

**AGENDA  
FINANCE COMMITTEE  
Village of Hoffman Estates  
October 25, 2021**

***Immediately following Public Works & Utilities***

<b>Members:</b>	Gary Pilafas, Chairperson	Karen Mills, Trustee
	Anna Newell, Vice Chairperson	Gary Stanton, Trustee
	Michael Gaeta, Trustee	Karen Arnet, Trustee
		William McLeod, Mayor

**I. Roll Call**

**II. Approval of Minutes – September 27, 2021  
October 11, 2021 (Special)**

**NEW BUSINESS**

1. Request approval of an Ordinance Amending Chapter 13 (Revenue Taxes and Charges) of the Municipal Code with Regard to the Imposition of a Municipal Push Tax on Plays of Video Gaming.
2. Request authorization to award contract to Webmarc Doors of South Elgin, IL (low bid) to replace 11 sets of double doors and 1 single door at the NOW Arena in an amount not to exceed \$192,118.00.

**REPORTS (INFORMATION ONLY)**

1. Finance Department Monthly Report.
2. Information Technology Department Monthly Report.
3. NOW Arena Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office.*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

FINANCE COMMITTEE MEETING MINUTES

September 27, 2021

I. Roll call

**Members in Attendance:**

**Gary Pilafas, Chair  
Anna Newell, Vice Chairperson  
Michael Gaeta, Trustee  
Karen Arnet, Trustee  
Gary Stanton, Trustee  
Karen Mills, Trustee  
William McLeod, Mayor**

**Management Team**

**Members in Attendance**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Rachel Musiala, Finance Director  
Art Janura, Corporation Counsel  
Kathryn Cawley, Police Chief  
Alan Wax, Fire Chief  
Suzanne Ostrovsky, Asst. to Village Mgr.  
Patti Cross, Assistant Corp. Counsel  
Monica Saavedra, Director HHS  
Joe Nebel, Director of Public Works  
Alan Wenderski, Village Engineer  
Ric Signorella, Cable TV Coordinator  
Bev Romanoff, Village Clerk**

**Telephonic Attendance:**

**Ben Gibbs, NOW Arena  
Sarah Marcucci / EMA Coordinator**

The Finance Committee meeting was called to order at 7:10 p.m.

II. Approval of Minutes – August 16, 2021

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the Finance Committee Meeting Minutes from August 16, 2021. Roll call vote taken. All ayes. One abstention (Arnet). Motion carried.

**NEW BUSINESS**

- 1. Request approval of a Communications Site License agreement between the Village and New Cingular Wireless PCS, LLC (commonly referred to as "AT&T") at the 1355 Westbury Drive water tower site.**

An item summary sheet by Assistant Corporation Counsel Cross was presented to Committee.

Assistant Corporation Counsel Cross and Mr. Nebel provided comment.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve of a Communications Site License agreement between the Village and New Cingular Wireless PCS, LLC (commonly referred to as "AT&T") at the 1355 Westbury Drive water tower site. Roll call vote taken. All ayes. Motion carried.

- 2. Request approval to enter into a three-year contract with optional one-year extensions for water bill printing, mailing and emailing with DataProse, LLC at a unit cost of \$0.1053 per mailed utility bill.**

An item summary sheet by Rachel Musiala was presented to Committee.

Mrs. Musiala provided background on the request. Trustees inquired about ability to place news items in the bill, and what the percentage of resident pay via E-pay. Trustee Pilafas suggested another marketing campaign to encourage E-pay.

Mrs. Musiala commented.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to enter into a three-year contract with optional one-year extensions for water bill printing, mailing and emailing with DataProse, LLC at a unit cost of \$0.1053 per mailed utility bill. Roll call vote taken. All ayes. Motion carried.

**REPORTS ONLY**

- 1. Finance Department Monthly Report**

The Finance Department Monthly Report was received and filed.

- 2. Information System Department Monthly Report**

The Information System Department Monthly Report was received and filed.

**3. NOW Arena Monthly Report**

Mr. Gibbs provided an update on the Arena events.

The NOW Arena Monthly Report was received and filed.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:26 p.m.  
Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

\_\_\_\_\_  
Jennifer Djordjevic, Director of Operations &  
Outreach / Office of the Mayor and Board

\_\_\_\_\_  
Date

**I. Roll call**

**Members in Attendance:**

**Gary Pilafas, Chair  
Anna Newell, Vice Chairperson  
Michael Gaeta, Trustee  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Karen Arnet, Trustee  
William McLeod, Mayor**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Peter Gugliotta, Director of Dev. Services  
Alan Wax, Fire Chief  
Jennifer Horn, Director of Trans. & Eng.  
Ryan Johnson, Mgmt. Analyst  
Bryan Ackerlund, Director of Building & Code  
Patrick Seger, Director of HRM  
Suzanne Ostrovsky, Asst. Village Mgr.  
Ric Signorella, CATV Coordinator**

**Management Team Members  
Via Telephonic Attendance:**

**Mark Koplín, NOW Arena  
Ben Gibbs, NOW Arena**

The Special Finance Committee meeting was called to order at 8:34 p.m.

**NEW BUSINESS**

- I. Request approval to amend the Chicago Bulls Development League License Agreement between Northwest Sports LLC and the Village of Hoffman Estates to modify the term dates of this agreement.**

An item summary sheet from Mark Koplín and Ben Gibbs was presented to Committee.

Motion by Trustee Gaeta, seconded by Stanton, to amend the Chicago Bulls Development League License Agreement between Northwest Sports LLC and the Village of Hoffman Estates to modify the term dates of this agreement. Voice vote taken. All ayes. Motion carried.

**II. Adjournment**

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting at 8:36 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Imposition of a Municipal Push Tax

**MEETING DATE:** **October 25, 2021**

**COMMITTEE:** **Finance**

**FROM:** **Eric Palm, Village Manager**

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**REQUEST:** Request approval of an Ordinance amending Chapter 13 of the Municipal Code with Regard to the Imposition of a Municipal Push Tax

**BACKGROUND:** Some Illinois municipalities have expressed concerns that video gaming revenue has not met previously set expectations. Gaming revenue is divided as such:

69% is split evenly between the establishment hosting the terminal and the terminal operator

25% goes to the State

1% goes to the Video Gaming Terminal (VGT) Central Communication System

5% for municipalities

In response, some communities have adopted a “Push Tax” or a “penny per push” amusement tax, which taxes a video game user one cent (\$0.01) for every spin or push on a video gaming terminal. The tax is one way for municipalities to increase operating revenue from video gaming, without cutting into mandated state revenue.

**DISCUSSION:** Communities such as the City of Waukegan and the Village of Oak Lawn have adopted a Push Tax. Hanover Park, Schaumburg and Joliet have followed suit and also approved such a tax. Video gaming operators have brought forward two separate lawsuits challenging these ordinances, both of which remain pending in local courts.

The State of Illinois has also begun to take action to limit local control by advancing legislation that would prohibit municipalities from adopting a Push Tax. On June 1, 2021, the Illinois House of Representatives passed SB 521. This legislation represents a gaming omnibus bill that, among other things, prohibits municipalities from adopting a Push Tax. The legislation also provides that any Home Rule municipality that has adopted an ordinance imposing such a tax on or before June 1, 2021, may continue to impose such a tax but may not increase, expand, or extend the tax. The Senate has not yet concurred on the legislation so it is unclear what they will choose to do with the bill and the June 1 deadline when they reconvene.

Given the actions pending by the State, the aforementioned Home Rule communities, have adopted Push Taxes in recent weeks to have one on file before the enactment date of any legislation. Mayor McLeod asked staff to draft an ordinance that would preserve the village's ability to, but not immediately, implement a Push Tax on video gaming. The Ordinance for consideration is based off on Schaumburg's recently approved legislation and sets an effective date of May 1, 2022. Setting the actual tax amount (\$0.01) and an effective date would strengthen the validity of the tax.

Staff will continue to monitor SB 521 to see if it is ultimately adopted by the General Assembly. Corporation Counsel will monitor the legal proceedings and advise as necessary.

This action preserves our right to implement this tax. Staff anticipates a trailer discussion early next year to make a decision in terms of collecting the tax on May 1, deferring the tax to a later date or repealing the tax all together. Again, the ultimate resolution of SB 521 may impact this tax as well.

**RECOMMENDATION:** Request approval of an Ordinance amending Chapter 13 of the Municipal Code with Regard to the Imposition of a Municipal Push Tax.

Because of the time sensitive nature of this legislation, we will also hold a special Village Board meeting at the conclusion of the Committee meetings to formally adopt this legislation.

Attachment  
Ordinance

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING CHAPTER 13 (REVENUE TAXES AND CHARGES) OF THE HOFFMAN ESTATES MUNICIPAL CODE WITH REGARD TO THE IMPOSITION OF A MUNICIPAL PUSH TAX ON PLAYS OF VIDEO GAMING**

WHEREAS, the Village of Hoffman Estates, as a home rule unit of local government as provided by Article VII, Section 6 of the Illinois Constitution of 1970, has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Illinois Video Gaming Act, 230 ILCS 40/1, *et seq.*, as amended, regulates the operation, licensing, and administration of video gambling; and

WHEREAS, the Village, in accordance with the Illinois Video Gaming Act, regulates video gaming activities within the Village; and

WHEREAS, the Village desires to impose a tax upon the playing of a video gaming terminal within the Village (“Municipal Push Tax”); and

WHEREAS, the Village President and Board of Trustees find and determine that it is in the best interest of the Village and its residents to impose the Municipal Push Tax and that imposing the Municipal Push Tax would serve and promote the public’s health, safety and welfare;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The recitals above shall be and are hereby incorporated in this Section 1 as if restated herein.

Section 2: Chapter 13 (Revenue Taxes and Charges) of the Municipal Code of the Village of Hoffman Estates is hereby amended by adding a new article, entitled “Municipal Push Tax,” which shall read in its entirety as follows:

“MUNICIPAL PUSH TAX

Article 17: MUNICIPAL PUSH TAX:

Section 13-17-1: Definitions: The following words and phrases shall have the meanings below for purposes of this Section, whether capitalized or not:

1. Terminal Operator means any individual, partnership, corporation, or limited liability company that is licensed under the Illinois Video Gaming Act, 230 ILCS 40/1 *et seq.*, as amended, and that owns, services, and maintains Video Gaming Terminals for placement in licensed establishments, licensed truck stop establishments, licensed large truck stop establishments, licensed fraternal establishments, or licensed veterans establishments.
2. Play means each individual push of the Video Gaming Terminal which initiates the simulation provided by the Video Gaming Terminal. Play shall not include the push of individual wager amounts, selection of types of games on the Video Gaming Terminal or entry of any information or printing of winning receipts.
3. Video Gaming Terminal means any electronic video game machine that, upon insertion of cash, electronic cards or vouchers, or any combination thereof, is available to play or simulate the play of a video game, including but not limited to video poker, line up, and blackjack, as authorized by the Illinois Gaming Board utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash, or tokens or is for amusement purposes only.



Section 13-17-2: Municipal Push Tax:

1. Except as otherwise provided in this Section, a Municipal Push Tax is imposed upon any person who plays a Video Gaming Terminal that within the jurisdictional boundaries of the Village.
2. The rate of the tax shall be equal to one cent (\$0.01) per Play on a Video Gaming Terminal.
3. The Terminal Operator of a Video Gaming Terminal may separately itemize and charge the tax imposed in this Section on each person who plays a Video Gaming Terminal.
4. The tax imposed in this Section is in addition to all other taxes imposed by the State of Illinois or any municipal corporation or political subdivision thereof.
5. Imposition and collection of the Municipal Push Tax will begin on May 1, 2022.

Section 13-17-3: Registration:

1. Every Terminal Operator of a Video Gaming Terminal(s) located in the Village shall apply for registration as a tax collector with the Village not later than thirty (30) days before collection of the tax takes effect.
2. The application shall be submitted to the Village on the forms provided by the Village and contain such information as reasonably required by the Village to impose, collect, and audit all amounts related to the tax imposed in this Section.

Section 13-17-4: Collection, Payment and Accounting:

1. It shall be the joint and several duty of every Terminal Operator of a Video Gaming Terminal(s) to secure from each person participating in the play of a Video Gaming Terminal to collect the tax imposed in this Section.
2. For purposes of this Section, it shall be presumed that the amount of the tax imposed on each person, unless the taxpayer or tax collector provides otherwise with books, records, or other documentary evidence, has been collected from the person by the Terminal Operator.
3. Tax payments accompanied by tax returns prescribed by the Village shall be remitted to the Village on or before the twentieth (20th) day of the month following the month in which payment for the tax was imposed.
4. Every Terminal Operator of a Video Gaming Terminal who is required to collect the tax imposed in this Section shall be considered a tax collector for the Village. All tax amounts collected shall be held by the Terminal Operator until remitted. The failure of the Terminal Operator to collect the tax shall not excuse or release the person from the obligation to pay the tax.
5. The ultimate incidence of the tax imposed in this Section shall remain on the person and shall never be shifted to the Terminal Operator.
6. Notwithstanding any other provision of the Village Code, in order to permit sound fiscal planning and budgeting by the Village, no person shall be entitled to a refund of, or credit for, the tax imposed in this Section unless the person files a claim for a refund or credit within one (1) year after the date on which the tax was paid or remitted to the Village.
7. The Terminal Operator of any Video Gaming Terminal(s) shall be subject to audit, inspection, and record keeping provisions in this Village Code.
8. It shall be unlawful for any Terminal Operator and/or Person to prevent, hinder, or interfere with the Village's officials, employees, contractors and / or agents designated to discharge their respective duties in the performance and enforcement of the provisions of this Section. It is the duty of every Terminal Operator of a Video Gaming Terminal(s) to keep accurate and complete books and records to which the Village's officials, employees, contractors and / or agents shall at all times have full access.

Section 13-17-5: Rules and Regulations: The Village Manager is authorized to adopt, promulgate, and enforce any additional rules and regulations pertaining to the interpretation, collection, administration, and enforcement of this Section.

Section 13-17-6: Failure to Pay Tax:

1. If a Terminal Operator fails to pay to the Village the tax imposed by this Section by the date the same shall be due, interest shall accumulate at a rate of one and a half percent (1.5%) per month until paid.
2. Whenever any Terminal Operator falsely reports to the Village information regarding the tax levied in this Section, or fails to pay the tax levied in this Section, the Village Attorney shall, upon the request of the Village President and Board of Trustees, bring or cause to be brought an action to enforce the payment of said tax on behalf of the Village in any court of competent jurisdiction.
3. If the Village President or designee, after holding a hearing, shall find that a Terminal Operator has failed to make payment of the tax imposed by this Section, or has provided false information or reports regarding the tax imposed by this Section, the Village President may suspend or revoke all Village licenses held by such Terminal Operator. The Terminal Operator may have an opportunity to be heard at such hearing, which shall be held not less than ten (10) days after notice of the time and place of the hearing, with said notice, addressed to the Terminal Operator at their last known place of business. Pending notice, hearing and finding, any license which the Terminal Operator may possess may be temporarily suspended by the Village President. Any suspension or revocation of any license as provided for hereunder shall not release or discharge the Terminal Operator from their civil liability for the payment of the tax nor from prosecution for such offense.

Section 13-17-7: Penalties and Enforcement:

1. Violation: It shall be a violation of this Section for a Terminal Operator to fail to file a report or return within the time prescribed in this Section.
2. Report Required: A Terminal Operator who falsely reports, or who fails to report, the amount of tax due as required by this Section shall be in violation of this Section.
3. False or Inaccurate Information: It shall be a violation of this Section for any Person to knowingly furnish false or inaccurate information regarding the tax imposed in this Section to the Village.
4. Fine: Any Terminal Operator violating the provisions of this Section shall be fined not less than One Hundred Dollars (\$100) nor more than Seven Hundred Fifty Dollars (\$750), for each offense. Each day a violation continues shall constitute a separate violation and offense.”

Section 3: Each section, paragraph, clause, and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

Section 4: Except as to the Code provision set forth above in this Ordinance, all Chapters and Sections of the Village Code of the Village of Hoffman Estates, as amended, shall remain in full force and effect.

Section 5: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 6: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to award a contract to Webmarc Doors of South Elgin, IL (low bid) to replace 11 sets of double doors and 1 single door at the NOW Arena in an amount not to exceed \$192,118

**MEETING DATE:** October 25, 2021

**COMMITTEE:** Finance Committee

**FROM:** Mark Koplin/Ben Gibbs/Paul Petrenko

**REQUEST:** Request authorization to award a contract to Webmarc Doors of South Elgin, IL (low bid) to replace 11 sets of double doors and 1 single door at the NOW Arena in an amount not to exceed \$192,118.

**BACKGROUND:** The NOW Arena opened 15 years ago. Given its age, certain elements of the building are reaching the end of their useful life. Exterior doors have deteriorated due to use and snow operations during winter conditions. In 2019, the Village Board approved a contract to replace five (5) metal doors in the dock area, that were the most deteriorated, with fiberglass doors which provide greater durability and longevity.

**DISCUSSION:** The remaining doors are also deteriorating to the point where replacement is advisable. In order to preclude salt damage from snow operation to the metal doors, quotes were again obtained for fiberglass doors which cost more, but last much longer as they are less susceptible to salt damage. A joint effort by the Village's Facilities Department and the NOW Arena Operations Department resulted in writing formal bid specifications for the remaining metal door replacements. Bids were let and two companies provided bids for the fiberglass doors. The base bids included all hardware and installation. Webmarc Doors provided the lowest responsible bid. The bid results are below:

<u>Firm:</u>	<u>Bid Amount</u>
D. Kersey Construction Co.	\$216,042
Webmarc Doors	\$192,118

**FINANCIAL IMPACT:** On July 17, 2021, the Village was awarded \$4.8M of grant funds through the Shuttered Veuues Operators Grant (SVOG) from the U.S. Small Business Administration. The Village allocated a portion of these grant funds to capital projects which will be used to fund this project.

**RECOMMENDATION:** Request authorization to award a contract to Webmarc Doors of South Elgin, IL (low bid) to replace 11 sets of double doors and 1 siugle door at the NOW Arena in an amount not to exceed \$192,118.

Attachments

**VILLAGE OF HOFFMAN ESTATES  
 DEPARTMENT OF PUBLIC WORKS  
 TABULATION OF BIDS FOR  
 NOW ARENA COMMERICAL PEDESTRIAN  
 DOOR REPLACEMENTS**

Bid Opening Date: October 20, 2021  
 Time: 10:00 am  
 Attended by: Paul Petrenko

Firm:	D. Kersey Construction Co.	Webmarc Doors					
Address:	4130 Timberlane Dr.	725 Schneider Dr., Unit #3					
	Northbrook, IL 60062	South Elgin, IL 60177					
Phone:	847-919-4980	847-888-2212					
Fax:	847-656-5002	847-531-5592					
E-mail:	<a href="mailto:info@dkersey.com">info@dkersey.com</a>	<a href="mailto:Scott@webmarcwholesale.com">Scott@webmarcwholesale.com</a>					
Contact:	Douglas L. Kersey	Scott R. Dombrowski					
Bid Deposit:	check	check	check	check	bond		
Amount of Deposit Received:	\$5,000	\$5,000	\$				
Bid Certification Form Notarized:	Yes	Yes	Yes	Yes	No		
Substance Abuse Prevention Certificate:	Yes	Yes	Yes	Yes	No		
References Provided:	Yes	Yes	Yes	Yes	No		
Items		Unit Price	Total	Unit Price	Total	Unit Price	Total
Replacement of Doors #4, #11, #13	(6 pairs)		100,065		97,806		
Replacement of Doors #5, #12	(4 pairs)		67,903		46,710		
Replacement of Doors #6	(2 pairs)		35,952		35,996		
Replacement of Door #3	(Single)		12,122		11,606		
Materials Warranty			Standard Mfg.		10 years		
Contractor Labor Warranty			1 year		1 year		
Number of weeks to complete work			19-23 weeks		2 weeks		
	Total Bid		\$216,042		\$192,118		



**HOFFMAN ESTATES**  
DEPARTMENT OF PUBLIC WORKS

**Contract**

1. THIS AGREEMENT, made and concluded the 18<sup>TH</sup> day of OCTOBER 2021  
Month and Year  
between the Village of Hoffman Estates  
acting by and through its Mayor and Board of Trustees known as the party of the first part, and  
WEBMARC DOORS his/their executors, administrators, successors or assigns,  
known as the party of the second part.

2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.

3. The party of the second part agrees to abide by all OSHA, IDOL and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.

4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Special Provisions, Site Maps and Contract Proposal hereto attached, and the Plans for Section NOW Arena Commercial Pedestrian Door Replacements

in Hoffman Estates, approved by the Village of Hoffman Estates in the State of Illinois 10/18/21, are essential documents of this contract and are a part hereof.  
Date

5. IN WITNESS WHEREOF, The said parties have executed these presents on the date above mentioned.

Attest: The Village of Hoffman Estates  
Clerk By \_\_\_\_\_  
Party of the First Part

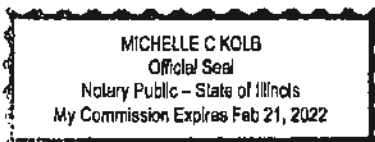
(Seal)

(If a Corporation)  
Corporate Name WEBMARC INC.

By [Signature]  
President Party of the Second Part

(If a Co-Partnership)

Attest: Michelle C Kolb 10-18-2021  
Secretary



Partners doing Business under the firm name of

Party of the Second Part

(If an individual)

Party of the Second Part

**This Contract form is mandatory. Please include three signed copies of this form or your signed contract with your bid documents.**

**RETURN WITH BID**



# HOFFMAN ESTATES

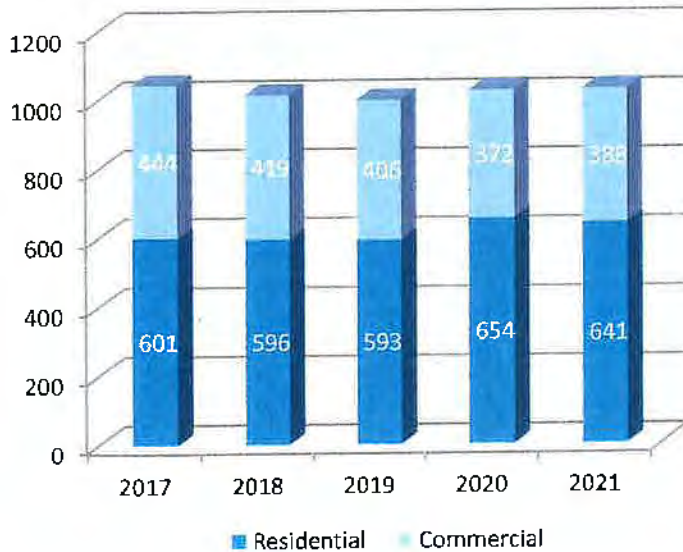
GROWING TO GREATNESS

## DEPARTMENT OF FINANCE MONTHLY REPORT SEPTEMBER 2021

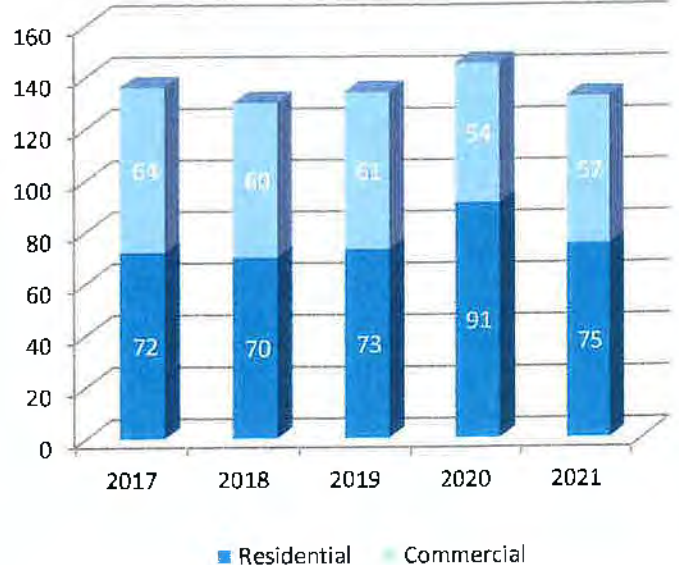
### Water Billing

A total of 14,818 residential water bills were mailed on September 1st for July's water consumption. Average consumption was 5,055 gallons, resulting in an average residential water bill of \$72.32. Total consumption for all customers was 132 million gallons, with 75 million gallons attributable to residential consumption. When compared to the September 2020 billing, residential consumption decreased 17.6%

**Total Water Consumption  
Year-To-Date Comparison  
Month of September**

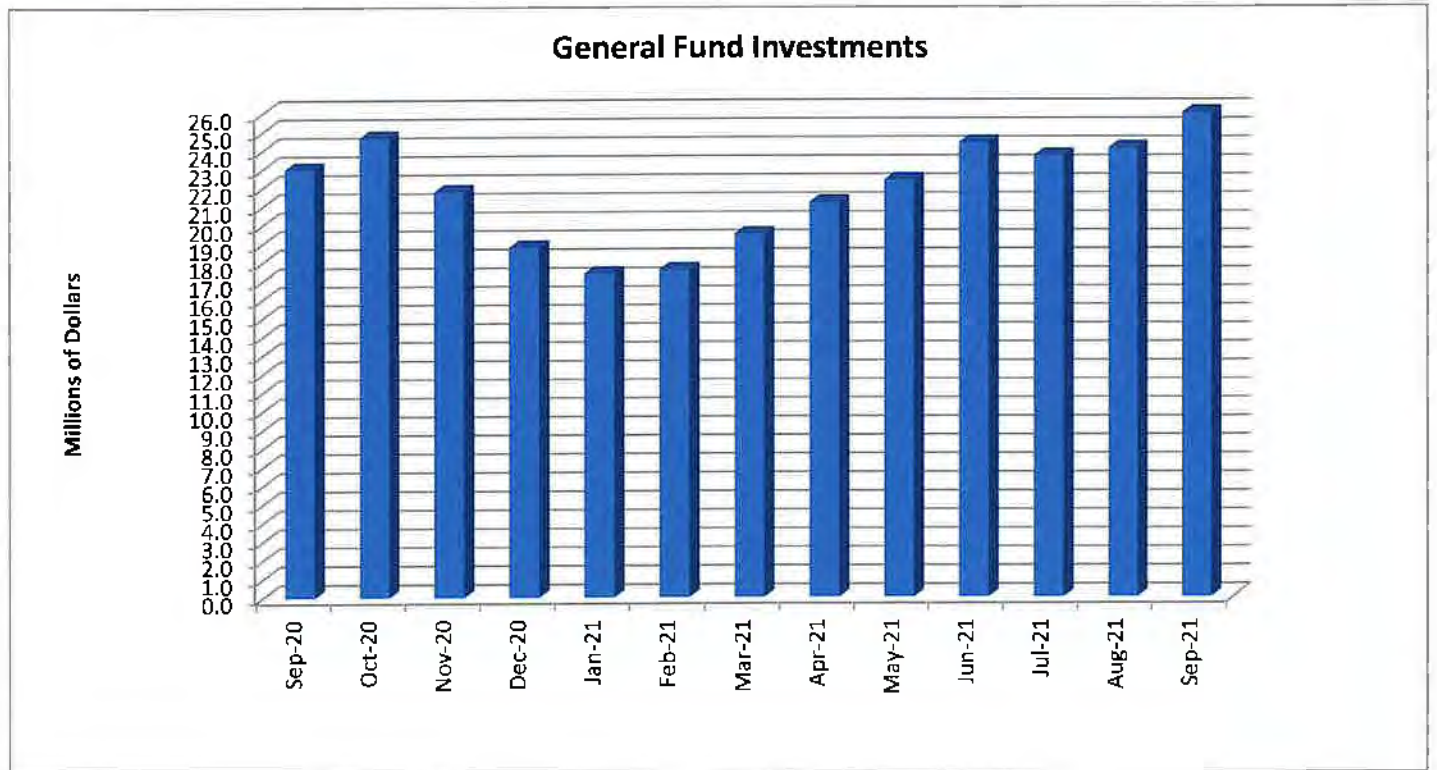
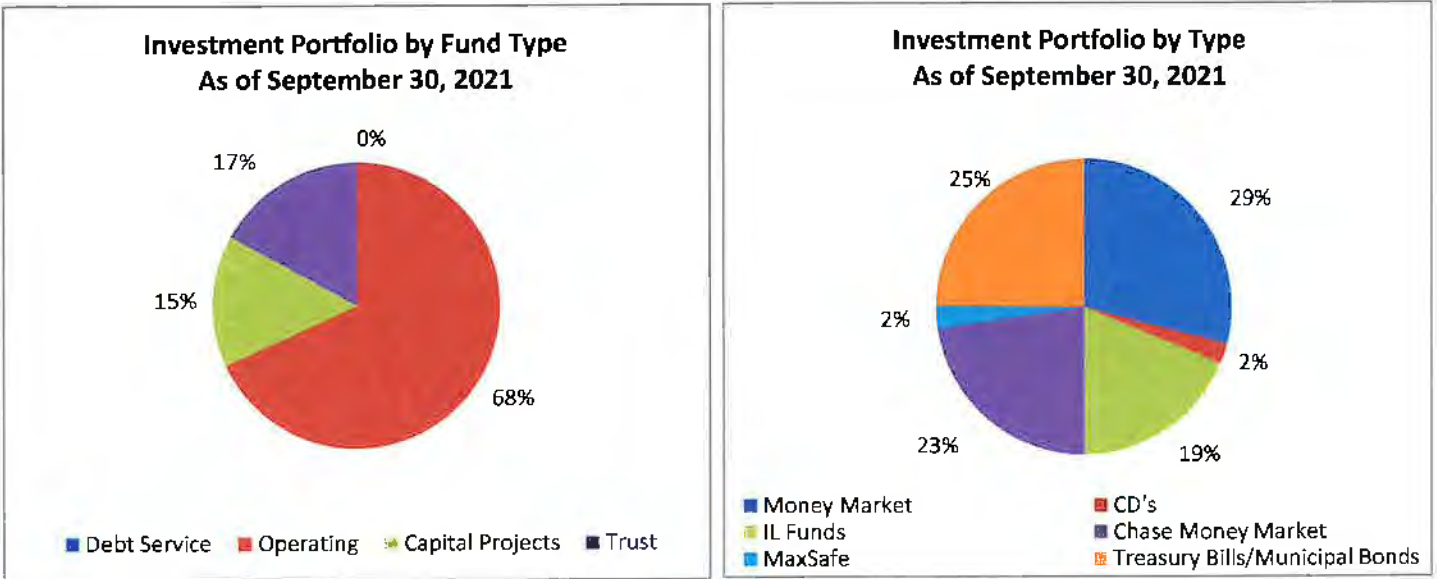


**Total Water Consumption  
Month of September**



## Village Investments

As of September 30, 2021, the Village's investment portfolio (not including pension trust funds) totaled \$66 million. Of this amount, \$45 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$21 million is related to capital projects and trust funds.





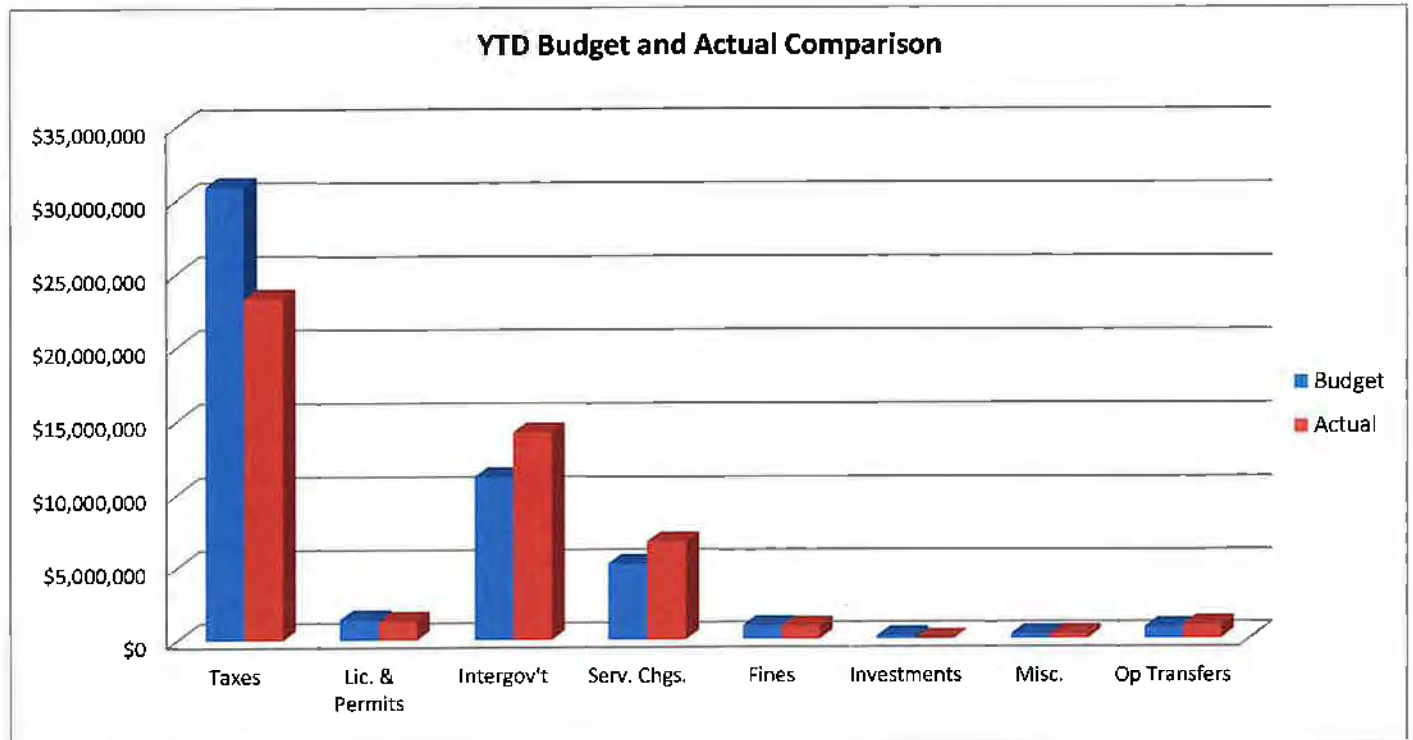
## Operating Funds

### General Fund

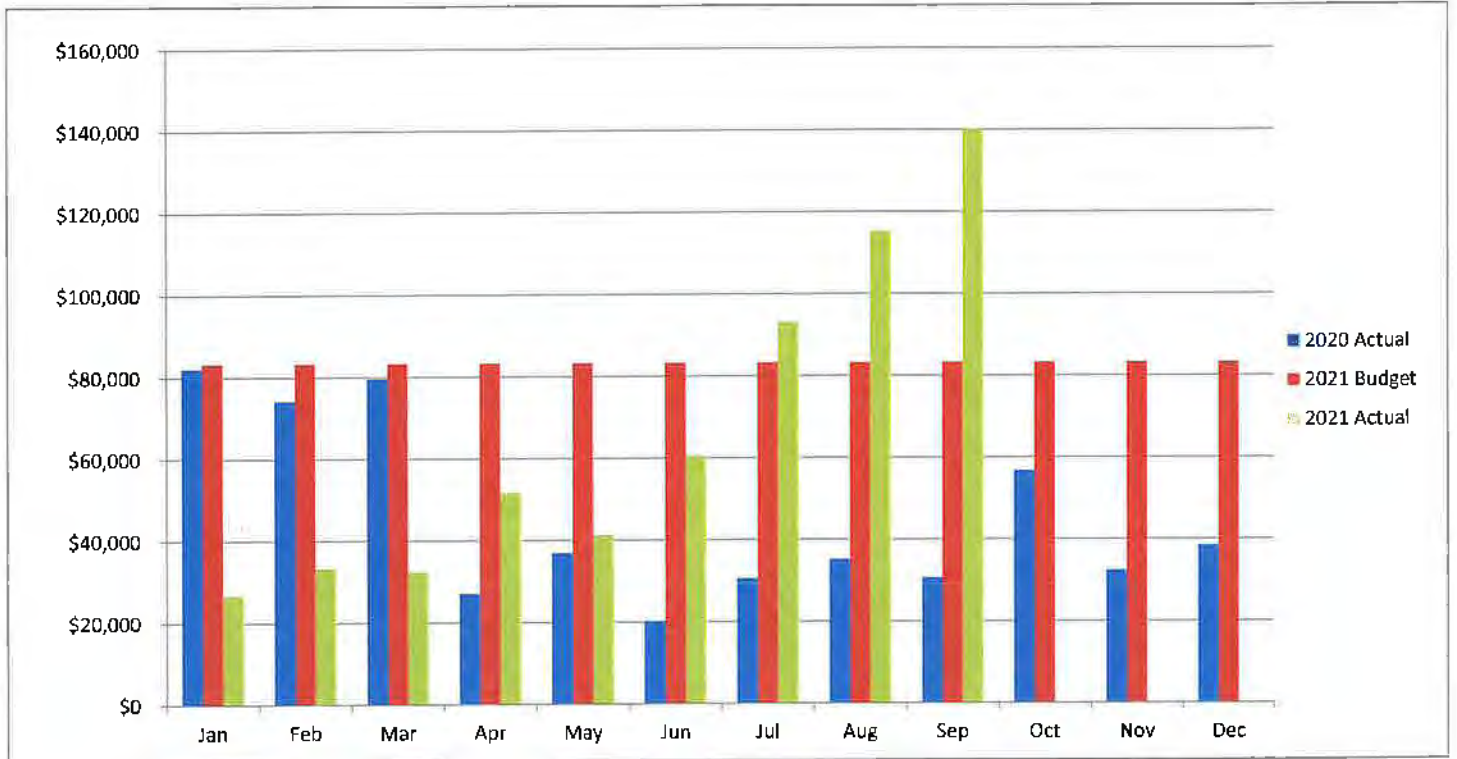
For the month of September, General Fund revenues totaled \$8,066,775 and expenditures totaled \$5,918,220 resulting in a surplus of \$2,148,555.

**Revenues:** September year-to-date figures are detailed in the table below. Property taxes are under budget due to a distribution delay from the County. Intergovernmental is over budget due to increased State Income Tax and Replacement Tax received. Charges for services are over budget due to Engineering Fees received from upcoming developments within the Village. Investment income is under budget due to lower interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 30,867,555	\$ 23,289,148	-24.6%
Licenses & Permits	1,424,500	1,317,437	-7.5%
Intergovernmental	11,162,783	14,186,146	27.1%
Charges for Services	5,194,025	6,703,257	29.1%
Fines & Forfeits	919,500	890,057	-3.2%
Investments	206,250	41,790	-79.7%
Miscellaneous	330,825	342,055	3.4%
Operating Transfers	790,500	963,208	21.8%
<b>TOTAL</b>	<b>\$ 50,895,938</b>	<b>\$ 47,733,098</b>	<b>-6.2%</b>

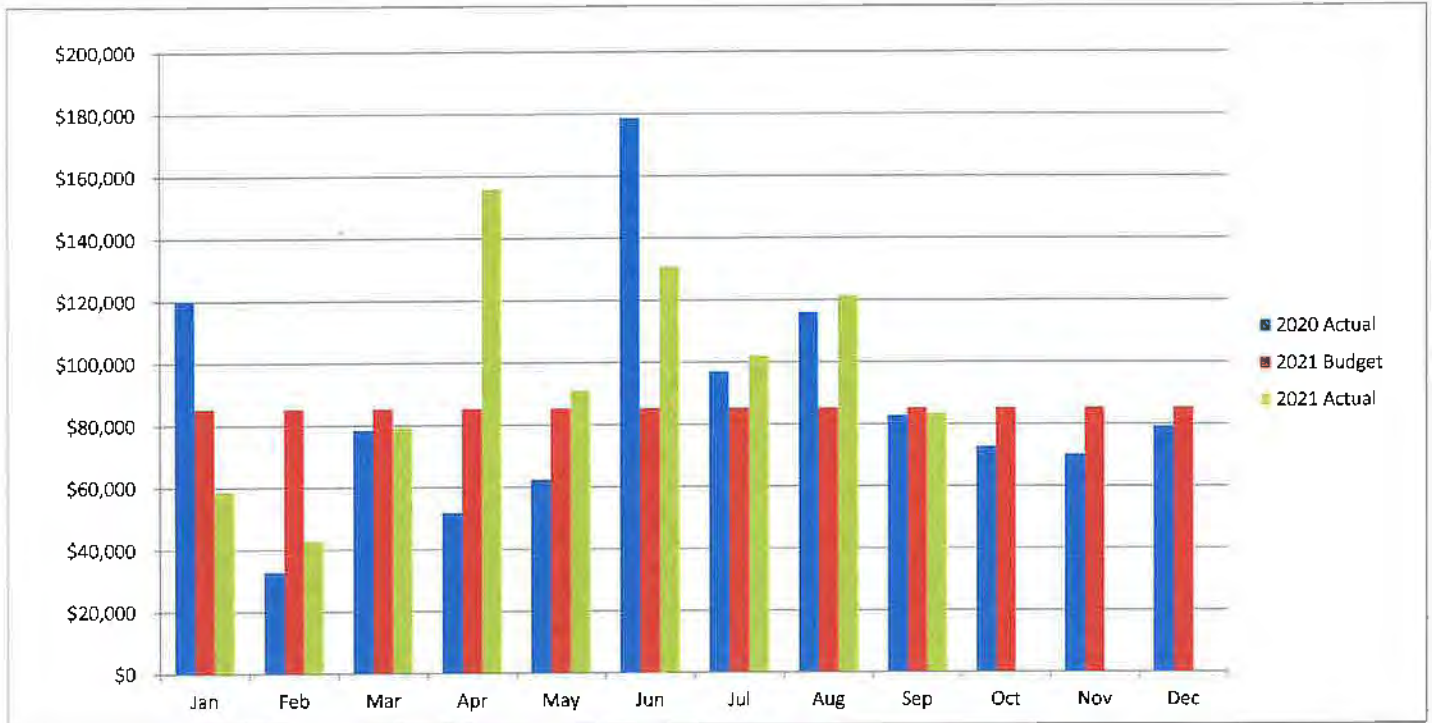


## Hotel Tax



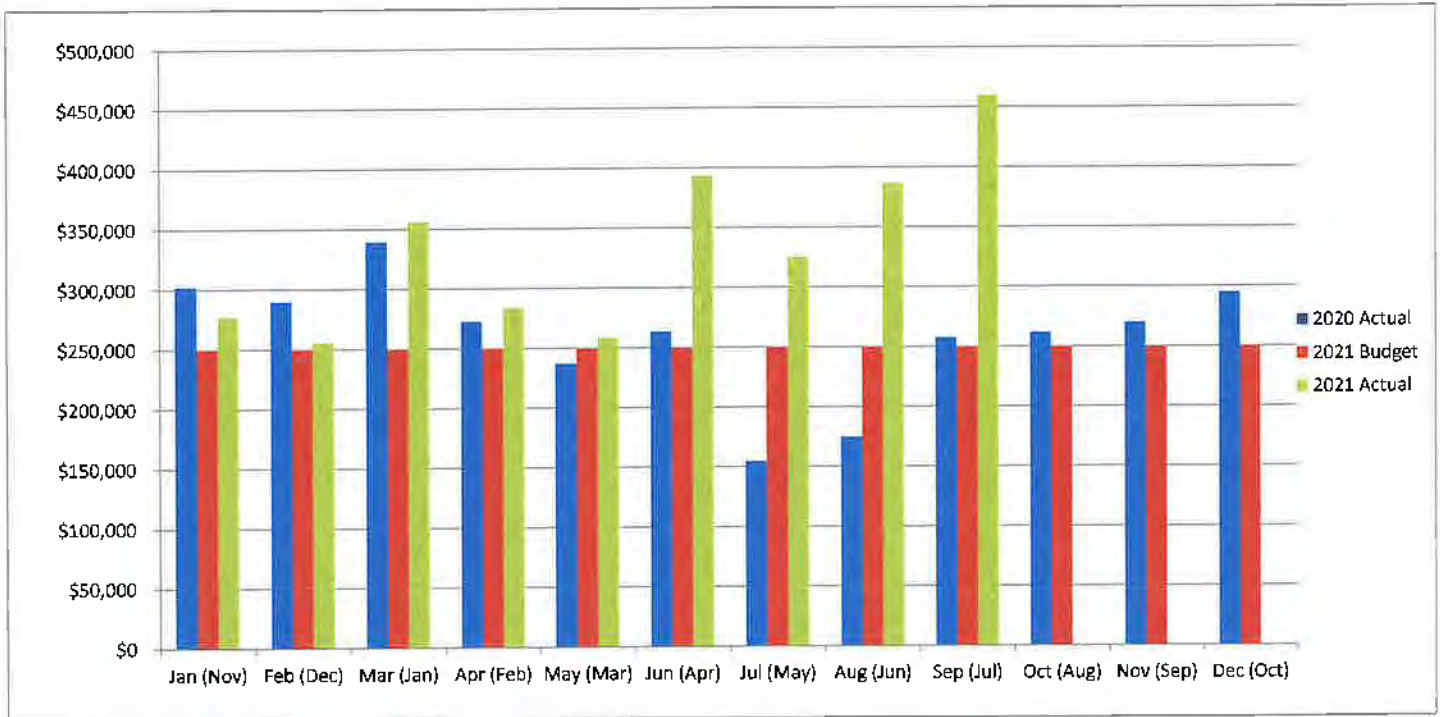
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 82,223	\$ 83,333	\$ 26,728	\$ (56,605)
Feb	74,298	83,333	33,429	(106,510)
Mar	79,749	83,333	32,353	(157,490)
Apr	27,149	83,333	51,759	(189,064)
May	37,036	83,333	41,456	(230,942)
Jun	20,225	83,333	60,723	(253,552)
Jul	30,572	83,333	93,149	(243,736)
Aug	35,212	83,333	115,304	(211,766)
Sep	30,656	83,333	140,288	(154,811)
Oct	56,884	83,333		
Nov	32,499	83,333		
Dec	38,497	83,333		
<b>YTD Totals</b>	<b>\$ 545,000</b>	<b>\$ 1,000,000</b>	<b>\$ 595,189</b>	

## Real Estate Transfer Tax



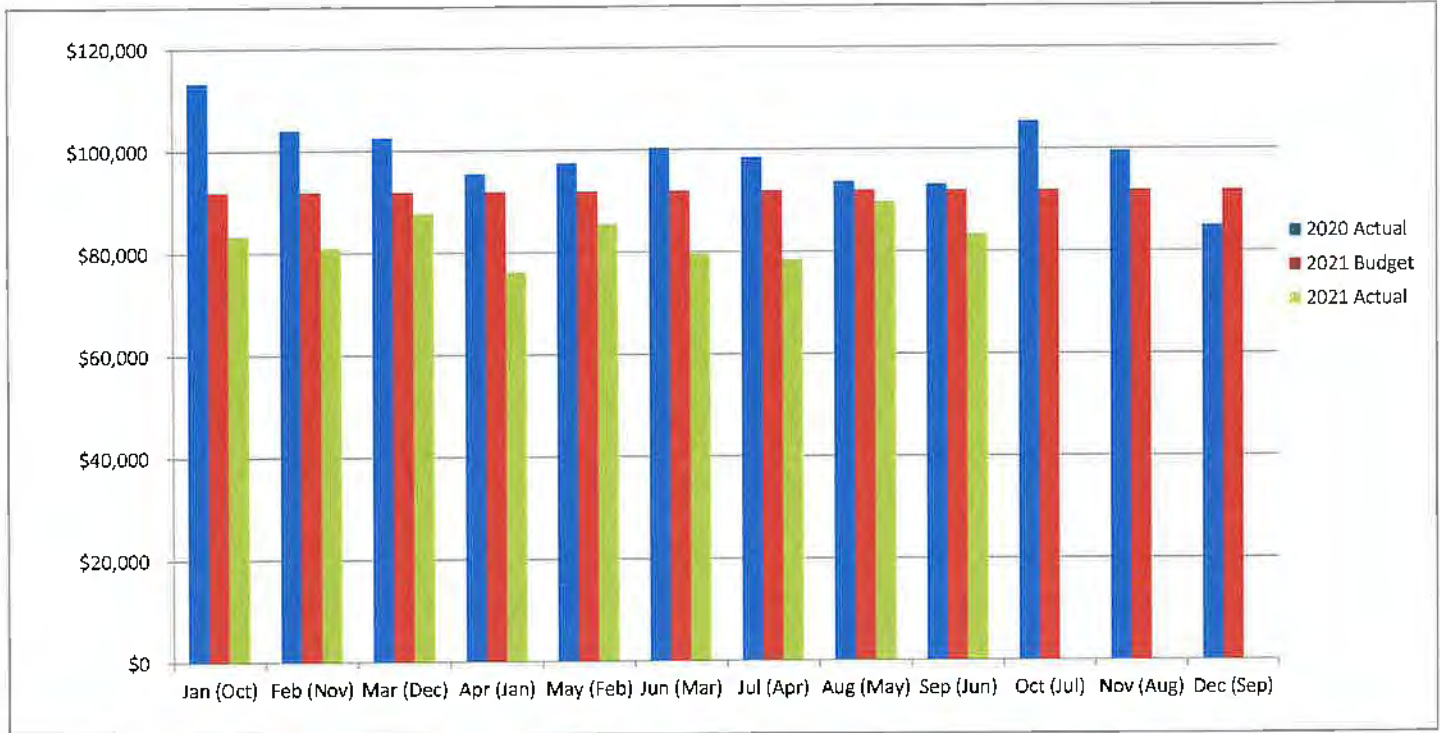
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 120,255	\$ 85,417	\$ 58,874	\$ (26,543)
Feb	32,846	85,417	42,869	(69,090)
Mar	78,510	85,417	79,495	(75,012)
Apr	51,799	85,417	155,943	(4,486)
May	62,570	85,417	91,208	1,306
Jun	178,754	85,417	130,918	46,807
Jul	97,057	85,417	102,084	63,474
Aug	116,011	85,417	121,433	99,491
Sep	82,776	85,417	83,592	97,666
Oct	72,718	85,417		
Nov	70,306	85,417		
Dec	79,274	85,417		
<b>YTD Totals</b>	<b>\$ 1,042,876</b>	<b>\$ 1,025,000</b>	<b>\$ 866,416</b>	

## Home Rule Sales Tax



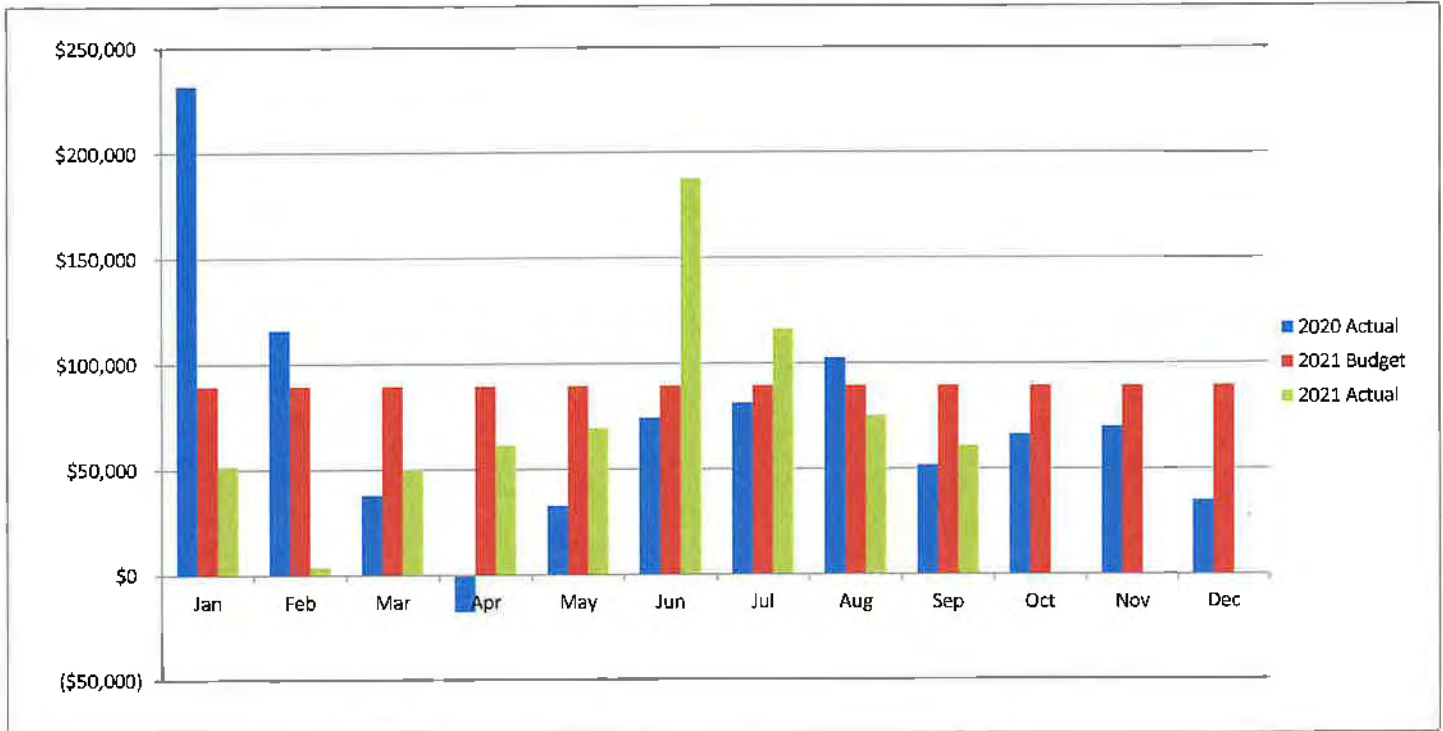
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 302,599	\$ 250,000	\$ 277,151	\$ 27,151
Feb (Dec)	290,185	250,000	255,823	32,974
Mar (Jan)	339,755	250,000	356,150	139,124
Apr (Feb)	273,057	250,000	283,885	173,009
May (Mar)	237,508	250,000	258,679	181,688
Jun (Apr)	263,959	250,000	393,672	325,360
Jul (May)	155,042	250,000	325,491	400,851
Aug (Jun)	174,818	250,000	386,591	537,442
Sep (Jul)	257,602	250,000	459,956	747,398
Oct (Aug)	261,756	250,000		
Nov (Sep)	270,358	250,000		
Dec (Oct)	294,993	250,000		
<b>YTD Totals</b>	<b>\$ 3,121,631</b>	<b>\$ 3,000,000</b>	<b>\$ 2,997,398</b>	

## Telecommunications Tax



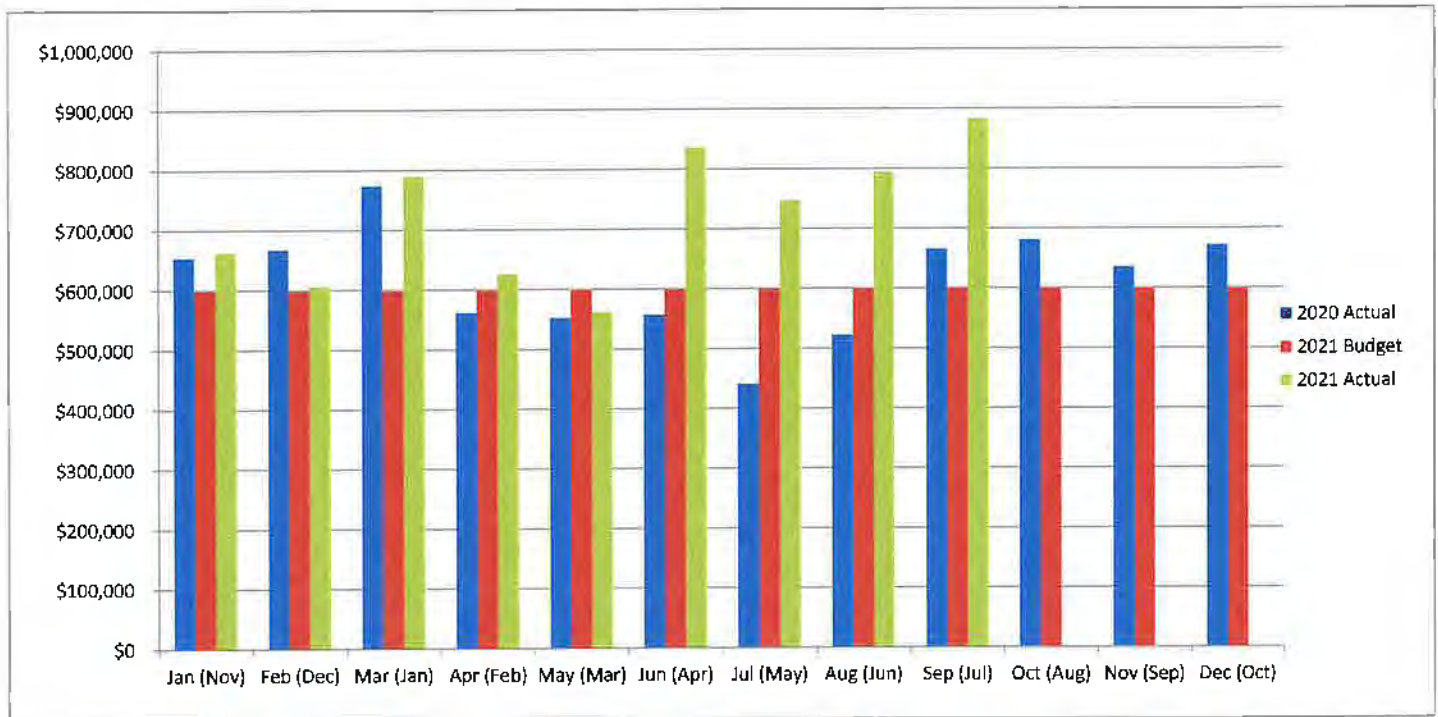
<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Oct)	\$ 113,378	\$ 92,000	\$ 83,469	\$ (8,531)
Feb (Nov)	104,057	92,000	81,074	(19,457)
Mar (Dec)	102,651	92,000	87,837	(23,820)
Apr (Jan)	95,539	92,000	76,255	(39,365)
May (Feb)	97,540	92,000	85,550	(45,815)
Jun (Mar)	100,389	92,000	79,812	(58,003)
Jul (Apr)	98,467	92,000	78,425	(71,578)
Aug (May)	93,701	92,000	89,827	(73,751)
Sep (Jun)	93,153	92,000	83,494	(82,257)
Oct (Jul)	105,359	92,000		
Nov (Aug)	99,607	92,000		
Dec (Sep)	85,022	92,000		
<b>YTD Totals</b>	<b>\$ 1,188,862</b>	<b>\$ 1,104,000</b>	<b>\$ 745,743</b>	

## Building Permits



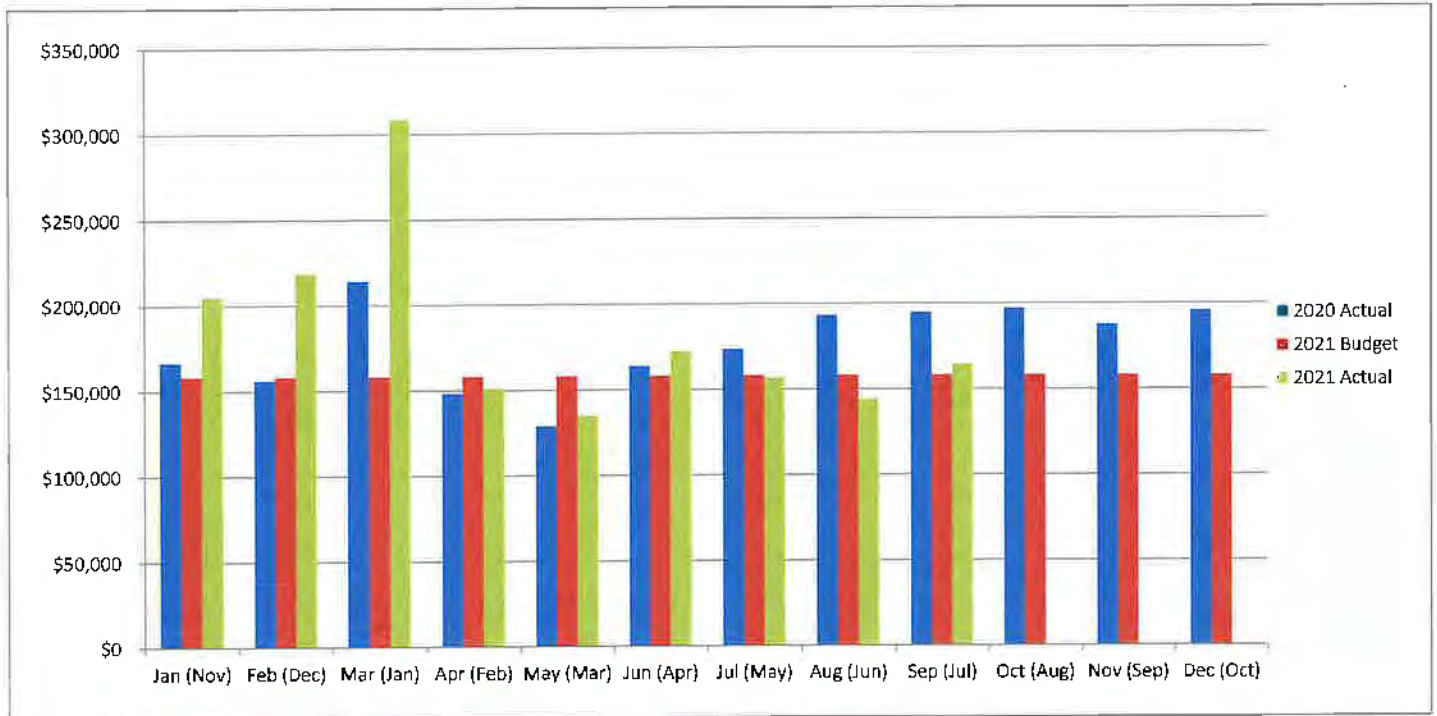
<u>Month Received</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 231,652	\$ 89,583	\$ 51,733	\$ (37,850)
Feb	116,033	89,583	3,842	(123,592)
Mar	37,924	89,583	50,114	(163,061)
Apr	(17,384)	89,583	61,384	(191,260)
May	32,716	89,583	69,400	(211,444)
Jun	74,446	89,583	187,474	(113,553)
Jul	81,259	89,583	116,332	(86,804)
Aug	102,554	89,583	75,393	(100,995)
Sep	51,740	89,583	61,073	(129,505)
Oct	66,397	89,583		
Nov	70,095	89,583		
Dec	34,922	89,583		
<b>YTD Totals</b>	<b>\$ 882,355</b>	<b>\$ 1,075,000</b>	<b>\$ 676,745</b>	

## State Sales Tax



<u>Month Received (Liability Period)</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan (Nov)	\$ 654,701	\$ 600,000	\$ 664,123	\$ 64,123
Feb (Dec)	668,077	600,000	606,338	70,461
Mar (Jan)	774,498	600,000	789,650	260,111
Apr (Feb)	561,888	600,000	625,960	286,071
May (Mar)	552,432	600,000	561,998	248,069
Jun (Apr)	557,618	600,000	836,399	484,468
Jul (May)	441,480	600,000	747,727	632,195
Aug (Jun)	523,019	600,000	795,690	827,885
Sep (Jul)	666,044	600,000	882,995	1,110,880
Oct (Aug)	681,270	600,000		
Nov (Sep)	635,102	600,000		
Dec (Oct)	672,172	600,000		
<b>YTD Totals</b>	<b>\$ 7,388,298</b>	<b>\$ 7,200,000</b>	<b>\$ 6,510,880</b>	

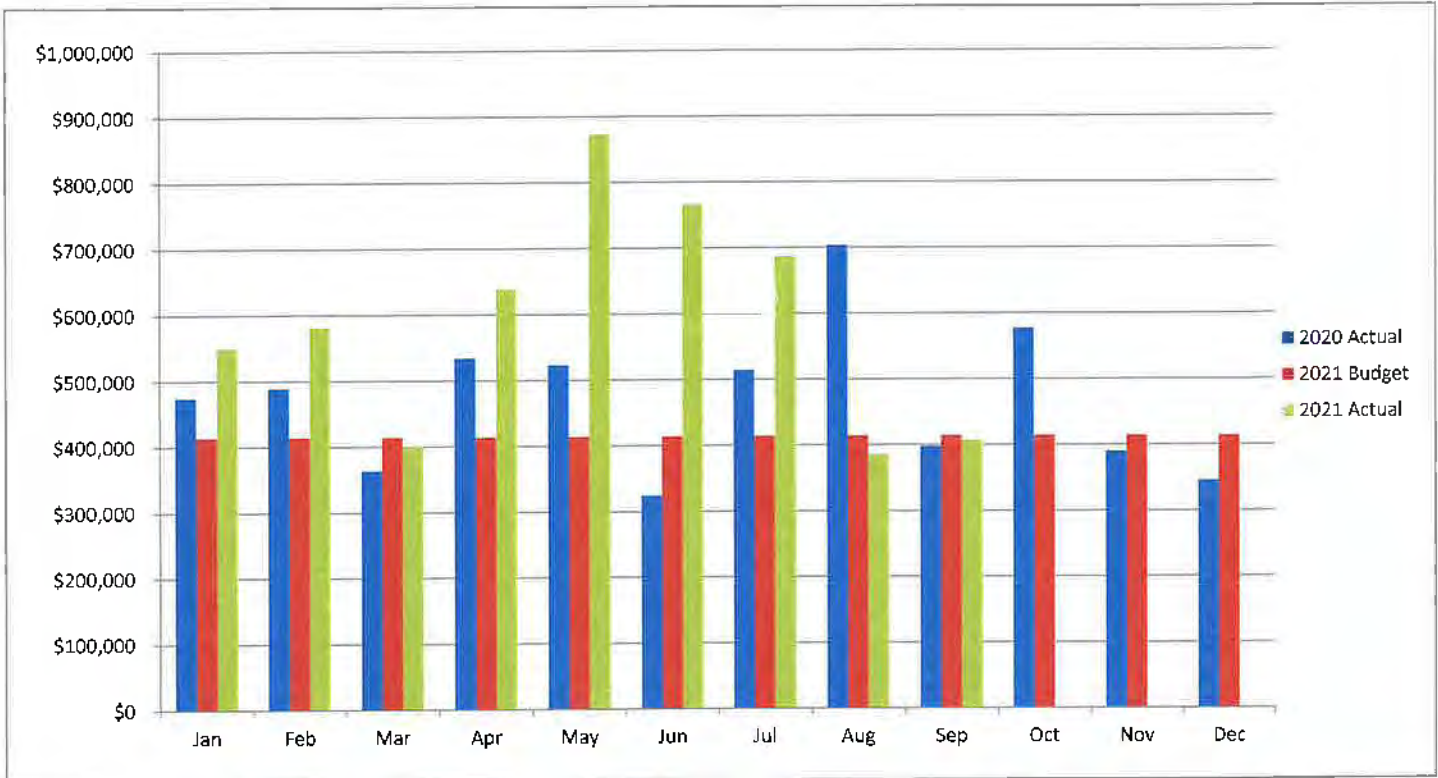
## Local Use Tax



<b>Month Received (Liability Period)</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>Cumulative Variance 2021 Actual vs. Budget</b>
Jan (Nov)	\$ 166,765	\$ 158,333	\$ 205,303	\$ 46,970
Feb (Dec)	156,234	158,333	218,776	107,412
Mar (Jan)	214,375	158,333	308,720	257,799
Apr (Feb)	148,444	158,333	151,360	250,826
May (Mar)	129,000	158,333	134,964	227,456
Jun (Apr)	164,096	158,333	172,542	241,665
Jul (May)	173,719	158,333	156,763	240,095
Aug (Jun)	193,198	158,333	144,290	226,051
Sep (Jul)	195,046	158,333	164,455	232,173
Oct (Aug)	197,230	158,333		
Nov (Sep)	187,809	158,333		
Dec (Oct)	195,938	158,333		
<b>YTD Totals</b>	<b>\$ 2,121,851</b>	<b>\$ 1,900,000</b>	<b>\$ 1,657,173</b>	

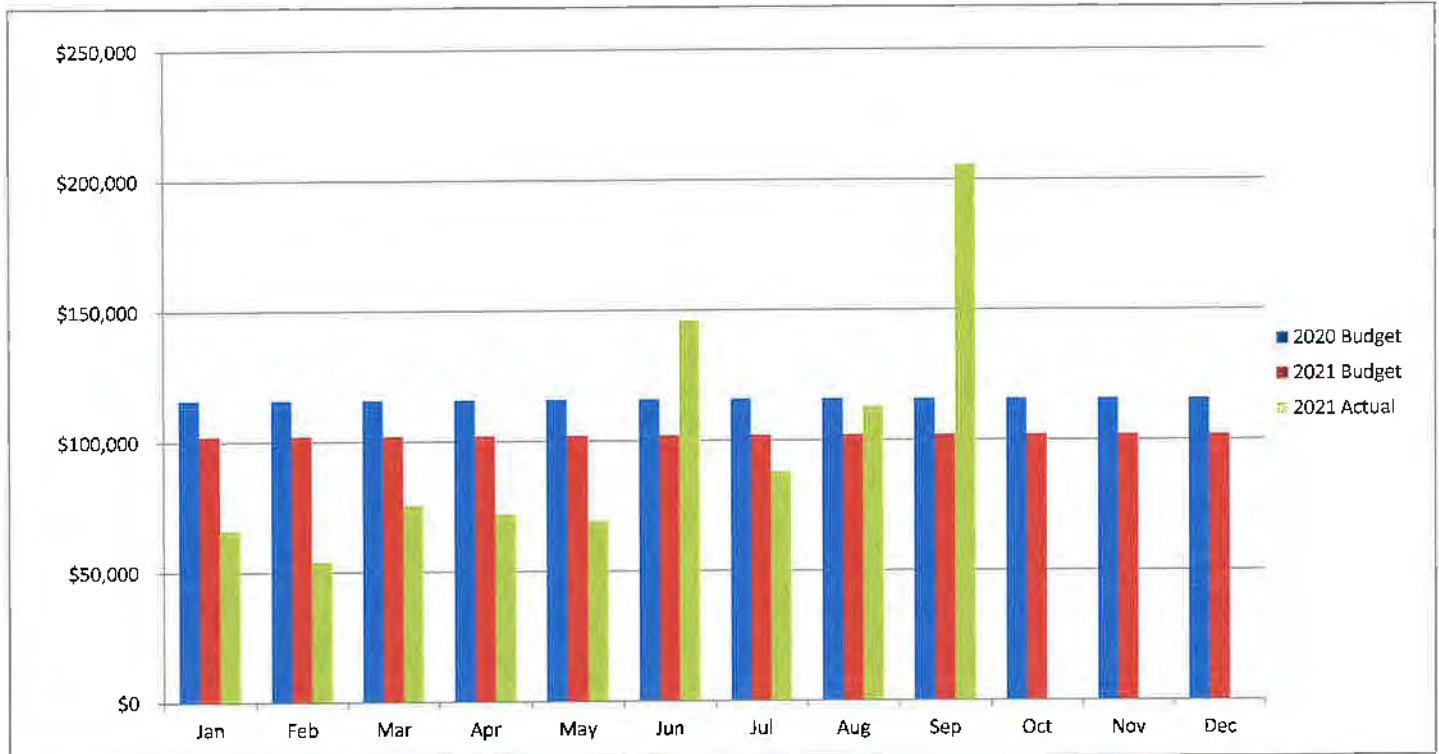


## Income Tax



2019-2020			2020-2021			Cumulative Variance 2021 Actual vs. Budget	
Month Received	Liab Pd	2020 Actual	Month Received	2021 Budget	Liab Pd		2021 Actual
Jan	Dec-19	\$ 474,910	Jan	\$ 414,583	Dec-20	\$ 550,235	\$ 135,652
Feb	Jan-20	489,288	Feb	414,583	Jan-21	581,723	302,791
Mar	Feb-20	363,834	Mar	414,583	Feb-21	400,920	289,128
Apr	Mar-20	534,381	Apr	414,583	Mar-21	639,264	513,809
May	Apr-20	523,208	May	414,583	Apr-21	873,242	972,467
Jun	May-20	324,080	Jun	414,583	May-21	766,180	1,324,064
Jul	Jun-20	514,626	Jul	414,583	Jun-21	687,333	1,596,814
Aug	Jul-20	703,605	Aug	414,583	Jul-21	385,948	1,568,178
Sep	Aug-20	398,672	Sep	414,583	Aug-21	407,582	1,561,177
Oct	Sep-20	577,312	Oct	414,583	Sep-21		
Nov	Oct-20	390,094	Nov	414,583	Oct-21		
Dec	Nov-20	345,364	Dec	414,583	Nov-21		
<b>YTD Totals</b>		<u><u>\$ 5,639,374</u></u>		<u><u>\$ 4,975,000</u></u>		<u><u>\$ 5,292,427</u></u>	

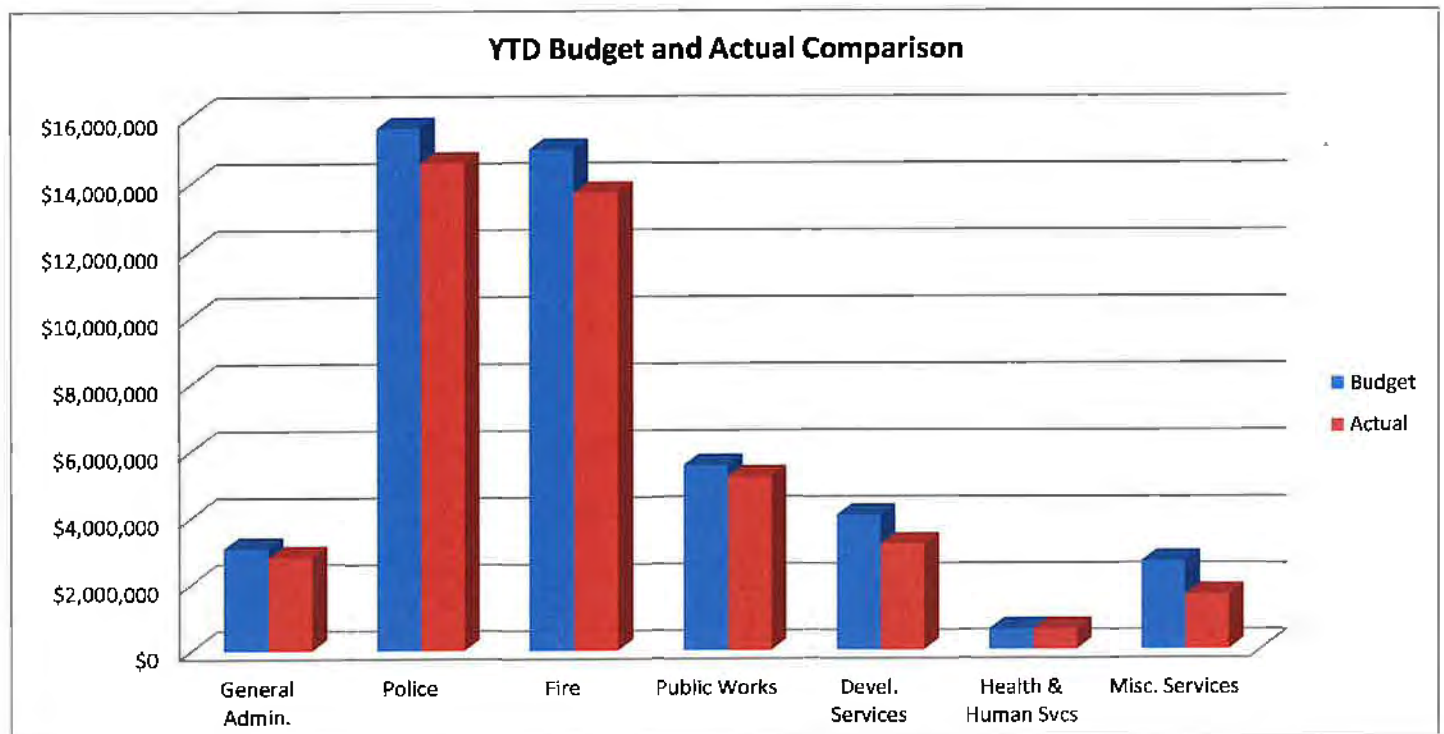
## Fines



<u>Month Received</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2021 Actual</u>	<u>Cumulative Variance 2021 Actual vs. Budget</u>
Jan	\$ 116,017	\$ 102,167	\$ 66,011	\$ (36,156)
Feb	116,017	102,167	54,027	(84,295)
Mar	116,017	102,167	75,644	(110,818)
Apr	116,017	102,167	72,130	(140,855)
May	116,017	102,167	69,575	(173,446)
Jun	116,017	102,167	146,084	(129,529)
Jul	116,017	102,167	88,057	(143,639)
Aug	116,017	102,167	112,832	(132,973)
Sep	116,017	102,167	205,698	(29,442)
Oct	116,017	102,167		
Nov	116,017	102,167		
Dec	116,017	102,167		
<b>YTD Totals</b>	<b>\$ 1,392,200</b>	<b>\$ 1,226,000</b>	<b>\$ 890,058</b>	

**Expenditures:** General Fund expenditures in September were \$752,634 above the budgeted figure of \$5,165,586. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year.

EXPENDITURES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 308,580	\$ 265,088	14.1%
Administration	500,160	384,331	23.2%
Legal	394,913	350,153	11.3%
Finance	867,465	863,145	0.5%
Village Clerk	176,460	162,951	7.7%
HRM	419,078	389,787	7.0%
Communications	192,113	202,619	-5.5%
Cable TV	134,835	124,224	7.9%
Emergency Operations	64,110	61,625	3.9%
Police	15,641,340	14,609,296	6.6%
Fire	14,986,778	13,695,707	8.6%
Public Works	5,519,265	5,178,418	6.2%
Development Services	4,035,638	3,175,547	21.3%
H&HS	606,638	608,507	-0.3%
Miscellaneous	2,644,301	1,652,732	37.5%
<b>TOTAL</b>	<b>\$ 46,491,671</b>	<b>\$ 41,724,129</b>	<b>10.3%</b>



## **Department News**

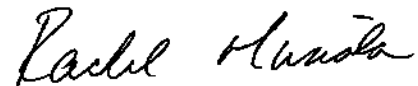
During the month of September, the following training sessions were attended by Finance staff:

- Attended the IGFOA annual conference. Session topics included GASB updates, Economic and Legislative updates, Managing Inflation Risk, Marketable Securities, Single Audit and Diversity, Equity & Inclusion (Finance Director, Assistant Director, Fiscal Operations Manager, and Accountant II).
- Attended IGFOA Introduction to Diversity, Equity and Inclusion webinar (Finance Director).

Also during the month, Finance staff participated in the following events and planning meetings:

- Attended the IPBC Finance Committee Meeting (Finance Director).
- Participated in the HELP (High-Level Excess Liability Pool) member meeting (Finance Director).
- Attended various IGFOA Professional Education Committee planning meetings (Finance Director).

Respectfully Submitted,



Rachel Musiala  
Director of Finance

## MONTHLY REPORT STATISTICS

September-21

	Sep-21	YTD Sep-21	Sep-20	YTD Sep-20	% Inc / Dec	
					Month	Year
<b>Credit Card Transactions</b>						
Finance and Code Front Counter						
Number	344	2,925	277	2,259	24.2%	29.5%
Amount	\$ 43,468	529,231	\$ 44,493	338,444	-2.3%	56.4%
Internet Sales						
Number	647	21,028	710	15,843	-8.9%	32.7%
Amount	\$ 95,970	2,762,146	\$ 103,440	2,121,768	-7.2%	30.2%
Total						
Number	991	23,953	987	18,102	0.4%	32.3%
Amount	\$ 139,438	3,291,377	\$ 147,933	\$ 2,460,213	-5.7%	33.8%
Credit Card Company Fees						
General Fund	\$ 57	349	\$ 3,682	4,700	-98.5%	-92.6%
Water Fund	5,678	43,121	4,411	31,927	28.7%	35.1%
Total Fees	\$ 5,735	\$ 43,469	\$ 8,093	\$ 36,627	-29.1%	18.7%
<b>Accounts Receivable</b>						
Invoices Mailed						
Number	55	468	36	534	52.8%	-12.4%
Amount	\$ 108,518	1,634,967	\$ 55,180	872,686	96.7%	87.3%
Invoices Paid						
Number	58	509	48	576	20.8%	-11.6%
Amount	\$ 111,396	1,627,402	\$ 56,289	1,721,815	97.9%	-5.5%
Reminders Sent						
Number	8	116	21	137	-61.9%	-15.3%
Amount	\$ 1,552	89,442	\$ 7,838	53,326	-80.2%	67.7%
<b>Accounts Payable</b>						
Checks Issued						
Number	225	2,609	251	2,650	-10.4%	-1.5%
Amount	\$ 1,502,149	15,287,900	\$ 2,463,735	19,570,395	-39.0%	-21.9%
Manual Checks Issued						
Number	19	164	12	168	58.3%	-2.4%
As % of Total Checks	8.44%	6.29%	4.78%	6.34%	76.6%	-0.8%
Amount	\$ 41,356	511,582	\$ 14,134	487,679	192.6%	4.9%
As % of Total Checks	2.75%	3.35%	0.57%	2.49%	379.9%	34.3%
<b>Utility Billing</b>						
New Utility Accounts	107	1,006	175	1,177	-38.9%	-14.5%
Bills Mailed / Active Accounts	15,720	141,437	15,745	141,671	-0.2%	-0.2%
Final Bills Mailed	135	1,182	175	1,177	-22.9%	0.4%
Shut-Off Notices	1,093	8,314	-	2,790	N/A	198.0%
Actual Shut-Offs	17	39	-	188	N/A	-79.3%
Total Billings	\$ 2,266,613	18,218,523	\$ 2,364,226	17,709,908	-4.1%	2.9%
Direct Debit (ACH) Program						
New Accounts	74	620	60	584	23.3%	6.2%
Total Accounts	5,224	45,258	4,668	40,759	11.9%	11.0%
As % of Active Accounts	33.23%	32.00%	29.65%	28.77%	3.6%	11.2%
Water Payments Received in Current Month						
Total Bills Mailed	15,720	141,437	15,745	141,671	-0.2%	-0.2%
ACH Payments	5,224	45,258	4,668	40,759	11.9%	11.0%
ACH Payments-% of Total Bills	33.23%	32.00%	29.65%	28.77%	12.1%	11.2%
On-line Payments (Internet Sales)	1,867	17,535	1,721	15,527	8.5%	12.9%
On-line Payments-% of Total Bills	11.88%	12.40%	10.93%	10.96%	8.7%	13.1%
Over-the-phone Payments	433	4,146	404	4,718	7.2%	-12.1%
Over-the-phone Payments-% of Total Bills	2.75%	2.93%	2.57%	3.33%	7.3%	-12.0%
Mail-in Payments	7,817	72,078	7,752	76,026	0.8%	-5.2%
Mail-in Payments-% of Total Bills	49.73%	50.96%	49.23%	53.66%	1.0%	-5.0%

**WATER BILLING ANALYSIS**  
**September 30, 2021**

**Residential Billings**  
**Average Monthly Consumption/Customer**

<u>Month Billed</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
September	4,782	4,952	6,155
October	4,379	4,157	4,777
November	4,147	4,087	4,298
December	4,170	4,096	4,191
January	4,403	4,342	4,399
February	4,480	4,234	4,540
March	3,916	4,020	4,208
April	4,227	4,423	4,254
May	4,051	4,504	4,317
June	4,326	5,114	5,135
July	4,395	5,545	5,707
August	5,438	5,718	5,630
September	4,952	6,155	5,055
13 Month Average -	4,436	4,719	4,820
% Change -	-2.5%	6.4%	2.2%

**Total Water Customers**

**Average Bill**

<u>Customer Type</u>	<u>Customer Type</u>			<u>Customer Type</u>	<u>Customer Type</u>		
	<u>Sep-20</u>	<u>Sep-21</u>	<u>% Change</u>		<u>Sep-20</u>	<u>Sep-21</u>	<u>% Change</u>
Residential	14,812	14,818	0.0%	Residential	\$ 83.69	\$ 72.32	-13.6%
Commercial	933	902	-3.3%				
<b>Total</b>	<b>15,745</b>	<b>15,720</b>	<b>-0.2%</b>				

**Total Consumption - All Customers (000,000's)**

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Sep-20</u>	<u>Sep-21</u>	<u>% Change</u>		<u>Sep-20</u>	<u>Sep-21</u>	<u>% Change</u>
Residential	91	75	-21.3%	Residential	654	641	-2.0%
Commercial	54	57	5.3%	Commercial	372	388	4.3%
	145	132	-9.0%		1,026	1,029	0.3%

**STATEMENT OF INVESTMENTS-VILLAGE**  
As of September 30, 2021

<b>Fund</b>	<b>Investment Date</b>	<b>Maturity Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Maturity Value</b>	<b>Rate of Interest</b>
<b><u>General Fund</u></b>						
Illinois Funds - General	09/30/86		9,043,877.54			0.020
Illinois Funds - Veterans Memorial	05/01/92		314.05			0.020
Treasury Bills/Municipal Bonds	08/09/21		10,187,368.54			0.351
PMA iPrime	11/07/08		5,742,879.99			0.351
CD with PMA	08/22/13		998,500.00	11,127,200.60	10,864,766.81	0.200
			<u>25,972,940.12</u>			
<b><u>Motor Fuel Tax</u></b>						
Illinois Funds	09/30/86		230,306.91			0.020
Chase Money Market			570,027.69			
			<u>800,334.60</u>			
<b><u>Asset Seizure - Federal</u></b>						
Illinois Funds	06/09/99		4,372.44			0.020
<b><u>Asset Seizure - State</u></b>						
Illinois Funds	11/30/98		55,996.57			0.020
<b><u>Asset Seizure - BATTLE</u></b>						
Illinois Funds	07/10/08		908.20			0.020
<b><u>Municipal Waste System</u></b>						
Illinois Funds	08/31/98		7,977.85			0.020
<b><u>Central Road Corridor Improv.</u></b>						
Illinois Funds	12/15/88		9,807.96			0.020
PMA iPrime	11/07/08		3,780.64			0.351
			<u>13,588.60</u>			
<b><u>Hoffman Blvd Bridge Maintenance</u></b>						
Illinois Funds	07/01/98		11,260.34			0.020
<b><u>Western Corridor</u></b>						
Illinois Funds	06/30/01		38,596.20			0.020
Treasury Bills	08/09/21		3,140,627.13	3,132,132.64	3,133,400.00	0.351
			<u>3,179,223.33</u>			
<b><u>Prairie Stone Capital</u></b>						
Illinois Funds	08/22/91		624,688.87			0.020
PMA iPrime	02/10/11		91,565.29			-
			<u>716,254.16</u>			

**STATEMENT OF INVESTMENTS-VILLAGE**  
**As of September 30, 2021**

<b>Fund</b>	<b>Investment Date</b>	<b>Maturity Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Maturity Value</b>	<b>Rate of Interest</b>
<b><u>Road Improvement</u></b>						
Illinois Funds	01/01/15		1,980,490.12			
Treasury Bills	08/09/21		<u>733,574.14</u>	730,914.06	724,350.00	0.351
			2,714,064.26			
<b><u>Capital Improvements</u></b>						
Illinois Funds	12/31/96		26,258.82			0.020
<b><u>Capital Vehicle &amp; Equipment</u></b>						
Illinois Funds	12/31/96		23,469.95			0.020
PMA iPrime	01/07/09		<u>71,280.59</u>			0.351
			94,750.54			
<b><u>Capital Replacement</u></b>						
Illinois Funds	02/01/98		3,316.62			0.020
PMA iPrime	11/07/08		<u>79,528.43</u>	246,741.32	249,000.00	0.351
			331,845.05			
<b><u>Water and Sewer</u></b>						
Illinois Funds	09/30/86		10,257.66			0.020
Treasury Bills	08/09/21		733,574.14	730,914.06	724,350.00	0.351
PMA iPrime	11/07/08		19,886.51			0.351
Chase Money Market	03/06/18		<u>7,495,619.97</u>			0.010
			8,259,338.28			
<b><u>Water and Sewer-2017 Bond Projects</u></b>						
PMA iPrime	09/13/17		2,170,773.15			0.351
<b><u>Water and Sewer-2019 Bond Projects</u></b>						
PMA iPrime	09/13/17		537,920.99			0.351
<b><u>Now Arena Operating</u></b>						
Illinois Funds			29.05			
PMA iPrime			<u>4,835,825.25</u>			
			4,835,854.30			
<b><u>Now Arena</u></b>						
H.E. Community Bank-MaxSafe			1,635,705.58			
<b><u>Insurance</u></b>						
Illinois Funds	11/10/87		16,454.90			0.020
Treasury Bills	08/09/21		<u>1,241,197.38</u>	1,486,019.60	1,466,000.00	0.351
			1,507,756.54			



**STATEMENT OF INVESTMENTS-VILLAGE**  
As of September 30, 2021

<b>Fund</b>	<b>Investment Date</b>	<b>Maturity Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Maturity Value</b>	<b>Rate of Interest</b>
<b><u>Information Systems</u></b>						
Illinois Funds	02/01/98		81,173.17			0.020
Municipal Bonds	08/09/21		<u>361,960.20</u>	359,465.85	345,000.00	0.351
			443,133.37			
<b><u>EDA Special Tax Alloc.</u></b>						
PMA iPrime	11/07/08		5,477,607.70			
Chase Money Market	03/14/19		<u>5,745,475.36</u>			
			11,223,083.06			
<b><u>Roselle Road TIF</u></b>						
Illinois Funds	09/30/03		7,621.61			0.020
Chase Money Market			1,000,302.05			
PMA iPrime	11/07/08		<u>115,010.06</u>			0.351
			1,122,933.72			
<b><u>Barr./Higgins TIF</u></b>						
Illinois Funds	08/26/91		119,146.21			0.020
Chase Money Market			<u>200,060.42</u>			
			319,206.63			
<b><u>2019 Captial Project Fund</u></b>						
PMA iPrime	09/13/17		10,596.23			0.351
<b>Total Investments</b>			<u>\$ 65,996,076.73</u>			
<b>Total Invested Per Institution</b>					<b><u>Percent Invested</u></b>	
Illinois Funds			12,296,325.04		18.63	
Chase Money Market			15,011,485.49		22.75	
CD with PMA			1,497,604.26		2.27	
HE Community Bank-MaxSafe			1,635,705.58		2.48	
Treasury Bills/Municipal Bonds			16,398,301.53		24.85	
ISC at PMA			<u>19,156,654.83</u>		<u>29.03</u>	
			\$65,996,076.73		100.00	
<b>Total Invested Per Institution Excluding all Agency and EDA Funds</b>					<b><u>Percent Invested</u></b>	
Illinois Funds			11,671,636.17		21.59	
Treasury Bills/Municipal Bonds			16,398,301.53		30.34	
HE Community Bank-MaxSafe			1,635,705.58		3.03	
Chase Money Market			9,266,010.13		17.14	
CD with PMA			1,497,604.26		2.77	
ISC at PMA			<u>13,587,481.84</u>		<u>25.14</u>	
			\$54,056,739.51		100.00	

**STATEMENT OF INVESTMENTS-VILLAGE**  
**As of September 30, 2021**

<b>Fund</b>	<b>Investment Date</b>	<b>Maturity Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Maturity Value</b>	<b>Rate of Interest</b>
<b>Total Invested Per Fund</b>						
Total Investments - Operating Funds				\$44,966,458.20		
Total Investments - Debt Service Funds				\$0.00		
Total Investments - Agency Funds				\$11,223,083.06		
Total Investments - Capital Projects Funds				\$9,806,535.47		
Total Investments - All Funds				\$65,996,076.73		

**PMA CERTIFICATE OF DEPOSITS**

**September 30, 2021**

	Settlement	Maturity	Cost	Interest Rate
<b>GENERAL FUND</b>				
Servifirst Bank, FL	04/29/21	04/29/22	249,600.00	0.160%
Royal Business Bank, CA	04/29/21	04/29/22	249,800.00	0.072%
CIBC Bank USA/Private Bank, MI	04/29/21	04/29/22	249,800.00	0.062%
Western Alliance Bank/Torrey Pines Bank, CA	04/29/21	04/29/22	249,300.00	0.254%
US Treasury N/B	08/10/21	02/15/22	755,803.66	2.500%
US Treasury N/B	08/10/21	08/15/22	1,339,011.00	1.625%
US Treasury N/B	08/24/21	08/31/23	1,886,987.23	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,179.70	0.638%
US Treasury N/B	08/10/21	02/15/25	2,229,176.95	2.000%
US Treasury N/B	08/10/21	08/15/25	2,229,210.00	2.000%
<b>GENERAL FUND TOTALS:</b>			\$ <b>11,185,868.54</b>	
<b>WESTERN CORRIDOR FUND</b>				
US Treasury N/B	08/10/21	08/15/22	892,674.00	1.625%
US Treasury N/B	08/10/21	02/15/24	2,247,953.13	0.125%
<b>WESTERN CORRIDOR TOTALS:</b>			\$ <b>3,140,627.13</b>	
<b>ROAD IMPROVEMENT FUND</b>				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
<b>ROAD IMPROVEMENT TOTALS:</b>			\$ <b>733,574.14</b>	
<b>CAPTIAL REPLACEMENT FUND</b>				
Hanmi Bank	08/17/21	08/19/24	249,000.00	0.300%
<b>CAPTIAL REPLACEMENT TOTALS:</b>			\$ <b>249,000.00</b>	
<b>WATER &amp; SEWER FUND</b>				
US Treasury N/B	08/10/21	02/15/22	733,574.14	2.500%
<b>WATER &amp; SEWER TOTALS:</b>			\$ <b>733,574.14</b>	
<b>INSURANCE FUND</b>				
US Treasury N/B	08/10/21	02/15/23	1,241,197.38	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104.26	0.600%
<b>INSURANCE TOTALS</b>			\$ <b>1,491,301.64</b>	
<b>INFORMATION SYSTEM FUND</b>				
St Helena USD-AZ-TXBL MUNI Bond	08/12/21	08/01/23	361,960.20	2.744%
<b>INFORMATION SYSTEM TOTALS:</b>			\$ <b>361,960.20</b>	
			<b>TOTAL: \$</b>	
			<b>17,895,905.80</b>	

**OPERATING REPORT SUMMARY  
REVENUES**

**September 30, 2021**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
<b>General Fund</b>							
Property Taxes	100,000	2,130,540	16,275,000	10,746,374	16,314,510	65.9%	
Hotel Tax	83,333	140,288	750,000	595,190	1,000,000	59.5%	
Real Estate Transfer Tax	85,417	83,592	768,750	866,416	1,025,000	84.5%	
Home Rule Sales Tax	250,000	459,956	2,250,000	2,997,396	3,000,000	99.9%	
Telecommunications Tax	92,000	83,494	828,000	745,743	1,104,000	67.5%	
Property Tax - Fire	80,000	969,431	4,077,700	2,969,624	4,287,700	69.3%	
Property Tax - Police	100,000	1,432,937	5,167,670	3,779,881	5,437,670	69.5%	
Other Taxes	83,382	69,749	750,435	588,522	1,000,580	58.8%	
<b>Total Taxes</b>	<b>874,132</b>	<b>5,369,988</b>	<b>30,867,555</b>	<b>23,289,148</b>	<b>33,169,460</b>	<b>70.2%</b>	
Business Licenses	15,000	15,985	335,000	393,515	350,000	112.4%	
Liquor Licenses	-	2,455	275,000	245,622	275,000	89.3%	
Building Permits	89,583	61,073	806,250	676,744	1,075,000	63.0%	
Other Licenses & Permits	917	35	8,250	1,556	11,000	14.1%	
<b>Total Licenses &amp; Permits</b>	<b>105,500</b>	<b>79,547</b>	<b>1,424,500</b>	<b>1,317,437</b>	<b>1,711,000</b>	<b>77.0%</b>	
Sales Tax	600,000	882,995	5,400,000	6,510,879	7,200,000	90.4%	
Local Use Tax	158,333	164,455	1,425,000	1,657,172	1,900,000	87.2%	
State Income Tax	414,583	407,582	3,731,250	5,292,427	4,975,000	106.4%	
Replacement Tax	20,983	-	188,850	349,162	251,800	138.7%	
Other Intergovernmental	46,409	91,087	417,683	376,506	556,910	67.6%	
<b>Total Intergovernmental</b>	<b>1,240,309</b>	<b>1,546,120</b>	<b>11,162,783</b>	<b>14,186,146</b>	<b>14,883,710</b>	<b>95.3%</b>	
Engineering Fees	25,000	1,000	225,000	1,188,040	300,000	396.0%	
Ambulance Fees	182,500	347,695	1,642,500	1,606,303	2,190,000	73.3%	
Police Hireback	31,250	59,074	281,250	328,125	375,000	87.5%	
Lease Payments	42,204	16,377	379,838	630,828	506,450	124.6%	
Cable TV Fees	-	-	570,000	536,686	765,000	70.2%	
4th of July Proceeds	-	-	-	-	87,750	0.0%	
Employee Payments	133,333	156,808	1,200,000	1,381,545	1,600,000	86.3%	
Hireback - Arena	12,146	26,153	109,313	67,516	145,750	46.3%	
Rental Inspection Fees	-	3,838	125,000	226,934	275,000	82.5%	
Other Charges for Services	73,458	78,248	661,125	737,280	881,500	83.6%	
<b>Total Charges for Services</b>	<b>499,892</b>	<b>689,194</b>	<b>5,194,025</b>	<b>6,703,257</b>	<b>7,126,450</b>	<b>94.1%</b>	
Court Fines-County	10,000	103,716	90,000	156,398	120,000	130.3%	
Ticket Fines-Village	29,167	29,133	262,500	158,012	350,000	45.1%	
Overweight Truck Fines	500	1,100	4,500	4,550	6,000	75.8%	
Red Light Camera Revenue	54,167	69,056	487,500	515,584	650,000	79.3%	
Local Debt Recovery	8,333	2,692	75,000	55,513	100,000	55.5%	
<b>Total Fines &amp; Forfeits</b>	<b>102,167</b>	<b>205,698</b>	<b>919,500</b>	<b>890,057</b>	<b>1,226,000</b>	<b>72.6%</b>	
Total Investment Earnings	22,917	23,489	206,250	41,790	275,000	15.2%	
Reimburse/Recoveries	12,500	24,400	112,500	130,676	150,000	87.1%	
S.Barrington Fuel Reimbursement	2,500	2,510	22,500	22,090	30,000	73.6%	
Shaumburg Twn Fuel Reimbursement	2,500	4,348	22,500	25,653	30,000	85.5%	
Tollway Payments	-	3,250	-	17,850	-	N/A	
Other Miscellaneous	19,258	12,963	173,325	145,787	231,100	63.1%	
<b>Total Miscellaneous</b>	<b>36,758</b>	<b>47,472</b>	<b>330,825</b>	<b>342,055</b>	<b>441,100</b>	<b>77.5%</b>	
Total Operating Transfers In	87,833	105,268	790,500	963,208	1,054,000	91.4%	
<b>Total General Fund</b>	<b>2,969,508</b>	<b>8,066,775</b>	<b>50,895,938</b>	<b>47,733,098</b>	<b>59,886,720</b>	<b>79.7%</b>	<b>75.0%</b>

**OPERATING REPORT SUMMARY  
REVENUES**

**September 30, 2021**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
<b>Water &amp; Sewer Fund</b>							
Water Sales	1,664,496	1,940,318	14,980,463	15,305,462	19,973,950	76.6%	
Connection Fees	1,667	-	15,000	33,219	20,000	166.1%	
Cross Connection Fees	3,167	3,224	28,500	29,047	38,000	76.4%	
Penalties	8,333	10,419	75,000	82,214	100,000	82.2%	
Investment Earnings	3,333	1,547	30,000	2,936	40,000	7.3%	
Other Revenue Sources	6,292	46,722	56,625	64,321	75,500	85.2%	
Capital Projects	-	45	-	543	2,005,000	0.0%	
<b>Total Water Fund</b>	<b>1,687,288</b>	<b>2,002,274</b>	<b>15,185,588</b>	<b>15,517,742</b>	<b>22,252,450</b>	<b>69.7%</b>	<b>75.0%</b>
<b>Motor Fuel Tax Fund</b>	<b>248,917</b>	<b>187,317</b>	<b>2,240,250</b>	<b>2,625,979</b>	<b>2,987,000</b>	<b>87.9%</b>	
Community Dev. Block Grant Fund	53,415	-	480,735	48,239	640,980	7.5%	
Asset Seizure Fund	83	2,589	750	99,489	1,000	9948.9%	
Municipal Waste System Fund	244,766	277,294	2,202,893	2,211,369	2,937,190	75.3%	
NOW Arena Operating Fund	352,152	228,868	3,169,365	3,026,452	4,225,820	71.6%	
NOW Arena Activity Fund	397,443	35,249	3,576,983	1,620,172	4,769,310	34.0%	
Stormwater Management	69,617	45,628	626,550	411,030	835,400	49.2%	
Insurance Fund	133,582	121,075	1,202,235	1,207,476	1,602,980	75.3%	
Roselle Road TIF	25,167	107,749	226,500	448,966	302,000	148.7%	
Barrington/Higgins TIF	50,478	18,296	454,305	414,024	605,740	68.4%	
Lakewood Center TIF	33,466	281,113	301,193	290,689	401,590	72.4%	
Higgins-Old Sutton TIF	3,587	32,742	10,760	40,002	43,040	92.9%	
Higgins/Hassell TIF	25,013	203,665	225,113	652,095	300,150	217.3%	
Information Systems	111,454	111,579	1,003,088	994,434	1,337,450	74.4%	
<b>Total Spec Rev. &amp; Int. Svc. Fund</b>	<b>1,749,138</b>	<b>1,653,164</b>	<b>15,720,718</b>	<b>14,090,414</b>	<b>20,989,650</b>	<b>67.1%</b>	
<b>TOTAL OPERATING FUNDS</b>	<b>6,405,933</b>	<b>11,722,214</b>	<b>81,802,243</b>	<b>77,341,253</b>	<b>103,128,820</b>	<b>75.0%</b>	<b>75.0%</b>
<b>2015A &amp; C G.O. Debt Service</b>	<b>-</b>	<b>-</b>	<b>847,825</b>	<b>847,825</b>	<b>3,576,650</b>	<b>23.7%</b>	
2015B G.O. Debt Service	-	-	14,675	14,675	123,900	0.0%	
2016 G.O. Debt Service	55,615	55,615	305,511	305,511	436,700	0.0%	
2017A & B G.O. Debt Service	950	950	54,225	54,225	177,550	0.0%	
2018 G.O. Debt Service	150,969	150,969	1,129,361	1,129,361	2,863,200	0.0%	
2019 G.O. Debt Service	-	-	-	17,587	136,700	12.9%	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>207,534</b>	<b>207,534</b>	<b>2,351,597</b>	<b>2,369,184</b>	<b>7,314,700</b>	<b>32.4%</b>	<b>75.0%</b>
<b>Central Rd. Corridor Fund</b>	<b>17</b>	<b>302</b>	<b>150</b>	<b>305</b>	<b>200</b>	<b>152.7%</b>	
Hoffman Blvd Bridge Maintenance	125	163	1,125	203	1,500	13.6%	
Western Corridor Fund	62,500	2,379	562,500	3,809	750,000	0.5%	
Traffic Improvement Fund	-	251	-	251	-	0.0%	
Prairie Stone Capital Fund	833	1,684	7,500	1,927	10,000	19.3%	
Central Area Rd. Impr. Imp. Fee	13	-	113	-	150	0.0%	
Capital Improvements Fund	149,675	55,209	1,347,075	1,345,491	1,796,100	74.9%	
Capital Vehicle & Equipment Fund	63,577	63,482	572,190	571,335	762,920	74.9%	
Capital Replacement Fund	167	13	1,500	69	2,000	3.4%	
2015 Project Fund	-	0	-	3	-	N/A	
Road Improvement Fund	549,050	368,009	4,941,450	4,743,788	6,588,600	72.0%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>825,956</b>	<b>491,492</b>	<b>7,433,603</b>	<b>6,667,181</b>	<b>9,911,470</b>	<b>67.3%</b>	<b>75.0%</b>
<b>Police Pension Fund</b>	<b>583,839</b>	<b>2,785,091</b>	<b>5,254,553</b>	<b>16,701,506</b>	<b>7,006,070</b>	<b>238.4%</b>	
Fire Pension Fund	513,008	3,035,696	4,617,075	16,010,815	6,156,100	260.1%	
<b>TOTAL TRUST FUNDS</b>	<b>1,096,848</b>	<b>5,820,787</b>	<b>9,871,628</b>	<b>32,712,320</b>	<b>13,162,170</b>	<b>248.5%</b>	<b>75.0%</b>
<b>TOTAL ALL FUNDS</b>	<b>8,536,270</b>	<b>18,242,027</b>	<b>101,459,069</b>	<b>119,089,939</b>	<b>133,517,160</b>	<b>89.2%</b>	<b>75.0%</b>

**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**September 30, 2021**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	34,287	25,580	308,580	265,088	411,440	64.4%	
Administration	55,573	43,323	500,160	384,331	666,880	57.6%	
Legal	43,879	54,695	394,913	350,153	526,550	66.5%	
Finance	96,385	84,549	867,465	863,145	1,156,620	74.6%	
Village Clerk	19,607	17,118	176,460	162,951	235,280	69.3%	
Human Resource Mgmt.	46,564	39,041	419,078	389,787	558,770	69.8%	
Communications	21,346	17,696	192,113	202,619	256,150	79.1%	
Cable TV	14,982	12,494	134,835	124,224	179,780	69.1%	
Emergency Operations	7,123	3,764	64,110	61,625	85,480	72.1%	
Total General Admin.	339,746	298,260	3,057,713	2,803,923	4,076,950	68.8%	75.0%
Police Department							
Administration	126,184	151,718	1,135,658	973,550	1,514,210	64.3%	
Juvenile Investigations	50,618	85,365	455,565	397,012	607,420	65.4%	
Tactical	101,305	157,853	911,745	810,245	1,215,660	66.7%	
Patrol and Response	1,043,244	1,682,967	9,389,198	8,933,136	12,518,930	71.4%	
Traffic	98,136	138,047	883,223	726,048	1,177,630	61.7%	
Investigations	131,437	200,330	1,182,930	1,108,969	1,577,240	70.3%	
Community Relations	542	-	4,875	2,095	6,500	32.2%	
Communications	47,509	47,509	427,583	475,090	570,110	83.3%	
Canine	17,853	27,241	160,673	149,775	214,230	69.9%	
Special Services	14,937	30,392	134,430	109,682	179,240	61.2%	
Records	25,927	22,799	233,340	227,370	311,120	73.1%	
Administrative Services	80,236	76,364	722,123	696,325	962,830	72.3%	
Total Police	1,737,927	2,620,585	15,641,340	14,609,296	20,855,120	70.1%	75.0%
Fire Department							
Administration	76,858	100,660	691,725	544,171	922,300	59.0%	
Public Education	6,322	12,291	56,895	45,322	75,860	59.7%	
Suppression	818,720	1,041,155	7,368,480	6,729,950	9,824,640	68.5%	
Emer. Med. Serv.	709,165	945,975	6,382,485	5,978,467	8,509,980	70.3%	
Prevention	50,766	21,634	456,893	375,528	609,190	61.6%	
Fire Stations	3,367	272	30,300	22,270	40,400	55.1%	
Total Fire	1,665,198	2,121,986	14,986,778	13,695,707	19,982,370	68.5%	75.0%
Public Works Department							
Administration	31,975	32,175	287,775	298,280	383,700	77.7%	
Snow/Ice Control	153,408	69,351	1,380,668	1,582,611	1,840,890	86.0%	
Pavement Maintenance	44,018	18,799	396,158	289,028	528,210	54.7%	
Forestry	90,138	48,138	811,238	602,552	1,081,650	55.7%	
Facilities	96,732	71,598	870,585	721,901	1,160,780	62.2%	
Fleet Services	100,697	92,185	906,270	884,756	1,208,360	73.2%	
F.A.S.T.	16,208	30,399	145,875	124,333	194,500	63.9%	
Storm Sewers	14,422	31,554	129,795	112,769	173,060	65.2%	
Traffic Control	65,656	50,455	590,903	562,188	787,870	71.4%	
Total Public Works	613,252	444,654	5,519,265	5,178,418	7,359,020	70.4%	75.0%

**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**September 30, 2021**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
<b>Development Services</b>							
Administration	35,212	33,080	316,905	306,810	422,540	72.6%	
Planning & Transportation	53,233	43,748	479,093	440,037	638,790	68.9%	
Code Enforcement	134,493	124,942	1,210,440	1,158,955	1,613,920	71.8%	
Engineering	101,606	103,332	914,453	903,122	1,219,270	74.1%	
Economic Development	123,861	21,014	1,114,748	366,622	1,486,330	24.7%	
<b>Total Development Services</b>	<b>448,404</b>	<b>326,115</b>	<b>4,035,638</b>	<b>3,175,547</b>	<b>5,380,850</b>	<b>59.0%</b>	<b>75.0%</b>
<b>Health &amp; Human Services</b>	<b>67,404</b>	<b>63,040</b>	<b>606,638</b>	<b>608,507</b>	<b>808,850</b>	<b>75.2%</b>	<b>75.0%</b>
<b>Miscellaneous</b>							
4th of July	-	-	1,399	1,399	155,070	0.9%	
Police & Fire Comm.	8,513	2,473	76,620	10,915	102,160	10.7%	
Misc. Boards & Comm.	20,299	30,915	182,693	109,864	243,590	45.1%	
Misc. Public Improvements	264,843	10,192	2,383,590	1,530,554	3,178,120	48.2%	
<b>Total Miscellaneous</b>	<b>293,656</b>	<b>43,580</b>	<b>2,644,301</b>	<b>1,652,732</b>	<b>3,678,940</b>	<b>44.9%</b>	<b>75.0%</b>
<b>Total General Fund</b>	<b>5,165,586</b>	<b>5,918,220</b>	<b>46,491,671</b>	<b>41,724,129</b>	<b>62,142,100</b>	<b>67.1%</b>	<b>75.0%</b>
<b>Water &amp; Sewer Fund</b>							
Water Department	1,102,568	1,146,655	9,923,108	9,854,319	13,230,810	74.5%	
Sewer Department	192,333	184,223	1,731,000	1,545,466	2,308,000	67.0%	
Billing Division	73,483	75,714	661,343	663,470	881,790	75.2%	
Capital Projects Division	7,513	7,513	991,339	991,339	3,560,860	27.8%	
2015 Bond Capital Projects	-	-	61,275	61,275	422,500	14.5%	
2017 Bond Capital Projects	-	-	479,154	479,154	1,435,620	33.4%	
2018 Bond Capital Projects	-	-	123,819	123,819	247,640	50.0%	
2019 Bond Capital Projects	-	-	335,958	335,958	622,530	54.0%	
<b>Total Water &amp; Sewer</b>	<b>1,375,896</b>	<b>1,414,104</b>	<b>14,306,994</b>	<b>14,054,800</b>	<b>22,709,750</b>	<b>61.9%</b>	<b>75.0%</b>
<b>Motor Fuel Tax</b>	<b>131,775</b>	<b>131,775</b>	<b>2,965,745</b>	<b>2,965,745</b>	<b>3,480,000</b>	<b>85.2%</b>	
<b>Community Dev. Block Grant Fund</b>	<b>-</b>	<b>-</b>	<b>53,844</b>	<b>53,844</b>	<b>585,550</b>	<b>9.2%</b>	
<b>Asset Seizure Fund</b>	<b>23,791</b>	<b>39,234</b>	<b>214,118</b>	<b>369,647</b>	<b>285,490</b>	<b>129.5%</b>	
<b>Municipal Waste System</b>	<b>248,263</b>	<b>251,167</b>	<b>2,234,363</b>	<b>2,049,307</b>	<b>2,979,150</b>	<b>68.8%</b>	
<b>NOW Arena Operating Fund</b>	<b>357,765</b>	<b>124,673</b>	<b>3,219,885</b>	<b>1,496,178</b>	<b>4,293,180</b>	<b>34.9%</b>	
<b>NOW Arena Activity Fund</b>	<b>397,443</b>	<b>133,140</b>	<b>3,576,983</b>	<b>1,462,315</b>	<b>4,769,310</b>	<b>30.7%</b>	
<b>Stormwater Management</b>	<b>42,354</b>	<b>-</b>	<b>381,188</b>	<b>383,599</b>	<b>508,250</b>	<b>75.5%</b>	
<b>Insurance</b>	<b>147,810</b>	<b>68,230</b>	<b>1,330,290</b>	<b>1,600,357</b>	<b>1,773,720</b>	<b>90.2%</b>	
<b>Information Systems</b>	<b>145,621</b>	<b>68,893</b>	<b>1,310,588</b>	<b>1,331,326</b>	<b>1,747,450</b>	<b>76.2%</b>	
<b>Roselle Road TIF</b>	<b>139,003</b>	<b>-</b>	<b>1,251,030</b>	<b>3,130</b>	<b>1,668,040</b>	<b>0.2%</b>	
<b>Barrington/Higgins TIF</b>	<b>1,087</b>	<b>-</b>	<b>9,780</b>	<b>4,445</b>	<b>13,040</b>	<b>34.1%</b>	
<b>Lakewood Center TIF</b>	<b>33,466</b>	<b>2,500</b>	<b>301,193</b>	<b>12,076</b>	<b>401,590</b>	<b>3.0%</b>	
<b>Higgins-Old Sutton TIF</b>	<b>3,587</b>	<b>-</b>	<b>10,760</b>	<b>7,260</b>	<b>43,040</b>	<b>16.9%</b>	
<b>Higgins/Hassell TIF</b>	<b>420</b>	<b>-</b>	<b>3,780</b>	<b>451,632</b>	<b>5,040</b>	<b>8961.0%</b>	
<b>TOTAL OPERATING FUNDS</b>	<b>8,213,865</b>	<b>8,151,936</b>	<b>77,662,209</b>	<b>67,969,789</b>	<b>107,404,700</b>	<b>63.3%</b>	<b>75.0%</b>
<b>2015A G.O. Debt Service</b>	<b>75,000</b>	<b>75,000</b>	<b>848,296</b>	<b>848,296</b>	<b>3,576,650</b>	<b>23.7%</b>	
<b>2015 G.O. Debt Service</b>	<b>-</b>	<b>-</b>	<b>14,675</b>	<b>14,675</b>	<b>123,900</b>	<b>11.8%</b>	
<b>2016 G.O. Debt Service</b>	<b>-</b>	<b>-</b>	<b>166,325</b>	<b>166,325</b>	<b>437,200</b>	<b>38.0%</b>	
<b>2017A &amp; B G.O. Debt Service</b>	<b>950</b>	<b>950</b>	<b>54,225</b>	<b>54,225</b>	<b>177,550</b>	<b>30.5%</b>	
<b>2018 G.O. Debt Service</b>	<b>475</b>	<b>475</b>	<b>619,325</b>	<b>619,325</b>	<b>2,863,200</b>	<b>21.6%</b>	
<b>2019 G.O. Debt Service</b>	<b>-</b>	<b>-</b>	<b>17,587</b>	<b>17,587</b>	<b>136,700</b>	<b>12.9%</b>	
<b>TOTAL DEBT SERV. FUNDS</b>	<b>76,425</b>	<b>76,425</b>	<b>1,720,434</b>	<b>1,720,434</b>	<b>7,315,200</b>	<b>23.5%</b>	<b>75.0%</b>

**OPERATING REPORT SUMMARY**  
**EXPENDITURES**  
**September 30, 2021**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Western Corridor Fund	33,333	-	300,000	233,331	400,000	58.3%	
Prairie Stone Capital Fund	56,667	338	510,000	186,044	680,000	27.4%	
Western Area Traffic Imp.	-	-	-	3,638	-	N/A	
Capital Improvements Fund	168,444	87,429	1,515,998	890,425	2,021,330	44.1%	
Capital Vehicle & Equipment Fund	63,477	320,425	571,290	852,665	761,720	111.9%	
Capital Replacement Fund	58,333	58,333	525,000	524,997	700,000	75.0%	
2019 Project Fund	-	-	-	34,397	-	N/A	
Road Improvement Fund	554,635	737,006	4,991,715	4,717,078	6,655,620	70.9%	
<b>TOTAL CAP. PROJECT FUNDS</b>	<b>934,889</b>	<b>1,203,531</b>	<b>8,414,003</b>	<b>7,442,575</b>	<b>11,218,670</b>	<b>66.3%</b>	<b>75.0%</b>
Police Pension Fund	613,029	656,777	5,517,263	5,901,875	7,356,350	80.2%	
Fire Pension Fund	553,209	633,207	4,978,883	5,424,384	6,638,510	81.7%	
<b>TOTAL TRUST FUNDS</b>	<b>1,166,238</b>	<b>1,289,984</b>	<b>10,496,145</b>	<b>11,326,259</b>	<b>13,994,860</b>	<b>80.9%</b>	<b>75.0%</b>
<b>TOTAL ALL FUNDS</b>	<b>10,391,418</b>	<b>10,721,875</b>	<b>98,292,790</b>	<b>88,459,057</b>	<b>139,933,430</b>	<b>63.2%</b>	<b>75.0%</b>





# Village of Hoffman Estates Information Technology Department

## 2021 SEPTEMBER MONTHLY REPORT

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# *CentralSquare Technologies/GovQA Monthly Review*

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## **September Synopsis**

- September saw a major uptick in activity for our GO Live for Community Development in November. Many issues were worked through and lots of changes were requested in the setup of both Planning and Permits that we entered and tested extensively. We also learned how to use SQL Server Reporting Services to write and modify reports for Community Development.
- Open Enrollment setup began at the end of September in preparation of Open Enrollment on October 15<sup>th</sup>. While not complete but the end of September, we were at the point of waiting for changes and confirmation by HRM to complete the set up.

## **CentralSquare/GovQA Support Cases**

- Discovered that CentralSquare has been expiring accounts and removing access from databases if employees go more than nine months without accessing them. Worked with Support to get multiple accounts restored and notified employees to make sure to access their applications periodically to keep their accounts active.
- Worked with support to reset multiple users' passwords.
- Created SQL script to update RRL License Deadline date.

## **Project Activities**

- Weekly status meetings for our CentralSquare Community Development implementation project were held and multiple staff members gave input and brought up concerns. We continued to work on the Project Plan during these sessions and identify Go Live Blockers, so that we have a way of looking at the big picture.
- Participated in twice-weekly consulting sessions to resolve tickets and address questions.
- Attended meetings regarding the Fire Custom Screens on the Land Management Module and made the necessary changes.
- Attended a session on the Project and Planning workbook.
- Training in the SSRS Environment and report writing and medication was held in September and we began making modifications to existing reports.
- Attended eTRAKiT Admin training.
- Continued making configuration changes in the WUM. After our eTRAKiT Admin training, we had to reconfigure and add fees since they are based on custom screen input

- ETRAKiT Front End user training was held for Community Development staff, along with IT staff...
- Due to change in GIS staff, we met with Sean to bring him up to date on how GIS integrates with Community Development and the work that had been done already and was in progress. He is an integral part of this project and there remains much work to do in this area to ensure that all locations are available in GIS that will be needed for Community Development integration.
- Provided Financial Expert document and participated in a session to discuss how the Financial Export to FinancePLUS will be accomplished.
- System Admin training was provided during which we discussed CRM and User Configuration.
- Attended a Forms and Report discussion to understand the needs from Development Services in terms of reporting.
- Started developing and updating SSRS reports and Merge Documents.
- Continued to test and retest open issues.

## **Work Orders**

- Created a Cognos report to extract HR and Payroll data for import into the Electronic PAN that is being developed.
- Restarted the UB Meter Cognos Scheduled Report to provide information to Siemens and the outside contractor installing meters to finish up the remaining installs. This will continue through October.
- Created SQL script to update RRL License Deadline date.
- Pet License renewals and letters
- Applied GP Penalties.
- Applied HB Penalties.
- Applied Pet License Penalties
- Applied RRL Penalties.
- Reset user's password.
- Assisted Finance with updated Fire Requisition approval groups,
- Purged Batch data.
- Added HHS employees to correct assignments for Employee Leave Requests.
- Reviewed GovQA for Spam.

## **Administration**

- Developed narrative for Annual Report
- Prepared monthly report.
- Processed Payroll for department employees on 9/6/2021 and 9/20/21.

## *Training*

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- Attended SSRS reporting environment and development training.
- Participated in multiple training sessions for Community Development.

## *Meetings*

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- Met with IT Director throughout September to provide project updates.
- More than 25 meetings related to the Community Development Project took place in September.

## Technical Support, Hardware & Software Review

### Project Activities

#### Project – Network Infrastructure Upgrades

- During the month of September, I.S. Staff received and reviewed vendor bids for replacing portion of our aging switching infrastructure. Bid opening was conducted on September 10<sup>th</sup> and the following table is a representation of submitted bids.

Company Name	Bid Certification Form	Bid Form	Reference Form	Substance Abuse Prevention Form	Total Price
Zones, LLC	✓	✓	✓	✓	\$ 41,885.22
Sunflower Lab LLC	✓	✓	✓	✓	\$ 55,112.67
Saitech Inc.	✓	✓	✓	✓	\$ 62,616.00
Tallgrass Systems Ltd.	✓	✓	✓	✓	\$ 65,320.00

#### Project – Police Body Cameras

- I.S. Department assisted our Police Department in testing and comparison of the two body camera vendors. In early September, I.S. Staff along with representatives from Axon and Arbitrator, was able to configure network infrastructure in order for the body cameras to properly communicate with the vendor's cloud services. The testing went smoothly and now Police Department is evaluating the two contenders.

#### Project – Remittance System

- I.S. Staff started migration process of our Remittance System to the new server. This system allows Finance Department to streamline, quickly and efficiently process remittances. New Hardware will ensure reliability and availability of the system.

## Project – Security and Other Updates

- I.S. Staff migrated RADIUS services to the new Domain Controller.
- I.S. Staff updated Wi-Fi settings to use the new RADIUS server and new certificate.
- I.S. Staff started installation of large monitors throughout Planning and Development Services Departments.
- I.S. Staff assisted Public Works staff during power repairs at the Fire Station 22.
- I.S. Staff continued to work on PD range system.
- I.S. Staff continues monitor and update Windows Servers with patches, updates and other security installations.
- I.S. Staff continues to update and monitor anti-virus system to ensure at most reliability and safety.
- I.S. Staff continues to monitor and adjust if necessary all of our backup jobs.
- I.S. Staff updated and reorganized our network documentation in order to reflect new changes.
- I.S. Staff continues to deploy KnowBe4 email campaign.
- I.S. Staff performed general WSUS Update and service cleanup.

## Meetings

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- I.S. Staff met with Sentinel Tech. to discuss phone system changes.
- I.S. Staff attended meeting with CallOne.
- I.S. Staff attended Chamber of Commerce outing.

## Training

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- I.S. Staff conducted ten new user orientation meetings for our new employees.
- I.S. Staff conducted Laserfiche admin training for its staff.

## Technical Support, Hardware & Software Activities

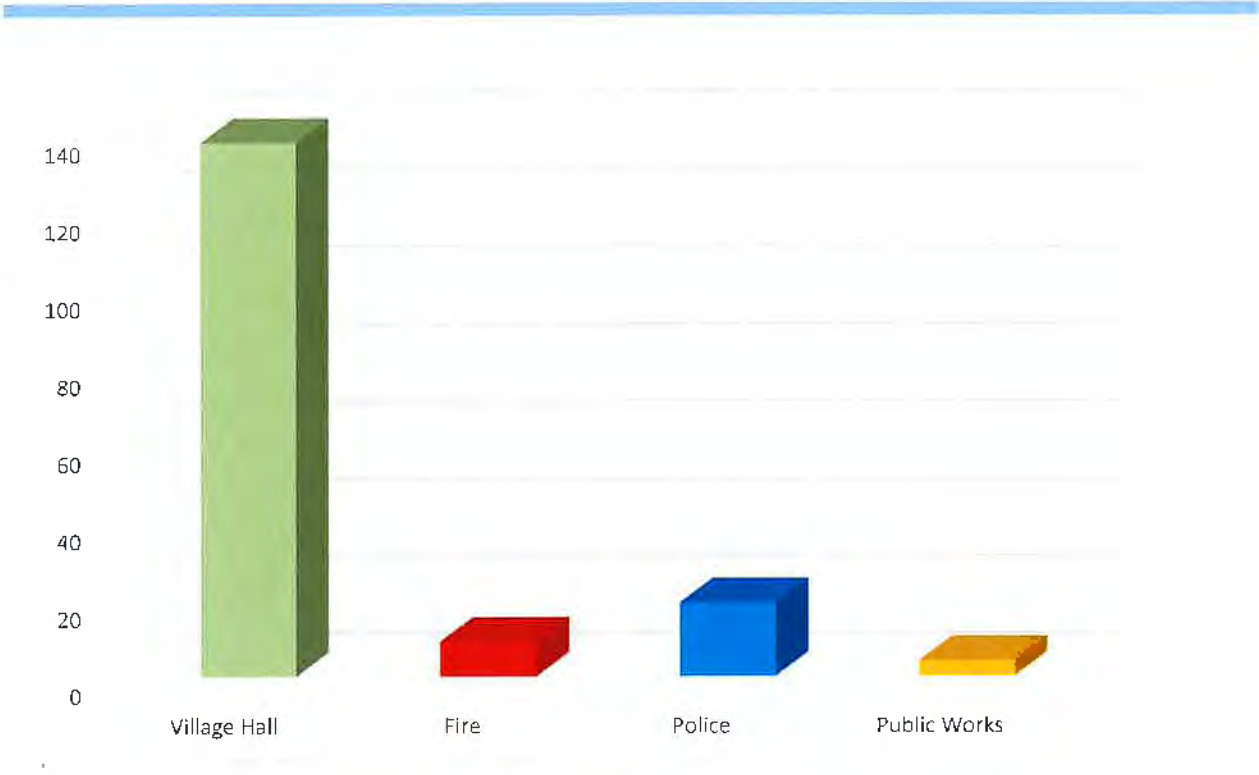
- Applied necessary software updates as needed.
- 182 Help desk requests were opened during the month of September.
- 170 Help desk requests were closed during the month of September.
- Self Service Password Resets or Account Unlocks: 4
- Email passwords reset: 0
- SunGard passwords reset: 1
- Voicemail passwords reset: 1
- User accounts unlocked: 2
- Active Directory Password Resets: 0

### *Total Work Orders by Priority by Month*

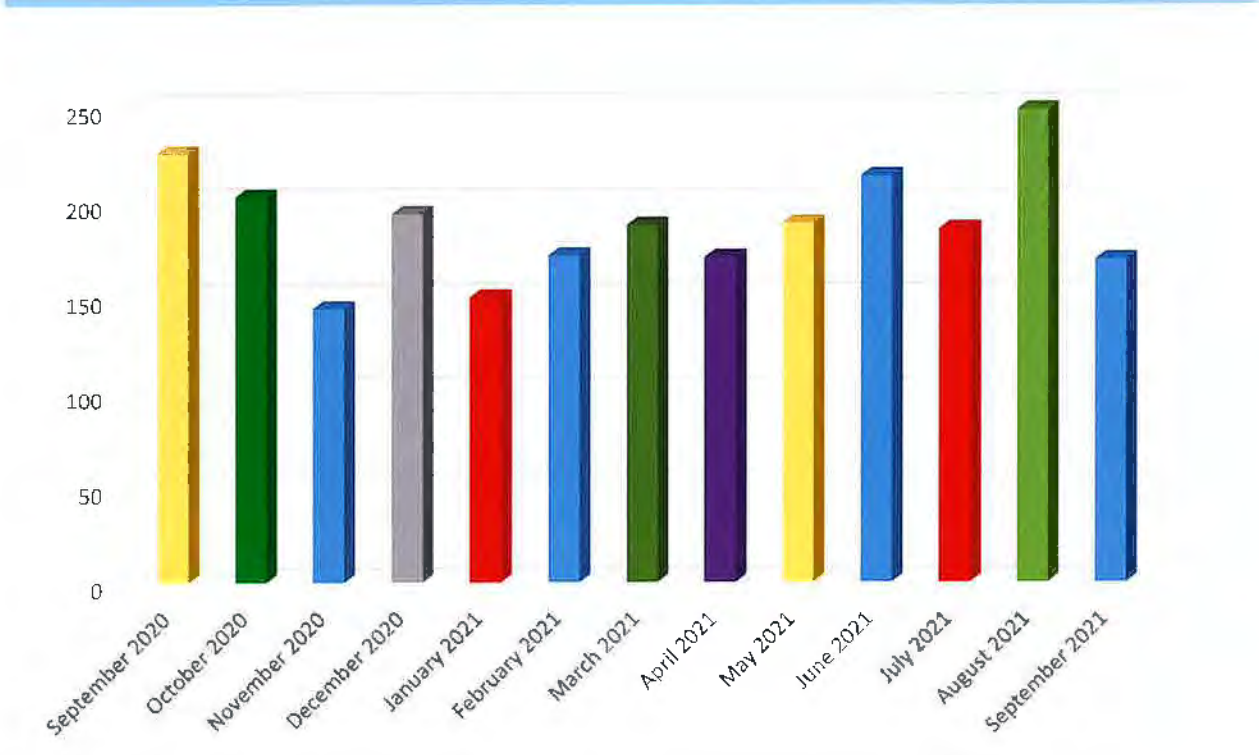
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<b>Month</b>	<b>September</b>
1 - Normal	128
2 - High	3
3 - Urgent	1
Project	1
Scheduled Event	46
Vendor intervention required	3
<b>Total for Month</b>	<b>182</b>

## Completed Work Orders by Location



## Completed Work Orders by Month

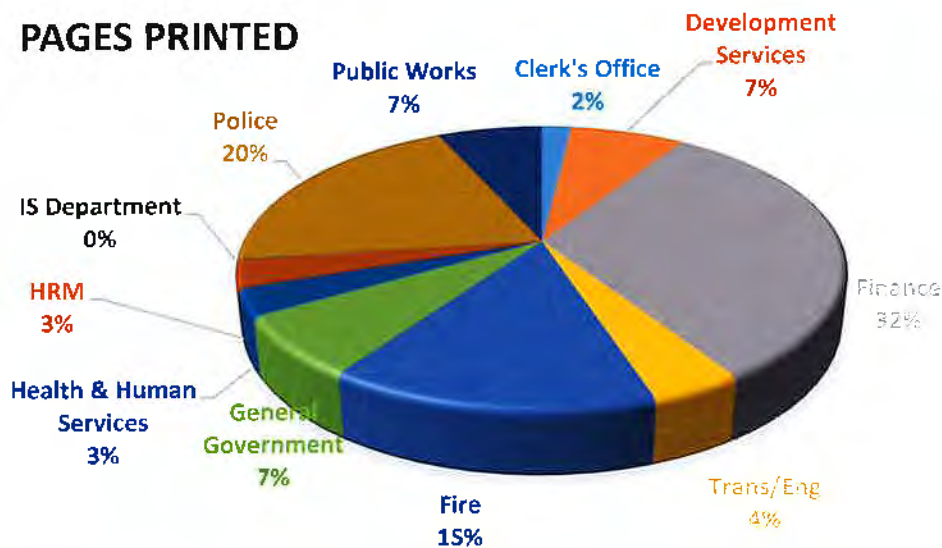




## Printer Usage Report

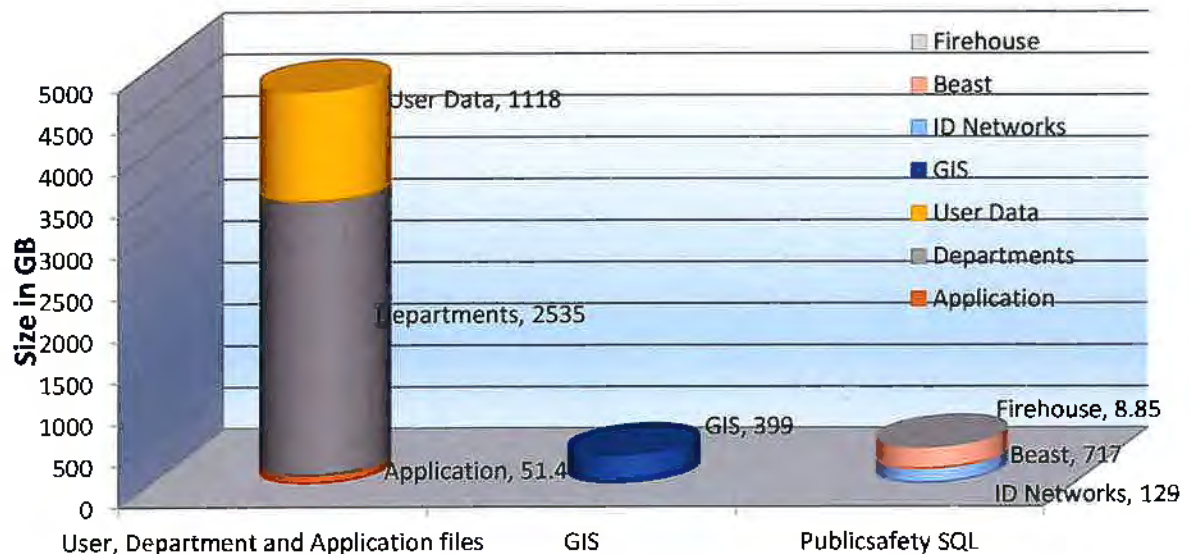
In the month of January there were 43587 pages printed across the village. The following graph breaks down printer usage by department.

### PAGES PRINTED



## System and Data Functions

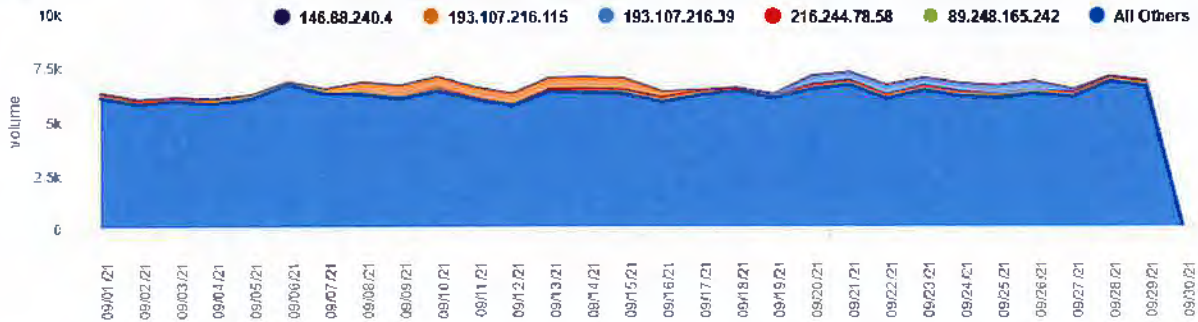
### Disk Usage



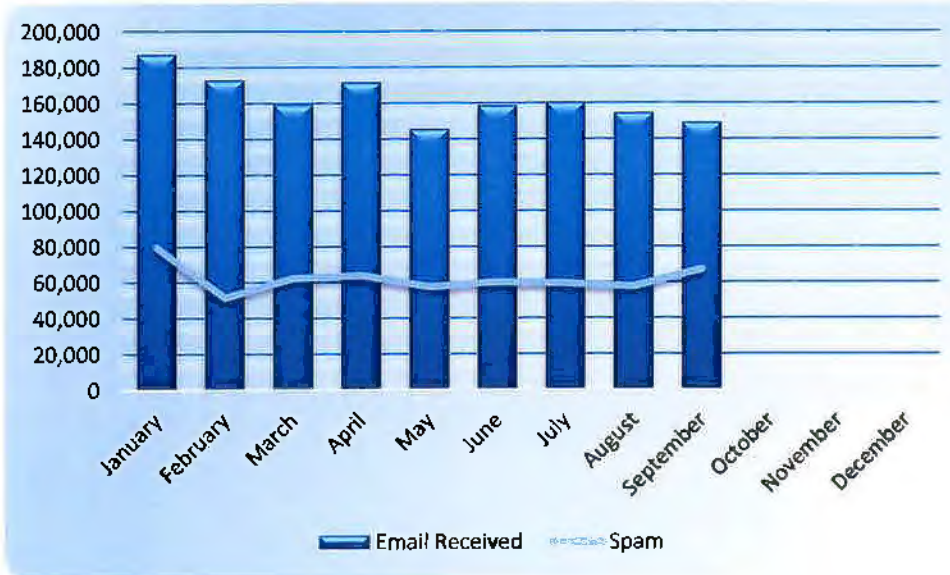
## Sentinel IPS Attack Report

External parties attacked the Village network 189882 times during the month of September

Attack Volume with 5 Most Active IP Addresses




## Email Spam Report



Month	Email Received	Spam	Percent Spam
January	187,111	79,512	42%
February	172,771	51,487	30%
March	159,128	62,175	39%
April	171,555	63,782	37%
May	145,287	57,358	39%
June	158,478	60,172	38%

July	160,249	59,424	37%
August	154,348	57,571	37%
September	148,970	67,157	45%
October			0%
November			0%
December			0%
<b>Total</b>	<b>1,457,897</b>	<b>558,638</b>	<b>38%</b>



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Fred Besenhoffer, Director of Information Systems

# VILLAGE OF HOFFMAN ESTATES

## Memo

**TO:** Finance Committee  
**FROM:** Mark Koplin, Owner's Representative-NOW Arena  
**RE:** **OWNER'S REPRESENTATIVE MONTHLY REPORT  
OCTOBER 2021**  
**DATE:** October 22, 2021

1. The State of Illinois reinstated the indoor masking requirement, and masks were required for all three AEW Wrestling events. Future events scheduled include Monster Trucks, which is now on sale for an October 23-24 event, and Northwestern Wrestling for their annual event at the end of December.
2. Village and Arena staff continue to work on the Federal "Shuttered Venues Operators Grant" program. We will be uploading invoices to verify compliance with the grant requirements as soon as the computer portal is "open". Further, Village and Arena staff are meeting to discuss the budget for an additional "supplemental grant" that it appears that we can apply for, but not until we receive an invitation notice.
3. In May, the Village Board approved a project to replace and upgrade the lighting controls. The lighting controls equipment have been installed and programming is underway and should be completed soon. This project should be eligible for funding from the SVOG grant.
4. Continue to work with the Village's Lobbyist and Assistant Corporation Counsel regarding the 2020 State Parking Excise Tax. SB 217 was introduced and appears to clarify that the tax should not apply to municipal owned parking facilities. However, the bill did not proceed to a vote in the Spring Legislative session. We will continue to monitor.
5. The Hideaway Brew Garden at the Village Green is now closed, but enjoyed a successful and profitable season.
6. With the assistance of Paul Petrenko and Arena staff, we submitted CIP projects for the 2022 CIP.
7. Conducted bi-weekly meetings with Public Works Facilities and Arena staff regarding building items.
8. Conducted weekly phone calls with Ben Gibbs to discuss bookings, holds, operational items, and event coordination.

  
 \_\_\_\_\_  
 Mark Koplin  
 Owner's Representative, NOW Arena

Attachment

MAK/kr

cc: Ben Gibbs (Spectra)

**Now Arena**  
**General Manager Update**  
 October 2021

Event Highlights	Notes
Oct 2: Celtic Fest Oct 23/24: Hot Wheels Oct 29/30: WCB Exhibition Game	
Finance Department	
General	Arena finished September financials.
Monthly Financial Statement	Building Event Revenue YTD: \$1,171,606
	Building Sponsor/Other Revenue YTD: \$266,407
	Building Expenses YTD: \$1,833,321
	Building Income YTD: (\$395,308) vs. YTD Budget (\$1,282,662)
Operations Department	
General	New lighting control system is installed and currently being programmed. HVAC system has been upgraded and consultant providing guidance on optimal use.
Positions to Fill	Director of Operation - Will not be filled this fiscal
Third Party Providers	N/A
Village Support	HVAC testing and lighting install.
Events Department	
General	Completed Hot Wheels Monster Truck with attendance over 12,000. Preparing for Windy City Bulls exhibition game end of month.
Positions to Fill	Event Manager position was filled October 4
Marketing Department	
General	Supporting Windy City Bulls campaign along with Northwestern's Ken Kraft Midlands Wrestling Tournament and Bull Riding.
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Completed on sale launch for "For King and Country" and "Ken Kraft Midlands"
Food & Beverage Department	
General	
Premium Seating Department	
General	
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance and liquor
Monthly Financial Statement	Corporate Sales: \$129,437
	Suites Sales: \$55,342
General	
Capital Improvements/Repairs	Additional capital projects are being investigated based on possible grant disbursements related to the Shuttered Venue Grant program via the Small Business Administration.