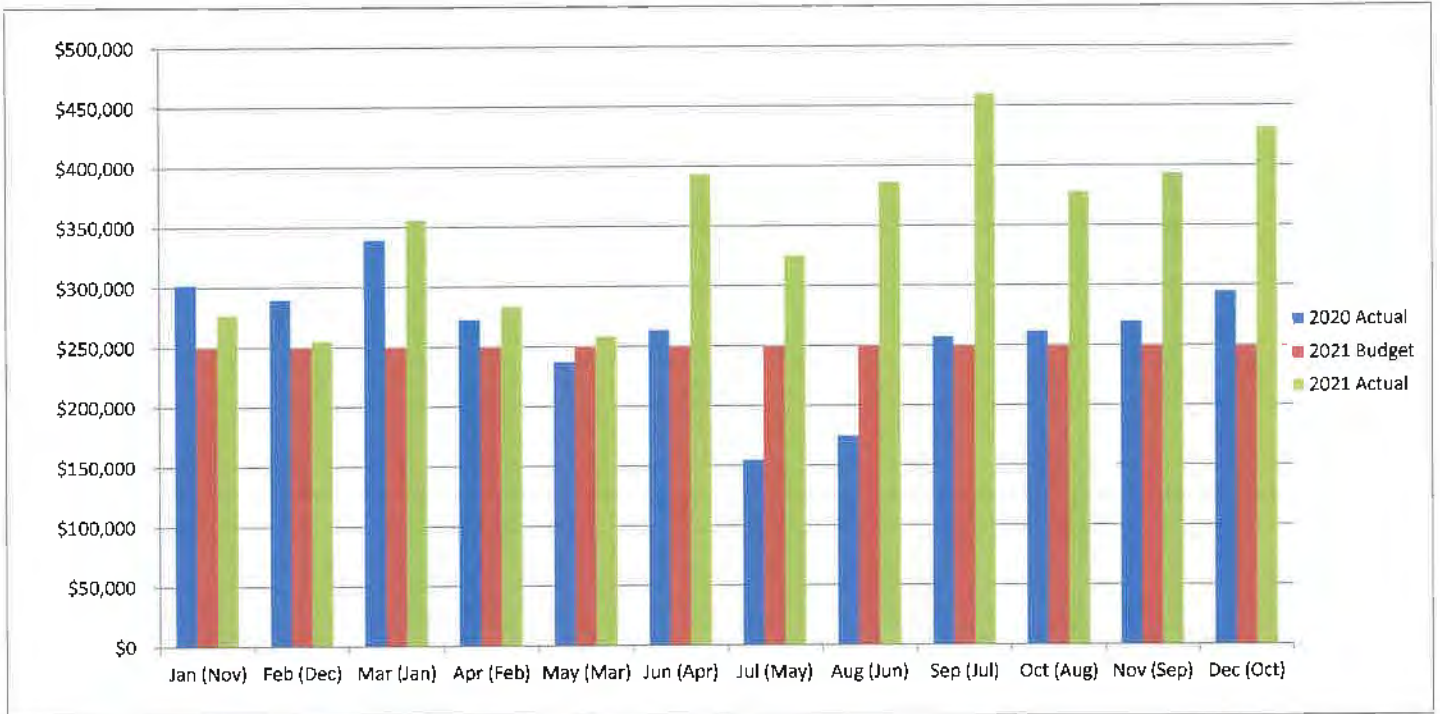
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 82,223	\$ 83,333	\$ 26,728	\$ (56,605)
Feb	74,298	83,333	33,429	(106,510)
Mar	79,749	83,333	32,353	(157,490)
Apr	27,149	83,333	51,759	(189,064)
May	37,036	83,333	41,456	(230,942)
Jun	20,225	83,333	60,723	(253,552)
Jul	30,572	83,333	93,149	(243,736)
Aug	35,212	83,333	115,304	(211,766)
Sep	30,656	83,333	140,288	(154,811)
Oct	56,884	83,333	97,794	(140,350)
Nov	32,499	83,333	121,776	(101,908)
Dec	38,497	83,333	87,879	(97,362)
YTD Totals	\$ 545,000	\$ 1,000,000	\$ 902,638	

Real Estate Transfer Tax



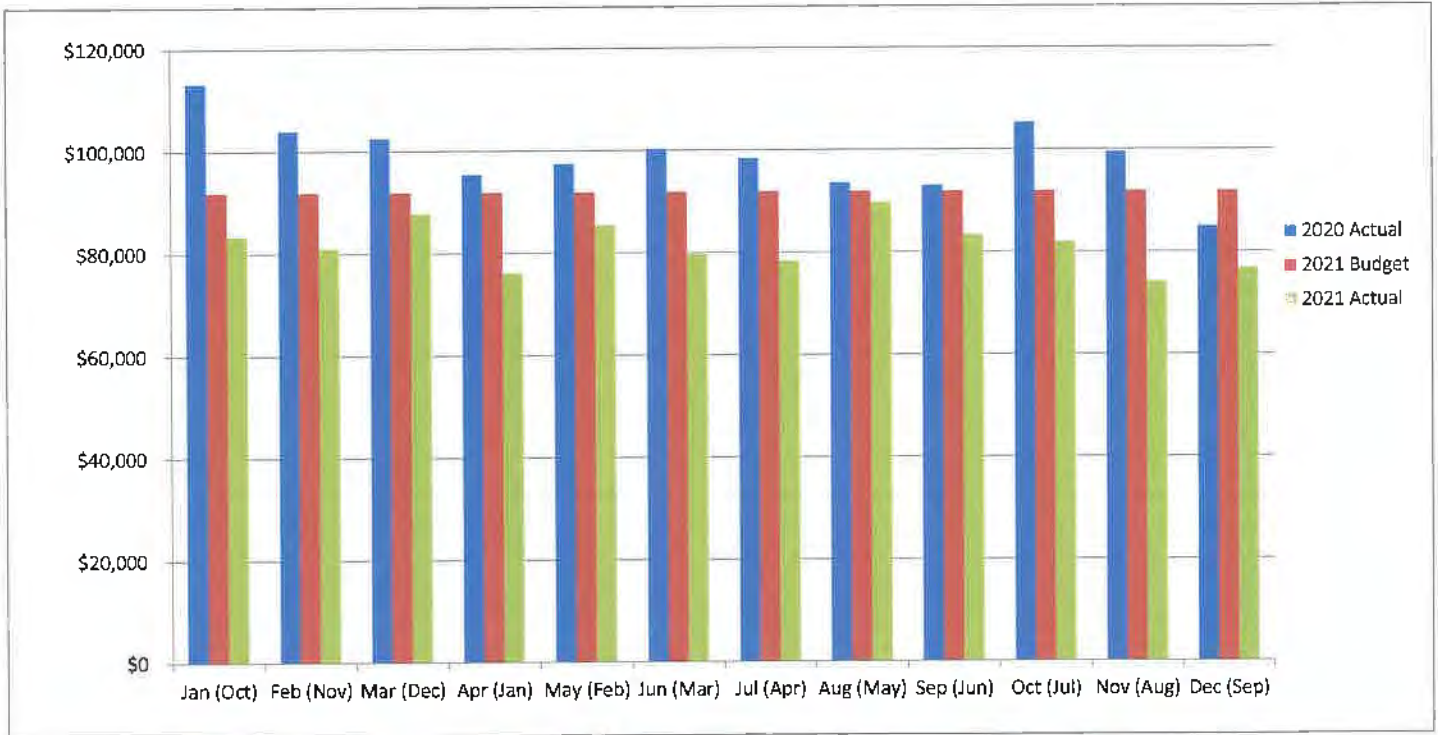
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 120,255	\$ 85,417	\$ 58,874	\$ (26,543)
Feb	32,846	85,417	42,869	(69,090)
Mar	78,510	85,417	79,495	(75,012)
Apr	51,799	85,417	155,943	(4,486)
May	62,570	85,417	91,208	1,306
Jun	178,754	85,417	130,918	46,807
Jul	97,057	85,417	102,084	63,474
Aug	116,011	85,417	121,433	99,491
Sep	82,776	85,417	83,592	97,666
Oct	72,718	85,417	87,820	100,069
Nov	70,306	85,417	83,818	98,471
Dec	79,274	85,417	71,060	84,114
YTD Totals	<u>\$ 1,042,876</u>	<u>\$ 1,025,000</u>	<u>\$ 1,109,114</u>	

Home Rule Sales Tax



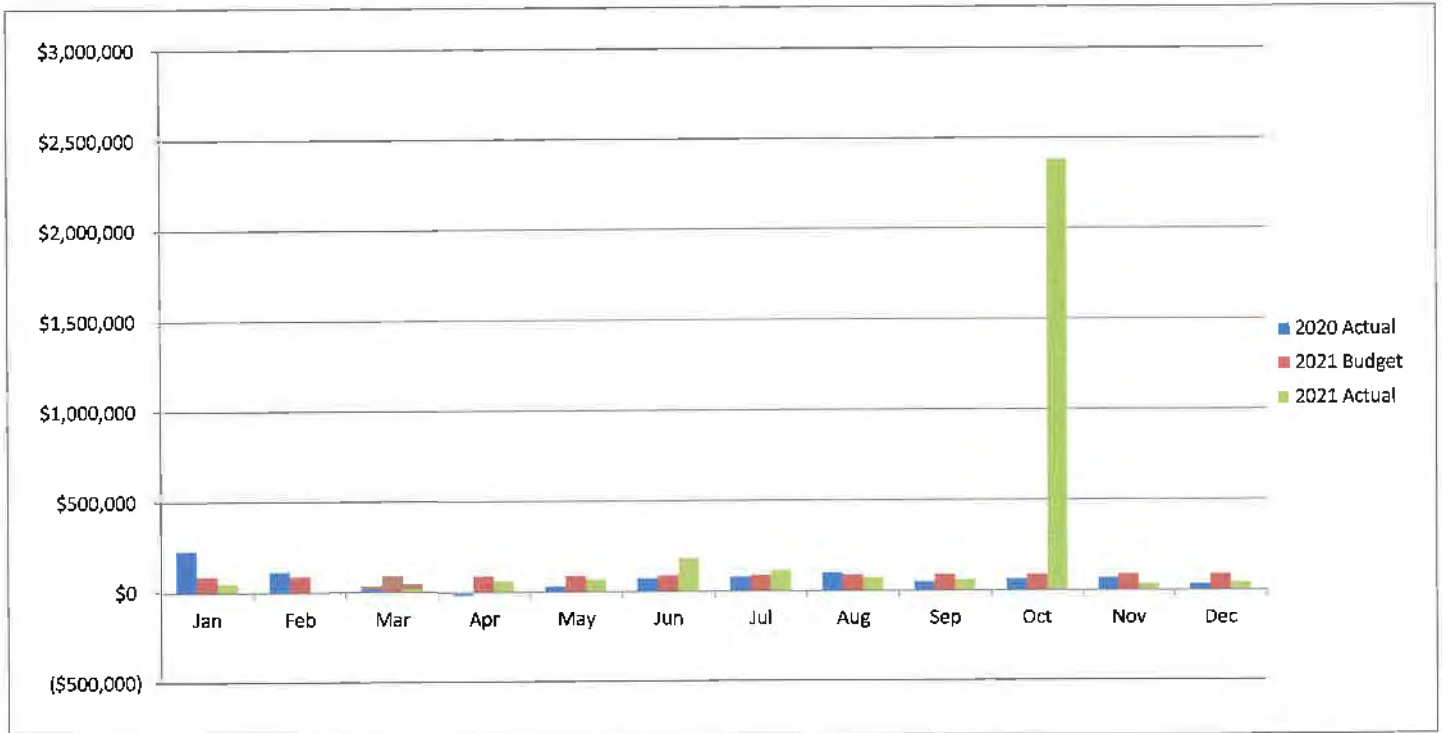
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 302,599	\$ 250,000	\$ 277,151	\$ 27,151
Feb (Dec)	290,185	250,000	255,823	32,974
Mar (Jan)	339,755	250,000	356,150	139,124
Apr (Feb)	273,057	250,000	283,885	173,009
May (Mar)	237,508	250,000	258,679	181,688
Jun (Apr)	263,959	250,000	393,672	325,360
Jul (May)	155,042	250,000	325,491	400,851
Aug (Jun)	174,818	250,000	386,591	537,442
Sep (Jul)	257,602	250,000	459,956	747,398
Oct (Aug)	261,756	250,000	378,438	875,836
Nov (Sep)	270,358	250,000	393,756	1,019,592
Dec (Oct)	294,993	250,000	432,164	1,201,756
YTD Totals	\$ 3,121,631	\$ 3,000,000	\$ 4,201,756	

Telecommunications Tax



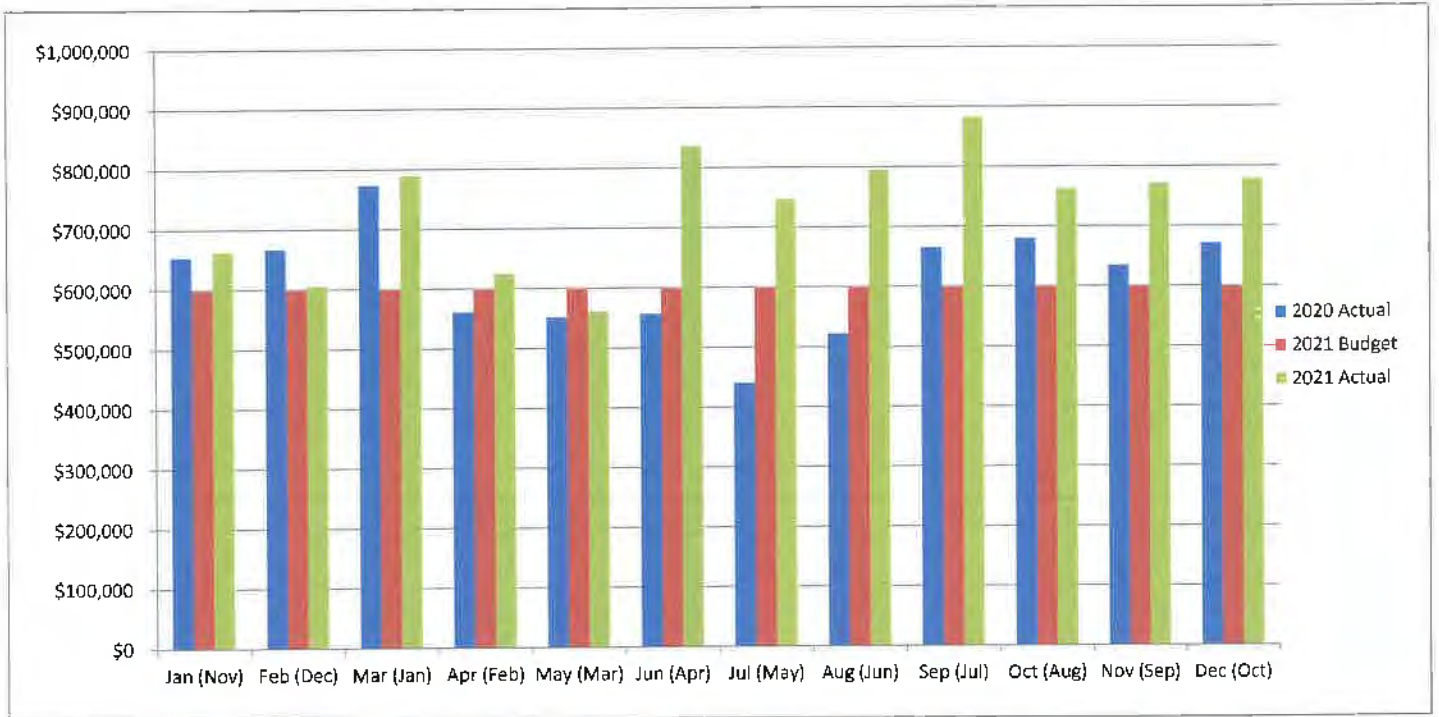
Month Received (Liability Period)	2020 Actual	2021 Budget	2021 Actual	Cumulative Variance 2021 Actual vs. Budget
Jan (Oct)	\$ 113,378	\$ 92,000	\$ 83,469	\$ (8,531)
Feb (Nov)	104,057	92,000	81,074	(19,457)
Mar (Dec)	102,651	92,000	87,837	(23,620)
Apr (Jan)	95,539	92,000	76,255	(39,365)
May (Feb)	97,540	92,000	85,550	(45,815)
Jun (Mar)	100,389	92,000	79,812	(58,003)
Jul (Apr)	98,467	92,000	78,425	(71,578)
Aug (May)	93,701	92,000	89,827	(73,751)
Sep (Jun)	93,153	92,000	83,494	(82,257)
Oct (Jul)	105,359	92,000	81,979	(92,278)
Nov (Aug)	99,607	92,000	74,255	(110,023)
Dec (Sep)	85,022	92,000	76,904	(125,119)
YTD Totals	\$ 1,188,862	\$ 1,104,000	\$ 978,881	

Building Permits



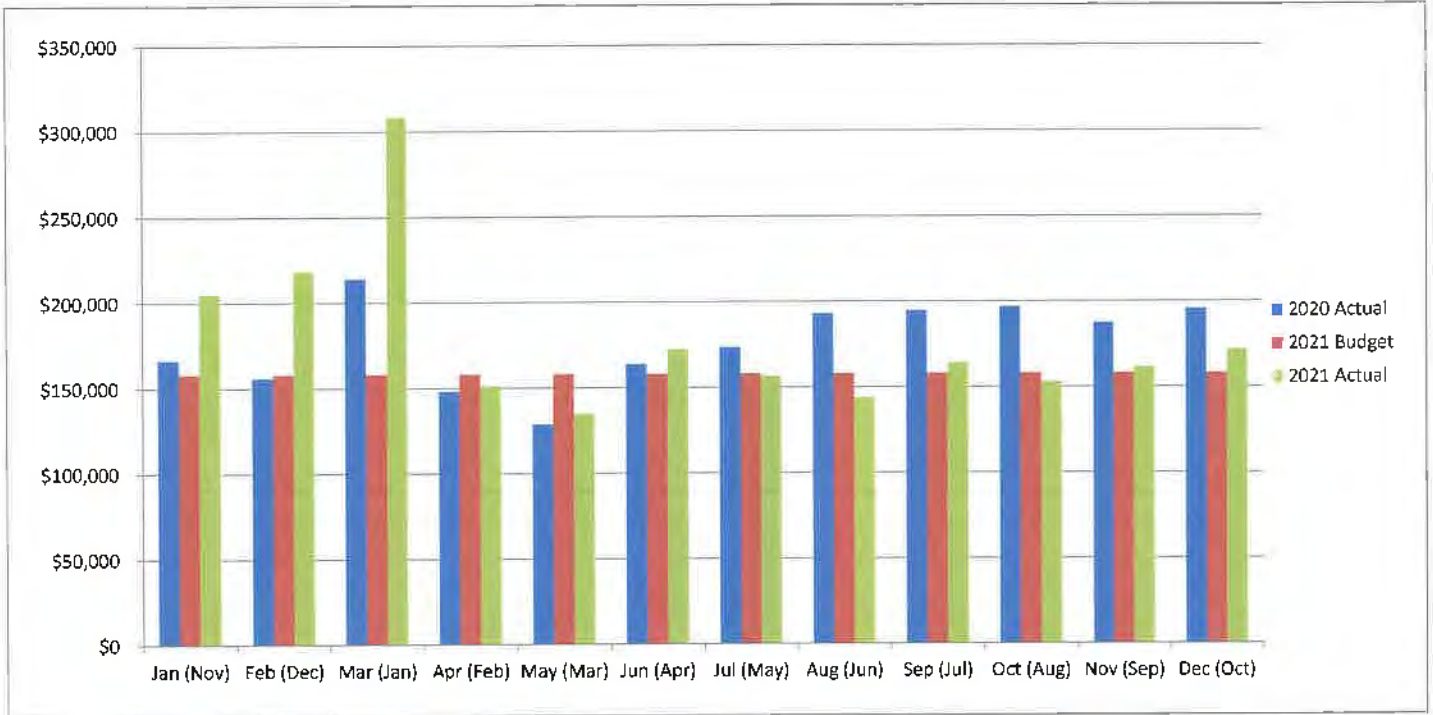
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 231,652	\$ 89,583	\$ 51,733	\$ (37,850)
Feb	116,033	89,583	3,842	(123,592)
Mar	37,924	89,583	50,114	(163,061)
Apr	(17,384)	89,583	61,384	(191,260)
May	32,716	89,583	69,400	(211,444)
Jun	74,446	89,583	187,474	(113,553)
Jul	81,259	89,583	116,332	(66,804)
Aug	102,554	89,583	75,393	(100,995)
Sep	51,740	89,583	61,073	(129,505)
Oct	66,397	89,583	2,381,339	2,162,251
Nov	70,095	89,583	38,116	2,110,783
Dec	34,922	89,583	43,724	2,064,924
YTD Totals	\$ 882,355	\$ 1,075,000	\$ 3,139,924	

State Sales Tax



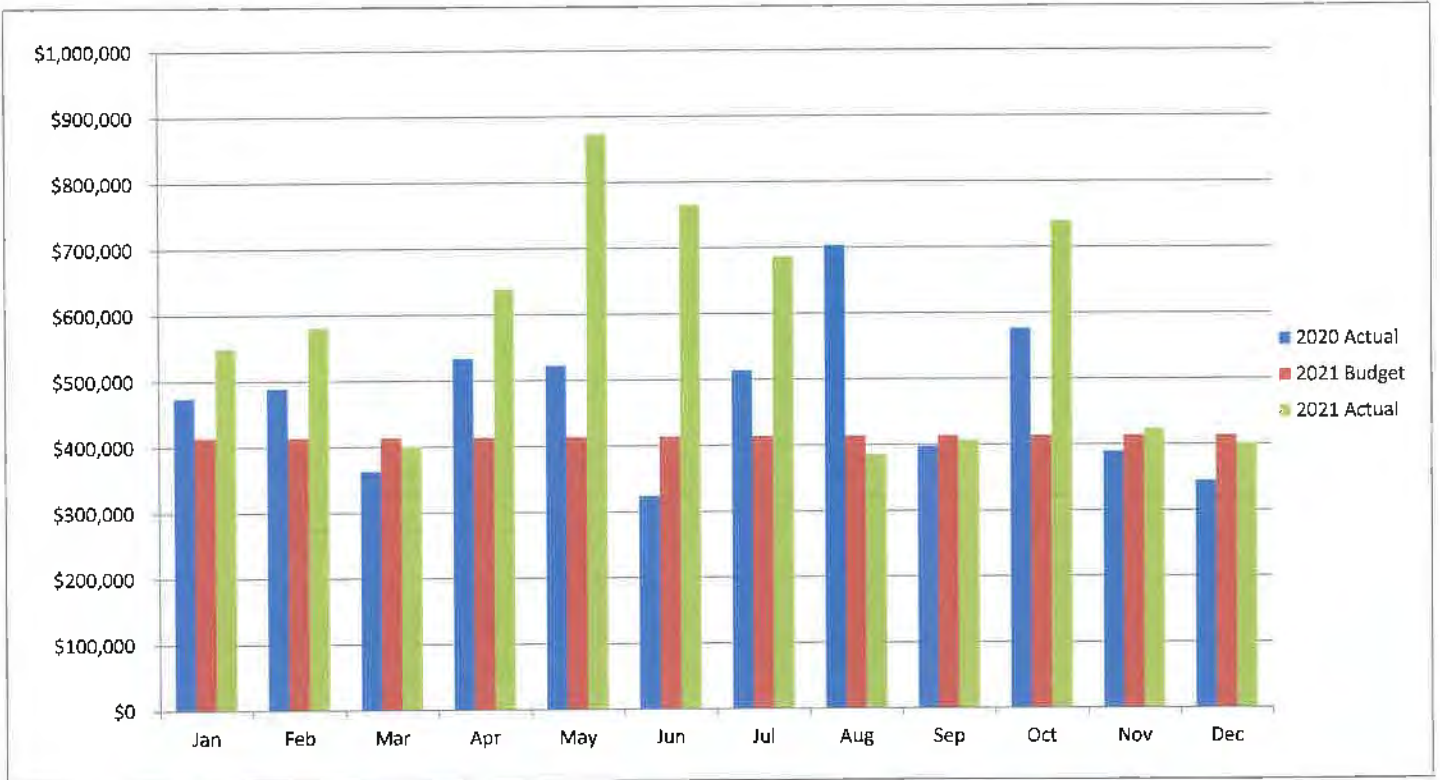
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 654,701	\$ 600,000	\$ 664,123	\$ 64,123
Feb (Dec)	668,077	600,000	606,338	70,461
Mar (Jan)	774,498	600,000	789,650	260,111
Apr (Feb)	561,888	600,000	625,960	286,071
May (Mar)	552,432	600,000	561,998	248,069
Jun (Apr)	557,618	600,000	836,399	484,468
Jul (May)	441,480	600,000	747,727	632,195
Aug (Jun)	523,019	600,000	795,690	827,885
Sep (Jul)	666,044	600,000	882,995	1,110,880
Oct (Aug)	681,270	600,000	762,898	1,273,778
Nov (Sep)	635,102	600,000	772,275	1,446,053
Dec (Oct)	672,172	600,000	779,126	1,625,179
YTD Totals	\$ 7,388,298	\$ 7,200,000	\$ 8,825,179	

Local Use Tax



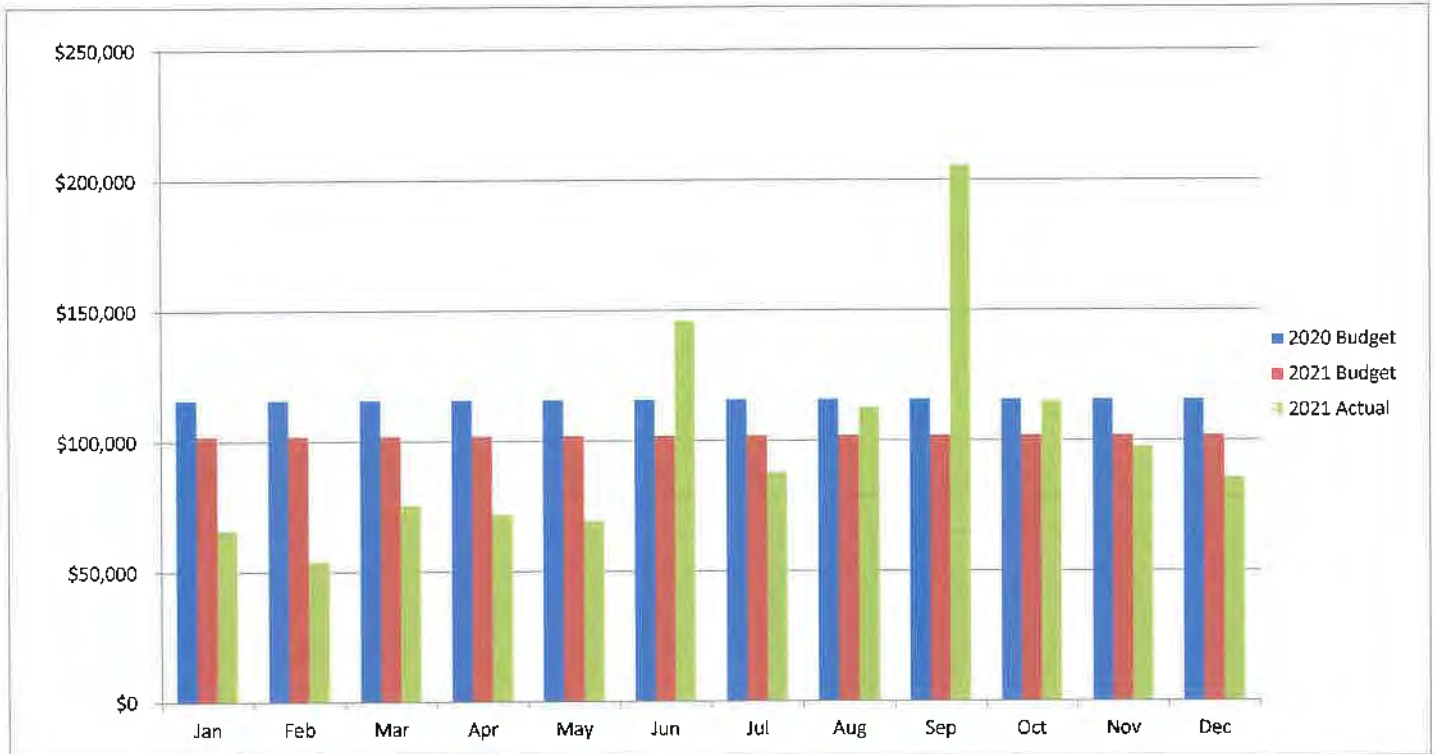
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 166,765	\$ 158,333	\$ 205,303	\$ 46,970
Feb (Dec)	156,234	158,333	218,776	107,412
Mar (Jan)	214,375	158,333	308,720	257,799
Apr (Feb)	148,444	158,333	151,360	250,826
May (Mar)	129,000	158,333	134,964	227,456
Jun (Apr)	164,096	158,333	172,542	241,665
Jul (May)	173,719	158,333	156,763	240,095
Aug (Jun)	193,198	158,333	144,290	226,051
Sep (Jul)	195,046	158,333	164,455	232,173
Oct (Aug)	197,230	158,333	153,153	226,993
Nov (Sep)	187,809	158,333	161,665	230,324
Dec (Oct)	195,938	158,333	172,088	244,079
YTD Totals	\$ 2,121,851	\$ 1,900,000	\$ 2,144,079	

Income Tax



2019-2020			2020-2021			Cumulative Variance 2021 Actual vs. Budget	
Month Received	Liab Pd	2020 Actual	Month Received	2021 Budget	Liab Pd		2021 Actual
Jan	Dec-19	\$ 474,910	Jan	\$ 414,583	Dec-20	\$ 550,235	\$ 135,652
Feb	Jan-20	489,288	Feb	414,583	Jan-21	581,723	302,791
Mar	Feb-20	363,834	Mar	414,583	Feb-21	400,920	289,128
Apr	Mar-20	534,381	Apr	414,583	Mar-21	639,264	513,809
May	Apr-20	523,208	May	414,583	Apr-21	873,242	972,467
Jun	May-20	324,080	Jun	414,583	May-21	766,180	1,324,064
Jul	Jun-20	514,626	Jul	414,583	Jun-21	687,333	1,596,814
Aug	Jul-20	703,605	Aug	414,583	Jul-21	385,948	1,568,178
Sep	Aug-20	398,672	Sep	414,583	Aug-21	407,582	1,561,177
Oct	Sep-20	577,312	Oct	414,583	Sep-21	740,673	1,887,267
Nov	Oct-20	390,094	Nov	414,583	Oct-21	424,595	1,897,278
Dec	Nov-20	345,364	Dec	414,583	Nov-21	401,997	1,884,692
YTD Totals		<u>\$ 5,639,374</u>		<u>\$ 4,975,000</u>		<u>\$ 6,859,692</u>	

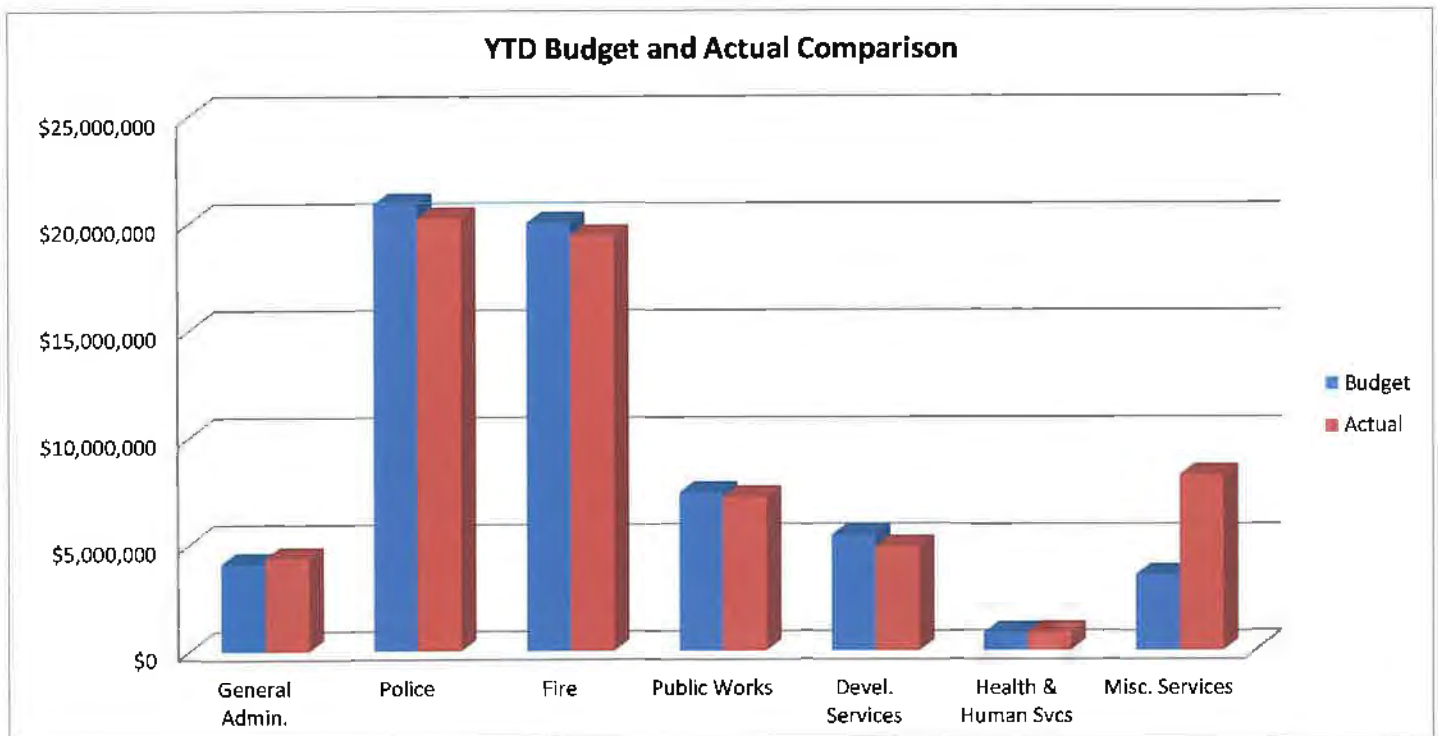
Fines



<u>Month Received</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 116,017	\$ 102,167	\$ 66,011	\$ (36,156)
Feb	116,017	102,167	54,027	(84,295)
Mar	116,017	102,167	75,644	(110,818)
Apr	116,017	102,167	72,130	(140,855)
May	116,017	102,167	69,575	(173,446)
Jun	116,017	102,167	146,084	(129,529)
Jul	116,017	102,167	88,057	(143,639)
Aug	116,017	102,167	112,832	(132,973)
Sep	116,017	102,167	205,698	(29,442)
Oct	116,017	102,167	115,289	(16,320)
Nov	116,017	102,167	97,807	(20,679)
Dec	116,017	102,167	85,867	(36,979)
YTD Totals	\$ 1,392,200	\$ 1,226,000	\$ 1,189,021	

Expenditures: General Fund expenditures in December were \$1,067,037 above the budgeted figure of \$5,165,586. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year. Legal is over budget due to additional legal expenses related to the EDA Fund. Miscellaneous is over budget due to a transfer for future capital expenditures.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 411,440	\$ 362,523	11.9%
Administration	666,880	534,288	19.9%
Legal	526,550	973,766	-84.9%
Finance	1,156,620	1,160,082	-0.3%
Village Clerk	235,280	226,657	3.7%
HRM	558,770	555,257	0.6%
Communications	256,150	270,600	-5.6%
Cable TV	179,780	174,734	2.8%
Emergency Operations	85,480	79,537	7.0%
Police	20,855,120	20,193,390	3.2%
Fire	19,982,370	19,379,187	3.0%
Public Works	7,359,020	7,152,586	2.8%
Development Services	5,380,850	4,861,291	9.7%
H&HS	808,850	841,082	-4.0%
Miscellaneous	3,544,157	8,206,188	-131.5%
TOTAL	\$ 62,007,317	\$ 64,971,168	-4.8%



Department News

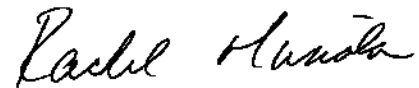
During the month of December, the following training sessions were attended by Finance staff:

- Participated in a Focus Group with the Illinois Finance Authority on some financing options they are researching to assist municipalities (Finance Director).
- Attended webinar on What to Watch for in Local Government in 2022 which focused on newly-signed infrastructure bill and biggest challenges in local government (Assistant Finance Director).

Also during the month, Finance staff participated in the following events and planning meetings:

- Worked with the Village Clerk to assure that all required year-end filings were completed with the Counties.
- Attended multiple IGFOA Professional Education Committee planning meetings (Finance Director).

Respectfully Submitted,



Rachel Musiala
Director of Finance

MONTHLY REPORT STATISTICS

December-21

	Dec-21	YTD Dec-21	Dec-20	YTD Dec-20	% Inc / Dec	
					Month	Year
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	302	3,940	219	3,091	37.9%	27.5%
Amount	\$ 42,718	659,956	\$ 46,099	467,788	-7.3%	41.1%
Internet Sales						
Number	2,674	28,804	2,643	23,246	1.2%	23.9%
Amount	\$ 353,141	3,887,486	\$ 344,879	3,098,128	2.4%	25.5%
Total						
Number	2,976	32,744	2,862	26,337	4.0%	24.3%
Amount	\$ 395,859	4,547,442	\$ 390,978	\$ 3,565,916	1.2%	27.5%
Credit Card Company Fees						
General Fund	\$ 37	586	\$ 37	4,810	0.0%	-87.8%
Water Fund	5,095	59,102	4,054	44,798	25.7%	31.9%
Total Fees	\$ 5,131	\$ 59,689	\$ 4,090	\$ 49,608	25.5%	20.3%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	38	606	59	665	-35.6%	-8.9%
Amount	\$ 39,653	1,927,196	\$ 64,007	1,241,706	-38.0%	55.2%
Invoices Paid						
Number	44	676	46	725	-4.3%	-6.8%
Amount	\$ 52,882	1,951,425	\$ 83,064	2,090,477	-36.3%	-6.7%
Reminders Sent						
Number	19	159	11	179	72.7%	-11.2%
Amount	\$ 12,901	123,064	\$ 6,720	107,348	92.0%	14.6%
<u>Accounts Payable</u>						
Checks Issued						
Number	234	3,580	344	3,559	-32.0%	0.6%
Amount	\$ 1,427,487	23,284,469	\$ 4,346,512	29,366,903	-67.2%	-20.7%
Manual Checks Issued						
Number	5	218	29	229	-82.8%	-4.8%
As % of Total Checks	2.14%	6.09%	8.43%	6.43%	-74.7%	-5.4%
Amount	\$ 2,896	593,059	\$ 55,047	701,691	-94.7%	-15.5%
As % of Total Checks	0.20%	2.55%	1.27%	2.39%	-84.0%	6.6%
<u>Utility Billing</u>						
New Utility Accounts	97	1,295	106	1,539	-8.5%	-15.9%
Bills Mailed / Active Accounts	15,724	188,600	15,752	188,919	-0.2%	-0.2%
Final Bills Mailed	114	1,527	106	1,539	7.5%	-0.8%
Shut-Off Notices	865	10,889	718	4,960	20.5%	119.5%
Actual Shut-Offs	38	140	-	188	N/A	-25.5%
Total Billings	\$ 1,874,460	24,219,700	\$ 1,843,208	23,351,547	1.7%	3.7%
Direct Debit (ACH) Program						
New Accounts	82	850	65	810	26.2%	4.9%
Total Accounts	5,332	61,084	4,826	55,068	10.5%	10.9%
As % of Active Accounts	33.91%	32.39%	30.64%	29.15%	3.3%	11.1%
Water Payments Received in Current Month						
Total Bills Mailed	15,724	188,600	15,752	188,919	-0.2%	-0.2%
ACH Payments	5,332	61,084	4,826	55,068	10.5%	10.9%
ACH Payments-% of Total Bills	33.91%	32.39%	30.64%	29.15%	10.7%	11.1%
On-line Payments (Internet Sales)	2,025	23,464	1,833	21,065	10.5%	11.4%
On-line Payments-% of Total Bills	12.88%	12.44%	11.64%	11.15%	10.7%	11.6%
Over-the-phone Payments	487	5,548	486	6,035	0.2%	-8.1%
Over-the-phone Payments-% of Total Bills	3.10%	2.94%	3.09%	3.19%	0.4%	-7.9%
Mail-in Payments	7,531	95,002	8,275	100,846	-9.0%	-5.8%
Mail-in Payments-% of Total Bills	47.89%	50.37%	52.53%	53.38%	-8.8%	-5.6%

WATER BILLING ANALYSIS
December 31, 2021

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
December	4,170	4,096	4,191
January	4,403	4,342	4,399
February	4,480	4,234	4,540
March	3,916	4,020	4,208
April	4,227	4,423	4,254
May	4,051	4,504	4,317
June	4,328	5,114	5,135
July	4,395	5,545	5,707
August	5,438	5,718	5,630
September	4,952	6,155	5,055
October	4,157	4,777	4,943
November	4,087	4,298	4,158
December	4,096	4,191	4,173
13 Month Average -	4,361	4,724	4,870
% Change -	-1.5%	8.3%	-1.2%

Total Water Customers

Average Bill

<u>Customer Type</u>	<u>Customer Type</u>			<u>Customer Type</u>	<u>Customer Type</u>		
	<u>Dec-20</u>	<u>Dec-21</u>	<u>% Change</u>		<u>Dec-20</u>	<u>Dec-21</u>	<u>% Change</u>
Residential	14,820	14,827	0.0%	Residential	\$ 61.11	\$ 62.91	3.0%
Commercial	<u>932</u>	<u>897</u>	<u>-3.8%</u>				
Total	15,752	15,724	-0.2%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Dec-20</u>	<u>Dec-21</u>	<u>% Change</u>		<u>Dec-20</u>	<u>Dec-21</u>	<u>% Change</u>
Residential	62	62	0.0%	Residential	850	837	-1.5%
Commercial	<u>33</u>	<u>37</u>	<u>10.8%</u>	Commercial	<u>488</u>	<u>523</u>	<u>7.2%</u>
	95	99	4.2%		1,338	1,380	1.6%

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		7,480,307.55			0.056
Illinois Funds - Veterans Memorial	05/01/92		314.09			0.056
Treasury Bills/Municipal Bonds	08/09/21		10,187,368.55			0.364
PMA iPrime	11/07/08		5,793,205.02			0.364
CD with PMA	08/22/13		998,500.00	11,013,256.51	10,864,766.81	0.200
			24,459,695.21			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		363,403.49			0.056
Chase Money Market			570,036.65			0.010
			933,440.14			
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		56,001.78			0.056
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		908.21			0.056
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,978.62			0.056
<u>2015A & 2015C G.O.D. S.</u>						
PMA iPrime	08/01/21		2,108,171.04			0.364
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,808.91			0.056
PMA iPrime	11/07/08		3,780.85			0.364
			13,589.76			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,261.42			0.056
<u>Western Corridor</u>						
Illinois Funds	06/30/01		38,599.93			0.056
Treasury Bills	08/09/21		3,140,627.13	3,111,845.50	3,133,400.00	0.364
			3,179,227.06			
<u>Prairie Stone Capital</u>						
Illinois Funds	08/22/91		624,746.53			0.056
PMA iPrime	02/10/11		91,570.45			-
			716,316.98			

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,874,412.88			
Treasury Bills	08/09/21		733,574.14	726,423.09	724,350.00	0.364
			2,607,987.02			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		26,261.36			0.056
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,472.22			0.056
PMA iPrime	01/07/09		71,284.61			0.364
			94,756.83			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		5,003,698.00			0.056
PMA iPrime	11/07/08		29,718.02	245,698.76	249,000.00	0.364
			5,282,416.02			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,258.65			0.056
Treasury Bills	08/09/21		733,574.14	726,423.09	724,350.00	0.364
PMA iPrime	11/07/08		19,887.64			0.364
Chase Money Market	03/06/18		7,495,737.71			0.010
			8,259,458.14			
<u>Water and Sewer-2017 Bond Projects</u>						
PMA iPrime	09/13/17		2,170,895.61			0.364
<u>Water and Sewer-2019 Bond Projects</u>						
PMA iPrime	09/13/17		537,951.30			0.364
<u>Now Arena Operating</u>						
Illinois Funds			29.05			
PMA iPrime			2,417,954.45			
			2,417,983.50			
<u>Now Arena</u>						
H.E. Community Bank-MaxSafe			531,486.21			
<u>Insurance</u>						
Illinois Funds	11/10/87		16,458.49			0.056
Treasury Bills	08/09/21		1,241,197.38	1,477,375.10	1,466,000.00	0.364
			1,507,758.13			

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Information Systems</u>						
Illinois Funds	02/01/98		81,181.02			0.056
Municipal Bonds	08/09/21		361,960.20	355,553.55	345,000.00	0.364
			443,141.22			
<u>EDA Special Tax Alloc.</u>						
PMA iPrime	11/07/08		18.00			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,622.35			0.056
Chase Money Market			1,000,317.77			0.010
PMA iPrime	11/07/08		115,016.55			0.364
			1,122,956.67			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		119,157.72			0.056
Chase Money Market			200,063.57			0.010
			319,221.29			
<u>2019 Capital Project Fund</u>						
PMA iPrime	09/13/17		10,596.82			0.364
Total Investments			\$ 56,819,478.34			
Total Invested Per Institution				Percent Invested		
Illinois Funds			15,755,880.27	27.73		
Chase Money Market			9,266,155.70	16.31		
CD with PMA			1,497,604.26	2.64		
HE Community Bank-MaxSafe			531,486.21	0.94		
Treasury Bills/Municipal Bonds			16,398,301.54	28.86		
ISC at PMA			13,370,050.36	23.53		
			\$56,819,478.34	100.00		
Total Invested Per Institution Excluding all Agency and EDA Funds				Percent Invested		
Illinois Funds			15,131,133.74	26.97		
Treasury Bills/Municipal Bonds			16,398,301.54	29.23		
HE Community Bank-MaxSafe			531,486.21	0.95		
Chase Money Market			9,266,155.70	16.52		
CD with PMA			1,497,604.26	2.67		
ISC at PMA			13,278,461.91	23.67		
			\$56,103,143.36	100.00		

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2021

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Fund						
Total Investments - Operating Funds				\$40,060,029.12		
Total Investments - Debt Service Funds				2,108,171.04		
Total Investments - Agency Funds				\$18.00		
Total Investments - Capital Projects Funds				\$14,651,260.18		
Total Investments - All Funds				\$56,819,478.34		

PMA CERTIFICATE OF DEPOSITS
December 31, 2021

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
Servifirst Bank, FL	04/29/21	04/29/22	249,600.00	0.160%
Royal Business Bank, CA	04/29/21	04/29/22	249,800.00	0.072%
CIBC Bank USA/Private Bank, MI	04/29/21	04/29/22	249,800.00	0.062%
Western Alliance Bank/Torrey Pines Bank, CA	04/29/21	04/29/22	249,300.00	0.254%
US Treasury N/B	08/10/21	02/15/22	755,803.66	2.500%
US Treasury N/B	08/10/21	08/15/22	1,339,011.00	1.625%
US Treasury N/B	08/24/21	08/31/23	1,886,987.23	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,179.70	0.638%
US Treasury N/B	08/10/21	02/15/25	2,229,176.95	2.000%
US Treasury N/B	08/10/21	08/15/25	2,229,210.00	2.000%
GENERAL FUND TOTALS:			\$ 11,185,868.54	
WESTERN CORRIDOR FUND				
US Treasury N/B	08/10/21	08/15/22	892,674.00	1.625%
US Treasury N/B	08/10/21	02/15/24	2,247,953.13	0.125%
WESTERN CORRIDOR TOTALS:			\$ 3,140,627.13	
ROAD IMPROVEMENT FUND				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
ROAD IMPROVEMENT TOTALS:			\$ 733,574.14	
CAPTIAL REPLACEMENT FUND				
Hanmi Bank	08/17/21	08/19/24	249,000.00	0.300%
CAPTIAL REPLACEMENT TOTALS:			\$ 249,000.00	
WATER & SEWER FUND				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
WATER & SEWER TOTALS:			\$ 733,574.14	
INSURANCE FUND				
US Treasury N/B	08/10/21	02/15/23	1,241,197.38	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104.26	0.600%
INSURANCE TOTALS			\$ 1,491,301.64	
INFORMATION SYSTEM FUND				
St Helena USD-A2-TXBL MUNI Bond	08/12/21	08/01/23	361,960.20	2.744%
INFORMATION SYSTEM TOTALS:			\$ 361,960.20	
			TOTAL: \$ 17,895,905.80	

**OPERATING REPORT SUMMARY
REVENUES**

December 31, 2021

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	% ACTUAL TO BUDGET	BENCH- MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
General Fund							
Property Taxes	-	1,500,000	16,314,510	17,489,124	16,314,510	107.2%	
Hotel Tax	83,333	87,879	1,000,000	902,638	1,000,000	90.3%	
Real Estate Transfer Tax	85,417	71,060	1,025,000	1,109,114	1,025,000	108.2%	
Home Rule Sales Tax	250,000	432,164	3,000,000	4,201,754	3,000,000	140.1%	
Telecommunications Tax	92,000	76,904	1,104,000	978,881	1,104,000	88.7%	
Property Tax - Fire	5,000	-	4,287,700	4,182,553	4,287,700	97.5%	
Property Tax - Police	10,000	-	5,437,670	5,323,301	5,437,670	97.9%	
Other Taxes	83,382	67,535	1,000,580	806,844	1,000,580	80.6%	
Total Taxes	609,132	2,235,543	33,169,460	34,994,210	33,169,460	105.5%	
Business Licenses	-	1,925	350,000	410,938	350,000	117.4%	
Liquor Licenses	-	3,430	275,000	251,740	275,000	91.5%	
Building Permits	89,583	43,724	1,075,000	3,139,923	1,075,000	292.1%	
Other Licenses & Permits	917	291	11,000	8,677	11,000	78.9%	
Total Licenses & Permits	90,500	49,369	1,711,000	3,811,277	1,711,000	222.8%	
Sales Tax	600,000	779,126	7,200,000	8,825,179	7,200,000	122.6%	
Local Use Tax	158,333	172,088	1,900,000	2,144,079	1,900,000	112.8%	
State Income Tax	414,583	401,997	4,975,000	6,859,691	4,975,000	137.9%	
Replacement Tax	20,983	27,499	251,800	507,217	251,800	201.4%	
Other Intergovernmental	46,409	28,338	556,910	3,345,038	556,910	600.6%	
Total Intergovernmental	1,240,309	1,409,048	14,883,710	21,681,204	14,883,710	145.7%	
Engineering Fees	25,000	-	300,000	1,184,170	300,000	394.7%	
Ambulance Fees	182,500	340,963	2,190,000	2,455,772	2,190,000	112.1%	
Police Hireback	31,250	7,680	375,000	439,777	375,000	117.3%	
Lease Payments	42,204	8,400	506,450	786,131	506,450	155.2%	
Cable TV Fees	-	-	765,000	712,550	765,000	93.1%	
4th of July Proceeds	-	-	-	-	87,750	0.0%	
Employee Payments	133,333	169,080	1,600,000	1,860,945	1,600,000	116.3%	
Hireback - Arena	12,146	4,875	145,750	85,285	145,750	58.5%	
Rental Inspection Fees	100,000	89,900	275,000	386,098	275,000	140.4%	
Other Charges for Services	73,458	101,289	881,500	1,225,683	881,500	139.0%	
Total Charges for Services	599,892	722,187	7,038,700	9,136,411	7,126,450	128.2%	
Court Fines-County	10,000	14,272	120,000	196,713	120,000	163.9%	
Ticket Fines-Village	29,167	13,933	350,000	210,546	350,000	60.2%	
Overweight Truck Fines	500	850	6,000	6,660	6,000	111.0%	
Red Light Camera Revenue	54,167	55,773	650,000	716,340	650,000	110.2%	
Local Debt Recovery	8,333	1,039	100,000	58,761	100,000	58.8%	
Total Fines & Forfeits	102,167	85,867	1,226,000	1,189,020	1,226,000	97.0%	
Total Investment Earnings	22,917	14,672	275,000	84,854	275,000	30.9%	
Reimburse/Recoveries	12,500	104,232	150,000	270,687	150,000	180.5%	
S.Barrington Fuel Reimbursement	2,500	3,025	30,000	30,260	30,000	100.9%	
Shaumburg Twn Fuel Reimbursement	2,500	3,270	30,000	36,144	30,000	120.5%	
Tollway Payments	-	2,596	-	26,596	-	N/A	
Other Miscellaneous	19,258	5,594	231,100	241,265	231,100	104.4%	
Total Miscellaneous	36,758	118,716	441,100	604,951	441,100	137.1%	
Total Operating Transfers In	87,833	87,875	1,054,000	1,210,834	1,054,000	114.9%	
Total General Fund	2,789,508	4,723,277	59,798,970	72,712,760	59,886,720	121.4%	100.0%

**OPERATING REPORT SUMMARY
REVENUES**

December 31, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,664,496	1,556,757	19,973,950	20,354,341	19,973,950	101.9%	
Connection Fees	1,667	-	20,000	426,548	20,000	2132.7%	
Cross Connection Fees	3,167	3,234	38,000	38,738	38,000	101.9%	
Penalties	8,333	9,654	100,000	113,053	100,000	113.1%	
Investment Earnings	3,333	1,781	40,000	8,082	40,000	20.2%	
Other Revenue Sources	6,292	2,235	75,500	83,897	75,500	111.1%	
Capital Projects	-	251,095	-	1,209,067	2,005,000	60.3%	
Total Water Fund	1,687,288	1,824,756	20,247,450	22,233,726	22,252,450	99.9%	100.0%
Motor Fuel Tax Fund	248,917	182,144	2,987,000	3,215,161	2,987,000	107.6%	
Community Dev. Block Grant Fund	53,415	224,254	640,980	298,843	640,980	46.6%	
Asset Seizure Fund	83	2,582	1,000	156,535	1,000	15653.5%	
Municipal Waste System Fund	244,766	235,360	2,937,190	2,955,765	2,937,190	100.6%	
NOW Arena Operating Fund	352,152	225,717	4,225,820	6,219,556	4,225,820	147.2%	
NOW Arena Activity Fund	397,443	85,411	4,769,310	3,770,740	4,769,310	79.1%	
Stormwater Management	69,617	45,803	835,400	553,576	835,400	66.3%	
Insurance Fund	133,582	127,939	1,602,980	1,591,626	1,602,980	99.3%	
Roselle Road TIF	25,167	76	302,000	787,307	302,000	260.7%	
Barrington/Higgins TIF	50,478	40	605,740	755,703	605,740	124.8%	
Lakewood Center TIF	33,466	7,590,843	401,590	8,201,755	401,590	2042.3%	
Higgins-Old Sutton TIF	3,587	3	21,520	72,399	43,040	168.2%	
Higgins/Hassell TIF	25,013	12	300,150	889,257	300,150	296.3%	
Information Systems	111,454	113,246	1,337,450	1,329,021	1,337,450	99.4%	
Total Spec Rev. & Int. Svc. Fund	1,749,138	8,833,429	20,968,130	30,797,245	20,989,650	146.7%	
TOTAL OPERATING FUNDS	6,225,933	15,381,462	101,014,550	125,743,731	103,128,820	121.9%	100.0%
2015A & C G.O. Debt Service	82	82	5,684,843	5,684,843	3,576,650	158.9%	
2015B G.O. Debt Service	-	-	123,875	123,875	123,900	0.0%	
2016 G.O. Debt Service	-	-	429,160	429,160	436,700	0.0%	
2017A & B G.O. Debt Service	-	-	177,500	177,500	177,550	0.0%	
2018 G.O. Debt Service	9,501	9,501	3,038,178	3,038,178	2,863,200	0.0%	
2019 G.O. Debt Service	-	-	118,660	136,247	136,700	99.7%	
TOTAL DEBT SERV. FUNDS	9,584	9,584	9,572,215	9,589,803	7,314,700	131.1%	100.0%
Central Rd. Corridor Fund	17	3	200	311	200	155.7%	
Hoffman Blvd Bridge Maintenance	125	14	1,500	234	1,500	15.6%	
Western Corridor Fund	62,500	1,481	750,000	9,588	750,000	1.3%	
Traffic Improvement Fund	-	-	-	251	-	0.0%	
Prairie Stone Capital Fund	833	37	10,000	78,973	10,000	789.7%	
Central Area Rd. Impr. Imp. Fee	13	14	150	31	150	0.0%	
Western Area Traffic Impr.	-	1	-	3	-	N/A	
Western Area Traffic Impr. Impact Fee	-	4	-	352	-	0.0%	
Capital Improvements Fund	149,675	113,594	1,796,100	1,572,853	1,796,100	87.6%	
Capital Vehicle & Equipment Fund	63,577	59,049	762,920	758,324	762,920	99.4%	
Capital Replacement Fund	167	333	2,000	5,000,690	2,000	250034.5%	
2015 Project Fund	-	17	-	40	-	N/A	
Road Improvement Fund	549,050	513,174	6,588,600	5,887,689	6,588,600	89.4%	
TOTAL CAP. PROJECT FUNDS	825,956	687,720	9,911,470	13,309,340	9,911,470	134.3%	100.0%
Police Pension Fund	583,839	(1,903,971)	7,006,070	16,997,859	7,006,070	242.6%	
Fire Pension Fund	513,008	(1,604,900)	6,156,100	15,372,124	6,156,100	249.7%	
TOTAL TRUST FUNDS	1,096,848	(3,508,871)	13,162,170	32,369,984	13,162,170	245.9%	100.0%
TOTAL ALL FUNDS	8,158,319	12,569,894	133,660,405	181,012,858	133,517,160	135.6%	100.0%

OPERATING REPORT SUMMARY

EXPENDITURES

December 31, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative Administration	34,287	44,140	411,440	362,523	411,440	88.1%	
Legal	55,573	62,035	666,880	534,288	666,880	80.1%	
Finance	43,879	270,154	526,550	973,766	526,550	184.9%	
Village Clerk	96,385	125,821	1,156,620	1,160,082	1,156,620	100.3%	
Human Resource Mgmt.	19,607	26,592	235,280	226,657	235,280	96.3%	
Communications	46,564	79,399	558,770	555,257	558,770	99.4%	
Cable TV	21,346	34,534	256,150	270,600	256,150	105.6%	
Emergency Operations	14,982	16,997	179,780	174,734	179,780	97.2%	
	7,123	9,085	85,480	79,537	85,480	93.0%	
Total General Admin.	339,746	668,756	4,076,950	4,337,444	4,076,950	106.4%	100.0%
Police Department							
Administration	126,184	141,996	1,514,210	1,373,054	1,514,210	90.7%	
Juvenile Investigations	50,618	48,461	607,420	569,215	607,420	93.7%	
Tactical	101,305	83,417	1,215,660	1,127,098	1,215,660	92.7%	
Patrol and Response	1,043,244	986,716	12,518,930	12,396,384	12,518,930	99.0%	
Traffic	98,136	103,344	1,177,630	1,041,511	1,177,630	88.4%	
Investigations	131,437	107,252	1,577,240	1,497,437	1,577,240	94.9%	
Community Relations	542	833	6,500	4,156	6,500	63.9%	
Communications	47,509	-	570,110	570,108	570,110	100.0%	
Canine	17,853	16,256	214,230	206,721	214,230	96.5%	
Special Services	14,937	7,369	179,240	143,661	179,240	80.2%	
Records	25,927	21,978	311,120	304,139	311,120	97.8%	
Administrative Services	80,236	104,643	962,830	959,907	962,830	99.7%	
Total Police	1,737,927	1,622,265	20,855,120	20,193,390	20,855,120	96.8%	100.0%
Fire Department							
Administration	76,858	82,767	922,300	771,729	922,300	83.7%	
Public Education	6,322	4,891	75,860	70,835	75,860	93.4%	
Suppression	818,720	1,028,490	9,824,640	9,554,322	9,824,640	97.2%	
Emer. Med. Serv.	709,165	882,616	8,509,980	8,412,118	8,509,980	98.9%	
Prevention	50,766	33,108	609,190	537,043	609,190	88.2%	
Fire Stations	3,367	7,410	40,400	33,139	40,400	82.0%	
Total Fire	1,665,198	2,039,282	19,982,370	19,379,187	19,982,370	97.0%	100.0%
Public Works Department							
Administration	31,975	37,427	383,700	395,459	383,700	103.1%	
Snow/Ice Control	153,408	227,197	1,840,890	1,961,666	1,840,890	106.6%	
Pavement Maintenance	44,018	42,349	528,210	425,232	528,210	80.5%	
Forestry	90,138	190,519	1,081,650	964,142	1,081,650	89.1%	
Facilities	96,732	164,167	1,160,780	1,083,088	1,160,780	93.3%	
Fleet Services	100,697	155,379	1,208,360	1,264,370	1,208,360	104.6%	
F.A.S.T.	16,208	16,382	194,500	174,001	194,500	89.5%	
Storm Sewers	14,422	18,495	173,060	157,016	173,060	90.7%	
Traffic Control	65,656	68,513	787,870	727,614	787,870	92.4%	
Total Public Works	613,252	920,439	7,359,020	7,152,586	7,359,020	97.2%	100.0%

OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	35,212	46,108	422,540	421,646	422,540	99.8%	
Planning & Transportation	53,233	3,196	638,790	532,121	638,790	83.3%	
Code Enforcement	134,493	172,540	1,613,920	1,583,209	1,613,920	98.1%	
Engineering	101,606	138,479	1,219,270	1,253,936	1,219,270	102.8%	
Economic Development	123,861	498,471	1,486,330	1,070,379	1,486,330	72.0%	
Total Development Services	448,404	858,794	5,380,850	4,861,291	5,380,850	90.3%	100.0%
Health & Human Services	67,404	95,131	808,850	841,082	808,850	104.0%	100.0%
Miscellaneous							
4th of July	-	-	20,287	20,287	155,070	13.1%	
Police & Fire Comm.	8,513	12,266	102,160	33,374	102,160	32.7%	
Misc. Boards & Comm.	20,299	28,188	243,590	189,960	243,590	78.0%	
Misc. Public Improvements	264,843	(12,500)	3,178,120	7,962,567	3,178,120	250.5%	
Total Miscellaneous	293,656	27,955	3,544,157	8,206,188	3,678,940	223.1%	100.0%
Total General Fund	5,165,586	6,232,623	62,007,317	64,971,168	62,142,100	104.6%	100.0%
Water & Sewer Fund							
Water Department	1,102,568	1,090,668	13,230,810	13,110,476	13,230,810	99.1%	
Sewer Department	192,333	253,475	2,308,000	2,178,117	2,308,000	94.4%	
Billing Division	73,483	96,679	881,790	916,141	881,790	103.9%	
Capital Projects Division	257,768	257,768	1,612,210	1,612,210	3,560,860	45.3%	
2015 Bond Capital Projects	-	-	422,550	422,550	422,500	100.0%	
2017 Bond Capital Projects	23,460	23,460	890,420	890,420	1,435,620	62.0%	
2018 Bond Capital Projects	-	-	247,638	247,638	247,640	0.0%	
2019 Bond Capital Projects	-	(25,360)	878,311	852,951	622,530	0.0%	
Total Water & Sewer	1,649,611	1,696,691	20,471,729	20,230,503	22,709,750	89.1%	100.0%
Motor Fuel Tax	132,300	132,300	3,383,942	3,383,942	3,480,000	97.2%	
Community Dev. Block Grant Fund	228,193	228,193	309,278	309,278	585,550	52.8%	
Asset Seizure Fund	23,791	34,249	285,490	446,031	285,490	156.2%	
Municipal Waste System	248,263	210,894	2,979,150	2,771,578	2,979,150	93.0%	
NOW Arena Operating Fund	357,765	28,560	4,293,180	1,537,262	4,293,180	35.8%	
NOW Arena Activity Fund	397,443	250,211	4,769,310	3,342,374	4,769,310	70.1%	
Stormwater Management	42,354	94,733	508,250	516,392	508,250	101.6%	
Insurance	147,810	50,038	1,773,720	1,771,675	1,773,720	99.9%	
Information Systems	145,621	139,209	1,747,450	1,658,018	1,747,450	94.9%	
Roselle Road TIF	139,003	-	1,668,040	3,813	1,668,040	0.2%	
Barrington/Higgins TIF	1,087	-	13,040	400,549	13,040	3071.7%	
Lakewood Center TIF	33,466	7,712,445	401,590	7,749,834	401,590	1929.8%	
Higgins-Old Sutton TIF	3,587	-	21,520	9,015	43,040	20.9%	
Higgins/Hassell TIF	420	220,153	5,040	671,980	5,040	13332.9%	
TOTAL OPERATING FUNDS	8,716,299	17,030,298	104,638,046	109,773,412	107,404,700	102.2%	100.0%
2015A G.O. Debt Service	-	-	3,576,593	3,576,593	3,576,650	100.0%	
2015 G.O. Debt Service	-	-	123,875	123,875	123,900	100.0%	
2016 G.O. Debt Service	-	-	437,175	437,175	437,200	100.0%	
2017A & B G.O. Debt Service	-	-	177,500	177,500	177,550	100.0%	
2018 G.O. Debt Service	-	-	2,863,175	2,863,175	2,863,200	100.0%	
2019 G.O. Debt Service	-	-	136,247	136,247	136,700	99.7%	
TOTAL DEBT SERV. FUNDS	-	-	7,314,564	7,314,564	7,315,200	100.0%	100.0%

OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2021

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Western Corridor Fund	33,333	51,000	400,000	284,331	400,000	71.1%	
Prairie Stone Capital Fund	56,667	1,138	680,000	221,400	680,000	32.6%	
Western Area Traffic Imp.	-	-	-	3,638	-	N/A	
Western Area Rd Improve Imp. Fee	-	-	-	162	-	N/A	
Capital Improvements Fund	168,444	65,560	2,021,330	1,774,257	2,021,330	87.8%	
Capital Vehicle & Equipment Fund	63,477	326,476	761,720	1,492,540	761,720	195.9%	
Capital Replacement Fund	58,333	58,337	700,000	700,000	700,000	100.0%	
2015 Project Fund	-	-	-	34,397	-	N/A	
Road Improvement Fund	554,635	109,518	6,655,620	5,349,504	6,655,620	80.4%	
TOTAL CAP. PROJECT FUNDS	934,889	612,029	11,218,670	9,860,230	11,218,670	87.9%	100.0%
Police Pension Fund	613,029	668,650	7,356,350	7,882,296	7,356,350	107.1%	
Fire Pension Fund	553,209	628,064	6,638,510	7,317,095	6,638,510	110.2%	
TOTAL TRUST FUNDS	1,166,238	1,296,715	13,994,860	15,199,391	13,994,860	108.6%	100.0%
TOTAL ALL FUNDS	10,817,426	18,939,042	137,166,140	142,147,599	139,933,430	101.6%	100.0%



Village of Hoffman Estates Information Technology Department

2021 DECEMBER MONTHLY REPORT

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December Synopsis

- Prepared for and completed the Go Live to Community Development the second week of December. This involved a lot of last minute fixes and changes requested by Development Services staff to customize the environment to their preferences. As for the actual go live, there were minimal issues, and most of those were related to changes in the settings rather than program errors.
- With the final processing of Open Enrollment coming up the first week of January, reports of selection made were provided to HR for last minute adjustments. Verified that all the deductions came over from EAC in preparation for the actual process to be run.

CentralSquare/GovQA Support Cases

- Coordinated the setup of a test database and process that will allow the Payroll Coordinator to run the Executive Payroll for January before we roll over to the 2022 Budget Year and then bring it over once it has been. They successfully processed everything.
- Worked with CS Support to identify and resolve error made that caused an overpayment of RRL and the scripts that had to be created to fix them.
- Once we went live, we found that all our SSRS report folders on the server we write reports from were deleted from the server and had to be restored by Support.
- Requested refresh of all training databases in PLUS in preparation for year-end and Open Enrollment processing.
- Contacted Support to remove access for several terminating employees.
- Worked with Support to restore access for several users who have not reset their password within the 90 days allotted before they remove all access from the database and disable their accounts. This involves having to recreate all access in the databases for those employees after the account access is restored.
- Had Support move over several reports from the SSRS modification environment to our live TRAKiT environment.

Project Activities

- Prepared for Go Live of Community Development (TRAKiT) with last minute fixes and verifications.
- Made many changes in the WUM at the request of Development Services staff for Permit and Project applications.

- Worked with CS Support to develop a Financial Export that would provide the information needed to interface the payments to FinancePLUS.
- Met with CS Support to test Laserfiche process. Based on results modified our Laserfiche environment to accept documents from TRAKIT.
- Developed and made tweaks to SSRS reports for Project, Permits, and Code compliance.
- Finalized Mail Merge reports.
- Analyzed issues in the GIS-LMUR results in TRAKIT and made modification recommendations to have unit numbers display with correct information and owners after meeting with CentralSquare GIS and database specialists.
- In the days and weeks following Go Live, made several changes to setup in Permits requested by DS staff.
- Had several virtual session with Cognos Support to determine what was preventing access to Cognos packages for TRAKIT.
- Reviewed documentation and added comments questions for the Early Adopter Agreement for the Mobiles application, which will be replacing iTRAKIT.
- For Open Enrollment, created report for HR analysis and to note any needed changes.
- Reviewed Future Deductions for accuracy and updated Fire Health Care deductions for recent changes from contract.
- Updated limits for FSA, 457, and Roth deduction types for the 2022 benefit year.

Work Orders

- Made all modifications needed for Cognos Reports scheduled by Angela to be switched to my credentials. Modified all reports to remove Angela as a recipient.
- Applied Penalties to Business Licenses. Home-Based Licenses and General Premise Licenses.
- Added multiple Location records to CommunityPLUS as requested by Front Counter staff, and Development Services.
- Set up access for several users in PLUS and TRAKIT.

Administration

- Prepared monthly report.
- Processed Payroll for department employees on December 12 and 26.

Training

- There were multiple sessions of training for the TRAKIT Go Live that happened the week before and the week of the Go Live.

Meetings

- Several meetings with IT Director on various dates during December, especially focused on the Community Development implementation.
- Multiple Status Update meeting with CentralSquare Staff throughout December.
- Virtual CRM setup and testing meeting to review changes needed.
- Reviewed available options for eTRAKiT setup for the Project and Permit portals with DS and CentralSquare staff.
- Met with CentralSquare staff to review GIS-Land Management Update Routine.
- Two days of Go Live assistance were held on December 6 and 7 from 8 a.m. to 5:30 p.m. both days.
- A number of meetings took place in December to review concerns by Development Services with our GIS data and how it was connected to Community Development Land Management.

Project – Microsoft Multi-Factor Authentication

- During the month of December, I.S. Staff completed Microsoft Office365 Multi-Factor Authentication enrolment. In addition to the email system protection, I.S. Staff also implemented Dual Factor Authentication for our VPN system as well as Infrastructure Appliances.

Project – FortiEDR

- Endpoint Detection and Response system is the next generation security suite. FortiEDR delivers real-time visibility, analysis, protection and remediation for computer systems. During the month of December, I.S. Staff configured and implemented the FortiEDR system.

Security and Other Updates

- I.S. Staff fixed File Cluster Update issue.
- I.S. Staff continues to work on PD range system.
- I.S. Staff continues monitor and update Windows Servers with patches, updates and other security installations.
- I.S. Staff continues to update and monitor anti-virus system to ensure at most reliability and safety.
- I.S. Staff continues to monitor and adjust if necessary all of our backup jobs.
- I.S. Staff updated and reorganized our network documentation in order to reflect new changes.
- I.S. Staff continues to deploy KnowBe4 email campaign.
- I.S. Staff performed general WSUS Update and service cleanup.

Meetings

- I.S. Staff met and discussed CallOne analog line changes.
- I.S. Staff met and discussed 2021 and 2022 projects.
- I.S. Staff attended EDR meetings.
- I.S. Staff met with Sentinel Tech and discussed changes to the phone system.

Training

- I.S. Staff conducted two new user orientation meetings for our new employees.

Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- 188 Help desk requests were opened during the month of December.
- 167 Help desk requests were closed during the month of December.
- Self Service Password Resets or Account Unlocks: 1
- Email passwords reset: 1
- SunGard passwords reset: 0
- Voicemail passwords reset: 1
- User accounts unlocked: 2
- Active Directory Password Resets: 1

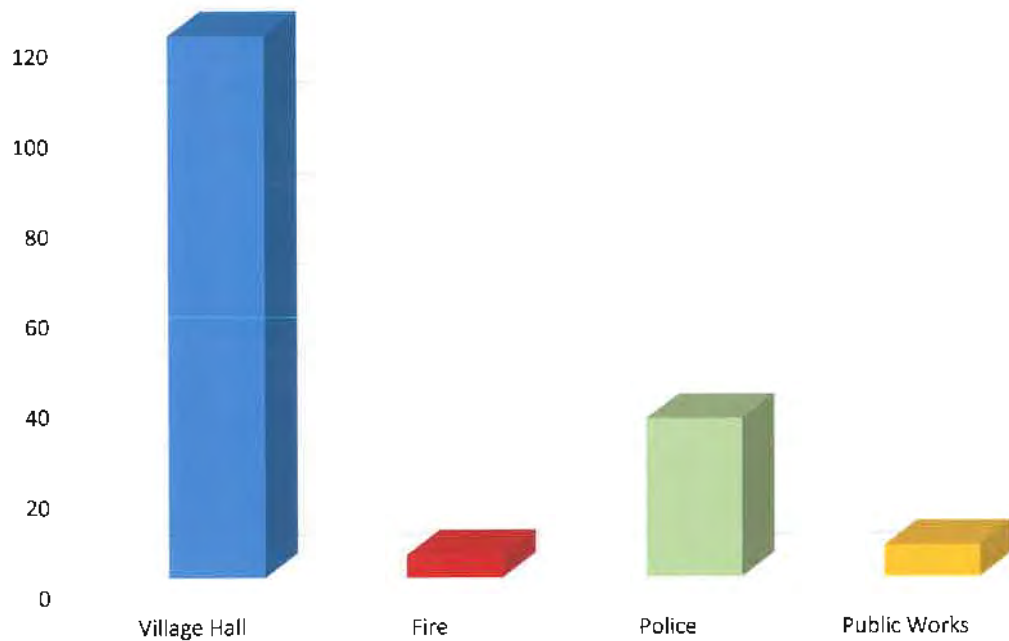
Director Summary

- Project status meeting with CentralSquare (weekly)
 - Project update status
 - Invoicing
- Project status meeting with Development Services (weekly)
- Vendor meetings with Peerless/Call One and Granite Networks to discuss pricing for phone services (multiple).
 - POTS/Analog elimination
 - Peerless/Call One is our current contract holder which expires in March
 - Granite is the Suburban Purchasing Coop new telco contract holder
 - Discussed SIP options with both vendors
- Vendor meeting with Sentinel Technology (phone system support vendor) to discuss SIP requirements and analog number porting (multiple)
- Vendor meeting with DELL to discuss network storage solutions
- Vendor meeting with Fortinet to discuss/configure the FortiEDR solution
- Weekly update meeting (General Government)
- Management team meeting.
- Bi Weekly department division meetings
 - Project progress
 - Division Goals Review
- Monthly MS-ISAC/EI-ISAC conference call.

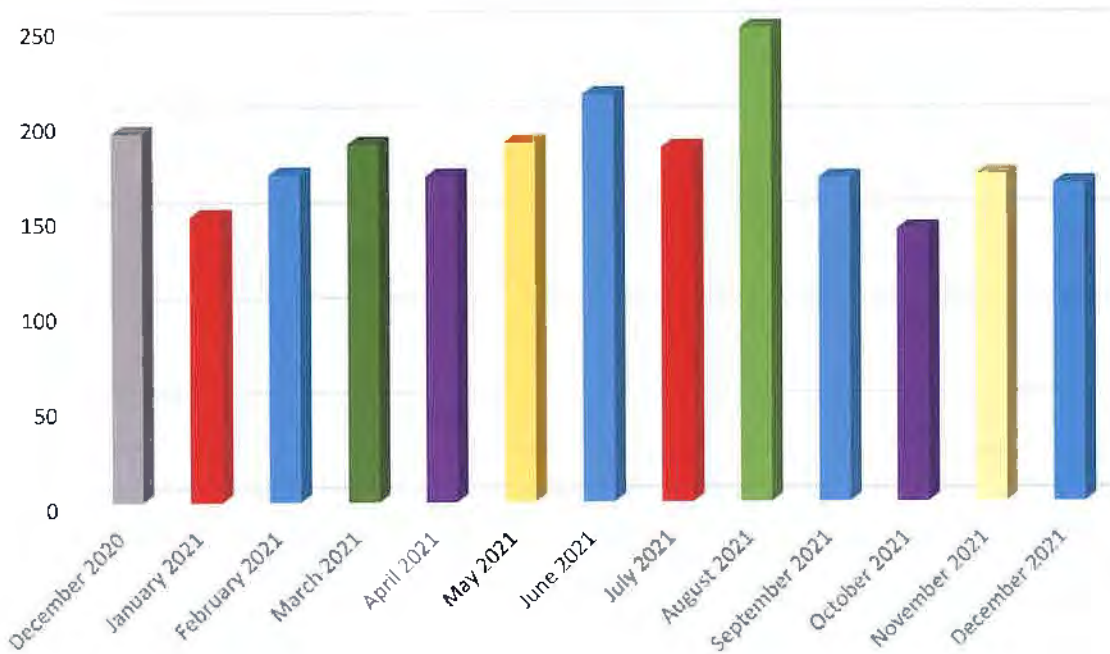
Total Work Orders by Priority by Month

Month	December
1 - Normal	133
2 - High	4
3 - Urgent	3
Project	1
Scheduled Event	47
Vendor intervention required	0
Total for Month	188

Completed Work Orders by Location



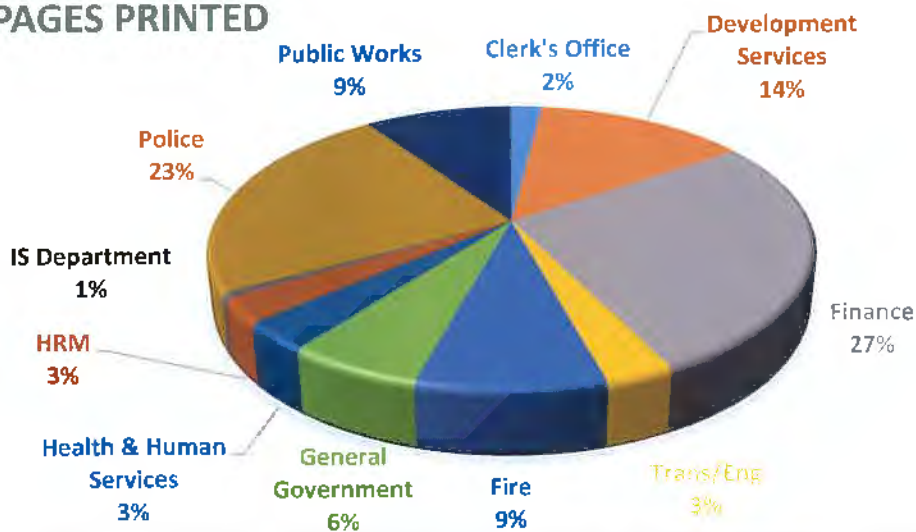
Completed Work Orders by Month



Printer Usage Report

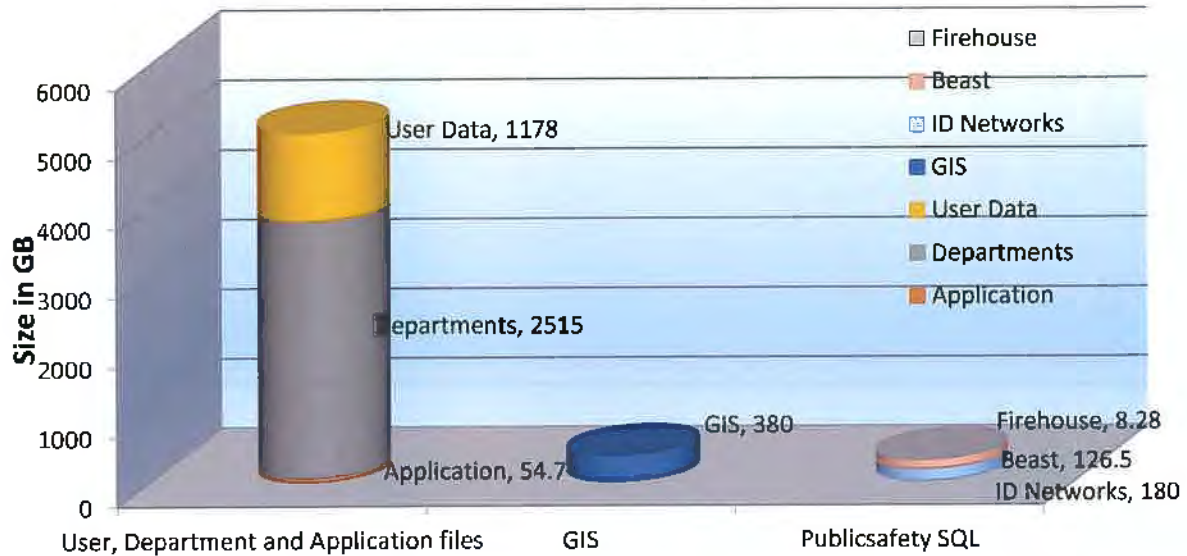
In the month of December there were 47407 pages printed across the village. The following graph breaks down printer usage by department.

PAGES PRINTED



System and Data Functions

Disk Usage



Sentinel IPS Attack Report

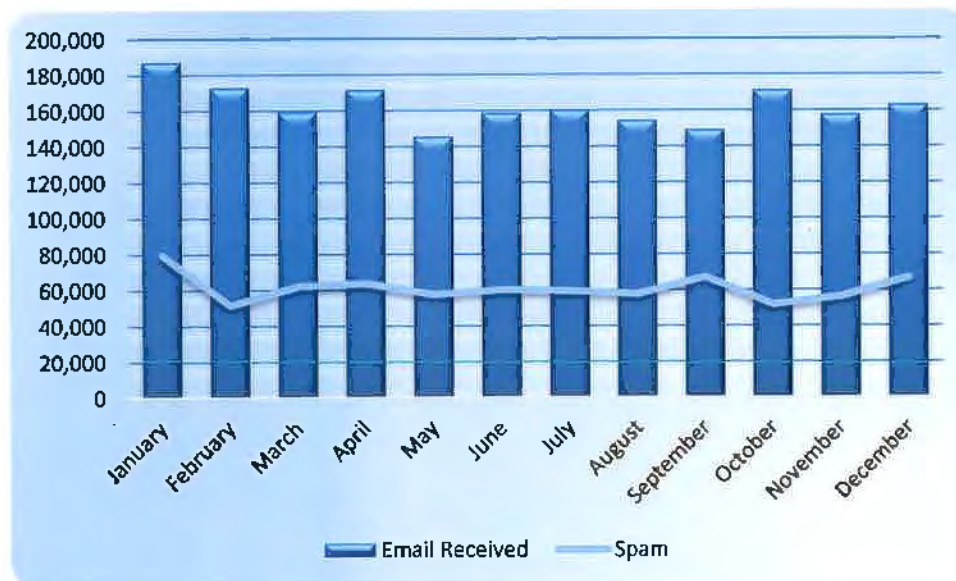
External parties attacked the Village network 87854 times during the month of December

Attack Volume with 5 Most Active IP Addresses



Email Spam Report

Month	Email Received	Spam	Percent Spam
January	187,111	79,512	42%
February	172,771	51,487	30%
March	159,128	62,175	39%
April	171,555	63,782	37%
May	145,287	57,358	39%
June	158,478	60,172	38%
July	160,249	59,424	37%
August	154,348	57,571	37%
September	148,970	67,157	45%
October	171,222	51,744	30%
November	157,558	56,105	36%
December	162,879	66,710	41%
Total	1,949,556	733,197	38%



Phishing Security Test Report

11/25/2021 - 01/01/2022

Campaign: Monthly Test

From: [Phishing Security Test](#) <[phishing@training.knowbe4.com](#)>
To: [All users](#)

Groups: All users

Statistics

See report at <https://training.knowbe4.com>

0.3%

Phish-prone Percentage

334

Recipients

333

Deliveries

1

Clicks

0

Attachment Opened

0

Data Entered

0

Other Failures

0

Bounces

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

Clicks by day



12/08/2021

Phishing Email Sent

See report at <https://training.knowbe4.com>

Phishing email was sent to [334](#) recipients. Each recipient received a different email. Go to this Phishing Security Test's [users](#) page to see which user received which email.

Fred Besenoffer, Director of Information Technology

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Rep.-NOW Arena

RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT
DECEMBER 2021**

DATE: January 19, 2022

1. The State of Illinois reinstated the indoor masking requirement and masks were required for the wrestling event held at the end of December.
2. Village and Arena staff continue to work on the Federal Shuttered Venues Operators Grant (SVOG) program. As soon as the SBA opens the computer portal, grant information can be submitted
3. The Village Board approved the FY22 Annual and Capital Improvements budgets which include NOW Arena funding and projects.
4. Three capital projects, eligible for SVOG funding, were approved by the Village Board at a Special Meeting in late November: Rooftop units, IT Switches and PA system amps replacements. Staff has proceeded with all three projects.
5. Continue to work with the Village's Lobbyist and Assistant Corporation Counsel regarding the 2020 State Parking Excise Tax. SB 217 was introduced and appears to clarify that the tax should not apply to municipal owned parking facilities. We will continue to monitor.
6. Conducted bi-weekly meetings with Public Works Facilities and Arena staff regarding building and maintenance items.
7. Have regular contact with Ben Gibbs, General Manager to discuss operational items and events at the arena.

Attachment

cc: Ben Gibbs, General Manager (Spectra)

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee
FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Rep.-NOW Arena
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT
JANUARY 2022**
DATE: January 19, 2022

1. Effective Jan 3, 2022, Cook County implemented a Proof of Vaccine policy requiring arena patrons to show proof of vaccine at events. This has affected arena shows as one event has cancelled due to the restrictions. Covid surges have caused the cancellation of several Windy City Bulls games in December and January.
2. Village and Arena staff continue to work on the Federal Shuttered Venues Operators Grant (SVOG) program and continue to wait for the SBA portal to open and receive our grant submittal.
3. The PA system capital project has been completed. This project is eligible for grant funding through the SVOG program.
4. The other capital projects continue to proceed. Materials have been ordered for the rooftop units and IT switches projects.
5. Continue to work with the Village's Lobbyist and Assistant Corporation Counsel regarding the 2020 State Parking Excise Tax. SB 217 was introduced and appears to clarify that the tax should not apply to municipal owned parking facilities. We will continue to monitor.
6. Conducted bi-weekly meetings with Public Works Facilities and Arena staff regarding building and maintenance items.
7. Have regular contact with Ben Gibbs, General Manager to discuss operational items and events at the arena.

Attachment

cc: Ben Gibbs, General Manager (Spectra)

Now Arena
General Manager Update
JANUARY 2022

Event Highlights	Notes
Dec 29/30: MatMen NCAA Wrestling Jan 5: WCB Jan 7: WCB Jan 8: WCB Jan 16: WCB Jan 18: WCB Jan 21: Winter Jam (Canceled) Jan 25: WCB Jan 29: WCB	
Finance Department	
General	Arena finished November financials.
Monthly Financial Statement	Building Event Revenue YTD: \$1,354,508
	Building Sponsor/Other Revenue YTD: \$357,207
	Building Expenses YTD: \$2,273,350
	Building Income YTD: (\$561,634) vs. YTD Budget (\$1,282,662)
Operations Department	
General	Dept. continue making repairs to retractable seating and training new staff on setup/breakdown procedures. Despite labor shortages, Ops has been successful finding temporary labor.
Positions to Fill	Director of Operation - Currently Open Position
Third Party Providers	N/A
Village Support	Reviewing various vendor bids for IT Switches, Door Replacement, Retractable Seating Replacement, HVAC Replacement, etc.
Events Department	
General	Working on bull riding, Excision Concert and Windy City Bulls
Positions to Fill	N/A
Marketing Department	
General	Supporting Windy City Bulls campaign along with Bull Riding, Excision, Trolls Live! and For King and Country.
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Preparing for Elevation Worship in April
Food & Beverage Department	
General	
Premium Seating Department	
General	
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance and liquor
Monthly Financial Statement	Corporate Sales: \$157,089
	Suites Sales: \$64,236
General	
Capital Improvements/Repairs	Additional capital projects are being investigated based on possible grant disbursements related to the Shuttered Venue Grant program via the Small Business Administration.