

This meeting is being held via telephonic attendance.

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
February 22, 2021

Immediately Following Public Works & Utilities Committee

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – January 25, 2021 Committee Meetings**

NEW BUSINESS

- 1. Request authorization to waive bidding and purchase seven (7) 2021 Ford Interceptor Utility Patrol vehicles and one (1) 2021 Ford Interceptor Utility Administrative vehicle from Currie Motors, Frankfurt, IL, in an amount not to exceed a total cost of \$311,659.
- 2. Request authorization to award a three (3) year contract, with the option for two (1 year) extensions, for the Village’s towing contract to Redmon’s Towing, Schaumburg, IL (sole bid).

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

I. Roll call

Members in Attendance:

**Michael Gaeta, Chairperson
Gary Pilafas, Vice Chairperson
Gary Stanton, Trustee
William McLeod, Mayor**

Telephonic Attendance:

**Anna Newell, Trustee
Karen Mills, Trustee
Karen Arnet, Trustee**

**Management Team Members
in Attendance:**

**Rachel Musiala, Acting Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Mgr.
Joe Nebel, Director of Public Works
Paul Bilodeau, Fire Chief
Ric Signorella, CATV Coordinator
Patti Cross, Assistant Corporation Counsel
Bev Romanoff, Village Clerk**

The Public Works & Utilities Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes – December 14, 2020

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve the Public Health and Safety Committee minutes from December 14, 2020. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval to complete the Fire Department administrative restructuring/succession plan by establishing the position of Chief Fire Inspector.

An item summary sheet from Acting Chief Paul Bilodeau was presented to Committee.

Chief Bilodeau provided comment on the request.

Motion by Mayor McLeod, seconded by Trustee Stanton, to complete the Fire Department administrative restructuring/succession plan by establishing the position of Chief Fire Inspector. Roll call vote taken. All ayes. Motion carried.

2. Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to Macqueen Emergency, Aurora, Illinois, in an amount not to exceed \$1,384,474.00.

An item summary sheet from Acting Chief Paul Bilodeau was presented to Committee.

Chief Bilodeau provided comment on the request.

Motion by Trustee Stanton, seconded by Mayor McLeod, to award the contract for purchase of a 2020 Pierce Tower Ladder to Macqueen Emergency, Aurora, Illinois, in an amount not to exceed \$1,384,474.00. Roll call vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Police Department Monthly Report

Trustee Gaeta read a thank you note received on behalf of the PD.

The Police Department Monthly Report was received and filed.

2. Health and Human Services Monthly Report

The Health and Human Services Monthly Report was received and filed.

3. Emergency Management Coordinator Monthly Report

The Emergency Management Coordinator Monthly Report was received and filed.

4. Fire Department Monthly Report

Trustee Gaeta read a thank you note received on behalf of the FD.

The Fire Department Monthly Report was received and filed.

III. President's Report

Mayor McLeod reported on his activities January 18 – 25. Mayor also thanked Melissa Marscin for her donation of crocheted bears to local nurses and spoke about the Great Citizen Award given to Life Changers International Church.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Stanton, to adjourn the meeting at 7:16 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operation &
Outreach / Office of the Mayor and Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: FY2021 Purchase of Police Vehicles
2021 Ford Interceptor Utility

MEETING DATE: February 22, 2021

COMMITTEE: Public Health & Safety

FROM: Kasia Cawley, Acting Chief of Police

PURPOSE: Request authorization to waive bidding and purchase seven (7) 2021 Ford Interceptor Utility Patrol vehicles and one (1) 2021 Ford Interceptor Utility Administrative vehicle from Currie Motors, Frankfurt, IL, in an amount not to exceed \$311,659.

BACKGROUND: Service and products are offered through the State of Illinois Joint Purchasing Program or Suburban Purchasing Cooperative in providing the purchasing government agency with the lowest costs based on volume discounting by vendors providing such services or product.

Both the State of Illinois Joint Purchasing and Suburban Purchasing Cooperative currently offer a 2021 Ford Explorer Interceptor Utility vehicle. The State's purchasing contract offers a 2021 Ford Explorer Interceptor Utility through Morrow Brothers Ford of Greenfield, IL, at \$39,965.00 as optioned. Suburban Purchasing Cooperative offers a 2021 Ford Explorer Interceptor Utility through Currie Motors of Frankfort, Illinois priced at \$38,187.00 as optioned. An additional quote was received from Joe Cotton Ford of Carol Stream, IL. At \$39,213.14 as optioned.

DISCUSSION: The State Purchasing contract expiration date is to be announced, and the Suburban Purchasing contract expires on

December 31, 2021. Currently the police department has 14 hybrid patrol vehicles in our fleet and are very pleased with their performance.

FINANCIAL IMPACT:

There is sufficient funding in the FY2021 budget to fund these 8 vehicles. The administrative vehicle would be part of the financing program in which payments would be estimated at \$6415 for seven (7) years. However, the total price of the vehicle is included in this proposal. Since we began using the Hybrid models, we have seen a significant fuel savings.

RECOMMENDATION:

Request authorization to waive bidding and order a total of eight (8) 2021 Ford Explorer Interceptor Utility vehicles as optioned, which includes hybrid technology, from Currie Motors of Frankfort, Illinois (low bid) in an amount not to exceed \$311,659.

**POLICE DEPARTMENT
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Village Towing Contract

MEETING DATE: February 22, 2021

COMMITTEE: Public Health & Safety Committee

FROM: Kathryn Cawley, Acting Chief of Police

PURPOSE: Request authorization to award a three (3) year contract, with the option for two (1 year) extensions, for the Village's towing contract to Redmon's Towing, Schaumburg, IL (sole bid).

BACKGROUND: The current Village towing contract, which was extended for two years, expired February 4, 2021. Since the current contract ran its full term, the Village advertised for bids to enter into a new three-year contract, with a fourth and fifth year option, with a vendor to provide towing services with the Village.

DISCUSSION: One bid was received this year by the Village during the bidding process. The bid was submitted by Redmon's Towing of Schaumburg.

The Village of Hoffman Estates has had a long established relationship with Redmon's Towing. No significant issues have been noted by officers or supervisors regarding the services provided by Redmon's Towing. The bid submitted did have a minimal increase in cost to the consumer on some services provided, but it is a reasonable increase from 2016. The towing of a vehicle went up from \$150 to \$170, an up righting of an overturned vehicle from \$115 to \$150hr, and a flatbed tow from \$175 to \$195.

Public Health and Safety Committee
Village Towing Contract
February 22, 2021

FINANCIAL IMPACT: This contract will have no financial impact on the Village budget. The current bid proposal from Redmon's Towing indicates no charge for towing Village owned vehicles, no charge for Village owned vehicles when road service is required, and no charge for vehicle relocations.

RECOMMENDATION: Request authorization to award a three (3) year towing contract, with a fourth and fifth year option, to Redmon's Towing of Schaumburg Illinois. Since we began contractual services with Redmon's in 2007, we have not had any significant citizen complaints or officer complaints regarding their services. Redmon's Towing has been found to be a reputable and reliable towing company.

Redmon's Towing
1323 South Rodenburg Road
Schaumburg, Illinois 60193
847-895-6162
847-895-6230 (Fax)



1323 SOUTH RODENBURG ROAD
SCHAUMBURG, ILLINOIS 60193



847-895-6162
FAX 847-895-6230



1275 SPAULDING ROAD
ELGIN, ILLINOIS 60120

Village of Hoffman Estates

2/10/2021

Redmon's Towing is pleased to submit a bid for vehicle towing services for the Village of Hoffman Estates.

Service description

When receiving a call from the Hoffman Estates Police Department we will give it the highest priority and respond immediately with the proper equipment. Whether we come from our Schaumburg or Elgin location the closest equipment will be dispatched for priority service. All impounds will be brought to our Schaumburg facility which is the closest to the Village of Hoffman Estates. We will secure and process every vehicle according to the guidelines set by the Hoffman Estates Police Department. All necessary reports will be done and sent to the Police Department at their request. Any holds will be enforced in accordance with the Police Department guidelines.

Equipment List

Truck list is attached

Storage facilities

Primary storage lot 1323 S Rodenburg rd Schaumburg IL 60193 capacity 200 vehicles

Secondary lot 1275 Spaulding rd Elgin IL 60120 capacity 450 vehicles

Subcontractor list

Redmon's Will not use any subcontractors

Service Personnel

In addition to insuring all employees engaged in towing operations possess a valid license, they also will complete criminal background checks and pass drug screens.

TRUCK LIST

FEBRUARY 2020

| TRK# | YEAR | MAKE | MODEL | TYPE | CAPACITY | VIN# | PLATE # |
|------|------|---------------|-------|---------|----------|-------------------|----------|
| 59 | 2013 | PETERBILT | 388 | Tractor | 80,000 | 1XPWD49X6DD191460 | P578875 |
| 64 | 2013 | PETERBILT | 388 | Tractor | 30 TON | 1XPWP4EX5DD211162 | P570580 |
| 68 | 2014 | PETERBILT | 388 | Wrecker | 50 TON | 1NPWL4TX4ED187009 | W52552 |
| 72 | 2015 | PETERBLIT | 389 | Wrecker | 80,000 | 1XPWD40X6FD259000 | P845010 |
| 85 | 2017 | PETERBILT | 389 | Wrecker | 30 TON | 1NPXL49X8HD388167 | W52797 |
| 88 | 2017 | PETERBILT | 579 | Wrecker | 30 TON | 1NPBL49X1HD388733 | W52131 |
| 91 | 2018 | INTERNATIONAL | 4300 | FLATBED | 6 TON | 1HTMMMML4JH534626 | 114479TW |
| 92 | 2018 | FRIEGHTLINER | M2 | WRECKER | 6 TON | 1FVACXFE0JHJM6381 | W52910 |
| 93 | 2018 | HINO | 258 | FLATBED | 6 TON | 5PVNJ8JN4J4S53392 | 119315TW |
| 94 | 2018 | FRIEGHTLINER | M2 | FLATBED | 6 TON | 1FVACWFC6JHJP4355 | 117502TW |
| 95 | 2017 | FORD | F450 | Wrecker | 5 TON | 1FDUF4HY3HDA06540 | 117102TW |
| 96 | 2018 | HINO | 258 | FLATBED | 6 TON | 5PVNJ8JN2J4S53214 | 117342TW |
| 97 | 2018 | FORD | F450 | Wrecker | 5 TON | 1FDUF4HY5JRB44158 | 114481TW |
| 98 | 2019 | PETERBILT | 389 | Rotator | 50 TON | 1NPXX4TX7KD481301 | W53007 |
| 99 | 2019 | FORD | F450 | Wrecker | 6 TON | 1FDUF4HY9KEC17680 | 119755TW |
| 100 | 2019 | FRIEGHTLINER | M2 | FLATBED | 15 TON | 1FVHCYFE2KHKL8937 | W52035 |
| 101 | 2019 | HINO | 258 | FLATBED | 6 TON | 5PVNJ8JN7K4S53856 | 120126tw |
| 102 | 2018 | HINO | 258 | FLATBED | 6 TON | 5PVNJ8JNXJ4S53400 | 117914TW |
| 103 | 2019 | INTERNATIONAL | MV | FLATBED | 6 TON | 1HTEUMML1KH395626 | 118391TW |
| 104 | 2020 | PETERBILT | 389 | Tractor | 80,000 | 1XPXDP9XOLD658117 | P756474 |
| 105 | 2019 | FORD | F450 | Wrecker | 5 TON | 1FDUF4HY3KEC47757 | 120445TW |
| 106 | 2020 | INTERNATIONAL | MV | FLATBED | 6 TON | 1HTEUMML3LH866256 | 120836TW |
| 107 | 2020 | PETERBILT | 389 | Tractor | 80,000 | 1XPXD49X9LD704798 | P1051421 |
| 108 | 2020 | FORD | F-550 | Wrecker | 5 TON | 1FDUF5HN4LEC57937 | 120914TW |
| 109 | 2021 | INTERNATIONAL | MV | FLATBED | 6 TON | 1HTEUMML4MH240734 | 117806TW |
| 110 | 2020 | KENWORTH | T880 | Wrecker | 50 TON | 1NKZX4TX7LJ422735 | W53181 |
| 111 | 2021 | INTERNATIONAL | MV | FLATBED | 6 TON | 1HTEUMML1MH432578 | 118601TW |

BID PROPOSAL FORM

EXHIBIT A

SUBMITTED BID PROPOSAL FORM

Note: Clean up of traffic crash debris by responding tow companies is required by 625 ILCS 5/11-1413 to which no fee shall be charged for this task.

| ITEM # DESCRIPTION | RATES | | |
|---|--|----------------------|-----------------------------|
| | Fees shall apply based on time of notification to Contractor by police | | |
| | M-F 8AM-5PM | M-F 5:01PM-7:59AM | Saturday/Sunday/ Holiday |
| A. Towing of passenger vehicle, motorcycle, or trucks with GVW not more than 8,000lbs. Within 5 miles of the Village. | \$95/\$170* | \$95/\$170* | \$95/\$170* |
| | *vehicles towed to our impound lot | | |
| B. Winching charge (fee for winching only, not including tow) | \$50 min. with tow \$95 min. winch only | | \$ _____ |
| C. Vehicle storage (per 24 hour increment)* | | | |
| 1) Motorcycles | | \$20 | |
| 2) Passenger/cars/ | | \$45 | |
| 3) Trucks +8000-40,000lbs | | \$65 | |
| 4) Trucks 40,0001-80,000lbs | | \$85 | |

There shall be no charge for the first 24 hours. After the first 24 hours, any additional storage shall be charged in 24-hour increments in conjunction with the time of the tow.

| | | | |
|---|------------|------------|------------|
| D. Towing of trucks with GVW from 8,001 - 12,000lbs | \$125/hour | \$125/hour | \$125/hour |
| E. Towing of trucks with GVW in excess of 12,000 - 36,000lbs | \$150/hour | \$150/hour | \$150/hour |
| F. Towing of trucks with GVW in excess of 36,000 - 55,000lbs. | \$175/hour | \$175/hour | \$175/hour |
| G. Towing of trucks with GVW in excess of 55,000lbs | \$195/hour | \$195/hour | \$195/hour |

BID PROPOSAL FORM - PAGE TWO

| ITEM # DESCRIPTION | RATES | | |
|--|--------------------------|----------------------|-----------------------------|
| | M-F 8AM-5PM | M-F 5:01pm-7:59AM | Saturday/Sunday/ Holiday |
| H. Per mile rate for vehicles towed at owners request to a place other than Contractors place of business. | \$4 | \$4 | \$4 |
| I. Up righting of an overturned vehicle-pass car/light truck | \$75 | \$75 | \$75 |
| J. Up righting of an overturned vehicle: over 8,000 - 12,000lbs contained or uncontained load. | \$150/hour | \$150/hour | \$150/hour |
| K. Up righting of an overturned vehicle: 12,001 - 36,000lbs contained or uncontained load. | \$250/hour | \$250/hour | \$250/hour |
| L. Up righting of an overturned vehicle: 36,0001 - 55,000lbs contained or uncontained load. | \$375/hour | \$375/hour | \$375/hour |
| M. Up righting of an overturned vehicle: 55,000lbs or more contained or uncontained load. | \$475/hour | \$475/hour | \$475/hour |
| N. <u>Required</u> flatbed tow (in lieu of standard tow fee, not added to). | \$120/\$195* *IMPOUND | \$120/\$195* | \$120/\$195* |
| O. Disconnect drive shaft or transmission. | no charge | no charge | no charge |
| P. | | | |

Road service: out of gas, jump start, etc. No tow required.

\$75

\$75

\$75

BID PROPOSAL FORM - PAGE THREE

Contractor agrees that the following service will be provided to Village owned vehicles:

| ITEM | DESCRIPTION | RATES | | |
|------|---|----------------|----------------------|-----------------------------|
| | | M-F 8AM-5PM | M-F 5:01pm-7:59am | Saturday/Sunday/ Holiday |
| A. | Towing - for vehicles located w/in 25 miles of the Village. | \$0 | \$0 | \$0 |
| B. | Towing - for vehicles located in excess of 25 miles of the Village. | \$0 | \$0 | \$0 |
| C. | Road service: out of gas, flat tire, jump start, etc. | \$0 | \$0 | \$0 |


The following additional service shall be provided:

| ITEM | DESCRIPTION | RATES | | |
|------|---|-----------------|----------------------|-----------------------------|
| | | M-F 8AM-5-PM | M-F 5:01pm-7:59am | Saturday/Sunday/ Holiday |
| A. | Hourly rate per man/truck for vehicle re-locations as is necessary for special events such as parades, snow emergencies, etc. | \$0 | \$0 | \$0 |

Except for the aforementioned fees, no other fees or charges may be made by the CONTRACTOR under the terms of this contract.

DATE: 2/10/2021

BIDDER: Redmon's Towing

SIGNATURE: 

TITLE: President

ADDRESS: 13223 s Rodenburg rd
Schaumburg IL 60193

PHONE: 847-895-6162



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|---|------------------------------------|------------------------|
| PRODUCER Kapnick Insurance Group 333 Industrial Drive Adrian MI 49221-7801 | CONTACT NAME: Misty Riley PHONE (A/C, No, Ext): 517-266-6543 E-MAIL ADDRESS: misty.riley@kapnick.com | FAX (A/C, No): 517-263-6658 | |
| | INSURER(S) AFFORDING COVERAGE | | |
| INSURED Redmon's Village Towing, Inc. Dan Kim, LLC; Dannan, LLC 1323 S. Rodenburg Road Schaumburg IL 60193 | INSURER A: American Guarantee & Liability | | NAIC # 26247 |
| | INSURER B: GuideOne National Insurance Company | | 14167 |
| | INSURER C: | | |
| | INSURER D: | | |
| | INSURER E: | | |
| | INSURER F: | | |

COVERAGES **CERTIFICATE NUMBER:** 587077835 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | CPO1641878 | 9/17/2020 | 9/17/2021 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | CPO1641878 | 9/17/2020 | 9/17/2021 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | 560001453-00 | 9/17/2020 | 9/17/2021 | EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | Motor Truck Cargo | | | CPO1641878 | 9/17/2020 | 9/17/2021 | Per Truck Limit 300,000 |
| A | Garage Keepers Liability/ On Hook | | | CPO1641878 | 9/17/2020 | 9/17/2021 | See Remarks |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Motor Truck Cargo Deduct - \$1,000

Garage Keepers Liability (Includes Autos In Tow/On-Hook)

Deduct - Comp \$1,000 per auto; \$5,000 max per claim Coll - \$1,000

Location 1: 1323 Rodenburg Road; Schaumburg, IL 60193 - \$300,000

Location 2: 1275 Spaulding Road; Elgin, IL 60120 - \$300,000

See Attached...

CERTIFICATE HOLDER

CANCELLATION

Village of Hoffman Estates
 411 W Higgins Rd
 Hoffman Estates IL 60169

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James S. Kapnick

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ADDITIONAL REMARKS SCHEDULE

| | | | |
|-----------------------------------|-----------|--|--|
| AGENCY Kapnick Insurance Group | | NAMED INSURED Redmon's Village Towing, Inc. Dan Kim, LLC; Dannan, LLC 1323 S. Rodenburg Road Schaumburg IL 60193 | |
| POLICY NUMBER | | EFFECTIVE DATE: | |
| CARRIER | NAIC CODE | | |

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

****Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice, (10 days for non-payment of premium), to the certificate holder named, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.****

AUTOMATIC STATUS POLICY FORMS (WHEN REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT WITH NAMED INSURED, PER POLICY TERMS & CONDITIONS)

GENERAL LIABILITY

- U-GL-1345-B CW (04/13) General Liability Supplemental Coverage Endorsement
- Blanket Waiver of Subrogation – As Required By Contract, Agreement or Permit
- Blanket Primary and Non-Contributory – As Required By Contract, Agreement or Permit
- CG 2010 Blanket Additional Insured – As Required By Contract, Agreement or Permit

AUTO LIABILITY

- U-AAM-313-A CW (01/17) Aftermarket Coverage Extension Endorsement
- Blanket Additional Insured – As Required By Contract, Agreement or Permit
- Blanket Waiver of Subrogation – As Required By Contract, Agreement or Permit
- Blanket Primary and Non-Contributory – As Required By Contract, Agreement or Permit

EXCESS LIABILITY

--Follws Form



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/14/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Cottingham & Butler 800 Main St. Dubuque IA 52001 | CONTACT NAME: To Request a Certificate PHONE (A/C, No, Ext): 888-785-4677 FAX (A/C, No): 563-587-5866 E-MAIL ADDRESS: certificates@cottinghambutler.com | | | | | | | | | | | | | | |
|--|---|-------------------------------|--------|--|-------|--|-------|-------------|--|-------------|--|-------------|--|-------------|--|
| INSURED Custom Personnel, Inc. 190 Highland Drive Medina, OH 44256 | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : XL Insurance America, Inc.</td> <td style="text-align: center;">24554</td> </tr> <tr> <td>INSURER B : XL Specialty Insurance Company</td> <td style="text-align: center;">37885</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : XL Insurance America, Inc. | 24554 | INSURER B : XL Specialty Insurance Company | 37885 | INSURER C : | | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : XL Insurance America, Inc. | 24554 | | | | | | | | | | | | | | |
| INSURER B : XL Specialty Insurance Company | 37885 | | | | | | | | | | | | | | |
| INSURER C : | | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER: 1038797362** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|---------------------------------|----------|------------------------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| A B | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> | N/A | RWD300105105 RWR300105205 | 2/1/2021 2/1/2021 | 2/1/2022 2/1/2022 | X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Proof of Coverage RE: Employees assigned to Redmon's Village Towing, Inc.

| | |
|---|--|
| CERTIFICATE HOLDER Village of Hoffman Estates 411 W Higgins Rd Hoffman Estates IL 60169 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|--|

AUTHORIZED VILLAGE TOWING SERVICE AGREEMENT

This Agreement made and entered into this 1st day of March 2021 by and between the Village of Hoffman Estates, an Illinois municipal corporation, (hereinafter referred to as "VILLAGE") and Redmon's Towing (hereinafter referred to as "CONTRACTOR").

WITNESSETH:

WHEREAS, 625 Illinois Compiled Statutes, Section 5/11-208, provides that the VILLAGE may regulate parking on Village streets; and

WHEREAS, the Municipal Code of the Village of Hoffman Estates, Chapter 7, Article 10, Section 7-10-3, provides for removal of abandoned vehicles; and

WHEREAS, the Municipal Code of the Village of Hoffman Estates, Chapter 6, Section 6-2-1-HE-16-105 provides for seizure and impoundment of vehicles: and

WHEREAS, 625 Illinois Compiled Statutes, Section 5/11-1302, provides that the VILLAGE, by and through its Police Department, has the authority to remove or cause to be removed any unattended vehicle illegally left upon any street or highway within the VILLAGE; and

WHEREAS, the VILLAGE, mindful of its duties and responsibilities to protect and maintain the public health, safety and welfare of its citizens, has determined that it is necessary to provide for the towing of vehicles; and

WHEREAS, the VILLAGE has determined that the best interest of the VILLAGE would be served by the employment of the CONTRACTOR for said purpose; and

WHEREAS, the CONTRACTOR is willing to render said towing service for the VILLAGE upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of the foregoing recitals, the mutual covenants, promises and agreements herein-after contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties agree as follows:

1. CONTRACTOR agrees to provide twenty-four (24) hours towing services, seven (7) days a week; said service to commence, at the location of the service request, within twenty (20) minutes of such request by the VILLAGE. CONTRACTOR shall, in the performance of its duties, remove and relocate vehicles as directed by the VILLAGE.

2. CONTRACTOR agrees all vehicles towed or impounded shall be stored in a fully fenced and secured area capable of storing a minimum of eighty (80) full size passenger cars for storage of vehicles impounded by the VILLAGE.

3. CONTRACTOR agrees to maintain business hours with access to all storage facilities from 8:00 a.m. to 5:00 p.m. Monday through Saturday except holidays.

4. CONTRACTOR agrees to maintain a minimum of two (2) tow truck operators on call, available to report for duty twenty-four (24) hours a day, seven (7) days a week.

5. CONTRACTOR agrees to have and make available such equipment, facilities and trained personnel capable of operating such equipment as is necessary to provide the services specified in the General Specifications & Service Requirements.

6. The VILLAGE agrees to exclusively use the services of the CONTRACTOR for the purposes set forth in this agreement, except that in the event that CONTRACTOR is unable to provide such towing and/or service, or is unable to provide sufficient equipment,

facilities and trained personnel within twenty (20) minutes of the original call requesting towing services, the VILLAGE is authorized to use any other towing agency it desires

7. CONTRACTOR agrees to provide the Police Department Traffic Section Commander with a copy of each individual tow receipt for each vehicle towed by the CONTRACTOR for the Village, which will include the following information: date and time towed; location towed from; vehicle description (including license plate number and state); tow driver's name; police case number; reason towed; date and time released; and total itemized charges, for the previous month by the 10th day of the following month.

8. CONTRACTOR agrees that vehicles towed/stored with broken windows, doors, etc., which make the interior of the vehicle open to the elements, will be covered with a tarp or similar item or will be stored indoors.

9. CONTRACTOR agrees to provide Police Department with a list of licensed drivers who will be operating under the terms of the contract, including any new drivers employed during the term of the contract.

10. CONTRACTOR agrees that the following rates for service provided to citizens at VILLAGE request shall apply, and further-more that all charges shall be the responsibility of and shall be billed to the vehicle owner, payable upon release of the vehicle for which such service was provided. The VILLAGE shall not be liable for such charges. The CONTRACTOR further agrees that if the Village determines that the CONTRACTOR has charged any fees over and above those allowed by this agreement, the CONTRACTOR will refund those fees within 14 days of being notified by the Village.

11. CONTRACTOR will abide by all additional requirements set forth in The

General Specifications and Service Requirements.

12. CONTRACTOR agrees to conduct all towing services in an orderly and workmanlike manner, taking all reasonable precautions against damaging vehicles being towed. CONTRACTOR further agrees to comply with all applicable Illinois Statutes governing the towing of vehicles.

13. CONTRACTOR agrees to carry, at its own expense, the following:

- a. Worker's Compensation insurance
- b. General liability insurance as required by law

14. CONTRACTOR agrees that at its own cost and at all times, it will pay all salaries and other compensation and taxes due to its employees engaged in the performance of this contract.

15. The term of the contract shall commence on March 1st, 2021 and end on February 29th, 2024 (with a maximum of two (2) one-year extensions at the discretion of the Village Board) provided this contract shall be subject to termination as provided in paragraph 21 hereof.

16. This agreement shall remain in full force and effect for the term provided for in paragraph 15 hereof, unless cancelled by either party hereto upon written notice, sixty days prior to cancellation, said notice mailed to the other party at the following addresses:

- a. Village Manager
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169
- b. CONTRACTOR at stated address

17. The CONTRACTOR may, within sixty days prior to the anniversary of the commencement of this agreement, submit a written request for a rate adjustment, and shall fully describe in any such request the justification for the rate adjustment. The VILLAGE shall review the request and may grant an adjustment by addendum to this agreement, or may reject the adjustment as unreasonable, in which case the VILLAGE may declare this agreement null and void. If the CONTRACTOR fails to request a rate adjustment in writing as stated, the rates as listed in the agreement shall apply.

18. CONTRACTOR agrees to indemnify, defend, and hold the Village harmless from any and all claims, demands, liabilities, and suits in law or in equity that may arise from or out of the CONTRACTOR'S activities while engaged in the performance of this agreement.

19. This agreement shall be binding upon and inure to the benefit of the respective parties, their successors, heirs, and assigns. Notwithstanding the foregoing, this agreement shall not be assigned by either party hereto without the prior written consent of the other party to this agreement.

20. This agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

21. This agreement sets forth the entire understanding of the parties. It may only be amended, modified, or terminated by a written instrument signed by both parties.

22. In addition to the provisions included in the approved contract, Redmon's Towing agrees to the following terms and conditions, which will remain in effect for the duration of the Agreement:

- a. That vehicles which have been towed as a result of a traffic crash will be made available for viewing and /or inspection by the owner of the vehicle, a designated representative of the owner, or the owner's insurance company.
- b. That the owner of a vehicle, or a designated representative, will be allowed to inspect and remove personal belongings contained within the vehicle, but only those belongings that are not attached to the vehicle.

GENERAL SPECIFICATIONS AND SERVICE REQUIREMENTS

Availability and Response

The Service Proposal shall include twenty-four hours a day, seven days a week response to calls for emergency towing service at Village request. It is understood that all decisions of the Village with respect to request for service will be based on need and necessity. The Contractor will ensure that such request for service will be responded to within twenty (20) minutes from the time the call was placed in no less than 90% of all such calls. If the Contractor is unable to respond within the twenty (20) minutes from the time they are contacted, the police dispatcher shall be immediately notified by the Contractor. It is expected that response times will be less when personnel are on duty. Priority shall be given to police requests for tows.

Vehicle Storage

The Service Proposal shall require that all vehicles towed or impounded shall be stored in a fully fenced and secured area. Storage shall be sufficient to store 80 passenger cars or equivalent, including storage for motorcycles and light trucks.

Vehicle Release

The Service Proposal shall provide for vehicle releases to the vehicle owner or his representative from 8:00 a.m. to 5:00 p.m. (as a minimum), Monday through Saturday, excluding holidays. All vehicles shall be released according to Police Department policy. Contractor shall provide an answering machine or equivalent to receive messages from individuals revealing their intentions to claim a vehicle.

Contractor shall accept all major credit cards for charges up to \$300.00.

No Charge for Village Vehicles

There will be no charge of any kind for providing towing service and / or service calls to disabled Village or Police Department owned or leased vehicles, including vehicles with a GVW of up to 50,000 lbs., within a 10-mile radius of the Village limits. Such calls may include, but are not limited to, the changing of flat tires and jump-starting of stalled vehicles. Service for village owned vehicles is expected to be furnished on a twenty-four (24) hour a day basis.

Abandoned Vehicles & Administrative Tow Fee Program Vehicles

The Police Department may authorize the removal of abandoned or junk vehicles from public and private property. The Police Department will also impound vehicles pursuant to the Administrative Tow Fee Program. There will be no charge made to the Village for removing and storage of these vehicles. The contractor may, at the Village's discretion, recoup certain expenses at a later date by disposing of eligible vehicles, pursuant to Section 4-201 through 4-214 of the Illinois Vehicle Code (625 ILCS 5/4-201 through 4-214) and the applicable provisions of the Hoffman Estates Municipal Code, provided however, that the Contractor shall have first mailed all notices required there-under by Certified Mail, Return Receipt Requested and forwarded copies of these notices to the Police Department. If the Village chooses to dispose of the vehicles the contractor may be compensated for the initial cost of the tow with no compensation for storage fees.

The towing company will file a written report on the first day of each month with the Hoffman Estates Police Department for all vehicles that were authorized to be towed by the Hoffman Estates Police Department, giving the number and status of vehicles in custody or control, the respective Police Department complaint number, and any other information which may be required by the Chief of Police. The Police Department will conduct an SOS search, tow report and final review of all paper work that is relevant to the disposal of eligible vehicles. Written approval must be received from the Police Department before any vehicle is disposed of. The contractor will be responsible for other functions related to the process of re-titling any such vehicle. Abandoned vehicles shall be picked up during normal business hours, seven days a week, unless vehicle is a hazard; in such case, response time shall be the same as in twenty-four hour service requests.

Vehicles towed in accordance with the Administrative Tow Program will be released without charge if ordered by the Tow Administrator or his designee, based on an Administrative Hearing.

Equipment Specifications

The Service Proposal shall provide a minimum of four tow trucks fully equipped with a four ton or greater capacity winch, one of which shall have a twenty-five ton or greater capacity. One additional truck capable of carrying a full size passenger vehicle on its bed shall be provided.

Communications

The vendor shall maintain two-way radio communication with a base located at the point where calls for service are received, not to include citizens band radio.

Insurance

A certificate of insurance shall be submitted with the **Proposal listing the previously stated limits.**

Compliance with Law

The Vendor shall ensure that each piece of equipment specified for use to provide the services proposed is equipped and used in compliance with the provisions of Chapter 625 of the Illinois Compiled Statutes and all other licensing and regulatory requirements of the State of Illinois. The Vendor shall make each piece of equipment available for inspection at the request of the Village.

General Mechanical Service

The Service Proposal shall include minor mechanical repair to Village vehicles, including tire change, jump starts, etc.

Record Keeping

The contractor shall maintain complete records and a system of releasing vehicles, which assures vehicles are released only to the rightful owner or authorized person. All records involving towing at the request of the Village shall be open to the Hoffman Estates Police Department for inspection during normal business hours or at such time as there is an existing dispute concerning the amount or validity of any towing or storage charges. Upon request, these tow receipts shall be tendered to the Police Department Traffic Section Commander for the vehicles towed by the contractor for the Village. For every vehicle towed by the contractor for the Village, the contractor shall generate a tow receipt, which will include at a minimum, the following information:

1. Date and time towed.
2. Location towed from.
3. Vehicle description, including license plate number and state.
4. Tow driver's name.

5. Police case number.
6. Reason towed, i.e., accident, arrest, abandoned, or other.
7. Date and time released.
8. Total itemized charges.

Employee Conduct

As a contractor for, and therefore a representative of the Village, the contractor and all contractor employees shall display appropriate courtesy and demeanor in any dealings with citizens and/or Village employees regarding the performance of this contract.

Audit Compliance

If during any audit the Police Department determines that the Contractor charged any fees over and above those allowed by this agreement, the CONTRACTOR will refund those fees within 14 days of being notified by the Village.

Evidence Impounds

A vehicle that is towed at the request of the Village, and is required by the Village either on the date of the tow or at any time thereafter, to be held as evidence shall be identified as an Evidence Tow. Such Evidence Tow will cease to accrue storage fees otherwise required under this agreement after the first ten (10) days following the date of the tow. Any Evidence Tow held in excess of thirty (30) days shall be subject to a \$100.00 extended hold fee in addition to the customary towing charge.

Upon notification by the Village to the owner of the vehicle and to the Contractor that the vehicle is no longer an Evidence Tow and is eligible for release, the storage fees otherwise applicable under this agreement shall commence to accrue 24 hours after said notifications. The vehicle may then be claimed by the owner or be subject to disposal as otherwise provided under this agreement.

Investigative Tows

Vehicles towed at the request of the Police Department based on a need to recover evidence or conduct further investigation shall be considered an investigative tow and as such will not be subject to a towing charge. The vehicle may be released directly to the owner at the discretion of the supervisor in charge of the investigation. The contractor shall be notified when a vehicle is an investigative tow.

Vehicle Immobilization

The contractor shall provide vehicle immobilization services upon request following the availability and response times outlined within this agreement. The department shall provide the vehicle immobilization devices, and the contractor agrees to train employees following the recommended placement and removal instructions and guidelines set by the manufacturer. The noted contractor rates for service are a onetime fee per vehicle and shall include the placement and subsequent removal of the immobilization device. The vehicle immobilization fee shall be invoiced to the Village. Upon request, the contractor shall also provide for the towing and impounding of any vehicles immobilized.

The noted contractor rates for a vehicle towing along with storage rates will apply. There will be no charge made to the Village for the removing and storage of immobilized vehicles. The contractor, may at the Village's discretion, recoup certain expenses at a later date by disposing of eligible vehicles, pursuant to 625 ILCS 5/4-201 through 4-214 of the Illinois Vehicle Code and any applicable provisions of the Hoffman Estates Municipal Code. If the Village chooses to dispose of the vehicles the contractor may be compensated for the initial cost of the tow with no compensation for impoundment or storage fees.

CONTRACTOR RATES FOR SERVICE

Note: Clean up of traffic crash debris by responding tow companies is required by 625 ILCS, 5/11-1413, and no fee shall be charged for this task.

| ITEM # | DESCRIPTION | <u>RATES</u> | | |
|--------|---|---|--|-------------------------------|
| | | Fees shall apply based on time of notification to Contractor by Police. | | |
| a. | Towing of passenger vehicle, motorcycle, or trucks with GVW not more than 8,000 lbs., within 5 miles of the Village. | MON-FRI 8AM-5PM | MON-FRI 5:01PM- 7:59AM | SATURDAY SUNDAY HOLIDAY |
| | | <u>\$95 / \$170*</u> *impound | <u>\$95/ \$170*</u> | <u>\$95/ \$170*</u> |
| b. | Winching charge (fee for winching only-not including tow) | | \$50 min with tow \$90 min winch only | |
| c. | Vehicle storage (per 24 hour increment) * | | | |
| | 1) Motorcycles | \$ | <u>20</u> | |
| | 2) Passenger cars and light trucks | \$ | <u>45</u> | |
| | 3) Trucks +8000-40,000 lbs | \$ | <u>65</u> | |
| | 4) Trucks 40,001 – 80,000 lbs | \$ | <u>85</u> | |
| | • There shall be no charge for the first 24 hours. After the first 24 hours, any additional storage shall be charged in 24-hour increments in conjunction with the time of the tow. | | | |
| d. | Towing of trucks with GVW from 8001 lbs. to 12,000 lbs. | \$ | <u>125</u> | \$ <u>125</u> \$ <u>125</u> |
| e. | Towing of trucks with GVW in excess of 12,000 lbs. to 36,000 lbs. | \$ | <u>150</u> | \$ <u>150</u> \$ <u>150</u> |
| f. | Towing of trucks with GVW in excess of 36,000 to 55,000 lbs. | \$ | <u>175</u> | \$ <u>175</u> \$ <u>175</u> |

g. Towing of trucks with GVW in excess of 55,000 lbs. \$ 195 \$ 195 \$ 195

| ITEM # | DESCRIPTION | <u>RATES</u> | | |
|--------|-------------|--------------------|------------------------------|-------------------------------|
| | | MON-FRI 8AM-5PM | MON-FRI 5:01PM- 7:59AM | SATURDAY SUNDAY HOLIDAY |

h. Per mile rate for vehicles towed at owner's request to a place other than Contractor's place of business. \$ 4 \$ 4 \$ 4

i. Up righting of an overturned vehicle-pass.car/light truck \$ 75 \$ 75 \$ 75

j. Up righting of an overturned vehicle – over 8,000 GVW to 12,000 GVW – contained or un-contained load \$ 150 hr \$ 150 hr \$ 150 hr

k. Up righting of an overturned vehicle – 12,001 – 36,000 lbs contained or uncontained load \$ 250 hr \$ 250 hr \$ 250 hr

l. Up righting of an overturned vehicle – 36,001 – 55,000 lbs. contained or uncontained load \$ 375 hr \$ 375 hr \$ 375 hr

m. Up righting of an overturned vehicle – 55,000 lbs or more contained or uncontained load \$ 475 hr \$ 475 hr \$ 475 hr

n. Required flatbed tow (in lieu of standard tow fee, not added to) \$ 120 / 195* \$ 120 / 195* \$ 120/ 195*
*impound

o. Disconnect drive shaft or transmission. \$ n/a \$ n/a \$ n/a

p. Road Service: out of gas, jump start, etc. No Tow Required. \$ 75 \$ 75 \$ 75

q. Vehicle Immobilization \$ 50 \$ 50 \$ 50
 Contractor agrees that the following service will be provided to Village owned vehicles:

a. Towing - for vehicles located w/in 25 miles of Village. \$ n/c \$ n/c \$ n/c

b. Towing - for vehicles located in excess of 25 miles of Village. \$ n/c \$ n/c \$ n/c

c. Road service: out of gas, flat tire, jump start, etc. \$ n/c \$ n/c \$ n/c

The Following additional service shall be provided:

| ITEM # | DESCRIPTION | RATES | | |
|--------|--|--------------------|------------------------------|-------------------------------|
| | | MON-FRI 8AM-5PM | MON-FRI 5:01PM- 7:59AM | SATURDAY SUNDAY HOLIDAY |
| a. | Hourly rate per man/ truck for vehicle re-locations as is necessary for special events such as parades, snow emergencies, etc. | \$ <u>n/c</u> | \$ <u>n/c</u> | \$ <u>n/c</u> |

Except for the aforementioned fees, no other fees or charges may be made by the CONTRACTOR under the terms of this contract.

DATE: 2/16/2021

CONTRACTOR: REDMONS VILLAGE TOWING INC.

SIGNATURE: [Signature]

TITLE: PRESIDENT
ADDRESS: 1323 S. RODENBURG RD
SCH. IL 60193
PHONE: 847-895-6162

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers, and their corporate seals affixed hereto on the day and year first written above.

**VILLAGE OF HOFFMAN ESTATES
An Illinois Municipal Corporation**

By: _____
Village Manager

Date: _____



HOFFMAN ESTATES POLICE DEPARTMENT

To: Public Health and Safety Committee

January 2021

PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 1446 calls for service. The following is a brief summary of some of the activities:

On 01 January, Patrol officers responded to the 1400 block of Elizabeth Court for the report of a physical disturbance in the front yard of a residence. Officer Meyer spoke to all subjects involved and confirmed a physical altercation took place which required one subject to be treated by paramedics. A 38 year old male resident of Rolling Meadows, who was involved in the disturbance, was arrested for obstructing identification after providing false identification information.



On 02 January, Officer Buch responded to a noise complainant on the 2700 block of Greenspoint Parkway. After speaking with management, Officer Buch then spoke to occupants in the room refusing to lower their music volume and identified a 41 year old male resident of Chicago having a valid arrest warrant. This subject was arrested accordingly.

On 05 January, Officer Michels responded to the 2500 block of West Golf Road for the report of a retail theft. On scene, Officer Michels located a female in the parking lot matching the description provided by the complainant and she was found to have three 1.75liter bottles of liquor in her tote bag. A check of store surveillance video confirmed the offender, a 39 year old female from Elgin, failed to pay for the liquor valued at approximately \$160.00 and she was subsequently arrested.

On 08 January, Officer Lowden responded to the area of Bode Road and Wainsford Drive for a single vehicle traffic crash. On scene, Officer Lowden learned that a vehicle had left the roadway and crashed through a residential backyard fence. The driver then circled around in the yard and attempted to drive back through the point of entry when the vehicle became stuck on a snow mound. The driver, a 38 year old female resident of Hanover Park, was subsequently arrested for driving under the influence of alcohol.

On 13 January, Officer Wadowski stopped a vehicle in the area of Roselle Road and Golf Road for a registration violation. On scene, Officer Wadowski learned that the driver, a 34 year old male resident of Elgin, had three valid arrest warrants and he was arrested accordingly. This subject was further charged for possessing illicit drugs and drug paraphernalia.

On 13 January, Officer Corniel stopped a vehicle in the area of Golf Road and Kingsdale Road for an equipment violation. On scene, Officer Corniel learned that the driver, a 31 year old female resident of Schaumburg, had a revoked driver's license and she was arrested accordingly.

(Continued on page 2)

PATROL DIVISION REPORT CONT..

On 14 January, Officer Fesemyer responded to the Golf Center, for a subject overdosing from heroin ingestion. Officer Fesemyer administered one dose of Narcan to the unconscious subject and began CPR. Officer Lynch arrived on scene, administered a second dose of Narcan, and took over providing CPR. HEFD then arrived on scene and while providing treatment to the patient, a 43 year old male resident of Elk Grove, became responsive and was transported to a local hospital for further care.

On 17 January, Officer Wadowski responded to the 2500 block of W Golf Road, for a physical disturbance. On scene, Officer Wadowski learned a security guard had been punched in the face by a patron and wanted to pursue criminal charges. After learning facts of the incident the offender, a 23 year old male resident of Elgin, was arrested accordingly.

On 20 January, Officer O'Shea responded to the 1400 block of Rebecca Drive for the report of a suspicious person sleeping in the lobby. On scene, Officer O'Shea spoke to the subject, a 62 year old male resident of Lynwood, who was arrested after confirming he had two valid arrest warrants

On 23 January, Officer Buch and Officer Zavala responded to the 500 block of Hill Drive for the report of a highly intoxicated subject threatening his roommates with a knife. On scene, witnesses provided details of the incident and subsequently arrested the offender, a 23 year old male resident of Hoffman Estates, for domestic battery and aggravated assault with a deadly weapon.

On 31 January, Officer Gessert responded to the area of Higgins Road and Volid Drive for the report of a female sitting on a snowbank and crying. On scene, Officer Gessert learned the female was the victim of a domestic battery and she had exited the offender's vehicle when it had stopped. Elgin Police located the offender, a 25 year old male resident of Elgin, at his residence and he was arrested for domestic battery.

RETIREMENT



After 28 years with the Hoffman Estates Police Department Sergeant Alvaro Fernandez has announced his retirement effective January 4, 2021. Sergeant Fernandez began his career at the Hoffman Estates Police Department on November 9, 1992. Al continually strived for professional growth and development and held various assignments including: Field Training Officer, Tactical Officer, School Resource Officer, MCAT Investigator, Detective, Patrol Sergeant and FTO Coordinator. Over the course of his career he realized much success through all the various assignments he served and by doing so he contributed to the goals of this Department. His personnel file is full of letters of appreciation for his good work. We congratulate Al on his well deserved retirement.

CONGRATULATIONS SERGEANT FERNANDEZ

INVESTIGATIONS DIVISION REPORT



In January Detective Nathan Parks began his new assignment as part of the Investigations Division.

Detective Tenuto followed up on a domestic battery which occurred on the 3600 block of Firestone Dr. While speaking to the victim, who confirmed the facts as stated in the original report, Detective Tenuto was informed by the victim that he did not wish to pursue the case any further. At that time Detective Tenuto advised him that due to his age and extent of his injuries (broken leg), the reporting Officer signed the complaints on his behalf. Detective Tenuto was later contacted by an Attorney who agreed to surrender the offender for processing.

Detective Parks was contacted by The Kenosha County Sheriff's Office Investigations Division. He was asked for help in locating a resident of Hoffman Estates who was wanted by multiple agencies in Wisconsin for commercial burglaries. Detective Parks was able to locate the subject, make an arrest and have him extradited to Wisconsin. Multiple agencies within Kenosha County Wisconsin and surrounding counties called to thank Detective Parks for his diligence in apprehending a subject who had committed many burglaries within Wisconsin.

Detective Parks was assigned to investigate a burglary that occurred on the 900 block of Grand Canyon Pkwy. Video footage was obtained from the property and Detective Parks was able to identify three males who forced entry into a leasing office. Detective Parks arrested three offenders, two juvenile and a 19 year old all residents of Hoffman Estates.



Detective Fairall was assigned to investigate a home invasion that occurred on the 1500 block of Glen Lake Road. The victim, a 31 year old female, was renting a room at the residence and had borrowed money from an acquaintance. The offender, a 27 year old male, wanted his money back and proceeded to the victim's residence and let himself in through the backdoor. Upon hearing him enter the house the victim yelled at him to leave from her closed and locked bedroom. The offender proceeded to kick in the victim's door and grabbed onto the victim, causing pain to her. The offender was taken into custody and interviewed by Detective Fairall and subsequently gave a confession. He was subsequently charged with home invasion.

Detective Fairall was assigned two home repair fraud cases. Both victims used the same contractor for home repair to be done on their properties. The suspect, a 52 year old white male, had a history of committing home repair fraud and was under investigation in multiple jurisdictions. He was in custody in Will County on related charges and was brought to Cook County court to be indicted by the Illinois Attorney General's office on the Hoffman Estates cases. The offender was charged with Aggravated Home Repair Fraud, Theft, Theft by Deception, and Misrepresenting a Business Name.

Detective Garcia investigated a burglary that occurred on the 2500 block of Hassell Road. Detective Garcia was able to obtain video footage of the event from surrounding businesses which provided him with only a description of the subject. A latent fingerprint was recovered at the time and sent to The Illinois State Police Crime lab which identified a 34 year old resident of Willow Springs. Detective Garcia was able to secure a felony arrest warrant for Burglary for the suspect after providing the States Attorney's Offices with the evidence collected on scene.



PROMOTION

On January 5, 2021, Officer Phillip Giacone was promoted to the position of Sergeant of Police. He was sworn in by Mayor McLeod in the Council Chambers and will begin supervising the Patrol Division Nights B Platoon.

Congratulations Sergeant Giacone

JUVENILE INVESTIGATIONS REPORT

Detective Kowal attended online classes for the Illinois Crimes Against Children Task Force.

Detective Kowal conducted a lockdown drill at Thomas Jefferson School. The drill was successful and following the drill, Detective Kowal conducted a safety check of the building along with school administration.

Detective Kowal provided training for an Investigations cross-trainer by introducing her to juvenile procedures of forensic interviewing through the Children's advocacy Center.

During the month of January, S.R.O. Stoy assisted in four home visits, one student consultation, and two parent consultations throughout the month. S.R.O. Stoy continues to attend weekly team room meetings, discipline issue meetings and weekly administrative meetings.

During the month of January, S.R.O. Rebmann conducted 8 home visits. S.R.O. Rebmann located a student's cell phone and was able to return that to them as well as a set of car keys.

SRO Ahern conducted 4 home visits, and issued 5 citations for truancy.

SRO Ahern visited all District 54 schools located in Hoffman Estates and checked in with administration at each building.

SRO Ahern assisted Eisenhower Junior High School with a check for wellbeing on a student. The student and family have not been in contact with

the school for months. SRO Ahern and school administration responded to the scene, checked on the family and learned their contact information was outdated.

SRO Ahern assisted Eisenhower Junior High School with a check for wellbeing. A special needs student was searching on google of ways to harm herself. SRO Ahern made contact with the female student and informed the parents of the search. Parents are working with school staff on providing the student with resources.



CANINE UNIT

During the month of January, Officer Marak and his K9 partner Dozer were deployed to 5 incidents. Together they conducted (3) missing person tracks, (1) fleeing criminal suspect track, and (1) narcotics sniff. Two of these incidents were for outside department assists.

TACTICAL UNIT REPORT

On January 8 T/O Bartolone and T/O Kent were patrolling an area 5 motel parking lot when they noticed an occupied vehicle parked in the parking lot. They made contact with the subjects as the occupants were smoking a cannabis filled cigarette. The officers could smell the strong odor of burnt cannabis coming from inside the vehicle and identified the occupant as a Phoenix, Arizona resident. The occupants information was ran through LEADS and it was learned that there was a valid warrant issued out of DuPage County. During a search of the vehicle the officer's located, illegal cannabis, 2 assault rifle magazines that were loaded with .223 ammunition and a gun cleaning kit. After the driver was read Miranda rights, the driver indicated that the actual gun was still located in Arizona and that he only had the ammunition in his vehicle. It was later learned that the occupant was a convicted felon and he was later charged with Unlawful Possession of Ammunition by a Felon and lodged to await a bond hearing.

On January 12 the Tactical Section was conducting an extra patrol in an area 2 apartment complex when they observed an individual that was trespass warned from the property. The subject, a Hoffman Estates resident, was stopped and identified. The subject was arrested and charged with Criminal Trespass and released after posting bond.

On January 13 the Tactical Section was patrolling in area 6 when they observed a license plate violation on a vehicle. The vehicle was stopped and the driver was identified. While speaking with the driver, a Schaumburg resident, a strong odor of burnt cannabis was emitting from inside the vehicle. The driver and passenger, an Elburn resident, exited the vehicle and searched. While searching the driver, a small bag of a white powdery substance was located (later field tested positive as Meth) inside his pocket. The driver was taken into custody. The passenger had a valid warrant out of DeKalb County and was taken into custody. Both subjects were processed accordingly and later released after posting the required bond.

On January 14 T/O Bartolone and T/O Park were patrolling an area 5 motel parking lot. They submitted a Secretary of State inquiry on a parked vehicles license plate. The return of that submission advised the registered owner had a valid warrant for arrest.

The officers made contact at the subject's room and were able to take the subject, a Crystal Lake resident, into custody. The subject was processed and later posted the required bond to be released.



On January 14 T/O Bartolone and T/O Park were patrolling an area 5 motel parking lot when they observed a parked and occupied vehicle. As they were approaching the vehicle to make contact, they could smell the odor of burnt cannabis coming from inside. The officers could also see, in plain view, cannabis filled cigarettes in the center console of the vehicle. The driver, a Hanover Park resident, was asked to exit the vehicle. The driver was searched and the officer's located a loaded gun in the waistband of the subject. The driver did not possess a concealed carry license and was taken into custody. The facts of the case were given to the States Attorney and they approved Aggravated Unlawful Use of a Weapon and the driver was processed accordingly. The subject was lodged to await a bond hearing.

On January 28th, the Tactical Section was patrolling an area 6 motel parking lot when they observed an occupied vehicle parked in the north lot. They made contact with the driver, later identified as an Elgin resident, and could smell a strong odor of cannabis coming from inside. The driver was asked to exit the vehicle. When the driver exited the vehicle the subject place their hands inside their pockets and refused to take them out. Once the subject took their hands out of their pockets a clear plastic baggy fell to the ground with a white powdery substance inside. This powdery substance was later field tested for the presumptive presence of cocaine. The driver was taken into custody, processed accordingly, and lodged to await a bond hearing.

SPECIAL /STAFF SERVICES DIVISION REPORT

January 4 - The Suburban Law Enforcement Academy resumed. Probationary Police Officer Timothy Bong is on schedule to graduate February 26th.

January 4 - Probationary Officers Rosemary McDonald, Pedro Torres and Kyle Adlon started at the Cook County Sheriff's Police Academy. Progress reports from the academy show they are progressing well in their training.

Due to a large number of retirements, the department is looking to hire three new officers in the next several months. Five Applicant applications were forwarded to the Investigations Division to perform background checks in an attempt to locate three qualified candidates.

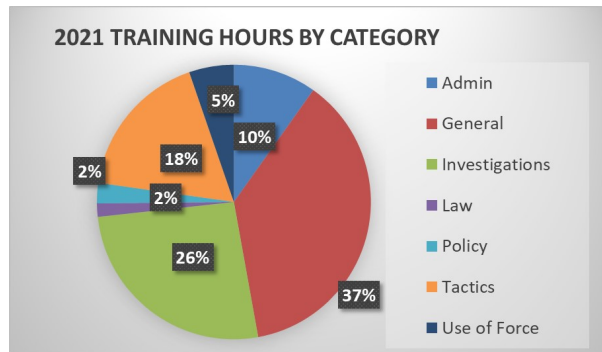
The current hiring list expires in November of 2021. Sgt. Bending began researching and getting price quotes from three separate companies to administer the test. A review of the quotes and a recommendation to the Village Board is expected in February.

The current promotional list expires in December of 2021. Sgt. Bending began researching and getting price quotes from three separate companies to administer the test. A review of the quotes and a recommendation to the Village Board is expected in February.

Sgt. Bending provided the Daily Herald weekly media releases of events that happened in the Village.

Sgt. Bending monitored the Facebook and Next-door apps, answering questions from citizens. Information was posted regarding trends in recent scams, weather related information, and ongoing pandemic related updates.

As 2021 began, new state training mandates were coming due. Officers have been assigned online training courses approved by the Illinois Law Enforcement Training and Standards Board to remain in compliance.



Year to date training total 950.85 hours.

| HEPD Property Room Totals 2021 | |
|--|----------------|
| PROPERTY ROOM | January |
| New Items Inventoried | 151 |
| Items sent to the crime lab | 15 |
| Items returned from the lab | 22 |
| Items returned to owner | 43 |
| Total Transfers of property/evidence | 914 |
| Laundered Prisoner Blankets | 33 |
| Items destroyed | 105 |
| Items marked for destruction (holding) | 44 |
| Percent of property processed within 5 days | 100% |

COMMUNITY RELATIONS REPORT



January 14 - Officer Jones began another semester of DARE classes at Timber Trails Elementary School. This year, four classes of 5th and 6th graders will learn about being safe and responsible. Lessons this month have covered the dangers and health effects of vaping, alcohol, and tobacco, making safe and responsible decisions, and risks and consequences.

The DARE schedule for Whitley Elementary School was finalized this month and will begin on February 2nd. Whitley has 5 classes of 5th and 6th graders for the program this year.

January 5- Officer Kruschel coordinated a donation of gently used body armor to St. Michael's Shield Project, a charitable organization located in Knoxville, TN. Their mission is dedicated to protecting those that protect us by providing donated ballistic vests to officers that need them. Thousands of law enforcement professionals in the United States are working in dangerous environments and do not have a ballistic vest to protect them. HEPD is proud to be a part of the solution.



January 14 - Officer Jones met virtually with Cub Scout Pack 100. They discussed how police officers help the community and how they help in emergency situations. They also discussed how to be safe when outside.



Officer Jones, Officer Kruschel, and ASO Notarnicola began planning for the upcoming Special Olympics Polar Plunge fundraising event.

PROBLEM ORIENTED POLICING REPORT

January 9 - Officer Kruschel spoke with a resident on the 6000 block of Canterbury Lane regarding a loud music complaint.

January 14 – Officer Kruschel prepared crime statistics for Hoffman Estates covering the past six years. The graphs created were divided into several sub-categories and showed comparisons between other agencies.

January 20 – Officer Kruschel spoke with a resident regarding a barking dog complaint on the 4000 block of Firestone Drive.

January 25 – Officer Kruschel spoke with a resident regarding a request for a donation to law enforcement.

January 26 – Officer Kruschel, with the help of Detective Alex Fairall and Rick Signorella from the Production Department, created an informative Public Service Announcement video on Unemployment Fraud scams. The video was well received. Plans are in the works for future videos.



Cases referred to the POP Division: 3

Animal Complaints – 1
Noise Complaint – 1
Driving Complaint – 1

Crime Hazard Alerts – 11

Open Garage Door – 9
Unsecured Vehicles– 2



EXPLORER POST 806

On January 4, January 19 - Explorers worked the two Adjudication Hearings and will continue to work them through the end of 2021.



ASO Notarnicola attended a zoom graduation for Officer Milan Parekh, a former member of the Explorer Post 806 who was hired by the Bartlett Police Department.

All meetings with the Explorers have been cancelled until further notice due to Covid 19.

LETTERS OF APPRECIATION



MAJOR CASE ASSISTANCE TEAM

Task Force Headquarters
595 North Hicks Road
Palatine, Illinois 60067-5332
(847) 963-6494



- Adlington Heights Police
- Barrington Police
- Barrington Hills Police
- Bartlett Police
- Cook County Sheriff's Office
- Des Plaines Police
- Elk Grove Police
- Hanover Park Police
- Hawood Heights Police
- Hoffman Estates Police
- Illinois State Police
- Inverness Police
- Mount Prospect Police
- Nearidge Police
- Palatine Police
- Park Ridge Police
- Prospect Heights Police
- Rolling Meadows Police
- Rosemont Public Safety
- Schaumburg Police
- Schiller Park Police
- South Barrington Police
- Streamwood Police
- Wheeling Police

Chief Ted Bos
Hoffman Estates Police Department
41 W. Higgins Road
Hoffman Estates, IL 60169

January 19, 2021

Dear Chief Bos,

On behalf of the Board of Directors of the Major Case Assistance Team, I wish to commend Nathan Parks for the assistance he rendered during a surveillance operation in 2020.

In January 2020, South Barrington PD and Hinsdale PD detectives requested the Surveillance Team to assist with a multi-jurisdictional investigation into the LAFA Crew Gangster Disciples street gang from the south side of Chicago. The gang was targeting suburban municipalities in Cook, Will, and DuPage Counties to commit motor vehicle thefts and burglaries, as well as residential burglaries. The gang was also linked to numerous shootings and homicides in Chicago.

On March 11, 2020 after a several week surveillance operation, the MCAT Surveillance Team, MCAT Investigators, NORTAF, the Tri-County Auto Theft Task Force, and multiple SWAT teams executed search warrants on targeted residences in Dolton and South Holland. Several LAFA gang members were arrested on felony charges, and multiple weapons and stolen vehicles were seized. As a result of the surveillance operation and search warrants, an immense amount of intelligence was obtained including information on stolen vehicle sales, vehicular hijackings, and narcotics trafficking.

Please convey my sincere gratitude to Nathan Parks for his outstanding accomplishment in disrupting and dismantling a violent criminal network. His exemplary work ethic and professionalism is a credit to your agency.

Sincerely,

David Daigle
Chairman of the Board of Directors
Major Case Assistance Team

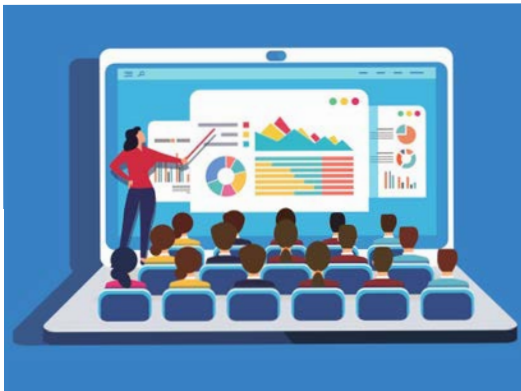
VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Eric Palm, Village Manager

January 2021

Prevention & Wellness



The Health and Human Services Department is committed to providing quality outreach and education services to the community. During the month of January, Health and Human Services implemented the first in a series of virtual workshops for the community. The workshops, in partnership with the Schaumburg Township Library Hoffman Estates Branch, focus on various mental health topics and will be presented on a bi-monthly basis. On January 18, 2021 psychology externs America Rodriguez-Meneses and Taylor Brust presented on *Stress Management During the Pandemic*. Health and Human Services continues to develop programming for the community to raise awareness regarding a variety of physical and mental health topics. On January 23rd, intern Aysha Azimuddin hosted a virtual workshop for Women's Empowerment Month. The virtual workshop focused on building self-esteem, recognizing the impact of social constructs of femininity, and establishing positive mindfulness techniques. The workshop was a success and will be presented for the library program in May 2021.

During the month of January, Dr. Audra Marks facilitated two Virtual Town Halls for the Village of Hoffman Estates. Dr. Marks and Dr. Lauren Nichols along with a panel of Psychologists and educators presented on Parenting During the Pandemic. This town hall provided information and interventions for community members related to parenting. A second Virtual Town Hall on National Mentoring Month was facilitated by Dr. Marks for the community. Community members were able to learn about mentoring opportunities, benefits, and the impact of mentoring on youth. On January 4th, Dr. Monica Saavedra presented to the Schaumburg Township Mental Health Board on services available to the community by the Department of Health and Human Services. Topics included the rising need for mental health services, outreach and therapy services.

Treatment and Crisis Response

Health and Human Services has continued to provide telehealth psychotherapy services throughout the month of January. Telehealth services include receiving therapy services via phone or video conferencing options. During the month of January, HHS clinical psychology staff served 94 clients and provided 261 hours of individual counseling, 4 hours of couples counseling, 2 hours of family counseling, and 4 clinical intakes. Therapy services address a variety of mental health concerns.

During the Covid-19 pandemic, we have seen increases in anxiety disorders, mood disorders including depression and grief, and trauma related to abuse or domestic violence. During the month of January, 29.5 hours of crisis intervention were provided.



Health and Human Services is dedicated to providing quality services to the community. During the month of January, HHS hosted vaccine clinics for the community. Various safety measures have been put in place that ensure the safety of residents and staff. In order to minimize risk to residents and staff, health clinics were staggered during the month around the holidays as to avoid potential exposure. During the month of January, nursing staff provided 72 infant and children's vaccinations and provided no adult immunizations. Through these vaccinations, a total of 128 child and 0 adult antigens were administered. Nursing staff provided 9 preventative screenings during the month of January. Preventative screenings include blood pressure checks, blood sugar, hemoglobin, Tanita body analysis, Cholestech, A1C, TB tests and CardioChek screenings. Nursing staff provided 30 hours of consultation to community members during the month of January.

The Lending Closet program provides residents with medical equipment on loan. Equipment includes wheelchairs, walkers, canes, crutches and knee scooters. These items are now available on loan for a small fee. During the month of January, 2 pieces of equipment were loaned to residents.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). With the Covid19 pandemic, assistance applications are offered for those who have been impacted by Covid-19 and are experiencing financial hardship. Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of January, 3 residents were

assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of January, 2 residents were assisted.

Medication and Sharps Recycling

During the month of January, Health and Human Services collected 62 pounds of medical sharps and did not collect expired medication this month. The medication and sharps recycling program provides residents the opportunity to drop off expired or unused medications and sharps on the first Wednesday of each month in the Health and Human Services Department.



Psychology Training Program Updates: Internship Selection

Health and Human Services is proud to be an APA accredited (American Psychological Association) training site for students who are completing their Masters and Doctoral degrees in Clinical Psychology. On January 4th and 5th, clinical training staff conducted virtual interviews of 30 applicants for two full-time Doctoral level internship positions for the 2021-2022 training year. The candidates were chosen out of 75 applicants from across the nation. Final candidates for the position will be determined in the match process which will take place in February 2021.

The internship program at HHS is a full-time, highly competitive and comprehensive program that enhances the clinical skills, multicultural humility and counseling skills, and outreach foundation for candidates. Interns are placed with HHS for an academic year starting in September and running through August of the following year. Interns provide direct counseling services to community members, engage in program development for the community and employees, provide crisis management services, and participate in the Prevention and Wellness Committee.



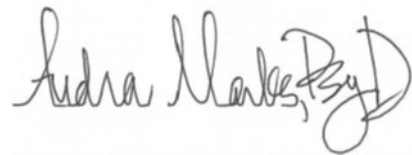
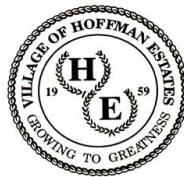
**AMERICAN
PSYCHOLOGICAL
ASSOCIATION**

Additional Activities

- Nurses Gina MCCAuley and Cathy Dagian attended the EMTrack Mass Vaccination Webinar on January 4, 2021.
- Gina McCauley and Cathy Dagian attended the IDPH Covid in Schools Virtual update on January 5, 2021.
- Cathy Dagian attended the Cook County Healthcare Collaborative Webinar on January 12, 2021.
- Nursing Supervisor Cathy Dagian worked with Cook County to secure vaccines for 1A and 1B employees of the Village for February 2021.
- Dr. Monica Saavedra, Dr. Lauren Nichols, Dr. Ed Dunkelblau and Dr. Maria Cornejo-Garcia, Dr. Audra Marks, and interns Aysha Azumuddin and Michal Rosenberg completed the internship interview process and ranking on January 4th, 5th and 12th.
- Dr. Audra Marks attended the Commission for People with Disabilities meeting on January 18, 2021.
- Dr. Monica Saavedra attended the Higgins Education Center/Hoffman Opportunity Center meeting on January 25, 2021.
- Dr. Monica Saavedra attended a Covid-19 vaccine planning meeting on January 26, 2021.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

January, 2021

| Health Services Provided | | | | | | |
|--|---|--------------------------------|-----------------------------|----------------------------------|--------------------------------|-------------------------|
| | January, 2021 | Year to Date | Last Year to Date | 2020 Total | | |
| Total People Served: | 39 | 39 | 299 | 1641 | | |
| Children's/Baby Clinic People Served: | | | | | | |
| Childrens Clinic: | 28 | 28 | 20 | 398 | | |
| Baby Clinic: | 0 | 0 | 14 | 39 | | |
| Total: | 28 | 28 | 34 | 437 | | |
| Shots Given: | | | | | | |
| Children's Clinic (Includes Flu): | 72 | 72 | 42 | 908 | | |
| Baby Clinic (Includes Flu): | 0 | 0 | 27 | 85 | | |
| Total Combined Shots: | 72 | 72 | 69 | 993 | | |
| Total Antigens: | 129 | 129 | 125 | 1615 | | |
| Vision/Hearing Testing: | | | | | | |
| Vision/Hearing Total: | 0 | 0 | 156 | 443 | | |
| Adult Immunizations: | | | | | | |
| Adult Flu: | 0 | 0 | 1 | 273 | | |
| Hep A/Menactra: | 0 | 0 | 0 | 6 | | |
| Hep B: | 0 | 0 | 1 | 6 | | |
| Tdap: | 0 | 0 | 1 | 5 | | |
| Twinrix: | 0 | 0 | 1 | 5 | | |
| 317 Program: | 0 | 0 | 1 | 7 | | |
| Total Combined Shots: | 0 | 0 | 7 | 302 | | |
| Total Antigens: | 0 | 0 | 10 | 251 | | |
| Adult Wellness Testing: | | | | | | |
| Tanita Scale: | 0 | 0 | 2 | 18 | | |
| Blood Pressure: | 0 | 0 | 41 | 199 | | |
| Pulse: | 0 | 0 | 36 | 162 | | |
| Blood Sugar: | 0 | 0 | 10 | 23 | | |
| Cholestech | 3 | 3 | 0 | 27 | | |
| CardioChek | 0 | 0 | 0 | 18 | | |
| Hgb/AC | 3 | 3 | 3 | 31 | | |
| TB Testing: | 3 | 3 | 1 | 7 | | |
| Hemoglobin: | 0 | 0 | 5 | 42 | | |
| Total: | 9 | 9 | 98 | 527 | | |
| Health Consultation Time: | 30 hrs | 30 hrs | 1 hr | 400.75 | | |
| Human Services Provided | | | | | | |
| | January, 2021 | Year to Date | Last Year to Date | 2020 Total | | |
| Total People Served: | 94 | 94 | 111 | 1070 | | |
| Counseling Sessions: | | | | | | |
| Individual Counseling: | 261 | 261 | 278 | 2857 | | |
| Intake: | 4 | 4 | 11 | 192 | | |
| Couples Counseling: | 4 | 4 | 10 | 53 | | |
| Family Counseling: | 2 | 2 | 14 | 66 | | |
| Total Sessions: | 271 | 271 | 313 | 3168 | | |
| Crisis Intervention: | 29.5 | 29.5 | 11 hrs | 180 hrs | | |
| Psychological Testing: | | | | | | |
| | Number of Testing Clients January, 2021 | Hours of Testing January, 2021 | Year to Date Test Batteries | Last Year to Date Test Batteries | 2020 Total Number of Batteries | |
| Total: | 0 | 0 | 0 | 1 | 3 | |
| Outreach | | | | | | |
| | Times Held in January, 2021 | January, 2021 Participants | Y-T-D Participants | Times Held in 2021 | Last Y-T-D Participants | 2020 Total Participants |
| Community Outreach | | | | | | |
| Blood Drive: | 0 | 0 | 0 | 0 | 0 | 75 |
| CERT: | 0 | 0 | 0 | 0 | 0 | 0 |
| Take Charge of Health: | 0 | 0 | 0 | 0 | 0 | 0 |
| Therapy Dog Thursday: | 0 | 0 | 0 | 0 | 8 | 8 |
| Vogelei Workshops: | 0 | 0 | 0 | 0 | 0 | 7 |
| Special Events/Fairs: | | | | | | |

| | | | | | | |
|-------------------------------|-------------------------------|--------------------|--------------------|---------------------|----------|----------|
| Total: | 5 | 70 | 70 | 5 | 0 | 167 |
| Employee Programs: | | | | | | |
| Total: | 0 | 0 | 0 | 0 | 0 | 107 |
| Human Services Groups: | | | | | | |
| Lion's Pride | 0 | 0 | 0 | 0 | 0 | 0 |
| Real Girls, Real Talk | 0 | 0 | 0 | 0 | 0 | 0 |
| Total: | 0 | 0 | 0 | 0 | 0 | 0 |
| Assistance Programs: | | | | | | |
| | January, 2021 Participants | Year to Date | Last Year to Date | 2020 Total | | |
| Nicor: | 2 | 2 | 2 | 13 | | |
| Salvation Army: | 3 | 3 | 1 | 42 | | |
| Lending Closet: | 2 | 2 | 6 | 42 | | |
| Total: | 7 | 7 | 9 | 97 | | |
| Health Clinic Revenues | | | | | | |
| | January, 2021 | Year to Date | Last Year to Date | 2020 Total | Comments | |
| Children's Clinic | \$ - | \$ - | \$ 444.00 | \$ 8,184.64 | | |
| Hoffman Baby Clinic | \$ - | \$ - | \$ 220.00 | \$ 815.00 | | |
| Other Clinic/Fairs | \$ - | \$ - | \$ - | \$ - | | |
| Hgb/AC | \$ - | \$ - | \$ 30.00 | \$ 368.00 | | |
| TB tests | \$ - | \$ - | \$ 15.00 | \$ 115.00 | | |
| CardioChek | \$ - | \$ - | \$ 70.00 | \$ 514.00 | | |
| Lipid Profile/Cholestech | \$ - | \$ - | \$ 44.00 | \$ 358.00 | | |
| Adult Shots | \$ - | \$ - | \$ 210.00 | \$ 1,443.00 | | |
| Employee Shots: | \$ - | \$ - | \$ - | \$ - | | |
| Blood Sugar: | \$ - | \$ - | \$ 6.00 | \$ 15.00 | | |
| Hemoglobin: | \$ - | \$ - | \$ 3.00 | \$ 52.00 | | |
| Medicaid: | \$ - | \$ - | \$ 51.20 | \$ 1,460.82 | | |
| Flu/Medicare: | \$ - | \$ - | \$ - | \$ 1,016.34 | | |
| Children's Flu Clinic: | \$ - | \$ - | \$ - | \$ 500.00 | | |
| Vision & Hearing: | \$ - | \$ - | \$ - | \$ 535.00 | | |
| Lending Closet: | \$ - | \$ - | \$ - | \$ 180.00 | | |
| Total: | \$ - | \$ - | \$ 1,093.20 | \$ 15,556.80 | | |
| Human Services Revenue | | | | | | |
| | January, 2021 | Year to Date | Last Year to Date | 2020 Total | Comments | |
| Counseling: | \$ 3,009.40 | \$ 3,009.40 | \$ 2,915.00 | \$ 27,637.36 | | |
| Testing: | \$ - | \$ - | \$ 225.00 | \$ - | | |
| Presentations: | \$ - | \$ - | \$ - | \$ - | | |
| | | | | | | |
| | | | | | | |
| Total Revenue: | \$ 3,009.40 | \$ 3,009.40 | \$ 3,140.00 | \$ 27,637.36 | | |



January 2021

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for January, 2021:

Progress:

This past month's focus was continuing to share situational awareness among village management, Joint Emergency Management System (JEMS) partners, Public Safety partners and external partners including St Alexius Medical Center. The EMC focused efforts on a potential vaccination site located within the Village of Hoffman Estates as requested by Cook County Department of Public Health. A walkthrough at the Now Arena with external partners including the Cook County Department of Public Health (CCDPH), and Cook County Department of Emergency Management & Regional Security (CCEMRS) was scheduled for January 2021 and was rescheduled for February 2021.

The EMC continued to hold EOC meetings by phone to maintain Situational Awareness among the village leadership. This group focused efforts towards local and regional updates, following any changes installed by the state under the Restore Illinois plan guidelines, and discussing the fluid situations on vaccinations and testing.

EMC:

The main emergency management priority was to maintain situational awareness by regular distribution of Situation Reports. Communication between JEMS partners, Illinois Emergency Management Agency (IEMA), Illinois Department of Public Health (IDPH), (CCDPH), and (CCEMRS) have been essential to maintain the information sharing process. Weekly conference calls with external emergency management partners and resource logistics have also remained a priority.

EMC also attended multiple severe weather webinars hosted by the National Weather Service specifically for imminent winter weather threats to our jurisdiction in order to disseminate pertinent information to village leadership.

Outlook:

The EMC will continue to host weekly EOC meetings and distribute Situation Reports as the pandemic continues. The EMC will maintain situational awareness and communication with external partners in the event that VOHE is chosen to host a vaccination site in February 2021. The Now Arena will host a walkthrough with Cook County Emergency Management partners in February 2021.



Hoffman Estates Fire Department

To: Public Health & Safety Committee

FIRE DEPARTMENT MONTHLY REPORT

January 2021

This month's activities resulted in the Fire Department responding to 469 calls for service, 360 incidents were for emergency medical service, 105 incidents were suppression-related, and 4 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

Paul Bilodeau

Paul Bilodeau, Acting Fire Chief

Department Activities and Highlights:



The HEFD started 2021 out with some well-deserved promotions:

Captain Dave Ganziano
Lieutenant Kraig Olsen

Congratulations!

Department Activities and Highlights continued:

Congratulations to our three new Probationary FF/PMs:

Robert Cook
Brian Manka
Nicholas Kelm

Welcome to HEFD!!



Emergency Incidents of Interest:

1/13/2021 – #21-00176 – I90 at Rte 59 – Vehicle Accident with Entrapment

Companies responded to the above location for the report of an accident with entrapment. While en route, ISP arrived on scene and reported two victims trapped in the vehicle. Upon arrival, a single vehicle was found off the roadway, down the embankment and entrapment was confirmed. Command was established and a roadway safety zone was established. Personnel entered the vehicle and established patient care. Two patients were confirmed and an additional ambulance was requested. Extrication began with stabilization, de-energizing, and removal of the vehicle's roof. A charged hose line was manned throughout extrication. Patients were extricated and transported to the hospital. The scene was turned over to ISP and all companies returned to quarters in service.

01/15/21 – #21-00211 – I90 at MM62.5 – Vehicle Accident and Fire

Companies responded to the above location for the report of a vehicle fire. Upon arrival, ISP was on the scene of a two vehicle accident. One vehicle was smoking from the hood area and ISP stated that it was on fire prior to our arrival and was extinguished with a dry-chem extinguisher. Engine 21 confirmed that the fire was out. Patients were assessed and signed release of services. The scene was turned over to ISP and all companies returned to quarters in service.

1/18/21 – #21-00256 – 3515 Cranshire Ct. – Vehicle Fire

Companies responded to the above location for the report of a vehicle fire. Upon arrival, Engine 23 found one vehicle fully involved with fire in the roadway. The occupant had self-evacuated. A 1¾” pre-connected hose line was deployed and extinguished the fire. A tow truck was requested and the scene was turned over to HEPD. The fire investigation was completed and all companies returned to quarters in service.

1/27/21 – #21-00424 – 1033 & 1069 W Golf Rd. – Cooking Fire

Companies responded to the above location for the report of an activated fire alarm when dispatch advised that they were getting phone calls for a cooking fire in the same strip mall. Engine 21 arrived on scene and started investigating. A small fire was found in the kitchen, started by cooking oil in a wok. The fire was extinguished with a dry chemical extinguisher. The sprinkler system did activate, but the extinguishment system over the stove did not activate. The system was drained and the alarm was left in RFO status. Code Enforcement was contacted and a Bureau complaint was filed. The fire investigation was completed and all companies returned to quarters in service.

Mutual & Auto Aid Incidents:

1/31/2021 – #21-00465 – 219 Bradwell Rd, Inverness – Structure Fire

Units responded to the above location for the report of a structure fire. Upon arrival, crews were directed by command to perform various tasks including suppression, search and ventilation. Tower 22 was used for an elevated master stream to extinguish the fire. Once the incident was under control, units were released by Command and returned to quarters in service.

ADMINISTRATIVE DIVISION

- Acting Fire Chief Bilodeau participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting - virtual
 - Attended the Northwest Central Dispatch Liaison meeting-virtual
 - Attended the Northwest Central CAD meeting-virtual
 - Attended the Northwest Central Executive Committee Meeting-virtual
 - Attended COVID related meetings with Fire Department staff
 - Attended COVID related meetings with Management Team, EOC Team, Village Manager's Office, HRM, IEMA, IDPH, NWCH, NWCD and MABAS - virtual
 - Attended Village Board meetings and Public Health & Safety Committee meeting
 - Attended promotions for Captain David Ganziano and Lieutenant Kraig Olsen
 - Attended swearing-in's for PFFs Robert Cook, Brian Manka, & Nick Kelm
 - Prepared Board packets for the new Pierce tower and Chief Fire Inspector position
 - Worked with NWCH EMS on COVID vaccination schedule for Department members
 - Participated in contract negotiations with Hoffman Estates Professional Firefighters Association, Local 2061
 - Attended officers retreat
 - Discussions with Hanover Township Emergency Services to add their resources to our Code 4 structure fire responses

- Acting D/C of Administration Ganziano participated in the following events during the month:
 - Attended SAMC gift giving event
 - Attended swearing in of Lt. Olsen and Probationary Firefighters Cook and Manka
 - Met with FF Clarke regarding monthly lock box inventory
 - Met with staff regarding divisional responsibilities and response guidelines
 - Facilitated installation of status monitors in Fire Administration
 - Site tour of Bell Works with Inspector Solick
 - Attended Fire Department walkthrough for Huntley Fire Department Deputy Chief Albert Schlick
 - Met with Finance regarding budget rollovers
 - Virtual MABAS Division 1 Deputy Chiefs monthly meeting
 - Attended swearing in of Probationary Firefighter Kelm
 - Attended Fire Officers retreat
 - Payroll training with Jill
 - Numerous apparatus meetings regarding Pierce Tower purchase

OPERATIONS DIVISION

- Acting D/C of Operations Lenczewski participated in the following events during the month:
 - Attended the promotions of Lt. Olsen and Captain Ganziano.
 - Attended a negotiations preparation meeting.
 - Attended the SAMC gift giving event.
 - Attended a contract meeting.
 - Attended CFF Kelm's ladder climb and presented him with a Conditional Offer of Employment.
 - Attended the EOC meeting.
 - Attended an Apparatus Division meeting with Lt. Beyer.
 - Attended an EMS meeting.
 - Attended a walkthrough of Bellworks with Inspector Solick.
 - Attended the MABAS 1 Deputy Chiefs meeting.
 - Helped facilitate the Officers Retreat.
 - Attended the Officers Retreat.
 - Attended CFF Kelm's swearing-in.
 - Facilitated the feedback sessions for Capt. Golden and Capt. Richter with Laser.
 - Attended Fire Department walkthrough for Huntley Fire Department Deputy Chief Albert Schlick.

TRAINING DIVISION

- Acting Battalion Chief Pat Clarke participated in the following events during the month:
 - Organized COVID Vaccine distribution to FD members
 - Received the COVID vaccine at NWCH
 - Orientation week for CFF Cook and Manka
 - Organized and attended the SAMC Gift Giving Event
 - Divisional Organizational Staff Meeting
 - Candidate Ladder Climb at Station 22
 - Walk through at Bell Works with Inspector Solick
 - Updated daily COVID Logs
 - Attended the promotion of Lt Olsen and Capt Ganziano
 - Attended swearing in of Candidate Cook and Manka
 - Attended the Division I training committee meeting via Zoom
 - Attended a Training Meeting at Station 22
 - Orientation Week for CFF Kelm
 - Fire Simulations Training
 - Meeting with FF Zito regarding Public Education responsibilities
 - Facilitated and attended the Officer Retreat at the Village Hall
 - Attended a Health and Safety Meeting

| PUB ED EOM January 2021 | | |
|--------------------------------|-----------------|---------------------|
| CLASSES | | |
| Date | Location | Description: |
| | | |

| PUB ED ACTIVITIES | |
|--------------------------|----------------------------|
| Date | Event: |
| | |
| January | Gave out 0 smoke detectors |

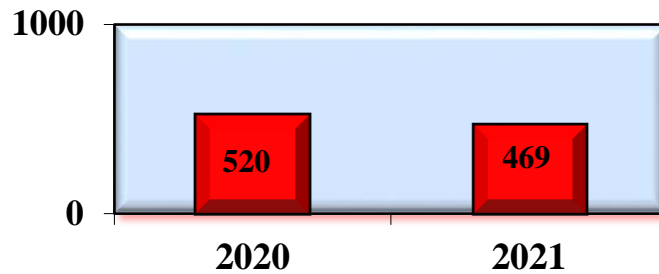


Hoffman Estates Fire Department
EOM - Monthly Type of Alarm Report - Summary

Paul Bilodeau
Acting Fire Chief

| Year | Month | Type Of Alarm | Number of Incidents | Percent of Total |
|------|---------|---------------------------|---------------------|-----------------------|
| 2021 | January | Accident with Entrapment | 5 | 1.07% |
| | | Accident with Injuries | 13 | 2.77% |
| | | Activated Fire Alarm | 33 | 7.04% |
| | | Ambulance Call | 360 | 76.76% |
| | | Auto Aid Request | 1 | 0.21% |
| | | Car Fire | 6 | 1.28% |
| | | CO Detector No Illness | 4 | 0.85% |
| | | Code 2 | 20 | 4.26% |
| | | Code 3 | 10 | 2.13% |
| | | Drowning 2 | 1 | 0.21% |
| | | Elevator Call | 1 | 0.21% |
| | | Hazmat Incident Level 1 | 1 | 0.21% |
| | | Inside Odor Investigation | 11 | 2.35% |
| | | Mutual Aid Request | 3 | 0.64% |
| | | | Total: 469 | Total: 100.00% |

Total Emergency Responses
Year-to Date





Hoffman Estates Fire Department

EOM – Incident by District Summary

| Zone/District Number | Total | Percentage |
|----------------------------|-------------------|-----------------------|
| Month: January 2021 | | |
| HEF21 | 137 | 30.24% |
| HEF22 | 218 | 48.12% |
| HEF23 | 56 | 12.36% |
| HEF24 | 42 | 9.27% |
| | Total: 453 | Total: 100.00% |
| | Total: 453 | Total: 100.00% |



Hoffman Estates Fire Department

FPD Report - Last Month

| Incident Date Time | Incident Number | Incident Full Street Address | Incident Type |
|--|-----------------|------------------------------|--|
| Type Of Alarm: Activated Fire Alarm | | | |
| 01/09/2021 03:18:49 | 21-00109 | 45 South BARRINGTON Road | Sprinkler activation due to malfunction |
| 01/15/2021 08:51:46 | 21-00214 | 45 South BARRINGTON Road | Alarm system sounded due to malfunction |
| 01/17/2021 00:55:04 | 21-00230 | 45 South BARRINGTON Road | Alarm system activation, no fire - unintentional |
| 01/23/2021 22:27:54 | 21-00360 | 45 South BARRINGTON Road | Alarm system sounded due to malfunction |
| | Count: 4 | | Count: 4 |
| Type Of Alarm: Ambulance Call | | | |
| 01/01/2021 10:26:14 | 21-00005 | 21 WINDEMERE Lane | EMS call, excluding vehicle accident with injury |
| 01/14/2021 19:05:06 | 21-00203 | 6062 CANTERBURY Lane | Good intent call, other |
| 01/22/2021 11:44:14 | 21-00330 | 1830 AVON Drive | EMS call, excluding vehicle accident with injury |
| | Count: 3 | | Count: 3 |
| | Count: 7 | | Count: 7 |



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Paul Bilodeau
Acting Fire Chief

| Incident Date | Incident Address | Incident Number | Incident Type | Property Use | Incident Total Losses |
|---|----------------------|-----------------|-------------------------------------|------------------------|-----------------------|
| Incident Month/Year: February 2021 | | | | | |
| 02/01/2021 | 4541 OLMSTEAD Drive | 21-00485 | Cooking fire, confined to container | Multifamily dwelling | 500 |
| | | | | | Total: 500 |
| Incident Month/Year: January 2021 | | | | | |
| 01/04/2021 | 1085 GANNON Drive | 21-00051 | Passenger vehicle fire | 1 or 2 family dwelling | 4,150 |
| 01/18/2021 | 3515 CRANSHIRE Court | 21-00256 | Passenger vehicle fire | 1 or 2 family dwelling | 4,000 |
| | | | | | Total: 8,150 |
| | | | | | Total: 8,650 |



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

All Applicable Records

| <u>Year</u> | <u>Annual Loss</u> |
|-------------|--------------------|
| 2005 | \$1,423,600.00 |
| 2006 | \$1,315,361.00 |
| 2007 | \$1,062,300.00 |
| 2008 | \$1,086,400.00 |
| 2009 | \$1,201,105.00 |
| 2010 | \$1,071,700.00 |
| 2011 | \$776,800.00 |
| 2012 | \$3,034,450.00 |
| 2013 | \$570,581.00 |
| 2014 | \$2,696,009.00 |
| 2015 | \$1,239,672.00 |
| 2016 | \$1,252,465.00 |
| 2017 | \$1,228,875.00 |
| 2018 | \$3,031,950.00 |
| 2019 | \$1,883,370.00 |
| 2020 | \$746,550.00 |



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Paul Bilodeau
Acting Fire Chief

| Incident Number | Content Losses | Property Losses | Incident Total Losses |
|---|---------------------|---------------------|-----------------------|
| Property Use: 1 or 2 family dwelling | | | |
| 21-00051 | | 4,150 | 4,150 |
| 21-00256 | 1,000 | 3,000 | 4,000 |
| | Total: 1,000 | Total: 7,150 | Total: 8,150 |
| Count: 2 | | | |
| | Total: 1,000 | Total: 7,150 | Total: 8,150 |
| Count: 2 | | | |



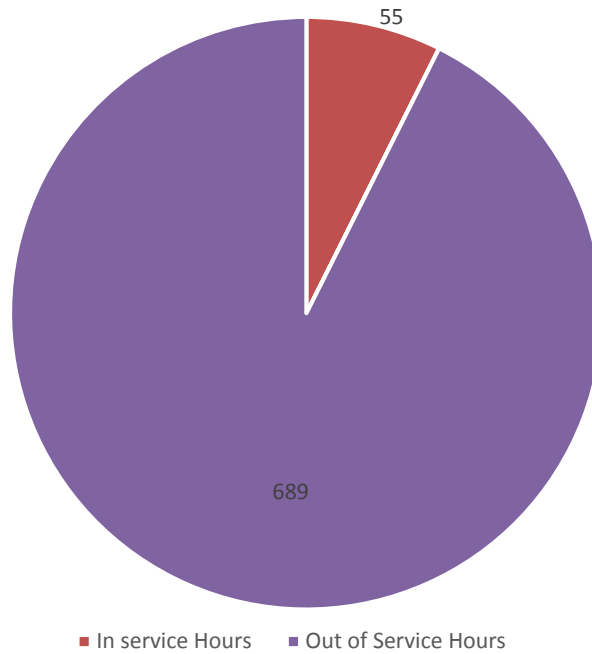
Hoffman Estates Fire Department

Paul Bilodeau
Acting Fire Chief

EOM-Ambulance 22 Monthly

| Month | Total Hours | Percent of Hours per month |
|---------|-------------|----------------------------|
| January | 55 | 7.39% |

Ambulance 22 In service hours
January





Hoffman Estates Fire Department

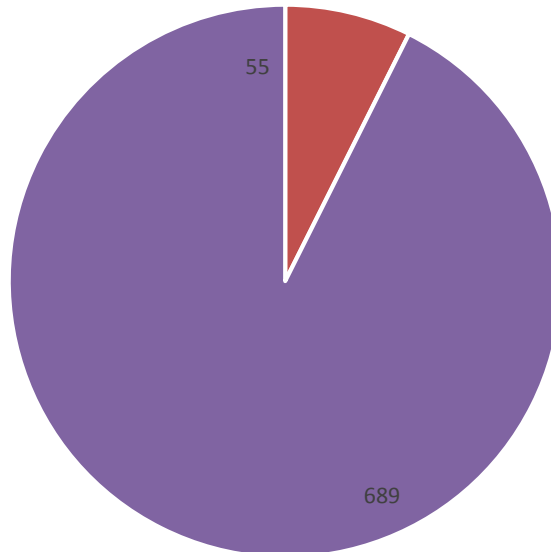
Paul Bilodeau
Acting Fire Chief

EOM-Ambulance 22 Year to Date

| Month | Total Hours | Percent of Hours per month |
|---------|-------------|----------------------------|
| January | 55 | 7.39% |

Total In-Service Hours: 55 of 744
Total Percentage of Hours in Service: 7.39%

Ambulance 22 In service hours
Y-T-D



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

Fire Prevention Bureau

Paul Bilodeau
Acting Fire Chief

2021 Fire & Safety Inspections

| Inspection | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|-------------------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------------|
| Annual | 152 | | | | | | | | | | | | 152 |
| Reinspections | 21 | | | | | | | | | | | | 21 |
| Business Licenses Inspections | 17 | | | | | | | | | | | | 17 |
| Alarm Inspections/OOS | 7 | | | | | | | | | | | | 7 |
| Complaints | 13 | | | | | | | | | | | | 13 |
| Site Inspections | 10 | | | | | | | | | | | | 10 |
| Other | 1 | | | | | | | | | | | | 1 |
| Total | 221 | | | | | | | | | | | | 221 |

2021 Fire Permit Inspections

| Inspection | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD |
|------------------------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Rough Inspections | 9 | | | | | | | | | | | | 9 |
| Ceiling Inspections | 9 | | | | | | | | | | | | 9 |
| Site Inspections | 9 | | | | | | | | | | | | 9 |
| Hydro Inspections | 1 | | | | | | | | | | | | 1 |
| Final Inspections | 15 | | | | | | | | | | | | 15 |
| Homeowner Walk Through | 3 | | | | | | | | | | | | 3 |
| Flush Inspection | | | | | | | | | | | | | 0 |
| Flow Test Inspection | | | | | | | | | | | | | 0 |
| Other | | | | | | | | | | | | | 0 |
| Total | 46 | | | | | | | | | | | | 46 |

| Buildings Requiring Sprinklers | January | YTD Total | Remaining to be Installed |
|---------------------------------------|----------------|------------------|----------------------------------|
| Installed | 0 | 0 | 21 |
| Wireless Transceivers | January | YTD Total | Total Installed to Date |
| Installed | 0 | 0 | 479 |

TRAINING DIVISION

Outside Training:

- All outside training canceled due to COVID
- New Hires Attended Basic Operations Firefighter Academy

In-house Training:

- All multi company in house training canceled due to COVID
- On Board Training with three new candidates
- Company Officer Retreat and Leadership Training
- January Paramedic Class

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- NWCH EMS policy reviews – EMS SOG Cold Emergencies
- Fire Department policy review Safety Guideline – EMS Passenger Possession of a Concealed Weapon
- NIOSH Report Electrical Panel Explosion
- Electrical Equipment Basic Skills
- Monitors Basic Skills
- Power Saws Basic Skills
- SCBA Basic Skills
- FDC Supply into A Target Hazard Building
- Blood Borne Pathogens Training
- Com Ed Substation Training
- HIPPA Training
- Lock Out Tag Out Training

Total training hours for the month of January for all members were 3,810.

| 1 st Quarter | 2 nd Quarter | 3 rd Quarter | 4 th Quarter | Total Hours YTD |
|----------------------------|----------------------------|----------------------------|----------------------------|--------------------|
| 3,816 | | | | 3,816 |



Palatine Rural Fire Protection District

35 N. Ela Road • Inverness, Illinois 60067

Tel: (847) 991-8700 • Fax: (847) 991-8789 • www.prfpd.org

Richard May
Fire Chief

February 1, 2021

Hoffman Estates Fire Department
Chief Paul Bilodeau
1900 Hassell Road
Hoffman Estate, IL 60169

Dear Chief Bilodeau,

On behalf of the Palatine Rural Fire Protection District, we sincerely thank you and the members of the Hoffman Estates Fire Department for your assistance during the structure fire at 219 Bradwell Road in Inverness, on January 31, 2021. Fortunately, there were no injuries to firefighting personnel who battled the fire. However, the house did suffer extensive damage, and both homeowners were found to be deceased.

Crews did an excellent job fighting the fire under less than ideal circumstances. We greatly appreciate the support of all our neighboring communities

Sincerely,

A handwritten signature in black ink that reads "Rich May".

Rich May
Fire Chief