

**MEETING:**                                  **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:**                                      **NOVEMBER 1, 2021**  
**PLACE:**                                     **COUNCIL CHAMBERS**  
  **MUNICIPAL BUILDING COMPLEX**  
  **1900 HASSELL ROAD**  
  **HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
K. Cawley, Police Chief  
G. Poulos, Asst. Police Chief  
A. Wax, Fire Chief  
S. Ostrovsky, Asst. Village Manager  
R. Musiala, Finance Director  
J. Nebel, Public Works Director  
M. Saavedra, H&HS Director  
P. Seger, HRM Director  
P. Gugliotta, Planning, Building & Code Enforcement Director  
R. Signorella, Multimedia Production Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Mills.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from October 18, 2021.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from October 25, 2021.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.B.

**5.B. Approval of the schedule of bills for November 1, 2021 - \$2,228,363.46.**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No.4891-2021 accepting the public improvements within the Devonshire Woods Estates subdivision for Village maintenance.**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.D.

**5.D. Request Board authorization to waive formal bidding; and purchase grinder cutter stack and accessories for the Western Development Area Lift station from JWC Environmental, LLC, Santa Ana, CA, (sole source vendor) in an amount not to exceed \$30,148.**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.E.

**5.E.** Request Board authorization to award a contract to Webmarc Doors, South Elgin, IL (low bid), to replace 11 sets of double doors and 1 single door at the NOW Arena in an amount not to exceed \$192,118.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to defer Item 5.F. Voice vote taken. All ayes. Motion carried.

**5.F.** Request Board approval of a Communications Site License agreement between the Village and New Cingular Wireless PCS, LLC (commonly referred to as "AT&T") at the 1355 Westbury Drive water tower site.

**6. REPORTS:**

**6.A. President's Report**

**Swearings-In**

Police Lieutenant James Thomas introduced his family, Mayor McLeod swore Police Lieutenant James Thomas into the office of Assistant Police Chief, and Assistant Police Chief James Thomas was congratulated by the Board.

Sergeant Suzanne Levin introduced her family, Mayor McLeod swore Sergeant Suzanne Levin into the office of Police Lieutenant and Police Lieutenant Suzanne Levin was congratulated by the Board.

Police Officer Mark Wondolkowski introduced his family, Mayor McLeod swore Police Officer Mark Wondolkowski into the office of Police Sergeant and Police Sergeant Mark Wondolkowski was congratulated by the Board.

**Proclamations**

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming Thursday, November 18, 2021 as Peter Gugliotta Day. Voice vote taken. All Ayes. Motion carried.

Mr. Gugliotta accepted his proclamation and was congratulated by the Board.

Trustee Gaeta read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Mills, to concur with the proclamation proclaiming Sunday, November 7, 2021 as Christina La Francis Day. Voice vote taken. All Ayes. Motion carried.

Chief Cawley accepted the proclamation for Officer LaFrancis.

Trustee Arnet read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to concur with the proclamation proclaiming Sunday, November 7 2021 as Hugh Lynch Day. Voice vote taken. All Ayes. Motion carried.

Chief Cawley accepted the proclamation for Officer Lynch.

Trustee Pilafas read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming November 2021 as National Alzheimer's Disease Awareness Month. Voice vote taken. All Ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Monday, November 15, 2021 as America Recycles Day. Voice vote taken. All Ayes. Motion carried.

Ms. Ostrovsky accepted the proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the appointment of MaryAnn Ogilvie to the Commission for People with Disabilities. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, Seconded by Trustee Pilafas, to accept the resignation, with regrets, of Lisa Chrzasc from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a presentation at Lincoln Prairie School, two open houses for Bystronic, a reception for Dr. Calvin Fisher from St. Alexius, Wine Wednesday, the Trunk or Treat events at Schaumburg Township and Whiteley School, the French Evening Dinner, a retirement dinner for Dr. Fisher, a NLC Transportation Committee meeting and our police department promotion reception. He also reminded everyone of our public works open house this Saturday.

## **6.B. Trustee Comments**

Trustee Mills congratulated our newly promoted officers, she stated that she attended the French Evening Dinner and thanked the Sister Cities Commission for the event, attended the McDonald's ribbon cutting, the open house at Station 21, our Hispanic Heritage Day Fiesta and she thanked our Cultural Awareness Commission for the event.

Trustee Arnet congratulated the newly promoted officers, she stated that she attended the Haunted Family Fest, open house at Station 21, the retirement reception for Dr. Fisher and the French Evening Dinner.

Trustee Stanton stated that he attended the McDonald's ribbon cutting, the Haunted Family Fest, the Hispanic Heritage Day Fiesta, the Bystronic open house, the French Evening Dinner and stated that the commission did a wonderful job and he congratulated the newly promoted police officers.

Trustee Pilafas stated that he attended a couple of Platzkonzert Commission meetings, a breakfast that honored First Responders and Veterans and he congratulated the newly promoted officers.

Trustee Newell said that she attended the Haunted Family Fest, Cupcakes for a Cause, Hispanic Heritage Day Fiesta and the open house at Station 21.

Trustee Gaeta stated that he attended a Village Green Ad Hoc meeting, the Haunted Family Fest, Cupcakes for a Cause, the open house at Station 21, the Hispanic Heritage Day Fiesta, he thanked Patrick and the commission for the event, attended the Haverford Place trick or treat event, the Lincoln Prairie School presentation and Wine Wednesday.

#### **6.C. Village Manager's Report**

Mr. Palm updated everyone on the dates of all of our meetings until the end of the year.

#### **6. D. Village Clerk's Report**

The Village Clerk stated that during the month of October 153 FOIA requests were received and 34 passport applications were processed.

#### **6.E. Committee Reports**

##### **Transportation & Road Improvement**

Trustee Mills stated that they would be meeting to request authorization to award contract for Higgins Road Culvert Headwall Repair and Railing; Items in Review - Review of resident requests for stop signs to reduce speed on Chambers Drive; Review of a request to add a stop sign at Mohave Street and Illinois Boulevard and to receive and file the Transportation Division Monthly Report.

##### **Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to request from Dar-ul-Ilm Foundation for a courtesy review for a proposed temple assembly use at 1260 Higgins Road; request by CRG Residential for a courtesy review for mixed use development at the Plum Farms property located at the northwest corner of Higgins Road and Old Sutton Road; request authorization to waive bidding and award a contract for elevator inspections and plan review services to Thompson Elevator Inspection Service, Inc. of Mount Prospect, IL; request approval of an extension of the temporary site plan authorization procedures for outdoor dining areas and moratorium on the enforcement of certain temporary sign requirements through May 31, 2022; request approval of amendments to Chapter 10 of the Municipal Code requiring electric vehicle charging stations at

new commercial buildings and to receive and file the Planning Division monthly report, the Code Enforcement Division monthly report and the Economic Development and Tourism monthly report.

### **General Administration & Personnel**

Trustee Arnet stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

### **7. PLANNING & ZONING COMMISSION:**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.A.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4892-2021 granting a variation for the property located at 680 Hillcrest Boulevard. Subject to the following conditions:

1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
2. The construction shall significantly conform to the plans attached hereto except as such plans may be changed to conform to Village Codes and Ordinances.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

### **8. ADDITIONAL BUSINESS:**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 4893-2021 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (decrease number of Class "B" licenses for SSV Corporation 7-Eleven #17492, 2310 Hassell Road, and increase number of Class "B" licenses for Maharaj Swami Corporation d/b/a 7-Eleven #17420, 2310 Hassell Road, Hoffman Estates, IL).

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

**9. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)). Time: 7:49 p.m.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting. Time: 8:13 p.m.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Gaeta, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.