

This meeting is being held via telephonic attendance.

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
January 25, 2021

7:00 p.m. - Board Room

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – December 14, 2020 Committee Meetings**

NEW BUSINESS

- 1. Request approval to complete the Fire Department administrative restructuring/succession plan by establishing the position of Chief Fire Inspector.
- 2. Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to Macqueen Emergency, Aurora, Illinois, in an amount not to exceed \$1,384,474.00.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

December 9, 2020

I. Roll call

Members in Attendance:

**Michael Gaeta, Chairman
Gary Pilafas, Vice Chair
Anna Newell, Trustee (telephonic)
Gary Stanton, Trustee
Karen Mills, Trustee (telephonic)
Karen Arnet, Trustee (telephonic)
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Rachel Musiala, Acting Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Kevin Kramer, Economic Dev. Director
Al Wenderski, Director of Engineering
Suzanne Ostrovsky, Asst. to Village Mgr.
Ric Signorella, CATV Coordinator
Ken Koop, Risk Manager**

**Management Team Members
Via Telephonic Attendance:**

**Kasia Cawley, Acting Police Chief
Joe Nebel, Director of Public Works
Monica Saavedra, Director HHS
Paul Bilodeau, Acting Fire Chief
Fred Besenhoffer, IS Director
Joe Weesner, Senior Trans. Engineer
Patrick Seger, Director of HRM**

The Public Health and Safety Committee meeting was called to order at 7:49 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve the Public Health & Safety Committee meeting minutes of November 23, 2020. Roll call vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Police Department Monthly Report.

The Police Department Monthly Report was presented to Committee and was received and filed.

2. Health & Human Services Monthly Report.

The Health and Human Services Monthly Report was presented to Committee and was received and filed.

3. Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

4. Fire Department Monthly Report.

The Fire Department Monthly Report was presented to Committee and was received and filed.

III. President's Report

IV. Other

Trustee Gaeta wished Trustee Newell a happy birthday.

V. Items in Review

VI. Adjournment

Motion by Trustee Stanton, seconded by Trustee Pilafas, to adjourn the meeting at 7:52 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL TO CREATE A CHIEF FIRE INSPECTOR POSITION TO COMPLETE THE RESTRUCTURING/SUCCESSION PLANNING OF THE FIRE DEPARTMENT.**

MEETING DATE: **January 25, 2021**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Paul Bilodeau, Acting Fire Chief**

PURPOSE: Request approval to complete the Fire Department administrative restructuring/succession plan by establishing the position of Chief Fire Inspector.

BACKGROUND: In 2019, the Fire Department proposed an administrative restructuring plan that included the promotion of a civilian Fire Inspector to Fire Prevention Bureau Manager. In an effort to spread the costs of this plan over multiple budget cycles, the Fire Prevention Bureau Manager portion of the plan was pushed to 2020. The onset of the COVID pandemic in early 2020 deferred the completion of this plan in the FY21 budget. However, the retirement of a long-term fire inspector in late October 2020 has provided the opportunity to move forward with this position due to the salary savings realized from this retirement.

DISCUSSION: With continued new construction in the Village, and future growth planned, there continues to be an increased need to focus on Fire Prevention management. With the increasing demand for new construction inspections as well as remodeling, annual life safety, and business license inspections, along with managing the Radio Fire Alarm program, it has become imperative to have a person dedicated to managing these programs. The Chief Fire Inspector would be the direct supervisor of the second full-time and part-time fire inspectors. The previous Fire Prevention Bureau Manager position was eliminated in 2010 due to recession budget cuts. The Chief Fire Inspector would issue daily assignments to the other inspectors, maintain the annual inspection log, and process incoming permit and plan review requests. The Chief Fire Inspector

would also fill the role of FOIA Officer for the Fire Prevention Bureau.

If this position is approved, the vacated FT Fire Inspector position would be filled to bring the Inspection Division to full staff. Currently, the added workload on the one full time and one part time inspector has stretched the Fire Prevention Bureau resources very thin. Providing a supervisor with a full staff would ensure a constant and consistent staffing level to meet the needs of everyday workflow. This will enable service levels to improve for our residents, businesses and contractors.

FINANCIAL IMPACT: The cost estimate for creating the Chief Fire Inspector position is:

Chief Fire Inspector	\$70,416
Total	\$70,416
Available Salary due to Retirement	\$86,631
Net Cost	-\$16,215

The total cost to the 2021 Fire Department Salary budget would be an estimated decrease of \$16,215. The savings are realized due to the new salary being lower than the retired inspector's, while still providing a salary commensurate with the supervisory duties expected.

RECOMMENDATION: Complete the administrative reorganization/succession plan by creating the supervisory position of Chief Fire Inspector, previously referred to as Fire Prevention Bureau Manager. This change will enable the Fire Prevention Bureau to streamline their operations, increase their efficiency, improve response times to residents and businesses, and enable the Fire Prevention Bureau to provide support necessary to Fire Suppression personnel. This change will help the Fire Department improve services to the community while decreasing costs to the Village.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

NB-2

SUBJECT: **REQUEST APPROVAL TO WAIVE FORMAL BIDDING AND AWARD A CONTRACT FOR PURCHASE OF A 2020 PIERCE TOWER LADDER TO MACQUEEN EQUIPMENT, LLC, AURORA, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$1,384,474.00.**

MEETING DATE: **January 25, 2021**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Paul Bilodeau, Acting Fire Chief**

PURPOSE: **Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to MacQueen Equipment, LLC, Aurora, Illinois, in an amount not to exceed \$1,384,474.00.**

BACKGROUND: **In September, 2020, the Village Board authorized the issuance of a Purchase Order for the purchase of a Pierce Tower Ladder Truck. This purchase was necessary due to the reserve tower ladder vehicle in use at the time failing inspection. After the Fire Department reviewed options to replace this vehicle, it was recommended to purchase a spec vehicle (2020 Pierce Tower Ladder) through the Houston Galveston Area Council purchasing cooperative. Based on this, it was recommended and approved by the Village Board, to purchase this fire truck as part of the FY21 Budget. See attached agenda item from the September 21, 2020 Public Health & Safety Committee meeting for further background.**

DISCUSSION: **The Purchase Order issued in September 2020 authorized the purchase of the 2020 Pierce Tower Ladder Truck from MacQueen Equipment, LLC in an amount not to exceed \$1,400,000. The timing of this PO allowed the Village to hold this spec vehicle that was already being fabricated and that met the department's needs. This reduced the 12-18 month delay that usually occurs between purchase and delivery of the vehicle to a few months. The vehicle will be ready for delivery in February 2021 on a mutually agreed date.**

FINANCIAL IMPACT: The purchase of a new Pierce ladder truck is included in the FY21 budget. The purchase price of the base vehicle is \$1,384,474, which includes the change orders and customization required by the Department.

RECOMMENDATION: Waive formal bidding and award a contract for the purchase of a 2020 Pierce Tower Ladder from Macqueen Equipment, LLC, Aurora, Illinois, in an amount not to exceed \$1,384,474 per the signed Purchase Agreement attached.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **A) REQUEST APPROVAL OF AN ORDINANCE TO DECLARE RESERVE LADDER TRUCK 22 (1999 PIERCE DASH 100' LADDER TRUCK) AS SURPLUS AND AUTHORIZE THE SALE OF THIS APPARATUS THROUGH ONLINE AUCTION.**

B) REQUEST APPROVAL TO WAIVE FORMAL BIDDING AND AWARD A CONTRACT FOR PURCHASE OF A 2020 PIERCE TOWER LADDER TO PIERCE MANUFACTURING, APPLETON, WISCONSIN, IN AN AMOUNT NOT TO EXCEED \$1,400,000.

MEETING DATE: **September 21, 2020**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Patrick Fortunato, Fire Chief**

PURPOSE: A) Request approval of an ordinance to declare Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) as surplus and authorize the sale of this apparatus through online auction on PublicSurplus.com.

B) Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to Pierce Manufacturing, Appleton, Wisconsin, in an amount not to exceed \$1,400,000.

BACKGROUND: The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

In July, Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) failed inspection due to issues with the ladder's platform hydraulics and structural integrity. The apparatus was sent for repair, where labor costs were quoted to be \$62,197, not including parts. This quote is more than the apparatus book value of \$22,984.

Due to the age of this unit and the repairs exceeding the value of the apparatus, it is the Department's belief that it is in the Village's best interest to forgo repairs and declare this apparatus as surplus. The surplus apparatus would then be sold on PublicSurplus.com to the highest bidder to recover any remaining value.

DISCUSSION:

Without Reserve Ladder Truck 22 (1999 Pierce Dash 100' Tower Ladder) in operation, the Fire Department must rely on the current front line ladder truck 22 (2016 Ferrara), which causes additional wear and tear on this essential equipment. The Fire Department must also leverage mutual aid assistance in order to maintain daily operations.

Compounding this issue, front line ladder truck 22 has known warranty repairs scheduled in the near future that will take this vehicle out of service for a minimum of three to five months. When this occurs, the department would be without an operational ladder truck, unless other measures are taken.

Once it became clear that repairing reserve 22 was not a viable option, the Department reviewed options such as purchasing a used truck to fill the gap or purchasing a new truck in 2021. The search of the market for available, reliable used vehicles was unsuccessful. However, the Pierce manufacturer in Appleton recently informed the Department of a spec ladder truck currently being fabricated that meets the department's needs.

Ladder trucks are typically made to order, with a delay between purchase and delivery of 12 to 18 months. Purchasing the available 2020 Pierce Ladder Truck at this time would greatly reduce the duration of this operational strain. The spec truck will be ready for delivery in the first quarter of 2021; however, postponing the purchase of a new ladder truck would leave the fire department at reduced operational capacity for up to 18 months.

The Fire Department reviewed purchasing cooperatives, including the Northwest Municipal Conference, Florida Sheriffs Association and the Houston-Galveston Area Council, as it usually does for these type of large vehicle purchases. These co-ops develop base specifications for a variety of vehicles, including tower ladders. The specifications are then distributed to fire apparatus manufacturers, and bids are submitted to the co-op. Bids from vendors that choose to participate include a base price, as well as costs associated with optional alterations to that base bid.

Based on the research, reviews and manufacturer models available in the purchasing co-op, as well as available stock inventory, the

Fire Department's preference would be for a Pierce vehicle. Pierce's bid was contained within the Houston Galveston Area Council (HGAC) bid December 1, 2019 – Fire Service Apparatus. Availability of similarly equipped tower ladders from the other manufacturers was not available.

FINANCIAL IMPACT:

A) The sale of Village surplus items are expected to generate marginal revenues from the online auction.

B) The purchase of a new Pierce ladder truck is currently proposed to be included in the FY21 budget scheduled for consideration by the Board later this year. However, staff is recommending authorization of a Purchase Order at this time to Pierce Manufacturing in order to hold the spec vehicle as described above. Payment would not be dispersed until FY21. The purchase of this vehicle is in an amount not to exceed \$1,400,000, which should be sufficient to cover the base vehicle, as well as the customization and equipment required by the Department.

RECOMMENDATION:

A) Approve an ordinance to declare Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) as surplus and authorize the sale of this apparatus through online auction on PublicSurplus.com.

B) Waive formal bidding and award a contract for the purchase of the available 2020 Pierce Tower Ladder from Pierce Manufacturing, Appleton, WI, in an amount not to exceed \$1,400,000.



PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, a Delaware corporation DBA MacQueen Emergency ("MacQueen" or "Company"), and the Village of Hoffman Estates, ("Customer") is effective as of the date specified in Section 3 hereof.

1. Definitions

- a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.
- b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 20 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,384,474.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the Customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Future Changes

Various state or federal regulatory agencies (e.g.) NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drivetrain upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into the Company's annual increases and will be provided at additional cost. To the extent practicable, Company will document and itemize any such price increase for the Customer's approval before proceeding.

6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by MacQueen's authorized representative.



7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by the Customer before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings; and (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

8. Delivery, Inspection, and Acceptance

a. Delivery

Delivery of the Product is scheduled to be **February 2021 on a mutually agreed upon date**. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

Village of Hoffman Estates
Attention: Village Manager
1900 Hassell Road
Hoffman Estates, IL 60169

10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

a. Disclaimer

Other than as expressly set forth in this Agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, makes any express or implied warranties with respect to the products provided hereunder or otherwise regarding this Agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

b. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof,



regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

11. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$ 2,000,000
Each Occurrence: \$ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$ 5,000,000
Each Occurrence: \$ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

12. Indemnity

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are caused by the sole negligence of Customer.

13. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) MacQueen fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with MacQueen.

15. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Illinois.

18. Facsimile Signatures

The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.



19. Entire Agreement

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen’s authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen’s authorized representative.

20. Conflict

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

21. Additional Orders

Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer’s price increases or Producer’s Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a “separate” Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

22. Signatures

This Agreement is not effective unless it is first approved, signed and dated by MacQueen’s authorized representative within ten (10) days of Customer approval, not later than February 1, 2021 or as mutually agreed.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC

Signature: Greg Hinkens

Name: GREG HINKENS

Title: GM/VP- SALES

Date: 1-20-2021

VILLAGE OF HOFFMAN ESTATES

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

Customer Name Village of Hoffman Estates **Date** December 28, 2020

Quantity	Chassis Type	Body Type	Price per Unit
1	Velocity *	100' MM Tower*	\$1,314,500.00** (PO #20000350)
1	CHANGE ORDER TO ABOVE	APPROVED 11/18/2020	\$64,071.00
1	CHANGE ORDER TO ABOVE	APPROVED 12/15/2020	\$5,903.00

***Pierce Stock Job #33774**

**Stock truck configuration was purchased by PO without changes on 9/22/2020.
Changes to the stock truck configuration and all charges were approved by the customer.**

****Houston-Galveston Area Council (HGAC) Pricing.**

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

"PAYMENT TERMS"

100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).

"TAXES"

Federal, State, and Local Taxes are not included in the contract price.

"LATE PAYMENT"

A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF December 28, 2020 BETWEEN MACQUEEN AND Village of Hoffman Estates (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? Yes No

If not, please provide correct name and address to be listed on CO. _____

Is there a lienholder? Yes No

If yes, please provide lienholder information. _____

EXHIBIT B – WARRANTY

SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1003, Stock #33774 Dated 12/28/2020 FOR ALL APPLICABLE WARRANTIES.

EXHIBIT C - PROPOSAL

SEE PROPOSAL FOR Bid Number 1003, Stock #33774 Dated 9/14/2020 & original PO from customer prior to changes.



To: Public Health and Safety Committee

December 2020

PATROL DIVISION ACTIVITY REPORT

During the month of December the Patrol Division responded to 1495 calls for service. The following is a brief summary of some of the activities:

On 03 December, Officer Chlebanowski was dispatched to a hit and run traffic crash that occurred near Golf Road and Barrington Road. On scene the crash victim provided Officer Chlebanowski with the offender's license plate information which was provided to the Elgin Police who subsequently located the vehicle and driver. The offender, 34 year old resident of Elgin, was arrested accordingly after admitting he fled the crash scene due to not having a valid driver's license.



On 04 December, Officer Chlebanowski located a suspicious vehicle in the Poplar Creek Crossing shopping center parking lot. Upon approaching the vehicle, Officer Chlebanowski observed the driver and passenger to be sleeping, and a clear plastic bag with suspect cannabis was on the center console. The driver, a 27 year old male resident of Chicago was arrested for having a valid Chicago Police bond forfeiture warrant and the passenger was arrested for possession of nearly 40 grams of cannabis.

On 04 December, Officer Kubat was dispatched to the 2500 block of Hassell Road for a disturbance. On scene, officer's learned that two acquaintances that had rented a room got into a dispute that involved hotel property being damaged. It was further reported that during the dispute a 25 year old male resident of Roselle threatened the other party while holding a broken piece of glass. The victim agreed to sign a criminal complaint and the suspect was subsequently arrested for assault.

On 04 December, Officer Hinze was dispatched to the 800 block of Roselle Road for the report of a retail theft. On scene, Officer Hinze reviewed video surveillance footage showing a juvenile shoplifter concealing several bottles of alcohol and energy drinks totaling nearly \$80.00. The offender, a 16 year old male resident of Elk Grove Village, was arrested and released to his parent.

On 07 December, Officer Buch stopped a motor vehicle near the intersection of Golf Road and Gannon Drive for an equipment violation. On scene Officer Buch learned the driver had a suspended driver's license and an active DuPage County arrest warrant. The 20 year old male resident of Hoffman Estates was arrested and later released after posting the required bonds.

On 07 December, Officer Meyer and Officer Teipel were patrolling near the 1700 block of Sessions Walk when they observed a subject known to have an active arrest warrant from Schaumburg Police. Upon confirming the warrant was still valid, the 28 year old male resident of Hoffman Estates was arrested and transported to the Schaumburg Police Department to be processed accordingly.

On 12 December, Officer Drake responded to a hit and run crash at the intersection of Higgins Road and Old Sutton Road. While on scene, dispatch advised of a single vehicle crash that occurred at Hoffman

(Continued on page 2)

PATROL DIVISION REPORT CONT..

Boulevard and Pratum Avenue involving a similar vehicle as the offenders. Officer Drake obtained suspect information from victim and witnesses and Officer Onorad located a suspect matching the description inside a nearby business. After a show up identification the offender, a 30 year old male resident of Elgin, was arrested and subsequently charged with DUI and traffic violations related to the crashes.

On 13 December, Officer O'Shea responded to a single vehicle crash at Higgins Road and Governors Lane. On scene Officer O'Shea located an unoccupied vehicle with heavy front end damage from striking a utility pole. Officers searched the area and located a subject who denied driving a vehicle but was identified as the registered owner of the crashed vehicle and found to have a suspended driver's license and two valid arrest warrants. The offender, a 38 year old male resident of Elgin, was arrested accordingly.

On 15 December, Officer Kubat and Officer Turman were dispatched to the 1800 block of Williamsburg Drive. The 911 caller advised multiple subjects wearing construction safety clothing were seen entering his elderly neighbor's house which he thought was odd because his neighbor never allows anyone inside the house. On scene Officer Kubat detained two subjects seen leaving this residence and Officer Turman was able to determine from the homeowner that this incident was a ruse burglary in progress. Both offenders, 27 year old males from Arlington Heights, were arrested and turned over to detectives for further investigation.

On 18 December, Officer Zavala stopped a vehicle near Bartlett Road and Golf Road for a speeding violation. Officer Zavala learned the vehicle's passenger had a valid arrest warrant from Elgin PD. The subject, a 23 year old male resident of Elgin, was arrested and turned over to Elgin PD for processing accordingly.

On 20 December, Officer Buch was dispatched to the 1100 block of Higgins Quarter Drive for the report of a hit and run. Officer Buch checked the area and was able to locate the offender in a nearby parking lot. The driver, a 17 year old male from Hoffman Estates, was subsequently arrested for DUI and released to his guardian.

On 20 December, Officer Drake stopped a vehicle for a traffic violation near Volid Drive and Higgins Road. The driver, a 20 year old male resident of Hoffman Estates, was arrested for driving while license suspended and further charged with possession of cannabis with intent to deliver due to possessing over 170 grams of prepackaged cannabis.

During the month of December the Patrol Division completed in excess of 150 reports involving Illinois Department of Unemployment Security (IDES) fraudulent unemployment insurance claims.

NEW HIRES



On December 28, 2020 the police department was pleased to welcome three new probationary police officers: Rosemary McDonald, Pedro Torres and Kyle Adlon. Upon passing all the required testing, they will attend the Basic Law Enforcement Officers Training Academy at Triton College for the next 10 weeks.

INVESTIGATIONS DIVISION REPORT

Detective Tenuto was called in on a suspicious circumstance which occurred on the 1300 block of Rebecca Drive. While speaking to the mother of the victim and the victim, it was learned a juvenile had been recorded through a covert camera that was placed in her heating vent on the floor. Post Miranda the offender admitted to placing the camera in his daughter's bedroom and recording her along with placing another camera in the master closet in order to record his wife changing. Felony Review was contacted at which time the ASA was briefed on the facts of this investigation. Due to the victim's mother refusing to cooperate and speak with the ASA, no charges were made at this time.

Detective Garcia investigated a Stolen Vehicle from the 4600 block of Mumford on November 26. The vehicle was recovered in Harvey on December 01. Detective Garcia's subsequent investigation assisted Chicago Police Detectives in identifying and charging the three suspects with the murder of retired Chicago Fire Department Lieutenant Williams on December 03.

Detective Garcia investigated a stolen vehicle report from the parking lot of Golf Center. A 25 year-old female from Woodstock reported her vehicle stolen after parking it there to attend a party in Elgin. The vehicle was recovered in Elgin the next day after being abandoned in a crash. The female admitted to crashing the vehicle and reporting it stolen to avoid being responsible for the damage to a loaner vehicle. She was charged with felony Disorderly Conduct for filing a false police report.

Detective Fairall was made aware of a stabbing that occurred on Pebble Beach Drive. The victim was plowing snow and salting the neighborhood as he was contracted to, when he was battered with a knife by the offender. The victim ran from the scene and was pursued by the offender. The victim eventually lost the offender and the offender was last seen trying to jump in front of vehicles on Golf Road before he was struck by a

car. The victim was treated and released at SAMC for knife wounds to his hand. The offender was transported to Lutheran General with non-life threatening injuries. The offender refused to speak about the stabbing. The Cook County State's Attorney's Office was contacted and the offender, a 21 year-old resident of Hoffman Estates, was charged with one count of Aggravated Battery and processed accordingly.

Detective Shaw was assigned to a Residential Burglary/ Home invasion that occurred on Williamsburg Drive. Two of three offenders in this case were apprehended by Patrol Officers and brought back to the station for further investigation. Detective Shaw conducted further follow up as well as interviews with the offenders and victim. Additional information was obtained regarding the third offender in this case and sent to surrounding agencies through a Critical Reach Bulletin. Detective Shaw relayed the facts of this case and his findings to the Assistant State's Attorney with Felony Review and charges were approved for Residential Burglary.

Detectives Garcia and Kowal completed the required 16 hour training course for certification in the Investigation of Sexual Assault.

JUVENILE INVESTIGATIONS REPORT

Detective Kowal was assigned a retail theft case from a store located on the 1000 block of Roselle Road. The offender was identified as a 54 year-old Schaumburg resident and subsequently arrested and charged with Retail Theft.

Detective Kowal and S.R.O. Rebmann conducted an external safety evaluation of Thomas Jefferson Elementary School and Whitely Elementary. The safety evaluation was requested by District 15 and the interior evaluation will occur in January.

S.R.O. Stoy heard a dispatch of a retail theft at a store located on the 800 block of Roselle Road, including a description of the suspect. The description matched a student who had just walked out of Conant High School. S.R.O. Stoy contacted responding officers and learned that the offender was indeed the CHS student. S.R.O. Stoy was informed that the student was in possession of tobacco products as well as a black pistol BB gun inside his backpack. The student admitted to having the BB gun in his possession while at CHS. S.R.O. Stoy informed administrators of the situation and assisted in the decision on the consequences of the student's actions.

S.R.O. Stoy assisted in four home visits and two student consultations. He continues to attend weekly team room meetings, discipline issue meetings and weekly administrative meetings.

S.R.O. Stoy completed the 40 Hour Basic School Resource Officer course.

S.R.O. Rebmann gave a presentation on Internet Safety to students as a part of the special education program. S.R.O. Rebmann was able to provide them valuable information and answer questions they had. He also provided the teacher with an internet safety guide for parents.

S.R.O. Rebmann assisted with the De-Light-Ful drive thru show that took place in the parking lot of HEHS. S.R.O. Rebmann developed the traffic safety plan as well as organized assistance to coincide with that plan. The event was hosted on

December 17 and no issues were reported with traffic.

S.R.O. Rebmann assisted patrol with a suicidal subject in our town who attends HEHS. The student was transported to the hospital to receive needed care. S.R.O. Rebmann contacted the parents to ensure the safety of the other children in the home.

S.R.O. Rebmann conducted 6 home visits.

S.R.O. Ahern assisted John Muir School with a truancy investigation. A student had been absent from school over sixteen days, and the school had not been able to contact the family for several weeks. The school administration notified DCFS who opened an investigation, contacted the family and the issue was resolved.

S.R.O. Ahern assisted Helen Keller Junior High School with a Domestic Battery report. A student was physically hit by his older brother on Zoom in front of staff and other classmates. DCFS was notified by school staff. S.R.O. Ahern responded to the residence and spoke with the parents and brothers and was able to resolve the situation.

S.R.O. Ahern assisted Armstrong School and Huntley Police Department with a suicidal person. A student reported to her teacher through zoom that she is suicidal and has a plan. The student was at the grandparents' house in Huntley. Huntley PD and FD went out to the residence at S.R.O. Ahern's request and spoke with the student, who confirmed her suicidal statements. She was transported to Streamwood Behavioral Health for treatment.

S.R.O. Ahern participated in District 54 schools Shop With A Cop Committee, donating gifts to families for the holidays. He also participated in Eisenhower Junior High School's Giving Tree Project, providing needs for under privileged families.

S.R.O. Ahern attended Sexual Assault Investigator Training, Understanding and Planning for School Bombing Incidents, and Juvenile Law Analysis and Update Course.

TACTICAL UNIT REPORT

On December 03, Officers Bartolone, Kent and Park were patrolling an Area 6 motel parking lot and observed a vehicle parked in front of the lobby. A LEADS check of the registration revealed that the owner of the vehicle had a valid warrant. While speaking with the occupants of the vehicle a strong odor of cannabis was coming from inside. The occupants were searched along with the vehicle. Inside the vehicle several debit cards were located with none of the occupant's names. It was later discovered through interviews, that the occupants were conducting unemployment scams with different people's identities and keeping the proceeds for themselves. This case was later turned over to the United States Department of Labor Office of Inspector General for Federal charges, since it encompassed multiple states of deception and fraud.

On December 05, Officers Kent and Park were patrolling in Area 6 when they noticed a vehicle make a minor traffic violation. They stopped the vehicle and identified the driver, a Chicago resident, and learned that his license was suspended. The driver was taken into custody, transported to the station, processed accordingly, and was able to post bond.

On December 09, the Tactical Section conducted a garbage pull from a residence in Area 7. This is an ongoing investigation into an illegal grow operation of cannabis sativa plants.

On December 10, Officer Bartolone was patrolling an Area 6 motel parking lot when he noticed a parked and occupied vehicle. He made contact with the driver, an Oregon, IL resident, and observed the driver smoking cannabis. The driver and vehicle was searched and it was later learned that the driver had a valid no bond warrant for his arrest. The occupant was taken into custody, transported to the station and processed accordingly.

On December 11, Officers Bartolone and Giacone were patrolling an Area 6 motel parking lot and observed an occupied vehicle. While speaking with the driver, an Algonquin resident, they observed several signs of intravenous drug use. They asked for consent to search and the driver stated yes. Upon searching the vehicle, several hypodermic needles were located along with heroin. The occupant was taken into

custody, transported to the station, processed accordingly and sent for a bond hearing.

On December 11, Officers Bartolone and Giacone were patrolling an Area 1 pawn shop parking lot when they observed a vehicle that was double parked. They made contact with the driver, a Glendale Heights resident, and observed items of drug use in plain view. The vehicle was searched and they located illegal drug paraphernalia and crack cocaine. The occupant was taken into custody, transported to the station, processed and lodged to await bond.

On December 11, Officers Kent and Park were patrolling an Area 6 motel parking lot, when they observed a parked vehicle with large plumes of smoke coming from inside the vehicle. They made contact with the occupant, a Marengo resident, and could smell a strong odor of burnt cannabis coming from inside. The occupant and vehicle was searched and illegal cannabis was located. The occupant was issued a Village of Hoffman Estates local ordinance citation and released.

On December 15, the Tactical Section conducted surveillance on an Area 7 residence in preparation for a search warrant. This is an ongoing investigation of an illegal grow operation of cannabis sativa plants.

On December 29, the Tactical Section procured a search warrant for an Area 7 residence for the ongoing criminal investigation of a grow operation of cannabis sativa plants.

On December 30, the Tactical Section conducted a search warrant at an Area 7 residence. The search warrant was executed smoothly and without any incidents. Inside the residence 197 illegal cannabis sativa plants, electronics and ledgers were located, and all the products used to operate a grow house. The owner of the residence, a Hoffman Estates resident, was taken into custody, processed accordingly, and lodged to await a bond hearing. The Tactical Section dismantled the grow operation by seizing all the items used to further the criminal enterprise.

SPECIAL / STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during December 2020. Some of these included:

Sgt. Bending distributed ballistic vests to all the officers that were due for replacements.

The Suburban Law Enforcement Academy continued to be closed in December and will resume January 4th. Probationary Police Officer Timothy Bong has been supplementing front desk staffing and riding along with officers during this time.

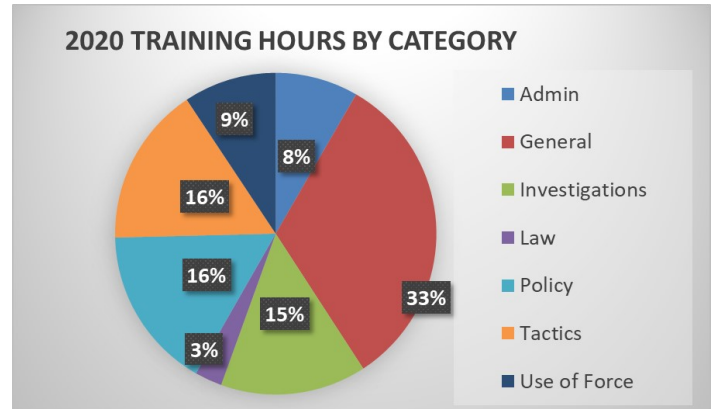
Sgt. Bending provided the Daily Herald weekly media releases of events that happened in the Village.

Sgt. Bending monitored the Facebook and Next-door apps, posting information and answering questions from citizens.

On December 3-4 Sgt. Bending attended a training class via Zoom sponsored by the Homeland Security Training Institute on Public Information Officer/Media.

Training:

On December 8-10 In-Service Training was held for officers on the new Motorola CAD and RMS systems that will be going live in the near future.



Training hours for 2020 totaled 14,577.25 hours.

NEW! COMMUNITY SERVICE OFFICER



Congratulations to **Angela Tribuzio** who was promoted to the position of Community Service Officer on December 14, 2020. CSO Tribuzio is currently going through department training. She is very passionate about serving the community and we are

excited to have her supplementing our Patrol Division.



HEPD Property Room Totals 2020		
PROPERTY ROOM	December	YTD
New Items Inventoried	242	2000
Items sent to the crime lab	41	347
Items returned from the lab	32	279
Items returned to owner	27	264
Total Transfers of property/evidence	1569	15026
Laundered Prisoner Blankets	29	331
Items destroyed	166	2200
Items marked for destruction (holding)	32	1315
Percent of property processed within 5 days	100%	100%

COMMUNITY RELATIONS REPORT



Officer Jones completed DARE classes for the fall semester this month. Lessons this month discussed bullying, internet safety, being a good citizen, and having a help network. DARE graduations for Lincoln Elementary and Thomas Jefferson Elementary are being postponed until the late spring due to COVID. Officer Jones scheduled Spring DARE classes for Whitely School and Timber Trails Elementary.

December 17 - St. Hubert's graduation took place in person. Twenty excited 6th graders received their DARE certificates and enjoyed the presentation by Officer Marak and K9 Dozer.



December 17 - Officers Jones and Kruschel attended the Hoffman Estates High School Holiday Drive Thru event, which took place throughout the high school parking lot. Numerous "stations" were posted throughout including the school choir singing holiday songs, the cheer team, various school clubs, a photo station, many teachers, and of course the police and fire departments. Hundreds of vehicles came through during the two hour event. It was wildly popular with parents and kids, sometimes waiting in line up to 15 minutes before entering the lot. Five Explorers assisted with this traffic detail.

SHOP WITH A COP 2020

On December 19 Officers participated in the annual Shop With A Cop Program. The program is sponsored every year by the Hoffman Estates Police Charitable Foundation (HEPCF). Financial assistance was provided by the Schaumburg-Hoffman Estates Rotary Club, and the Hoffman Estates Chamber of Commerce. Due to COVID restrictions, the HEPCF organized a "drive-through" event for 2020. Mayor McLeod and the Village Trustees were able to hand out over 40 gift cards to children and their families, valued at over \$200 each. With teamwork from our elected officials and strong backing from local businesses, the HEPCF was able to make the Holidays merry and bright for some less-fortunate families.



PROBLEM ORIENTED POLICING REPORT

During the month of December 2020, Officer Kruschel in the Problem Oriented Policing Unit was involved in the following activities:

December 1 - Officer Kruschel consulted with a resident about coyote sightings in the North Hoffman area.

December 8 - Officer Kruschel worked with a resident on Clover Lane to solve a neighbor problem. The resident reported that the neighbor was not picking up dog waste and allowing the animal to do its business in the yard of the complainant. Officer Kruschel informed the dog owner of the ordinance and the potential consequences. The situation was resolved.

December 21 - Officer Kruschel worked with the Patrol Division to resolve a perpetual stray dog complaint on the 1300 block of Hassell Drive.

December 21 - Officer Kruschel assisted the Traffic Division with resolving a parking complaint on the 1000 block of Warwick Circle.

December 29 - Officer Kruschel attempted to contact a resident on the Hoffman Estates NextDoor website regarding juvenile mischief.

December 30 - Officer Kruschel resolved a snowblower complaint on the 400 block of Westview. The complainant was very satisfied with the level of service provided to her.



HONOR GUARD DETAIL

On December 6, 2020 members of the Hoffman Estates Honor Guard presented the colors at the Bears vs Lions game at Soldier Field. Pictured left to right is: Sergeant Savage, Lieutenant Felgenhauer, Sergeant Petersen, and Officer Lopez. While it was a close game the home team lost 34-30.

EXPLORERS POST 806

During the month of December, ASO Notarnicola participated in or facilitated the following meetings and training for Explorer Post 806:



On December 7 and December 21 Officer Jones and Police Explorers assisted with the local ordinance hearings at the police department. New procedures were enacted to maintain proper social distancing within the PD lobby and the courtroom.

On December 16 two Explorers worked a tobacco grant.

All meetings have been cancelled until further notice due to COVID 19.

LETTERS OF APPRECIATION



VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

December 1, 2020

Hoffman Estates Police Department
Acting Chief Kasia Cawley
411 W Higgins Road
Hoffman Estates, Illinois 60169

Dear Acting Chief Cawley:

On behalf of the Schaumburg Police Department, I would like to express my thanks to Officer Michael Barber for his response to an ILEAS call out on Sunday, November 8, 2020, to assist our department during a demonstration at the intersection of Golf and Meacham Roads.

During the past two months our department has implemented Incident Action Plans, including a command post and additional staffing at this intersection in response to repeat demonstrations which have been for the most part, peaceful in nature. On this date, a pro-President Trump crowd grew to approximately (250) coupled with approximately (25) counter protesters on opposing corners. Based on the size of the crowd and dynamics observed by Tactical Unit supervisors, an ILEAS call out was implemented to assist with traffic and crowd control. The additional officers assisted our supervisors and officers in stabilizing the situation and there were no incidents of a serious nature reported. It was reassuring for the officers and supervisors on scene to have additional assistance from neighboring communities.

Thank you once again for the quick assistance of Officer Barber. If there is ever anything we can do to be of assistance, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "Bill Wolf".

Bill Wolf
Chief of Police

LETTERS OF APPRECIATION

MS. KAISA CAWLEY

ACTING POLICE CHIEF

16 DEC-2020

411 W HIBBINGS

HOFFMAN ESTATES FL 330169

DEAR MS. CAWLEY,

I WANTED TO TAKE THIS OPPORNTITY TO EXPRESS MY THANKS REGARDING TRULY OUR P.D. THEY ARE OUR FINEST POLICE OFFICERS AND THE STAFF, ALOUGHTH I DON'T KNOW MANY NAMES I DO KNOW OFFICER GESSERT, ALSO NICK & RICHARD AND SO MANY OTHERS THAT ARE TOP NOTCH, WE ARE TRULY BLESSED AND PROUD ALL THE OFFICERS & STAFF BE SAFE AND WE WISH YOU HAPPY HOLIDAYS.

CLADENDON ST

RESPECTFULLY

HOFFMAN EST JERRY & DONNA DOMBROSKI

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Rachel Musiala, Acting Village Manager

December 2020

Prevention & Wellness



The Health and Human Services Department dedicated to implementing outreach efforts to help community members in need. In December 2020, HHS was proud to have sponsored the fourth annual Holiday Giving Tree Program for residents of Hoffman Estates. This program pairs families in need who are experiencing financial hardship with sponsors who provide gifts for the holidays. This year more than ever, families have been impacted by the effects of the pandemic. Giving Tree sponsors included Village employees, businesses, and individuals who reside within Hoffman Estates. The Holiday Giving Tree Program helped 23 families and 55 children receive gifts this year. Given the Covid-19 pandemic, HHS was unable to host the annual reception for families. HHS staff member Judy Aldana (pictured left) organized a drive up event for families to safely register for times to pick up their gifts. Health and Human Services is grateful for the generosity of all the sponsors who make this program possible. This year, in addition to those who sponsored families, HHS received generous donations from community member Linda Dressler who donated toys for the children, Adrienne and Michael Reeves who donated toys, socks and winter caps for the families, and community member Debbie Ippolito who crocheted scarves which were donated to each family. Through these additional donations, gift bags with additional items for the families were provided to each recipient.

On December 15, 2020 the Commission for Senior Citizens hosted a holiday drive up goodie bag event for residents of Hoffman Estates. Mayor Bill McLeod, Village Board Trustees, and HHS staff assisted at the event which was held in the Village Hall parking lot. Over 100 goodie bags filled with holiday socks, cookies, and candy canes were passed out to senior citizens as they drove up for the event. The Covid-19 pandemic has had significant impacts on mental and physical health. For senior citizens, social isolation as a result of the pandemic can have a negative impact on mental health. This event was organized for senior citizens in Hoffman Estates to have a sense of community and to celebrate the holidays in a safe and socially distanced manner.



Health and Human Services is dedicated to providing quality services to the community. During the month of December, HHS hosted vaccine clinics for the community. Various safety measures have been put in place that ensure the safety of residents and staff. In order to minimize risk to residents and staff, health clinics were staggered during the month around the holidays as to avoid potential exposure. During the month of December, nursing staff provided 39 infant and children's vaccinations and provided 5 adult immunizations. Through these vaccinations, a total of 60 child and 5 adult antigens were administered. Nursing staff provided 50 hours of consultation to community members during the month of December.

Treatment and Crisis Response

Health and Human Services has continued to provide telehealth psychotherapy services throughout the month of December. Telehealth services include receiving therapy services via phone or video conferencing options. During the month of December, HHS clinical psychology staff served 85 clients and provided 251 hours of individual counseling, 7 hours of couples counseling, 3 hours of family counseling, and 17 clinical intakes. Therapy services address a variety of mental health concerns. During the Covid-19 pandemic, we have seen increases in anxiety disorders, mood disorders including depression and grief, and trauma related to abuse or domestic violence. Health and Human Services staff has seen an increase in the need for mental health hospitalizations and hotline calls to DCFS. During the month of December, 13 hours of crisis intervention were provided.

The Lending Closet program provides residents with medical equipment on loan. Equipment includes wheelchairs, walkers, canes, crutches and knee scooters. These items are now available on loan for a small fee. During the month of December, 5 pieces of equipment were loaned to residents.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). With the Covid19 pandemic, assistance applications are offered for those who have been impacted by Covid19 and are experiencing financial hardship. Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of December, 7 residents were assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of December, no residents were assisted.

Medication and Sharps Recycling

During the month of December, Health and Human Services collected 28 pounds of medical sharps and 15 pounds of expired medication. The medication and sharps recycling program provides residents the opportunity drop off expired or unused medications and sharps on the first Wednesday of each month in the Health and Human Services Department.



to

Psychology Training Program Updates: ACEPT Fair

Dr. Marks presented at the Association of Chicagoland Externship and Practicum Training (ACEPT) Practicum Fair on December 4, 2020. Dr Marks presented about the Training Program at Health and Human Services to potential applicants for the Doctoral and Masters programs in Psychology. Dr. Marks networked with training directors from professional psychology programs and shared updates to training due to the Covid-19 pandemic.

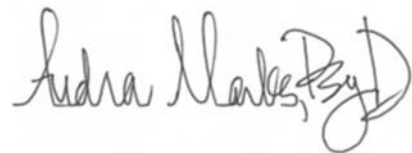


Additional Activities

- Dr. Monica Saavedra attended Governor Pritzker's Vaccine rollout call on December 3, 2020.
- Dr. Audra Marks attended the ACEPT meeting on Friday December 4, 2020.
- Dr. Monica Saavedra attended the Alternate Housing Plan Meeting on December 8, 2020.
- Cathy Dagian, Gina McCauley, Dr. Audra Marks and Dr. Monica Saavedra attended a vaccine clinic information discussion with Sarah Marcucci and Mick Flemming on December 8, 2020.
- Dr. Monica Saavedra, Dr. Lauren Nichols, Dr. Ed Dunkelblau and Dr. Maria Cornejo-Garcia attended the Evolution of Psychotherapy Virtual Conference from December 9th-December 13th.
- Dr. Marks met with Pat Bodeme from the Hoffman Estates Park District on December 10, 2020 to discuss the future plans for the Teen Center.
- Dr. Monica Saavedra attended the Hoarding 101 virtual webinar on December 14, 2020.
- Dr. Monica Saavedra attended the Northwest Human Services meeting on December 16, 2020.
- Dr. Marks attended The Commission for People with Disabilities remote meeting on Monday December 21, 2020.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

December, 2020

Health Services Provided						
	December, 2020	Year to Date	Last Year to Date	2019 Total		
Total People Served:	23	1641	4226	4226		
Children's/Baby Clinic People Served:						
Childrens Clinic:	16	398	508	508		
Baby Clinic:	0	39	119	119		
Total:	16	437	627	627		
Shots Given:						
Children's Clinic (Includes Flu):	39	908	1042	1042		
Baby Clinic (Includes Flu):	0	85	407	407		
Total Combined Shots:	39	993	1449	1449		
Total Antigens:	60	1615	2567	2567		
Vision/Hearing Testing:						
Vision/Hearing Total:	0	443	1448	1448		
Adult Immunizations:						
Adult Flu:	5	273	312	312		
Hep A/Menactra:	0	6	11	11		
Hep B:	0	6	13	13		
Tdap:	0	5	50	50		
Twinrix:	0	5	14	14		
317 Program:	0	7	20	20		
Total Combined Shots:	5	302	420	420		
Total Antigens:	5	251	491	491		
Adult Wellness Testing:						
Tanita Scale:	0	18	63	63		
Blood Pressure:	0	199	682	682		
Pulse:	0	162	493	493		
Blood Sugar:	0	23	85	85		
Cholestech	0	27	73	73		
CardioChek	0	18	20	20		
Hgb/AC	0	31	44	44		
TB Testing:	0	7	102	102		
Hemoglobin:	0	42	160	160		
Total:	0	527	1722	1722		
Health Consultation Time:	50 hrs	400.75 hrs	23.25 hrs	23.25 hrs		
Human Services Provided						
	December, 2020	Year to Date	Last Year to Date	2019 Total		
Total People Served:	85	1070	1380	1380		
Counseling Sessions:						
Individual Counseling:	251	2857	2542	2542		
Intake:	17	192	139	139		
Couples Counseling:	7	53	99	99		
Family Counseling:	3	66	115	115		
Total Sessions:	278	3168	2895	2895		
Crisis Intervention:	13 hrs	180 hrs	116 hrs	116 hrs		
Psychological Testing:						
	Number of Testing Clients December, 2020	Hours of Testing December, 2020	Year to Date Test Batteries	Last Year to Date Test Batteries	2019 Total Number of Batteries	
Total:	0	0	3	5	5	
Outreach						
	Times Held in December, 2020	December, 2020 Participants	Y-T-D Participants	Times Held in 2020	Last Y-T-D Participants	2019 Total Participants
Community Outreach						
Blood Drive:	0	0	75	3	18	18
CERT:	0	0	0	0	0	0
Take Charge of Health:	0	0	0	0	10	10
Therapy Dog Thursday:	0	0	8	1	64	64
Vogelei Workshops:	0	0	7	1	78	78
Special Events/Fairs:						

Total:	1	55	167	8	820	820
Employee Programs:						
Total:	0	0	107	3	302	302
Human Services Groups:						
Lion's Pride	0	0	0	0	28	28
Real Girls, Real Talk	0	0	0	0	39	39
Total:	0	0	0	0	67	67
Assistance Programs:						
	December, 2020 Participants	Year to Date	Last Year to Date	2019 Total		
Nicor:	0	13	25	25		
Salvation Army:	7	42	38	38		
Lending Closet:	5	42	135	135		
Total:	12	97	198	198		
Health Clinic Revenues						
	December, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Children's Clinic	\$ 672.64	\$ 8,184.64	\$ 6,981.26	\$ 6,981.26		
Hoffman Baby Clinic	\$ -	\$ 815.00	\$ 2,511.00	\$ 2,511.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
Hgb/AC	\$ -	\$ 368.00	\$ 794.00	\$ 794.00		
TB tests	\$ -	\$ 115.00	\$ 470.00	\$ 470.00		
CardioChek	\$ -	\$ 514.00	\$ 250.00	\$ 250.00		
Lipid Profile/Cholestech	\$ -	\$ 358.00	\$ 1,337.00	\$ 1,337.00		
Adult Shots	\$ -	\$ 1,443.00	\$ 3,373.00	\$ 3,373.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ 15.00	\$ 36.00	\$ 36.00		
Hemoglobin:	\$ -	\$ 52.00	\$ 401.53	\$ 401.53		
Medicaid:	\$ -	\$ 1,460.82	\$ 568.51	\$ 568.51		
Flu/Medicare:	\$ -	\$ 1,016.34	\$ 1,240.00	\$ 1,240.00		
Children's Flu Clinic:	\$ 25.00	\$ 500.00	\$ 948.00	\$ 948.00		
Vision & Hearing:	\$ -	\$ 535.00	\$ 1,362.00	\$ 1,362.00		
Lending Closet:	\$ 30.00	\$ 180.00	\$ -	\$ -		
Total:	\$ 727.64	\$ 15,556.80	\$ 20,272.30	\$ 20,272.30		
Human Services Revenue						
	December, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Counseling:	\$ 2,554.64	\$ 27,637.36	\$ 36,981.10	\$ 36,981.10		
Testing:	\$ -	\$ -	\$ 1,670.00	\$ 1,670.00		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 2,554.64	\$ 27,637.36	\$ 38,651.10	\$ 38,651.10		



December 2020

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for December, 2020:

Progress:

This past month's focus was continuing to share situational awareness among village management, Joint Emergency Management System (JEMS) partners, Public Safety partners and external partners including St Alexius Medical Center. The EMC finalized the biannual approval of our Emergency Operations Plan and Recovery Plan and has sent all paperwork to IEMA for approval.

The EMC continued to hold EOC meetings by phone to maintain Situational Awareness among the village leadership. This group focused efforts towards local and regional updates, following any changes installed by the state under the Restore Illinois plan guidelines, and discussing the fluid situations on vaccinations and testing.

EMC:

The main emergency management priority was to maintain situational awareness by regular distribution of Situation Reports. Communication between JEMS partners, Illinois Emergency Management Agency (IEMA), Illinois Department of Public Health (IDPH), Cook County Department of Public Health (CCDPH), and Cook County Emergency Management and Regional Security (CCEMRS) have been essential to maintain the information sharing process. Weekly conference calls with external emergency management partners and resource logistics have also remained a priority.

Siren #1 located at Village Hall was replaced this month per the Siren Annual Replacement plan that cycle each siren every 20 years.

EMC also coordinated multiple meetings and the approval of the Alternate Housing Memorandum of Understanding with Cook County to alleviate some of the operational burden of providing housing for those displaced with COVID-19 symptoms. This coordination included the VOHE HHS department, JEMS and Cook County.

Outlook:

The EMC will continue to host weekly EOC meetings and distribute Situation Reports as the pandemic continues. The EMC will maintain situational awareness and communication with external partners in the event that VOHE is chosen to host a vaccination site in 2021.



Hoffman Estates Fire Department

To: Public Health & Safety Committee

FIRE DEPARTMENT MONTHLY REPORT

December 2020

This month's activities resulted in the Fire Department responding to 489 calls for service, 362 incidents were for emergency medical service, 115 incidents were suppression-related, and 12 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of December.

Paul Bilodeau

Paul Bilodeau, Acting Fire Chief

Department Activities and Highlights:



The HEFD, in conjunction with the Local 2061 and Target-Chicago Mid North store, held their 3rd annual gift delivery to Amita Health Women & Children's Hospital! It looked a little different this year, but it was a joy to see all the kids waving and looking out the windows!

Emergency Incidents of Interest:

12/19/2020 – #20-05302 – W. Golf Rd & Bartlett Rd – Vehicle Accident

Companies responded to the above location for the report of an accident with injuries. Upon arrival, a vehicle was found off the roadway with one person trapped inside. Squad 22 upgraded the call to an accident with entrapment. Engine 24 arrived on scene and assumed Command. Companies removed several trees around the vehicle in order to gain access to the patient. The patient was extricated from the vehicle and was treated and transported to the hospital. The scene was turned over to HEPD and all companies returned to quarters in service.

12/23/2020 – #20-05349 – 1039 Atlantic Ave – Structure Fire

Companies responded to the above location for the report of an automatic fire alarm. While en route, the incident was upgraded to a Code 3 based on reports there was fire on the third floor. Engine 22 arrived on scene and found fire in the roof at the third floor with smoke coming from the eaves. The alarm was upgraded to a Code 4 and a standard lead out was deployed. Entry was made to the unit west of the fire, and the ceiling was removed revealing a large volume of fire in the attic. Once the fire in the attic was extinguished, the mansard roof was opened, exposing a large volume of fire. The fire was extinguished in the mansard roof. The fire had spread into the unit to the east. Additional companies made entry to the east to check for extension. Companies were operating in both the east and west units when it was determined by command that the fire was spreading out of the reach of interior crews. The interior crews backed out of the units and Tower 22 opened up its master stream and knocked down the fire. Once the master stream was done flowing, crews re-entered both the east and west units to continue removing drywall and checking for extension. After cycling through rehab, a secondary search was completed and was all clear. Once all hot spots were extinguished, the scene was turned over to the fire investigators and all companies returned to quarters in service.

12/27/20 – #20-05414 – I90 at MM60.25 – Vehicle Accident

Companies responded to the above location for the report of a vehicle accident. Upon arrival, ISP was on scene with one vehicle off the road in the pond and one patient out of the vehicle. The patient was transported to SAMC. Command was released to ISP and companies returned to quarters in service.

Mutual & Auto Aid Incidents:

12/2/2020 – #20-05031 – 124 Fairview Ln, Streamwood – Structure Fire

Unit responded mutual aid to the above location for the report of a structure fire. While en route, the incident was upgraded to a Code 4. Upon arrival, Tower 22 was assigned to RIT. Tower 22 assembled RIT equipment and staged. RIT was not initiated and the fire was extinguished. Unit Tower 22 was released by Command and returned to quarters in service.

12/3/2020 – #20-05034 – 250 Riverview Dr, Algonquin – Structure Fire

Unit responded to the above location for a Box Alarm for a structure fire. Upon arrival, Tower 22 was staged. Tower 22 was released by the staging chief and returned to quarters in service.

Mutual & Auto Aid Incidents continued:

12/3/2020 – #20-05038 – 14 Sieverwood Ct, Streamwood – Structure Fire

Units responded mutual aid to the above location for the report of a structure fire. Upon arrival, Engine 22 was assigned to pull an interior line. Tower 22 was assigned to do a primary search. Once the fire was extinguished, units were released by Command and returned to quarters in service.

12/24/2020 – #20-05367 – 710 Oltendorf Rd, Streamwood – Structure Fire

Unit responded mutual aid to the above location for the report of a structure fire. Upon arrival, Tower 22 was assigned ventilation. Once completed, Command assigned a secondary search, ventilation and overhaul on the second floor. The fire was extinguished and tasks were completed. Unit was release by Command and returned to quarters in service.

12/29/20 – #20-05438 – 2340 Hicks Rd, Rolling Meadows – Change of Quarters

Unit responded mutual aid to the above location, Station 16, on a Code 4 for change of quarters. Engine 21 responded to one medical call while in Rolling Meadows. Engine 16 was released from the structure fire scene and Engine 21 returned to quarters in service.

12/29/20 – #20-05439 – 2412 Algonquin Rd, Rolling Meadows – Structure Fire

Unit responded mutual aid to the above location for the report of a structure fire. 600 was assigned as Operations Officer on the alpha side of the building. Upon extinguishment of the fire, 600 was released by Command and returned in service.

ADMINISTRATIVE DIVISION

- Acting Fire Chief Bilodeau participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting - virtual
 - Attended the Northwest Central Dispatch Liaison meeting-virtual
 - Attended the Northwest Central CAD meeting-virtual
 - Attended the Northwest Central Executive Committee Meeting-virtual
 - Attended COVID related meetings with Fire Department staff
 - Attended COVID related meetings with Management Team, EOC Team, Village Manager's Office, HRM, IEMA, IDPH, NWCH, NWCD and MABAS - virtual
 - Finished the 2021 budget process
 - Hiring process for replacement firefighters
 - Finished the promotional exam process for the Captains rank
 - Attended multiple meetings regarding apparatus
 - Worked with NWCH EMS on COVID vaccination schedule for Department members
 - Preparing for contract negotiations with Fire union

- D/C of Administration participated in the following events during the month:
 - No report due to assuming Acting Fire Chief role

OPERATIONS DIVISION

- Acting D/C of Operations Lenczewski participated in the following events during the month:
 - Attended the shift Officers Meetings
 - Prepared for and attended the written exam for the Captains test.
 - Attended CFF Pedersen's swearing-in.
 - Attended a demonstration for the grip hoist.
 - Received department physical.
 - Attended B/C Raymond's promotion.
 - Attended an Apparatus Division meeting with Lt. Beyer.
 - Attended a meeting with Lt. Orr regarding the tools for the new squad and tower.
 - Attended a demo of Milwaukee power tools.
 - Attended a contract meeting.
 - Helped facilitate the candidate oral interviews.
 - Attended the Training Meeting.
 - Assumed the Operations Division at the fire on Atlantic.
 - Taught Lt. Orr how to repair fire hose.

TRAINING DIVISION

- Battalion Chief Buckel participated in the following events during the month:
 - Met with PFF Scholes to review Progress of his rook book.
 - Organized COVID Vaccine distribution to FD members.
 - Received the COVID vaccine at NWCH.
 - Updated daily COVID Logs.
 - Completed on boarding and orientation of new CFF Pedersen.
 - Attended Columbia Sothern University Zoom meeting.
 - Attended the promotion of BC Raymond.
 - Attended the Division I training committee meeting via Zoom.
 - Completed my department physical.
 - Held the shift training committee meeting via Zoom.
 - Completed CFF ladder climb.
 - Worked with Lt. Clarke to take over the Training/Safety position
 - Numerous phone calls emails and meetings to discuss training issues.

PUB ED EOM December 2020

CLASSES

Date	Location	Description:

PUB ED ACTIVITIES

Date	Event:
12-5	FF Zito worked with IFSA to install special smoke alarms in St 23 district
12-8	Honor Guard Formal Jackets (FF Arendt)
12-17	Hoffman Estates High School Holiday Light Drive (Cannone)
December	Gave out 2 smoke detectors

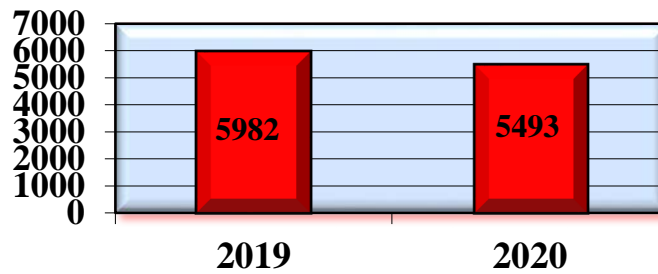


Hoffman Estates Fire Department
EOM - Monthly Type of Alarm Report - Summary

Paul Bilodeau
Acting Fire Chief

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2020	December	Accident with Entrapment	2	0.41%
		Accident with Injuries	16	3.27%
		Activated Fire Alarm	35	7.16%
		Ambulance Call	362	74.03%
		Auto Aid Request	2	0.41%
		Box Alarm	1	0.20%
		Car Fire	3	0.61%
		CO Detector No Illness	1	0.20%
		Code 2	26	5.32%
		Code 3	8	1.64%
		Elevator Call	6	1.23%
		Inside Odor Investigation	14	2.86%
		Mutual Aid Request	12	2.45%
		Technical Rescue	1	0.20%
			Total: 489	Total: 100.00%

Total Emergency Responses
Year-to Date





Hoffman Estates Fire Department

EOM – Incident by District Summary

Zone/District Number	Total	Percentage
Month: December 2020		
HEF21	139	30.09%
HEF22	231	50.00%
HEF23	47	10.17%
HEF24	45	9.74%
	Total: 462	Total: 100.00%
	Total: 462	Total: 100.00%



Hoffman Estates Fire Department

FPD Report - Last Month

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
Type Of Alarm: Ambulance Call			
11/08/2020 17:12:03	20-04667	30 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
11/16/2020 00:49:59	20-04787	6083 CANTERBURY Lane	EMS call, excluding vehicle accident with injury
11/25/2020 09:09:51	20-04921	21 WINDEMERE Lane	EMS call, excluding vehicle accident with injury
11/30/2020 16:59:51	20-04999	21 WINDEMERE Lane	EMS call, excluding vehicle accident with injury
	Count: 4		Count: 4
	Count: 4		Count: 4



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Paul Bilodeau
Acting Fire Chief

Incident Date	Incident Address	Incident Number	Incident Type	Property Use	Incident Total Losses
Incident Month/Year: December 2020					
12/23/2020	1039 ATLANTIC Avenue	20-05349	Building fire	Multifamily dwelling	125,000
					Total: 125,000
					Total: 125,000



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

All Applicable Records

<u>Year</u>	<u>Annual Loss</u>
2005	\$1,423,600.00
2006	\$1,315,361.00
2007	\$1,062,300.00
2008	\$1,086,400.00
2009	\$1,201,105.00
2010	\$1,071,700.00
2011	\$776,800.00
2012	\$3,034,450.00
2013	\$570,581.00
2014	\$2,696,009.00
2015	\$1,239,672.00
2016	\$1,252,465.00
2017	\$1,228,875.00
2018	\$3,031,950.00
2019	\$1,883,370.00



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Paul Bilodeau
Acting Fire Chief

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: 1 or 2 family dwelling			
20-00824	250		250
20-01372	20,000	40,000	60,000
	0	10,000	10,000
20-03626	500	500	1,000
20-04364	500	0	500
20-04420	5,000	45,000	50,000
20-04498		250	250
20-04738	0	1,500	1,500
	Total: 26,250	Total: 107,250	Total: 133,500
Count: 9			
Property Use: Business office			
20-00398	100		100
	Total: 100	Total: 0	Total: 100
Count: 1			
Property Use: Highway or divided highway			
20-01429	0	15,000	15,000
20-02838		2,500	2,500
20-03170	0	25	25
20-03217	0	8,000	8,000
20-03524	0	30,000	30,000
20-04422	0	5,500	5,500
	Total: 0	Total: 61,025	Total: 61,025
Count: 6			
Property Use: Hotel/motel, commercial			
20-04636	5,000	50,000	55,000
	Total: 5,000	Total: 50,000	Total: 55,000
Count: 1			
Property Use: Motor vehicle or boat sales, services, repair			
20-02053	0	7,500	7,500
	Total: 0	Total: 7,500	Total: 7,500
Count: 1			
Property Use: Multifamily dwelling			
20-00403	100	100	200
20-01624	0	500	500
20-03190	500		500
20-03264	75,000	200,000	275,000
	10,000	10,000	20,000
20-03275	25	0	25
20-03788	500		500
20-05349	25,000	100,000	125,000
	Total: 131,125	Total: 330,600	Total: 461,725
Count: 10			
Property Use: Pipeline, power line or other utility right-of-way			
20-02533	0	3,000	3,000
	Total: 0	Total: 3,000	Total: 3,000
Count: 1			

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: Residential street, road or residential driveway			
20-03929	0	1,000	1,000
	Total: 0	Total: 1,000	Total: 1,000
Count: 1			
Property Use: Street, other			
20-03948		2,000	2,000
	Total: 0	Total: 2,000	Total: 2,000
Count: 1			
Property Use: Vehicle parking area			
20-01355	0	20,000	20,000
20-03233	0	1,700	1,700
	Total: 0	Total: 21,700	Total: 21,700
Count: 2			
	Total: 162,475	Total: 584,075	Total: 746,550
Count: 33			



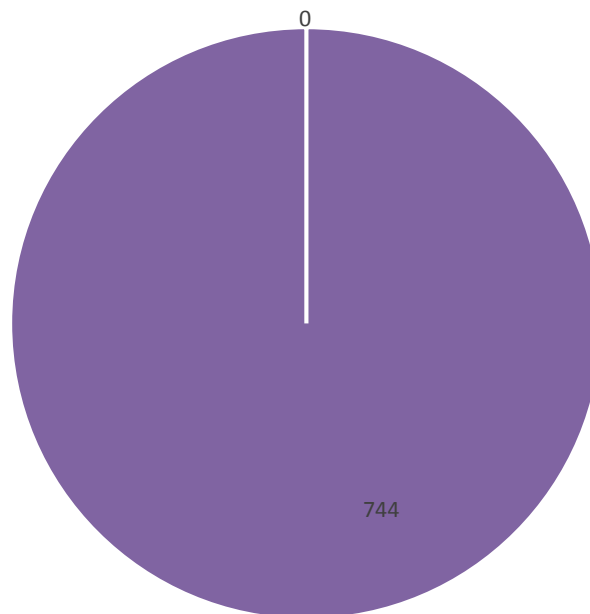
Hoffman Estates Fire Department

Paul Bilodeau
Acting Fire Chief

EOM-Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per month
December	0	0.00%

Ambulance 22 In service hours
December



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

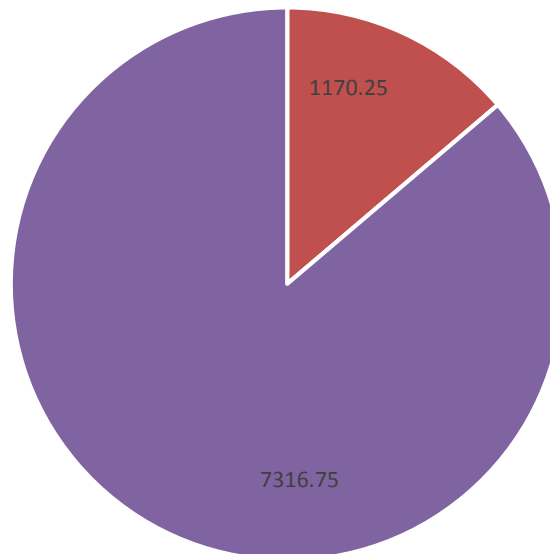
Paul Bilodeau
Acting Fire Chief

EOM-Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per month
January	331.5	44.56%
February	291.75	41.92%
March	181.75	24.43%
April	313.5	43.54%
May	0	0.00%
June	0	0.00%
July	0	0.00%
August	0	0.00%
September	3.75	0.52%
October	48	6.45%
November	0	0.00%
December	0	0.00%

Total In-Service Hours: 1170.25 of 8784
 Total Percentage of Hours in Service: 13.32%

Ambulance 22 In service hours
Y-T-D



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

Fire Prevention Bureau

Paul Bilodeau
Acting Fire Chief

2020 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	145	107	14	7	57	68	206	129	159	256	89	52	1289
Reinspections	20	15	9	1		4	10	37	47	26	26	24	219
Business Licenses Inspections	14	13	11	5	1	10	20	15	11	14	13	16	143
Alarm Inspections/OOS	6	9	18	3	9	12	21	9	6	14	8	19	134
Complaints	5	3	3		1	14	18	10	17	7	15	12	105
Site Inspections	7	12	5		3	6	4	3	9	11	6	5	71
Other		1	2	2	1	6	1	7	12	6	17	1	56
Total	197	160	62	18	72	120	280	210	261	334	174	129	2017

2020 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Rough Inspections	8	5	5	5	9	2		8	8	3	4	11	68
Ceiling Inspections	3	7	20	7	9	8	2	12	6	6	14	6	100
Site Inspections	20	17	10	11	8	10	3	11	6	12	8	9	125
Hydro Inspections	6	3	6	5	4	3		1	1	2	4	1	36
Final Inspections	17	13	7	5	16	11	9	13	12	2	11	20	136
Homeowner Walk Through	1		1	4	2	2		1					11
Flush Inspection	3	1	2	5	2						4	2	19
Flow Test Inspection	1			4	1			1			1	4	12
Other		1						1		2			4
Total	59	47	51	46	51	36	14	48	33	27	46	53	511

Buildings Requiring Sprinklers	December	YTD Total	Remaining to be Installed
Installed	0	0	21
Wireless Transceivers	December	YTD Total	Total Installed to Date
Installed	0	5	479

TRAINING DIVISION

Outside Training:

- All outside training canceled due to COVID

In-house Training:

- All multi company in house training canceled due to COVID

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- NWCH EMS policy reviews – R-7 Reportable Incidents
- Fire Department policy review Specialized Operations – 001 Water and Ice Rescue
- Fire Department policy review Administrative – Outside Training
- December Reading - Dry Ice Response
- Driver's Safety (Safety Tip)
- EMS Training IV Catheter Training
- EMS Training PEDS Arrest.
- New Ambulance Orientation
- FAE Engineer's Table Top Training
- CAD Training
- Supervisor Training FMLA
- Department on-scene skills training and basic skills.

Total training hours for the month of December for all members were 4,421.

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Hours YTD
11,791	9,851	11,435	12,242	45,319



ALEXIAN BROTHERS
WOMEN & CHILDREN'S HOSPITAL
HOFFMAN ESTATES

January 13, 2021

Dear Hoffman Estates Fire Dept.,

The Child Life team at AMITA Health Alexian Brothers Women and Children's Hospital would like to extend a BIG thank you for donating to our pediatric unit again this year. 2020 was certainly a challenging year for most and to see such generosity from the community is heartwarming. The toys you donated have continued to bring joy to our patients even after the Holiday.

We missed having our normal Christmas traditions and although the visits were a little different this year, taking time out of your holiday season to show your support once again is truly remarkable. It was so great to see all of you and experience the Parade of Lights from your vehicles. It's always a fan favorite among our patients and staff!

WISHING YOU ALL A YEAR FULL OF HEALTH AND HAPPINESS!

Warmest Wishes,

Mary K Dvorak

Mary Kate Dvorak, CCLS
Certified Child Life Specialist

AMITA HEALTH WOMEN & CHILDREN'S HOSPITAL
1555 Barrington Rd
Hoffman Estates, IL 60169



THIS HOLIDAY SEASON MAY HAVE LOOKED A LITTLE DIFFERENT TO SOME, BUT THE SMILES AND JOY FROM OUR PATIENTS WERE BIGGER THAN EVER! THANK YOU FOR CONTINUING TO SUPPORT OUR PEDIATRIC UNIT!