# AGENDA

Village of Hoffman Estates Second Meeting of the Month Village Board of Trustees 1900 Hassell Road Hoffman Estates, IL 60169 847/882-9100

Board Room 7:00 p.m. September 20, 2021

- 1. CALL TO ORDER/ROLL CALL
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG
- 3. RECOGNITION OF AUDIENCE
  - APPROVAL OF MINUTES September 13, 2021
  - 5. CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)

- A. Approval of Agenda.
- B. Approval of the schedule of bills for September 20, 2021 \$2,204,468.01.
- C. Request Board approval of an Ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items).
- D. Request Board approval of an Ordinance amending Section 6-2-1-HE-11-1302-A of the Hoffman Estates Municipal Code (modify parking restrictions on Bur Oak Drive south of White Spruce Drive).
- E. Request Board approval for the 2021 Surface Transportation Program (STP) resurfacing project on Jones Road and Salem Drive:
  - Amendment #1 to IDOT Local Public Agency Agreement for Federal Participation; and
  - Supplemental Local Agency funding Ordinance.
- F. Request Board approval of proposed reorganization of the Village's General Government Office.
- G. Request Board approval of a Subrecipient Agreement with Clearbrook to administer Community Development Block Grant (CDBG) funding for CDBG-eligible facility improvements that will prevent, prepare for, and respond to the coronavirus (CDBG-CV).
- H. Request Board authorization to award contract for design engineering for the Arizona Boulevard Storm Sewer Replacement Project to Hey and Associates, Inc. of Chicago, IL, in an amount not to exceed \$62,755.

# 6. REPORTS (INFORMATION ONLY)

- A. President's Report
- B. Trustee Comments
- C. Village Manager's Report
- D. Village Clerk's Report
- E. Treasurer's Report
- F. Committee Reports
  - -- Public Health & Safety
  - -- Public Works & Utilities
  - -- Finance

# 7. PLANNING & ZONING COMMISSION RECOMMENDATIONS

A. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting a site plan amendment and special use to NWSMG Management LLC for the Stonegate Conference and Banquet Centre property located at 2401 W. Higgins Road.

Voting: 7 Ayes, 3 Absent

Motion carried.

B. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting a site plan amendment and plat of easement for the Huntington Plaza property located at 1600-1650 W. Algonquin Road.

Voting: 6 Ayes, 1 Nay, 3 Absent

Motion carried.

C. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of an Ordinance granting a Master Sign Plan for Dunkin' at Huntington Plaza property located at 1600-1650 W. Algonquin Road.

Voting: 6 Ayes, 1 Nay, 3 Absent

Motion carried.

# 8. ADDITIONAL BUSINESS

- A. Request Board approval of an Ordinance amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (decrease in number of Class "A" licenses for Oberka Capital LLC dba Di Benedetto Trattoria, 1766 W. Algonquin Road, Hoffman Estates, IL, and increase in number of Class "A" licenses for Di Benedetto Trattoria DGA Inc. dba Di Benedetto Trattoria, 1766 W. Algonquin Road, Hoffman Estates, IL).
- 9. ADJOURNMENT -- Executive Session-Land Acquisition (5 ILCS 120/2-(c)-(5) & (6))

MEETING: HOFFMAN ESTATES VILLAGE BOARD

DATE: SEPTEMBER 13, 2021 PLACE: COUNCIL CHAMBERS

MUNICIPAL BUILDING COMPLEX

1900 HASSELL ROAD

HOFFMAN ESTATES, ILLINOIS

# 1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:23 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills

A quorum was present.

# ADMINISTRATIVE PERSONNEL PRESENT:

- E. Palm, Village Manager
- D. O'Malley, Deputy Village Manager
- A. Janura, Corporation Counsel
- P. Cross, Asst. Corporation Counsel
- K. Cawley, Police Chief
- A. Wax, Fire Chief
- S. Ostrovsky, Asst. to the Village Manager
- J. Nebel, Public Works Director
- F. Besenhoffer, IS Director
- R. Musiala, Finance Director
- A. Marks, Asst. H&HS Director
- P. Gugliotta, Development Services Director
- J. Horn, Planning & Transportation Director
- R. Signorella, CATV Director
- A. Wenderski, Village Engineer
- R. Johnson, Management Analysist

# 2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led Trustee Newell.

# 3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

# 4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. 6 ayes, 1 abstain (Arnet). Motion carried.

Approval of Minutes

Minutes from August 16, 2021.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from August 30, 2021.

# 5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Arnet, to approve Item 5.B.

5.B. Approval of the schedule of bills for September 13, 2021 - \$2,887,318.95.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nav:

Mayor McLeod voted aye.

Motion carried.

# 6. REPORTS:

# 6.A. President's Report

# Proclamation(s)

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming September 20<sup>th</sup> through September 26<sup>th</sup>, 2021 as National Rail Safety Week. Voice vote taken. All ayes. Motion carried.

Pete Gugliotta accepted the proclamation.

Mayor McLeod thanked everyone who worked on the Platzkonzert event, he thanked the Veterans' Commission and Police Department for the September 11<sup>th</sup> program. He stated that he attended a NWMC executive meeting, an Economic Development Commission meeting, a ribbon cutting for L&M Financial and he thanked everyone who took care of things over the weekend.

# 6.B. Trustee Comments

Trustee Newell stated that she attended the Village Green summer concerts, Coffee for Champions, our recycling event, block parties, Schaumburg's September Fest, the Platzkonzert and the September 11<sup>th</sup> program.

Trustee Arnet stated that she attended the Coffee for Champions, the recycling event, block parties, the September 11<sup>th</sup> program and the Platzkonzert.

Trustee Pilafas talked about the Platzkonzert and thanked everyone who worked on the event.

Trustee Mills stated that she attended the retirement luncheon and the walk off ceremony for retired chief Paul Bilodeau, Wine Wednesday, the Fire Department promotions reception, the Platzkonzert, the September 11<sup>th</sup> program, she thanked all of those involved in the two events and she thanked the Arts Commission for the summer concerts that they hosted this year.

Trustee Stanton stated that he attended the Boomers baseball game that was sponsored by St. Alexius, the summer concerts, the ribbon cuttings for Crank Revolution, L&M Financial and the Kulture City & AEW Sensory Room at the arena, the fire department promotion reception, an Economic Development Commission meeting, the Platzkonzert and our September 11th program.

Trustee Gaeta stated that he participated in a police commission discussion, attended the Fire & Police Commission meeting, the Economic Development Commission meeting, ribbon cuttings for L&M Financial and Kulture City, block parties, the Platzkonzert and our September 11th program.

### 6.C. Village Manager's Report

Mr. Palm had no report.

### 6.D. Village Clerk's Report

The Village Clerk stated that during the month of August 160 FOIA requests were received and 47 passport applications were processed.

### 7. PLANNING & ZONING COMMISSION:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4876-2021 granting a Site Plan Amendment and Special Use to AMITA Health for the St. Alexius Medical Center property located at 1555 N. Barrington Road.

Subject to the following conditions:

- 1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
- 2. The following Subdivision Code waiver is granted:
- a. A waiver from Section 10-5-2-A-3 of the Municipal Code to allow the use of curb stops for the back-in ambulance spaces immediately adjacent to the new expansion.
- 3. A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
- 4. If determined by the Metropolitan Water Reclamation District (MWRD) that a permit is required, the permit shall be provided to the Village prior to site construction commencing.
- 5. 1. The following conditions relate to the site construction:
- a. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
- b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.
- c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.

# Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

### Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

Motion by Trustee Mills, seconded by Trustee Stanton, to correct the street on condition #4 from Golf Road to Higgins Road. Voice vote taken. All ayes. Motion carried.

- 7.B. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4877-2021 granting a Site Plan Amendment and Special Use to Stone Hoffman LLC for the BP Gas Station located at 2598 W. Higgins Road. Subject to the following conditions:
- 1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
- 2. The following Subdivision Code landscaping waivers are granted:
- a. A waiver from Section 10-4-4-B. a. allowing the following landscape setbacks:
  - 1. A front yard landscape setback of 8' versus the required 10' for the south side of the site.
  - 2. A side yard landscape setback of 6.6' versus the required 10' for the east side of the site.
  - 3. A side yard landscape setback of 0' versus the required 10' for the west side of the site.
  - 4. A rear yard landscape setback of 0' versus the required 10' for the north side of the site.
- b. A waiver from Section 10-4-4 D. a. to not provide foundation landscaping on the front (south) building façade.
- c. A waiver from Section 10-4-4 A. 2. a. to not provide a shade tree in the public right of way due to the lack of space and overhead wires.
- A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
- 4. A permit from IDOT shall be submitted prior to construction commencing in the Golf Road right-of-way.

- 5. A permit from the Metropolitan Water Reclamation District (MWRD) shall be provided prior to site construction commencing.
- 6. The following conditions relate to the site construction:
- a. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
- b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.
- c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.

# Discussion

Trustee Stanton asked if the eleven parking spaces would be enough.

Chairperson Combs responded by saying that staff thought they would be sufficient.

Trustee Pilafas asked if the station would be closed during this process.

Joe Stone, owner, replied that it would close in November and be shut down for 6-7 months.

Trustee Mills asked if the car wash would be updated.

Mr. Stone replied yes. The shell of the car wash would be the only thing that remained the same, everything inside the car wash would be replaced and the rest of the building would be new.

# Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

### Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4878-2021 granting a Master Sign Plan for the BP Gas Station property located at 2598 W. Higgins Road.

Subject to the following conditions:

1. A sign permit shall be required for all signs.

### Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nav:

Mayor McLeod voted aye.

### Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.D. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval for a preliminary and final site plat of subdivision for the property located at 2598 W. Higgins Road.

Subject to the following conditions:

1. A sign permit shall be required for all signs.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nav:

Mayor McLeod voted aye.

Motion carried.

# 8. ADDITIONAL BUSINESS:

There were no Additional Business items.

# 9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss Executive Session-Litigation (5 ILCS 120/2-(c)-(11)). Time: 7:51 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Time: 9:03 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nav:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff

Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



# BILL LIST SUMMARY

BILL LIST AS OF 09/20/2021	\$ 130,331.63
MANUAL CHECKS 08/26 - 09/16/2021	\$ 37,734.44
WIRE TRANSFERS 08/01 - 08/31/2021	\$ 2,036,401.94
TOTAL	\$ 2,204,468.01

September 20, 2021

	VENDOR	DESCRIPTION	AMOUNT
GENERAL F	UND		
01 0301	CANTEEN REFRESHMENT SERVICES	BEVERAGES	\$19.80
01 0302	ADVANCE AUTO PARTS	REPAIR PARTS	\$271,12
01 0302	ADVANCE AUTO PARTS	STOCK REPAIR PARTS	\$96.55
01 0302	CHICAGO PARTS & SOUND LLC	REPAIR PARTS	\$24.60
01 0302	RUSH TRUCK CENTER OF ILLINOIS, INC	VARIOUS SUPPLIES	\$50.42
CASH AND IN	VENTORIES		\$462.49
01 1432	DIXON ENGINEERING INC	ENGINEERING SERVICES	\$1,750.00
01 1432	RG STAMPING LLC	REIM FOR ENGINEERING DEP	\$1,000.00
	DAN O'MALLEY	MILEAGE REIM FOR ILCMA CO	\$142.07
01101222 4301	DAN O MALLET	WILLAGE REINT ON ILOUA CO	
01101222 4301	PEORIA COUNTY	CONFERENCE JUDGING	\$338.00
	PEORIA COUNTY		\$338.00
01101222 4301	PEORIA COUNTY		\$338.00 <b>\$480.07</b>
01101222 4301 ADMINISTRAT	PEORIA COUNTY TIVE	CONFERENCE JUDGING	\$338.00 \$480.07 \$950.00
01101222 4301 ADMINISTRAT 01101323 4404	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP.	CONFERENCE JUDGING  CODE HOSTING YEAR	
01101222 4301 <b>ADMINISTRAT</b> 01101323 4404 01101324 4542	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP.  RICHARD A KAVITT ATTORNEY AT LAW	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES	\$338.00 \$480.07 \$950.00 \$500.00
01101222 4301 <b>ADMINISTRAT</b> 01101323 4404 01101324 4542 01101324 4567	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP.  RICHARD A KAVITT ATTORNEY AT LAW	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00
01101222 4301 ADMINISTRAT 01101323 4404 01101324 4542 01101324 4567 LEGAL	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP.  RICHARD A KAVITT ATTORNEY AT LAW  JOHN J SCOTILLO	CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00
01101222 4301 ADMINISTRAT 01101323 4404 01101324 4542 01101324 4567 LEGAL 01101623 4402	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP.  RICHARD A KAVITT ATTORNEY AT LAW  JOHN J SCOTILLO  WAREHOUSE DIRECT	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES  OFFICE SUPPLIES	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00 \$36.39 \$471.75
01101222 4301 ADMINISTRAT  01101323 4404 01101324 4567 LEGAL  01101623 4402 01101624 4507	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP. RICHARD A KAVITT ATTORNEY AT LAW JOHN J SCOTILLO  WAREHOUSE DIRECT WEX HEALTH INC	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES  OFFICE SUPPLIES FSA AUGUST	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00 \$36.39 \$471.75 \$193.00
01101222 4301 ADMINISTRAT  01101323 4404 01101324 4567 LEGAL  01101623 4402 01101624 4507 01101624 4579	PEORIA COUNTY  IVE  MUNICIPAL CODE CORP. RICHARD A KAVITT ATTORNEY AT LAW JOHN J SCOTILLO  WAREHOUSE DIRECT WEX HEALTH INC ALEXIAN BROTHERS CORPORATE HEALTH	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES  OFFICE SUPPLIES FSA AUGUST DRUG SCREEN	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00 \$36.39 \$471.75 \$193.00 \$183.00
01101222 4301 ADMINISTRAT  01101323 4404 01101324 4567 LEGAL  01101623 4402 01101624 4507 01101624 4579 01101624 4579	MUNICIPAL CODE CORP. RICHARD A KAVITT ATTORNEY AT LAW JOHN J SCOTILLO  WAREHOUSE DIRECT WEX HEALTH INC ALEXIAN BROTHERS CORPORATE HEALTH ALEXIAN BROTHERS CORPORATE HEALTH	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES  OFFICE SUPPLIES FSA AUGUST DRUG SCREEN DRUG SCREEN & PHYSICAL	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00 \$36.39 \$471.75 \$193.00 \$183.00 \$156.00
01101222 4301 ADMINISTRAT  01101323 4404 01101324 4567 LEGAL  01101623 4402 01101624 4507 01101624 4579 01101624 4579 01101624 4579	MUNICIPAL CODE CORP. RICHARD A KAVITT ATTORNEY AT LAW JOHN J SCOTILLO  WAREHOUSE DIRECT WEX HEALTH INC ALEXIAN BROTHERS CORPORATE HEALTH ALEXIAN BROTHERS CORPORATE HEALTH ALEXIAN BROTHERS CORPORATE HEALTH	CONFERENCE JUDGING  CODE HOSTING YEAR PROFESSIONAL SERVICES PROFESSIONAL SERVICES  OFFICE SUPPLIES FSA AUGUST DRUG SCREEN DRUG SCREEN & PHYSICAL DRUG SCREENING	\$338.00 \$480.07 \$950.00 \$500.00 \$600.00 \$2,050.00

September 20, 2021

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
POLICE DEP	ARTMENT		
01201223 4405	THE FINER LINE	ENGRAVING	\$380.00
01201224 4507	MORIZZO FUNERAL HOME & CREMATION	PROFESSIONAL SERVICES	\$275.00
01201224 4510	MARLIN BUSINESS BANK	COPIER SERVICES	\$688.00
ADMINISTRATI	IVE		\$1,343.00
01202122 4304	J.G. UNIFORMS, INC.	BODY ARMOR	\$4,500.00
PATROL & RES			\$4,500.00
01202924 4508	GOLF ROSE PET LODGE	ANIMAL RESCUE	\$2,345.50
ADMINISTRATI			\$2,345.50
TOTAL POLICE	DEPARTMENT		\$8,188.50
FIRE DEPAR	TMENT		
01301223 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$289.81
ADMINISTRATI			\$289.81
01303122	IFSAP	ONLINE TRAINING AURORA MEMBER	Rt \$89.00
01303122 4304	DLS CUSTOM EMBROIDERY	T-SHIRT REPLACEMENTS	\$2,214.00
01303122	AIR ONE EQUIPMENT INC	VARIOUS SUPPLIES	\$53.00
01303124 4542	MARLIN BUSINESS BANK	COPIER SERVICES	\$186.00
SUPPRESSION			\$2,542.00
01303222 4301	JACOB SZAFRANSKI	PARAMEDIC RENEWAL	\$41.00
01303223 4419	AIRGAS USA, LLC	MEDICAL SUPPLIES	\$318.84
EMERGENCY	MEDICAL SERVICES		\$359.84
	Arrana Na		AA 141
TOTAL FIRE D	EPAKIMENT		\$3,191.65

September 20, 2021

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT

# **PUBLIC WORKS**

01401223 4414	CANTEEN REFRESHMENT SERVICES	BEVERAGES	\$79.71
ADMINISTRATI	VE		\$79.71
01404224 4521	HEALY ASPHALT CO., LLC.	SURFACE MATERIALS	\$388.96
01404224 4545	FULLIFE SAFETY CENTER	GLOVES	\$89.25
PAVEMENT MA	INTENANCE		\$478.21
01404324 4510	VERMEER MIDWEST\VERMEER-IL	BLADE SHARPENING	\$188.80
FORESTRY	The state of the s		\$188.80
04104104 1500		SI SOTRIO SOCO DE MINIS OTOMS	251.50
01404424 4502	COMMONWEALTH EDISON	ELECTRIC 5323 PRAIRIE STONE	\$54.56
01404424 4503 01404424 4507	NICOR GAS ACCURATE DOCUMENT DESTRUCTION INC	GAS 1300 WESTBURY PROFESSIONAL SERVICES	\$171.22
01404424 4507	CINTAS #22	FLOOR MAT RENTAL AND CLEAN	\$553.14 \$34.48
01404424 4510	ADVANTAGE MECHANICAL INC.	CHILLER REPAIRS	\$560.00
01404424 4510	FACILITY GATEWAY CORPORATION	MAINTENANCE	\$310.40
01404424 4510	GRAINGER INC	REPAIR PARTS	\$50.49
01404424 4510	GRAINGER INC	VARIOUS SUPPLIES	\$21.45
01404424 4510	JOHNSTONE SUPPLY	REPAIRS PARTS	\$1,006.06
01404424 4510	MENARDS - HNVR PARK	REPAIR PARTS	\$39.94
01404424 4510	NEUCO INC	REPAIR PARTS	\$272.28
01404424 4510	TEMPERATURE EQUIPMENT CORPORATION	VARIOUS SUPPLIES	\$464.45
01404424 4510	WEATHERGUARD ROOFING CO.	MAINTENANCE	\$697.75
01404424 4510	WEBMARC DOORS	DOOR REPAIR	\$345.01
01404424 4510	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	\$510.00
01404424 4516	AMLINGS INTERIOR LANDSCAPE	INTERIOR LANDSCAPING	\$435.81
01404424 4516	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	\$192.70
01404424 4517	WOLF ELECTRIC SUPPLY CO	REPAIR PARTS	\$304.03
01404424 4518	CINTAS #22	FLOOR MAT RENTAL AND CLEAN	\$67.34
01404424 4518	FACILITY GATEWAY CORPORATION	MAINTENANCE	\$310.40
01404424 4520	WEATHERGUARD ROOFING CO.	MAINTENANCE	\$457.99
01404424 4520	WEATHERGUARD ROOFING CO.	VEHICLE MAINTENANCE	\$808.00
FACILITIES		-	\$7,667,50

September 20, 2021

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404522 4304	CINTAS #22	UNIFORM AND MAT RENTAL	\$41.52
01404523 4411	AL WARREN OIL CO INC	FUEL	\$18,616.69
01404524 4510	SYN-TECH SYSTEMS INC	MAINTENANCE	\$550.00
01404524 4513	FIRESTONE TRUCK & SERVICE CENTER	ALIGNMENT	\$55.00
01404524 4514	AEC FIRE-SAFETY & SECURITY INC	REPAIR PARTS	\$118.76
01404524 4514	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$322.79
01404524 4514	BUMPER TO BUMPER/ LEE AUTO	RTN REPAIR PARTS	(\$36.32)
01404524 4534	ADVANCE AUTO PARTS	REPAIR PARTS	\$64.36
01404524 4534	AMAZON CAPITAL SERVICES INC	POLARIS SPEED KEY	\$309.99
01404524 4534	AMAZON CAPITAL SERVICES INC	VARIOUS SUPPLIES	\$10.99
01404524 4534	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$305.77
01404524 4534	FRIENDLY FORD	VEHICLE REPAIRS	\$173.64
01404524 4534	POMP'S TIRE	VEHICLE TIRES	\$850.00
01404524 4534	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$67.04
01404524 4534	RUSSO POWER EQUIPMENT	CARBURETOR	\$58.99
01404524 4534	RUSSO POWER EQUIPMENT	SPARK PLUG	\$11.37
01404524 4534	RUSSO POWER EQUIPMENT	VARIOUS SUPPLIES	\$35.96
01404524 4534	WEST SIDE TRACTOR SALES	REPAIR PARTS	\$30.21
01404524 4534	WEST SIDE TRACTOR SALES	RTN REPAIR PARTS	(\$30.12)
01404824 4502 01404824 4502 01404824 4502 01404824 4544	COMMONWEALTH EDISON CONSTELLATION NEW ENERGY INC CONSTELLATION NEW ENERGY INC 3M HAK0206	STREET LIGHTS GRANDCANYON ELECTRIC 5510 PRAIRIESTON ELECTRIC O SEDGE 3M CLEAR TRANSFER TAPE TP	\$2,138.16 \$1,059.45 \$5,854.84 \$1,302.74
01404824 4544	3M HAK0206	3M SCOTCHAL ELECTROCUT FI	\$1,296.00
	WORKS DEPARTMENT  NT SERVICES		\$12,048.39 \$42,019.25
01505024 4542	AMERICAN TAXI DISPATCH INC	TRANSPORTATION COUPONS	\$413.00
PLANNING			\$413.00
01505122 4301	JOHN STASCHKE	REIM FOR INSPECTOR CLASS	\$500.00
01505124 4507	ANIMAL TRACKERS WILDLIFE COMPANY	PEST REMOVAL	\$125.00
01505124 4507	THOMPSON ELEVATOR INSPECTION INC	INSPECTIONS	\$80.00
CODE ENFORC	CEMENT		\$705.00

September 20, 2021

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01505224 4507	BURNS & MCDONNELL	AUTUMN WOODS WATER SYSTEM	\$4,800.00
01505224 4507	CIVILTECH ENGINEERING, INC.	21/22 NBIS BRIDGE INSPECT	\$3,711.04
01505224 4542	GOVTEMPSUSA LLC	ADMIN SERVICES	\$2,464.00
TRANSPORTA	TION AND ENGINEERING		\$10,975.04
TOTAL DEVEL	OPMENT SERVICES DEPARTMENT		\$12,093.04
BOARDS & C	OMMISSIONS		
01605724 4507	C.O.P.S. TESTING SERVICE, INC	PROFESSIONAL SERVICES	\$800.00
FIRE & POLICE	COMMISSION		\$800.00
01605824 5501	MARK HOLIHAN AGENCY	ENTERTAINMENT CELTIC FEST	\$700,00
01605824 5501	THISTLE & HEATHER HIGHLAND DANCERS	ENTERTAINMENT CELTIC FEST	\$250.00
01605824 5502	THE FINER LINE	PRINTING	\$107.00
MISCELLANEO	USB&C		\$1,057.00
TOTAL GENER	S & COMMISSIONS DEPARTMENT  AL FUND		\$1,857.00 \$74,580.14
			*, 32-55,11
ROAD IMPRO	OVEMENT FUND		
29000025 4610	CIVILTECH ENGINEERING, INC.	PROFESSIONAL SERVICES	\$4,600.48
TOTAL ROAD I	MPROVEMENT FUND		\$4,600.48
CAPITAL VEH	IICLE & EQUIPMENT FUND		
37000025 4602	MARLIN BUSINESS BANK	COPIER SERVICES	\$1,261.00
TOTAL CAPITA	L VEHICLE AND EQUIPMENT FUND		\$1,261.00
WATERWORI	(S & SEWERAGE FUND		
40406723 4414	CANTEEN REFRESHMENT SERVICES	BEVERAGES	\$79.72
40406723 4414	MENARDS - HNVR PARK	REPAIR PARTS	\$34.96
10400704 4500	CONOTELL ATION MENUEDOWING	ELECTRIC (FRE ADDELANCED	2121221

**ELECTRIC 1775 ABBEYWOOD** 

\$1,915.81

CONSTELLATION NEW ENERGY INC

40406724 4502

September 20, 2021

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1790 CHIPPENDALE	\$922.07
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2 N HILLCREST	\$53.92
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2002 PARKVIEW	\$90.62
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2150 STONINGTON	\$158.40
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2550 BEVELY	\$368.25
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2550 BEVERLY	\$373.02
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 780 HASSELL RD	\$148.54
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 95 ASTER LN	\$618.15
40406724 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC S HIGGINS	\$172.03
40406724 4503	NICOR GAS	GAS 4690 OLMSTEAD	\$41.93
40406724 4507	LAKESHORE RECYCLING SYSTEMS	UNIT RENTAL	\$250.00
40406724 4507	PDC LABORATORIES INC	TESTING OF ALL WATER SAMPLES	\$3,108.50
40406724 4526	MENARDS - HNVR PARK	REPAIR PARTS	\$232,95
40406724 4529	ARLINGTON POWER EQUIPMENT	REPAIR PARTS	\$560.00
40406724 4529	BEVERLY MATERIALS, L.L.C.	CLEAN CONCRETE	(\$5.00
40406724 4529	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$150.00
40406724 4529	BEVERLY MATERIALS, L.L.C.	STONE	\$515.03
40406724 4585	ADVANCE AUTO PARTS	REPAIR PARTS	\$34.03
40406724 4585	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$125.39
40406724 4585	BUMPER TO BUMPER/ LEE AUTO	RTN REPAIR PARTS	(\$50.00)
40406724 4585	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE ALIGNMENT	\$55.00
40406724 4585	VERMEER MIDWEST\VERMEER-IL	REPAIR PARTS	\$55.37
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1200 KINGSDALE	\$131.70
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1215 MOON LAKE	\$411.61
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1629 CROWFOOT CIR	\$191.65
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1775 HUNTINGTON	\$166.88
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1790 CHIPPENDALE	\$1,383.10
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 1869 HAMPTON	\$85.48
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2094 CARLING	\$78.51
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 2380 GOLF RD	\$347.94
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 515 CENTRAL	\$29.90
40406824 4502	CONSTELLATION NEW ENERGY INC	ELECTRIC 5400 W GOLF RD	\$1,343.34
40406824 4530	ARLINGTON POWER EQUIPMENT	REPAIR PARTS	\$560.00
40406824 4530	BEVERLY MATERIALS, L.L.C.	CLEAN CONCRETE	(\$5.00)
40406824 4530	BEVERLY MATERIALS, L.L.C.	CLEAN FILL	\$150.00
40406824 4530	BEVERLY MATERIALS, L.L.C.	STONE	\$515.03
SEWER DIVISION		77,30,12	\$5,390.14
OLIVER DIVIOR			\$0,000.14
40407024 4542	FIRST BILLING SERVICES LLC	BILLING SERVICES	\$5,578.53
40407024 4542	SEBIS DIRECT, INC	BILLING SERVICES	\$1,480.29
BILLING DIVISI	ON		\$7,058.82
TOTAL WATER	WORKS AND SEWERAGE FUND		\$22,457.65

September 20, 2021

DESCRIPTION

AMOUNT

VENDOR

ACCOUNT

**NOW ARENA OPERATING FUND** 

41000023 4414	AMPERAGE ELECTRICAL SUPPLY	STAGE BOOTHS	\$1,221.80
41000024 4542	TEST GAUGE INC	REPLACEMENT DOMESTIC 6" B	\$19,664.17
TOTAL NOW A	RENA OPERATING FUND		\$20,885.97
INSURANCE	FUND		
46700024 4579	ALEXIAN BROTHERS CORPORATE HEALTH	PHYSICAL	\$95.00
46700024 4579	ALEXIAN BROTHERS CORPORATE HEALTH	RTN TO WORK PHYSICAL	\$190.00
TOTAL INSURA	ANCE FUND		\$285.00
INFORMATIO	ON SERVICES		
47008524 4510	SENTINEL IPS BY ECONET, INC.	SENTINEL MONTHLY SERVICE	\$1,647.00
47008524 4542	ISCHOOL DISTRICT 300	ANNUAL MAINTENANCE FEE	\$1,322.00
OPERATIONS			\$2,969.00
47008625 4602	DELL COMPUTERS	DELL DOCK- WD19S 130W POW	\$481.42
47008625 4602	DELL COMPUTERS	DELL LATITUDE 9420	\$2,335.97
CAPITAL ASSE			\$2,817.39
000000000000000000000000000000000000000			1446703102
TOTAL INFORM	MATION SYSTEMS FUND		\$5,786.39
2017 A & B G	GO DEBIT SERVICE		
75000024 4543	AMALGAMATED BANK OF CHICAGO	ADMIN FEE	\$475,00
TOTAL 2017 A	& B GO DEBIT SERVICE		\$475.00
BILL LIST TO	ΙΔΤΟ		\$130,331.63

PAGE NUMBER: ACCTPA21

SUPERION DATE: 09/16/2021 TIME: 09:10:51

# VILLAGE OF HOFFMAN ESTATES CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20210826 00:00:00.000' and '20210923 00:00:00.000'

ACCOUNTING PERIOD: 9/21

FUND - 01 - GENERAL FUND

	OND OF GE	HERRIC TORE	-					
CASH	ACCT CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
0102	121857 V	04/20/21	6925	CATHY DAGIAN STANTON	01556522	MILEAGE REIM FEB-MAR	0.00	-245.28
0102	122107 V	05/18/21	14503	JOHN KOVAKA	01404123	REIM FOR CDL LICENSE	0.00	-30.00
0102 0102 0102 TOTAL	122558 V	07/07/21 07/07/21 07/07/21	2027	BRISTOL HOSE & FITTING BRISTOL HOSE & FITTING BRISTOL HOSE & FITTING	01 40406724 01404524	REPAIR PARTS REPAIR PARTS REPAIR PARTS	0.00 0.00 0.00 0.00	-118.57 -285.41 -129.00 -532.98
0102 0102 0102 TOTAL	123365 V	08/31/21 08/31/21 08/31/21	13996	O'REILLY AUTO PARTS O'REILLY AUTO PARTS O'REILLY AUTO PARTS	01404524 01 01	REPAIR PARTS FILTER SSTOCK REPAIR PARTS	0.00 0.00 0.00 0.00	-20.58 -57.20 -41.46 -119.24
0102	123422	08/31/21	3723	PETER EDGAR	01	C-PAL	0.00	1,411.19
0102 0102 0102 TOTAL	123423 123423 123423 CHECK	09/01/21 09/01/21 09/01/21	2027	BRISTOL HOSE & FITTING BRISTOL HOSE & FITTING BRISTOL HOSE & FITTING	01 40406724 01404524	REPAIR PARTS REPAIR PARTS REPAIR PARTS	0.00 0.00 0.00 0.00	118.57 285.41 129.00 532.98
0102	123424	09/01/21	19229	JEWEL FOOD STORES	01101123	WATER	0.00	40.00
0102	123425	09/01/21	12947	BUMPER TO BUMPER/ LEE AU	01404524	CLAMP	0.00	20.58
0102 0102 TOTAL	123426 123426 CHECK	09/01/21 09/01/21		O'REILLY AUTO PARTS O'REILLY AUTO PARTS	01 01	REPAIR APRTS REPAIR PARTS	0.00 0.00 0.00	57.20 41.46 98.66
0102	123427	09/03/21	11462	IACE/ C/O CITY OF EVANST	01505122	TRAINING SEP 15,22,29	0.00	225.00
0102 0102 TOTAL	123428 123428 CHECK	09/03/21 09/03/21		LEAF	01401224 40406724	COPIER SERVICES	0.00 0.00 0.00	101.57 101.58 203.15
0102	123429	09/07/21	11454	THE FUN ONES	01605824	OBSTACLE COURSE	0.00	1,267.50
0102	123430	09/09/21	2226	PETTY CASH	01605824	CASH FOR PLATZKONZERT	0.00	750.00
0102	123556	09/10/21	10673	JOHN WAGNER	01605824	PLATZKONZERT ENTERTAI	0.00	1,700.00
0102	123557	09/10/21	17057	MICHAEL SCHNEIDER	01605824	PLATZKONZERT ENTERTAI	0.00	650.00
0102	123558	09/10/21	18648	DIE MUSIKMEISTERS GERMAN	01605824	PLATZKONZERT ENTERTAI	0.00	1,875.00
0102	123559	09/10/21	20804	BLASKAPELLE MILWAUKEE LL	01605824	PLATZKONZERT ENTERTAI	0.00	3,500.00
0102	123560	09/10/21	20803	ALPINE BLAST	01605824	PLATZKONZERT ENTERTAI	0.00	1,600.00
0102	123561	09/13/21	10280	ILL. WORKERS' COMPENSATI	46700024	SECOND INJURY FUND	0.00	940.89
0102	123562	09/14/21	2226	PETTY CASH	01	PETTY CASH REIM	0.00	51.29

PAGE NUMBER: 2 ACCTPA21

SUPERION DATE: 09/16/2021 TIME: 09:10:51

# VILLAGE OF HOFFMAN ESTATES CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20210826 00:00:00.000' and '20210923 00:00:00.000' ACCOUNTING PERIOD: 9/21

FUND - 01 - GENERAL FUND

CASH	ACCT CHECK NO	ISSUE DT VEND	OR NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
0102 0102 0102 TOTAL	123562 123562 123562 CHECK	09/14/21 2226 09/14/21 2226 09/14/21 2226	PETTY CASH	01201223 01202123 01201223	PETTY CASH REIM PETTY CASH PETTY CASH	0.00 0.00 0.00 0.00	69.02 12.99 6.59 139.89
0102	123563	09/15/21 1949	2 SEBIS DIRECT, INC	40407024	PROFESSIONAL SERVICES	0.00	1,481.02
0102 0102 0102 0102 0102 0102 0102 0102	123564 123564	09/15/21 4496 09/15/21 4496	VERIZON WIRELESS	01101124 01101224 01101324 01101424 01101524 01101624 01106224 01107124 01201224 01303124 01303124 01303324 01401224 01404224 01404524 01404524 01404524 01404524 01404524 01404524 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505024 01505224 01505224 01505224 01505224 01505224 01505224 01505224 01505224 01505224	WIRELESS SERVICES	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	833.32 120.79 60.40 171.26 60.40 120.79 114.91 60.40 60.40 1,540.84 241.59 4.70 1,214.29 262.78 109.93 116.22 321.03 438.99 60.40 141.99 91.26 193.52 120.79 60.40 973.56 695.47 159.44 120.79 1,752.69 50.44 81.60 2,951.71 13,307.10
0102 0102 0102 0102 0102 TOTAL	123565 123565 123565 123565 123565 123565	09/15/21 1455 09/15/21 1455 09/15/21 1455 09/15/21 1455 09/15/21 1455	O CALL ONE	01404424 40406724 40406824 01303324 01556524	LANDLINES LANDLINES LANDLINES WIRELESS SERVICES WIRELESS SERVICES	0.00 0.00 0.00 0.00 0.00 0.00	5,098.63 1,882.70 64.97 65.12 61.68 7,173.10
0102 0102 0102 0102	123566 123566 123566 123566	09/15/21 4065 09/15/21 4065 09/15/21 4065 09/15/21 4065	THE HOME DEPOT #1904 THE HOME DEPOT #1904	01303123 01303524 01404424 01404424	VARIOUS SUPPLIES VARIOUS SUPPLIES VARIOUS SUPPLIES VARIOUS SUPPLIES	0.00 0.00 0.00 0.00	19.20 181.96 47.90 175.76

SUPERION DATE: 09/16/2021 TIME: 09:10:51

# VILLAGE OF HOFFMAN ESTATES CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 3 ACCTPA21

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20210826 00:00:00.000' and '20210923 00:00:00.000' ACCOUNTING PERIOD: 9/21

FUND - 01 - GENERAL FUND

CASH ACCT CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	DESCRIPTION	SALES TAX	AMOUNT
0102 123566 0102 123566	09/15/21 09/15/21 09/15/21 09/15/21 09/15/21 09/15/21 09/15/21 09/15/21 09/15/21 09/15/21	4065 4065 4065 4065 4065 4065 4065 4065	THE HOME DEPOT #1904	01404224 01404524 01404524 01404624 01404624 01404524 40406723 40406724 40406724 40406823 40406823	VARIOUS SUPPLIES	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	40.07 17.99 20.31 115.34 155.23 19.98 114.14 147.92 103.96 117.81 468.31 1,745.88
TOTAL CASH ACCOUNT						0.00	37,734.44
TOTAL FUND						0.00	37,734.44
TOTAL REPORT						0.00	37,734.44

# Detail of Wire/ACH Activity For the Period 08/01/21 - 08/31/21

Date	Vendor	Description	Source of Funds	Amount
08/02/21	IPBC	Insurance Premium	General	\$ 645,535.34
08/02/21	Payment Express	Credit Card Merchant Fees 07/21	General, Water & Sewer	\$ 36.50
08/03/21	Employer's Claim Service	Workers Comp Claims	Insurance	\$ 312,016.69
08/04/21	CCMSI	General Liability Claims	Insurance	\$ 7,474.84
08/06/21	NIPSTA	Training	General	\$ 1,600.00
08/10/21	IMRF	IMRF July 2021 Payroll Costs	Various	\$ 186,195.57
08/16/21	Neopost	Replenish Postage Machine	General, Water & Sewer	\$ 1,600.00
08/17/21	Vicarious Productions	Retainer for Newsletter Management	General	\$ 2,500.00
08/20/21	JAWA	Monthly Water Usage	Water & Sewer	\$ 816,384.00
08/20/21	SWANCC	Monthly Tipping Fees	Municipal Waste System	\$ 55,459.00
08/20/21	Sebis	Postage Deposit for Water Bills	Water & Sewer	\$ 6,000.00
08/27/21	Neopost	Replenish Postage Machine	General, Water & Sewer	\$ 1,600.00
	TOTAL	7.30		\$ 2,036,401.94

# AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of a simple majority of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to, or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property at a public auction to be held on an internet auction website (e.g., www.publicsurplus.com or www.obenaufauctions.com).

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit A now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates at a public auction to be held on an internet auction website, to the highest bidder of said personal property.

<u>Section 3</u>: That no bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

Section 4: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 5: That upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

Section 6: That if said personal property is not sold at such auction, then the Village Manager is authorized to sell without bid or properly dispose of or recycle any such property.

Section 7: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form. Section 8: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	_day of _		, 2021		
VOTE		AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills					
Trustee Anna Newell			_		
Trustee Gary J. Pilafas				_	-
Trustee Gary G. Stanton		_			
Trustee Michael Gaeta					
Trustee Karen Arnet					
President William D. Mc	Leod	_		_	-
APPROVED THIS	_DAY O	F	, 2021		
		_	Village Presi	ident	-
ATTEST:					
Village Clerk		-			
Published in namphlet for	rm this	day of		2021	

# EXHIBIT A

Vehicle Make & Model	Mileage	VIN	Running Condition	Engine	Trans- mission
2010 Ford Expedition	86,400	1FMJU1G51AEA43004	Yes	5.4 GAS	Auto
2012 Ford Escape Hybrid	136,000	1FMCU5K37CKA10034	Yes	2.5L Hybrid	Auto
2015 Ford Explorer	132,800	1FM5K8AR1FGC1827	Yes	3.7L gas	Auto
2002 International Dump Truck with snow and ice equipment	66,100	1HTMKAAR82H516970	Yes	DT466E	Auto
1994 8'Trailer with pressure washer		4H102131XR0153318			

Title	Description	Qty	Condition
Mechanic Tool Box	Tool Box	1	Fair
Water Heater Parts	Water heater parts	1	poor
Light Bar	Light Bar	1	poor
12' Flank Plows	12' Flank Plows	2	poor
Headlight adjuster	Headlight adj	1	good
OTC Beakout box	break out box	1	good
Misc trans tools	trans tools	1	good
Black Light	Light Bar	1	fair
NGS Scan tool	Scan tool	1	good
3/4 CP impact	air tool	1	poor
1/2 CP impact	air tool	1	poor
3/8 CP Drill	air tool	1	poor
pin out box	pin out box	1	good
volt meter	meter	1	poor
J24790 Dieseltune kit	tune kit	1	good
alcohol in gas detection kit	detection kit	1	good
CAT service tool	tool	1	good
CAT service tool	tool	1	good
Miller tool	tool	1	good
Ign module tester	tool	1	fair
OTC TPMS monittor	tool	1	poor
Clamp Master banding tool	tool	1	poor
Tech 1	scan tool	1	fair
3/4 IR impact	air tool	1	poor
Rotating light bar	emergency light	2	poor
LED/Strobe light bar	emergency light	1	poor

ORDINANCE NO.	- 2021

# AN ORDINANCE AMENDING SECTION 6-2-1-HE-11-1302-A OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

<u>Section 1</u>: That Section 6-2-1-HE-11-1302-A, <u>ADDITIONAL NO PARKING STREETS</u> <u>AND AREAS</u>, of the Hoffman Estates Municipal Code be amended by amending sub-section 294, to read as follows:

294. On the south and east side of Bur Oak Drive between Essex Drive and the north property line of 1655 Bur Oak Drive, on the west side of Bur Oak Drive from the north property line of 1660 Bur Oak Drive to the south property line of 1628 Bur Oak Drive, and on the inside of the loop at the south end of Bur Oak Drive.

Section 2: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	day of		, 2021		
VOTE	1	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills					
Trustee Anna Newell					
Trustee Gary J. Pilafas					
Trustee Gary G. Stanton	-				
Trustee Michael Gaeta	5				
Trustee Karen Arnet					
President William D. Mcl	Leod _				
APPROVED THIS	_ DAY OF		, 2021		
ATTEST:		=	Villa	ge President	
Village Clerk					
Published in pamphlet for	m this	day of		, 2021	

# ORDINANCE NO. \_\_\_\_\_ - 2021

# VILLAGE OF HOFFMAN ESTATES

# AN ORDINANCE APPROPRIATING NECESSARY FUNDS FOR SHARE OF COST OF IMPROVEMENTS ALONG HASSELL ROAD, JONES ROAD AND SALEM DRIVE

WHEREAS, the Village of Hoffman Estates has entered into an Agreement with the State of Illinois for the improvement of Hassell Road from Rosedale Lane to Jones Road that is approximately 0.09 miles, Jones Road from Hassell Road to Highland Boulevard that is approximately 0.35 miles in length, and Salem Drive from Hoffman Estates Village Limits to Bode Road that is approximately 0.25 miles in length with federal Surface Transportation Program funds for resurfacing.

WHEREAS, in compliance with the aforementioned Agreement, it is necessary for the Village to appropriate sufficient funds to pay its share of the costs of said improvements.

WHEREAS, the estimated total construction and construction engineering costs for the project designated as MFT Section Number 17-00100-00-RS is estimated to be Seven Hundred Twenty-Six Thousand Five Hundred Eighty-Five Dollars (\$726,585) with the local share estimated at One Hundred Eighty-One Thousand Six Hundred Forty-Six Dollars (\$181,646) based on awarded contract.

WHEREAS, Ordinance No. 4830-2020 appropriated the sum of One Hundred Fifty-Five Thousand Dollars (\$155,000) or as much thereof as may be necessary, from any money now or hereinafter allotted to the Village to pay its share of the costs of these improvements as provided in the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

<u>Section 1</u>: That there be appropriated the additional sum of Twenty-Six Thousand Six Hundred Forty-Six Dollars (\$26,646) or as much thereof as may be necessary, from any money now or hereinafter allotted to the Village to pay its share of the costs of these improvements as provided in the Agreement.

Section 2: The Village agrees to pass a supplemental ordinance to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

Section 3: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

<u>Section 4</u>: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	day of		, 2021		
VOTE		AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills				_	
Trustee Anna Newell				_	
Trustee Gary J. Pilafas		_			
Trustee Gary G. Stanton				_	_
Trustee Michael Gaeta				_	_
Trustee Karen Arnet					
President William D. McLe	eod			_	-
APPROVED THIS	DAY OF		, 2021		
		-	Villa	ge President	_
ATTEST:					
Village Clark					
Village Clerk					

August 6, 2021

To: Mayor and Board of Trustees

# TREASURER'S REPORT

# July 2021

Attached hereto is the Treasurer's Report for the month of July, 2021, summarizing total cash receipts and disbursements for the various funds of the Village.

For the Operating funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$1.4 million, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$49.2 million.

For the Operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$1.8 million, primarily due to general operating expenses and monthly operating transfers.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$536,082, primarily due to pension fund investment activity.

The total for cash and investments for all funds decreased to \$281.9 million.

Respectfully Submitted,

Stan W. Helgerson

Stan W. Helgerson Village Treasurer

Attachment

# TREASURER'S REPORT FOR THE MONTH ENDING July 31, 2021

Fund		Beginning Balance		Receipts/ ransfers - In		sbursements/ ansfers - Out		Amount in Cash		Amount Invested		Ending Balance
Operating Funds												
General (Incl. Veterans' Mem) Payroll Account	S	27,883,141	5	3,579,460 3,869,857	s	5,166,903 3,869,857	S	2,554,160	\$	23,741,538	S	26,295,699
Petty Cash		2,100		-		*		2,100				2,100
Foreign Fire Ins. Board		169,081				-		169,081				169,08
Cash, Village Foundation		13,007		4.7		2		13.007		-		13,00
Cash, Fire Protection District		25,035		1,133				26,168				26,16
Motor Fuel Tax		703,711		211,702		131,775		20,755		762,882		783,63
Comm. Dev. Block Grant		9,162		76		4,331		4,831		200		4.83
Asset Seizure - Federal		374.027		6.567		76,443		299,778		4,372		304,15
Asset Seizure - State		347,780		1		-		291,786		55,995		347,78
Asset Seizure - Battle		845				-				845		84
Asset Seizure - U.S. Marshall		7,814		0.050		30.00		7,814		100		7,81
Municipal Waste System		599,396		236,322		252,884		574,857		7,978		582,83
Roselle Road TIF		2,011,270		8		240		888.124		1,122,913		2,011,03
Higgins/Hassell TIF		9,232		. 6		240		8,992				8,99
Barrington/Higgins TIF		1,002,668		3		240		683,231		319,200		1,002,43
Water & Sewer		12,500,022		1,812,696		1,714,680		1,630,425		10,967,612		12,598,03
NOW Operating		1,508,500		411.920		276,636		1,483,088		160,696		1,643,78
Insurance		2,448,676		111,973		96,694		270,812		2,193,143		2,463,95
Information Systems	-	904,527	_	117.587	_	125,213	-	204,518	_	692,383	_	896,90
otal Operating Funds	S	50,524,366	\$	10,359,230	S	11,716,136	S	9,133,529	S	40,029,559	S	49,167,46
ebt Service				212.000				65538			-	200 00
2015 A & C G.O. Debt Serv	5	4	\$	750,000	5		S	750,004	S		\$	750,00
2016 G.O. Debt Serv.		75,998		3,120		-		79,118		4		79,11
2018 G.O Debt Serv.	-	30,203	-	163,780	-		_	193,983	-		_	193,98
fotal Debt Service Funds	\$	106,206	\$	916,900	S	-	S	1,023,106	5	ě.	\$	1.023,108
Capital Projects Funds												
Central Road Imp.	\$	55,399		~	5		S	41,811	S	13,588	S	55,39
Hoffman Blvd Bridge Maintenance		273,885		6		41.5		3,123		270,768		273,89
Western Corridor		3,399,708		69		33,333		12.649		3,353,795		3,366.44
Traffic Improvement		18,400		~				18,400		100		18,40
Prairie Stone Capital		869,317		13		5,135		147,969		716,225		864,19
Road improvements		4,749,997		355,512		1,422,833		457,057		3,225,619		3,682,67
Central Area Road Impact Fee		126,676						126,676				126,67
Western Area Traff, Impr.		22,910				-		22.910		(%)		22,91
West Area Rd Impr. Impact Fee		71,404		78,192		128,686		71,404		274,792		71,40 1,154,52
Capital Improvements Capital Vehicle & Equipment		1,205,016		80,662		22,583		879,729 565,676		94,743		660,41
Capital Replacement		602,340 639.512		7		58,333		249,348		331,838		581.18
Stormwater Management		622,247		45,482		218,976		448.752		331,030		448,75
2019 Captial Projects		335,236				210,370		324,641		10.596		335,23
otal Capital Proj. Funds	S	12,992,048	s	559,941	S	1,889,880	5	3,370.146	s	8,291,964	S	11,662.11
atal Operating Data See the and												
otal Operating, Debt Service and apital Project Funds	\$	63,622,620	s	11,836,071	5	13,606,016	. 5	13,526,781	s	48,321,523	5	61,852,676
rust Funds												
Police Pension (June)	5	96,452,960	S	(532,518)	S	639,437	S	10.960	S	95,270,045	S	95,281,00
Firefighters Pension (June)		112,546,414		1,230,645		576,750		10,938		113,189,372		113,200.30
EDA Spec. Tax Alloc.	-	11,597,668	_	170	_	18,193	_	356,808	_	11,222,838	-	11,579,64
otal Trust Funds	S	220,597,042	s	698,297	S	1,234,379	\$	378,705	\$	219,682,255	5	220,060,960

# AGENDA PUBLIC HEALTH AND SAFETY COMMITTEE Village of Hoffman Estates September 27, 2021

7:00 p.m. - Board Room

Members: Michael Gaeta, Chairman

Gary Pilafas, Vice Chairman

Anna Newell, Trustee Karen Mills, Trustee Gary Stanton, Trustee Karen Arnet, Trustee William McLeod, Mayor

- I. Roll Call
- II. Approval of Minutes August 16, 2021 Committee Meetings

# **NEW BUSINESS**

# REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.
- III. President's Report
- IV. Other
- V. Items in Review
- VI. Adjournment

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at <a href="www.hoffmanestates.org">www.hoffmanestates.org</a> and/or in person in the Village Clerk's office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

# AGENDA PUBLIC WORKS & UTILITIES COMMITTEE Village of Hoffman Fetatos

# Village of Hoffman Estates September 27, 2021

Draft 9.14.21

# Immediately following Public Health & Safety Committee

Members: Anna Newell, Chairperson

Michael Gaeta, Vice Chairperson

Gary Pilafas, Trustee Karen V. Mills, Trustee Gary G. Stanton, Trustee Karen J. Arnet, Trustee William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - August 16, 2021

September 13, 2021 (Special)

# **OLD BUSINESS**

 Request approval of a request by CalAtlantic Group, Inc. for an ordinance for the acceptance of public improvements at the Amber Meadows subdivision. (Deferred from July 19, 2021)

# **NEW BUSINESS**

1. Request authorization to award contract for 2021 Drainage Improvements Project (Bid opening to be held on September 21st)

# REPORTS (INFORMATION ONLY)

- 1. Department of Public Works Monthly Report.
- 2. Engineering Division Monthly Report.
- III. President's Report
- IV. Other
- V. Items in Review
- VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at <a href="https://www.hoffmanestates.org">www.hoffmanestates.org</a> and/or in person in the Village Clerk's office).

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# AGENDA FINANCE COMMITTEE Village of Hoffman Estates September 27, 2021

Immediately following Public Works & Utilities

Draft

Members: Gary Pilafas, Chairperson

Anna Newell, Vice Chairperson

Michael Gaeta, Trustee

Karen Mills, Trustee Gary Stanton, Trustee Karen Arnet, Trustee William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - August 16, 2021

# REPORTS (INFORMATION ONLY)

- 1. Finance Department Monthly Report.
- Information System Department Monthly Report.
- NOW Arena Monthly Report.
- III. President's Report
- IV. Other
- V. Items in Review
- VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at <a href="https://www.lioffmanestates.org">www.lioffmanestates.org</a> and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

# ORDINANCE NO. - 2021

# VILLAGE OF HOFFMAN ESTATES AN ORDINANCE GRANTING A SITE PLAN AMENDMENT AND SPECIAL USE TO NWSMG MANAGEMENT LLC FOR THE STONEGATE CONFERENCE AND BANQUET CENTRE PROPERTY LOCATED AT 2401 W. HIGGINS ROAD, HOFFMAN ESTATES, ILLINOIS

WHEREAS, the Planning and Zoning Commission, at a public hearing duly called and held according to law on September 15, 2021, considered the request by NWSMG Management LLC (applicant and owner) for a site plan amendment and special use to permit a conference and banquet facility, and shown on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Planning and Zoning Commission made certain Finding of Fact attached hereto and made a part hereof as Exhibit "B" and recommended approval of the site plan amendment and special use to the Board of Trustees; and

WHEREAS, the Corporate Authorities have received and considered said recommendation; and

WHEREAS, the proposed special use has met the standards of Section 9-1-18 of the Zoning Code of the Hoffman Estates Municipal Code; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Corporate Authorities hereby find that the facts and statements contained in the preamble of this Ordinance are true.

Section 2: A site plan amendment authorized under Section 10-2-2 of the Subdivision Code is hereby granted for property located at 2401 W. Higgins Road.

Section 3: A special use authorized under Section 9-8-2-C-9 of the Zoning Code is hereby granted to NWSMG Management LLC to permit a conference and banquet facility for the property located at 2401 W. Higgins Road.

Section 4: The site plan amendment and special use are granted based upon the plans incorporated in Exhibit B and the following conditions:

- The building permit for the addition shall be obtained within twelve (12) months of the Village Board action on this request.
- A final certificate of occupancy shall be applied for and issued for the entirety of the facility prior to commencement of operations.
- The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
- The facility shall be used primarily for conferences, business meetings, banquets, and other similar uses.
- The maximum occupancy of the space, including the addition, shall be limited to 1,100 persons, or a lower occupancy load limit as determined by the Village building and fire codes.

- 6. The facility shall be operated in such a manner so that the parking demand generated does not exceed the parking supply available on the site, utilizing approved (marked) parking spaces only. Valet parking that parks cars off-site or outside of approved (marked) parking spaces, or shared parking with other sites, shall be subject to review and approval by the Village through the site plan review process.
- 7. The petitioner shall enter into a license agreement with the Village providing for the continued use of the outlot parcel along Higgins Road that is owned by the Village for signage, fencing and lighting improvements. This agreement shall be executed prior to the final occupancy permit for the building.

Section 5: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 6: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	day of		, 2021		
VOTE		AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills					
Trustee Anna Newell					
Trustee Gary J. Pilafas					
Trustee Gary G. Stanton	L.			-	
Trustee Michael Gaeta					
Trustee Karen Arnet					
Mayor William D. McL	eod				
	_	Vil	lage President		
		VII	lage President		
ATTEST:					
Village Clerk		-			

# Exhibit A 2401 W. Higgins Road P.I.N.: 07-07-100-037-0000



Subject Property

- Parcel



Planning and Transportation Division The Village of Hoffman Estates September 2021



# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION FINDING OF FACT

PROJECT NUMBER: 2021-015P

PROJECT NAME: Stonegate Conference and Banquet Centre

ADDRESS/LOCATION: 2401 W. Higgins Rd.

OWNER / PETITIONER: NWSMG Management, LLC / Syed Mustafa Ali

REQUEST: Site Plan Amendment and Special Use for a banquet facility

ZONING / LAND USE: B-2 Community Business District / vacant conference center

PZC MEETING DATE: September 15, 2021

PZC RECOMMENDATION: APPROVAL (7 Ayes, 0 Nays, 3 Absent)

VILLAGE BOARD MEETING DATE: September 20, 2021

STAFF ASSIGNED: Kevin Anderson, Associate Planner

# MOTIONS

A. Request for a Site Plan Amendment and Special Use for the Stonegate Conference Centre to permit a conference and banquet facility at 2401 W. Higgins Rd.

- The building permit for the addition shall be obtained within twelve (12) months of the Village Board action on this request.
- A final certificate of occupancy shall be applied for and issued for the entirety of the facility prior to commencement of operations.
- The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
- The facility shall be used primarily for conferences, business meetings, banquets, and other similar uses.
- The maximum occupancy of the space, including the addition, shall be limited to 1,100 persons, or a lower occupancy load limit as determined by the Village building and fire codes.
- 6. The facility shall be operated in such a manner so that the parking demand generated does not exceed the parking supply available on the site, utilizing approved (marked) parking spaces only. Valet parking that parks cars off-site or outside of approved (marked) parking spaces, or shared parking with other sites, shall be subject to review and approval by the Village through the site plan review process.

Planning and Zoning Commission Finding of Fact – 2401 W. Higgins Rd – Stonegate Conference and Banquet Center Village Board Meeting Date: September 20, 2021

7. The petitioner shall enter into a license agreement with the Village providing for the continued use of the outlot parcel along Higgins Road that is owned by the Village for signage, fencing and lighting improvements. This agreement shall be executed prior to the final occupancy permit for the building.

# FINDING

The Planning & Zoning Commission heard the request from Syed Ali with NWSMG LLC and Shilpa Purohit with Purohit Architects. Mr. Ali is proposing a re-use of the existing facility and a new 5,000 square foot building addition. There would be no major site plan changes with this request.

Ms. Purohit identified the interior updates proposed and the inherited property maintenance violations which the Petitioner is already correcting. She gave an overview the proposed addition on the existing western patio.

Commissioners had questions regarding the maintenance of the detention pond area and the anticipated date of completion/opening. The applicant hopes to be open by mid-December and has been working on pond maintenance. Staff noted they are part of an association for the pond maintenance.

# STANDARDS OF A SPECIAL USE

Section 9-1-18-I of the Zoning Code (Standards for a Special Use) states: "No special use shall be recommended by the Planning and Zoning Commission unless said Planning and Zoning Commission shall find:

- That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
- That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
- That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
- That adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;
- That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in public streets; and
- That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except in each instance as such regulations may be modified by the Village Board pursuant to the recommendation of the Planning and Zoning Commission.

Planning and Zoning Commission Finding of Fact – 2401 W. Higgins Rd – Stonegate Conference and Banquet Center Village Board Meeting Date: September 20, 2021

#### **AUDIENCE COMMENTS**

None

#### PLANNING AND ZONING COMMISSION VOTE

Commissioner	Roll Call Vote
Chairperson Eva Combs	Aye
Vice-Chairman Greg Ring	Aye
Adam Bauske	Aye
Tom Burnitz	Absent
Lon Harner	Aye
Lenard Henderson	Aye
Myrene lozzo	Absent
Minerva Milford	Aye
Nancy Trieb	Aye
Denise Wilson	Absent
7 Aven O Nove 2 About	MOTION ADDROVED

7 Ayes, 0 Nays, 3 Absent MOTION APPROVED

#### **ATTACHMENTS**

The Planning and Zoning Commission Staff Report dated September 15, 2021 and all associated attachments are hereby made a part of this Finding.



# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NUMBER: 2021-015P

PROJECT NAME: Stonegate Conference and Banquet Centre

ADDRESS/LOCATION: 2401 W. Higgins Rd.

PROPERTY SIZE: ~8 acres

OWNER / PETITIONER: NWSMG Management, LLC / Syed Mustafa Ali

REQUEST: Site Plan Amendment and Special Use for a banquet facility

PUBLIC HEARING: Yes

ZONING / LAND USE: B-2 Community Business District / vacant conference center

ADJACENT PROPERTIES: NORTH: B-2, Barrington Square Animal Clinic and Shopping Center

SOUTH: RPD, St. Alexius Medical Center

EAST: RPD, Vacant

WEST: B-2, Moretti's/Restaurant Mall Subdivision

PZC MEETING DATE: September 15, 2021

STAFF ASSIGNED: Kevin Anderson, Associate Planner

#### REQUESTED MOTION

Request for a Site Plan Amendment and Special Use for the Stonegate Conference and Banquet Centre property located at 2401 W. Higgins Road.

#### INCLUDES RECOMMENDED CONDITIONS: YES

#### BACKGROUND

The subject property was previously Stonegate Conference and Banquet Centre operating under Special Use Ordinance #3174-2000. The space is currently vacant and has not been in operation since 2018. The Petitioner recently purchased the property and is seeking to re-open and operate a banquet facility. The original Special Use was granted specifically to the previous operator and has since expired. Therefore, a new Special Use is required.

The Petitioner's request also includes the construction of a building addition on the west side of the main structure. The proposed addition requires a Site Plan Amendment.

Planning and Zoning Commission Staff Report for 2401 W. Higgins Rd. – Stonegate Banquets – 2021-015P Meeting Date: September 15, 2021

#### STAFF ANALYSIS

- The Petitioner has purchased the property and is currently in the process of repairing several code violations not addressed by the previous owner.
- The Petitioner currently owns and operates Shalimar Banquets in Addison, IL which has been open since 2015. He is proposing an expansion to the business and this would be his second location.
- The existing structure is approximately 26,000 square feet and includes the main banquet hall, three divisible meeting rooms, offices, dressing rooms, and a full kitchen.

#### **Business Operations**

The Petitioner has indicated that the majority of his business will come from wedding receptions but they will also market the space for conferences and business seminars. The space would be available for rent seven days a week. The Petitioner is requesting a liquor license in conjunction with this proposal and the license will determine the allowable hours of operation.

In addition to the Petitioner and his management team, the facility would have 20 full time employees.

Additional staff is hired on a part time basis depending on the needs of each specific event. Individual staff members would be cross trained to provide liquor service and security.

The Petitioner indicates that the majority of events are catered and they would not have a full kitchen staff. This is the same manner that Shalimar Banquets operates.

The parking available will ultimately determine the appropriate occupancy for the premises.

#### Parking

There are currently 368 parking spaces available on the subject property including 8 accessible spaces. The site plan has not been changed since 2002 and is consistent with the original Village approvals. This proposal would have no impact on the layout of the parking lot or the total parking count. The parking demand for this property will be determined by how the facility is operated.

Parking demand would be determined by the number of event attendees and the average number of people who arrive together in a single car, plus the center employees. In 2000, the previous operator had a traffic and parking study completed by their traffic consultant, KLOA. That study suggested the facility would generate one parked vehicle for each three seats (0.33+). Staff is not aware of any parking or traffic issues with the operation of the Stonegate Conference Center while under the previous ownership.

The Petitioner has indicated that the Shalimar facility in Addison experiences similar parking demand of approximately 0.3 spaces per person. Shalimar has a total occupancy of 1,095 people and 365 parking spaces. Staff reached out to the Village of Addison at the time this request was made, and Addison's Staff did not identify any parking issues with the Shalimar facility or operations and noted they have been good neighbors.

The Petitioner has indicated that their policy is to require valet services for any event greater than 600 people, or any time there are more than 198 vehicles coming to the site. The valet plan does not include

Planning and Zoning Commission Staff Report for 2401 W. Higgins Rd. – Stonegate Banquets – 2021-015P Meeting Date: September 15, 2021

the use of any offsite spaces, although the Petitioner has suggested that off-site shared options could be explored if it becomes necessary for any specific event. All valet parking would be required to use designated striped spaces on site.

The Village Code allows the Planning and Zoning Commission the authority to recommend the total number of required spaces for a particular use. In this instance, since the number of parking spaces is already fixed at 368, one the way to determine the parking demand will be met is to place limits on the total permitted occupants on site. Based on the recommended parking ratio of one parked vehicle for each three seats (0.33), staff is recommending that a condition limiting the facility to 1,100 occupants, including staff. The Petitioner has indicated they would be amenable to placing this occupancy limit on the building.

#### Site Plan

The subject site went through an extensive site plan and operations review in 2000 in conjunction with the original Special Use request. The Petitioner is proposing to update the site to address maintenance and code violations and construct a small building addition. No other site plan amendments are proposed at this time.

#### Property Maintenance

As a result of a long foreclosure process and the property sitting unoccupied for a number of years, there are a number of property maintenance issues and code violations that must be addressed. The Petitioner has submitted a plan and is in the process of addressing the deficiencies around the exterior of the site including: repaving the parking lot, removing dead trees and replacing landscaping, installing a dumpster enclosure, bringing sidewalks, signage and parking spaces up to ADA compliance, and repairing the building facade. Additionally, the Petitioner is upgrading the interior by replacing the flooring, painting, and rehabbing water damaged bathrooms.

#### **Building Addition**

In 2002, a Special Use Amendment was approved allowing the construction of an outdoor patio on the west side of the structure and the installation of a tent on top of the patio. The tent was approved with the condition that the attendance would be managed to ensure parking demand does not exceed supply. The patio was constructed and remains but the tent has been removed since the facility has been out of operation.

The Petitioner is proposing to construct a new permanent expansion to the main building over a portion of the existing patio. The addition would be approximately 53' x 94' (~5,000 sf.). This is the same approximate square footage as the previously approved tent.

The addition is designed as an additional meeting/dining room. The addition would be constructed of materials and colors which match those of the existing building. A curtain wall is proposed on the west façade.

The floorplan for this space indicates seating for 170 people. The occupancy of this space would be included in the total occupancy count for the site.

#### Variations

There are two Variations related to the property which were approved by Ordinance #3241-2000 and are still in effect. One Variation granted a larger sign size and one allowed a wrought iron style fence in a front yard along Higgins Road. The Petitioner's request would have no impact on either of these plans and they would maintain the existing sign and fence. The Petitioner has submitted plans to re-face the sign pending the Special Use approval.

#### STANDARDS FOR A SPECIAL USE

No special use shall be recommended by the Planning and Zoning Commission unless said Planning and Zoning Commission shall find:

- That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
- That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
- That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
  - 4. That adequate utilities, access roads, drainage, and/or necessary facilities have been or are being provided;
  - That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in public streets; and
  - 6. That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except in each instance as such regulations may be modified by the Village Board pursuant to the recommendation of the Planning and Zoning Commission.

#### RECOMMENDED CONDITIONS

If the Planning and Zoning Commission recommends approval of the site plan amendment, staff recommends the following conditions be included:

- The building permit for the addition shall be obtained within twelve (12) months of the Village Board action on this request.
- A final certificate of occupancy shall be applied for and issued for the entirety of the facility prior to commencement of operations.
- The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
- The facility shall be used primarily for conferences, business meetings, banquets, and other similar uses.
- The maximum occupancy of the space, including the addition, shall be limited to 1,100 persons, or a lower occupancy load limit as determined by the Village building and fire codes.
- 6. The facility shall be operated in such a manner so that the parking demand generated does not exceed the parking supply available on the site, utilizing approved (marked) parking spaces only. Valet parking that parks cars off-site or outside of approved (marked) parking spaces, or shared parking with other sites, shall be subject to review and approval by the Village through the site plan review process.

Planning and Zoning Commission Staff Report for 2401 W. Higgins Rd. – Stonegate Banquets – 2021-015P Meeting Date: September 15, 2021

7. The petitioner shall enter into a license agreement with the Village providing for the continued use of the outlot parcel along Higgins Road that is owned by the Village for signage, fencing and lighting improvements. This agreement shall be executed prior to the final occupancy permit for the building.

Attachments:

Petitioner's Application and Submittal

Location Map



#### VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION\*

Special Use for	to to
☐ Variation: ☒ Con	mmercial 🗌 Residential 🗌 Sign
☐ Plat (Subdivision &	Others): Preliminary Final
Site Plan: Amendme	ent 🗌 Concept 🔲 Preliminary 🔲 Final
☐ Master Sign	n Plan:
Other:	
Posting of Notificat	E REQUIRED FOR SPECIFIC REQUESTS tion Sign(s) may be required. provided when your request is scheduled.
FOR VILI	LAGE USE ONLY
Hearing Fee Check No	Date Paid
Project Number:	
Staff Assigned: Meeting Date:	Public Hearing: Yes No
Sign Posting Required: Yes No	
Project Description:	BANQUETS & CONFERENCE CENTER'  S & CONFERENCE  Higgins Rd Hoffman Estate ILGORG
Acres: 7.84 Zoning Distri	

1. Owner of Record	
NWSMG Management	ЦС
Name	Company
8514 Mango Ave	Mortongsove
Street Address	City
IL 60053	773 - 430 - 9786
State Zip Code	Telephone Number
847-663-9139	alisyedm D @ yahoo. com
Fax Number	E-Mail Address
II. Applicant (Contact Person/Project Ma	Company
SEU Marco A.	
8514 Moungo Ave Street Address	Mortongrove
1L 60053	773- 430-9786
State Zip Code	Telephone Number
847-663-9139	aliqued ma a valor /-
Fax Number	elisyedmo @ yahoo. lom
Applicant's relationship to property: \[ \sqrt{\gamma}e=\frac{1}{2}\]  III. Owner Consent for Authorized Representations and the square of the	, -0
Planning and Zoning Commission (PZC). De regarding the overall site, site improvem recommendation, etc. The representative put the authority to make commitments to correcommendations. Failure to have the owner.	designated representative be at all requests before the uring the course of the meeting, questions may arise nents, special conditions to be included in a PZC resent must have knowledge of the property and have mply with any and all conditions included in the PZC er or designated representative present at the meeting process. If the owner cannot be present at the meeting, me owner:
그는 어느 그렇게 하는 것이 하면 하면 이렇게 되었다면 하는 것이 없는 것이었다면 없는 없는 것이었다면 없어요. 되었다면 없는 것이었다면 없는 것이었다면 없는 것이었다면 없는 것이었다면 없었다면 없었다면 없었다면 없었다면 없었다면 없었다면 없었다면 없	resentative.
	0 134 1 6 11

**Print Name** 

**Owner Signature** 

#### IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals. Owner's Signature: Owner's Name (Please Print): Applicant's Signature: (If other than Owner) Applicant's Name (Please Print): All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case. Please contact the Planning Division (located in the Municipal Building) with any questions: planning@hoffmanestates.org Email: 1900 Hassell Road Address: Hoffman Estates, IL 60169 Phone: (847) 781-2660 (847) 781-2679 Fax: Addendums Attached: ☐ Master Sign Plan Special Use Rezoning Other Variation ☐ Plat ☐ Site Plan



#### VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION SPECIAL USE ADDENDUM

REC	QUIRED SUBMITTALS:
$\square$	General Application
	\$500 Special Use hearing fee/\$750 for "All Other Uses"
	Legal Description Typically found on a tax bill, survey, mortgage documents or deed
	Current Plat of Survey drawn to scale
Z	A scale drawing of the floor plan and elevations, including windows and door locations.
	A Project Narrative detailing the use, hours of operation, parking demand, etc. Provide relevant plans, studies, and any other documents to support the request.
Z	A written response to each of the Standards for a Special Use (see below).
No said	aning & Zoning Commission hearing and removing the sign(s) 10 days after final Village and action. Specific requirements will be provided by Planning Staff.  special use shall be recommended by the Planning and Zoning Commission unless and Commission finds that adequate evidence is provided to meet the Special Use and ards. (Respond to each standard as it applies to your request either below or address on a parate sheet)
	hat the establishment, maintenance, or operation of the special use will not be detrimental rendanger the public health, safety, morals, comfort, or general welfare;
7	is lunderstand the operation will not be
20	danger to the public health because its
Ur	oly a banquets and Conference Center.

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# **VILLAGE OF HOFFMAN ESTATES**

A STATE OF	PLANNING AND ZONING COMMISSION SITE PLAN ADDENDUM – NON-RESIDENTIAL
	■ Amendment ☐ Concept ☐ Preliminary ☐ Final
DI	ESCRIPTION OF PROJECT:
Α.	ATTACH A NARRATIVE FOR THE PROPOSED PROJECT ON A SEPARATE SHEET
	✓ Article 10-6 of the Subdivision Code details the application process and required submittal documents. For relevant items, provide detailed information as part of the project narrative.
В,	Total Number of Buildings: 1
c.	Total Gross Floor Area: 26,056 square feet
D.	Height of tallest building (including antennas, hvac, etc.): 30 feet
	With respect to this project's compatibility with adjacent land uses, address the following in the Project Narrative: Building Scale, architectural Materials, Coordinated Color Scheme, Existing and Planned Areas of Visual Interest, Design Concept and Relationship of Building Materials to on another.
F.	Site-work to in progress, Building Addition respected to stern in 2022  Estimated start of construction:
G.	Estimated time to complete development:  Attach a phasing schedule, if applicable.
н.	Does the property contain flood plain lands or wetlands? Yes No III If yes, please address as part of the narrative.
i.	Is there any historical or archeological significance to the existing structures or features of this site or the surrounding sites? Yes No
	If yes, please address as part of the narrative.
J.	Are there any endangered, threatened, or unique plants or animals located in or near the area?

#### II. OPERATIONAL CONSIDERATIONS

If yes, please address as part of the narrative.

Yes No

A. Anticipated hours of operation: \_\_\_\_\_am/pm to \_1:00 \_\_am/pm

В.	Anticipated number of employees: 20	total -	per shift	number of shifts
C	Estimated number of customers:	daily -	peak hour	

D. If there is any additional information about the proposed development or its operation that may affect the site development, address as part of the narrative.

#### III. FINANCIAL CONSIDERATIONS

A. Estimated annual gross sales of general merchandise subject to sales tax for this project (includes 1% local share of state tax and 1% home rule tax):

Gross Sales (General)		Tax Rate		General Sales Tax
\$800,000	х	2%	11	\$16,000

B. Estimated annual gross sales subject to food and beverage (F & B) tax for this project (food prepared on premises and alcoholic beverages consumed on premises). See article 13-7 of the Hoffman Estates Municipal Code for detailed definition:

Gross Sales (F & B)		Tax Rate	F & B Tax
\$400,000	X	2%	\$3,000

C. Estimated Annual Hotel Tax: 365 Days X

Estimated Average Room Rate		Number of rooms		Occupancy Percentage		365 Days		Tax Rate		Hotel Tax
N/A	X		х		X		X	6%	=	\$N/A

D. Other tax/revenue:

(Entertainment tax = 6%, etc.)

	Rate	Tax		
х		-	\$N/A	

E. Estimated Annual Telecommunications (TC) Tax:

Estimated Yearly Phone Bill		Tax Rate		TC tax		
	X	6%	=	\$ N/A		

F. Current assessment of the property:

\$4.2 mil

G. Estimated value of Construction:

Site work: \$500,000

н.	ill this project result in any unusual expenditure of public funds or requirements for public rvices in anyway?   Yes No
	ves, please address as part of the narrative.
. т	FFIC CONSIDERATIONS
A.	arking
	Total number of parking spaces to be provided:
	Customers/ Visitors: - Handicapped: 8 Total: 363
	When is the peak parking period for this project? Saturdays at 7:00 PM
	Will this project share parking spaces with other businesses?   Yes No If yes, please address as part of the narrative.
В.	raffic
	Estimated number of vehicles entering and exiting this site during the peak one hour period between 4:00 p.m. and 6:00 p.m.
	Will there be any other peak traffic times for this project?
	If yes, give the time(s) of day and traffic volume: Saturdays, 7PM- 8PM (200 Cars)
	Will this project contain a drive through?  Yes No
	If yes, the project narrative should address order processing time, projected stacking demand, and other details to explain the operation.
c.	eliveries
	The project plan submittal should include turning templates to show all routes to be used for making deliveries to and from site. Is this plan included?  Yes No
	How often will deliveries be made on site? 2-4 deliveries per event
	What is the frequency and time period expected for deliveries? 2-4 deliveries per even

3. What is the largest delivery vehicle to be used and its size?

Vehicle Type	Size	check	
Single Unit truck	30 ft.	1	
Intermediate Semitrailer	50 ft.		
Large Semitrailer	55 ft.		
Other		Ething!	

	If the delivery truck used fits into the "Other" category, please specify type, size and turning radius: N/A
D.	Any additional site related traffic information not covered above?   Yes  No If yes, please address as part of the narrative. Valet Service shall be provided for events having 600+ guests
RI	ECYCLING AND GREEN INITIATIVES
A.	Article 9 of The Municipal Code of the Village of Hoffman Estates requires that businesses maintain an effective recycling program. Address any unique recycling plans as part of the project narrative.
В.	The Village supports and promotes sustainability. Please address any planned green or sustainability initiatives as part of the narrative.
c.	Do you anticipate submitting this project for LEED certification (or any other similar certifications)?   Yes No If yes, please address as part of the narrative.
. G	ENERAL CONSIDERATIONS
A.	Please list examples of similar uses (including name and location) in the area that can be used for comparison by the Village: $^{\rm N/A}$
	1. Cotillion Banquets, Palatine
	2. Shalimar Banquets, Addison
	3.
В.	Will this project contain any noise generators that will adversely affect surrounding areas?  Yes No III  If yes, please address as part of the narrative.

C.	Is there anything included in this project that may be sensitive to surrounding noise generators?
	Yes No No
	If yes, please address as part of the narrative.
D.	Do you intend to apply for a liquor license?   Yes   No
	If yes, please contact the Village Clerk's Office at 847.781.2625
E.	Will this project contain a cafeteria or food service area (in order to determine applicability of a sewer and water surcharge)? Yes No No by the outside catering services. The existing kitchen shall mainly be used as
	If yes, please address as part of the narrative. warming kitchen. Food shall either be served directly on to the tables by the servers or shall be buffet style.
F.	In the project narrative, please list and explain anything involved in this project that is not covered in this application that should be brought to the Village's attention. Also address any rare or unusual circumstances or needs related to this project.

Please contact the Planning Division with any questions:

Email: planning@hoffmanestates.org

Address: 1900 Hassell Road

Hoffman Estates, IL 60169

Phone: 847.781.2660 Fax: 847.781.2679

#### Exhibit A

## 2401 W. Higgins Road P.I.N.: 07-07-100-037-0000



Subject Property

--- Parcel



Planning and Transportation Division The Village of Hoffman Estates September 2021

#### NOTICE OF PUBLIC HEARING

Notice is hereby given that the Planning and Zoning Commission of the Village of Hoffman Estates will hold a public hearing to consider a request for a Special Use in accordance with Section 9-8-2-C-9 of the Zoning Code to permit the operation of a conference and banquet center for the property at 2401 W. Higgins Road. A Site Plan Amendment is also being requested. The Petitioner of this request is NWSMG Management LLC.

P.I.N.: 07-07-100-037-0000

The hearing will be held on Wednesday, September 15, 2021, at 7:00 p.m. in the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, IL.

Eva Combs, Chairperson Planning and Zoning Commission

To be published by Paddock Publications on Tuesday, August 31, 2021.

#### PUROHIT ARCHITECTS, INC.

**Architects & Planners** 

251 Bradwell Rd., Inverness, IL 60010
P: 847.220.8037 Email: info@purohitarchitects.com
Website: www.purohitarchitects.com

July/30/2021

To.

Mr. Kevin Anderson, Associate Planner Village of Hoffman Estates 1900 Hassell Road, Hoffman Estates, IL 60169 Ph.: 847-781-2607

Project Name: Stonegate Conference Center

Project Address: 2401 W. Higgins Rd., Hoffman Estates, IL

RE: Special Use Review Responses (dated: July/30/2021)

Dear Mr. Anderson,

Below are the responses to the comments. Please note the responses to comments #1 thru 4 have provided by the Ownership (Mr. Syed Mustafa Ali, MWSMG Management LLC).

#### Comment #1:

At any given time, we shall have no more than 1,045 Guests & 20 Employees at the Conference Center for Business Meetings/ Conferences. All Business Conferences/ meetings usually are held during the daytime on weekdays. On larger business gatherings, people usually do car-pool (3-4 people/ Car), or they have company arranged buses to bring them to the facility.

As, far as Family gatherings such as Weddings are concerned, we anticipate no more than 800 Guests & 20 Employees any given time. Wedding always shall have sit-down table and chair arrangements. We anticipate 3-4 people arriving / Car.

#### Comment #2:

Shalimar Banquets falls within the jurisdiction of Village of Addison. Per the Zoning Ordinance of Village of Addison, for Banquet use the Parking Ratio is 3 Occupants/ Car. We have been operating Shalimar Banquets for last five years, and we have never had any issues with the parking. This provides us the confidence that, the ratio of 3 Occupant: 1 Car works for our business model. With 1:3 ratio, our current Parking Capacity of 355 Spaces is adequate to support the 1,065 Occupant load at any given point of time.

#### Comment #3:

We have a policy of providing a free Valet Parking Services, for any event that is over 600 guests. Guests always appreciate, having a Valet Service. Few of our employees shall be cross trained as Valet Drivers to use the on-site Parking efficiently & wisely. We typically do not use any parking outside of our premises.

#### Comment #4:

For Larger events, especially when liquor is served, we shall use outside Security Services to make the event go smoothly and in an organized manner. We will also cross-train few of our employees to act as security guards. These employees will also be well trained to check identity cards for drinking age and such.

#### Comment #5:

Attached find the revised Architectural Drawings for addressing the comments (a) thru (c) and the Inspection Report dated 09/22/2020.

- a: Refer to the revised site plan & details
- b: Refer to revised sheet A1.0 & A1.0a for all missing dimensions
- c: Refer to revised sheets A1.0 thru A1.2

#### Comment #6:

The ownership would like to propose a new permanent structure at the west patio, where the Patio once had a tent structure. New Proposed building footprint shall be 4,612 Sq. Ft. Please, refer to the conceptual floor plan, exterior elevations & code Matrix provided.

- a: Refer to the code Matrix on added sheet T1.0
- b: A Licensed Structural engineering services has been retained to evaluate the patio structural analysis for its feasibility. Licensed Structural Engineer's drawings/ calculations shall be submitted when applying for Building Permit for the proposed addition.
- c: Required number of exists per code shall be provided for the proposed addition. The existing ADA Compliant Ramp at the main building entry shall serve the entire facility including the addition. Area of Refuge, outside any other exit doors as required by the Building Code/ Fire Department shall be provided/ address when applying of the building permit.

#### Comment #7:

Per our prior conversation with Mr. Anderson, we understand that the Village Attorney will work with the ownership to obtain the needed access agreement prior to the commencement of work on Site. No action is required at this time from the ownership.

Please let us know if you have any questions after reviewing our submittal for "Special Use Permit" Application. Thank you.

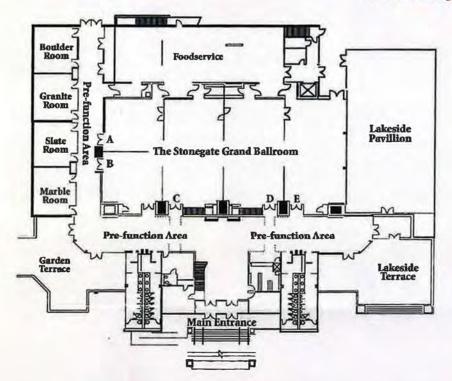
Sincerely,
Shilpa Purohit, Licensed Architect
shilpa@purohitarchitects.com
847.757.1618





## Welcome

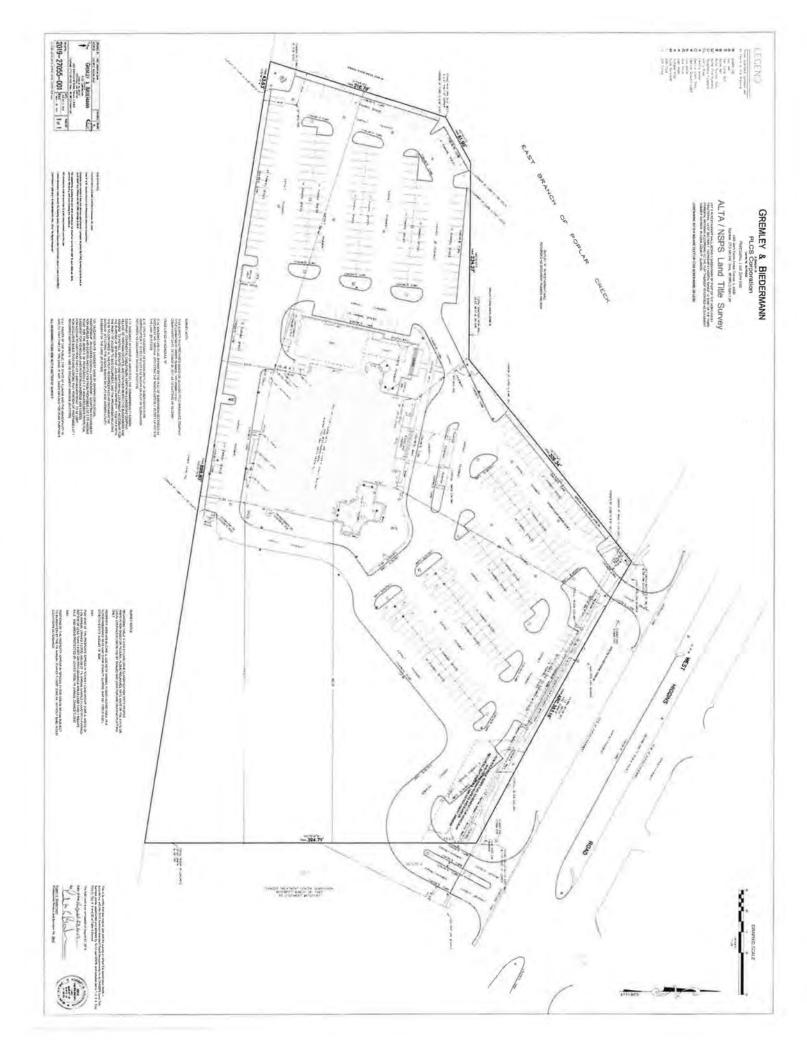
to The Stonegate Conference & Banquet Centre



- The region's leading, state-of-the-art conference and banquet centre.
- 700 capacity Grand Ballroom, additional facilities to accommodate 25 to 400 people.
- Complete audio-visual telecom features, including internet linkup, teleconferencing and audience presentation.
- Complete and highest quality food service and beverage capabilities.
- Professional staff of planners, event coordinators and banquet managers at your service.

Meeting Room	Dimensions	Square Ft.	Theatre	Schoolroom	Conference	U-Shape	Reception	Banque
The Stonegate Grand Ballroom	138x60x20	8,200	800	570	122		1,000	700
Salon A & B, C, D, E	34x60x20	2,040	250	120			200	150
Salon A or B	34x30x20	1,020	100	70	40	35	100	50
Boulder Room	22x26x14	572	60	35	25	20	60	40
Granite Room	22x26x14	572	60	35	25	20	60	40
Slate Room	22x26x14	572	60	35	25	20	60	40
Marble Room	22x26x14	572	60	35	25	20	60	40
Pre-Function		2,800	_			-	400	
Garden Terrace				-			100	***
Lakeside Terrace	****			-			100	
Lakeside Pavilion	45x80	3,600	350	175	-		300	200



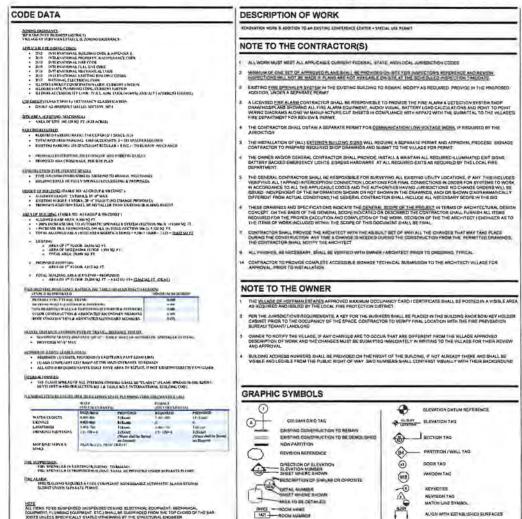




#### PROPOSED RENOVATION & ADDITION AT

#### THE STONEGATE BANQUETS & CONFERENCE

2401 W. HIGGINS RD., HOFFMAN ESTATES, IL



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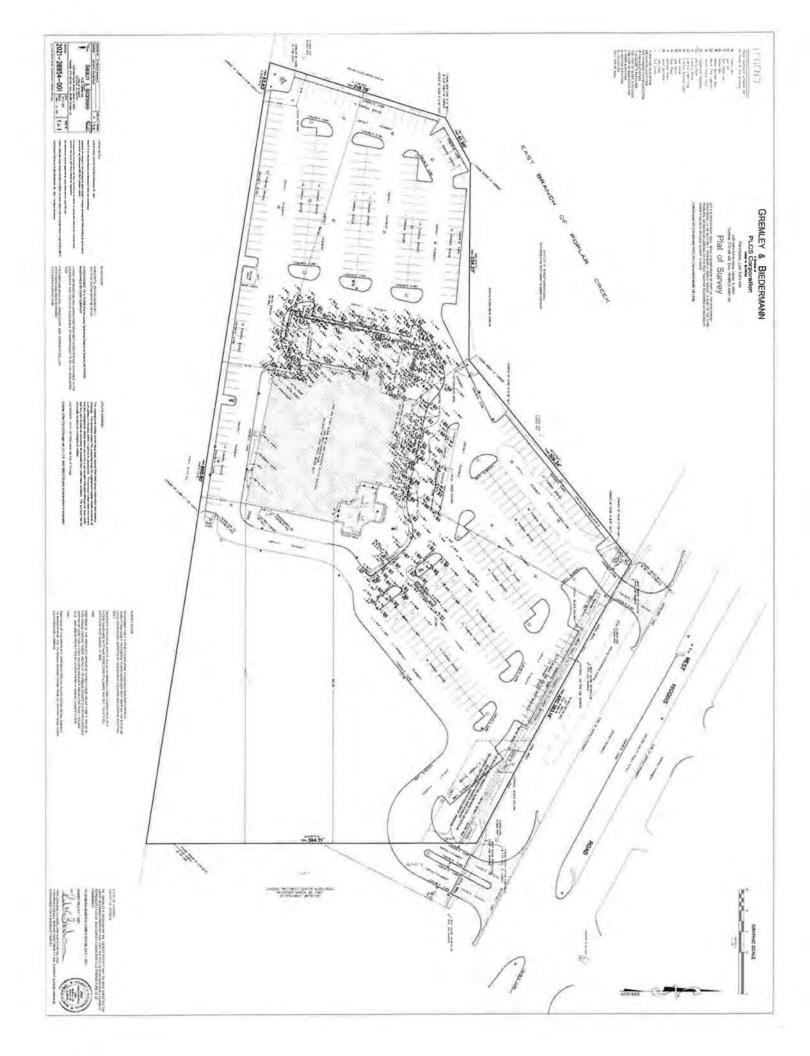
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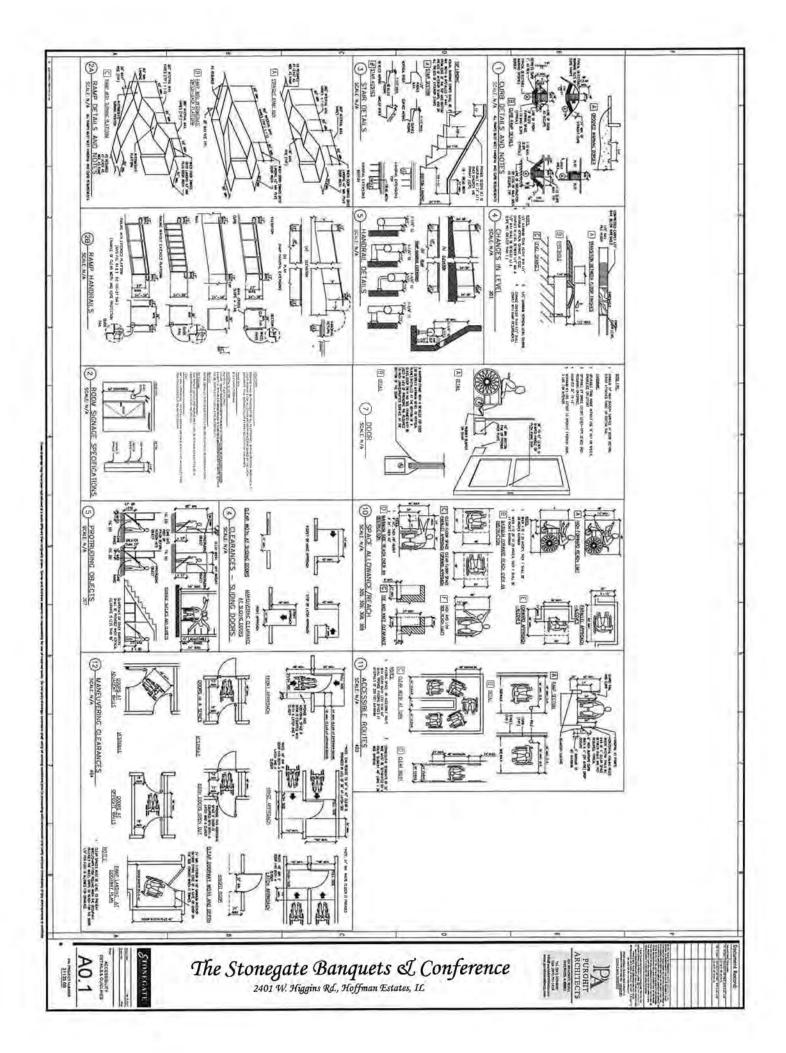
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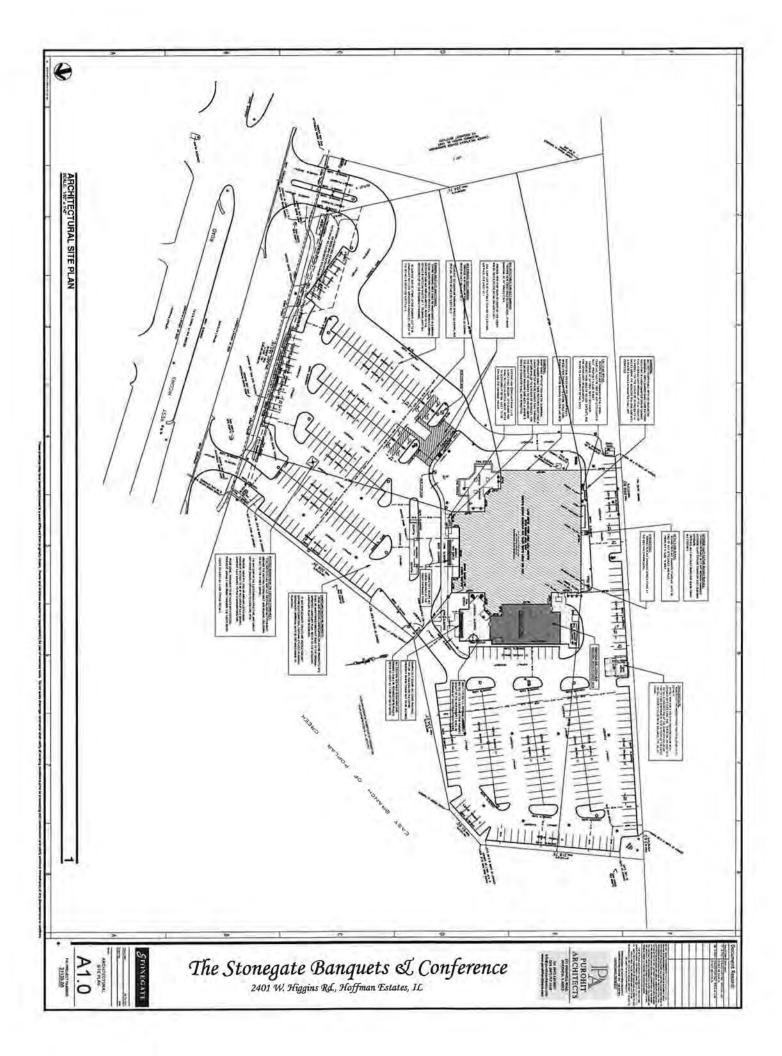
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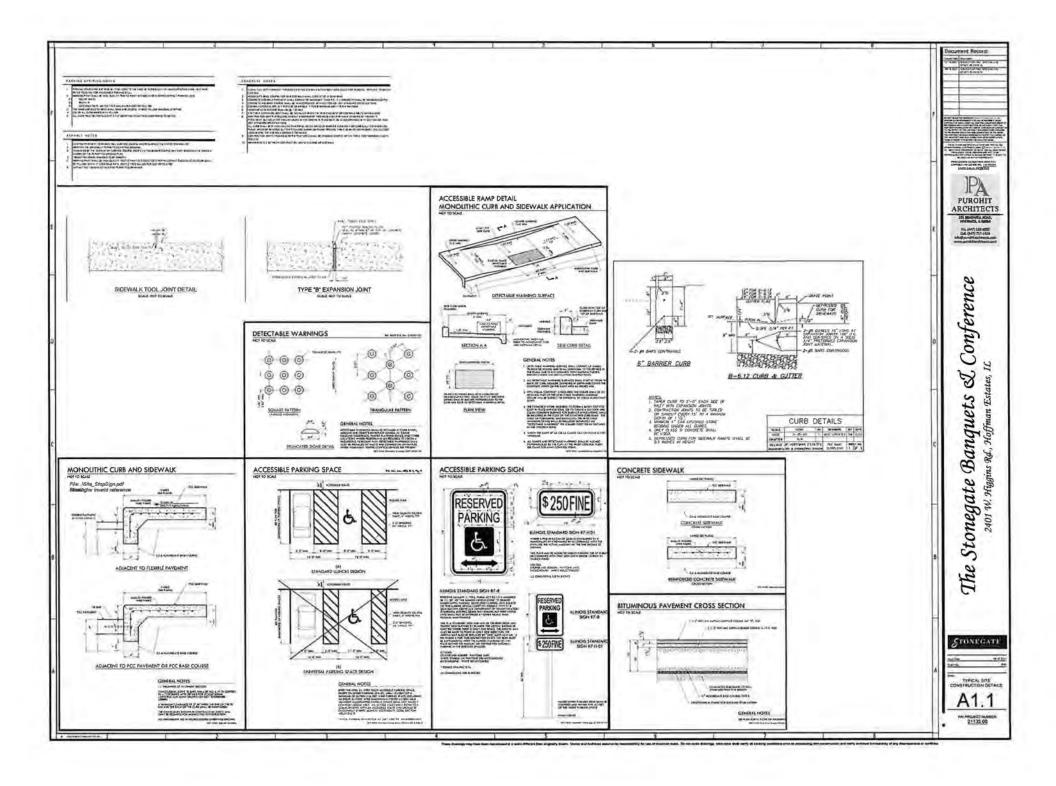
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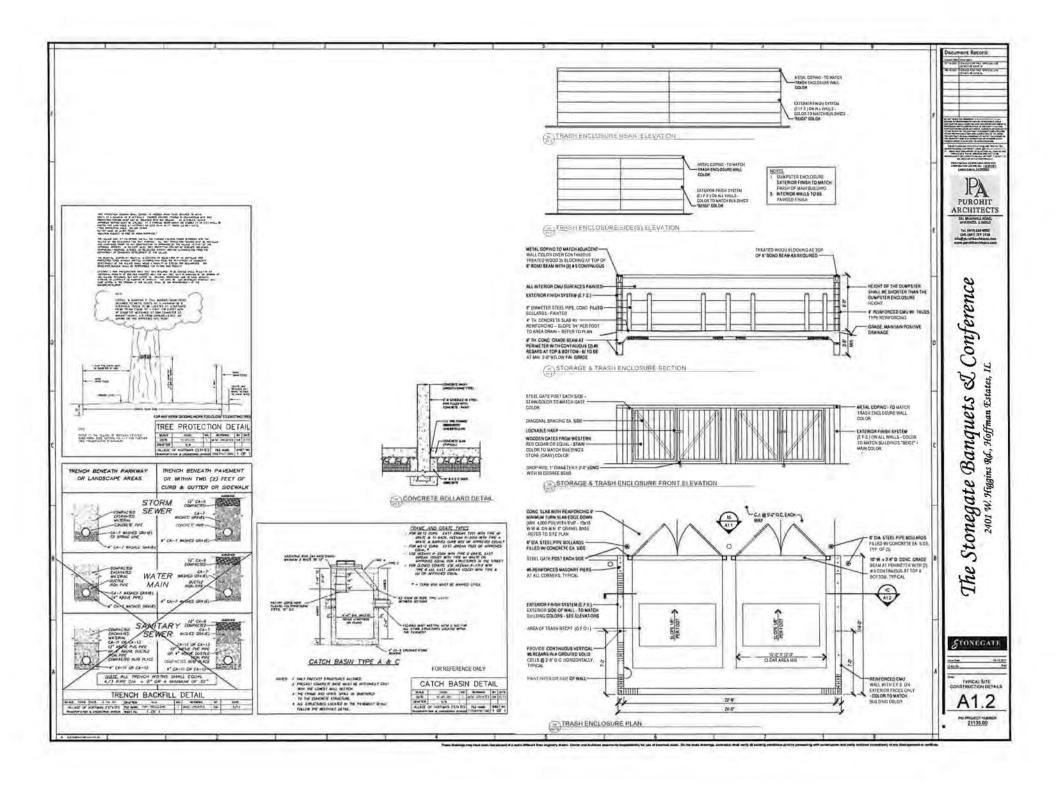


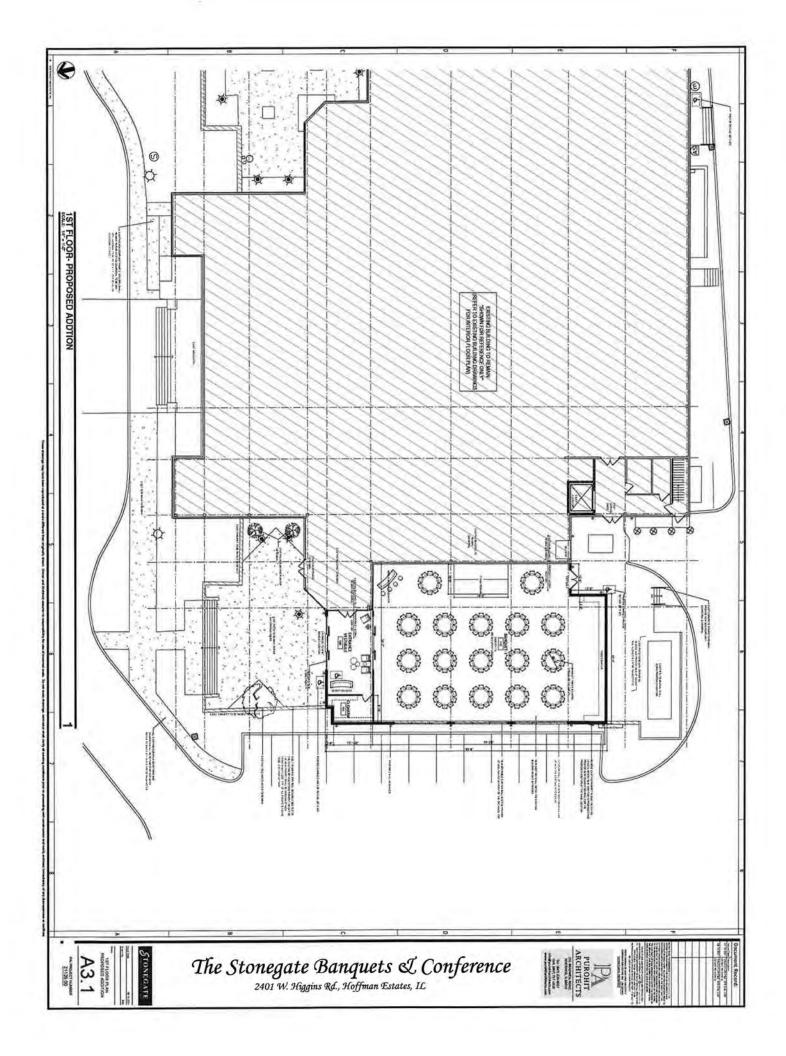
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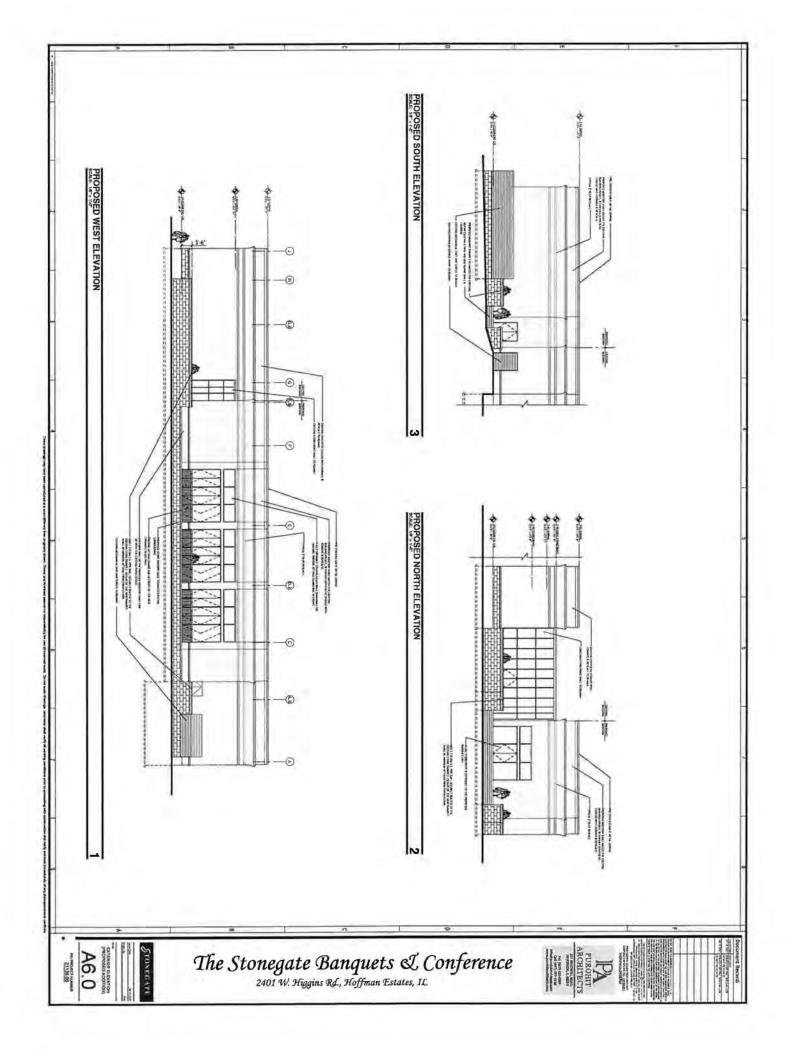












#### ORDINANCE NO. - 2021

# VILLAGE OF HOFFMAN ESTATES AN ORDINANCE GRANTING A SITE PLAN AMENDMENT AND PLAT OF EASEMENT FOR THE HUNTINGTON PLAZA PROPERTY LOCATED AT 1600-1650 W. ALGONQUIN ROAD, HOFFMAN ESTATES, ILLINOIS

WHEREAS, the Planning and Zoning Commission, at a public hearing duly called and held according to law on September 15, 2021, considered the request by Huntington Plaza Acquisitions LLC (applicant and owner) for a site plan amendment and plat of easement to permit a Dunkin' at Huntington Plaza at 1600 – 1650 W. Algonquin Rd., and shown on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Planning and Zoning Commission made certain Finding of Fact attached hereto and made a part hereof as Exhibit "B" and recommended approval of the site plan amendment and plat of easement to the Board of Trustees; and

WHEREAS, the Corporate Authorities have received and considered said recommendation; and

WHEREAS, the proposed special use has met the standards of Section 9-1-18 of the Zoning Code of the Hoffman Estates Municipal Code; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Corporate Authorities hereby find that the facts and statements contained in the preamble of this Ordinance are true.

Section 2: A site plan amendment and plat of easement authorized under Section 10-2-2 of the Subdivision Code is hereby granted for property located at 1600 – 1650 W. Algonquin Road, based upon the plans incorporated in Exhibit B and the following conditions:

- The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
- The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
- A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
- A permit from the Metropolitan Water Reclamation District (MWRD) shall be provided prior to site construction commencing.
- 5. The following conditions relate to the site construction:
  - a. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
  - b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.

c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
6. The landscape plan shall be revised to correspond to the final engineering plans.

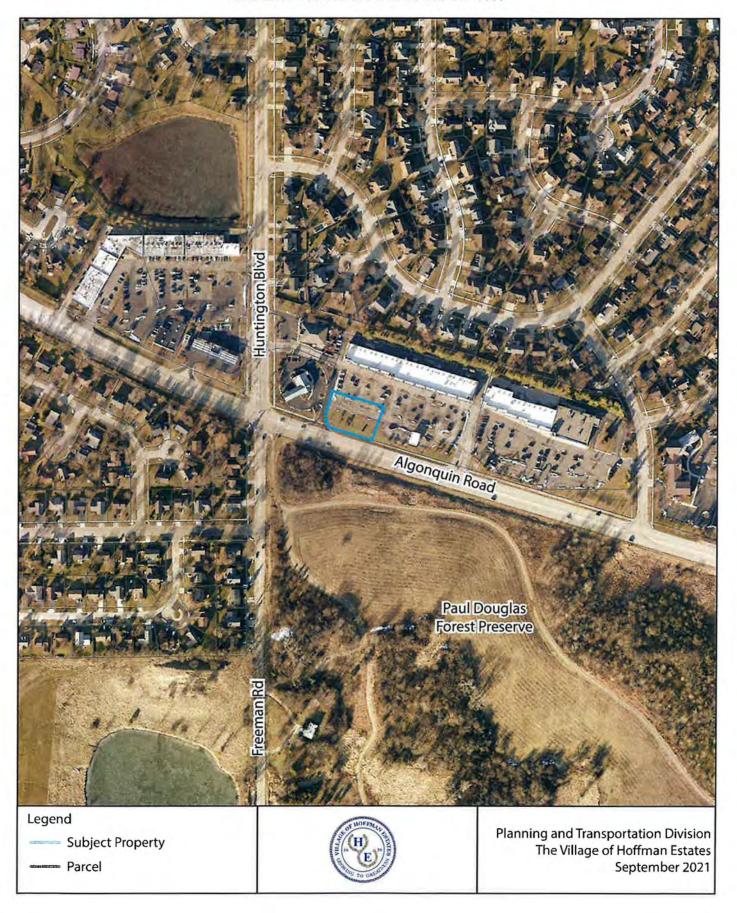
	Section 5:	The Village	Clerk is hereby	authorized t	to publish	this C	Ordinance	in pamphlet
form.								

Section 6: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	_day of		, 2021		
VOTE		AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills					
Trustee Anna Newell			-		
Trustee Gary J. Pilafas					
Trustee Gary G. Stanton					
Trustee Michael Gaeta					
Trustee Karen Arnet					
Mayor William D. McLe	od				200
APPROVED THIS	-		lage President		
ATTEST:					
Village Clerk	-				
Published in pamphlet fo	rm this	day of	11	, 2021	

#### Exhibit A

## 1600-1650 Algonquin Road - Huntington Plaza - Outlot P.I.N.: 02-30-100-018-000 & 02-30-100-017-0000





# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION FINDING OF FACT

PROJECT NUMBER: 2021-033P

PROJECT NAME: Dunkin' – Huntington Plaza

ADDRESS/LOCATION: Huntington Plaza – 1600-1650 W. Algonquin Rd.

OWNER / PETITIONER: Huntington Plaza Acquisitions LLC

REQUEST: Site Plan Amendment

Master Sign Plan

ZONING / LAND USE: B-1 Neighborhood Business District

PZC MEETING DATE: September 15, 2021

PZC RECOMMENDATION: APPROVAL (6 Ayes, 1 Nays, 3 Absent)

VILLAGE BOARD MEETING DATE: September 20, 2021

STAFF ASSIGNED: Kevin Anderson, Associate Planner

#### MOTIONS

- A. Request for a Site Plan Amendment and granting of a Plat of Easement for the Huntington Plaza property located at 1600-1650 W. Algonquin Road.
  - The building permit shall be obtained within twelve (12) months of the Village Board action on this
    request.
  - The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
  - A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
  - A permit from the Metropolitan Water Reclamation District (MWRD) shall be provided prior to site construction commencing.
  - 5. The following conditions relate to the site construction:
    - A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
    - b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.

- c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
- The landscape plan shall be revised to correspond to the final site and engineering plans.

#### B. Request for a Master Sign Plan for Dunkin' at Huntington Plaza located at 1600-1650 W. Algonquin Road.

1. A sign permit shall be required for all signs

#### FINDING

The Planning & Zoning Commission heard the request from Eric Carlson with Carlson Architects. Mr. Carlson explained the orientation of the structure and modifications to the parking areas. Mr. Carlson gave an overview of the sign requests.

Staff advised that the parking is sufficient for the shopping center including the proposed drive through.

Chairperson Combs had questions regarding noise, traffic circulation, and the possible impact on visibility for existing tenants of the shopping center.

Mr. Carlson advised the decibels generated from the order board would be surpassed by the decibels generated from traffic on Algonquin Road. Mr. Carlson also noted the proposed building is buffered from the residential neighborhood by other commercial buildings. He also noted that the shopping center owner was in attendance and is supportive of the proposal. He noted that he believes the existing tenants will benefit from the increased exposure to Dunkin' visitors and it will support the viability of the existing tenants.

Commissioners had questions regarding pedestrian and bicycle accessibility. Mr. Carlson noted there are bike racks and areas for walk up customers to sit.

Staff noted that the petitioner is proposing a Master Sign Plan. Section 9-3-8-M-13 of the Zoning Code requires that in instances where the Zoning Code cannot be strictly followed, that the owner may propose a Master Sign Plan to accommodate the signs on the property and to set standards and restrictions on the signs. The Village requires a Master Sign Plan in lieu of sign variations except where a Master Sign Plan is not feasible or warranted (for a very minor request where a variation is deemed acceptable to request). The Zoning Code lists the goals that a Master Sign Plan should achieve as follows:

- Result in architecture and graphics of a scale appropriate for the subject development and the surrounding area;
- Provide signage consistent with the site plan and architecture of the project;
- Avoid visual clutter:
- Allow visitors, employees, and consumers to readily identify the business entrances, while addressing the community's need for attractive, unobtrusive architecture and commercial graphics; and
- Result in a unified theme of signage for the project.

Planning and Zoning Commission Finding of Fact – 1600 – 1650 W. Algonquin Rd. – Dunkin' at Huntington Plaza Village Board Meeting Date: September 20, 2021

Petitioners are encouraged to take a comprehensive approach to each master sign plan proposal because the plan will provide guidelines for signs that are desired both today, and into the future. The Plan functions as a "mini-sign code" for the property. The creation of a Master Sign Plan involves merging and considering several perspectives, including:

- Current Code requirements.
- Prior variation history on the subject property, as well as similar properties.
- Existing signage on the property.
- Specific current signage requests by the property owner.
- Likely possible signage requests in the future (consider the type use of the property and its location).
- Unique characteristics of the subject property.

#### **AUDIENCE COMMENTS**

None

#### PLANNING AND ZONING COMMISSION VOTE

Commissioner	Roll Call Vote
Chairperson Eva Combs	Nay
Vice-Chairman Greg Ring	Aye
Adam Bauske	Aye
Tom Burnitz	Absent
Lon Hamer	Aye
Lenard Henderson	Aye
Myrene lozzo	Absent
Minerva Milford	Aye
Nancy Trieb	Aye
Denise Wilson	Absent
6 Ayes, 1 Nays, 3 Absent	ALL MOTIONS APPROVED

#### ATTACHMENTS

The Planning and Zoning Commission Staff Report dated September 15, 2021 and all associated attachments are hereby made a part of this Finding.

#### ORDINANCE NO. - 2021

### VILLAGE OF HOFFMAN ESTATES AN ORDINANCE GRANTING A MASTER SIGN PLAN FOR DUNKIN' AT HUNTINGTON PLAZA PROPERTY LOCATED AT 1600-1650 W. ALGONQUIN ROAD, HOFFMAN ESTATES, ILLINOIS

WHEREAS, the Planning and Zoning Commission, at a public hearing duly called and held according to law on September 15, 2021, considered the request by Huntington Plaza Acquisitions LLC (applicant and owner) for a Master Sign Plan for Dunkin' at Huntington Plaza at 1600 – 1650 W. Algonquin Rd., and shown on Exhibit "A" attached hereto and made a part hereof; and

WHEREAS, the Planning and Zoning Commission made certain Finding of Fact attached hereto and made a part hereof as Exhibit "B" and recommended approval of the Master Sign Plan to the Board of Trustees; and

WHEREAS, the Corporate Authorities have received and considered said recommendation; and

WHEREAS, the proposed Master Sign Plan has met the standards of Section 9-3-9-M-13a-3 of the Zoning Code of the Hoffman Estates Municipal Code; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

<u>Section 1</u>: The Corporate Authorities hereby find that the facts and statements contained in the preamble of this Ordinance are true.

Section 2: A Master Sign Plan, attached hereto and made a part hereof as Exhibit "C" as authorized under Section 9-3-9-M-13 of the Zoning Code is hereby granted for Dunkin' at the Huntington Plaza property located at 1600 – 1650 W. Algonquin Road, with the following condition:

1. A building permit shall be required for all signs.

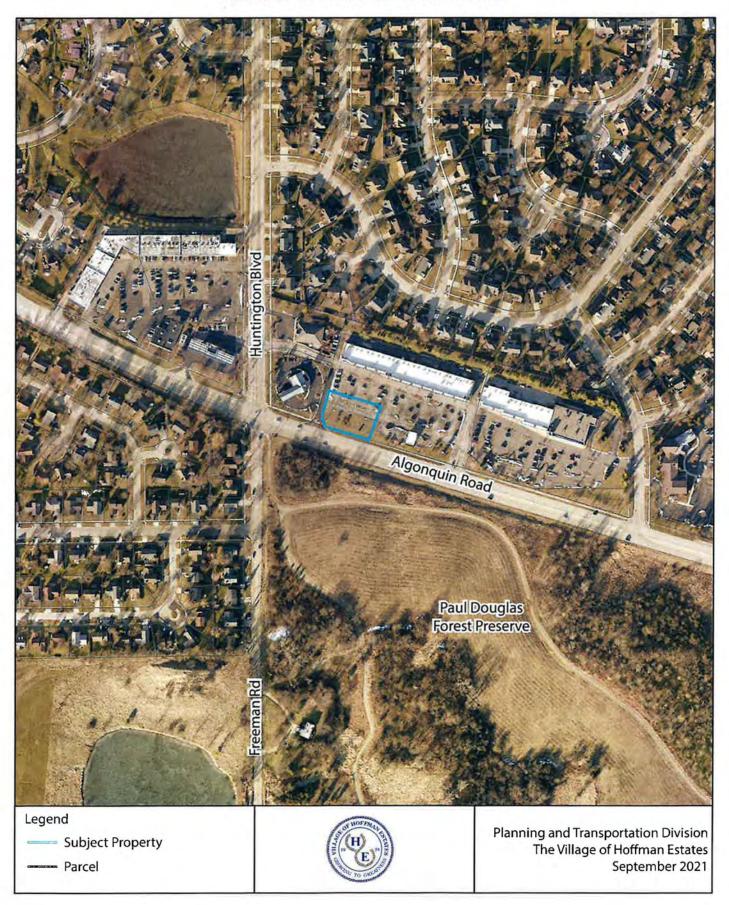
<u>Section 3</u>: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

<u>Section 4</u>: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	day of		, 2021		
VOTE	1	YE	NAY	ABSENT	ABSTAIN
Trustee Karen V, Mills					
Trustee Anna Newell	-				
Trustee Gary J. Pilafas	-				
Trustee Gary G. Stanton			-		_
Trustee Michael Gaeta	-	_	_		
Trustee Karen Arnet	_		-		
Mayor William D. McLeo	od _		_		
APPROVED THIS	_DAY OF		, 2021		
		Villa	age President	_	
ATTEST:		,,,,,,			
Village Clerk	_				
Published in pamphlet for	m this	day of		2021	S

#### Exhibit A

### 1600-1650 Algonquin Road - Huntington Plaza - Outlot P.I.N.: 02-30-100-018-000 & 02-30-100-017-0000





# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION FINDING OF FACT

PROJECT NUMBER: 2021-033P

PROJECT NAME: Dunkin' – Huntington Plaza

ADDRESS/LOCATION: Huntington Plaza – 1600-1650 W. Algonquin Rd.

OWNER / PETITIONER: Huntington Plaza Acquisitions LLC

REQUEST: Site Plan Amendment

Master Sign Plan

ZONING / LAND USE: B-1 Neighborhood Business District

PZC MEETING DATE: September 15, 2021

PZC RECOMMENDATION: APPROVAL (6 Ayes, 1 Nays, 3 Absent)

VILLAGE BOARD MEETING DATE: September 20, 2021

STAFF ASSIGNED: Kevin Anderson, Associate Planner

#### MOTIONS

- A. Request for a Site Plan Amendment and granting of a Plat of Easement for the Huntington Plaza property located at 1600-1650 W. Algonquin Road.
  - The building permit shall be obtained within twelve (12) months of the Village Board action on this
    request.
  - The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
  - A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
  - A permit from the Metropolitan Water Reclamation District (MWRD) shall be provided prior to site construction commencing.
  - The following conditions relate to the site construction:
    - A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
    - b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.

- c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.
- The landscape plan shall be revised to correspond to the final site and engineering plans.

#### B. Request for a Master Sign Plan for Dunkin' at Huntington Plaza located at 1600-1650 W. Algonquin Road.

1. A sign permit shall be required for all signs

#### FINDING

The Planning & Zoning Commission heard the request from Eric Carlson with Carlson Architects. Mr. Carlson explained the orientation of the structure and modifications to the parking areas. Mr. Carlson gave an overview of the sign requests.

Staff advised that the parking is sufficient for the shopping center including the proposed drive through.

Chairperson Combs had questions regarding noise, traffic circulation, and the possible impact on visibility for existing tenants of the shopping center.

Mr. Carlson advised the decibels generated from the order board would be surpassed by the decibels generated from traffic on Algonquin Road. Mr. Carlson also noted the proposed building is buffered from the residential neighborhood by other commercial buildings. He also noted that the shopping center owner was in attendance and is supportive of the proposal. He noted that he believes the existing tenants will benefit from the increased exposure to Dunkin' visitors and it will support the viability of the existing tenants.

Commissioners had questions regarding pedestrian and bicycle accessibility. Mr. Carlson noted there are bike racks and areas for walk up customers to sit.

Staff noted that the petitioner is proposing a Master Sign Plan. Section 9-3-8-M-13 of the Zoning Code requires that in instances where the Zoning Code cannot be strictly followed, that the owner may propose a Master Sign Plan to accommodate the signs on the property and to set standards and restrictions on the signs. The Village requires a Master Sign Plan in lieu of sign variations except where a Master Sign Plan is not feasible or warranted (for a very minor request where a variation is deemed acceptable to request). The Zoning Code lists the goals that a Master Sign Plan should achieve as follows:

- Result in architecture and graphics of a scale appropriate for the subject development and the surrounding area;
- Provide signage consistent with the site plan and architecture of the project;
- Avoid visual clutter;
- Allow visitors, employees, and consumers to readily identify the business entrances, while addressing the community's need for attractive, unobtrusive architecture and commercial graphics; and
- Result in a unified theme of signage for the project.

Planning and Zoning Commission Finding of Fact – 1600 – 1650 W. Algonquin Rd. – Dunkin' at Huntington Plaza Village Board Meeting Date: September 20, 2021

Petitioners are encouraged to take a comprehensive approach to each master sign plan proposal because the plan will provide guidelines for signs that are desired both today, and into the future. The Plan functions as a "mini-sign code" for the property. The creation of a Master Sign Plan involves merging and considering several perspectives, including:

- Current Code requirements.
- Prior variation history on the subject property, as well as similar properties.
- · Existing signage on the property.
- Specific current signage requests by the property owner.
- Likely possible signage requests in the future (consider the type use of the property and its location).
- Unique characteristics of the subject property.

#### AUDIENCE COMMENTS

None

#### PLANNING AND ZONING COMMISSION VOTE

Commissioner	Roll Call Vote
Chairperson Eva Combs	Nay
Vice-Chairman Greg Ring	Aye
Adam Bauske	Aye
Tom Burnitz	Absent
Lon Harner	Aye
Lenard Henderson	Aye
Myrene lozzo	Absent
Minerva Milford	Aye
Nancy Trieb	Aye
Denise Wilson	Absent
6 Ayes, 1 Nays, 3 Absent	ALL MOTIONS
	APPROVED

#### **ATTACHMENTS**

The Planning and Zoning Commission Staff Report dated September 15, 2021 and all associated attachments are hereby made a part of this Finding.

#### Exhibit C

#### Dunkin' Master Sign Plan

September 15, 2021

#### Introduction

This Master Sign Plan applies to the proposed Dunkin' building in the Huntington Plaza Shopping Center. The sign plans accompany a site plan amendment including a new restaurant building.

The Master Sign Plan requirements have been developed based on the signage that is unique to the Dunkin' franchise and is specific to this building. The plan has been designed with signage which accounts for certain unique characteristics of this development yet maintains consistency with other similar developments.

#### A. Area Included in Master Sign Plan

This Master Sign Plan applies only to the proposed Dunkin' leased property at 1600 -1650 W. Algonquin Road (PIN# 02-30-100-018). The Dunkin' leased area is shown in the Site Plan Signage Exhibit included as Exhibit "A" to this plan.

#### B. General Provisions

- 1. Definition. For the purposes of this Master Sign Plan, "Property" shall mean the new structure and lease area of the restaurant tenant as depicted on the attached Exhibit "A".
- 2. Driver Sight Visibility. No sign shall be placed in a manner that will obstruct driver or pedestrian sight lines and create an unsafe condition based on analysis by the Village's Transportation Division.
- 3. Illumination. All signs permitted by this Master Sign Plan may be illuminated in accordance with Section 9-3-8-F of the Zoning Code unless otherwise indicated in the approved Master Sign Plan documents.
- 4. Sign Design. Colors and letter graphic styles on the signs shall be those as shown on the attached plan; however, signs that are of a similar type shall be of a consistent color and graphic style.
- 5. Calculation of Sign Area. Such signs shall meet the requirements of Section 9-3-8-D, except that the architectural base and support structure of a ground sign shall not be included in the total sign area if these areas do not contain text, logos or any other graphics.
- 6. Permits. Sign permits shall be required in accordance with Section 9-3-8-A of the Zoning Code.

#### Dunkin' Master Sign Plan September 15, 2021

- 7. Coordination with Village Sign Code. All regulations of the Zoning Code shall apply unless specifically stated otherwise in this master sign plan. In the event of a conflict between this Master Sign Plan and the Zoning Code, the Master Sign Plan regulations shall apply. Any previous zoning relief granted for signage related to this business is no longer valid.
- Master Sign Plan. This document and the attached exhibits represent the entire Master Sign Plan.

#### C. Ground Signs

- 1. Ground signs shall adhere to the following:
  - a. <u>Number and Size</u>. One ground sign shall be permitted to serve the Dunkin' leased property. The sign shall be a maximum of 6 feet in height and shall have a maximum sign surface area of 60 square feet per side (excluding the base).
  - b. <u>Type.</u> The design of the Ground Sign shall be limited to a ground or monument style sign and shall not be allowed as a freestanding or pole style sign with exposed sign supports.
  - c. <u>Location</u>. The Ground Sign shall be located a minimum of 5 feet from any property line and 2 feet from any paved surface.

#### D. Wall Signs

- 1. All wall signs shall adhere to the following:
  - a. <u>Type</u>. Tenant wall signs shall be internally lit channel letters or logos individually set on a raceway. The raceway shall be mounted directly to the building wall surface and shall be painted to match the façade color where it is to be mounted. Wall signs and raceway are not to extend more than 12" from the wall on which it is mounted.
  - Number and Size. Wall signs number and size shall be permitted in accordance with the following:

	(#) Size Permitted
South Elevation	(1) Max. 75 sf.
North Elevation	(1) Max. 20 sf.

#### Dunkin' Master Sign Plan September 15, 2021

East Elevation	(1) Max 50 sf
West Elevation	(1) Max 50 sf

 Location. Each wall sign shall be placed on the associated elevation as noted in Section D1b above.

#### E. Miscellaneous Signs

- Directional and Entrance Signs.
  - a. <u>Type</u>. Directional and entrance signs shall be permitted on the leased property to direct drivers to different portions of the site. Directional and entrance signs may contain the name of tenant on the property and may contain logos. All directional and entrance signs shall be of a consistent design and shall be separate from traffic control signs.
  - b. <u>Size</u>. Directional and entrance signs shall have a maximum sign area of 5 square feet and a maximum height of 4 feet.
  - c. <u>Number and Location</u>. There shall be no specific limit to the number of directional or ground signs, but such signs shall be located in manner which does not impede driver or pedestrian line of sight. Such signs are limited to the Dunkin' leased property area and shall not be located elsewhere throughout the Huntington Plaza Shopping Center.
- Menu Board Signs. Two menu board signs shall be permitted. Such signs may be illuminated.
- <u>Drive Thru/Clearance Sign.</u> Two "drive thru/clearance" signs shall be permitted.
   The structures shall not exceed 11 feet in height and shall only include signage relating to height clearance and "Drive Thru".

#### F. Temporary Signs

 Special Event Signs. Special event signs shall be permitted as provided in the Zoning Code (Section 9-3-8-K).

#### G. Huntington Plaza Identification Signs

 The remainder of the Huntington Plaza shopping center is not included as part of this request and shall remain governed by the sign standards provided by the Zoning Code.

#### Dunkin' Master Sign Plan September 15, 2021

#### H. Amendments

- Changes. Changes to the text, colors, or graphic style of the signs shall not require a formal amendment to this plan, provided the size and all other requirements of this plan are met and all signs of each type have similar design and colors.
- Interpretations. Signs that are not explicitly addressed in the provisions of this plan, but that meet the intent of the plan may be permitted through administrative approval.
- 3. New Signs. The addition of new signs or relocation of existing signs shall not require a formal amendment to this plan, provided the signs meet all requirements of this plan. Any amendment to add additional signs or make substantial changes to the approved signs in this plan shall be subject to review by the Planning & Zoning Commission and approval by the Village Board through the process outlined in the Zoning Code for variations.





FRONT (EAST) ELEVATION

SIDE (SOUTH) ELEVATION





SIDE (NORTH) ELEVATION

REAR (WEST) ELEVATION

#### PROPOSED ELEVATIONS

SCALE: 1/4" = 1'=0"









#### VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NUMBER:

2021-018P

PROJECT NAME:

Dunkin' - Huntington Plaza

ADDRESS/LOCATION:

Huntington Plaza - 1600-1650 W. Algonquin Rd.

PROPERTY SIZE:

~5 acres

OWNER / PETITIONER:

Huntington Plaza Acquisitions LLC

REQUEST:

Site Plan Amendment

Master Sign Plan

PUBLIC HEARING:

Yes

ZONING / LAND USE:

B-1 Neighborhood Business District

ADJACENT PROPERTIES:

NORTH: R-4 One Family Residential

SOUTH: FP Paul Douglas Forest Preserve

EAST:

R-4 One Family Residential

WEST:

B-1, Neighborhood Business District

PZC MEETING DATE:

September 15, 2021

STAFF ASSIGNED:

Kevin Anderson, Associate Planner

#### REQUESTED MOTIONS

- 1. Request for a Site Plan Amendment and granting of a Plat of Easement for the Huntington Plaza property located at 1600-1650 W. Algonquin Road.
- 2. Request for a Master Sign Plan for Dunkin' at Huntington Plaza located at 1600-1650 W. Algonquin Road.

INCLUDES RECOMMENDED CONDITIONS: YES

#### BACKGROUND

Huntington Plaza is a multi-tenant retail center located at the northeast corner of Algonquin Road and Huntington Blvd. The subject property was developed and subdivided as Huntington Plaza in 1987. The bank drive through kiosk was approved for the Huntington Plaza property in 2009.

The subject property includes a portion of the Huntington Plaza parking lot as well as a portion of an open space area located along the Algonquin Road frontage. The Petitioner is proposing to construct a new Dunkin' drive through establishment in this location requiring a site plan amendment to the Huntington

Plaza property. The Petitioner's proposal includes signage which does not comply with the restrictions of the Code which requires a request for approval of a Master Sign Plan.

#### STAFF ANALYSIS

#### **Business Operations**

The current property owners would maintain control of the land and would lease the area being built upon to the Dunkin' franchisee. The franchisees for this request are Asif Nathani and Aziz Nathani with Nathani Elite Management Network, Inc.

The business would be open 24 hours per day 7 days per week. The estimated peak hours of demand would be from 6:00 am to 10:00 am. A maximum of 4 employees would work during the busiest shifts at the restaurant.

The business would be drive through only and would have no interior seating. There would be a walk-up window and seasonal outdoor seating on an adjoining patio.

#### Site Plan

The proposal includes the construction of an approximately 800 square foot drive through only restaurant. There is no interior seating proposed for this restaurant. There would be dual drive through order lanes and one pick-up window.

The new construction would be partially located on the outer parking area of the shopping center. There would be no impact on the existing curb cuts onto Algonquin Road. One of the access points from the interior access drive into the parking area would be closed to accommodate the development.

There is an existing 70' open space easement on the south side of the Huntington Plaza Subdivision. The Petitioner is proposing to vacate a portion of the easement to accommodate the new structure and drive aisles. The easement language gives the Village the ability to release portions of the easement. A similar release of this open space easement was requested and approved for the PNC Bank drive though kiosk directly east of the subject site.

The plans provide a walk-up window for customers and a patio area for outdoor seating. A new sidewalk extension is being provided from the sidewalk along Algonquin Road. A crosswalk would then connect to the walk-up window area. All of the walkways are ADA accessible.

A new dumpster enclosure is proposed near the northwest corner of the site. The enclosure would be constructed of materials which match those of the proposed building.

Landscaped islands would be reinstalled at the end of each row of parking and would be planted with overstory trees as required by Code. The overall landscape plan complies with the requirements of the Code.

#### Parking

The proposal would have a slight impact on the total number of parking spaces in the lot. The proposed new development would eliminate 13 existing spaces from the parking lot. Six new spaces would be provided for a net loss of 7 spaces.

On Lot 3 of Huntington Plaza there are currently 155 parking spaces including 6 handicap stalls. The proposal would result in 148 parking spaces including 7 handicap stalls. The Code would suggest a minimum 132 total spaces should be provided for a retail development of this square footage.

The proposed restaurant is not anticipated to generate significant parking demand since it is drive through only. Staff has noted that currently only two of the tenants in the 1600-1650 W. Algonquin building are open before 10:00 a.m.

#### Engineering

Storm water management was provided for this site during the original development of the area. The original detention volume was calculated to accommodate development of this size. There is no need to provide additional detention volume as part of this proposal.

Water and sewer services would be extended to the new structure from existing services in Huntington Plaza. New easements would be recorded to accommodate the new lines. A Plat of Easement Extinguishment and Grant of Easement have been submitted for final approval and recording with the County.

A new fire hydrant is proposed in proximity to the structure as required by the Fire Prevention Bureau.

#### Signage

The Petitioner's request includes a total of 4 attached signs and one monument sign. Code would only allow two attached signs for an outbuilding in a shopping center. The proposal would require a Master Sign Plan. Attached signage is proposed per the below chart. The Master Sign Plan would have allowances for similar signage.

	Requested	MSP Size Proposed
South Elevation	61 sf.	Max. 75 sf.
North Elevation	22 sf.	Max. 25 sf.
East Elevation	45 sf.	Max 50 sf.
West Elevation	43 sf.	Max 50 sf.

A freestanding monument sign is proposed near the southeast corner of the site. The sign would be approximately 8 feet wide by 5 feet tall. The actual freestanding sign area would be approximately 40 square feet per side.

#### MASTER SIGN PLAN STANDARDS

Section 9-3-8-M-13 of the Zoning Code requires that in instances where the Zoning Code cannot be strictly followed, that the owner may propose a Master Sign Plan to accommodate the signs on the property and to set standards and restrictions on the signs. The Village requires a Master Sign Plan in lieu of sign variations except

where a Master Sign Plan is not feasible or warranted (for a very minor request where a variation is deemed acceptable to request). The Zoning Code lists the goals that a Master Sign Plan should achieve as follows:

- Result in architecture and graphics of a scale appropriate for the subject development and the surrounding area;
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- Prior variation history on the subject property, as well as similar properties.
- Existing signage on the property.
- Specific current signage requests by the property owner.
- Likely possible signage requests in the future (consider the type use of the property and its location).
- Unique characteristics of the subject property.

The Petitioner has addressed the Standards for a Master Sign Plan in their application.

#### RECOMMENDED CONDITIONS

If the Planning and Zoning Commission recommends approval of the site plan amendment and master sign plan, staff recommends the following conditions be included:

#### Motion #1 (Site Plan Amendment)

- The building permit shall be obtained within twelve (12) months of the Village Board action on this
  request.
- The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.
- A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
- A permit from the Metropolitan Water Reclamation District (MWRD) shall be provided prior to site construction commencing.
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- A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
- b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.
- c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.

#### Motion #2 (Master Sign Plan)

1. A sign permit shall be required for all signs

Attachments: Petitioner's Application and Submittal

Location Map



## VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION\*

Special Use for _		Rezoning from to
☐ Var	riation: 🗌 Comi	mercial Residential Sign
☐ Plat (	Subdivision & C	Others): Preliminary Final
■ Site Plar	n: Amendmer	nt  Concept Preliminary Final
		Plan: Amendment
* ADDENDUM Po	MATERIALS ARE	REQUIRED FOR SPECIFIC REQUESTS on Sign(s) may be required. ovided when your request is scheduled.
	FOR VILL	AGE USE ONLY
Hearing Fee	Check No	Date Paid
Project Number:		
Staff Assigned:		Public Hearing: Yes No
	200	Date Sign Posted
PLEASE PRINT OR TYPE Date: 05/12/2021		
Project Name: Dunki	in' Hoffman	Estates
Project Description: Pro	oposed drive-thr	u only Dunkin' on Huntington Plaza outlot
Project Address/Locatio	1650 W Algon	nquin Rd, Hoffman Estates IL
Property Index No		
Acres:	Zoning Distric	<sub>t:</sub> B1

#### Owner of Record

Mike Lampignano		Huntington Plaza Acquisition, LLC	
Name		Company	
501 5.	Arthur Avenue	Arlington Heights	
Street Address	5	City	
IL	60005	847-394-0696	
State	Zip Code	Telephone Number	
847-394	1-0796	lampandson@sbcglobal.net	
Fax Number		E-Mail Address	

#### II. Applicant (Contact Person/Project Manager)

Eric Ca	rlson	ECA Architects & Planners
Name		Company
24 N. B	ennett St.	Geneva
Street Addres	S	City
IL	60134	630-608-0501
State	Zip Code	Telephone Number
		eric@ecaarchitects.com
Fax Number		E-Mail Address

Applicant's relationship to property: Architect of Record

#### III. Owner Consent for Authorized Representative

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. If the owner cannot be present at the meeting, the following statement must be signed by the owner:

I understand the requirement for the owner or an authorized meeting with full authority to commit to requests, conditions	그 이 마음 경에 내용 선명에 가지면 되었다면 되었다면 내내 없다면 하지만 하는데 없었다면 모든데 되었다.
owner. I hereby authorize Eric Carlson	to act on my behalf and advise that
he/she has full authority to act as my/our representative.	olona o O

Owner Signature

**Print Name** 

#### IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

* * * 500000000000000000000000000000000	λίο
Owner's Si	gnature:
Owner's Na	mme (Please Print): Mike Lampignano
Applicant's (If other than	
Applicant's	Name (Please Print):Eric Carlson
Date:	5/12/2021
12000	
	ng Commission can hear any case.  Planning Division (located in the Municipal Building) with any questions:
	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road
Please contact the Email: Address:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169
Please contact the Email:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road
Please contact the Email: Address: Phone:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679
Please contact the Email: Address: Phone: Fax:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679
Please contact the Email: Address: Phone: Fax: Addendums Attac	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679  ned:
Please contact the Email: Address: Phone: Fax:  Addendums Attacl	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679  med:  Master Sign Plan
Please contact the Email: Address: Phone: Fax:  Addendums Attact  Special Use  Rezoning	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679  med:  Master Sign Plan

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(E)	7/2
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II.

### VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION SITE PLAN ADDENDUM – NON-RESIDENTIAL

Stores	SITE PLAN ADDENDUM – NON-RESIDENTIAL  Amendment  Concept Preliminary Final
DI	ESCRIPTION OF PROJECT:
A.	ATTACH A NARRATIVE FOR THE PROPOSED PROJECT ON A SEPARATE SHEET
	✓ Article 10-6 of the Subdivision Code details the application process and required submittal documents. For relevant items, provide detailed information as part of the project narrative.
В.	Total Number of Buildings: (1) one
C.	Total Gross Floor Area: 800 square feet
	New York
D.	Height of tallest building (including antennas, hvac, etc.): 17 feet
Ε.	With respect to this project's compatibility with adjacent land uses, address the following in the Project Narrative: Building Scale, architectural Materials, Coordinated Color Scheme, Existing and Planned Areas of Visual Interest, Design Concept and Relationship of Building Materials to one another.
F.	Estimated start of construction: August 2021
	Estimated time to complete development: 6 months Attach a phasing schedule, if applicable.
н.	Does the property contain flood plain lands or wetlands? Yes No lands If yes, please address as part of the narrative.
ĺ,	Is there any historical or archeological significance to the existing structures or features of this site or the surrounding sites? Yes No
	If yes, please address as part of the narrative.
j.	Are there any endangered, threatened, or unique plants or animals located in or near the area?  Yes \( \subseteq \text{No} \)
	If yes, please address as part of the narrative.
OI	PERATIONAL CONSIDERATIONS
Á.	Anticipated hours of operation: 4am am/pm to 11pm am/pm

- B. Anticipated number of employees:  $9 _{total} 3 _{per shift} 3 _{number of shifts}$ C. Estimated number of customers:  $700 _{daily} 70 _{peak hour}$
- D. If there is any additional information about the proposed development or its operation that may affect the site development, address as part of the narrative.

#### III. FINANCIAL CONSIDERATIONS

A. Estimated annual gross sales of general merchandise subject to sales tax for this project (includes 1% local share of state tax and 1% home rule tax):

Gross Sales (General)		Tax Rate		General Sales Tax
	X	2%	=	\$

B. Estimated annual gross sales subject to food and beverage (F & B) tax for this project (food prepared on premises and alcoholic beverages consumed on premises). See article 13-7 of the Hoffman Estates Municipal Code for detailed definition:

Gross Sales (F & B)		Tax Rate		F & B Tax
1000000	X	2%	=	\$20000

C. Estimated Annual Hotel Tax: 365 Days X

Rate	v	PARASTRIC .		v	1755	v	6%	L	
Estimated Average Room		Number of rooms	Occupancy Percentage		365 Days		Tax Rate		Hotel Tax

D. Other tax/revenue:

(Entertainment tax = 6%, etc.)

,		Rate		Tax
	х		=	\$

E. Estimated Annual Telecommunications (TC) Tax:

Estimated Yearly Phone Bill		Tax Rate		TC tax
	X	6%	=	\$

- F. Current assessment of the property:
- G. Estimated value of Construction: \$600,000

		Will this project result in any unusual expenditure of public funds or requirements for public services in anyway?   Yes No
		If yes, please address as part of the narrative.
Ŋ	/. TI	RAFFIC CONSIDERATIONS
	A.	Parking
		1. Total number of parking spaces to be provided:
		Employees: 4 Customers/ 1 Handicapped: 1 Total: 6
		2. When is the peak parking period for this project?  6am to 10am.
		3. Will this project share parking spaces with other businesses?
	В.	Traffic
		<ol> <li>Estimated number of vehicles entering and exiting this site during the peak one hour period between 4:00 p.m. and 6:00 p.m. 50</li> </ol>
		2. Will there be any other peak traffic times for this project?
		If yes, give the time(s) of day and traffic volume: 6am to 10am. 70 vehicles/hr
		3. Will this project contain a drive through?   Yes   No
		If yes, the project narrative should address order processing time, projected stacking demand, and other details to explain the operation.
	c.	Deliveries
		<ol> <li>The project plan submittal should include turning templates to show all routes to be used for making deliveries to and from site. Is this plan included?</li> </ol> Yes No
		2. How often will deliveries be made on site? Once a day for donuts. Once a week for Supplies
		2 What is the frequency and time period expected for deliveries? Donuts - 3am-4am, Supplies - 11am-3pm

3. What is the largest delivery vehicle to be used and its size?

Vehicle Type	Size	check
Single Unit truck	30 ft.	1
Intermediate Semitrailer	50 ft.	
Large Semitrailer	55 ft.	114
Other	1,4 1	

	D. Any additional site related traffic information not covered above?  Yes  No If yes, please address as part of the narrative.
v. 1	RECYCLING AND GREEN INITIATIVES
	A. Article 9 of The Municipal Code of the Village of Hoffman Estates requires that businesses maintain an effective recycling program. Address any unique recycling plans as part of the project narrative.
	3. The Village supports and promotes sustainability. Please address any planned green of sustainability initiatives as part of the narrative.
-	C. Do you anticipate submitting this project for LEED certification (or any other similar certifications)?  Yes  No  If yes, please address as part of the narrative.
VI.	GENERAL CONSIDERATIONS
Ô	A. Please list examples of similar uses (including name and location) in the area that can be used for comparison by the Village:
	1. Dunkin' - 2089 Barrington Rd, Hoffman Estates, IL
	2. Dunkin' - 2716 Sutton Rd, Hoffman Estates, IL
	3. Dunkin' - 1165 Barrington Rd, Hoffman Estates, IL

C.		ng included in this project that may be sensitive to surrounding noise generators?					
	Yes No						
	If yes, please a	ddress as part of the narrative.					
D.	Do you intend	to apply for a liquor license?					
	If yes, please co	ontact the Village Clerk's Office at 847.781.2625					
E.	Will this project contain a cafeteria or food service area (in order to determine applicability of a sewer and water surcharge)? Yes No						
	If yes, please address as part of the narrative.						
F.	covered in this	narrative, please list and explain anything involved in this project that is not application that should be brought to the Village's attention. Also address any circumstances or needs related to this project.					
Ple	ease contact the	Planning Division with any questions:					
	Email:	planning@hoffmanestates.org					
	Address:	1900 Hassell Road Hoffman Estates, IL 60169					
	Phone:	847.781.2660					

847.781.2679

Fax:



12 May 2021

### APPLICATION FOR SITE PLAN ADDENDUM – NON-RESIDENTIAL NARRATIVE

To: Village of Hoffman Estates c/o Planning Division

Subject Property Address: Part of LOT 3 – Huntington Plaza

1650 W Algonquin Rd, Hoffman Estates IL 60192

#### Proposed Project Narrative:

The proposed development will occupy a portion of the southwest corner of the Huntington Plaza shopping center – Lot 3. The concept site plans provided show the existing conditions, proposed site plan with new building location and parking, grading, stormwater, utilities plan(s), etc. The new drive-thru only Dunkin is a wood frame building of approximately 800 square feet. The building will follow Dunkin prototypical standards and will incorporate Village building and design requirements. The Dunkin drive-thru set up will include two (2) order lanes, as well as a walk-up window. Outdoor patio seating will be provided as shown. Six (6) new parking spaces will be provided, including one (1) handicap accessible parking space. A new private trash enclosure will be provided on site.



### VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION\*

☐ Special Use for _		Rezoning from to
□Va	riation: 🗌 Comn	nercial 🗌 Residential 🔲 Sign
☐ Plat	(Subdivision & O	thers): 🗌 Preliminary 🗌 Final
☐ Site Pla	n: 🗌 Amendmen	t 🗌 Concept 🔲 Preliminary 🔲 Final
	Master Sign	Plan: Amendment
(	Other:	
Po	sting of Notification	REQUIRED FOR SPECIFIC REQUESTS on Sign(s) may be required. ovided when your request is scheduled.
	FOR VILLA	AGE USE ONLY
Hearing Fee	Check No	Date Paid
Project Number:		
Staff Assigned:		
Meeting Date:		
Sign Posting Required: Y	'es 🗌 No 🗌	Date Sign Posted
PLEASE PRINT OR TYPE Date: 08/11/2021		
Project Name: Dunk		
Project Description: Pro	oposed drive-thru	u only Dunkin' on Huntington Plaza outlot
Project Address/Location	1650 W Algor	nquin Rd, Hoffman Estates
Property Index No		
Acres:	Zoning District	. <u>B1</u>

#### I. Owner of Record

Mike La	ampignano	Huntington Plaza Acquisition, LLC		
Name		Company		
501 S A	Arthur Avenue	Arlington Heights		
Street Address		City		
IL	60005	847-394-0696		
State	Zip Code	Telephone Number		
847-394-0796 Fax Number		lampandson@sbcglobal.net		
		E-Mail Address		

#### II. Applicant (Contact Person/Project Manager)

Eric Ca	ırlson	ECA Architects & Planners
Name		Company
24 N Bennett St		Geneva
Street Address		City
IL.	60134	630-608-0501
State	Zip Code	Telephone Number eric@ecaarchitects.com
Fax Number		E-Mail Address

Applicant's relationship to property: Architect of Record

#### III. Owner Consent for Authorized Representative

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. If the owner cannot be present at the meeting, the following statement must be signed by the owner:

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Eric Carlson | ECA Architects & Planners to act on my behalf and advise that he/she has full authority to act as my/our representative.

Mike Lampignano

Owner Signature Print Name

#### IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and A and all submittals.	pplicant, by signing this Application, certify to the correctness of the application
Owner's Sig	
Owner's Na	me (Please Print): Mike Lampignano
	Signature: Jim Mark
	Name (Please Print): Eric Carlson
Date: 08/	11/2021
	be accompanied by the items required and all fees must be paid before the ng Commission can hear any case.
Please contact the Email:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org
Planning and Zonion	ng Commission can hear any case.  Planning Division (located in the Municipal Building) with any questions:
Please contact the Email:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road
Please contact the  Email: Address:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169
Please contact the  Email: Address: Phone:	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679
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Please contact the  Email: Address: Phone: Fax:  Addendums Attach	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679  med:  Master Sign Plan
Planning and Zonion Please contact the Email: Address: Phone: Fax: Addendums Attach Special Use Rezoning	Planning Division (located in the Municipal Building) with any questions:  planning@hoffmanestates.org 1900 Hassell Road Hoffman Estates, IL 60169 (847) 781-2660 (847) 781-2679  med:  Master Sign Plan



8 August 2021

#### APPLICATION FOR MASTER SIGN PLAN ADDENDUM

To: Village of Hoffman Estates c/o Planning Division

Subject Property Address: Part of LOT 3 – Huntington Plaza

1650 W Algonquin Rd, Hoffman Estates IL 60192

Legal Description: Lot 3 in Huntington Plaza being a subdivision of part of the

west 1/2 of the northwest 1/4 of section 30, township 42 north, range 10, east of the third principal meridian,

according to the plat of subdivision recorded July 24, 1987

as document 87407887, in Cook County, Illinois.

#### NARRATIVE

#### **Proposed Project Narrative:**

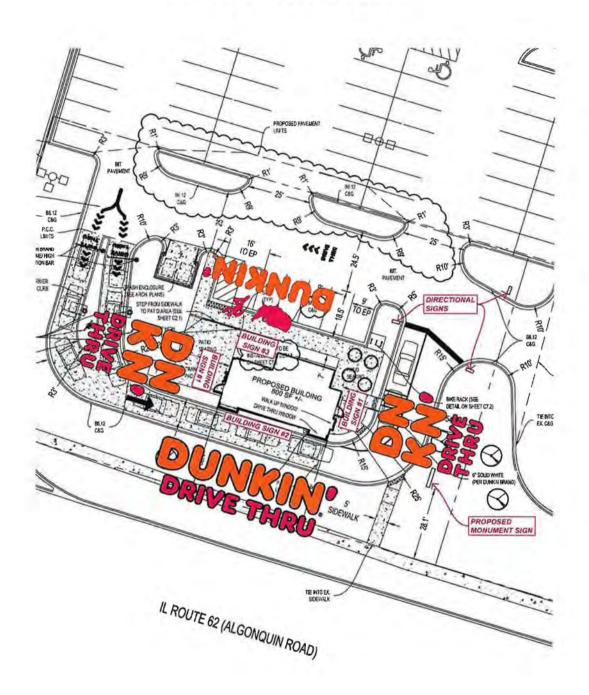
The proposed development will occupy a portion of the southwest corner of the Huntington Plaza shopping center – Lot 3. The concept site plan, elevations, accompanying specifications, and supporting documentation provided show the proposed signage locations, sizes, material(s), and method of illumination.

#### WRITTEN RESPONSE

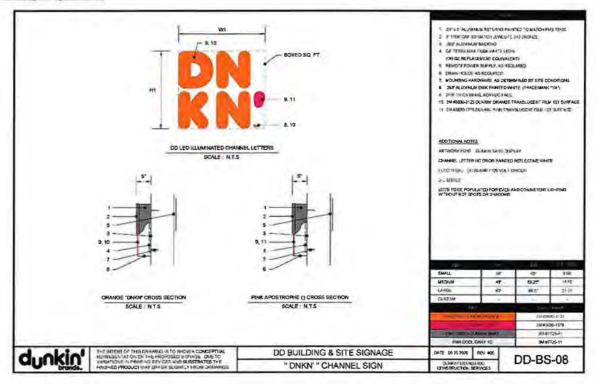
It is the opinion of ECA that the proposed Master Sign Plan Addendum as submitted sufficiently addresses each of the following standards set forth by the Village Board of Trustees.

- Result in architecture and graphics of a scale appropriate for the subject development and the surrounding area
  - The proposed 800 sf Dunkin' drive-thru only restaurant is of appropriate scale relative to the surrounding area; the number of graphics is appropriate to the size of the building and site.
- 2) Provide a signage consistent with the site plan and architecture of the project
  - The proposed signage is in keeping with the current corporate Dunkin' site planning and design standards.
- 3) Avoid visual clutter
  - The aforementioned Dunkin' sign standards avoid visual clutter by keeping to a limited and selective color palette located for optimal visibility. This provides for a cleaner look and overall design aesthetic.
- 4) Allow visitors, employees, and customers to readily identify the business entrances, while addressing the community's need for attractive, unobtrusive architecture and commercial graphics
  - The proposed Dunkin' combines form (of design) and function, providing distinct yet homogeneous design for customers and employees alike. All site signage is located as needed to safely navigate through the property and entrances.
- Result in a unified theme of signage for the project.
  - The proposed signage is in keeping with the current corporate Dunkin' site planning and design standards. All signs are similar in color and materials.

#### SITE PLAN SIGNAGE EXHIBIT



#### **Building Sign #1A**



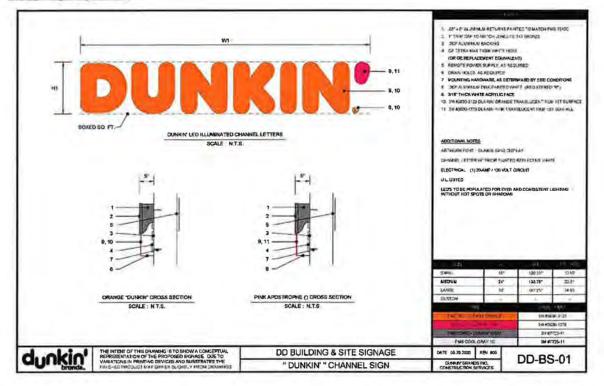
**Location**: East (front) & rear (west) elevations

Size: 5'-7" W x 8'-0" H (overall)

Material: 3/16" thick white acrylic face w/ Dunkin' orange or pink translucent film

Illumination: Internally LED illuminated

#### Building Sign #2A



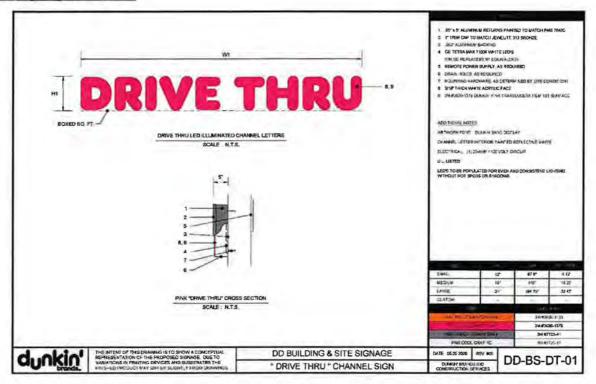
Location: South (side) elevation

Size: 14'-0" W x 4'-4" H (overall)

Material: 3/16" thick white acrylic face w/ Dunkin' orange or pink translucent film

Illumination: Internally LED illuminated

#### Building Sign #1B, #2B



Location: East (front), side (south), and rear (west) elevation

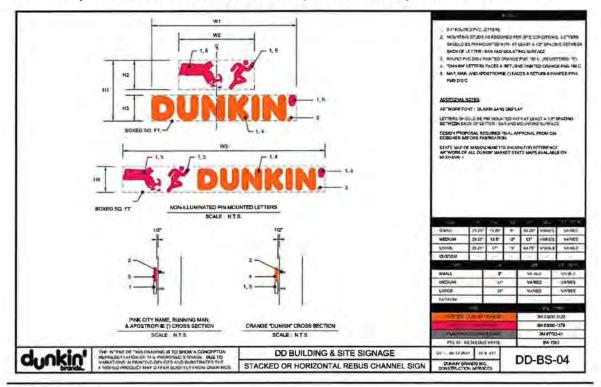
Size: Varies – See Building Sign #1A and Building Sign #2A

Material: 3/16" thick white acrylic face w/ Dunkin' pink translucent film

Illumination: Internally LED illuminated

# **Building Sign #3**

# \*Note - Map of continental US to be used in place of the map of Massachusetts\*



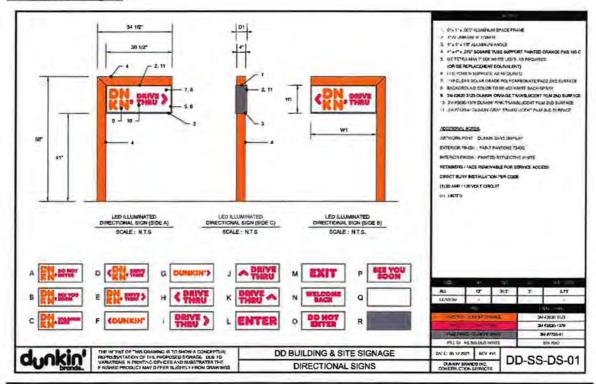
Location: North (side) elevation

Size: 7'-3" W x 3'-0" H (overall)

Material: 3/4" thick routed PVC painted Dunkin' orange or pink

Illumination: Externally illuminated - goose neck light fixtures above

# **Directional Signs**



Location: Refer to site plan

Size: POST - 34 1/2" W x 58" H

FLAG - 30 1/2" W x 13" H

Material: POST - 4x4 tube steel

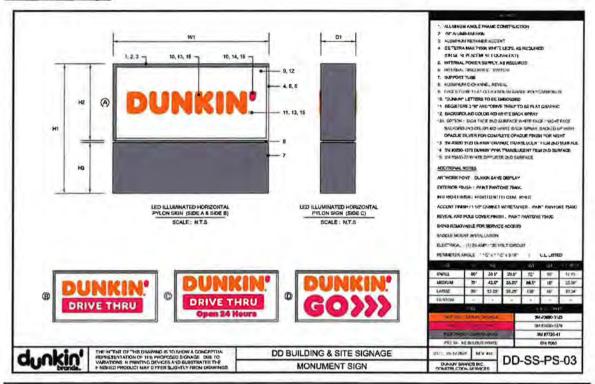
FRAME & RETAINER - Aluminum

FLAG - Clear solar grade polycarbonate face w/ Dunkin' orange, pink, or gray

translucent film

Illumination: Internally LED illuminated

## Monument Sign



Location: Refer to site plan

Size: 90" W x 53 1/4" H (overall)

Material: FRAMING & SUPPORT TUBE - Aluminum

SIGN - Flat clear solar grade polycarbonate with Dunkin' orange or pink

translucent film

Illumination: Internally LED illuminated

# NOTICE OF PUBLIC HEARING

Notice is hereby given that the Planning and Zoning Commission of the Village of Hoffman Estates will hold a public hearing to consider a request for a Master Sign Plan in accordance with Section 9-3-8-M-13 of the Zoning Code for the outlot property adjacent to 1600 – 1650 W. Algonquin Road (Huntington Plaza). A Site Plan Amendment is also being requested. The Petitioner of this request is Huntington Plaza Acquisition, LLC.

P.I.N.: 02-30-100-018-0000 02-30-100-017-0000

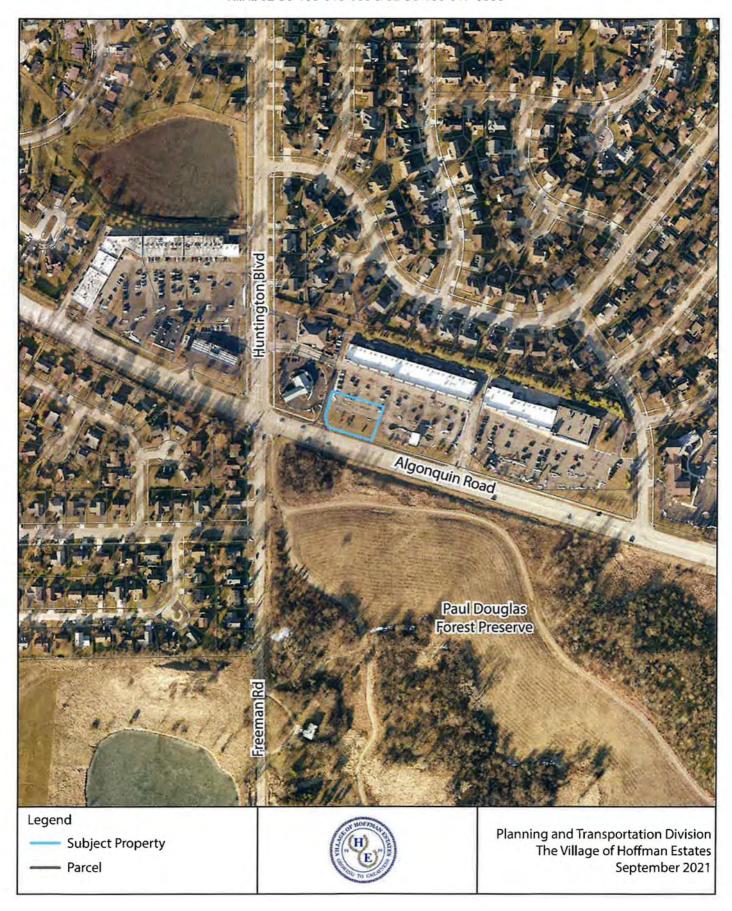
The hearing will be held on Wednesday, September 15, 2021, at 7:00 p.m. in the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, IL.

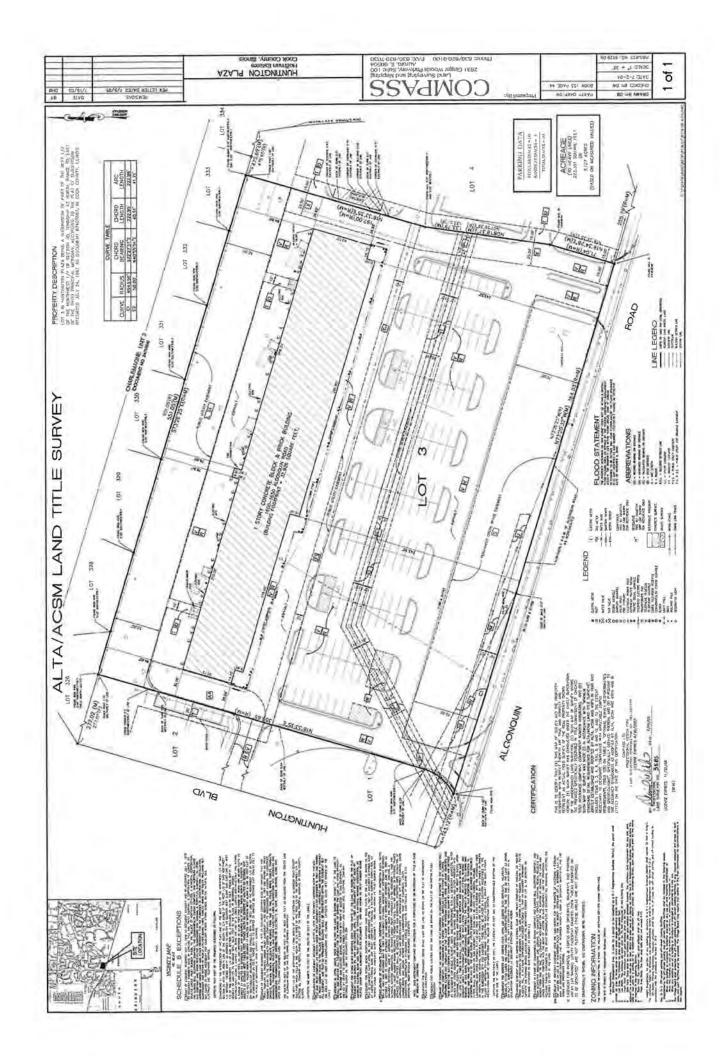
Eva Combs, Chairperson
Planning and Zoning Commission

To be published by Paddock Publications on Tuesday, August 31, 2021.

### Exhibit A

# 1600-1650 Algonquin Road - Huntington Plaza - Outlot P.I.N.: 02-30-100-018-000 & 02-30-100-017-0000





# PRELIMINARY ENGINEERING

# DUNKIN DONUTS

# **HUNTINGTON PLAZA** HOFFMAN ESTATES, ILLINOIS

PREPARED FOR

MIKE LAMPIGNANO



WARNING CALL

CONTRACTORS SHALL CALL JULLE. BEFORE START OF CONSTRUCTION. CALL LOCAL AMERITECH OFFICE FOR LOCATIONS OF FIBEROPTIC CABLES. JULLE. DOES NOT MARK THESE LOCATIONS.

BEFORE YOU DIG

DRAWINGS INDEX ON-SITE IMPROVEMENTS REV DATE 1 6/21/21 CO.1 TITLE SHEET & INDEX CO.2 EXISTING CONDITIONS & DEMOLITION PLAN 1 6/21/21 C1.1 SITE PLAN 2 9/1/21 2 9/1/21 1 6/21/21 0 4/29/21 C2.1 GRADING PLAN STORMWATER POLLUTION PREVENTION PLAN C2.3 SWPPP DETAILS UTILITY PLAN 2 9/1/21 C3.1 1 5/12/21 L-1.0 LANDSCAPE PLAN GENERAL NOTES & SPECIFICATIONS 0 4/29/21 1 6/21/21 1 6/21/21 0 6/21/21 C7.1 C7.2 SITE DETAILS UTILITY DETAILS C7.3 ADS DETENTION SYSTEM DETAILS C7.4 LATEST REVISION 2 9/1/21

#### CONTACTS

VILLAGE OF HOFFMAN ESTATES 1900 HASSELL ROAD HOFFMAN ESTATES, ILLINOIS EGIER

DEVELOPMENT SERVICES
PETER GUGLIOTTA - DIRECTOR
(847) 882-8100

ENAL C MORKS DEPARTMENT JOE NEBEL - DIRECTOR (847) 490-6800

#### BENCHMARKS

RENCHMARK IT: RIM OF EXISTING SANITARY MANHOLE LOCATED IN THE GREEN SPACE ON THE SOUTH SIDE OF THE SITE IN THE IL ROUTE 82 ROW, APPROX. 5.7' SOUTH OF THE PUBLIC SIDEWALK.

BENCHMARK \$2: RIM OF EXISTING SANITARY MANHOLE LOCATED TO THE NORTH OF THE SITE, IN THE SIDEMALK ALONG THE FRONT OF THE RETALL STRIP CONTER BETWEEN LA TAN & ROMAY (4TH & STH TENANTS FROM THE WEST END OF THE RETAIL STRIP CENTER)

ELEVATION: 842.71

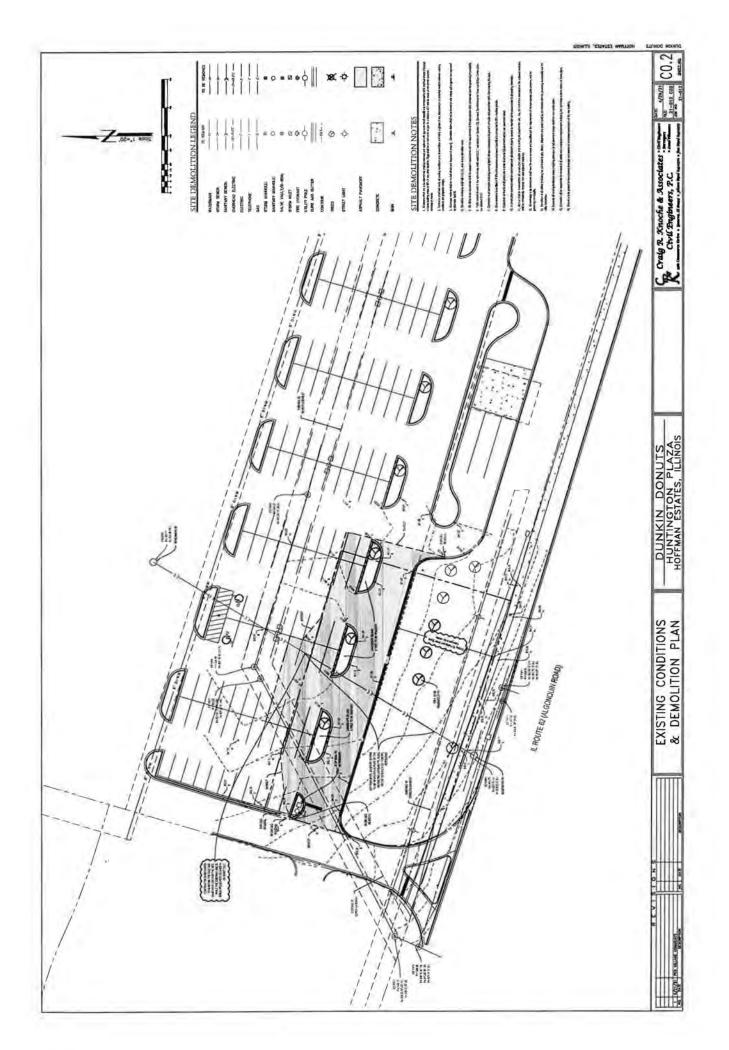
REFER TO SHEET CO.2 FOR BENCHMARK LOCATIONS. ALL BENCHMARKS ARE USGS NAVO 88 DATUM.

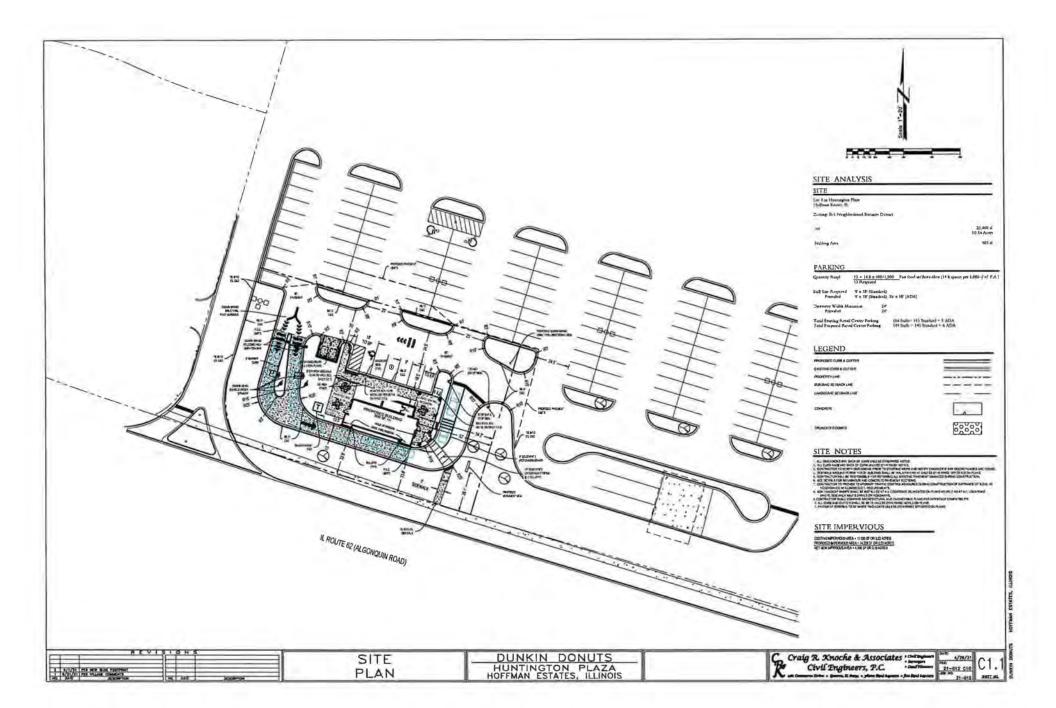
DRAINAGE OVERLAY CERTIFICATE STATE OF ILLEROES 2000

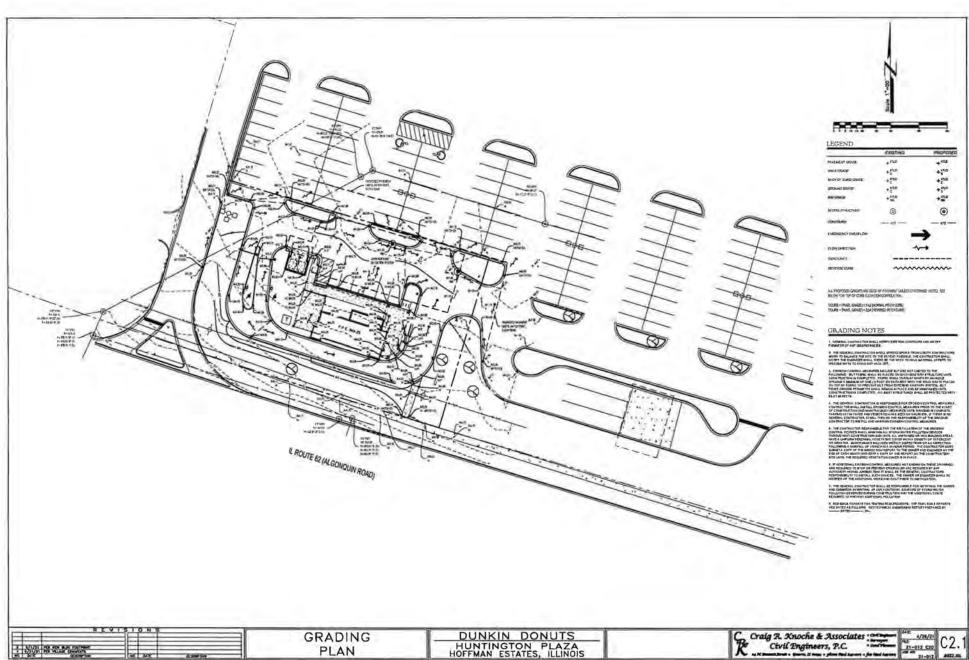


HUNTINGTON PLAZA HOFFMAN ESTATES, ILLINOIS

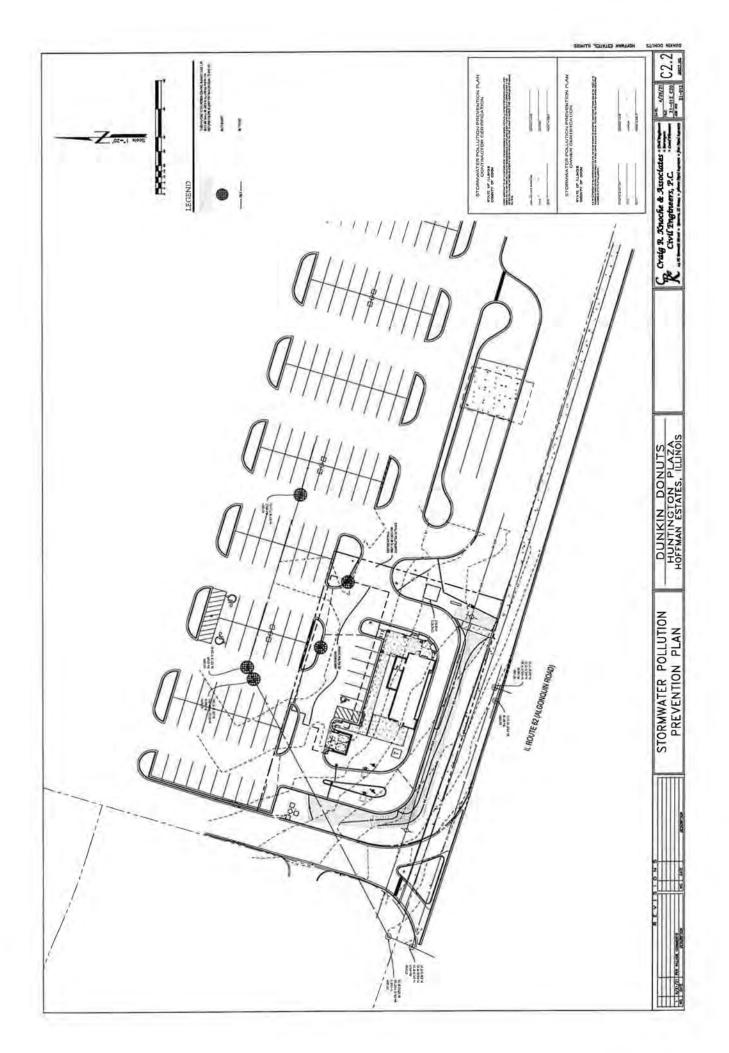








MONTHAN PETATE ALLMON



A HIS NOTIFICATION TO THE RESIDENCE OF A PARTY OF THE PAR

#### SOIL STABILIZATION NOTES

CONDUCTING ONE FOR DOZE OF EAST DESIGNATIVE FOR FIRST FOR BUILD WINDOWS

#### SEDIMENT CONTROL NOTES

LONG HOUSE FOR CACH ROWN TO PERSON THROUGH PRESSED THE "CO

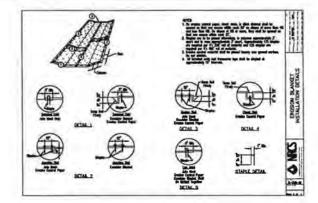
I SEPTEMBER CHOICE THE RESERVE COMMENT OF THE PROPERTY OF THE

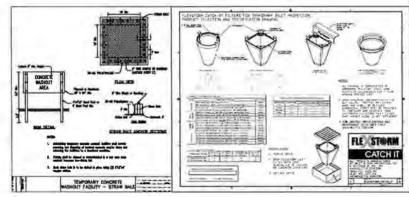
SCHOOL CHANGE THE SHIP OF COMPANY OF FACILITY

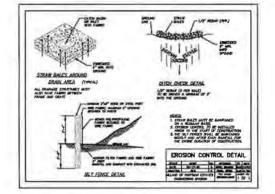
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COMMERCE AND ADDRESS OF THE PARTY OF THE PAR LIMBURNESS/MINGS!

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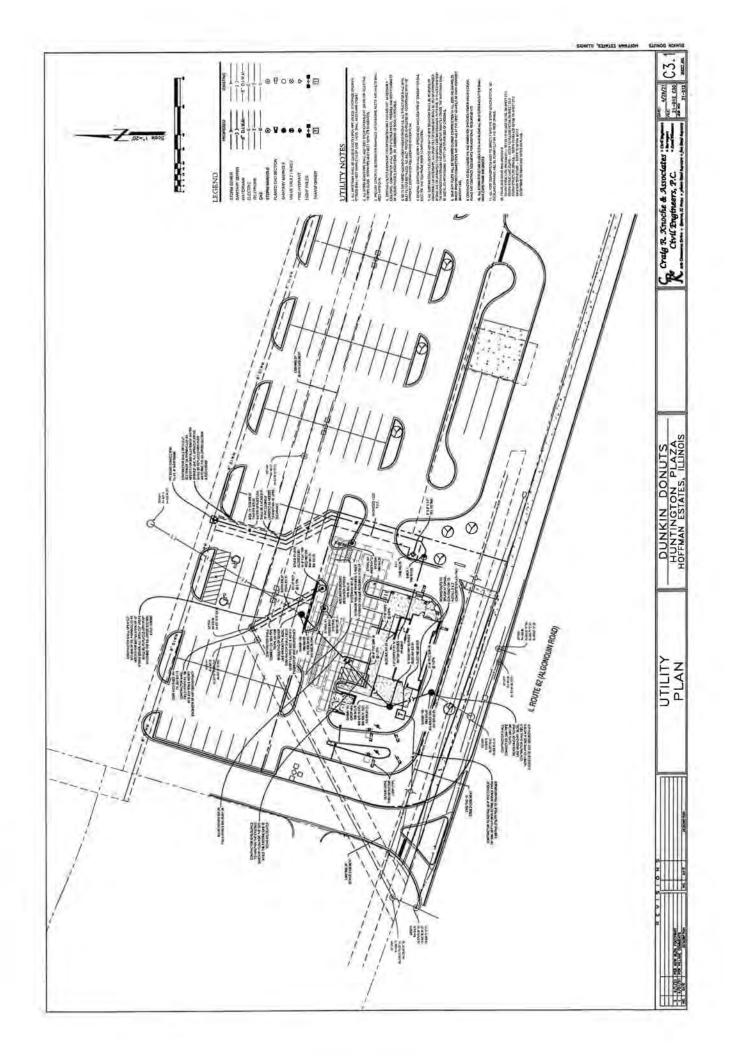


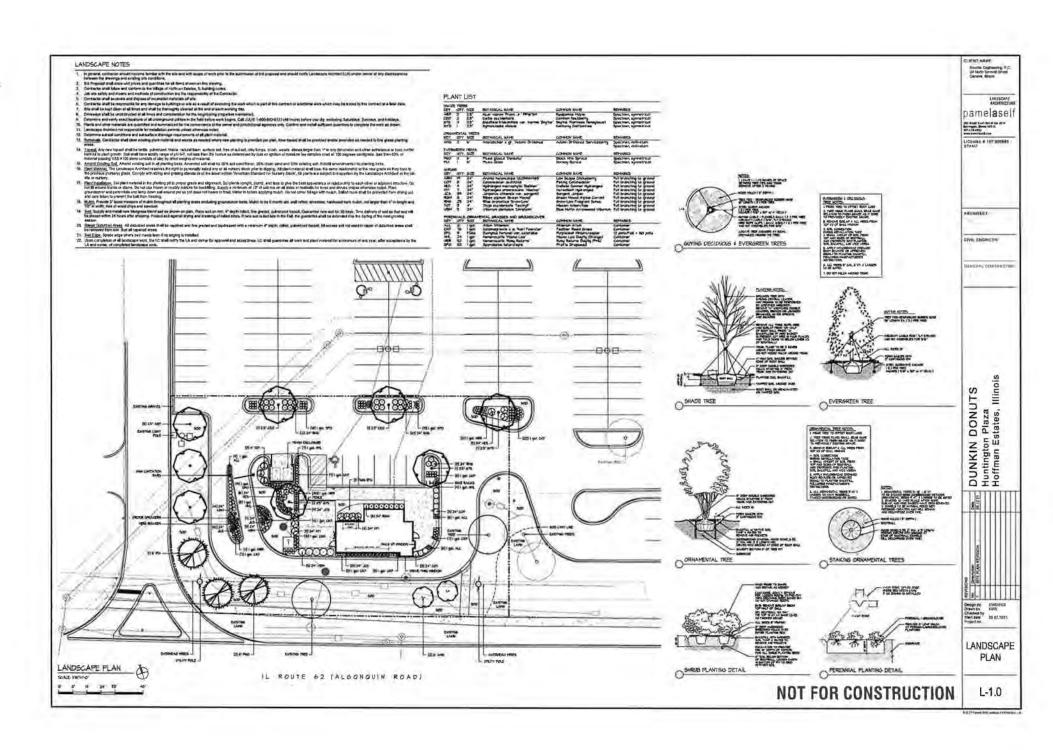


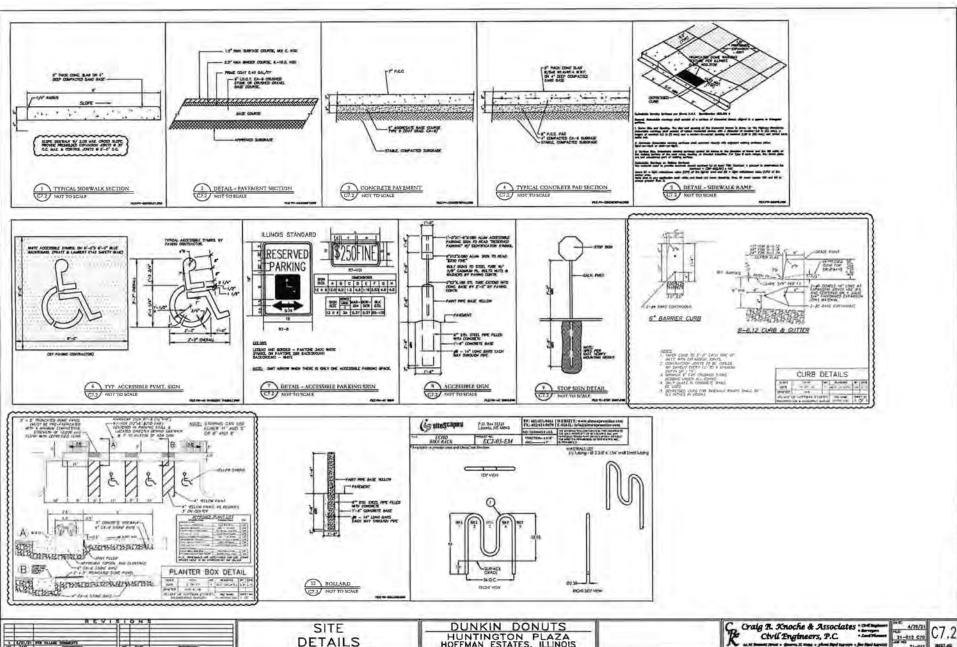


SWPPP DETAILS

DUNKIN DONUTS HUNTINGTON PLAZA HOFFMAN ESTATES, ILLINOIS Civil Engineers, P.C.



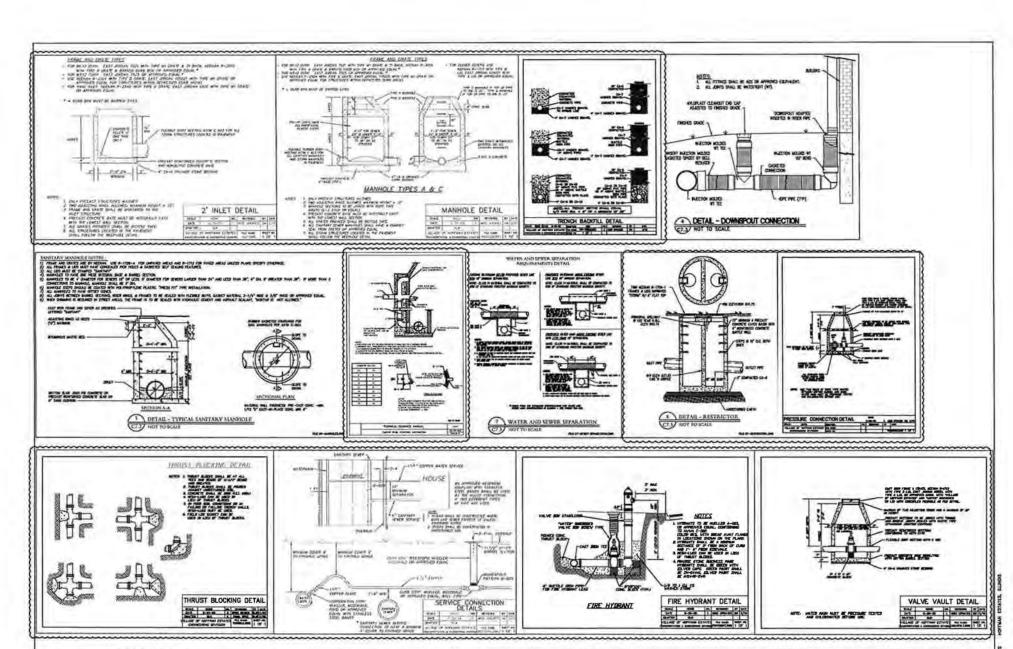




HUNTINGTON PLAZA HOFFMAN ESTATES, ILLINOIS

DETAILS

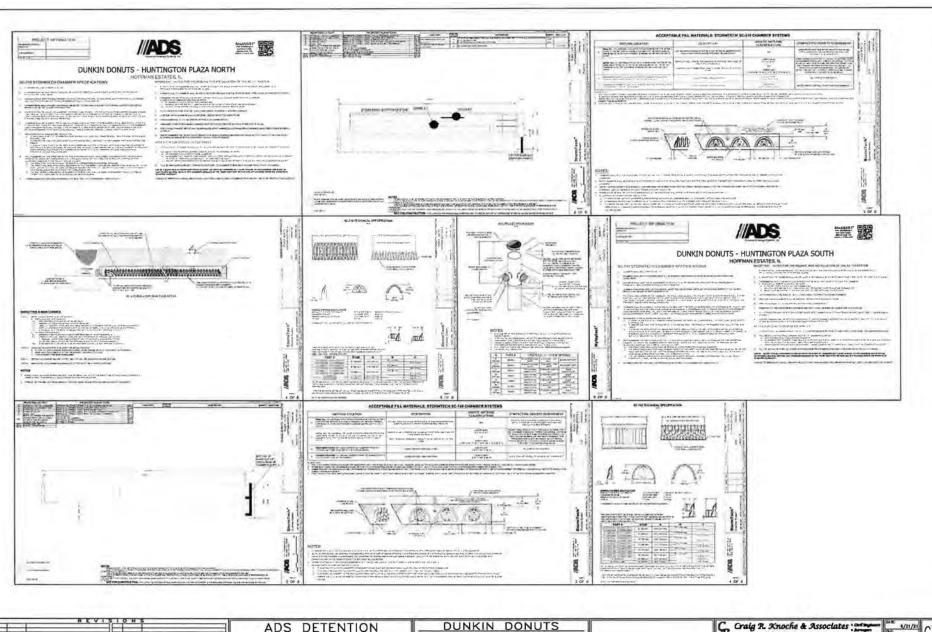
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UTILITY DETAILS

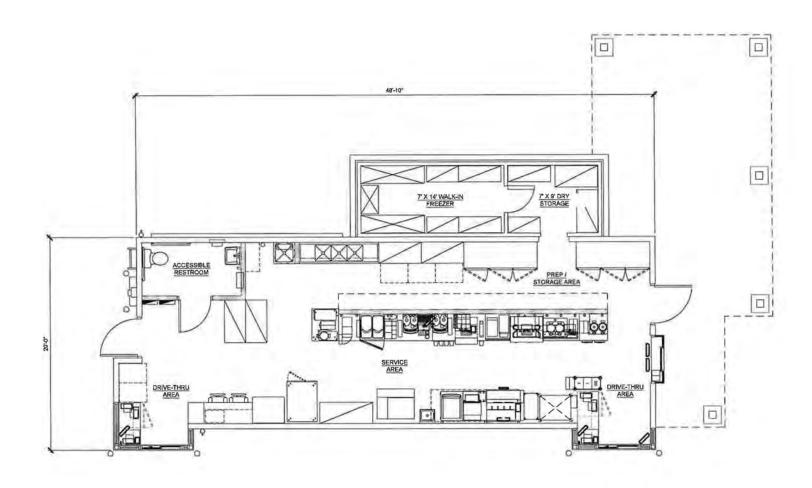
DUNKIN DONUTS HUNTINGTON PLAZA HOFFMAN ESTATES, ILLINOIS Craig R. Knoche & Associates (18/1) C7.3



SYSTEM DETAILS

HUNTINGTON PLAZA HOFFMAN ESTATES, ILLINOIS

Ctril Engineers, P.C. and a series of the last of the last of



# PROPOSED FLOOR PLAN

SCALE: 3/8" = 1'=0"









FRONT (EAST) ELEVATION

SIDE (SOUTH) ELEVATION





SIDE (NORTH) ELEVATION

REAR (WEST) ELEVATION

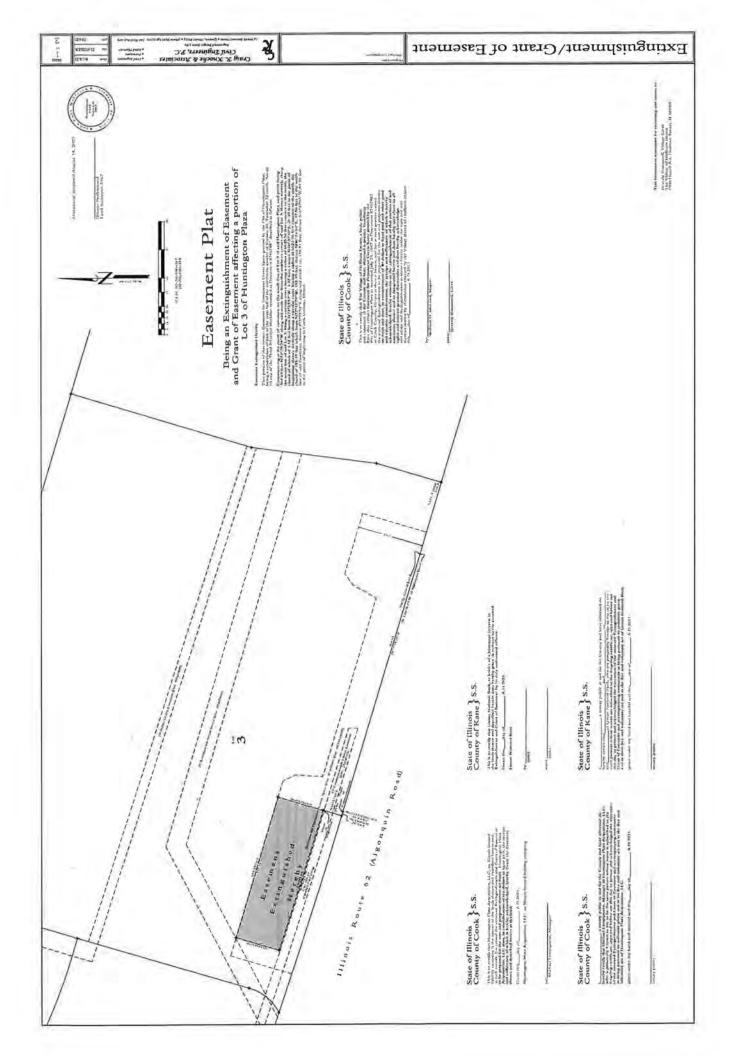
# **PROPOSED ELEVATIONS**

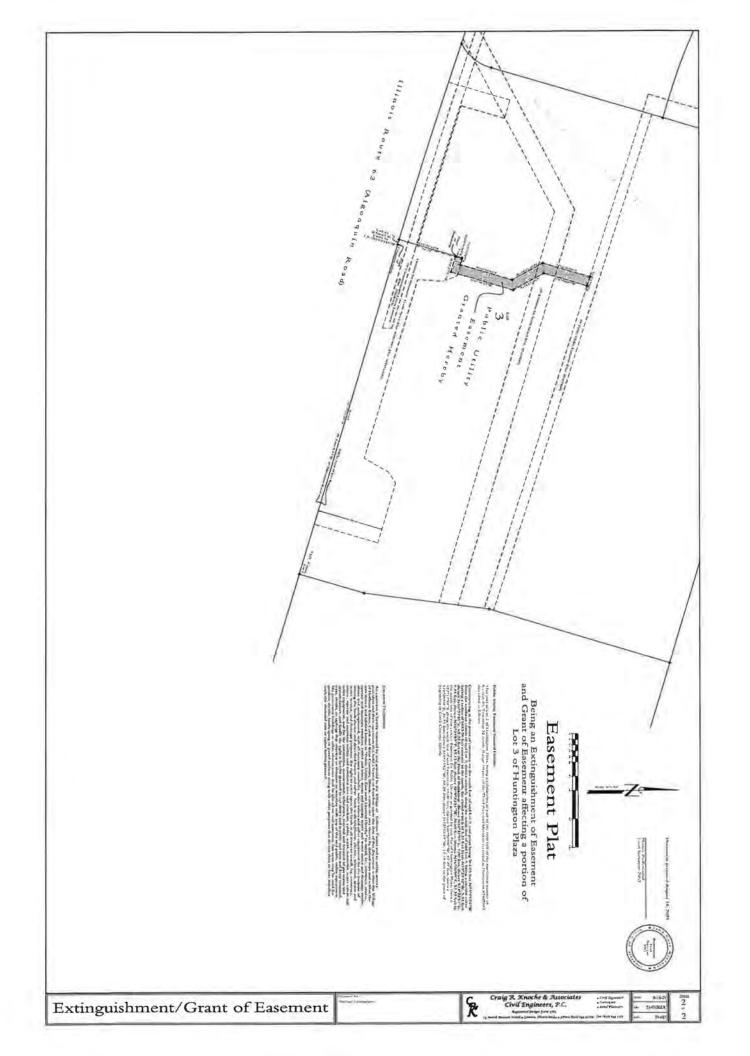
SCALE: 1/4" = 1'=0"



DUNKIN | DRIVE-THRU ONLY
HOFFMAN ESTATES, ILLINOIS
1 SEPT 2021

ECA ARCHITECTS





### ORDINANCE NO. - 2021

#### VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 8-3-22, NUMBER OF LICENSES OF ARTICLE 3, ALCOHOLIC LIQUORS, OF THE HOFFMAN ESTATES MUNICIPAL CODE (DECREASE IN NUMBER OF CLASS "A" LICENSES FOR OBERKA CAPITAL LLC DBA DI BENEDETTO TRATTORIA, 1766 W. ALGONQUIN ROAD, HOFFMAN ESTATES, IL, AND INCREASE IN NUMBER OF CLASS "A" LICENSES FOR DI BENEDETTO TRATTORIA DGA INC. DBA DI BENEDETTO TRATTORIA, 1766 W. ALGONOUIN ROAD, HOFFMAN ESTATES, IL)

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

<u>Section 1</u>: That Section 8-3-22, <u>NUMBER OF LICENSES</u>, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

The number of licenses issued to persons for the sale of alcoholic liquors by the Village of Hoffman Estates shall be limited to fifty-seven (57) Class "A" licenses, two (2) Class "AA" licenses, fifteen (15) Class "B" licenses, unlimited Class "C" licenses, four (4) Class "D" licenses, two (2) Class "DD" licenses, zero (0) Class "F" license, one (1) Class "G" licenses, unlimited Class "H" licenses, one (1) Class "I" license, eleven (11) Class "LC" licenses, one (1) Class "AC" license, and ten (10) Class "J" licenses.

Section 2: That any person, firm or corporation violating any of the provisions of this Ordinance shall be subject to a fine of not less than Ten Dollars (\$10.00) nor more than Five Hundred Dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Section 3: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS	day of		, 2021				
VOTE	A	YE	NAY	ABSENT	ABSTAIN		
Trustee Karen V. Mills	V.						
Trustee Anna Newell	_				_		
Trustee Gary J. Pilafas	5-						
Trustee Gary G. Stanton				_			
Trustee Michael Gaeta							
Trustee Karen Arnet							
Mayor William D. McLeo	od _	_	_	_	-		
APPROVED THIS	_DAY OF _		, 2021				
		-	Villa	ge President	_		
ATTEST:							
Village Clerk							
Published in pamphlet form this		day of	, 2021.				