

*This meeting is being held via telephonic attendance.*

**AGENDA  
SPECIAL GENERAL ADMINISTRATION & PERSONNEL COMMITTEE  
VILLAGE OF HOFFMAN ESTATES  
SEPTEMBER 8, 2020**

*Immediately Following Special Planning, Building & Zoning Committee*

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**Members: Karen Arnet, Chairman  
Karen Mills, Vice-Chairman  
Gary Stanton, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
Mayor William McLeod**

**I. Roll Call**

**NEW BUSINESS**

1. Discussion regarding Halloween trick or treat hours.

**II. Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).  
The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion regarding Halloween trick-or-treat hours

**MEETING DATE:** September 8, 2020

**COMMITTEE:** Special General Administration & Personnel

**FROM:** Rachel Musiala, Acting Village Manager  
Daniel P. O'Malley, Deputy Village Manager  
Suzanne Ostrovsky, Assistant to the Village Manager

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**Purpose:** Discussion regarding Halloween trick-or-treat hours during the pandemic.

**Background:** Due to the COVID-19 pandemic, current public health guidelines from the Centers for Disease Control (CDC) and the Illinois Department of Public Health (IDPH) include continued mask wearing and social distancing. With this in mind, the Mayor requested that this Committee discuss the Village's plans for Halloween trick-or-treating. Halloween falls on Saturday, October 31, 2020. Typically, the Village permits trick-or-treating between the hours of 3 p.m. and 7 p.m. on Halloween. However, with COVID-19 still a threat, trick-or-treating creates a health risk due to people coming into close proximity to those outside their immediate households, sharing food and touching common surfaces. Therefore, this issue has been requested to come before this Committee and the Village Board for consideration.

**Discussion:** As with previous discussions regarding holding Village events, making a decision at this time will accommodate a mid-September printing deadline for the October edition of the *Citizen* newsletter. There is no current CDC or IDPH recommendation regarding Halloween, and no other community in the northwest suburbs has publicly discussed the issue. With so much uncertainty surrounding the pandemic, it is difficult to predict whether additional state-imposed COVID-19 mitigation measures may be in place by October 31.

The Committee and Board have a number of potential options, including:

- Cancel trick-or-treat hours and encourage residents to celebrate at home or in smaller groups.
- Cancel trick-or-treat hours and provide a safer alternative for residents (e.g., a drive-through event at the Police Department or NOW Arena on Oct. 31). One possibility may be to encourage residents to register for a drive-through event the Hoffman Estates Park District is hosting on Oct. 24. The event is currently scheduled to be held at Bridges of Poplar Creek; however, conversations with the Park District have indicated that the program could be expanded to accommodate up to 500 vehicles by extending the hours or by partnering with the Village to move the event to the NOW Arena.

- Maintain traditional trick-or-treat hours while engaging in a public information campaign to encourage COVID-safe practices such as mask wearing, social distancing and use of hand sanitizer.

**Financial Impact:** There is no financial impact associated with eliminating Halloween trick-or-treat hours for 2020. However, if the Village chooses to hold its own socially-distanced event or partner with the Park District for the Oct. 24 event, there could be an unbudgeted associated cost.

**Recommendation:** Discussion purposes and to direct staff how to proceed with Halloween trick-or-treat hours.