

# Residential Remodel



## Village of Hoffman Estates

Code Enforcement  
1900 Hassell Road  
Hoffman Estates, IL 60169  
(847) 781-2631

[www.hoffmanestates.org/permits](http://www.hoffmanestates.org/permits)

### Submittal Requirements:

- Building plans must be submitted and must include the existing kitchen and bathroom floor plan and the proposed remodeled area. Plans shall be accurately drawn at  $\frac{1}{4}'' = 1''$  scale. Any plan that is created by an Illinois Registered Architect or Structural Engineer must be stamped. The plans must show the following, but not limited to, wall sections, plumbing fixtures, electrical outlets and switches, locations of appliances, the electrical panel, equipment, doors, and windows.
- A scope of work or contract must be submitted.

### Code Requirements:

- All rooms must be labeled according to their use.
- Electrical outlets shall be spaced a maximum of 6 feet from doors and breaks in the walls and 12 feet apart thereafter.
- Every room must have a switched light.
- All new outlets, receptacles and circuits require arc fault protection unless required to be ground fault protected (GFCI).
- All new receptacles are required to be tamper resistant.
- Residences which are equipped with a residential fire sprinkler system shall obtain a separate permit with the Hoffman Estates Fire Department for the relocation of existing sprinkler heads.
- Whether or not the above services exist, will be installed new or will be altered, they must be located on the plan and labeled accordingly.
- Electrical
  - Complete Scope of Electrical including GFCI protection and receptacles, light fixtures, switches, ceiling fans, smoke detector, and CO Detector locations.
- Plumbing
  - Complete written scope of plumbing work.
- Mechanical
  - Supply locations and gas piping details.

### Inspections:

- Rough inspections are required (electrical, plumbing, framing, HVAC, etc.).
- Insulation inspection is required prior to drywall.
- A final inspection is required upon completion of work.
- Additional inspections may be required.