

*This meeting is being held via telephonic attendance.*

**AGENDA**  
**TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE**  
**Village of Hoffman Estates**  
**November 9, 2020**

**7:00 p.m. – Helen Wozniak Council Chambers**

<b>Members:</b>	<b>Karen Mills, Chairman</b>	<b>Anna Newell, Trustee</b>
	<b>Gary Stanton, Vice Chairman</b>	<b>Gary Pilafas, Trustee</b>
	<b>Karen Arnet, Trustee</b>	<b>Michael Gaeta, Trustee</b>
		<b>William McLeod, Mayor</b>

- I. Roll Call**
- II. Approval of Minutes – October 12, 2020**

**REPORTS (INFORMATION ONLY)**

- 1. Transportation Division Monthly Report
  
- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk’s office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

**October 12, 2020**

**I. Voice**

**Members in Attendance:**

**Karen Mills, Chair  
Gary Stanton, Vice-Chair  
Karen Arnet, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Rachel Musiala, Acting Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Peter Gugliotta, Director of Dev. Services  
Patrick Seger, Director of HRM  
Mike Hankey, Director of Trans. & Eng.  
Jennifer Horn, Director of Planning & Trans.  
Patti Cross, Asst. Corporation Counsel  
Kevin Kramer, Economic Dev. Director  
Ric Signorella, CATV Coordinator**

The Transportation & Road Improvement Committee meeting was called to order at 7:23 p.m.

**II. Approval of Minutes**

Motion by Trustee Arnet, seconded by Trustee Gaeta, to approve the Transportation & Road Improvement Committee meeting minutes from September 14, 2020. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Review of a request to modify parking restrictions on Georgetown Lane near John Muir Literacy Academy.**

An item summary sheet from Mike Hankey and Joe Weesner was presented to Committee.

Mike Hankey addressed the Committee and reported that the Police Department contacted staff regarding traffic conditions on Kensington Lane during school days when parents are arriving to drop off and pick up children. Staff recommends a parking restriction along the north side of the east-west segment of Georgetown Lane during drop off and pickup times.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance amending Section 6-2-1-HE-11-1302-A of the Hoffman Estates Municipal Code for parking restrictions on Georgetown Lane near John Muir Literacy Academy. Voice vote taken. All ayes. Motion carried.

**2. Request approval of a Resolution authorizing an application to the Illinois Transportation Enhancement Program (ITEP) for the Hassell Road Corridor Pedestrian and Bicycle Facility Enhancements.**

An item summary sheet from Jennifer Horn was presented to Committee.

Jennifer Horn addressed the Committee and stated that the project is intended to improve connectivity in the project area. Total project cost is \$1.75 million. Village's local match would be approximately \$350,000. Timing for the project to start would be late 2021 or early 2022. Some Committee members expressed their objections to bump-outs.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve a Resolution authorizing the application for the Illinois Transportation Enhancement Program (ITEP) for the Hassell Road Corridor Pedestrian and Bicycle Facility Enhancements. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to:**
- a. award a contract for Phase III engineering services for the 2021 Surface Transportation Program (STP) resurfacing project on Jones Road and Salem Drive to V3 Companies, Ltd., Woodridge, IL, at a cost not to exceed \$73,103; and**
  - b. approve the Phase III construction services agreement with IDOT for the 2021 STP resurfacing project on Jones and Salem Drive.**

An item summary sheet from Mike Hankey was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award a contract for Phase III engineering services for the 2021 Surface Transportation Program (STP) resurfacing project on Jones Road and Salem Drive to V3 Companies, Ltd., Woodridge, IL, at a cost not to exceed \$73,103; and approve the Phase III construction services agreement with IDOT for the 2021 STP resurfacing project on Jones and Salem Drive. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Transportation Division Monthly Report.**

The Transportation Division Monthly Report was received and filed.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to adjourn the meeting at 7:35 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**TRANSPORTATION AND ENGINEERING DIVISION  
DEPARTMENT OF DEVELOPMENT SERVICES**

**NOVEMBER 2020 MONTHLY REPORT**

**TRANSPORTATION PROJECT UPDATES**

**Road and Bicycle/Pedestrian Projects List**

Staff has prepared a Transportation Project List spreadsheet outlining all ongoing road and bicycle pedestrian projects in the Village (see attached). The projects are separated by those in the design phase and those under construction. The list will be updated monthly and included as an attachment to the monthly report. Pertinent project information will additionally be highlighted below as part of the monthly report text.

**Central Road Bicycle Path – Huntington Boulevard to Pace Park-n-Ride**

Phase I engineering is nearing completion (expected by the end of 2021) and Phase II engineering expected to begin late 2021 or early 2022. Cook County included design of this path with preliminary engineering plans to reconstruct Central Road. The Village's cost of the Phase I design for the bicycle path is about \$65,000 and there is an agreement with the County for the engineering work. A virtual public presentation and public comment period for the reconstruction and bike path is currently available and being managed by the County's consultant. Plan materials are available online as well as for pickup at Village Hall between October 26 and November 16. With the conclusion of the public comment period, the County's consultant expects to submit a revised Project Development Report (PDR) to IDOT in early December. An RTA *Access to Transit* grant application was selected for construction funding for this project. The Village is awaiting final CMAQ award announcement for the funding expected in spring 2021. The Phase I engineering PDR must be approved by March 1, 2021 to be eligible for CMAQ construction funding. Staff continues to attend project status meetings with the County every two weeks to monitor progress.

**FUNDING UPDATES**

**2021 Surface Transportation Program (STP) – Jones Road and Salem Drive Resurfacing**

On October 14 the CMAP Board and MPO Policy Committee approved the FFY 2021 – 2025 STP-Local program that was approved by the Northwest Council of Mayors on September 9, 2020. The approved program includes the below funding for the Jones Road and Salem Drive Resurfacing projects. Construction and construction engineering costs are eligible for STP-Local funds. The Phase II engineering is nearing completion. In anticipation for the IDOT April letting, the Village awarded a contract to V3 Engineering for Phase II construction engineering services in October.

<b>Project</b>	<b>Scope</b>	<b>STP-Local Funds</b>	<b>Local Match</b>	<b>Total Cost (Con/Con Eng.)</b>	<b>Max. Federal Share</b>
Jones Road	Resurfacing from Rosedale Lane to Highland Boulevard	\$300,000	\$100,000	\$400,000	75%
Salem Drive	Resurfacing from Bode Road south to Village limits	\$165,000	\$55,000	\$220,000	75%

### **2021 Illinois Transportation Enhancement Program (ITEP) – Hassell Road Corridor**

In October the Village Board approved a Resolution authorizing the submittal of an application for the *Hassell Road Corridor Pedestrian and Bicycle Facility Enhancement* projects, which was submitted to IDOT on October 27. The project components include new or improved accessible crosswalks, sidewalk connections, bike lanes, lighting, directional signage, and other streetscape improvements which will provide a safe and rewarding mode of transportation for residents, employees and transit users in the Hassell Road Corridor. Project recommendations are expected to be announced by IDOT in spring 2021. If approved, ITEP funds would cover 80% of project costs up to \$2 million.

### **Rebuild Illinois Funds – State Capital Legislation**

The following projects were approved for funding as part of the 2019 *Rebuild Illinois* legislation:

<b>Legislative Description</b>	<b>Project</b>	<b>Type of Work</b>	<b>Funding</b>
General	Almond / Audubon	Culverts	\$250,000
General	Arizona	Storm Sewer	\$300,000
Hermitage Lane	Hermitage	Storm Sewer	\$300,000
Flagstaff Lane	Washington to Grand Canyon	Reconstruction	\$300,000
General	Infrastructure TBD	Likely reconstruction	\$200,000

These funds are administered through the Department of Commerce and Economic Opportunity (DCEO). Village staff contacted DCEO and legislative staff to request that these projects be prioritized for funding but there has been no action by the State to date to advance them. The most recent information from a summer 2020 House bill included additional funds for general infrastructure in the Village. DCEO rules stipulate a project must first be prioritized by the sponsors, approved by the Governor's office, and then bonds sold in order for the funds to be awarded to the community. Efforts continue to obtain approvals so that new bid packages can be assembled once notification to proceed is received. The Almond/Audubon culverts and Flagstaff Lane resurfacing projects cannot be deferred any longer and are proceeding with capital and stormwater funds. Staff will continue to work to reallocate the *Rebuild Illinois* funds designated for these projects to future Village project.

### **Local Rebuild Illinois Bond Funds**

The State announced that additional funds from *Rebuild Illinois* bond sales will be distributed to municipalities based on the MFT formula. The expectation is there will be two distributions per year over the next three years. The first distribution of \$570,000 was received in May 2020 and the second occurred in early August. On October 26, 2020, IDOT issued revised technical guidance related to the Local *Rebuild Illinois* capital program grants which required Local Public Agencies to implement bondable projects. Previously, the date associated with the start of projects was not clearly defined. To be funded with *Rebuild Illinois* funds, a project or a phase of a project must have been approved after July 1, 2019. If all previous work has been approved by the department and met the requirements of this program, phases started after July 1, 2019 can qualify for the program. All grants shall be authorized by July 1, 2025. The plan is to use these funds annually to pay for street reconstruction work as part of annual street project.

### **BIKE / PEDESTRIAN ACTIVITIES**

#### **Northwest Municipal Conference Bicycle and Pedestrian Committee**

With the retirement of Mike Hankey, the Northwest Municipal Conference Board of Directors approved the appointment of Jennifer Horn to the Bike and Pedestrian Committee. The group reviews local and regional projects, plans for promotion of the multi-modal plan, discusses various grant opportunities, and receives updates on new or emerging concepts and trends in the Chicago region and beyond. Staff attended monthly committee meeting on October 20.

### **CMAP Sidewalk Inventory Data**

CMAP's Sidewalk Inventory identifies gaps or opportunities for connections in a community's sidewalk network. The dataset shows that the availability, quality, and safety of sidewalks around the region varies greatly. The database is now publicly available on the CMAP Data Hub at [www.cmap.illinois.gov](http://www.cmap.illinois.gov).

### **TRANSIT UPDATES**

#### **Regional Transportation Authority COVID-19 Dashboard**

The RTA has provided a region-wide dashboard for ridership and farebox trends due to the ongoing pandemic. Other data include revenue impacts to the RTA Sales Tax. Overall travel remains down significantly due to the pandemic. Current data show ridership resilience as strongest for bus services, both in the suburbs and the city, with Metra seeing the greatest overall declines in ridership. See the dashboard on the RTA website at [www.rtachicago.org](http://www.rtachicago.org).

#### **Pace Suburban Bus Update**

Due to staffing changes within Pace, the preparation of regular monthly reports of route ridership have been put on hold. At present Pace is unable to provide an estimate as to when the data will be available again. The ridership graphs have been removed from this report until such time as Pace is able to provide data again. In the interim, staff will remain in contact with Pace staff to discuss performance questions.

Pace has released the 2021 proposed budget. The budget is subject to a series of public hearings which were conducted in the month of October. Once the budget is approved by the Pace Board (expected later this month), it is considered by the RTA Board. Pace is presenting a budget that is balanced without any fare increase on fixed route or ADA Paratransit service. However, due to the impact of COVID-19, in spring 2020, Pace suspended all service on 73 routes and reduced service on another 25 routes. Pace's proposed 2021 budget would maintain those suspensions and reductions indefinitely. The Pace Board will consider the proposed budget later this month. Routes impacted in and around Hoffman Estates include:

- ◆ 602 Higgins - Salem - Cedarcrest
- ◆ 608 Roselle - Schaumburg
- ◆ 610 Rosemont - Prairie Stone Express
- ◆ 696 Randhurst /Woodfield / Harper

Under this proposed budget, no one would lose any service beyond what has already been suspended or reduced since the spring. If the proposed budget is approved by Pace's Board later this month, the level of service will remain the same *until the availability of funding and return of commuter demand allows for a re-evaluation and possible reinstatement of service.*

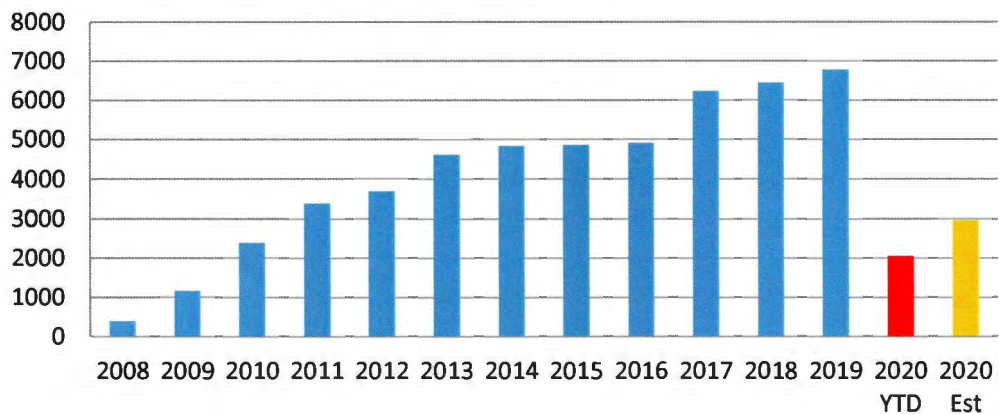
#### **Taxi Discount Program**

Program registration is ongoing with identification cards and coupons sent to residents. Since its inception, a total of 750 residents have registered for the program. Further review of the program registration indicates the number of current eligible registrants totals 375. Staff continues to look for ways to promote and advertise the program.

The graph below shows historical and year-to-date use in 2020. The most recent coupons turned in covered thru mid-September. The combination of the effects from COVID-19, and to a lesser degree, the loss of one taxi company late last year, have significantly limited coupon use in 2020 – those effects can be seen based on the number of coupons turned in to date. The graph shows the effects to date and reflects an estimate of annual use. Future

updates will reflect reduced travel occurring during the pandemic and usage will depend upon the duration of the pandemic and its effects on work, school, and other activities.

### TAXI DISCOUNT PROGRAM: RIDES PER YEAR



### OTHER ONGOING ACTIVITIES

- ◆ Traffic data, site plans, and inspections are ongoing for a variety of projects which are in the project development and review stage.
- ◆ Various smaller site modifications and permits for parking lot sealcoating, striping, patching are underway.
- ◆ Traffic data collection and analysis is ongoing to build the database.

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Jennifer Horn  
 Director of Planning & Transportation

# Village of Hoffman Estates - Transportation Project List

Updated: 11/5/2020

Project	Scope	Grants	Status
<b>Transportation Projects Under Construction</b>			
<b>2020 Street Revitalization Project</b> <i>Lead Agency: VOHE</i>	The 2020 program includes 36 street segments, 3 reconstruction and 33 resurfacing, and associated storm sewer improvements.	N/A	<b>Construction is nearing completion.</b> Progress updates can be found on the Village website at <a href="http://www.hoffmanestates.org/roadconstruction">www.hoffmanestates.org/roadconstruction</a>
<b>Barrington Road Interchange</b> <i>Lead Agency: Tollway</i>	Construct ramps to and from the west to complete a full interchange at Barrington Road	N/A	<b>Punch list work is underway by Tollway.</b> Reconciliation of all costs related to the interchange will occur once there is agreement on accepting all the improvements under Village maintenance as identified in the IGA.
<b>Higgins Road Resurfacing - Commonwealth Drive to Glen Lake Road</b> <i>Lead Agency: IDOT</i>	Resurface Higgins Road from Village western limits to Glen Lake Road	N/A	<b>Construction is nearing completion.</b> Concrete panel replacement and curb work is complete with some asphalt resurfacing remaining to be completed. Periodic lane closures and delays will be encountered until work is complete.
<b>Shoe Factory Road Path (East-West Section)</b> <i>Lead Agency: VOHE</i>	Paving the path in the Forest Preserve between IL 59 and the railroad right of way. (Original scope also included north-south section of path crossing underneath I-90 and Hoffman Boulevard).	ITEP funding	<b>Construction is completed and path is open for use.</b> The Forest Preserve and Park District will be invoiced for their remaining shares once a final estimate of construction costs is available. The Village will receive full reimbursement for the Phase III engineering services.
<b>Transportation Projects In Design</b>			
<b>Barrington Road Widening Algonquin to Central Road</b> <i>Lead Agency: IDOT</i>	Widen Barrington Road to a consistent four lane cross-section between Algonquin Road and Central Road with off-street bike path	N/A	<b>Phase I engineering complete, Phase II engineering to begin shortly.</b> The State selected a consultant for Phase II engineering and work will begin once the design contract is finalized. The project is listed in the State's multi-year plan for Phase II engineering work and land acquisition in 2020 and 2021. A letter of intent with the State for the Village cost share of Opticom and signal improvements related to this project was approved in 2018.
<b>Beverly Road Bicycle Facility and Resurfacing</b> <i>Lead Agency: VOHE</i>	Resurfacing of Beverly Road from Prairie Stone Parkway to Beacon Pointe Drive and construction of a barrier separated off-street bicycle path on the west side of Beverly Road.	<i>Invest in Cook</i> funding for Phase I and Phase II engineering	<b>Phase I engineering nearing completion (expected by end of 2020), Phase II engineering expected to begin in late 2021.</b> The <i>Invest in Cook</i> grant for Phase I engineering provides \$60,000 of funding, with the local share estimated at approximately \$25,000. <i>Invest in Cook</i> grant funds were awarded for Phase II engineering through the 2020 call for projects. The grant will cover 50% of the Phase II engineering costs up to a maximum of \$100,000. The County will prepare a draft IGA for review and approval by the Village. After IGA approval, the Village will prepare a RFQ and hire a consultant for the Phase II engineering work. This process will get underway once a clear date for Phase I approval is known.



# Village of Hoffman Estates - Transportation Project List

Updated: 11/5/2020

Transportation Projects In Design (Continued)			
<p><b>Central Road Bicycle Path</b> Lead Agency: VOHE (bike path)/Cook County (Reconstruction)</p>	<p>Align an off-street path along the north side of Central Road from the Huntington Boulevard intersection linking to the Forest Preserve path on the east and to the Pace Park-n-Ride on the west.</p>	<p><i>Access to Transit</i> funding for construction</p>	<p><b>Phase I engineering nearing completion (expected by the end of 2021), Phase II engineering expected to begin late 2021 or early 2022.</b> Cook County included design of this path with preliminary engineering plans to reconstruct Central Road. The Village's cost of the Phase I design for the bicycle path is about \$65,000 and there is an agreement with the County for the engineering work. A virtual public presentation and public comment period for the reconstruction and bike path is currently available and being managed by the County's consultant. Plan materials are available online as well as for pickup at Village Hall between October 26 and November 16. An <i>Access to Transit</i> grant application was submitted to the RTA for construction and construction engineering funding, and was selected. A final decision on funding will be made by CMAP in spring 2021.</p>
<p><b>Jones Road and Salem Drive Resurfacing - STP 2021 Projects</b> Lead Agency: VOHE</p>	<p>Resurface Jones Road from Rosedale Lane to Highland Boulevard and Salem Drive from Bode Road south to the Village limits.</p>	<p>STP Funds (75% for construction engineering and construction costs)</p>	<p><b>Phase I engineering complete, Phase II engineering nearing completion, construction expected spring 2021.</b> On October 14, 2020 the CMAP Board and MPO Policy Committee approved the FFY 2021 – 2025 STP – Local program that was approved by the Northwest Council of Mayors on September 9, 2020. Construction and Phase III engineering costs are eligible for 75% reimbursement through the STP grant. The Village awarded a contract to V3 for Phase III construction engineering services in October 2020. Local agency agreements will also need to be prepared to go along with final contract and specification documents later this year.</p>
<p><b>Golf Road and Barrington Road Intersection Improvements</b> Lead Agency: IDOT</p>	<p>Intersection evaluation to address capacity and safety pedestrian enhancements</p>	<p>N/A</p>	<p><b>Phase I engineering in progress.</b> Evaluation of additional left turn capacity on Golf Road at Barrington Road and to convert the signal operation to allow left turns only on a green arrow. Pedestrian improvements to create improved crossings on all four legs of the intersection and some path work in the Forest Preserve are also being reviewed. Village staff is providing information in support of IDOT's work.</p>
<p><b>Higgins Road and Huntington Boulevard Intersection Study</b> Lead Agency: IDOT</p>	<p>Intersection evaluation of possible turn lanes on Higgins and pedestrian and bicycle enhancements</p>	<p>N/A</p>	<p><b>Phase I engineering in progress.</b> IDOT converted the left turn signal operations to allow left turns from Higgins Road only on green arrows several years ago. Village staff provided comments to IDOT on bike/ped accommodations to improve access at the intersection and to the Park District property. Some of the Village requests for modifications are being included while other items may require additional discussion with the Park District and IDOT.</p>
<p><b>Shoe Factory Road and Off-Street Path</b> Lead Agency: Cook County</p>	<p>Widen and reconstruct Shoe Factory Road from east of Beverly Road to Essex Drive with off-road path north of Shoe Factory Road, west of Beverly</p>	<p>N/A</p>	<p><b>Phase I engineering complete, Phase II engineering is ongoing.</b> ComEd is currently performing a conflict analysis and its legal department is evaluating existing easements and agreements for ComEd facilities. ROW still must be finalized and property rights acquired which could very likely extend into all of 2021. The timing of construction will depend upon the length of the ROW process, funding availability, programming of funds, and the County's approval of final plans. The original Letter of Understanding for the project from 2006 is being reviewed. This will lead to a formal intergovernmental agreement for construction, inspection, cost sharing, and maintenance responsibilities.</p>