



AGENDA

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE VILLAGE OF HOFFMAN ESTATES October 12, 2009

7:30 p.m. – Helen Wozniak Council Chambers

Members: Karen Mills, Chairperson
Ray Kincaid, Vice-Chairperson
Gary Pilafas, Trustee

- I. Roll Call
- II. Approval of Minutes – September 14, 2009

NEW BUSINESS

1. Request to add a section to the Board and Commission manual regarding event publicity.
2. Discussion regarding policy to allow administrative approval of special event license and fee waivers under certain conditions.
3. Update of Village Personnel Policy Manual (FMLA and other administrative policy changes).
4. Request acceptance of Cable TV Monthly Report.
5. Request acceptance of Human Resources Management Monthly Report.

III. President's Report

IV. Other

V. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.