



**Village of Hoffman Estates  
Utility Billing Account  
Required Customer Information**

***Information & documentation required for account activation:***

Move in Date: \_\_\_\_\_

Service Address: \_\_\_\_\_

Service Telephone #: \_\_\_\_\_

Most recent previous address: \_\_\_\_\_

***Required information if property is a rental unit:***

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Telephone #: \_\_\_\_\_

***People Authorized to Inquire or Make Changes to Utility Account (including applicant):***

Name

Driver's License # (copies needed) \*

\_\_\_\_\_  
Applicant

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\* Note: if no drivers license is present, an alternate government issued picture ID is needed.

SEND TO: Water Billing Department  
Village of Hoffman Estates  
1900 Hassell Rd  
Hoffman Estates, IL 60169 or

EMAIL TO: utility.billing@hoffmanestates.org