

This meeting is being held via telephonic attendance.

**AGENDA
SPECIAL PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
July 20, 2020**

Immediately Following the Public Works & Utilities Committee

Members:	Gary Stanton, Chairman	Anna Newell, Trustee
	Karen Arnet, Vice-Chairman	Gary Pilafas, Trustee
	Karen Mills, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

NEW BUSINESS

1. Request approval of the Community Development Block Grant (CDBG) Consolidated Plan 2020-2024 and Annual Action Plan 2020.

II. Adjournment

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of the Community Development Block Grant (CDBG) Consolidated Plan 2020-2024 and Annual Action Plan 2020

MEETING DATE: July 20, 2020

COMMITTEE: Special Planning, Building & Zoning

FROM: Ryan Johnson *RJ*

REQUEST: Request approval of the Community Development Block Grant (CDBG) Consolidated Plan 2020-2024 and Annual Action Plan 2020.

BACKGROUND: On September 30, 2020, the Village's current Community Development Block Grant (CDBG) program Consolidated Plan (2015-2019) will end. The Consolidated Plan is a comprehensive document that examines the general state of the Village as it relates to U.S. Department of Housing and Urban Development's (HUD) key statutory goals to provide decent housing, create a sustainable living environment, and expand economic opportunity for low and moderate income residents. The Village uses this plan to establish goals and priorities that meet the program and funding requirements set by HUD.

As required by HUD, the Village also prepares an Annual Action Plan. The Action Plan objectives are a direct response to objectives in the Consolidated Plan. The Program Year 2020 Annual Action Plan is included within the draft of the new Consolidated Plan for Program Years 2020-2024, attached for review.

DISCUSSION: This is the fourth Consolidated Plan and fifteenth Annual Action Plan that the Village has published as an Entitlement Community receiving CDBG funds directly from HUD.

For Program Year 2020, the Village of Hoffman Estates will receive a HUD allocation of approximately \$246,577, an increase of \$646 over the current program year.

The program year will mark the sixth year of the Village's membership in the Cook County HOME Consortium. As part of this membership, Cook County will receive the Village's HOME allocation from HUD, along with allocations from other suburban Cook County communities, for housing-related programs that Hoffman Estates residents may be eligible for.

DISCUSSION (Continued):

Consistent with previous years, the proposed Annual Plan includes CDBG funding for a Housing Rehabilitation Program, Neighborhood Infrastructure Projects, and Program Administration costs. The Plan also includes CDBG funding for Public Facility Improvements.

Consolidated Plan 2020-2024

Development of the 5-year Consolidated Plan began in spring 2020, and included opportunities for public input, consultative interviews with stakeholders, and data analysis of the Village's socio-economic status. A draft of the plan was posted on the Village's website in June and made available by request. Letters were sent to local social services, religious institutions, homeowners associations, rental management agencies, elected officials, educational institutions, and other organizations to invite them to participate in the development process and the public hearing which was held on July 14, 2020. Comments received at the public hearing and summaries from the consultative interviews are included in "The Process" section of the Consolidated Plan and in the Attachments. Based upon the needs assessment, the following objectives were identified, and are consistent with the previous Consolidated Plan:

Objective 1: Provide improvements to public infrastructure and facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods.

Objective 2: Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

Annual Action Plan 2020-2021

For Program Year 2020, the Village of Hoffman Estates will be allocated \$246,577. The Village estimates that an additional \$71,018 of unused funds from previous Program Years will be available, equaling a total of \$317,595 in available funds. The individual projects identified in the Annual Action Plan are based upon the two Consolidated Plan Objectives listed above and include the following:

Goal Name	Annual Funding	Activity
Neighborhood Infrastructure Projects	\$183,595	Street rehabilitation project or other public infrastructure project in an eligible neighborhood.
Public Facility Improvements	\$20,000	Building improvements at the CAC and/or the Journey's facility.
Housing Rehabilitation Program	\$65,000	Single family rehabilitation (SFR) zero-interest loan program.
Planning & Administration	\$49,000	CDBG program administration, planning, and activity monitoring and more.

DISCUSSION (Continued):

- ◆ Neighborhood Infrastructure Projects (\$183,595) - CDBG funding for a public street or parking lot improvement in an eligible neighborhood. The project will be selected based upon considerations including annual pavement ratings and presented to the Capital Improvements Board later in the year. The funds may be used towards preliminary planning and engineering for a project that will follow the next program year.
- ◆ Public Facility Improvements (\$20,000) - The plan includes the same priority as in previous years, which is a rehabilitation of the Village-owned facility that is leased to the Children's Advocacy Center (CAC), and a contribution to the regional Journeys project to fund construction activities, which has yet to move forward in the 2019-2020 Program Year.
- ◆ Housing Rehabilitation Program (\$65,000) - As in previous years, it is proposed that the Village contract with North West Housing Partnership (NWHP) for administration of this zero-interest loan program for low to moderate income residents to obtain home repairs and renovations. The Single-Family Rehabilitation (SFR) program has seen a number of applications from Village homeowners over the past five years, but few in 2020 which may have been due to the Covid-19 pandemic.
- ◆ Program Administration (\$49,000) - Funds are allocated to offset administrative costs of the program up to the allowable 20% limit. The proposed allocation for administration is 20% of the grant total, and reflects funding for staff time, materials, travel, training, and project planning efforts.

FINANCIAL IMPACT:

The CDBG allocation of Federal funds for Program Year 2020 is \$246,577. Only 20%, or \$49,315, of CDBG funds can be used to reimburse the Village for administration costs during the year. Changes to Federal rules and regulations continue to require significant investments of staff time to administer the CDBG program.

HUD utilizes a formula allocation each year, so it is difficult to precisely forecast the Village's CDBG funding allocation from HUD over the course of the 5-year Consolidated Plan. The proposed Consolidated Plan budget includes \$600,000 for public infrastructure improvements and \$87,595 for public facility improvements over the next five years. The Consolidated Plan budget also includes \$400,000 for Owner Occupied Improvements through the SFR program. The five year CDBG budget contained within the Plan will be incorporated into the Village's Annual Budget and Capital Improvements Plan.

RECOMMENDATION:

Approval of the Community Development Block Grant (CDBG) Consolidated Plan 2020-2024, October 1, 2020 to September 30, 2025, and Annual Action Plan 2020, October 1, 2020 to September 30, 2021.

Attachment

DRAFT

CDBG Consolidated Plan 2020-2024

Annual Action Plan 2020



DRAFT for Public Meeting 7/20/2020

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan is required by the U.S. Department of Housing and Urban Development (HUD) for municipalities that participate in the Community Development Block Grant (CDBG) program. The plan is a comprehensive strategy developed by the Village of Hoffman Estates to address the affordable housing and community development needs present within the community. HUD asks each community to state how it plans to achieve local objectives in accordance with the statutory goals of all federally funded community development programs to (a) provide decent housing, (b) create a sustainable living environment, and (c) expand economic opportunity. The Consolidated Plan outlines five-year priorities and identifies where HUD funds will be allocated to address the most important needs.

This plan will span the five-year period beginning October 1, 2020 and ending September 30, 2025. In 2015, the Village joined the Cook County HOME Consortium. As a result of this coordination between the Village, Cook County, and other HOME Consortium communities, Cook County's Consolidated Plan will be referenced in various sections and the regional data will be referenced. In the Needs Assessment and Market Analysis, data for Hoffman Estates is summarized. Data is also aggregated with Cook County in their Consolidated Plan.

In addition to the five-year Consolidated plan, the Village has drafted the 2020-2021 Annual Action Plan, which provides a budget and describes actions, programs, and projects the Village will undertake during the Program Year 2020 (PY 20) with CDBG funding.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Based on the needs assessment and market analysis, as well as consideration of the limited anticipated resources, the Village developed a strategic plan to use CDBG funds to meet its priority housing, homeless, and community development needs. The Village of Hoffman Estates has identified two objectives for the 2020-2024 Consolidated Plan. Within these objectives are individual goals, projects, and performance measures to ensure progress towards addressing priority needs. These objectives are described in greater detail in the Strategic Plan.

Objective 1: Provide improvements to public infrastructure and public facilities in order to create a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. Over the course of the five-year plan, the Village proposes to assist five public facility or public infrastructure projects within eligible CDBG neighborhoods or utilized

primarily by low-moderate income individuals and families. Projects may include buildings, roads, sidewalks, water or sewer, lighting, pedestrian and bicycle pathways, facilities or other eligible infrastructure.

Objective 2: Provide decent housing through access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

3. Evaluation of past performance

The Village is nearing completion of the first fourteen years of its CDBG program. Throughout the course of fourteen years, the Village has diligently invested nearly \$3.6 million in CDBG, funds all in accordance with HUD policies and procedures towards the two key objectives.

Of this amount, 59% or \$2.1 million has been used to finance public infrastructure improvements in CDBG-eligible low to moderate-income neighborhoods. These projects have been part of the Village's larger Neighborhood Revitalization Program and included street reconstruction, lighting, and pedestrian improvements. During the most recent five-year plan, the Village completed four neighborhood infrastructure improvements. These included street rehabilitations of Crescent Court, Cardigan Place, Abbey Wood Drive, Atlantic Avenue, and Pacific Avenue. Through years of economic distress, the Village has relied on CDBG funds to address these infrastructure projects in a timely fashion.

Approximately 23% or \$830,000 in CDBG funds has been used to rehabilitate 43 homes as part of the Village's continued partnership with the North West Housing Partnership (NWHP). The goal of this rehabilitation activity has been to allow recipients to maintain their own homes, improve their individual environments, and contribute to the overall sustainability of affordable neighborhoods. The program provides a zero-interest deferrable loan in an amount up to \$25,000 to income eligible residents who hold equity in their home. In PY 20, the Village saw less interest in the program, possibly due to the Covid-19 pandemic. Changes in the housing market may also be causing decreased interest in the program. Considering this decrease, the Village has lowered the goal for this five-year plan from 15 to 10 homes, and allocated additional funding to infrastructure improvements.

4. Summary of citizen participation process and consultation process

The Consolidated Plan was developed through comprehensive consultation and a citizen participation process led by the Village's Development Services Department. The Village used traditional mediums including a mass mailing, a public notice in the Daily Herald newspaper, a public hearing, and a public meeting to get information about the Consolidated Plan and Annual Action Plans to the Village constituency. New mediums like the Village website also provide opportunities for citizen participation. For an undertaking as extensive as the Consolidated Plan, Village staff also provided an article in the Hoffman Estates Citizen, the Village's monthly newsletter that is circulated by mail to most addresses within the municipal boundary. Finally, the Village's new arrangement with Cook County through the

HOME Consortium allows it to take advantage of the extensive citizen participation that they carried out in developing their Consolidated Plan. Stakeholders the County consulted with as well as goals they identified are common to the Village.

In addition to the citizen participation process, the Village is individually consulting with multiple public, private, and nonprofit stakeholders to ensure the needs of everyone are considered in the construction of this Consolidated Plan. These consultations included communication with social service providers, as well as those responsible for public infrastructure and facilities.

The citizen participation process and consultation process is detailed in “The Process” section of the Consolidated Plan and a full listing of public comments, and other related documents can be found as an attachment to the Plan.

5. Summary of public comments

A summary of public comments from the public hearing is available as an attachment to this Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The Village has worked diligently to provide public notice and an open discourse about the draft Consolidated Plan and Annual Action Plan. The Village contributed to and relied on Cook County’s Needs Assessment and Market Analysis as it related to housing data. The Village has also been involved with the Cook County Consortium’s Assessment of Fair Housing (AFH), which is currently underway, and has already begun offering insights for this plan. The Village will review the portions of the AFH which may pertain to the municipality. In the meantime, the Village’s Analysis of Impediments (AI) to Fair Housing remains in effect. The Village has continued to use the AI to make progress towards fair housing challenges facing the community. Additional information on the Village’s efforts to affirmatively further fair housing is on the Village’s website at www.hoffmanestates.org/fairhousing.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HOFFMAN ESTATES	Development Services

Table 1– Responsible Agencies

Narrative

For the past fourteen years, individuals in the Hoffman Estates Development Department have administered the CDBG program. The Village's Development Services Department consists of four divisions that coordinate all aspects of residential and commercial development in Hoffman Estates. The department works with residents and existing businesses on property improvements, and with the development community to bring new businesses to Hoffman Estates. The department provides information and professional services to residents, developers, realtors, contractors, governmental agencies, and other interested parties on a variety of topics.

The Planning Division guides developers through the Village's development review process and assists residents with variances. Planning is responsible for the Village's Comprehensive Plan, which is currently being updated as well as the Village's Zoning Ordinance and Sign Code. Planning also coordinates long range or area-wide improvement plans and assists the Village's Planning and Zoning Commission.

The other divisions within the Development Services department which perform services related to HUD priorities include the Transportation and Engineering Division, the Code Enforcement Division, and the Economic Development Division. The Health and Human Services Department located at Village Hall as well as the Police Department perform many of the responsibilities related to social services.

Consolidated Plan Public Contact Information

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PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The Village consulted with a number of local social service agencies that serve Hoffman Estates in order to identify and prioritize needs to include in the Consolidated Plan. These include health services agencies, social services related to children, agencies that serve the homeless, neighboring municipalities, the park district, and the Cook County Community Development Department.

The Village maintains a database of nearly 140 public, private, and nonprofit stakeholder organizations and individuals that fit into these and other categories. This database is included as an attachment to the Plan. These organizations are critical to informing policy decisions regarding decent housing, suitable living environments, and expanded economic opportunity. These individuals were invited to consult individually with the Village and to provide input through the general citizen participation process. They receive mailings on all annual CDBG planning functions.

Key agencies from this list were individually consulted in order to ensure their challenges and needs were considered in the development of the Consolidated Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village membership in the Cook County HOME Consortium positions the Village to be part of the regional discussion with public and assisted housing providers as well as other municipalities to help coordinate services.

The Village's Health and Human Services Department (HHS) provides professional and affordable physical and mental health services to residents in the Village of Hoffman Estates. It serves as the primary point of contact for coordination with other private health, mental health, and social service agencies. Among the services they provide are immunizations, health screenings, TB testing, and individual/family counseling. The Department's capacity is greatly limited, and therefore coordination with other providers is crucial. In situations where HHS is not able to directly provide services for foreclosure counseling, medical needs, financial assistance, food pantry, and youth services, the Department will refer clients to appropriate care providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Village will coordinate with the local Continuum of Care to assess the urgency of addressing homelessness in the Village of Hoffman Estates. While the Village is not required to compile and submit a full homeless needs assessment due to its membership in the HOME Consortium, staff will continue to reach out social service agencies to understand the extent of homelessness in the Village and coordinate assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Although the Village does not receive ESG funds, as discussed in the previous answer, the Village will consult individually with the Continuum of Care to assess homelessness in the Village and determine how to address it in the Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

There were no any agencies or agency types that were intentionally not consulted. Staff sent individual letters to a wide array of agency types to ensure all are considered.

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Hoffman Estates
	Agency/Group/Organization Type	Health Agency Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Multiple departments and Village Commission were consulted in order to identify key needs that the Village is responsible for. Over the next several years, the Village has a number of infrastructure and facility needs related to street reconstruction and other neighborhood improvements. The HHS Department also has a number of needs related to social work, counseling, homelessness prevention and homelessness needs.
2	Agency/Group/Organization	Children's Advocacy Center (CAC) of North and Northwest Cook County
	Agency/Group/Organization Type	Services-Children Services-Education Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The CAC coordinates services for children that are victims of sexual or physical abuse in partnership with local law enforcement agencies and the Illinois Department of Children and Family Services (DCFS). All cases of such type in the northern and northwestern Cook County suburbs pass through the CAC in Hoffman Estates or its satellite location in Northbrook. The Village of Hoffman Estates leases an old Village Hall building to the Children’s Advocacy Center at an annual rate of \$1 per year. This arrangement allows the CAC to direct funding to direct provision of services and not on capital infrastructure needs. The age of the building necessitates ongoing repairs and weatherization to correct ADA deficiencies and keep the building in compliance with Village Code. The Village has proposed using CDBG funds to address inaccessibility and repairs to this crucial public facility.</p> <p>The CAC was consulted and expressed a continued need for Public Facility Improvements at the building, social work funding (CDBG Public Services), and funding for Covid-related expenses and an anticipated increase in case load. The CAC applied for Village CDBG-CV funding for Public Services as well.</p>
3	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>North West Housing Partnership (NWHP)</p> <p>Housing Services - Housing</p> <p>Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Market Analysis</p> <p>NWHP has been a sub-recipient of CDBG funds from the Village for the past fourteen years. The agency provides a number of programs for low to moderate income residents in the northwest suburbs. The Village continued to seek their input on this Consolidated Plan and will continue to fund the single family rehabilitation program through CDBG funds. The agency expressed a desire to continue administering the single family rehab (SFR) program for the Village. The agency has also proposed using funds for a handyman program that mirrors the program they are doing in other communities.</p>

4	Agency/Group/Organization	Cook County Department of Community Development
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Services - Housing
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village has worked extensively with Cook County staff on the Assessment of Fair Housing (AFH), and has also coordinated to share information as it relates to our respective Consolidated Plans. Cook County is the Lead Organization of the Cook County HOME Consortium and HOME funding information is also reviewed. The Village will consider portions of the AFH that may be applicable to the Village.
5	Agency/Group/Organization	Schaumburg HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Schaumburg shares a significant boundary with the Village of Hoffman Estates. They are also a CDBG entitlement community and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services. Schaumburg also provides a single family owner occupied home rehabilitation program. Since Hoffman Estates residents often work, shop, and socialize in Schaumburg and vice versa, opportunities for coordination, joint marketing, and promotion were discussed. Current projects include the Joint CAC and Journeys projects.

6	Agency/Group/Organization	Palatine HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Palatine is a neighboring municipality to the Village of Hoffman Estates, a CDBG entitlement community, and member of the Cook County HOME Consortium. The Village consulted in order to identify areas for potential collaboration around CDBG programs and services. Current projects include the Joint CAC and Journeys projects.
7	Agency/Group/Organization	Mount Prospect HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Mt. Prospect was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Mount Prospect and Hoffman Estates is anticipated as a result of joint membership in the consortium. Current projects include the Joint CAC and Journeys projects.
8	Agency/Group/Organization	Des Plaines HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Des Plaines was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Des Plaines and Hoffman Estates is anticipated as a result of joint membership in the consortium.
9	Agency/Group/Organization	Arlington Heights HOME Consortium Member
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Arlington Heights was consulted as a fellow HOME Consortium member and nearby municipality. Continued coordination between Arlington Heights and Hoffman Estates is anticipated as a result of joint membership in the consortium. Current projects include the Joint CAC and Journeys projects.
10	Agency/Group/Organization	WINGS Program, Inc.
	Agency/Group/Organization Type	Services-Children Services-Women Services-Education Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	WINGS coordinates services, including counseling and emergency housing, for women and children that are victims of domestic abuse. WINGS expressed a continued need for social work funding, funding for housing, and funding for Covid-related expenses and an anticipated increase in case load due to the pandemic. A WINGS funding request letter submitted by Luticia Fiorita is attached to this Plan. WINGS applied for Village CDBG-CV funding for Public Services as well.
11	Agency/Group/Organization	Hoffman Estates Park District

	Agency/Group/Organization Type	Services-Children Services-Education Other Government - local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Park District coordinates activities throughout the municipality. The Park District and the Village frequently coordinate on projects and shared-services. The Park District expressed a continued need for before and after school programs, and submitted a funding request letter, which is attached to this Plan. The funding request for \$22,423 would provide financial assistance to 15 children to participate in the STAR before and after school program.
12	Agency/Group/Organization	Clearbrook
	Agency/Group/Organization Type	Services-Education Non-Homeless Special Needs
	What section of the Plan was addressed by Consultation?	Public Housing Needs Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Clearbrook expressed a continued need for Public Facility Improvements for their five group homes (CILAs) located within the Village. These homes offer disabled adults the opportunity to live independently and work. Clearbrook submitted a funding request letter and list of rehabilitation projects at the five homes, attached to this Plan. Don Frick, a representative of the organization, also presented at the CDBG public hearing on 7/14/2020 and submitted a \$20,000 funding request to rehab a Clearbrook home on Hassell Road. This submittal is attached to the public hearing minutes, which are attached to this Plan. Clearbrook applied for Village CDBG-CV funding for Public Services as well.

Identify any Agency Types not consulted and provide rationale for not consulting

There were no any agencies or agency types that were intentionally not consulted. Staff individually consulted with a wide array of agency types to ensure all were considered.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Planning for Progress	Cook County	As the lead agency for the Cook County HOME Consortium, Cook County's Department of Planning and Development created Planning for Progress which outlined four key priority objectives, all of which are also important to the Village of Hoffman Estates. Among these goals were infrastructure and housing, both of which the Village intends to address through CDBG funds.
Village of Hoffman Estates Comprehensive Plan	Village of Hoffman Estates	The Village is currently going through an update to its 2007 Comprehensive Plan. Affordable, decent housing is a priority of both plans, and data from the Consolidated Plan is used to inform policies in the Comprehensive Plan.
ON TO 2050	CMAP	Being spread across several government jurisdictions and sharing borders with 8 other municipalities means Hoffman Estates must be viewed in a regional context. CMAP's ON TO 2050 regional vision contains recommendation areas. All of these themes relate to Hoffman Estates to varying degrees but all have at least some importance.
Analysis of Impediments (AI) to Fair Housing Choice and upcoming Assessment of Fair Housing (AFH)	Village of Hoffman Estates	The Village's AI assesses the level of fair housing choice within the Village's jurisdiction, identifies potential impediments to fair housing choice, and recommends actions that the Village and partners can take to eliminate or remedy improvements. The Village continues to make progress towards action items identified in the AI. The upcoming AFH will update identified issues and potential solutions.
Village of Hoffman Estates Flexible Transit Service Operation Plan	Village of Hoffman Estates	The Village published a flexible transit service operations plan through the Regional Transit Authority which included consultation with various transit service providers. The plan identifies other transit needs and areas for coordination.

Table 3– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

Narrative

The Village's decision to join the Cook County HOME Consortium enables better collaboration and coordination with other public entities that receive and administer HUD funds. The six other member municipalities are similar in many ways to the Village of Hoffman Estates and membership not only allows residents to receive funds from Cook County's HOME program, but also gives the Village the opportunity to learn from how other communities are administering CDBG funds.

In developing the County's Consolidated Plan as part of a larger regional vision, the Cook County Department of Planning and Development was able to utilize resources across the region to convene, connect, and collaborate with stakeholders. Given limited resources, this consultation is far beyond what the Village would be capable of doing on its own and invites perspectives from all types of stakeholders.

In terms of adjacent units of general local government, all eight municipalities that share a border with the Village of Hoffman Estates were invited to consult in the implementation of the Consolidated Plan. The Village regularly communicates with the City of Des Plaines as both have historically provided an owner-occupied single family rehabilitation program through the same subrecipient, the North West Housing Partnership (NWHP). Considering that eligible residents in all of these communities regularly work, shop, and socialize in the other community, cooperation among the communities where possible saves time and valuable resources.

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

As a recipient of Community Development Block Grant funds, the Village of Hoffman Estates is required to adopt a Citizen Participation Plan that sets policies and procedures for citizen participation in the development and administration of its Consolidated Plan. The Citizen Participation Plan must provide for and encourage citizens to participate in the development of the Consolidated Plan, the Annual Action Plan, any substantial amendments to the plans, and the annual performance report. The Village’s Citizen Participation Plan has been attached along with citizen comments.

Given a population of 53,000 the Village focused primarily on using various other modes to generate participation this cycle including public hearings, public meetings, an article in the Village newsletter, and postings on the website and social media.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing on July 14, 2020	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Hearing	Find Meeting Minutes attached to Plan	N/A	www.hoffmanestates.org/cdbg
2	Public Meeting, planned for July 20, 2020	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Planning, Building, and Zoning Meeting		N/A	www.hoffmanestates.org/cdbg

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Mailing June 19, 2020	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Mailing	See The Process section for comments received from public agencies	N/A	
4	Newspaper Ad June 19, 2020	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Daily Herald Ad	See The Process section for comments received from public agencies	N/A	
5	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Village CDBG webpage	N/A	N/A	www.hoffmanestates.org/cdbg
6	Village Newsletter, July 2020	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Newsletter Mailing to all 53,000 residents and 20,000 households in the Village of Hoffman Estates	N/A	N/A	www.hoffmanestates.org/citizen

Table 4– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Village has grown from 49,650 in the 2000 Census to 52,275 in the 2011-2015 ACS. Likewise, the number of households has increased from 17,138 in the 2000 Census to 18,908 in the 2011-2015 ACS. In 2015, approximately 4,725 of the 18,060 households in Hoffman Estates met HUD's definition of extremely low, low, or moderate-income and were thus eligible to receive assistance from CDBG programs. In 2020, these rates have risen, as approximately 7,165 of the 18,908 households in Hoffman Estates met HUD's definition of extremely low, low, or moderate-income. The majority of these households are owner-occupied with the largest subsets being small family and elderly households.

Housing Problems

HUD has identified four conditions that constitute housing problems among this population. These are lack of kitchen facilities, lack of complete plumbing facilities, overcrowded conditions, and cost burden.

As identified through local data and consultation, cost burden continues to be the greatest of these challenges for Hoffman Estates residents across household type and income level. Cost burden is an indicator that housing demand for the area exceeds current supply. Alleviation of this housing burden will need addressed by the Village in its strategic plan, while overcrowded and substandard conditions are less of a concern. The greatest cost burden challenge is on owners spending more than 50% of their income on monthly housing related costs. Addressing this cost burden for both small family households and elderly households is an important goal that the Village will need to address as it has historically done through its owner-occupied residential rehabilitation program.

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Needs continue to exist in the old Village Hall building located at 640 Illinois Boulevard. The Village leases this building to the Children's Advocacy Center of North and Northwest Cook County (CAC) at an extremely low annual rent. The CAC coordinates with local law enforcement agencies in the Northwest suburbs and the Illinois Department of Children and Family Services to investigate instances of child sexual and physical abuse. By keeping the rent low, the agency is able to focus limited state, federal, and private foundation funding towards its mission. During the previous Consolidated Plan, exterior work on the building was completed through CDBG funding, through a joint collaboration with neighboring CDBG entities including Cook County.

Still, the age of the building does necessitate ongoing repairs and weatherization in order to correct ADA deficiencies and keep the building in compliance with Village code. While the facility is well-suited for the CAC's services, renovations and repairs are important to create a safe, healthy, and comfortable environment for their at-risk clientele.

Funding for local group home repairs could also be considered as a public facility use, with agencies such as Clearbrook operating CILAs within the Village. Window and HVAC replacement are needs that have been noted by the agency.

How were these needs determined?

These needs were identified through consultation with Children's Advocacy Center (CAC) and Clearbrook. Staff has viewed two Clearbrook homes, and Code Enforcement staff has conducted an inspection of the CAC facility to inventory potential needs.

Describe the jurisdiction's need for Public Improvements:

Given the high cost of maintaining public infrastructure and the increasing demand on public funds, the Village has historically used CDBG funds for infrastructure improvements. These needs were once again identified during this plan update. Potential improvements include reconstruction of crumbling streets, bringing sidewalks into compliance with ADA accessibility requirements, streetlights and other utilities to improve public health and safety.

CDBG funding allows the Village to ensure that low to moderate income neighborhoods are not neglected when streets are selected for the annual street project.

Bike facilities and drainage improvements continue to be a major need for CDBG eligible neighborhoods, but limited funding make these less of a priority than street reconstruction and pedestrian improvements

How were these needs determined?

These needs were identified through consultation with various Village departments, including the Transportation and Engineering Division.

Describe the jurisdiction’s need for Public Services:

The Village is fortunate to have an active Health and Human Services Department (HHS) that works with area stakeholders and coordinates public services for the elderly, disabled, abused, homeless, and other special needs individuals. Among the services for the elderly, frail elderly, and persons with disabilities are Meals-on-Wheels, Senior Lunch programs through area churches, generational in-home care, advocacy and case management, lending closet through HHS, educational programs, counseling, and socialization.

The Village, along with townships and partners at Pace Suburban Transit, provide transit services that accommodate low income and disabled individuals. In 2009, the Village initiated its “Taxi Coupon Discount Program”, which provides vouchers to individuals that qualify based on age, disability, or income. Hundreds of individuals are registered through the program and use taxis for basic needs. There is continued interest in expanding this program and it was initially considered for CDBG funding, but HUD requirements remain too restrictive to allow for CDBG funds towards this purpose. The Village also shares area with four townships, all of which provide some form of transit services.

Despite this coordination and abundance of services provided through social service agencies and directly by the Village, there are still some institutional gaps where additional services would be of benefit to residents. The Health and Human Services (HHS) Department is faced with a growing caseload of homeless response and prevention work, as well as consultative services. The Covid-19 pandemic has created a growing need for public services.

However, given limited funding through CDBG and other priorities identified in the areas of housing, public facilities, and public infrastructure, public services will likely be easier addressed through continued coordination of public services by the Village rather than selecting a public service that is more in need than another. CDBG caps public service spending at 15% of the CDBG program, resulting in a small amount of money that is subject to burdensome administrative CDBG regulations.

How were these needs determined?

These needs were identified through consultation and citizen participation efforts with social service providers identified in PR-10 and PR-15 as well as the Village’s Health and Human Services Department.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

The Village of Hoffman Estates, incorporated in 1959, is located approximately thirty miles northwest of Chicago. The Village occupies a land area of approximately 22 square miles mostly located within Cook County with a small portion located in Kane County.

In the 1960's and 1970's the Village grew with the construction of single-family homes and multi-family developments. The early 1990's saw a shift from residential to commercial development. Small office buildings were built in 1980 followed by major complexes including Ameritech's 1.2 million square foot regional headquarters in 1991, and Sears, Roebuck and Company's 1.9 million square foot headquarters in 1992. Ameritech's campus became AT&T, and this site sat vacant for a number of years. It is now being redeveloped into a self-styled "Metroburb" named Bell Works that will include mixed office and retail areas, as well as neighboring residential units.

Number of Housing Units

According to the 2011-2015 ACS, there are 18,908 households in the Village. This represents a slight increase from the 2010 Census, which estimated the total number at 18,132. The increase is a result of single-family housing developments in the northern and western parts of the Village.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	30	9	0	0	0
Arts, Entertainment, Accommodations	2,401	2,315	10	10	0
Construction	880	651	4	3	-1
Education and Health Care Services	3,576	6,040	15	26	11
Finance, Insurance, and Real Estate	1,849	1,297	8	6	-2
Information	616	207	3	1	-2
Manufacturing	2,566	795	10	3	-7
Other Services	903	413	4	2	-2
Professional, Scientific, Management Services	3,678	6,531	15	28	13
Public Administration	0	0	0	0	0
Retail Trade	2,853	2,948	12	13	1
Transportation and Warehousing	1,165	222	5	1	-4
Wholesale Trade	2,009	1,674	8	7	-1
Total	22,526	23,102	--	--	--

Table 5 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	30,873
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Civilian Employed Population 16 years and over	29,030
Unemployment Rate	5.99
Unemployment Rate for Ages 16-24	14.79
Unemployment Rate for Ages 25-65	4.36

Table 6 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	8,770
Farming, fisheries and forestry occupations	1,190
Service	2,610
Sales and office	7,870
Construction, extraction, maintenance and repair	1,400
Production, transportation and material moving	1,405

Table 7 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	15,130	55%
30-59 Minutes	8,980	33%
60 or More Minutes	3,190	12%
Total	27,300	100%

Table 8 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	1,470	129	490
High school graduate (includes equivalency)	3,905	205	1,000
Some college or Associate's degree	7,080	315	1,025
Bachelor's degree or higher	12,435	675	1,795

Table 9 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	100	265	290	650	450
9th to 12th grade, no diploma	360	100	260	529	405
High school graduate, GED, or alternative	1,090	1,325	810	2,985	1,450
Some college, no degree	1,515	1,440	1,115	3,270	955
Associate's degree	230	750	405	1,440	295
Bachelor's degree	655	2,805	2,510	4,105	1,085
Graduate or professional degree	55	1,335	1,520	2,645	725

Table 10 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	93,817

Educational Attainment	Median Earnings in the Past 12 Months
High school graduate (includes equivalency)	142,231
Some college or Associate's degree	167,899
Bachelor's degree	235,327
Graduate or professional degree	399,797

Table 11 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The major employment sectors within the Village of Hoffman Estates are professional services, information, education and health services, and retail trade. The largest employers are Sears Holdings Corp. and St. Alexius Medical Center. The Village is also home to several advanced manufacturing employers, which make the numbers in the business activity table somewhat misleading. While there is an abundance of workers, there is not an abundance of manufacturing workers skilled for the types of jobs that are being created.

Describe the workforce and infrastructure needs of the business community:

The Village's Director of Economic Development regularly communicates with the business community. In talking to business leaders, the greatest workforce needs are a lack of individuals trained in advanced manufacturing and a lack of younger employees. The Village of Hoffman Estates has limited housing stock that accommodates this type of entry level, small family, and moderate-income worker. These advanced manufacturing employers have adequate access to land, transportation, and utilities making workforce their greatest need. Their typical employee prefers an active lifestyle with ready access to rail transportation, mixed-use development, and entertainment options. The Village has recognized these challenges and is actively working on a number of developments to address this workforce shortage and create opportunities for these individuals.

The Village's major infrastructure is strong as its location next to a major highway gives it a number of opportunities. The Village of Hoffman Estates in partnership with the Illinois Department of Transportation and the Illinois Tollway worked extensively to help make the Interstate 90, Barrington Road interchange fully accessible from all directions in 2018. This will continue to open new development opportunities, such as Bell Works, and the Village now has two fully accessible interchanges. Within the Village, there are a number of local and State routes in need of repair and reconstruction to reduce congestion and improve commutes.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The Village does anticipate major changes in its job market over the next five years. Sears Roebuck has continued to see declining staff numbers. However, there are several positive developments that will affect job and business growth during the planning period. A number of entertainment and retail development are developing in the western part of the Village that will create jobs. This part of the Village was home to a number of office buildings in the early 1990's but began to see growth in entertainment and commercial uses. There are a number of vacant parcels in this part of the Village with a potential for high end use. Bell Works will create work, retail and housing opportunities near the north and center of the Village.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

There are several significant gaps between the Village's workers and the jobs that are available. There is an undersupply of workers to fill professional service and health service jobs, but an oversupply of lower skilled workers for the positions available. An additional discrepancy in the data is the high number of workers qualified for manufacturing positions, but the small number of jobs available. Due to the changing manufacturing sector, many of the jobs available are advanced manufacturing and the skillsets are not suited for the positions.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Village of Hoffman Estates is located along what has been called the Golden Corridor. The term describes the area around the Jane Addams Memorial Tollway (Interstate 90). It is coined as it such since the corridor generates a "gold" mine of economic profit for communities in the area. Several Fortune 500 company headquarters, office parks, industrial parks, exhibition and entertainment centers, hotels, shopping centers, and restaurants are located along the Golden Corridor.

One of the greatest priorities of the Golden Corridor Advanced Manufacturing Partnership (GCAMP) is convening advanced manufacturing employers along the corridor and partnering with area high schools and community colleges to advance the profession and train a workforce to fill the jobs that are available. The Village of Hoffman Estates along with its neighbors in Schaumburg and Elk Grove Village regularly work together on GCAMP projects to promote this regional workforce growth. The local workforce development board supports the work of GCAMP.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The Village of Hoffman Estates regularly contributes to Cook County's Comprehensive Economic Development Strategy. The Village works with the County on a number of initiatives including their property tax incentive programs and regularly meets with individuals at the County to promote the vision from their CEDS. However, given the sheer size of the County, also relies extensively on other local and regional economic development planning efforts.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Village is currently going through an update to its Comprehensive Plan, last updated in 2007 and anticipates its completion in 2021 if the Covid pandemic does not hamper it again as it did in 2020. Since the last plan was done before the Great Recession economic downturn, there a number of changes that will be made as part of the update, including subarea maps that identify local development visions. The West Area Plan was completed in 2019 to address planning in that portion of the Village. A Barrington Road/ I-90 Plan is also planned in the near future, which will also feed into the upcoming Comprehensive Plan.

Finally, the Village's Transportation Division has developed a Comprehensive Bicycle Plan and a Transit Development Plan. Both are aimed around generating economic growth that creates jobs and improves connectivity between the Village and the larger region.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

According to CPD Maps, and confirmed through consultation with stakeholders, a majority of households with multiple housing problems are concentrated in the central part of the Village where the oldest homes exist. This is the part of the Village where most of the low to moderate-income individuals reside.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

In considering concentration of ethnic minorities, it is important to consider the three largest minority populations, Asian, Hispanic, and African American. A majority of the Village's black and Hispanic population is concentrated in the central part of the Village around the aforementioned affordable, older, housing stock.

What are the characteristics of the market in these areas/neighborhoods?

Neighborhoods with a higher concentration of housing problems, minorities, and low-income families are also where most of the affordable housing stock exists and where a majority of rental units are found. Additionally, all of the Village's multifamily apartment complexes are also located in these census tracts. Overcrowding and cost burden can pose a challenge for residents. This part of the Village generally has a higher crime rate, a higher portion of the Village's senior and disabled population, as well as a majority of routine code enforcement violations.

Are there any community assets in these areas/neighborhoods?

Among the housing associations in this part of the community are the Barrington Square Condominiums and the Hilldale Condominiums. Both condominium associations have invested in improved amenities for residents in these areas and have benefited from the Village's CDBG single-family rehabilitation program and neighborhood revitalization program. Additionally, the neighborhoods are located in close proximity to the St. Alexius Medical Center for access to medical needs.

The Village Hall, Health and Human Services Department (HHS), and Police Department are also located within these areas. A number of the Village provided public services identified throughout the plan are located in these areas including the Community Resource Center at the Police Station, afterschool programs for youth in the Barrington Square neighborhood, and senior citizen and disability programs and services at Village Hall.

Finally, these neighborhoods benefit from various public transit services through the Village of Hoffman Estates, local townships, and Pace regional transit. The Village's taxi coupon discount program provides

subsidized taxi services to disabled, elderly, and low-income residents with a majority of them in this part of town. Schaumburg Township provides food pantry, employment assistance, and transit services.

Are there other strategic opportunities in any of these areas?

Closer coordination of social services in these areas is the most important strategic opportunity. While these areas have a number of programs and services that are provided, participation in them can vary. Identifying ways to increase participation in the single-family owner occupied residential rehabilitation program, expanding and coordinating existing transit services, and finding ways to improve infrastructure to reduce the housing and transportation cost burden for these residents are among the most important strategic opportunities in these areas.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

Broadband wiring and connections are more important than ever, considering the impacts of the current Covid pandemic, which have driven the need for Work from Home (WFH) capabilities, and also distance-learning capabilities.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Competition for lower pricing is ideal for Village residents and businesses.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

The Village is a founding member of the regional Northwest Central Joint Emergency Management System. This multi-jurisdictional group operates Emergency Operation Centers and conducts regional drills for natural or man-made disasters.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Newer homes and business developments are typically designed with more stringent codes and water management systems. Low and moderate income residents often reside in older stock housing, which was built prior to these changes, which might include sump pumps and drain tile. The Village does not have major rivers or bodies of water within its boundaries that flood regularly.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The Consolidated Plan has thus far described the state of affordable housing, public housing, homelessness, special needs, non-housing community development, neighborhood revitalization and other actions that were identified through consultation, citizen participation, the needs assessment, and the market analysis. In developing the strategic plan, the Village has prioritized these needs and identified strategies for spending HUD funds and allocating Village resources to address those issues that were identified. All needs are considered in the context of available limited funds. The CDBG projects and programs identified from these components are addressed by through specific potential and planned actions that may be undertaken to meet the chosen program objectives.

The following two objectives have been adopted for the CDBG Consolidated Plan 2020-2024

Objective 1: Provide improvements to public infrastructure and facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods.

Objective 2: Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.

While these are the two objectives that will be supported through CDBG funding, the strategic plan identifies efforts that will be taken to address other needs that were prioritized lower that will not be addressed through CDBG funds.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

The Village does not have HUD designated neighborhood revitalization strategy areas.

General Allocation Priorities

Despite the fact the Village does not have HUD designated neighborhood revitalization strategy areas, revitalization of areas that have a concentration of substandard housing, low-income residents with housing problems, and low-income minority residents is a high priority for the Village. In previous years, the Village has concentrated several infrastructure improvements in the Barrington Square neighborhood, and there may be opportunities to continue improvements there. The highest priority, however will be effectively putting CDBG infrastructure funds to the most beneficial use, whether in the same neighborhood or in another area in need.

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 12 – Priority Needs Summary

1	Priority Need Name	Improving Public Facilities and Infrastructure
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Families with Children
	Geographic Areas Affected	N/A
	Associated Goals	Public Facilities Improvements Public Infrastructure Improvements
	Description	Provide improvements to public infrastructure and facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. Potential infrastructure improvements include but are not limited to streets, sidewalks, street lighting, flood and drainage improvements, community centers, and parks
	Basis for Relative Priority	The basis for CDBG funding recommendations within the plan are based on a number of factors including availability of other funding sources, capacity of staff, and level of need determined through the needs assessment, consultation, and public participation process. While private needs and social services have an assortment of funding options available to them in the form of banks, grants, and private funding, the Village of Hoffman Estates is solely responsible for making improvements to public infrastructure. In a competitive funding environment, CDBG funds can be used to ensure that infrastructure improvements are included in the Village’s annual Neighborhood Revitalization Program. It can also ensure that accessibility improvements to public facilities are not postponed indefinitely until funding is available.
2	Priority Need Name	Reducing the Housing Cost Burden
	Priority Level	High

	Population	Extremely Low Low Moderate Large Families Families with Children Elderly
	Geographic Areas Affected	N/A
	Associated Goals	Owner Occupied Rehabilitation
	Description	Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership. The single family owner occupied home rehabilitation (SFR) program would increase the availability of housing in standard condition for low-income homeowners, especially elderly and disabled households living on fixed incomes. It provides financial assistance to existing homeowners to preserve and increase the number of owner-occupied units in standard condition. It is available to extremely low to moderate homeowners earning less than 80% of the HAMFI. Eligible costs include labor, materials, supplies, and soft costs necessary to bring the unit into compliance with building codes, address lead-based paint hazards and make other necessary improvements.
	Basis for Relative Priority	Given consultation and market analysis, cost burden has again been identified as a priority facing residents across the Village. This challenge is greatest for single-family home owners, but is also an issue among the elderly and among renters. Continuing programs like the owner-occupied single family rehabilitation program and considering other ways to reduce the cost burden will be an important objective of this consolidated plan.
3	Priority Need Name	Social Service Needs- Homelessness
	Priority Level	Low

Population	<p>Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence</p>	
Geographic Areas Affected	N/A	
Associated Goals	N/A	
Description	<p>To better facilitate coordination, the Village will continue to adopt the strategies developed by the Alliance to End Homeless in Suburban Cook County as identified in their strategic plan (http://suburbancook.org/strategicplan2014). While the Village does not plan to use CDBG for homeless projects, the Village proposes to continue support and coordination, referral, and cooperation with the Continuum of Care efforts to promote access to transitional and permanent housing with supportive services for homeless individuals and families. Maintaining interest in the Association of Homeless Advocates in the North District (AHAND) and engaging in the group's mission could contribute to the Village's efforts to prevent homelessness.</p>	
Basis for Relative Priority	<p>Given limited funds, the 15% social services cap, the needs assessment, and the additional administrative burden incurred by utilizing CDBG funds for social services, the Village will continue to provide support to social service agencies through means outside of HUD funds.</p>	
4	Priority Need Name	Non-Housing Economic Development Needs
	Priority Level	Low
	Population	Non-housing Community Development
	Geographic Areas Affected	N/A
	Associated Goals	N/A

	Description	<p>The primary department responsible for addressing these needs is the Village's Development Services Department. Over the next five years, the Department is focused on updating the Village's Comprehensive Plan, moving forward economic development opportunities in the western part of the Village, and reviewing development projects throughout the Village.</p> <p>Ongoing activities include participating in the efforts to expand of transit services related to the Barrington Road / I-90 interchange. The Department's Code Enforcement Division will continue to streamline the inspection of rental housing through the Village's rental housing registration and inspection program. The Economic Development Division will also continue to work with adjoining communities, the business community, and community colleges on the Golden Corridor Advanced Manufacturing Partnership to provide workforce development opportunities for area high school and college students. They will also continue to provide assistance to small business owners in the form of tax breaks and incentives in order to keep local business and employment strong.</p>
	Basis for Relative Priority	The Village is already actively providing services through its Development Services Department. Although an expansion of services would result in more needs being addressed, the need is not as great as those ranked at a higher priority level.
5	Priority Need Name	Social Service Needs- Other
	Priority Level	Low
	Population	Other
	Geographic Areas Affected	N/A
	Associated Goals	N/A
	Description	This refers to housing and supportive service needs of persons who are not homeless but may require supportive housing. These populations include elderly, frail elderly, persons with disabilities (including mental, physical and developmental), persons with alcohol or other drug addiction, and persons with HIV/AIDS and their families.
	Basis for Relative Priority	The Village is already actively providing services through its Health and Human Services Department (HHS) and Police Department to address these needs. Although an expansion of services would result in more needs being addressed, the need is not as great as those ranked at a higher priority level. The Village will continue to collaborate with the service providers who serve these populations, to the extent possible with limited funding, to meet the needs of this sub-population.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	246,577	0	71,018	317,595	1,015,000	One challenge with projecting available funds is the irregularity with which program income is received. The Village has over 30 outstanding loans through its single family rehabilitation program and these could be paid off at any time. The estimates are based on at least two of these loans being paid off during this Consolidated Plan period, totaling \$30,000 additional funds.

Table 13 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village will continue to support various programs as they are able to satisfy needs. However, CDBG funds will not be used to directly leverage additional funds as no matching funds are required.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

The Village intends on allocating CDBG funds towards improvements to public infrastructure and facilities that will directly lead to accomplishment of said goals.

Discussion

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Hoffman Estates- HOME Consortium Member	Local Government	Planning, Public Facilities and Infrastructure	Jurisdiction
North West Housing Partnership	Non-Profit Organizations	Affordable Housing- Owner	Region

Table 14 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The Village's status as a Home Rule Municipality in the State of Illinois has allowed it to be flexible in the context of ongoing needs. However, it has been difficult for the Village to raise enough funds to keep up with an increasing number of needs. The Village was forced to make a number of reductions to staff and services from 2009 to 2010 and levels have not increased to pre-recession numbers. The amount of CDBG funds available for administration and planning continues to decrease leading to less staff available to administer the program. At present, one staff person has 30% of their time allocated to the program with limited support from other personnel. The fact that the Village has an annual street program saves CDBG resources as staff can simply add a street in a low income neighborhood to the existing program.

The North West Housing Partnership (NWHP) has been a valuable partner for the Village throughout its administration program. Its professionalism and expertise related to easing the cost burden for home owners has been invaluable and is something that the Village is not able to provide in-house. However, NWHP has experienced a steady decline in the number of households participating in their single family rehabilitation programs. Ensuring NWHP has resources available to market the program has been a challenge in recent program years.

The Village's Code Enforcement Division has increased their level of property maintenance enforcement through their rental housing registration and inspection program. The program has registered more than 3,000 properties to date and has been very self-sufficient with revenues from registration covering administration and inspections.

Interviews with the Village's Health and Human Services Department yielded a common finding. The HHS Department provides active youth engagement, senior citizen, and disabled citizen services, but filling this need for social work and counseling is a priority during the five year plan. The HHS Department will also fund a limited number of activities through a Village CDBG-CV Covid allocation.

Although it would be of benefit to provide funds to address all gaps in the institutional delivery structure, the number of potential projects and needs identified through the extensive needs assessment and market analysis unfortunately continues to exceed available funds provided by HUD.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	Yes	Yes	No
Legal Assistance	Yes	No	No
Mortgage Assistance	Yes	No	No
Rental Assistance	Yes	No	No
Utilities Assistance	Yes	No	No
Street Outreach Services			
Law Enforcement	Yes	Yes	Yes
Mobile Clinics	Yes	No	No
Other Street Outreach Services	Yes	Yes	Yes
Supportive Services			
Alcohol & Drug Abuse	Yes	Yes	No
Child Care	Yes	No	No
Education	Yes	Yes	No
Employment and Employment Training	Yes	Yes	No
Healthcare	Yes	Yes	No
HIV/AIDS	Yes	Yes	No
Life Skills	Yes	Yes	No
Mental Health Counseling	Yes	Yes	No
Transportation	Yes	No	No
Other			
Other			

Table 15 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

All of the aforementioned services are available to everyone and are not specifically targeted to any single demographic. Although they are not targeted to a specific demographic, ensuring that everyone has equitable access to them is important.

The Continuum of Care operates in the community and coordinates providers of homeless services and strives to make sure these services are provided to the area's homeless population. The partnership is among care providers and municipalities and is designed to raise awareness and coordinate services. Among the service providers that provide assistance to Hoffman Estates residents as it relates to this table are Alexian Brothers Behavior Health Hospital, Northwest Compass, New Foundation Center, Catholic Charities, Fellowship Housing, Journeys The Road Home, Shelter, Inc., WINGS, Clearbrook, Salvation Army, and the CAC.

One example of the Village's coordination of services is the partnership that exists between the Village and the CAC. By leasing a public building to the agency at an extremely low rate, the organization is able to keep capital costs down and use them towards their mission of providing services to sexually and physically abused children throughout the northwest suburbs. Identifying other areas where the Village can coordinate may help strengthen the service delivery system further.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

While a number of services are available, the Alliance, through their Strategic Plan, has identified a number of gaps in the service delivery system. One of the greatest needs is identifying funding and directing it to those who need it the most. Because data related to the extent of homelessness can be difficult to obtain, they encourage agencies to invest in and use data to drive decision-making on homelessness both for the overarching plan and annual allocation decisions.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The Village will continue to coordinate with services providers and the Continuum of Care. Strategies include:

- Maintaining contact with the Alliance of Homelessness Advocates in the North District (AHAND).
- Working with new, compact, mixed use developers to modernize and diversify the Village's housing stock.

- Working with the County as they develop HOME programs that are available to the Village's residents.
- Sharing information and referrals when in-need individuals are identified.
- Continuing to address barriers to fair housing choice identified in the 2013 Analysis of Impediments.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure Improvements	2020	2024	Non-Housing Community Development	Village of Hoffman Estates, IL	Improving Public Facilities and Infrastructure	\$600,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 households assisted
2	Owner Occupied Rehabilitation	2020	2024	Affordable Housing	Village of Hoffman Estates, IL	Reducing the Housing Cost Burden	\$400,000	Homeowner Housing Rehabilitated: 10 Household Housing Units
3	Public Facilities Improvements	2020	2024	Non-Housing Community Development	Village of Hoffman Estates, IL	Improving Public Facilities and Infrastructure	\$87,595	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted. CAC, Journeys, or other qualifying facility.
4	Planning and Administration	2020	2024	Planning/Admin	N/A	Planning and Admin	\$245,000	N/A

Table 16 – Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure Improvements
	Goal Description	Provide improvements to public infrastructure in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability in existing neighborhoods. Potential infrastructure improvements include but are not limited to streets, sidewalks, street lighting, flood and drainage improvements. Over the course of the five year plan, the Village expects to invest approximately \$600,000 in at least three infrastructure projects.
2	Goal Name	Owner Occupied Rehabilitation
	Goal Description	Provide access to affordable housing services and programs, including housing maintenance and rehabilitation services to limited-income individuals and households, in order to maintain affordability and accessibility in home ownership.
3	Goal Name	Public Facilities Improvements
	Goal Description	Provide improvements to public facilities in order to sustain a suitable living environment, which will promote or provide for improved accessibility, safety, and sustainability. Potential infrastructure improvements include but are not limited to publically owned facilities, community centers, and parks. Over the course of the five year plan, the Village expects to invest in at least two projects, likely related to rehabilitation of the Village-owned facility that is leased to the Children's Advocacy Center of North and Northwest Cook County (CAC), a joint Journeys project, or other qualifying facilities.
4	Goal Name	Planning and Administration
	Goal Description	Throughout the course of this five year plan, the Village intends to fund planning and administration related to the administration of the CDBG program. This includes ongoing administration of the CDBG program as well as funds used to update various plans related to HUD priorities including the Village's Comprehensive Plan, the Analysis of Impediments to Fair Housing Choice, and Annual Action Plans.

5P-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Homes built before 1978 are at risk for containing some levels of lead paint. According to available data, nearly two-thirds of owner-occupied and rental homes in Hoffman Estates were built before 1979, meaning they could potentially contain lead hazards. All CDBG-funded housing activities are subject to the Lead Safe Housing Rule. The housing rehabilitation program funded by CDBG dollars 2020-2014 will test for lead based paint on all homes built prior to 1979. Any home found to be positive for lead will have the lead remediated and deemed safe for habitation before resuming work on the housing structure. Most testing for lead poisoning in children occurs through the schools, however, not all providers perform or report testing.

How are the actions listed above integrated into housing policies and procedures?

The Village's Residential Rental License and Inspection Program was initiated in 2014. Staff that initiate the program have begun to streamline parts of the program in order to place the focus on certain components of the inspection process. Identifying ways to incorporate lead testing into the program will be explored. Policies for the Single Family Rehabilitation Program that the Village provides through the North West Housing Partnership contain detailed processes for handling the rehabilitation of homes built prior to 1979 so that lead testing is done properly.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The Village has several programs and strategies in place to reduce poverty. The following are operated in cooperation with local supportive service providers:

Networking: Provide information and referral support services for low-income individuals and families by supportive service providers in the community. Programs meeting this need include the Village's Health and Human Services Department, Planning Division, Schaumburg, Palatine, Barrington, and Hanover Townships.

Emergency Assistance: Support services that provide for urgent family needs including housing and nutrition services. Programs serving this need include the Village Health and Human Services Department as well as the Village Police Department. Services have also been provided in the recent past by the Village associated Townships, Food Pantry, and religious institutions.

Housing: Assist low-income homeowners with housing rehabilitation. The Village has established a rehabilitation loan program for limited income households.

Income Management: Support programs that provide family stabilization such as family budgeting, financial management, credit counseling, and income tax preparation. Local non-profit credit counselors, local lending institutions, and Northwest Compass, assist with residential and commercial financial management.

Nutrition and Health: Support health and nutrition programs including direct client services, referrals, counseling and educational programs. The Village's Department of Health and Human Services as well as St. Alexius Hospital and affiliated health providers offer these services. Local school districts provide breakfast and lunch programs for students from income-eligible families.

Self-sufficiency: Support comprehensive, family case management programs that promote, empower and nurture individuals and families toward self-sufficiency and help to break generational cycles that poverty. A variety of providers meet this need, depending upon the circumstances.

Hoffman Estates will attempt to reduce the number of poverty level families by making available funding or providing referrals to programs and services targeted at the demographic groups most likely to be below the poverty level. In addition to these public service programs, the Village will fund code enforcement and single-family housing rehabilitation. Housing problems experienced by low-moderate income households may be assisted by these programs and potentially reduce costs of home ownership. Additionally, the Village will continue to provide information resources and referrals to programs that may assist homeowners and renters with housing and utility costs, as well as health and transportation programs. The

Health and Human Services and Police Departments will continue to help direct services by providing information and referrals to a variety of social service agencies.

In addition, updates to the Village's Comprehensive Plan will focus on the need for diversity in location and type of residential land uses. Focus upon mixed, higher density residential and commercial uses with an emphasis on accessible transportation and services will create potential for greater opportunities for mixed-income housing through inclusionary zoning.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

As discussed at length, the greatest barrier to affordable housing in the Village is housing cost burden and a variety of issues are responsible for this barrier. Identifying policies and programs that can address this issue and reduce poverty is of priority.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Village will monitor its performance through the Consolidated Annual Performance and Evaluation Report (CAPER). Each year the Village will review and report the progress it has made in carrying out its Strategic Plan and Annual Action Plan. The CAPER will include a description of resources made available, investment of available resources, geographic distribution and location of investments, results/outcomes, actions taken to affirmatively further fair housing and any other actions taken during the program year as outlined in the Action Plan.

Throughout the program year, the Village will utilize the Integrated Disbursement and Information System (IDIS) for setting up, funding, drawing down and reporting Community Development Block Grant and other funds as required. IDIS reports will be incorporated into the CAPER and made available to the public as required.

The Village will utilize a performance measurement system to ensure accurate reporting of results in IDIS and in the CAPER for the programs and projects undertaken by the Village during the program year.

The Village will annually monitor sub-recipients, which received CDBG funds, to ensure compliance with requirements outlined in the agreements. The monitoring will include site visits and a review of files, including documentation of federal overlay requirements. The sub-recipient will be required to submit monthly activity reports. Village staff, after reviewing quarterly report(s), may conduct an interim monitoring of sub-recipients to ensure compliance with agreement requirements.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	246,577	0	71,018	317,595	1,015,000	One challenge with projecting available funds is the irregularity with which program income is received. The Village has over 30 outstanding loans through its single family rehabilitation program and these could be paid off at any time. The estimates are based on at least two of these loans being paid off during this Consolidated Plan period, totaling \$30,000 additional funds.

Table 17 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village is not required to satisfy matching requirements through CDBG.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

A portion of CDBG funds will be using funds to rehabilitate the old Village Hall building at 640 Illinois Blvd. which is owned by the Village and leased to the CAC.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Annual Funding	Goal Outcome Indicator
1	Public Infrastructure Improvements	2020	2024	Non-Housing Community Development	Village Wide	Improving Public Facilities and Infrastructure	CDBG: \$183,595	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
2	Public Facilities Improvements	2020	2024	Non-Housing Community Development	Village Wide	Improving Public Facilities and Infrastructure	CDBG: \$20,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted.
3	Owner Occupied Rehabilitation – Single Family Rehabilitation (SFR)	2020	2024	Affordable Housing	Village Wide	Reducing the Housing Cost Burden	CDBG: \$65,000	Homeowner Housing Rehabilitated: 2 Household Housing Units assisted. SFR Program.
5	Planning and Administration	2020	2024	General Administration and Planning Costs	Village Wide	N/A	CDBG: \$49,000	N/A

Table 18 – Goals Summary

AP-35 Projects - 91.420, 91.220(d)

Introduction

#	Project Name
1	Street TBD Reconstruction
2	Public Facility Rehabilitation
3	Owner Occupied Rehabilitation
4	Planning and Administration

Table 19 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Infrastructure improvements continue to be the highest priority need for the Village during this annual action plan. Several street segments that are likely in CDBG neighborhoods are in need of revitalization in the near future, and several are being considered for this particular plan.

In addition, the Village plans to provide funds for rehabilitation at a Public Facility, such as the Children's Advocacy Center (CAC).

Single family home rehabilitation continues to be of high priority in order to reduce the cost burden. Participation in the program has been slow. The Village will continue to offer this program and will begin exploring new program rules or complimentary housing programs to offer throughout this Consolidated Plan to satisfy the home ownership cost burden need.

Finally, the Village would like to use CDBG admin funds to strengthen its monitoring practices and its own policies and procedures

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Although the Village does not have any specific areas given limited funds, the Village will identify a street for reconstruction purposes as appropriate data is collected.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses actions that the Village will take to address needs outside of those directly addressed through CDBG funds.

Actions planned to address obstacles to meeting underserved needs

While a lack of funding continues to be a challenge to address all of the needs identified in the Consolidated Plan, the Village will continue to partner and coordinate services wherever possible.

During the 2020-2021 Program Year, continued consultation with stakeholders will remain important to ensuring the most important needs are identified and strategies for addressing them are developed and pursued.

Actions planned to foster and maintain affordable housing

The Village intends on accommodating mixed use development that is currently underway in two parts of town as well as continuing to make funds available for the Village's owner-occupied, single family home rehabilitation program. The Village will also continue to ensure rental housing is maintained and renter's rights protected through its residential rental license and inspection program.

Actions planned to reduce lead-based paint hazards

The Village plans on continuing coordination with the Cook County Department of Public Health to address lead-based paint hazards in the Village. As the State moves closer to decreasing the lead concentration threshold for children, the Village will continue to educate residents of potential hazards and provide lead hazard mitigation services wherever possible.

Actions planned to reduce the number of poverty-level families

The Village will continue to work with its business community and the State of Illinois to improve job training to close the gap between the jobs that are available in the community and the skillsets of residents. Among actions during the 2020-2021 Program Year are continued collaboration with the Golden Corridor Advanced Manufacturing Partnership, provision and coordination of transit services, and the provision of health services through the Health and Human Services Department.

Actions planned to develop institutional structure

The Village will be continuing its effort to identify priority needs through an update to its

Comprehensive Plan. Consideration of HUD priorities will be included in this update, particularly as they relate to housing. A strong and updated Comprehensive Plan will improve the Village's ability to be responsive to needs through an improved institutional structure. Continued participation in the regional housing discussion through Cook County and the Continuum of Care will be important as well.

Actions planned to enhance coordination between public and private housing and social service agencies

The Village will continue to address priority needs identified through consultation with housing associations. The owner-occupied single family home rehabilitation program will help reduce the cost burden for these individuals. Additionally, coordination of youth services, senior citizen services, and transit services will be a priority of Village Departments that provide them.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	

Other CDBG Requirements

1. The amount of urgent need activities	\$0
---	-----

See Attachments

PUBLIC HEARING NOTICE

Public Hearing and Notice of Availability of the
Community Development Block Grant (CDBG)
2020-2024 Consolidated Plan & 2020 Annual Action Plan
Proposed Use of Funds

The Village of Hoffman Estates seeks input for its 2020-2024
CDBG Consolidated Plan and the Annual Action Plan
for Program Year 2020. The 2020 Program Year begins
on October 1, 2020 and ends on September 30, 2021. The
Plans identify the Village's strategy to address affordable
housing, infrastructure improvements, supportive
services, and community development needs of low
and moderate income residents. The CDBG program is
a federally funded program intended to develop a viable
community, a suitable living environment, and expanded
economic opportunities principally for low and moderate
income residents of Hoffman Estates.

In addition to an estimated \$51,517 in unused funds from
prior years' allocations, the Village of Hoffman Estates
anticipates an allocation of approximately \$245,931 in
CDBG funds during the 2020 Program Year. The Annual
Action Plan includes activities that the Village proposes to
complete with the anticipated CDBG funds in order to
benefit residents of low and moderate income and meet
Consolidated Plan objectives.

Proposed Annual Action Plan activities include:

SOURCES (all source values are estimates)	
2020 allocation	\$245,577
Unexpended funds from previous years' allocations	\$71,018
TOTAL SOURCES	\$317,595
USES	
Infrastructure improvements	\$183,595
Private property rehabilitation	\$65,000
Public facility infrastructure improvements	\$20,000
Planning and administration	\$49,000
TOTAL FUNDS BUDGETED	\$317,595

A public hearing to obtain citizen comments and suggestions will be held on July 14, 2020 at 4:00 p.m. at the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, Illinois. All interested citizens and organizations are invited to attend and participate at this meeting.

Copies of the draft Consolidated Plan and Annual Action Plan will be available for a public comment period beginning June 19, and ending July 20. Copies may also be obtained from the Village of Hoffman Estates Planning Division, 1900 Hassell Road, Hoffman Estates, Illinois 60169, or by calling (847) 781-2660. The draft Plans will also be posted on the website at www.hoffmanestates.org/cdbg. Written comments and suggestions regarding the Plans may be submitted to the Planning Division, 1900 Hassell Road, Hoffman Estates, IL 60169, emailed to Planning@hoffmanestates.org, or faxed to (847) 781-2679 no later than June 27. For additional information you may call the Planning Division at 847-781-2660.

If special accommodations are needed for the July 14, 2020 public hearing, such as the need for a translator, please contact the Planning Division at 847-781-2660.

Published in Daily Herald June 19, 2020 (4546650)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DAILY HERALD**. That said **DAILY HERALD** is a secular newspaper and has been circulated daily in the Village(s) of Algonquin, Antioch, Arlington Heights, Aurora, North Aurora, Bannockburn, Barrington, Barrington Hills, Lake Barrington, North Barrington, South Barrington, Bartlett, Batavia, Buffalo Grove, Burlington, Campton Hills, Carpentersville, Cary, Crystal Lake, Deerfield, Deer Park, Des Plaines, Elburn, East Dundee, Elgin, South Elgin, Elk Grove Village, Fox Lake, Fox River Grove, Franklin Park, Geneva, Gilberts, Glenview, Grayslake, Green Oaks, Gurnee, Hainesville, Hampshire, Hanover Park, Hawthorn Woods, Highland Park, Highwood, Hoffman Estates, Huntley, Inverness, Island Lake, Kildeer, Lake Bluff, Lake Forest, Lake in the Hills, Lake Villa, Lake Zurich, Libertyville, Lincolnshire, Lindenhurst, Long Grove, Melrose Park, Montgomery, Morton Grove, Mt. Prospect, Mundelein, Niles, Northbrook, Northfield, Northlake, Palatine, Park Ridge, Prospect Heights, River Grove, Riverwoods, Rolling Meadows, Rosemont, Round Lake, Round Lake Beach, Round Lake Heights, Round Lake Park, Schaumburg, Schiller Park, Sleepy Hollow, St. Charles, Streamwood, Sugar Grove, Third Lake, Tower Lakes, Vernon Hills, Volo, Wadsworth, Wauconda, Waukegan, West Dundee, Wheeling, Wildwood, Wilmette

County(ies) of Cook, Kane, Lake, McHenry and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/19/2020 in said **DAILY HERALD**.

IN WITNESS WHEREOF, the undersigned, the said **PADDOCK PUBLICATIONS, Inc.**, has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY *Paula Baltz*
Authorized Agent

Control # 4546650



HOFFMAN ESTATES

GROWING TO GREATNESS

June 19, 2020

NOTICE OF PROGRAM YEAR 2020-2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN AND 2020 ANNUAL ACTION PLAN

To All Interested Parties:

The Village of Hoffman Estates has developed the Community Development Block Grant (CDBG) 5-year Consolidated Plan and 2020 Annual Action Plan which identify the Village's specific strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. The 2020 Annual Action Plan is the Village's 15th Annual Plan, running October 1, 2020 through September 30, 2021. Public input or questions regarding these documents are welcome.

A draft copy of the Plans are available on the Village's website at www.hoffmanestates.org/cdbg for the public comment period that runs through June 20, 2020. Since public input is an essential part of the Plan, a Public Hearing will be held on **Tuesday, July 14 at 4:00 p.m. at Village Hall, 1900 Hassell Road.**

For accessibility assistance, please call the ADA coordinator at 847-882-9100. If you have any questions regarding this information, please contact the Planning Division at 847-781-2660.

Sincerely,

Ryan N. Johnson
Management Analyst
CDBG Administrator

See back of page for Public Notice

PUBLIC HEARING NOTICE

**Public Hearing and Notice of Availability of the
Community Development Block Grant (CDBG)
2020-2024 Consolidated Plan & 2020 Annual Action Plan
Proposed Use of Funds**

The Village of Hoffman Estates seeks input for its 2020-2024 CDBG Consolidated Plan and the Annual Action Plan for Program Year 2020. The 2020 Program Year begins on October 1, 2020 and ends on September 30, 2021. The Plans identify the Village's strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. The CDBG program is a federally funded program intended to develop a viable community, a suitable living environment, and expanded economic opportunities principally for low and moderate income residents of Hoffman Estates.

In addition to an estimated \$51,517 in unused funds from prior years' allocations, the Village of Hoffman Estates anticipates an allocation of approximately \$245,931 in CDBG funds during the 2020 Program Year. The Annual Action Plan includes activities that the Village proposes to complete with the anticipated CDBG funds in order to benefit residents of low and moderate income and meet Consolidated Plan objectives.

Proposed Annual Action Plan activities include:

SOURCES (all source values are estimates)

2020 allocation	\$246,577
Unexpended funds from previous years' allocations	\$71,018
TOTAL SOURCES	\$317,595

USES

Infrastructure improvements	\$183,595
Private property rehabilitation	\$65,000
Public facility infrastructure improvements	\$20,000
Planning and administration	\$49,000
TOTAL FUNDS BUDGETED	\$317,595

A public hearing to obtain citizen comments and suggestions will be held on July 14, 2020 at 4:00 p.m. at the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, Illinois. All interested citizens and organizations are invited to attend and participate at this meeting.

Copies of the draft Consolidate Plan and Annual Action Plan will be available for a public comment period beginning June 19, and ending July 20. Copies may also be obtained from the Village of Hoffman Estates Planning Division, 1900 Hassell Road, Hoffman Estates, Illinois 60169, or by calling (847) 781-2660. The draft Plans will also be posted on the website at www.hoffmanestates.org/cdbg.

Written comments and suggestions regarding the Plans may be submitted to the Planning Division, 1900 Hassell Road, Hoffman Estates, IL. 60169, emailed to Planning@hoffmanestates.org, or faxed to (847) 781-2679 no later than June 27. For additional information you may call the Planning Division at 847-781-2660.

If special accommodations are needed for the July 14, 2020 public hearing, such as the need for a translator, please contact the Planning Division at 847-781-2660.

To be published by Paddock Publications on June 19, 2020.

Attachment: VOHE CDBG Mailing List for Public Notice of Consolidated Plan _ 6/19/2020

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Sister Cities Comm. Chair
14062 Francesca Cove
Huntley, IL 60142

Arthur Wittkamp
Chair Bicycle & Ped. Committee
1570 Poplar Creek Drive
Hoffman Estates, IL 60169

Anna Newell
Capital Improvements Board Chair
1900 Hassell Road
Hoffman Estates, IL 60169

Nancy Lyons
Historical Sites Comm. Chair
1025 Hermitage Lane
Hoffman Estates, IL 60169

Executive Director
Community Crisis Center
P.O. Box 1390
Elgin, IL 60121

Eva Combs
Planning & Zoning Chair
3860 Bernay Lane
Hoffman Estates, IL 60169

Mike Cooper
Youth Commission Chair
395 Bode Road
Hoffman Estates, IL 60169

Joanmarie Wermes
Utility Comm. Chair
510 Washington Blvd.
Hoffman Estates, IL 60169

Pat Barch
Local Historian
550 Briarcliff
Hoffman Estates, IL 60107

Gary and Michelle Pilafas
705 Alcoa Lane
Hoffman Estates, IL 60169

Pearl Henderson
Cultural Awareness Chair
770 Evanston Street
Hoffman Estates, IL 60169

Les Montag
Veterans Memorial Comm. Chair
80 West Thacker
Hoffman Estates, IL 60169

Korean Church of Chicago
1500 Algonquin Road
Hoffman Estates, IL 60192

Life Changers Int'l Church
2500 Beverly Road
Hoffman Estates, IL 60169

Beth Tikvah Congregation
300 Hillcrest Boulevard
Hoffman Estates, IL 60169

First Baptist Church of HE
325 Illinois Boulevard
Hoffman Estates, IL 60169

Destiny Church
325 Illinois Boulevard
Hoffman Estates, IL 60169

Shree Jalaram Mandir
425 Illinois Blvd.
Hoffman Estates, IL 60169

Church of the Cross
475 W. Higgins Road
Hoffman Estates, IL 60169

Alliance Fellowship Church
665 Grand Canyon
Hoffman Estates, IL 60169

Executive Director
WINGS
P. O. Box 95615
Palatine, IL 60095

St. Hubert Catholic Church
729 Grand Canyon Street
Hoffman Estates, IL 60169

Hoffman Estates Police Department
411 West Higgins Road
Hoffman Estates, IL 60169

Hoffman Estates Public Works
2305 Pembroke Avenue
Hoffman Estates, IL 60169

Monica Saavedra
Hoffman Estates HHS Department
1900 Hassell Road
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ATTN: Chief Financial Officer
1650 Moon Lake Blvd.
Hoffman Estates, IL 60169

St. Alexis Medical Center
ATTN: Chief Financial Officer
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Hoffman Estates, IL 60169

Roy Manning
Re: Evergreen HOA
1190 W. Tamarack Drive
Hoffman Estates, IL 60169

Sue Pampano, McGill Mgmt.
Re: Blackberry Creek Townhomes
1314 North Rand Road
Arlington Heights, IL 60004

McGill Mgmt.
Re: Beacon Pointe HOA
1314 North Rand Road
Arlington Heights, IL 60004

Jean Dziedzic
Re: Breton Pointe/Charlemagne HOA
1650 Brittany Lane
Hoffman Estates, IL 60192

Shannon Ortiz, ABC Property Managers
Re: The Villas of Casey Farms HOA
1732 W. Wise Road
Schaumburg, IL 60193

Lynn O'Halloran
Re: Hilldale Condominiums
1750 N. Manchester Drive
Hoffman Estates, IL 60169

Karen Mills
Re: Barrington Square Townhomes
1800 Williamsburg Drive
Hoffman Estates, IL 60169

Don Howard, President
Re: Haverford Place HOA
1859 Hampshire
Hoffman Estates, IL 60192

Norma Bergland
Re: Moon Lake Village Condos
1885 Jennifer Lane
Hoffman Estates, IL 60169

Property Manager
Re: Barrington Lakes
2200 Hassell Rd
Hoffman Estates, IL 60169

Rachel Baylen
Re: Barrington Square #7 & 8
25 N. Northwest Point Blvd., #330
Elk Grove Village, IL 60007

Lieberman Mgmt. Services
25 Northwest Point Blvd. Suite 330
Elk Grove Village, IL 60007

Mary Carpenter, American Comm.
Mgmt. Re: Townhomes of Princeton
3041 Woodcreek Dr. Suite 100
Downers Grove, IL 60515

Valerie Hodge, American Comm. Mgmt.
Re: Barrington Square V Condo Assn
3041 Woodcreek Dr. Suite 100
Downers Grove, IL 60515

Leah, Vanguard Com. Mgmt.
Re: Haverford Place HOA
50 E. Commerce, Suite 110
Schaumburg, IL 60173

Greg O'Hara, Vanguard Comm. Mgmt
Re: Castleford/Hearthstone Townhomes
50 E. Commerce, Suite 110
Schaumburg, IL 60173

Scott Schlemmel, Hillcrest Prop. Mgmt.
Re: Poplar Creek Clubhomes
55 W. 22nd Street #310
Lombard, IL 60148

Val Trif
Re: Salem Ridge Apts.
5515 N. Francisco
Chicago, IL 60625

Property Manager
Re: Steeple Hill Condominiums
580 Mesa
Hoffman Estates, IL 60169

Pam Moros, Property Specialists, Inc.
Re: Yorkshire Woods HOA
5999 S. New Wilke Rd., #108
Rolling Meadows, IL 60008

Linda Ney, Property Specialists, Inc
Re: Prestwick Place
5999 S. New Wilke Rd., #108
Rolling Meadows, IL 60169

Northwest Employment & Trng. Center
723 West Algonquin Road
Arlington Heights, IL 60005

Property Manager
Highland Crossing Condos
700 Knoll Drive
Hoffman Estates, IL 60169

KC Williams
Re: Autumn Chase
725 Bode Circle
Hoffman Estates, IL 60169

Norma Bergland, NW Property Mgmt
Re: Moon Lake Village Condos
780 Tek Drive
Crystal Lake, IL 60014

Debbie Duffy
Re: Winston Knolls HOA
875 Harrison Lane
Hoffman Estates, IL 60192

Property Manager
Re: Berkshire of Hoffman Estates
875 Pacific Place
Hoffman Estates, IL 60169

Matt Web
Re: Village Park of Hoffman Estates
990 Evanston #8
Hoffman Estates, IL 60169

Evergreen HOA
P.O. Box 3172
Barrington, IL 60010

The Devonshire of Hoffman Estates
ATTN: Director/Administrator
1515 Barrington Road
Hoffman Estates, IL 60169

Alden/Poplar Creek Rehabilitation
Director/Administrator
1545 Barrington Rd.
Hoffman Estates, IL 60169

Director Emeritus at Hoffman Estates
2150 W. Golf Road
Hoffman Estates, IL 60169

Poplar Creek Village
Director/Administrator
2250 W. Golf Road
Hoffman Estates, IL 60169

The Honorable Ann Gillespie
State Senator – 27th District
120 W. Eastman St., Suite 207
Arlington Heights IL 60004

The Honorable Fred Crespo
State Representative 44th District
1014 E. Schaumburg Road
Streamwood, IL 60107

The Honorable Ann Gillespie
State Senator – 27th District
108D Capitol Building
Springfield, IL 62706

The Honorable Thomas Morrison
State Representative-54th District
117 East Palatine Road, Suite 106
Palatine, IL 60067

The Honorable Michelle Mussman
State Representative-56th District
15 W. Weathersfield Way
Schaumburg, IL 60193

The Honorable Cristina Castro
State Senator – 22nd District
164 Division Street, Suite 102
Elgin, IL 60120

The Honorable Michelle Mussman
State Representative-56th District
257-S Stratton Office Bldg
Springfield, IL 62706

The Honorable Thomas Morrison
State Representative-54th District
234-N Stratton Office Building
Springfield, IL 62706

The Honorable Fred Crespo
State Representative 44th District
245-S Stratton Office Building
Springfield, IL 62706

The Honorable Cristina Castro
State Senator – 22nd District
M121 Capitol Building
Springfield, IL 62706

The Honorable Laura Murphy
State Senator-28th District
880 Lee Street, Suite 100
Des Plaines, IL 60016

The Honorable Laura Murphy
State Senator-28th District
M118 Capitol Building
Springfield, IL 62706

Executive Director
The Bridge Youth & Family Svcs.
721 South Quentin Road
Palatine, IL 60067

Director of Administration
Village of Barrington Hills
112 Algonquin Road
Barrington Hills, IL 60010

Village Administrator
Village of East Dundee
120 Barrington Ave.
East Dundee, IL 60118

Village Administrator
Village of Inverness
1400 Baldwin Road
Inverness, IL 60067

City Manager
City of Elgin
150 Dexter Ct
Elgin, IL 60120

Reg. Vice President,
NW Suburban Region Children's Home
& Aid Society of IL
721 S. Quentin Road
Palatine, IL 60067

Executive Director
Renz Addiction Counseling Center
Two American Way
Elgin, IL 60120

Debbie Flader
2134 Baldwin Ct.
Hanover Park, IL 60133

Executive Director
Mark Parr Children's Advocacy Center
640 Illinois Boulevard
Hoffman Estates, IL 60169

Executive Director
Centro de Informacion
2380 Glendale Terrace #8
Hanover Park, IL 60103

Village Administrator
Village of South Barrington
30 South Barrington Road
South Barrington, IL 60010

Village Manager
Village of Streamwood
301 E. Irving Park Road
Streamwood, IL 60107

Palatine Township H.S. District 211
Attention: Superintendent
1750 South Roselle Road
Palatine, IL 60067

Dom Tocci, Deputy Director Cook
County Dept of Planning & Develop.
69 W Washington, Suite 2900
Chicago, IL 60602

Deanna Durica Cook County
Department of Public Health
15900 S. Cicero Ave- Building E
Oak Forest, IL 60452

Harper College
Attn: President
1200 W. Algonquin Rd.
Palatine, IL 60067

Director of Branches
Schaumburg Township Library
130 S. Roselle Rd.
Schaumburg, IL 60193

Schaumburg Township District Library
1550 Hassell Road
Hoffman Estates, IL 60195

Craig Talsma
Hoffman Estates Park District
1685 W. Higgins Road
Hoffman Estates, IL 60195

Chief Operating Officer
Access to Care
2225 Enterprise Dr. – Suite 2507
Westchester, IL 60154

Elgin Community College
Attn: President
1700 Spartan Drive
Elgin, IL 60123

Gail Borden Public Library District
270 North Grove Avenue
Elgin, IL 60120

Community Unit S.D. 300
Attn: Superintendent
300 Cleveland Ave.
Carpentersville, IL 60110

Community School District 220
Attention: Superintendent
310 E. James Street
Barrington, IL 60010

School District U-46
Attn: Superintendent
355 E. Chicago Street
Elgin, IL 60120

Barrington Area Library
505 N. Northwest Highway
Barrington, IL 60010

School District 54
Attention: Superintendent
524 E. Schaumburg Road
Schaumburg, IL 60194

Cook County Forest Preserve Dist.
Attn: General Superintendent
536 North Harlem Ave.
River Forest, IL 60305

Community Consolidate S.D. 15
Attention: Superintendent
580 N. First Bank Drive
Palatine, IL 60067

Palatine Public Library District
700 N. Court
Palatine, IL 60067

Community Development Program Mgr.
Kane County Development Dept.
719 Batavia Avenue
Geneva, IL 60134

Maria Brooks
1165 Meadow Lane, Apt. 301
Hoffman Estates, IL 60169

Patricia Reed
1959 Swindon Place
Hoffman Estates, IL 60169

Stu Chapman
2027 Garden Terrace
Hoffman Estates, IL 60169

Sheila Schwartz
689 Partridge Drive
Hoffman Estates, IL 60169

Jennifer Hill, Executive Director
Alliance to End Homelessness
4415 Harrison St., Suite 228
Hillside, IL 60162

Chief Executive Officer
Kenneth Young Center
1001 Rohlwing Road
Elk Grove Village, IL 60007

Executive Director
JOURNEYS- The Road Home
1140 E. Northwest Highway
Palatine, IL 60074

Executive Director
Northwest Compass
1300 Northwest Highway
Mt. Prospect, IL 60056

Georgeanna Mehr, President
Hoffman Estates Comm. Bank
1375 Palatine Road
Hoffman Estates, IL 60192

Executive Director
Shelter, Inc.
1616 N. Arlington Heights Road
Arlington Heights, IL 60005

Robyn Sandys, Executive Director
North West Housing Partnership
1701 E. Woodfield Road Suite 203
Schaumburg, IL 60173

Executive Director
Little City Foundation
1760 West Algonquin Road
Palatine, IL 60067

CEO
Leyden Family Service - SHARE
1776 Moon Lake Blvd.
Hoffman Estates, IL 60169

Director, NW Suburban Senior Services
Catholic Charities
1801 W Central Rd
Arlington Heights, IL 60005

President
Clearbrook Center
1835 West Central Road
Arlington Heights, IL 60005

Director
Forest View Education Center
2121 G. Goebbert Road
Arlington Heights, IL 60005

Executive Director
H.E. Chamber of Commerce
2200 W. Higgins Rd., Ste. 201
Hoffman Estates, IL 60169

Hanover Township
8N180 Route 59
Bartlett, IL 60103

Palatine Township
721 South Quentin
Palatine, IL 60067

Schaumburg Township
1 Illinois Blvd.
Hoffman Estates, IL 60169

Barrington Township
602 South Hough
Barrington, IL 60010

Dundee Township Supervisor
611 E. Main Street #101
East Dundee, IL 60118

Draft Consolidated Plan and Annual Action Plan (AAP) on the Village of Hoffman Estates website, posted June 19, 2020. The 30-Day Public Comment Period is noted: June 19, 2020 through July 20, 2020.

www.hoffmanestates.org

Support Services | V x +

t/development-services/planning/housing-support-services ☆

RESIDENTS BUSINESS VISITORS GOVERNMENT

... can be used for low to moderate income housing development, housing assistance and support, residential rehabilitation, or down-payment assistance.

Program Year 2020-2024 CDBG Draft Consolidated Plan and 2020 Annual Action Plan Available for Comment

The Village seeks input on the draft CDBG five-year Consolidated Plan 2020-2024 and Annual Action Plan for 2020-2021. The Plans identify the Village's strategy to address affordable housing, infrastructure improvements, supportive services, and community development needs of low and moderate income residents. Development of a five-year Consolidated and an Annual Action Plan for each year of the Consolidated Plan is required of the Village as a recipient of CDBG funds.

A public hearing to obtain comments and suggestions will be held Tuesday, July 14, at 4:00 p.m. in the Hoffman Estates Municipal Building, 1900 Hassell Road, Hoffman Estates, Illinois. All interested citizens are invited to attend and participate at this meeting.

The Plans are available for a 30-day public comment period beginning June 19, 2020 and ending July 20, 2020. The PDF version of the document can be found just below. Copies are also available for review by calling the number below. Comments and suggestions regarding the Plans may also be submitted to the Planning Division via mail or email no later than July 20, 2020. Contact [Ryan Johnson](#) at 847-781-2669.

[Draft 2020-2024 Consolidated Plan // 2020 Annual Action Plan](#)

Current CDBG Documents

[2019 Annual Action Plan \(October 1, 2019 - September 30, 2020\)](#)

[2018 Consolidated Annual Performance and Evaluation Report \(CAPER\)](#)

[2017 Consolidated Annual Performance and Evaluation Report \(CAPER\)](#)

CDBG Public Hearing on July 14, 2020, found on Village of Hoffman Estates website calendar:

Village of Hoffman Estates
 hoffmanestates.org/updates/calendar-of-events/-curdate-7-14-2020/-curm-7/-cury-2020

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[RESIDENTS](#)
[BUSINESS](#)
[VISITORS](#)
[GOVERNMENT](#)

(All Categories) (All Departments)

<< Previous Month **JULY 2020** Next Month >>

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1 7:00 PM Planning and Zoning Commission Meeting	2	3 8:30 AM 4TH OF JULY HOLIDAY	4 8:00 AM Seasonal Brush Drop-Off Program
5	6 10:00 AM Electronics Recycling Drop-Off 7:00 PM Standing Committee Meetings 7:00 PM Village Board Meeting	7	8 12:00 PM Adult Health Clinic	9	10	11
12	13 9:30 AM Fire Pension Fund Board Meeting 10:00 AM Electronics Recycling Drop-Off	14 4:00 PM CDBG Consolidated Plan & Annual Action Plan Public Hearing 6:00 PM Fire & Police Commission Meeting	15 7:00 PM Planning and Zoning Commission Meeting	16	17	18 8:00 AM Seasonal Brush Drop-Off Program 10:00 AM Coffee with the Board
19	20 10:00 AM Electronics Recycling Drop-Off 7:00 PM Standing Committee Meetings 7:00 PM Village Board Meeting	21 1:00 PM Police Pension Fund Board Meeting	22	23	24	25 9:00 AM HeartSaver AED CPR Class
26	27	28	29	30	31	1


Public Hearing website calendar Detail:

The screenshot shows a web browser window displaying the Hoffman Estates website. The address bar shows the URL: hoffmanestates.org/Home/Components/Calendar/Event/16876/50?curdate=7-14-2020&curm=7&cury=2020. The page features a red header with an "Important Notice" regarding temporary hours for Village facilities and restaurant operations. Below the header is the Hoffman Estates logo and navigation links for Agendas & Minutes, Employment, Municipal Code, Contact Us, and Login. A dark blue navigation bar contains links for Updates, Residents, Business, Visitors, and Government. The main content area is titled "Calendar of Events" and features a public hearing event: "CDBG Consolidated Plan & Annual Action Plan Public Hearing". The event details include the date (07/14/2020 4:00 PM - 5:30 PM), location (Hoffman Estates Village Hall, 1900 Hassell Road, Hoffman Estates, Illinois 60169), and an introduction stating the purpose of the hearing. There are also links to add the event to a calendar and more information about the CDBG plans.

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hoffmanestates.org/Home/Components/Calendar/Event/16876/50?curdate=7-14-2020&curm=7&cury=2020

Important Notice:
Temporary hours for Village facilities are Monday-Friday, 9:00 a.m. to 10:00 a.m. for elderly and vulnerable populations only, 10:00 a.m. to 3:30 p.m. for the general public. Closed Saturday.
Many Hoffman Estates restaurants are open for carry-out, drive-thru, delivery and outdoor dining. [Please click here for a list of restaurants open during COVID-19.](#)
In accordance with the state's Restore Illinois Plan, temporary outdoor dining requires Village approval. [Please click here for more information.](#)

 **Hoffman Estates**
ILLINOIS

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UPDATES RESIDENTS BUSINESS VISITORS GOVERNMENT

Calendar of Events

Font Size + - + Share & Bookmark Feedback Print

CDBG Consolidated Plan & Annual Action Plan Public Hearing

Date: 07/14/2020 4:00 PM - 5:30 PM
Location: Hoffman Estates Village Hall
[1900 Hassell Road](#)
[Hoffman Estates, Illinois 60169](#)

Introduction: Public Hearing to discuss the Village's draft CDBG Consolidated Plan and Annual Action Plan

[Add to my Calendar](#)

The Village seeks input on the Community Development Block Grant (CDBG) five-year Consolidated Plan 2020-2024 and the Annual Action Plan for 2020. This public hearing is designed to obtain comments and suggestions for each plan. The meeting will most likely be held in the Hennessy Conference Room on the first floor of the Municipal Building, but please follow signage once inside the building.

More information, and a link to the Plans, can be found at the Village's CDBG webpage
www.hoffmanestates.org/cdbg

[Return to top of page](#)

Community briefs

Independence Day observance

The Village Hall will be closed on Friday, July 3, and Saturday, July 4.

Donate food to honor Fourth of July

While there is no Fourth of July parade this year, the Celebrations Commission is still accepting donations of non-perishable canned/boxed goods and paper products at the Village Hall during normal business hours. These donations will be used to replenish area township food pantries. Monetary donations will also be accepted.



Food pantry donations are accepted year-round in the Village Hall lobby near the Clerk's office.

Coffee with the Board

The next Coffee with the Board is scheduled for Saturday, July 18, at 10 a.m. at the Village Hall. Ask questions and provide comments to the Village of Hoffman Estates Board of Trustees. The event will be held consistent with the social distancing requirements of Phase 4 of the Restore Illinois plan. Visit www.hoffmanestates.org for confirmation the week of the event.

Medication and sharps recycling

The Village provides residents with an opportunity to recycle expired or unused medications and sharps (e.g., syringes, needles and lancets). Items can be dropped off at Health and Human Services on the first Wednesday of each month from 10 a.m. to 1 p.m. Medications and sharps will not be accepted at other times. Sharps must be in a hard, sealed container. Residents who require sharps containers can call 847-781-4850 to make the request and set up a curbside pickup.



Firefighter testing and employment opportunity

The Hoffman Estates Fire Department is currently accepting applications for the position of firefighter/paramedic. Visit www.hoffmanestates.org/fire for a complete list of eligibility requirements and details of the testing process. The application deadline is Monday, July 13, at 4 p.m.



Save the date: large recycling event

In partnership with the Solid Waste Agency of Northern Cook County (SWANCC), the Village is hosting its annual large recycling and document destruction event on Saturday, Aug. 22. More info in the next Citizen!

Welcome new businesses!

312 Nail & Spa Studio
4599 W. Higgins Road

Honey Berry Pancakes and Cafe
2708 N. Sutton Road



JM Blacktop Paving
4800 W. Higgins Road

Pure Barre South Barrington
4650 Hoffman Blvd.

Counseling services

Health and Human Services offers professional counseling services to residents. Counseling can improve an individual's life by reducing stress, working through change and increasing satisfaction related to work, school and relationships. Services are available for individuals, couples and families. Fees are affordable for all households, and are provided on a sliding scale based on household income. Call 847-781-4850 for information.

July dates for seasonal brush drop-off

Brush may be brought to the Public Works Fleet Maintenance Facility, 2405 Pembroke Ave., from 8 a.m. to 1 p.m. on Saturday, July 4, and Saturday, July 18. This free program, which ends in September, accepts residential brush/branches only (no commercial loads), and proof of residency is required. For more information, call 847-490-6800.

eNews from Hoffman Estates

Hoffman Estates is expanding its communication to residents. To sign up for free email alerts, visit www.hoffmanestates.org/enews. From there, you can customize your account profile. By providing the Village with your contact information, you'll be the first to receive news, meeting announcements and employment opportunities, among other emails. This is a confidential message system customized to suit your specific needs.



Fourth of July garbage collection

Reminder: garbage, recycling and yard waste collection will take place as regularly scheduled during the week of Independence Day. Collection will occur on Monday, July 6, for residents north of I-90, and on Wednesday, July 8, for residents south of I-90, including residents west of Bartlett Road. For more information, call 847-781-2631.

Consolidated Plan available for comment

The Village receives a limited amount of U.S. Department of Housing and Urban Development (HUD) funding each year to put toward community development projects that benefit low- to moderate-income individuals. The five-year Consolidated Plan for Community Development Block Grant (CDBG) funding will be available for review and public comment in July. For more information, visit www.hoffmanestates.org/cdbg.



Attachment: WINGS Funding Request Letter

Good Morning Mr. Johnson,

I am following up on the an email introduction I sent last fall and the Public Hearing notice I received today. I do plan to had comment to be submitted, but I wonder if you could share the application timeline Hoffman Estates uses to apply for CDBG funds? WINGS Program, Inc. (WINGS) serves quite a number of Hoffman Estates residents across all of our programs and we would greatly appreciate any funding we could receive to support our services.

Thank you,



Luticia Florito, MS
Government Relations Manager

My grandpas are shelter. Tell me yours

WINGS Program, Inc.

P.O. Box 95615 | Palatine, IL 60095

Phone: 847-519-7820 x232 | Fax: 847-519-7821

www.wingsprogram.com





1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



Attachment: VOHE CDBG Request for funding

TO: Village of Hoffman Estates – Planning, Building & Zoning Committee
FROM: Craig Talsma, Executive Director
Alisa Kapusinski, Director of Recreation
DATE: June 26, 2020
RE: Community Development Block Grant (CDBG) funding proposal

The Hoffman Estates Park District (HE Parks) currently provides \$25,000 in annual scholarships through the Friends of HE Parks Foundation. Scholarship recipients are awarded a pre-approved percentage discount off one program per season (4 per year) based on their income level. Scholarships are given to each child with a maximum of \$300 per season.

As HE Parks staff plan for the future, goals have been established to provide more to those families in our community that are low-income, high-risk. The National Park & Recreation Association's (NRPA) has three national pillars: Health & Wellness, Conservation & Social Equity. HE Parks is looking to expand our initiative for meeting Social Equity needs in the upcoming years.

Currently, the Friends of HE Parks Foundation does not provide scholarship dollars for children participating in the STAR Before & After School program. Due to the higher cost of tuition for this program, scholarship dollars are dedicated to recreation programs and not this child care program.

HE Parks is submitting a proposal to the Village of Hoffman Estates to request funding through CDBG to implement a scholarship program for children to participate in the STAR program for families who may not be able to afford this quality child care held at the children's school. By providing before & after school care to children who may be not currently in a safe atmosphere during out-of-school hours, children will be provided a safe, positive environment at no cost to the family.

HE Parks is requesting an initial funding support of \$22,423. Before & after school care tuition for a child in School District 54 is \$347 per month. By accepting 15 children into this new STAR scholarship program, HE Parks is requesting the Village to support 50% of the tuition costs through CDBG funding.

Families will need to apply for the funding. Once approved, they would be provided the STAR program for the upcoming school year.

April 6, 2020

Hi Ryan,

I hope all is with you and yours. As promised, we have completed a thorough assessment of our CILA homes located in Hoffman Estates. The work/rehab needed is prioritized as well. Please see attached spreadsheet.

I/we wanted to provide you with all of the needs so that if certain ones are more of an interest to the village commissioners or in line with your anticipated Consolidated Plan, that you had the information for future discussions. We would welcome the opportunity to discuss the attached document as well as any questions you (or others) might have.

Thank you for your continued interest and support of Clearbrook!

Be well,
Bev

Bev Saiz
Director of Grants
Clearbrook

Site	Project	Site Based - Project Priorities (Rate each 1-5)	Estimate
Freeman	Increase Size of Sump Pump		\$ 4,500.00
Freeman	Replace HVAC System		\$ 10,000.00
Freeman	Replace roof		\$ 10,000.00
Freeman	Finish Basement		\$ 20,000.00
Freeman	Basement Bathroom		\$ 15,000.00
Freeman	Basement Escape Window		\$ 10,000.00
Freeman	Replace Siding		\$ 15,000.00
Freeman	Replace overgrown bushes - New landscaping		\$ 7,500.00
Freeman	First Floor Bathroom	1	\$ 15,000.00
Freeman			
Freeman			
Freeman			
Freeman			
Total			\$ 107,000.00
Hassell	Replace Windows	1	\$ 8,000.00
Hassell	Replace Flooring	3	\$ 15,000.00
Hassell	Renovate Master Bathroom	1	\$ 10,000.00
Hassell	Renovate Main Bathroom	2	\$ 10,000.00
Hassell	Renovate Laundry Room	3	\$ 5,000.00
Hassell	Widen Driveway		\$ 4,813.00
Hassell	Landscape Retaining Walls and New Bushes		\$ 15,000.00
Hassell	New Siding		\$ 30,000.00
Hassell	New Rear Deck/Balcony (pulling away from house)	2	\$ 20,000.00
Hassell	Fence???	5	
Hassell			
Hassell			
Hassell			
Total			\$ 117,813.00
Hunters Ridge	Replace Bedroom Flooring	2	\$ 20,000.00
Hunters Ridge	Repairs to back patio retaining wall	4	\$ 5,000.00
Hunters Ridge			
Hunters Ridge			
Hunters Ridge			
Hunters Ridge			
Hunters Ridge			
Total			\$ 25,000.00
Oakdale	Replace Garage Doors		\$ 2,000.00

Oakdale	Replace HVAC System		\$ 10,000.00
Oakdale	Replace Sliding Glass Door in Basement		\$ 3,000.00
Oakdale	Renovate Bathroom	1	\$ 4,500.00
Oakdale	Replace Flooring		\$ 2,500.00
Oakdale	Replace Roof		\$ 10,000.00
Oakdale	Replace Windows		\$ 15,000.00
Oakdale	Renovate Kitchen	5	\$ 20,000.00
Oakdale	Deck		\$ 10,000.00
Oakdale	Upgrade Laundry Room - Install New Lift Station	2	\$ 15,000.00
Oakdale	New front door		\$ 4,000.00
Oakdale	Landscaping/Sod		\$ 5,000.00
Oakdale	Replace Patio Concrete		\$ 7,500.00
Oakdale			
Oakdale			
Oakdale			
Oakdale			
Total			\$ 108,500.00
O'Hare	Renovate Hall Bathroom	2	\$ 15,000.00
O'Hare	Renovate Bathroom	2	\$ 10,000.00
O'Hare	Exterior Side stairwell - Railing too low.		\$ 3,000.00
O'Hare	Landscape Repairs		\$ 5,000.00
O'Hare			
O'Hare			
O'Hare			
O'Hare			
O'Hare			
Total			\$ 33,000.00

Public Hearing Agenda

**July 14, 2020
4:00 PM**

**Hoffman Estates Village Hall
Hennessey Training Room
1900 Hassell Road
Hoffman Estates, IL 60169**

**Village of Hoffman Estates
Community Development Block Grant (CDBG)
2020 -2024 Consolidated Plan
2020 Annual Action Plan**

- 1. Call to Order**
- 2. Introductions**
- 3. Legal Notice and Mailings**
- 4. Overview of Current Program Projects**
- 5. Overview of Draft CDBG Consolidated Plan**
- 6. Overview of Draft CDBG Annual Action Plan**
- 7. Audience Participation**
- 8. Adjournment**

**PUBLIC HEARING: CDBG CONSOLIDATED PLAN 2020-2024 & ANNUAL ACTION
PLAN 2020**

MINUTES

VILLAGE OF HOFFMAN ESTATES
HENNESSEY ROOM
1900 HASSELL ROAD
HOFFMAN ESTATES, IL 60169
July 14, 2020

STAFF PRESENT:

Ryan N. Johnson, Management Analyst
Suzanne Ostrovsky, Assistant to the Village Manager
Shane Miller, Development Services and Public Works Intern

OTHERS PRESENT:

Don Frick, Vice President of Operations, Clearbrook

1. CALL TO ORDER

The Public Hearing for the Village of Hoffman Estates' proposed Community Development Block Grant (CDBG) Consolidated Plan 2020-2024 and Annual Action Plan for Program Year 2020 was called to order at 4:09 p.m. by Ryan Johnson, Management Analyst of for the Village of Hoffman Estates.

2. INTRODUCTIONS

Mr. Johnson introduced himself as Management Analyst for the Village's Development Services Department, and Village CDBG Administrator. Mr. Miller introduced himself as the Development Services and Public Works Intern at the Village. Ms. Ostrovsky introduced herself as the Village's Assistant to the Village Manager. Mr. Frick introduced himself as the Vice President of Operations at Clearbrook, a non-profit organization based in Arlington Heights.

3. LEGAL NOTICE AND MAILINGS

Mr. Johnson explained that the public comment period and public hearing for the draft five-year Consolidated Plan and Annual Action Plan (AAP) were publicized on June 19, 2020 via a legal notice in the Daily Herald and notification letters sent to approximately 140 organizations and interested individuals. The draft Annual Action Plan was available for viewing at Village Hall, and on the Village's Housing webpage. The Public Hearing and hearing agenda was posted on the Village Website. A public comment period is in effect from June 19, 2020 through July 20, 2020.

4. OVERVIEW OF CURRENT PROGRAM PROJECTS

Mr. Johnson summarized the ongoing CDBG projects, including street infrastructure and single-family home rehabilitation. Mr. Johnson noted that the Village is still planning to fulfill current Annual Action Plan items, including further reconstruction projects at the Children's Advocacy Center (CAC) facility, even though these projects have been delayed by the Covid pandemic.

5. OVERVIEW OF DRAFT CDBG CONSOLIDATED PLAN

Mr. Johnson explained that the current draft Consolidated Plan remains consistent with the current Plan's two Objectives: improvements to public infrastructure and public facilities, and the provision of decent housing through maintenance and rehabilitation services. Mr. Johnson shared the proposed projects and the budgeted allocations for each Goal category.

6. OVERVIEW OF DRAFT CDBG ANNUAL ACTION PLAN

Mr. Johnson shared the proposed projects and the budgeted allocations for each item in the Draft Annual Action Plan, and how each correlated to the two Consolidated Plan Objectives. Mr. Johnson explained that the Village had received letters of interest from Clearbrook.

7. AUDIENCE PARTICIPATION

Mr. Frick, VP of Operations at Clearbrook, expressed interest in the Village's CDBG funds for rehabilitation of their five group homes located within the Village. Mr. Frick provided an overview of Clearbrook's mission and operations, and distributed a written proposal for replacement of windows and doors at the Clearbrook home on Hassell Road. Mr. Frick explained that Clearbrook has a long standing relationship with the Village and experience with CDBG projects. The Clearbrook request is for the \$20,000 of proposed Public Facilities Improvements found in the draft Annual Action Plan. Clearbrook would make up for any costs above the \$20,000, as the attached estimate for work was over \$26,000. Mr. Johnson took the proposal into the public record and will attach to the meeting minutes and Consolidated Plan.

8. ADJOURNMENT

Hearing no further comments, the Public Hearing was adjourned at 4:24 p.m.

Minutes transcribed by:



Ryan N. Johnson, Management Analyst
Department of Development Services

Public Hearing Sign-In Sheet

July 14, 2020
1900 Hassell Road
Hoffman Estates, IL 60169

Village of Hoffman Estates
Community Development Block Grant (CDBG)
2020-2024 Consolidated Plan
2020 Annual Action Plan

Name	Address/Organization	City/Zip	Email Address
Don Frick	CLEARBROOK	Arlington HTS 60005	DFrick@ Clearbrook.IL.org
Suzanne Ostrowsky	VOHE	60169	
Shane Miller	VOHE	60169	
Ryan Johnson	VOHE	60169	

Precision Homes LLC
3905 Commerce Drive
Saint Charles, IL 60174
(630) 220-1361
carl@precisionhomesil.com
precisionhomesil.com



Estimate

ADDRESS

Don Frick
Clearbrook
1835 W. Central Road
Arlington Heights, IL 60005

ESTIMATE # 1307

DATE 07/07/2020

PROJECT

Hassell Windows & Doors

ACTIVITY	QTY	RATE	AMOUNT
Windows Remove (25) existing windows and replace with ProVia Endure Series double-hung vinyl window (Color: White). Cap exterior with color matched aluminum (Labor and Material)	1	20,625.00	20,625.00
Doors Remove and haul away front door, front screen door, and 3 service doors (on the back of the house). Replace with fiberglass 6 panel doors w/ new lock sets (Labor and Material)	1	5,600.00	5,600.00
	TOTAL		\$26,225.00

Accepted By

Accepted Date



CLEARBROOK

Enrich Lives. Embrace Potential.

For Individuals with Intellectual and Developmental Disabilities.

July 13, 2020

Members of the Board of Trustees
Mr. James H. Norris, Village Manager
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Members of the Board of Trustees and Mr. Norris,

Clearbrook is committed to being a leader in creating innovative opportunities, services and supports to people with disabilities. Founded in 1955, Clearbrook now serves over 8,000 youth and adults. Our goal is to make tomorrow better than today and we do so by offering a comprehensive programming portfolio that includes: vocational training and employment placement, residential and home-based family support, respite care, health and wellness, recreation and therapeutic activities, disability awareness and community education.

Clearbrook strives to offer opportunities to its clients to be as independent as possible and has directly served residents of Hoffman Estates for more than two decades. Our CILA program meets a critical need by providing for their basic needs so they can remain in their home and community for as long as possible. This program focuses on the specific individual's needs, interests and ability to function independently. Our programs and services are the key to our success and are designed to equip our residents and participants with skills that will enable them to lead safe, productive and dignified lives.

For our clients who live in a CILA, (Community Integrated Living Arrangement), we strive to offer opportunities for them to be as independent as possible in their home and community. Many have profound challenges and require 24/7 supervision and care while others are able to function independently with minimal supervision. The objective for an individual who resides in a CILA is on self-advocacy. It is imperative that Clearbrook provides an environment that allows them to live, work and socialize in a safe and supportive environment. The majority of CILA residents are of Low-Moderate Income (LMI). 37% are "seniors" and are experiencing additional physical changes and significant memory loss. Clearbrook is committed to ensuring that they can "age in place" and remain in their homes as long as possible.

More than ever before individuals with Intellectual and Developmental Disabilities (I/DD) are participating in community activities, social events and connecting with their peers and neighbors. As with others in their community they travel to grocery stores and parks, conduct bank transactions, go to movies, restaurants and sporting events. The public is more aware of their presence and in some cases, their limitations. However, people with I/DD face a housing crisis with many contributing factors, such as a serious lack of safe, affordable, accessible and integrated housing, and significant housing-related discrimination. The recognition that people with I/DD belong in the community has led to a growing demand for community-based housing. This demand is fueled by persons choosing to leave institutional settings, by young adults educated in inclusive schools, and by adults with I/DD who live with elderly parents. However, people with I/DD are among the nation's poorest citizens. For many, Social Security and Supplemental Security Income benefits, which are often far lower than typical

rents or are their primary or sole source of income. In addition, Medicaid, the principal source of funding for services and supports for people with I/DD, typically does not allow funds to be used for rent or other community-based housing-related costs.

These factors pose major barriers to community living, making it difficult for people to move from segregated facilities into the community, and putting many people with I/DD at risk of unnecessary institutionalization or homelessness. Additionally, many individuals with autism or I/DD may have difficulty in communicating with others. Their desire to express their needs is often compromised by their diminished ability to speak and/or lack of social skills. When this occurs, direct care staff step in and act on their behalf. The intensive training provided to staff addresses any gaps in knowledge they may have in regards to how best to communicate with community members, officials and First Responders. The training also prepares them on how to keep residents safe, secure and how to partner with key members of the community.

Many of the residents have lived in CILA homes since the 1980's and for others, this is the first time. To all of these individuals, this is "home" and those they share their residence with are family. This program serves a critical need by providing for their basic needs so they can remain in their home and community for as long as possible.

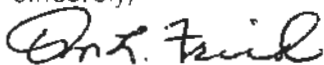
Project Need:

Clearbrook's Hassell Road CILA is a 2,200 square foot home that is located at 1025 Hassell Road. It was built in 1967. Clearbrook purchased the home in 2002 and it is licensed by the Department of Human Services as a CILA to house up to six adult residents. Since the time of its purchase the home has not had any significant rehab or renovation. Through this project, Clearbrook is proposing to:

- 1) Remove the home's 25 existing windows and replace them with double-hung vinyl windows.
- 2) Remove the home's front door, front screen door and the three service doors located at the rear of the house and replace all of the doors with fiberglass 6-panel doors (with new lock sets for each).

This rehab project will provide for a more cost-efficient and energy-efficient solution to the home's existing windows and doors which leak, are cracked causing drafts and uneven temperatures within the home on a daily basis. Clearbrook is committed to completing this project in full, ensuring a safe and healthy environment for the home's residents. *Clearbrook respectfully requests \$20,000 in CDBG funding to support the completion of the project. Thank you.*

Sincerely,



Don L. Frick
Vice President of Operations