

*This meeting is being held via telephonic attendance.*

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**September 21, 2020**

*Immediately Following Public Works & Utilities Committee*

**Members:**    **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Karen Arnet, Trustee**  
                  **William McLeod, Mayor**

- I.     Roll Call**
- II.    Approval of Minutes – August 17, 2020 Committee Meetings**

**NEW BUSINESS**

- 1.   A) Request approval of an ordinance to declare Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) as surplus and authorize the sale of this apparatus through online auction on PublicSurplus.com.
  
- B) Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to Pierce Manufacturing, Appleton, Wisconsin, in an amount not to exceed \$1,400,000.

**REPORTS (INFORMATION ONLY)**

- 1.   Police Department Monthly Report.
- 2.   Health & Human Services Monthly Report.
- 3.   Emergency Management Coordinator Monthly Report.
- 4.   Fire Department Monthly Report.

- III.   President's Report**
- IV.   Other**
- V.    Items in Review**
- VI.   Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**PUBLIC HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

August 17, 2020

**I. Roll call**

**Members in Attendance:**

**Michael Gaeta, Chairman  
Gary Pilafas, Vice Chair (via electronically)  
Anna Newell, Trustee  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Karen Arnet, Trustee  
William McLeod, Mayor**

**Management Team Members  
in Attendance:**

**Rachel Musiala, Acting Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Patti Cross, Asst. Corporation Counsel  
Patrick Seger, Director of HRM  
Patrick Fortunato, Fire Chief  
Fred Besenhoffer, Director of IS  
Joe Nebel, Director of Public Works  
Bev Romanoff, Village Clerk  
Ted Bos, Police Chief  
Audra Marks, Asst. Director of HHS  
Pete Gugliotta, Director of Development Services  
Al Wenderski, Director of Engineering  
Ric Signorella, CATV Coordinator  
Suzanne Ostrovsky, Asst. to the Village Mgr.**

The Public Health and Safety Committee meeting was called to order at 7:09 p.m.

**II. Approval of Minutes**

Motion by Trustee Stanton, seconded by Trustee Mills, to approve the Public Health & Safety Committee meeting minutes of July 20, 2020. Roll call vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Police Department Monthly Report.**

Trustee Gaeta read into the record two letters from citizens thanking the Police Department for their service.

The Police Department Monthly Report was presented to Committee and was received and filed.

**2. Health & Human Services Monthly Report.**

The Health and Human Services Monthly Report was presented to Committee and was received and filed.

**3. Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

**4. Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to Committee and was received and filed.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Stanton, seconded by Trustee Mills, to adjourn the meeting at 7:12 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:**                   **A) REQUEST APPROVAL OF AN ORDINANCE TO DECLARE RESERVE LADDER TRUCK 22 (1999 PIERCE DASH 100' LADDER TRUCK) AS SURPLUS AND AUTHORIZE THE SALE OF THIS APPARATUS THROUGH ONLINE AUCTION.**

**B) REQUEST APPROVAL TO WAIVE FORMAL BIDDING AND AWARD A CONTRACT FOR PURCHASE OF A 2020 PIERCE TOWER LADDER TO PIERCE MANUFACTURING, APPLETON, WISCONSIN, IN AN AMOUNT NOT TO EXCEED \$1,400,000.**

**MEETING DATE:**           **September 21, 2020**

**COMMITTEE:**               **Public Health & Safety Committee**

**FROM:**                      **Patrick Fortunato, Fire Chief**

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**PURPOSE:**                   A) Request approval of an ordinance to declare Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) as surplus and authorize the sale of this apparatus through online auction on PublicSurplus.com.

B) Request approval to waive formal bidding and award the contract for purchase of a 2020 Pierce Tower Ladder to Pierce Manufacturing, Appleton, Wisconsin, in an amount not to exceed \$1,400,000.

**BACKGROUND:**               The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

In July, Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) failed inspection due to issues with the ladder's platform hydraulics and structural integrity. The apparatus was sent for repair, where labor costs were quoted to be \$62,197, not including parts. This quote is more than the apparatus book value of \$22,984.

Due to the age of this unit and the repairs exceeding the value of the apparatus, it is the Department's belief that it is in the Village's best interest to forgo repairs and declare this apparatus as surplus. The surplus apparatus would then be sold on PublicSurplus.com to the highest bidder to recover any remaining value.

**DISCUSSION:**

Without Reserve Ladder Truck 22 (1999 Pierce Dash 100' Tower Ladder) in operation, the Fire Department must rely on the current front line ladder truck 22 (2016 Ferrara), which causes additional wear and tear on this essential equipment. The Fire Department must also leverage mutual aid assistance in order to maintain daily operations.

Compounding this issue, front line ladder truck 22 has known warranty repairs scheduled in the near future that will take this vehicle out of service for a minimum of three to five months. When this occurs, the department would be without an operational ladder truck, unless other measures are taken.

Once it became clear that repairing reserve 22 was not a viable option, the Department reviewed options such as purchasing a used truck to fill the gap or purchasing a new truck in 2021. The search of the market for available, reliable used vehicles was unsuccessful. However, the Pierce manufacturer in Appleton recently informed the Department of a spec ladder truck currently being fabricated that meets the department's needs.

Ladder trucks are typically made to order, with a delay between purchase and delivery of 12 to 18 months. Purchasing the available 2020 Pierce Ladder Truck at this time would greatly reduce the duration of this operational strain. The spec truck will be ready for delivery in the first quarter of 2021; however, postponing the purchase of a new ladder truck would leave the fire department at reduced operational capacity for up to 18 months.

The Fire Department reviewed purchasing cooperatives, including the Northwest Municipal Conference, Florida Sheriffs Association and the Houston-Galveston Area Council, as it usually does for these type of large vehicle purchases. These co-ops develop base specifications for a variety of vehicles, including tower ladders. The specifications are then distributed to fire apparatus manufacturers, and bids are submitted to the co-op. Bids from vendors that choose to participate include a base price, as well as costs associated with optional alterations to that base bid.

Based on the research, reviews and manufacturer models available in the purchasing co-op, as well as available stock inventory, the

Fire Department's preference would be for a Pierce vehicle. Pierce's bid was contained within the Houston Galveston Area Council (HGAC) bid December 1, 2019 – Fire Service Apparatus. Availability of similarly equipped tower ladders from the other manufacturers was not available.

**FINANCIAL IMPACT:**

A) The sale of Village surplus items are expected to generate marginal revenues from the online auction.

B) The purchase of a new Pierce ladder truck is currently proposed to be included in the FY21 budget scheduled for consideration by the Board later this year. However, staff is recommending authorization of a Purchase Order at this time to Pierce Manufacturing in order to hold the spec vehicle as described above. Payment would not be dispersed until FY21. The purchase of this vehicle is in an amount not to exceed \$1,400,000, which should be sufficient to cover the base vehicle, as well as the customization and equipment required by the Department.

**RECOMMENDATION:**

A) Approve an ordinance to declare Reserve Tower Ladder 22 (1999 Pierce Dash 100' Tower Ladder) as surplus and authorize the sale of this apparatus through online auction on PublicSurplus.com.

B) Waive formal bidding and award a contract for the purchase of the available 2020 Pierce Tower Ladder from Pierce Manufacturing, Appleton, WI, in an amount not to exceed \$1,400,000.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates.

Section 3: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 4: That upon payment of the full price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property.

Section 5: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 6: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows include Trustee Karen V. Mills, Trustee Anna Newell, Trustee Gary J. Pilafas, Trustee Gary G. Stanton, Trustee Michael Gaeta, Trustee Karen Arnet, and President William D. McLeod.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

Village President

ATTEST:

Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**EXHIBIT "A"**

**One (1) Reserve Ladder Truck 22**





1401 N. Farnsworth Ave.

Aurora, Illinois 60505

(800) 582-8818

September 17, 2020

Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL 60169

Subject: Pierce Velocity 100' Mid Mount Platform, Stock #33774

To Whom it may concern,

Please accept this letter as confirmation, upon the receipt of a purchase order from the Village of Hoffman Estates for Pierce Velocity Mid Mount Platform, Stock #33774, the unit will be taken of the market and held for delivery to the Village of Hoffman Estates in January 2021.

Thank you or considering MacQueen Emergency and Pierce for your fire apparatus needs!

Please do not hesitate to contact me directly with any questions at 800-582-8818.

Best regards,

Greg Hinkens  
GM/VP-Sales  
MacQueen Emergency  
1401 N. Farnsworth Ave.  
Aurora, IL 60505



PERFORM LIKE NO OTHER  
FACTORY AUTHORIZED DEALER  
ILLINOIS - INDIANA



To: Public Health and Safety Committee

August 2020

## PATROL DIVISION ACTIVITY REPORT

During the month of August the Patrol Division responded to 1562 calls for service. The following is a brief summary of some of the activities:

On 03 August, Officers responded to BP Oasis for a report of a burglary. Offenders had broken in the business and stole loose packets of cigarettes and bottles of alcohol. The subjects left the store and fled in a vehicle with a concealed license plate. Officer Rublev was called in as the Evidence Technician. He collected packages of cigarettes that were dropped and a bag left behind by one of the offenders. Officer Rublev submitted several sets of fingerprints to the Illinois State Police Crime Laboratory. On 17 August, ISP notified us that the identification of the offender was made based on the fingerprints submitted by Officer Rublev.



On 07 August, Officers O'Shea and Capocci were dispatched to the area of Hassell Road and Barrington Road for a hit and run. They spoke with the driver who stated she had been rear ended and that the offending vehicle fled the scene. She was able to provide a vehicle description and a license plate out of California. Officer Witt checked the area and was able to find a vehicle that matched the description and had front-end damage. She stopped the vehicle and the driver admitted to leaving the scene of the accident because she didn't have insurance. The driver was taken into custody and charged with Leaving the Scene of a Crash. The arrestee is a resident of DeKalb.

On 07 August, Officer Witt was in the area of Route 59 and Hoffman Boulevard, when she observed a vehicle swerving in traffic and tailgating. She stopped the vehicle and noted that the driver smelled of an alcoholic beverage and had glassy eyes. The driver submitted to field sobriety tests and showed signs of impairment. He was taken into custody for DUI. The arrestee is a resident of Schaumburg.

On 12 August, at 2040 hours, Officer Michels was on Algonquin Road, when she observed two vehicles accelerate at a high rate of speed side by side. She activated her radar, which captured their speed at 82 mph in a 45 mph zone. She successfully stopped both vehicles. The drivers admitted to racing each other. They were taken into custody for Aggravated Speeding and Street Racing. One arrestee is a resident of Elgin and the other is a resident of Carpentersville.

On 17 August, Officer Gallik was in the area of Higgins Road and Ash Road when he observed a vehicle traveling at a high rate of speed. He confirmed the vehicle's speed at 57 mph in a 45 mph zone. He stopped the vehicle and, after speaking to the driver, discovered his driver's license was suspended. He was taken into custody. Officer Gallik conducted an inventory search of the vehicle and located a plastic baggie containing a white powdery substance in the cup holder. This powder later field-tested positive for cocaine. The subject was charged with Possession of a Controlled Substance and Driving on a Suspended License. The arrestee is a resident of Arlington Heights.

(Continued on page 2)

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## PATROL DIVISION REPORT CONT..

On 19 August, Officers were dispatched to a vacant business on the 100 block of West Higgins Road for a fire alarm. Upon arrival, Officer Hinze met Hoffman Estates Fire Personnel who advised that there were broken windows and spent fire extinguishers were located throughout the building and caused the fire alarm to be activated. While searching the building, Officer Hinze located a cell phone. While in possession of the phone, a call was received. She was able obtain the owners information who happened to be a juvenile. She went to his home and took him into custody. While at the police department, he admitted to breaking the windows and discharging the fire extinguishers with another friend. He provided the name of his friend who was subsequently located. Both juveniles were charged with Criminal Damage to Property. Both are residents of Hoffman Estates.

On 21 August, Officer Ramos was dispatched to the intersection of Roselle Road and Higgins Road for a report of a hit and run. Upon arrival, Officer Ramos spoke with the driver who stated that she was stopped for a red light when she was struck from behind. The truck that struck her left the scene, but the license plate fell off and was left behind. Officer Ramos located the truck at the registered address. She observed damage that matched the damage done to the other vehicle. Officer Ramos spoke with the registered owner who admitted to getting into the crash, and then driving off. He was taken into custody and charged with Leaving the Scene of an Accident. The arrestee is a resident of Streamwood.

On 22 August, Officers Chlebanowski and Drake were patrolling businesses when they observed a vehicle stopped in the parking lot, running, but not in a parking space. Officers made contact with the driver who stated that he was attempting to figure out his GPS. As the officers were preparing to leave, they conducted a check on the vehicle registration. The results revealed that the vehicle had been reported stolen out of Naperville on August 21st. The officers took the driver into custody; however, he was uncooperative and refused to provide his name or date of birth. At the police department, he provided a name; however, after being fingerprinted it was discovered he provided a false name and date of birth. Felony approval was sought for Possession of a Motor Vehicle, and was granted. He was also charged with Obstructing Identification.

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## CANINE UNIT

On August 20, Officer Marak assisted the Tactical Section with a vehicle search at an Area 5 motel parking lot. K9 Dozer had a positive indication of the presence of narcotics inside a vehicle. The passenger of the vehicle, a Hanover Park resident, was arrested for Possession of a Controlled Substance.

On August 21, Officer Marak assisted Streamwood PD on a vehicle search with K9 Dozer. K9 Dozer gave a positive indication of the presence of narcotics under the driver's seat of the vehicle. Under the seat officers located cocaine residue and drug paraphernalia. The driver of the vehicle was arrested for Possession of a Controlled Substance.



On August 27, Officer Marak assisted the Tactical Section with a search of a vehicle where the driver ran from the traffic stop. K9 Dozer gave a positive indication for the presence of narcotics in the vehicle. The vehicle was searched and cannabis residue was located. The driver of the vehicle was located and arrested for not having a valid driver's license.

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## INVESTIGATIONS DIVISION REPORT

Detective Fairall followed up on a Fraud report which occurred on the 500 block of Milton Lane. The 66 year-old female victim advised that she sent approximately \$35,000.00 in cash and Target gift cards to a subject claiming to work for the U.S. Department of Treasury who would assist with repairing her Social Security information due to a data breach. Detective Fairall ensured this incident had been reported through ic3.gov and soon learned this was part of an active federal law enforcement investigation. This case was transferred to the U.S. Department of Homeland Security for further investigation.

Detective Fairall was called in to investigate an aggravated battery report that occurred on the 4100 block of Olmstead Drive. The 54 year-old male victim from Hoffman Estates was stabbed multiple times during a physical altercation with a 58 year-old male who resides in Arlington Heights. Both subjects claimed to be at the residence visiting their girlfriend who was not on scene during the incident. The victim was transported to Lutheran General Hospital and treated for non-life threatening injuries. The offender was arrested and charged with Aggravated Battery with a deadly weapon. This case is cleared by arrest.

Detective Shaw followed up on a Missing Juvenile report that occurred at Saint Alexius Medical Center. The 16 year-old female resident of Hoffman Estates was reportedly discharged from the hospital and released to an unknown male who claimed to be her brother. Detective Shaw was able to establish phone contact with the missing juvenile who advised she was with her boyfriend and eventually agreed to meet at a gas station in Elgin, because she did not want to return home. Detective Shaw was able to mediate this matter with the family and police services were no longer needed. This case is administratively closed.

Detectives Garcia and Shaw responded along with patrol officers to the 1900 block of Oxford Drive for the report of a physical disturbance involving multiple adult subjects. It was learned that during a child custody dispute, three adult relatives of the child's father who reside in Gurnee, battered the child's mother/homeowner and were subsequently arrested. The child's father, a resident of Chicago, was no longer on scene and the investigation related to his involvement continues.

Detective Garcia was assigned to investigate a Burglary that occurred on the 4600 block of Hoffman Boulevard. Two subjects forced entry into the business during the overnight hours and stole primarily tobacco and alcohol products. Additional burglaries were committed by this crew in other jurisdictions on the same day. Detective Garcia continues to work with other law enforcement agencies and pursue active investigative leads.

Detective Garcia followed up on a Missing Juvenile report that occurred on the 700 block of Heritage Drive. The 15 year-old female habitual runaway was later located at a motel in Palatine and was returned to her parents. Detectives Garcia and Kowal are actively pursuing criminal charges for the 18 year-old boyfriend who contributes to the delinquency of a minor. This investigation continues.

Detective Tenuto followed up on a Battery report that occurred on the 2500 block of W Golf Road. The victim, a 41 year-old male resident of Mount Prospect reported he was struck in the face by his girlfriend's ex-husband, a 32 year-old male resident of Bensenville, who had fled the scene prior to police arrival. Detective Tenuto attempted to locate the offender on numerous occasions without success and later obtained a warrant for his arrest. This case is cleared by arrest.

Detective Tenuto followed up on several Thefts reported by residents of Brookdale Senior Living. Each of the incidents were delayed reports involving the theft of jewelry. Detective Tenuto obtained a complete employee roster of the senior living facility and a search of pawnshop transactions identified a suspect employed as a food server. Upon collecting necessary evidence, Detective Tenuto arrested a 20 year-old female resident of Hanover Park who admitted to the thefts for financial gain. This case is cleared by arrest.

Detective Tenuto conducted quarterly checks on the Registered Sex/Violent Offenders.

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## JUVENILE INVESTIGATIONS DIVISION REPORT

Detective Kowal followed up on a sextortion case involving a juvenile male. Detective Kowal attended a forensic interview with the juvenile and learned information necessary to complete subpoena requests.

Detective Kowal was assigned to assist with a child custody dispute that was reported at the front desk. Detective Kowal met with the mother who explained the situation to him. The mother had a court order from Arkansas requesting the return of her daughter who had been staying with her aunt in town. Detective Kowal was able to verify the order by calling Independence County courthouse and he discovered it was a valid order. Detective Kowal along with Sgt. Thomas went to speak with the aunt who had the child under her care. After the situation was explained to the aunt, she agreed to turn over the child the following day at the police department. The turnover of the child occurred the next day in the parking lot of the police department without incident.

Detective Kowal and S.R.O. Ahern went on a home visit with DCFS in regards to a child being burned by water. Detective Kowal, S.R.O. Ahern and DCFS reviewed the scene and the statements provided by the parents. The statements were consistent with the scene and the case was closed as unfounded due to the injury being accidental.

Detective Kowal was called in to investigate a road rage incident that occurred near Hassell and Barrington Roads involving one driver displaying a handgun at another driver. Detective Kowal interviewed all parties involved and was further able to recover an illegally owned handgun. The offender, a 20 year-old male resident of Hoffman Estates, was charged with Aggravated Unlawful use of a Weapon. This case is cleared by arrest.

Detective Kowal was assigned to review six juvenile arrests for final disposition.

School Resource Officers resumed their assignments at the beginning of the 2020-2021 school year. S.R.O. Stoy is assigned to School

District 211 at Conant High School, S.R.O. Rebmann is assigned to School District 211 at Hoffman Estates High School and S.R.O. Ahern is assigned to School District 54 at Eisenhower Junior High School. Each S.R.O. attended their school's staff orientation and assisted with traffic control during school supply distribution. Due to COVID-19 health concerns, all Hoffman Estates public schools will primarily utilize remote learning platforms through September 2020.

S.R.O. Stoy assisted with seven home visits. S.R.O. Stoy attends weekly team room meetings, discipline issue meetings and weekly administrative meetings.

S.R.O. Rebmann was informed by NWCD that Schaumburg PD was attempting to locate a suicidal subject who may also be a student at HEHS. This information was obtained through a suicide hotline. With the assistance of S.R.O. Ahern they were able to determine where the student lived, which was in Schaumburg. Schaumburg PD made contact and found that the student was unharmed.

S.R.O. Rebmann was informed by a teacher that during a Zoom meeting a student who resides in Schaumburg briefly displayed what appeared to be a firearm. After contacting the student and the parent it was concluded that the firearm was an airsoft gun. School administration determined they would resolve this matter without further police assistance.

S.R.O. Rebmann conducted 5 home visits and 1 student/parent consultation meeting in addition to regularly scheduled weekly meetings.

S.R.O. Ahern visited all D54 schools located in Hoffman Estates and checked in with administration at each building.

S.R.O. Ahern assisted Eisenhower Junior High School with residency checks and school supply drop-offs.

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## TACTICAL UNIT REPORT

On August 06, Officer Giacone conducted a first ever Red Dot/MRDS class at the Hoffman Estates Police Department. This class is years in the making and he did a fine job of certifying new officers to carry a newly acquired Red Dot for their duty weapon.

On August 11, Officers Bartolone and Park were patrolling an Area 5 motel parking lot when they observed an occupied parked vehicle. They made contact with the occupants and observed the driver to have a clear plastic baggie of suspect cannabis in his hand. This, along with the strong odor of cannabis coming from inside the vehicle gave them reason to search the vehicle. While searching the vehicle they located a fanny pack that had a large sum of money, narcotics, and a loaded .32 caliber handgun. The driver, a Villa Park resident, was a convicted felon with numerous weapons and narcotics charges on his record. The driver was arrested, taken to the station, processed, and lodged to await a bond hearing. This case was also given to the United States Attorney's Office under Operation Legend for possible Federal charges.

On August 19, Officers Bartolone and Park were patrolling an Area 5 gas station when they noticed a subject sitting on a bench outside the establishment. They made contact with the person, a Decatur resident who appeared to be disoriented. The subject was asked if they could see his identification and he pulled out credit cards that did not belong to him. The subject was transported to the station for an investigation and later charged with Obstructing Identification after giving officers wrong information to disguise his identity. The subject was charged and later released after posting the required bond.

On August 19, Officers Bartolone and Park assisted bike patrol units at an Area 2 apartment complex. The bike officers came across a suspicious occupied vehicle and after they made contact with the occupants, they could smell an odor of fresh cannabis coming from inside the vehicle. The Tactical Officers arrived on scene and located several baggies of illegally packaged marijuana, a scale and a large amount of cash. The driver, a Hoffman Estates resident, was arrested and transported to the station. He was later charged with Possession of Cannabis with Intent to Deliver, processed, and lodged to await a bond hearing.

On August 20, Officers Bartolone and Park assisted patrol units with a retail theft from and Area 10 retail store. The Tactical Offices heard of the incident and gained information that the alleged suspects may live in Hoffman Estates in an Area 6 apartment complex. They responded to the area and located the vehicle that was used in the retail theft. Upon stopping the vehicle and identifying the driver, a Hoffman Estates resident, they located merchandise from the incident that patrol units were assigned to. The driver was taken into custody and later charged with Retail Theft.

On August 25, the Tactical Section was patrolling an Area 2 apartment complex when they noticed an occupied vehicle. They made contact with the driver, a Hoffman Estates resident, and the driver threw a bag underneath the vehicle when he exited. The driver became irate; this driver was arrested 5 days prior for illegal possession of cannabis, and resisted officers' attempts to retrieve the bag that was under the vehicle. The driver was taken into custody for obstructing the police. It was later determined that the bag under the vehicle contained illegal cannabis and the driver was later charged again for the Illegal Possession of Cannabis with Intent to Deliver. He was transported to the station, processed, and lodged to await a bond hearing.

On August 26, Sgt. Lawrence and Officer Park were on patrol in Area 2 and observed a vehicle make a minor traffic violation. The vehicle was stopped and the driver, a Lombard resident, was identified. While speaking with the driver an odor of fresh cannabis was emitting from inside the vehicle. The occupants and vehicle were searched. Inside the vehicle a backpack was located containing illegal cannabis, a drug scale, and a loaded 9mm handgun. The occupants, all Lombard residents, were brought to the station for an investigation. It was later determined that the backpack belonged to the driver. He was charged, processed and lodged to await a bond hearing.

On August 28, the Tactical Section was patrolling an Area 5 motel parking lot and observed two subjects sitting in a vehicle. The registered owner on the license plate came back to a subject who had a valid warrant. The descriptors on the warrant matched the driver of the vehicle. The Tactical section was able to identify the driver, a Carpentersville resident, as the person who had the valid warrant. He was arrested, transported to the station, processed and released after posting bond.

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## SPECIAL / STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during July 2020. Some of these included:

All officers needing replacement body armor have been sized. The State of Illinois has not yet announced the winner of the state bid for body armor as no vendor has met the requirements.

Due to recent retirements and resignations, the process began on the hiring new officers. It appears one probationary officer will begin the Suburban Law Enforcement Academy in September.

Sgt. Bending monitored the Facebook and Next-door apps, posting various information and answering citizen questions. Several posts were made regarding trends in recent scams and weather related warnings.

### Training:

Most officers have met the state training mandates. All officers are expected to complete these mandates by the end of September.

PPO Meyer completed his 5th week at the Suburban Law Enforcement Training Academy.

In Service Training has been scheduled for September. Training topics will include ASP, OC and handcuffing recertification's as well as Peer Intervention Training.

Training bulletins were disseminated regarding "Preventing Officer Suicide" and "Bond Cards."

On August 17 Officer Jones attended a Narcan train the trainer class. The refresher session covered Narcan administration and knowing the signs of an overdose. Also, included were some updates to class materials, dosage amounts, and overdose reversal paperwork.

Ofc Sterkowicz and Notarnicola taught quarterly Evidence Technician training to all E.T's on August 18th and 29th.



### HEPD Property Room Totals 2020

PROPERTY ROOM	August	YTD
New Items Inventoried	118	1210
Items sent to the crime lab	20	184
Items returned from the lab	25	174
Items returned to owner	43	176
Total Transfers of property/evidence	902	9234
Laundered Prisoner Blankets	34	222
Items destroyed	105	933
Items marked for destruction (holding)	8	950
Percent of property processed within 5 days	100%	100%

# COMMUNITY RELATIONS REPORT



Officer Jones scheduled all of his regular DARE classes for the upcoming fall semester. The three schools are Lincoln Elementary, Thomas Jefferson Elementary, and St. Huberts. DARE classes are scheduled to begin in September and all will initially be conducted online. Hopefully, the students will return to school October 4th, as scheduled, and in person DARE classes can begin. If not, online class will continue.

On August 27th, Ofc. Jones attended a DARE officer training class for the new DARE Remote software. DARE Remote is a web-based version of the DARE student workbook. Using DARE Remote allows officers to log in to a dashboard, assign workbooks to students, and to view their participation, including all responses, in one place. It is a simple way to provide students with access to the DARE Workbook materials electronically, with no need to distribute, handle, or manage physical workbooks.



August 5th – Officer Kruschel made a special stop for some delicious lemonade!

## PROBLEM ORIENTED POLICING REPORT

**Cases forwarded to POP: 4**

- Animal Complaint – 1
- Neighbor Complaint – 1
- Parking Complaint – 1
- Traffic Complaint—1

**Crime Hazard Alerts: 7**

Vehicles: Unsecured/Valuables in plain view - 7



## EXPLORERS POST 806

No meetings held this month due to COVID 19.

Two Explorers worked the two Admin Hearings on August 6rd and August 20th and will continue to work them through the end of 2020.



# LETTERS OF APPRECIATION



**Village of Hanover Park  
Police Department**

**Police Administration**  
2011 West Lake Street, Hanover Park, IL 60133  
630-823-5500 tel 630-823-5499 fax

[hpi.org](http://hpi.org)

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira L. Corral Sepúlveda

**Trustees**  
Liza Gutierrez  
Janas Karpner  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Masler

August 28, 2020

Chief Ted Bos  
Hoffman Estates Police Department  
411 W. Higgins Road  
Hoffman Estates, IL 60169

Dear Chief Bos:

I would like to take this opportunity to thank you for the assistance provided by Rodney Penrod during a murder investigation on August 11, 2020. On that date, Hanover Park officers located a 26-year-old male suffering from gunshot wounds who later died. The Major Case Assistance Team was activated to assist with this investigation.

The members of the Major Case Assistance Team were of great assistance to our department. Their professionalism and determination were evident throughout the investigation and were a vital part in being able to secure first-degree murder charges against the offender.

I truly appreciate your department's assistance and flexibility in allowing your personnel to assist our agency on this case.

Sincerely,

Michael Menough  
Chief of Police

# VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Public Health & Safety Committee

August 2020

## Prevention & Wellness

The 2019-2020 Health and Human Services Psychology Training Program has come to a successful close. Interns Kinjal Panchal and Rebecca Rodriguez-Rivera, advanced practicum students Meaghan McEachern and Carly Wallace (supplemental), and practicum students Catie Hoff, Molly Allgood, Taylor Levitt, and Andrea DeLarco completed 2000 hours of training in clinical and community psychology. The new training cohort for the 2020-2021 training year will begin on September 8, 2020.



Health and Human Services is dedicated to providing quality services to the community. During the month of August, HHS held 6 vaccine clinics for the community with a focus on immunizations for children and preventative adult services. These clinics maintain the safety and well-being of families in our area. Various safety measures have been put in place including the implementation of vaccines by appointment only, PPE, screenings that occur prior to entering the facility, and new policies and procedures during the clinics that ensure the safety of residents and staff. During the month of August, nursing staff provided 100 infant and children's vaccinations and provided 4 adult immunizations. Through these vaccinations, a total of 173 child and 4 adult antigens were administered. Ten (10) preventative screenings were completed which includes tanita body analysis, blood pressure and pulse screenings, A1C, Cholestec, Hemoglobin, TB tests, and Twinrix. Nursing staff provided 1 HepA and 3 adult vaccines for the 317 program. Nursing staff provided 40.5 hours of consultation during the month of August. Health and Human Services staff continue to be active on CDC, IDPH, IEMA, White House and Governor's update calls, closely monitoring websites and providing updates on the Village's webpage as well as resources and information on the Health and Human Services webpage.

## Treatment and Crisis Response

Health and Human Services has continued to provide telehealth psychotherapy services throughout the month of August. Telehealth services include receiving therapy services via phone or video conferencing options. During the month of August, HHS clinical psychology staff served 68 clients and provided 145 hours of individual counseling, 2 hours of couples counseling, and 22 clinical consultations/intakes. Therapy services address a variety of mental health concerns. During the Covid19 pandemic, we have seen increases in anxiety disorders, mood disorders including depression and grief, and trauma related to abuse or domestic violence. During the month of August, 11 hours of crisis intervention were provided. As the training year for the clinical psychology training program has ended, staff has been working diligently to ensure that clients receive follow-up care and coverage until the new training cohort begins in September. HHS staff engaged in interviews for the part time staff therapist position which is an 8 hour position to replace Caren Gardner who is retiring after 39 years of service. We are pleased to announce that Dr. Maria Cornejo-Garcia will join the team in September.

The Lending Closet program continued in August and residents were able to return equipment as well as to receive equipment on loan. Equipment includes wheelchairs, walkers, canes, crutches and knee scooters. These items are now available on loan for a small fee. During the month of August, 3 pieces of equipment were loaned to residents.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). With the Covid19 pandemic, assistance applications are offered for those who have been impacted by Covid19 and are experiencing financial hardship. Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of August, 3 residents were assisted through the Salvation Army program.



HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of August, no residents were assisted.

## Medication and Sharps Recycling

During the month of August, Health and Human Services collected 171 pounds of medical sharps and 106 pounds of expired medication. The medication and sharps recycling program provides residents the opportunity to drop off expired or unused medications and sharps on the first Wednesday of each month in the Health and Human Services Department. HHS community nurse Gina McCauley and Dr. Monica Saavedra attended the Village's recycling event on Saturday August 22nd where we collected expired medications and sharps from the community.

## Congratulations: Caren Gardner Retirement

**Health and Human Services has been fortunate to have Caren Gardner on staff for the past 39 years. Caren retired from the Village of Hoffman Estates on August 27th. Caren provided therapy services, supervision, training and outreach during her tenure with the department. She will be missed and her contributions to the department and Village have been extraordinary!**



## Census 2020 Update

The Village's Complete Count Census Committee continued its outreach efforts via virtual platforms and partnerships with local community businesses and agencies. During the month of August, the Village focused on targeting underreported areas of the community through various community contactless distribution events. On August 15th, committee member Jennifer Djordjevic, Dr. Audra Marks, and representatives from the Hoffman Estates Park District and various community agencies attended a community event to distribute census bags to residents in a drive-up event. Bags included information on how to fill out the census and tie dye kits for the family including census t-shirts. Census Committee member Jennifer Djordjevic has worked closely with Cook County and the Metropolitan Mayor's Caucus on two grants that the committee received to conduct outreach. On August 22nd, during the Village's Recycling Event, Census water bottles with masks, pens, and census information were handed out to residents as they drove by. On August 28th, the Senior Commission partnered with Census to pass out bags for senior citizens that included items such as puzzle books, sun hats, stress balls, census information and so much more! This drive up event ensured that over 100 senior citizens in the community received an activity bag and Census material. On August 29th, Jennifer Djordjevic attended the Census event at Garibaldi's where families were given the opportunity to fill out the census and get a slice of pizza! A special thank you goes out to Joshua Pilafas who volunteered his time to help fill the Census bags for all of these events. The committee greatly appreciates his hard work and contribution to ensuring that everyone gets counted and that these events were a success! Hoffman Estates currently has a response rate of 81% which is slightly higher than our response rate 10 years ago and is higher than surrounding communities.

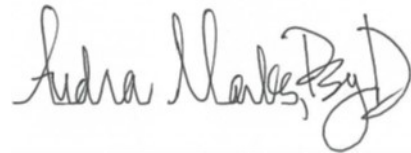
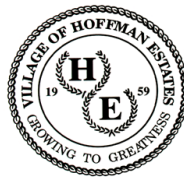


## Additional Activities

- HHS staff participated in a Covid19 follow up meeting to discuss future planning and review areas of strength and growth for the department on August 8, 2020.
- Dr. Monica Saavedra attended the MMC Diversity Task Force Meeting on August 11, 2020.
- HHS staff attended the retirement luncheon for Village Manager Jim Norris on August 13, 2020.
- Dr. Monica Saavedra attended the virtual Northwest Providers Meeting on August 19, 2020.
- Dr. Monica Saavedra attended a meeting with Gabriella Vargas of the Schaumburg Hoffman Estates Rotary Club to discuss community services on August 24, 2020.
- Dr. Audra Marks led clinical supervisors through the training program planning meeting on August 25, 2020.
- Dr. Monica Saavedra attended a virtual meeting with the Links and Kevin Kramer on partnering for community inclusion projects on August 26, 2020.
- Dr. Monica Saavedra arranged a virtual brown bag luncheon training on Workplace Ergonomics for Village Employees with ChiroOne scheduled for September on August 26, 2020.



Monica Saavedra, Psy.D.  
Director, Health & Human Services



Audra Marks, Psy.D.  
Assistant Director, Health & Human Services

## August, 2020

<b>Health Services Provided</b>						
	August, 2020	Year to Date	Last Year to Date	2019 Total		
<b>Total People Served:</b>	<b>60</b>	<b>962</b>	<b>2704</b>	<b>4226</b>		
<b>Children's/Baby Clinic People Served:</b>						
Children's Clinic:	44	195	327	508		
Baby Clinic:	0	39	125	119		
<b>Total:</b>	<b>44</b>	<b>234</b>	<b>452</b>	<b>627</b>		
<b>Shots Given:</b>						
Children's Clinic (Includes Flu):	97	465	687	1042		
Baby Clinic (Includes Flu):	0	85	274	407		
<b>Total Combined Shots:</b>	<b>100</b>	<b>550</b>	<b>961</b>	<b>1449</b>		
<b>Total Antigens:</b>	<b>173</b>	<b>863</b>	<b>1753</b>	<b>2567</b>		
<b>Vision/Hearing Testing:</b>						
Vision/Hearing Total:	0	359	972	1448		
<b>Adult Immunizations:</b>						
Adult Flu:	0	3	7	312		
Hep A/Menactra:	1	6	10	11		
Hep B:	0	3	11	13		
Tdap:	0	3	34	50		
Twinrix:	0	3	6	14		
317 Program:	3	7	9	20		
<b>Total Combined Shots:</b>	<b>4</b>	<b>25</b>	<b>77</b>	<b>420</b>		
<b>Total Antigens:</b>	<b>4</b>	<b>37</b>	<b>143</b>	<b>491</b>		
<b>Adult Wellness Testing:</b>						
Tanita Scale:	0	17	57	63		
Blood Pressure:	0	165	495	682		
Pulse:	0	128	341	493		
Blood Sugar:	0	23	49	85		
Cholestech	5	15	57	73		
CardioChek	0	0	3	20		
Hgb/AC	3	16	31	44		
TB Testing:	2	7	88	102		
Hemoglobin:	0	23	108	160		
<b>Total:</b>	<b>10</b>	<b>394</b>	<b>1226</b>	<b>1722</b>		
<b>Health Consultation Time:</b>	<b>40.5</b>	<b>132.75</b>	<b>16 hrs</b>	<b>23.25 hrs</b>		
<b>Human Services Provided</b>						
	August, 2020	Year to Date	Last Year to Date	2019 Total		
<b>Total People Served:</b>	<b>68</b>	<b>746</b>	<b>946</b>	<b>1380</b>		
<b>Counseling Sessions:</b>						
Individual Counseling:	145	2043	1715	2542		
Intake:	22	148	88	139		
Couples Counseling:	2	38	49	99		
Family Counseling:	0	55	77	115		
<b>Total Sessions:</b>	<b>169</b>	<b>2284</b>	<b>1959</b>	<b>2895</b>		
Crisis Intervention:	11	133	70 hrs	116 hrs		
<b>Psychological Testing:</b>						
	Number of Testing Clients August, 2020	Hours of Testing August, 2020	Year to Date Test Batteries	Last Year to Date Test Batteries	2019 Total Number of Batteries	
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>5</b>	
<b>Outreach</b>						
	Times Held in August, 2020	August, 2020 Participants	Y-T-D Participants	Times Held in 2020	Last Y-T-D Participants	2019 Total Participants
<b>Community Outreach</b>						
Blood Drive:	0	0	56	2	18	18
CERT:	0	0	0	0	0	0
Take Charge of Health:	0	0	0	0	10	10
Therapy Dog Thursday:	0	0	8	1	41	64
Vogelei Workshops:	0	0	7	1	54	78
<b>Special Events/Fairs:</b>						

Total:	0	7	112	7	140	820
<b>Employee Programs:</b>						
Total:	0	0	107	3	123	302
<b>Human Services Groups:</b>						
Lion's Pride	0	0	0	0	0	28
Real Girls, Real Talk	0	0	0	0	0	39
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67</b>
<b>Assistance Programs:</b>						
	August, 2020 Participants	Year to Date	Last Year to Date	2019 Total		
Nicor:	0	11	24	25		
Salvation Army:	3	26	29	38		
Lending Closet:	3	32	84	135		
<b>Total:</b>	<b>6</b>	<b>69</b>	<b>137</b>	<b>198</b>		
<b>Health Clinic Revenues</b>						
	August, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Children's Clinic	\$ 815.00	\$ 4,262.00	\$ 4,401.26	\$ 6,981.26		
Hoffman Baby Clinic	\$ -	\$ 815.00	\$ 1,792.00	\$ 2,511.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
Hgb/AC	\$ -	\$ 195.00	\$ 436.00	\$ 794.00		
TB tests	\$ 50.00	\$ 115.00	\$ 413.00	\$ 470.00		
CardioChek	\$ 69.00	\$ 199.00	\$ 45.00	\$ 250.00		
Lipid Profile/Cholestech	\$ 110.00	\$ 316.00	\$ 986.00	\$ 1,337.00		
Adult Shots	\$ -	\$ 835.00	\$ 2,429.00	\$ 3,373.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ 15.00	\$ 9.00	\$ 36.00		
Hemoglobin:	\$ -	\$ 25.00	\$ 334.53	\$ 401.53		
Medicaid:	\$ 348.00	\$ 1,105.20	\$ 562.11	\$ 568.51		
Flu/Medicare:	\$ -	\$ 36.34	\$ 310.00	\$ 1,240.00		
Children's Flu Clinic:	\$ -	\$ -	\$ 364.00	\$ 948.00		
Vision & Hearing:	\$ -	\$ 535.00	\$ 1,332.00	\$ 1,362.00		
Lending Closet:	\$ 50.00	\$ 50.00	\$ -	\$ -		
<b>Total:</b>	<b>\$ 1,442.00</b>	<b>\$ 8,503.54</b>	<b>\$ 13,368.90</b>	<b>\$ 20,272.30</b>		
<b>Human Services Revenue</b>						
	August, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Counseling:	\$ 830.88	\$ 18,116.68	\$ 25,633.10	\$ 36,981.10		
Testing:	\$ -	\$ -	\$ 1,295.00	\$ 1,670.00		
Presentations:	\$ -	\$ -	\$ -	\$ -		
<b>Total Revenue:</b>	<b>\$ 830.88</b>	<b>\$ 18,116.68</b>	<b>\$ 26,928.10</b>	<b>\$ 38,651.10</b>		



August 2020

## VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for August, 2020:

### **Progress:**

This past month's focus was maintaining situational awareness among village management, Joint Emergency Management System (JEMS) partners, Public Safety partners and external partners including St Alexius Medical Center. Following last month's After Action Report meeting, the final draft is in the approval process, to be sent to IEMA next month.

### **EMCT:**

The EMC continued to hold weekly EOC meetings by phone to maintain Situational Awareness among the village leadership. This group focused efforts towards local and regional updates, following any changes installed by the state under the Restore Illinois plan guidelines, increasing our PPE to maintain a healthy supply for the remainder of the year, and maintain communication among the group via Situation Reports.

### **EMC:**

The main emergency management priority was to maintain situational awareness among the department heads by regular distribution of Situation Reports. Communication between JEMS partners, Illinois Emergency Management Agency (IEMA), Illinois Department of Public Health (IDPH), Cook County Department of Public Health (CCDPH), and Cook County Emergency Management and Regional Security (CCEMRS) have been essential to maintain the information sharing process. Weekly conference calls with external emergency management partners and resource logistics have also remained a priority.

### **Outlook:**

JEMS and the EMC will coordinate the biannual approval of our Emergency Operations Plan and Recovery Plan will be completed and submitted to the state this fall. The Pre-Disaster Recovery Plan is in the process of being reviewed as is the COVID-19 Pandemic After Action Report. The EMC will continue to host weekly EOC meetings and distribute Situation Reports as the pandemic continues.





# Hoffman Estates Fire Department

To: Public Health & Safety Committee

## FIRE DEPARTMENT MONTHLY REPORT

August 2020

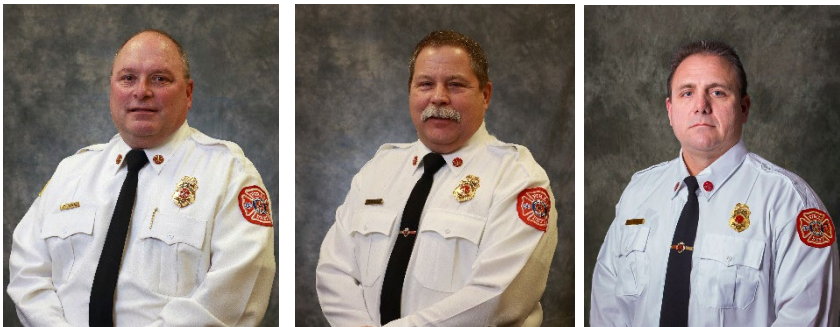
This month's activities resulted in the Fire Department responding to 485 calls for service, 330 incidents were for emergency medical service, 151 incidents were suppression-related, and 4 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of August.

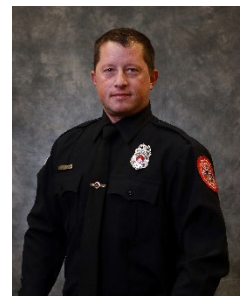
*Patrick S. Fortunato*

Patrick S. Fortunato, Fire Chief

### Department Activities and Highlights:



Chief Pat Fortunato, Deputy Chief Tom Mackie & Battalion Chief Mike Bosco all celebrated their 30<sup>th</sup> Anniversary with the HEFD on August 14<sup>th</sup>!



Congratulations to FF Mike Lorkowski who celebrated his 20<sup>th</sup> Anniversary with the HEFD on August 21<sup>st</sup>!

## **Emergency Incidents of Interest:**

### **8/06/2020 – #20-03161 – 1515 N. Barrington Rd – Activated Fire Alarm/Elevator Call**

Companies responded to the above location for the report of an activated fire alarm. Upon arrival, Engine 22 checked the alarm panel and found an activation location. Personnel went to investigate. The 8th floor elevator shaft was checked and there was no smoke found and no heat was detected using the thermal imaging camera. However, there was contact made with a person stuck in the elevator. The penthouse was investigated and found no cause for the alarm. The fire alarm was reset and power was shut off to the elevator. The outer door was opened revealing the car about two feet above the floor on the eighth story. The inner door was unable to be opened using conventional means. Maintenance arrived and stated the elevator was worked on that day for the same problem. The elevator company was unable to be reached. Maintenance and building management told personnel to open the door with any means necessary to get the patient out. The battery powered spreaders were used to open the door approximately 24 inches. Personnel entered the elevator and removed the patient from the elevator car. One patient was transported to SAMC. Maintenance was advised to have the elevator serviced and the power was left off to the car. All companies returned to quarters in service.

### **8/13/2020 – #20-03264 – 1818 Jamestown Cir – Structure Fire**

Companies responded to the above location for the report of a Code 3 structure fire. Prior to arrival, police were on the scene and confirmed a structure fire. The incident was upgraded to a Code 4. Engine 22 arrived on the scene of a 2-story townhouse with fire showing from the side of the building. A pre-connect was pulled, and BAT6 arrived on the scene and assumed Command. The interior was investigated and light smoke was found. An exterior attack was made on the fire. A hose line was pulled into the front door and to the second floor. Ceiling was pulled to expose any extension. Ventilation was performed of the unit. Primary and secondary searches of all of building units were performed and found them all clear. Air quality checked and ventilation completed for re-entry of residents. Scene turned over to Investigators. All companies returned to quarters in service.

### **8/30/2020 – #20-03524 – I90 at Hwy 59 – Vehicle Fire**

Companies responded to the above location for the report of a vehicle fire. Upon arrival, the vehicle was fully involved. Engine 22 deployed a line to extinguish the fire. Barrington Countryside provided mutual aid with water supply. The driver said the tire had blown out and then the vehicle hit the wall and ignited on fire. One patient was transported to SAMC. The scene was released to ISP and all companies returned to quarters in service.

## **Mutual & Auto Aid Incidents:**

### **8/26/2020 - #20-03458 – 25 Dellmont Ct, Buffalo Grove – Structure Fire**

Units responded mutual aid to the above location for a structure fire box alarm. 601 arrived on scene and was assigned as the Safety Officer. Ambulance 21 was at the scene and then was assigned to COQ at BGF Station 26. When they were released from their assignments, units returned to quarters in service.

### **8/29/2020 – #20-03517 – 1541 Johnson Dr, Buffalo Grove – Structure Fire**

Unit responded mutual aid to the above location for the report of a structure fire. Ambulance 23 was assigned to rehab. Once they released from their duties, unit returned to quarters in service.

## **ADMINISTRATIVE DIVISION**

- Chief Fortunato participated in the following events during the month:
  - Attended the MABAS Division One Chiefs Meeting - virtual
  - Attended the Northwest Central Dispatch Liaison meeting-virtual
  - Attended the Northwest Central CAD meeting-virtual
  - Attended the Northwest Central Executive Committee Meeting-virtual
  - Attended COVID related meetings with Fire Department staff
  - Attended COVID related meetings with Management Team, EOC Team, Village Manager's Office, HRM, IEMA, IDPH, NWCH, NWCD and MABAS - virtual
  - Continued preparing the 2021 budget
  - Hiring process for replacement firefighter
  - Development and launch of a promotional exam for the Captains rank
  - Attended retirement events for Jim Norris
  
- Deputy Chief/Administration Bilodeau participated in the following events during the month:
  - MABAS 1 Deputy Chiefs meetings
  - MABAS 2 Chiefs meeting
  - MABAS 1 OG/PS Committee meeting
  - NWCD liaison meeting
  - NWCD CAD meeting
  - Monthly bills
  - 2021 Budget process ongoing
  - Organizing FPB workflow and processes
  - New hire processing
  - Attended Village Manager Norris' retirement lunch
  - Safety Officer at Jamestown Circle fire

## **OPERATIONS DIVISION**

- Deputy Chief/Operations Mackie participated in the following events during the month:
  - Attended village board meeting to receive 30 year proclamation.
  - Attended three sessions of new candidate testing at Hoffman Estates High School.
  - Worked on updating the Cook County Pharmaceutical Distribution forms.
  - Completed 30 years with the Hoffman Estates Fire Department on August 14<sup>th</sup>.
  - Attended the retirement luncheon for Village Manager James Norris at Station 24.
  - Attended the MABAS 1 Deputy Chief meeting in Arlington Heights.
  - Completed an OSFM training exam record audit with B/C Michael Buckel.
  - Continued stockpiling CoVid PPE supplies for all village departments.

## TRAINING DIVISION

- Battalion Chief Buckel participated in the following events during the month:
  - Attended division I training committee meeting
  - Numerous phone calls emails and conversations regarding training issues.
  - Completed two days of “return to duty” training with FF Mortensen
  - Meeting with CFF Wigutow to review his rook book.
  - Meeting with CFF Mitchell to review his rook book.
  - Meeting with CFF Watson to review his rook book.
  - Attended meeting to discuss L2061 contract.

<b>PUB ED EOM August 2020</b>		
<b>CLASSES</b>		
<b>Date</b>	<b>Location</b>	<b>Description:</b>

<b>PUB ED ACTIVITIES</b>	
<b>Date</b>	<b>Event:</b>
August	Gave out 2 smoke detectors



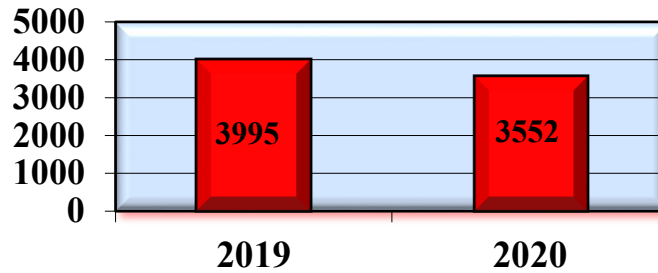
## Hoffman Estates Fire Department

### EOM - Monthly Type of Alarm Report - Summary

Patrick Fortunato  
Fire Chief

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2020	August	Accident with Entrapment	3	0.62%
		Accident with Injuries	11	2.27%
		Activated Fire Alarm	57	11.75%
		Ambulance Call	330	68.04%
		Car Fire	3	0.62%
		CO Detector No Illness	1	0.21%
		Code 2	43	8.87%
		Code 2 Urgent	1	0.21%
		Code 3	12	2.47%
		Code 4	1	0.21%
		Elevator Call	3	0.62%
		Fire - All Stations	3	0.62%
		Inside Odor Investigation	12	2.47%
		Mutual Aid Request	4	0.82%
		Special Call	1	0.21%
		<b>Total:</b>		

### Total Emergency Responses Year-to Date





# Hoffman Estates Fire Department

## EOM – Incident by District Summary

Zone/District Number	Total	Percentage
<b>Month: August 2020</b>		
HEF21	136	29.25%
HEF22	229	49.25%
HEF23	60	12.90%
HEF24	40	8.60%
	<b>Total: 465</b>	<b>Total: 100.00%</b>
	<b>Total: 465</b>	<b>Total: 100.00%</b>



# Hoffman Estates Fire Department

## FPD Report - Last Month

**Patrick Fortunato**  
Fire Chief

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
<b>Type Of Alarm: Activated Fire Alarm</b>			
08/18/2020 09:32:39	20-03342	45 South BARRINGTON Road	Alarm system sounded due to malfunction
08/25/2020 18:58:33	20-03445	6089 CANTERBURY Lane	Alarm system activation, no fire - unintentional
	<b>Count: 2</b>		<b>Count: 2</b>
<b>Type Of Alarm: Ambulance Call</b>			
08/01/2020 04:26:07	20-03071	30 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
08/08/2020 09:01:24	20-03185	1885 AVON Drive	EMS call, excluding vehicle accident with injury
08/19/2020 13:00:19	20-03355	3 TENNIS CLUB Lane	EMS call, excluding vehicle accident with injury
	<b>Count: 3</b>		<b>Count: 3</b>
<b>Type Of Alarm: Code 2</b>			
08/07/2020 13:50:34	20-03170	South BARRINGTON Road	Grass fire
	<b>Count: 1</b>		<b>Count: 1</b>
	<b>Count: 6</b>		<b>Count: 6</b>



## Hoffman Estates Fire Department

### EOM - Total Fire Loss by Month

Patrick Fortunato  
Fire Chief

Incident Month/Year: August 2020					
08/07/2020	South BARRINGTON Road	20-03170	Grass fire	Highway or divided highway	25
08/08/2020	844 ATLANTIC Avenue	20-03190	Cooking fire, confined to container	Multifamily dwelling	500
08/10/2020	90580 WB I90	20-03217	Passenger vehicle fire	Highway or divided highway	8,000
08/13/2020	1818 JAMESTOWN Circle	20-03264	Building fire	Multifamily dwelling	275,000
	1812 JAMESTOWN Circle	20-03264	Building fire	Multifamily dwelling	20,000
	1814 JAMESTOWN Circle	20-03264	Building fire	Multifamily dwelling	20,000
	1816 JAMESTOWN Circle	20-03264	Building fire	Multifamily dwelling	20,000
08/10/2020	600 North SALEM Drive	20-03233	Passenger vehicle fire	Vehicle parking area	1,700
08/13/2020	1751 SESSIONS WLK	20-03275	Cooking fire, confined to container	Multifamily dwelling	25
08/30/2020	90600 I90	20-03524	Passenger vehicle fire	Highway or divided highway	30,000
<b>Total:</b>					<b>375,250</b>



## Hoffman Estates Fire Department

### EOM - Previous Years Annual Fire Loss

Patrick Fortunato  
Fire Chief

All Applicable Records

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<u>Year</u>	<u>Annual Loss</u>
2005	\$1,423,600.00
2006	\$1,315,361.00
2007	\$1,062,300.00
2008	\$1,086,400.00
2009	\$1,201,105.00
2010	\$1,071,700.00
2011	\$776,800.00
2012	\$3,034,450.00
2013	\$570,581.00
2014	\$2,696,009.00
2015	\$1,239,672.00
2016	\$1,252,465.00
2017	\$1,228,875.00
2018	\$3,031,950.00
2019	\$1,883,370.00



## Hoffman Estates Fire Department

### EOM - Incident Loss By Property Use YTD

Patrick Fortunato  
Fire Chief

Incident Number	Content Losses	Property Losses	Incident Total Losses
<b>Property Use: 1 or 2 family dwelling</b>			
20-00824	250		250
20-01372	20,000	40,000	60,000
	0	10,000	10,000
20-03626	500	500	1,000
	<b>Total: 20,750</b>	<b>Total: 60,500</b>	<b>Total: 81,250</b>
<b>Count: 5</b>			
<b>Property Use: Business office</b>			
20-00398	100		100
	<b>Total: 100</b>	<b>Total: 0</b>	<b>Total: 100</b>
<b>Count: 1</b>			
<b>Property Use: Highway or divided highway</b>			
20-01429	0	15,000	15,000
20-02838		2,500	2,500
20-03170	0	25	25
20-03217	0	8,000	8,000
20-03524	0	30,000	30,000
	<b>Total: 0</b>	<b>Total: 55,525</b>	<b>Total: 55,525</b>
<b>Count: 5</b>			
<b>Property Use: Motor vehicle or boat sales, services, repair</b>			
20-02053	0	7,500	7,500
	<b>Total: 0</b>	<b>Total: 7,500</b>	<b>Total: 7,500</b>
<b>Count: 1</b>			
<b>Property Use: Multifamily dwelling</b>			
20-00403	100	100	200
20-01624	0	500	500
20-03190	500		500
20-03264	75,000	200,000	275,000
	10,000	10,000	20,000
20-03275	25	0	25
	<b>Total: 105,625</b>	<b>Total: 230,600</b>	<b>Total: 336,225</b>
<b>Count: 8</b>			
<b>Property Use: Pipeline, power line or other utility right-of-way</b>			
20-02533	0	3,000	3,000
	<b>Total: 0</b>	<b>Total: 3,000</b>	<b>Total: 3,000</b>
<b>Count: 1</b>			
<b>Property Use: Vehicle parking area</b>			
20-01355	0	20,000	20,000
20-03233	0	1,700	1,700
	<b>Total: 0</b>	<b>Total: 21,700</b>	<b>Total: 21,700</b>
<b>Count: 2</b>			
	<b>Total: 126,475</b>	<b>Total: 378,825</b>	<b>Total: 505,300</b>
<b>Count: 23</b>			





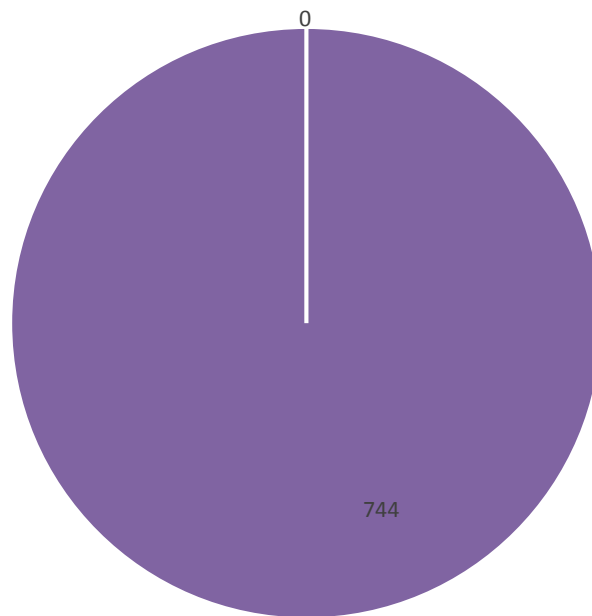
# Hoffman Estates Fire Department

Patrick Fortunato  
Fire Chief

EOM-Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per month
August	0	0.00%

Ambulance 22 In service hours  
August



■ In service Hours ■ Out of Service Hours



## Hoffman Estates Fire Department

Patrick Fortunato  
Fire Chief

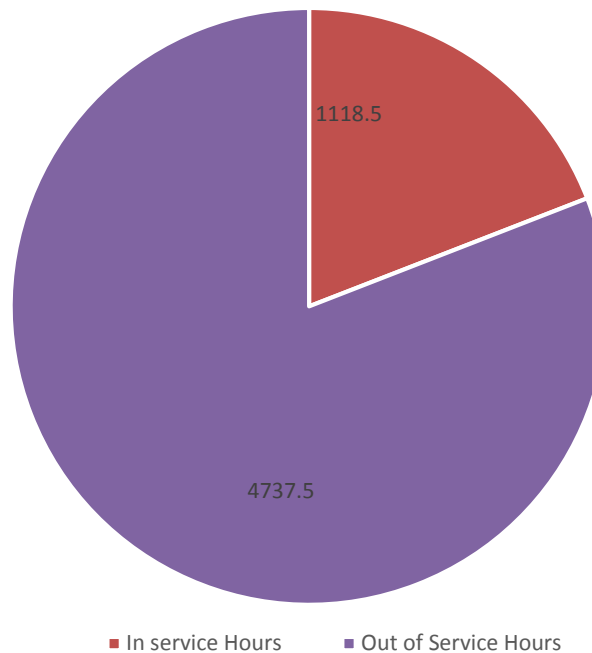
EOM-Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per month
January	331.5	44.56%
February	291.75	41.92%
March	181.75	24.43%
April	313.5	43.54%
May	0	0.00%
June	0	0.00%
July	0	0.00%
August	0	0.00%

Total In-Service Hours: 1118.5 of 5856

Total Percentage of Hours in Service: 19.10%

Ambulance 22 In service hours  
Y-T-D





## Hoffman Estates Fire Department

Fire Prevention Bureau

Patrick Fortunato  
Fire Chief

### 2020 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	145	107	14	7	57	68	206	129					733
Reinspections	20	15	9	1		4	10	37					96
Business Licenses Inspections	14	13	11	5	1	10	20	15					89
Alarm Inspections/OOS	6	9	18	3	9	12	21	9					87
Complaints	5	3	3		1	14	18	10					54
Site Inspections	7	12	5		3	6	4	3					40
Other		1	2	2	1	6	1	7					20
<b>Total</b>	<b>197</b>	<b>160</b>	<b>62</b>	<b>18</b>	<b>72</b>	<b>120</b>	<b>280</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1119</b>

### 2020 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Rough Inspections	8	5	5	5	9	2		8					42
Ceiling Inspections	3	7	20	7	9	8	2	12					68
Site Inspections	20	17	10	11	8	10	3	11					90
Hydro Inspections	6	3	6	5	4	3		1					28
Final Inspections	17	13	7	5	16	11	9	13					91
Homeowner Walk Through	1		1	4	2	2		1					11
Flush Inspection	3	1	2	5	2								13
Flow Test Inspection	1			4	1			1					7
Other		1						1					2
<b>Total</b>	<b>59</b>	<b>47</b>	<b>51</b>	<b>46</b>	<b>51</b>	<b>36</b>	<b>14</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352</b>

<b>Buildings Requiring Sprinklers</b>	<b>August</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
Installed	<b>0</b>	<b>0</b>	<b>21</b>
<b>Wireless Transceivers</b>	<b>August</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
Installed	<b>1</b>	<b>4</b>	<b>478</b>

## TRAINING DIVISION

### **Outside Training:**

- All Hazards Operations Section chief.

### **In-house Training:**

- All Hazards Operations Section chief.
- SCUBA Assistant and Line Tending.
- Drivers Training (Trailers)

### **Company Training Instructed by the Captains and Lieutenants:**

- Building familiarization through pre-plan review and building visits.
- NWCH EMS policy reviews - NWCH SOG Stroke
- Fire Department policy review – Special Operations – 002 Hazardous Materials
- Safety tip – Back injury prevention
- Quick drill – Ladder Locks
- New building review – Holiday Inn Express
- Department on-scene skills training and basic skills.

Total training hours for the month of August for all members were 3,430.

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>Total Hours YTD</b>
<b>11,791</b>	<b>9,851</b>	<b>7,477</b>		<b>29,119</b>

# VILLAGE OF BUFFALO GROVE



**Mike Baker MPA/EM, EFO CFO**

Fire Chief/Emergency Management Director

Buffalo Grove Fire Department

1051 Highland Grove Drive

Buffalo Grove, Illinois 60089-7026

Phone 847-537-0995

Fax 847-537-7370

August 28, 2020

Patrick Fortunato  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60169

Chief Fortunato,

On behalf of the Buffalo Grove Fire Department, I would like to thank you and the members of the Hoffman Estates Fire Department for your prompt and professional response to the structure fire on Wednesday, August 26<sup>th</sup> at 25 Dellmont Ct. We are appreciative of the assistance we received by the more than 20 departments who either responded to the scene or were standing by and running other calls for us during their change-of-quarters assignments.

Upon arrival at the home, command noted fire and smoke from the rear roof of the structure which then extended through the front of the roof due to limited access into the attic. There is no doubt because of our good working relationships with our neighboring departments and having a steadfast mutual aid network, we were able to contain the fire damage to the attic where it originated. While we are fortunate there were no civilian injuries during this incident, there were two firefighters who were transported to the hospital with heat related illnesses.

Please extend our gratitude to those members of your organization who assisted us during this incident.

Sincerely,

Mike Baker MPA, CFO, EFO  
Fire Chief/Emergency Management Director

