



**AGENDA**  
**TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE**  
**Village of Hoffman Estates**  
**July 27, 2009**

**Immediately Following General Administration & Personnel Committee**

**Members: Ray Kincaid, Chairperson**  
**Gary Pilafas, Vice Chairperson**  
**Karen Mills, Trustee**

**I. Roll Call**

**II. Approval of Minutes – June 8, 2009**

**NEW BUSINESS**

1. Request approval of a Joint Agreement with IDOT for improvements at the Higgins Road (IL Route 72) Governors Lane / Moon Lake Boulevard intersection.
2. Discussion regarding formation of a Bicycle Advisory Committee.
3. Request acceptance of Transportation Division Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

1. Discussion regarding lead agency for Barrington Road Interchange.  
(October 2009)

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA).  
For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

**June 8, 2009**

**I. Roll Call**

**Members in Attendance:**

**Trustee Ray Kincaid, Chair  
Gary Pilafas, Vice Chair  
Trustee Karen Mills, Member**

**Other Corporate Authorities  
in Attendance:**

**Trustee Cary Collins  
Trustee Jackie Green  
Trustee Anna Newell  
Village President William McLeod**

**Management Team  
in Attendance:**

**James H. Norris, Village Manager  
Arthur L. Janura Jr., Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Village Manager – Development Services  
Mike Hankey, Director of Transportation  
Don Plass, Director of Code Enforcement  
Patrick Seger, Director of HRM  
Gary Skoog, Director of Economic Development**

**Others in Attendance:**

**News Reporter from Chicago Tribune**

The Transportation & Road Improvement Committee meeting was called to order at 8:10 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Collins, to approve the Transportation & Road Improvement Committee minutes of May 11, 2009. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Request approval of a Letter of Intent with IDOT for Palatine Road improvement project.**

A Committee Agenda Item summary sheet from Michael Hankey, Director of Transportation, was presented to the Committee.

Motion by President McLeod, seconded by Trustee Pilafas, to grant approval of a Letter of Intent with IDOT for Palatine Road improvement project. All ayes. Motion carried.

**2. Request approval of an intergovernmental agreement with Pace Suburban Bus and Prairie Stone POA for installation of bus shelters in Prairie Stone Business Park.**

A Committee Agenda Item summary sheet from Michael Hankey, Director of Transportation, was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to grant approval of an intergovernmental agreement with Pace Suburban Bus and Prairie Stone POA for installation of bus shelters in Prairie Stone Business Park and give staff authorization to finalize locations. Voice vote taken. All ayes. Motion carried.

**3. Discussion regarding annual review of Taxi Discount Program.**

A Committee Agenda Item summary sheet from Michael Hankey, Director of Transportation, was presented to the Committee.

Trustee Kincaid asked for consideration of asking village restaurants, hotels, and Sears Centre to pay a portion of the unsubsidized amount for riders who are using the service to visit their specific establishments; for example if the unsubsidized amount is \$3, the establishment could pay \$1. He also asked about the possibility of placing an expiration date on future vouchers, understanding that any vouchers that had not been used by the expiration date could be exchanged for new vouchers.

A discussion followed in which the information presented in Director Hankey's report was considered. It was determined that staff would prioritize the potential changes from a budget and usage standpoint and would provide additional information to the Board.

**4. Request acceptance of Transportation Division Monthly Report.**

The Transportation Division Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Transportation Division Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report - None**

**IV. Other**

Trustee Pilafas asked for future discussion regarding the blinking light at Shoe Factory for the train tracks. Mr. Norris noted that staff has forwarded all information to Cook County, as it falls under their jurisdiction, and Village is awaiting their feedback. Staff will provide a memo with a status report for the Board.

**V. Items in Review**

1. Discussion regarding lead agency for Barrington Road Interchange (October 2009)
2. Formation of a Bicycle Advisory Committee

**VI. Adjournment**

Motion by Trustee Collins, seconded by Trustee Mills, to adjourn the meeting at 8:28 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Vicki Richardson, Legislative Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a Joint Agreement with IDOT for improvements at the Higgins Road (IL Route 72) / Governors Lane / Moon Lake Boulevard intersection.

**MEETING DATE:** July 27, 2009

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Michael Hankey

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**PURPOSE:** A Joint Agreement with IDOT for improvements at the Higgins Road (IL Route 72) intersection with Moon Lake Boulevard and Governors Lane is presented for review and approval by the Village. Several Village ordinances, a resolution, and plan approval are part of the Joint Agreement.

**BACKGROUND:** A Letter of Intent with IDOT for the general scope of work was approved by the Village in February 2009. The Village initiated discussions with IDOT on this project. One component of the project development was that a detailed Joint Agreement would be created as part of the Phase II engineering work. The Joint Agreement is modeled after the approved Letter of Intent. The scope of the work is to lengthen the left turn lanes on Higgins Road to allow IDOT to change the operation of the signal to a "left on arrow only". The plans also call for addition of right turn lanes in both directions on Higgins Road, replacement of the traffic signal equipment, resurfacing the southern portion of Governors Lane, drainage, and pedestrian upgrades. The changes are designed to address crash patterns at the intersection. The State proposes to use federal safety funds known as the Highway Safety Improvement Program (HSIP) to pay the majority of the cost for this work. The project was on a June 2009 IDOT letting and award of contract is expected soon.

**DISCUSSION:** There are several items described in the Joint Agreement (attached) for which the Village would have a financial responsibility. These components are summarized as follows.

*Governors Lane (north leg) Milling and Resurfacing*

The Village has been coordinating with IDOT for the last year on the plans for this safety improvement to the turn lanes on Higgins Road.

**DISCUSSION: (Continued)**

As the scope of the work evolved, a decision was made last year to defer the resurfacing of the portion of Governors Lane between the mall driveway and Higgins Road from the 2008 Village Street Project to this State project. Since there will be some changes to the corners of the intersection for the State work, the decision to include the resurfacing of the southern part of Governors Lane with the State project was approved by the Village Board and agreed to by the State. The cost of this work in the State project is estimated at \$27,000 and would be solely a Village expense. This cost is comparable to prices if the work was done as part of the Village street project.

*Traffic Signal Modernization*

The State proposes to update, replace, and relocate traffic signal equipment at the intersection. The HSIP funds would cover 90% of the cost with the balance to be split equally between the State and the Village. The cost participation for the signal work is typical for other projects and is based on the number of legs of the intersection under each agency's jurisdiction. The cost to the Village is estimated at \$17,000.

*Emergency Vehicle Preemption*

The Opticom system used for emergency responders is 100% locally funded and maintained. The cost to replace this equipment is estimated at \$8,000. The potential for reusing the existing equipment will be explored and could therefore reduce the Village cost.

*Energy and Maintenance Costs for Traffic Signals*

The Village will continue to be responsible for 50% of the maintenance cost for the signal. This share is based on two of the four intersection legs being Village streets. The electricity to operate the signal is covered under the current agreement with ComEd and is provided at no cost to the Village.

*Utility Relocation*

The engineering studies found no utility conflicts with Village facilities. At this point, there is no cost to the Village.

*Engineering Costs*

The Joint Agreement includes a 15% engineering fee for the work that is a Village responsibility. IDOT estimates the Village share for this item as \$7,800 based on the current design.

*Summary of Costs*

The total Village share estimated by IDOT is \$59,800.

**DISCUSSION: (Continued)***Village Approval, Ordinances, and Resolutions*

The Joint Agreement includes several resolutions, ordinances, and approvals. These are all standard types of actions for local participation in a State road project. The items in the Joint Agreement requiring action are:

1. A resolution appropriating Village funds for the local share of the project cost.
2. An ordinance prohibiting parking on Higgins Road.
3. An ordinance prohibiting the discharge of waste into the storm sewer and drainage system.
4. An ordinance prohibiting encroachments in State right of way.
5. Village approval of the project plans

Drafts of these documents are attached to the Joint Agreement. All are recommended for approval.

IDOT anticipates award of the construction contract in the near future. In order to have documents approved prior to the project starting, a waiver of the first reading for the resolution and all ordinances is requested.

**FINANCIAL IMPACT:**

The Village share of the project costs is estimated by IDOT to be about \$59,800. The unit prices in the awarded construction bid along with the actual quantities used during construction will determine the final cost to the Village. There are no funds specifically budgeted in 2009 for the Village share of this work. However, Traffic Improvement Funds (not impact fees) are proposed to pay the Village share; no General Funds would be used. The Joint Agreement calls for 80% of the Village share to be paid when the State awards the contract and bills the Village. The balance will be due upon project completion and acceptance, likely to occur in 2010.

**RECOMMENDATION:**

Recommend approval of a Joint Agreement with IDOT for improvements at the Higgins Road (IL Route 72) / Governors Lane / Moon Lake Boulevard intersection. Waiver of first reading is requested.

1. A resolution appropriating Village funds for the local share of the project cost.
2. An ordinance prohibiting parking on Higgins Road.
3. An ordinance prohibiting the discharge of waste into the storm sewer and drainage system.
4. An ordinance prohibiting encroachments in State right of way.
5. Village approval of the project plans

FAP Route 341 (Ill. Rte. 72)  
State Section: 32-2-R-N  
Cook County  
Job No. C-91-498-08  
Agreement No.: JN-109-022  
Contract No.: 60E64

#### AGREEMENT

This Agreement entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_ A.D, by and between the STATE OF ILLINOIS, acting by and through its DEPARTMENT OF TRANSPORTATION hereinafter called the STATE, and the VILLAGE of HOFFMAN ESTATES of the State of Illinois, hereinafter called the VILLAGE.

#### WITNESSETH:

WHEREAS, the STATE in order to facilitate the free flow of traffic and insure safety to the motoring public, is desirous of improving approximately 1,085 lineal feet of Illinois Route 72 (Higgins Road), (FAP Route 341, Illinois Route 72, STATE Section 32-2-R-N) by widening, and resurfacing Illinois Route 72 at Moon Lake Boulevard/Governors Lane providing two 12 foot through traffic lanes in each direction, a 12 foot left turn lane and a 12 foot right turn lane in each direction separated by a 42 foot and variable width grass median. Approximately 215 lineal feet of Governors Lane will be milled and resurfaced to provide Southbound Governors Lane with one 12 foot through traffic lane, one 12 foot left turn lane and one 12 foot right turn lane. Northbound Governors Lane will be provided with one 14 foot and variable width through traffic lane and one 12 foot left turn lane at the Barrington Square Shopping Center entrance. The radius return on Moon Lake Boulevard will be milled and resurfaced. The existing traffic signals shall be modernized complete with emergency vehicle preemption equipment. Other work to be included shall consist of PCC sidewalk removal and replacement, combination curb and gutter removal and replacement, thermoplastic and preformed plastic pavement marking, landscaping restoration and by performing all other work necessary to complete the improvement in accordance with the approved plans and specifications; and

WHEREAS, the VILLAGE requests that the STATE include in its contract milling and resurfacing of Governors Lane and emergency vehicle preemption equipment; and

WHEREAS, the STATE has agreed to the VILLAGE's request; and

WHEREAS, the VILLAGE is desirous of said improvement in that same will be of immediate benefit to the VILLAGE residents and permanent in nature;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The STATE agrees to make the surveys, obtain all necessary rights of way, prepare plans and specifications, receive bids and award the contract, furnish engineering inspection during construction and cause the improvement to be built in accordance with the approved plans, specifications and contract.
2. The STATE agrees to pay for all right of way, construction and engineering costs, subject to reimbursement by the VILLAGE as hereinafter stipulated.
3. It is mutually agreed by and between the parties hereto that the estimated cost and cost proration for this improvement is as shown on Exhibit A.
4. The VILLAGE has passed a resolution appropriating sufficient funds to pay its share of the cost for this improvement, a copy of which is attached hereto as "Exhibit B" and made a part hereof.



The VILLAGE further agrees that upon award of the contract for this improvement, and receipt of an invoice, the VILLAGE will pay to the STATE in a lump sum from any funds allotted to the VILLAGE, an amount equal to 80% of its obligation incurred under this AGREEMENT, and will pay to said STATE the remainder of the obligation (including any non-participating costs on FA Projects) in a lump sum, upon completion of the project based upon final costs.

The VILLAGE further agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated in "Exhibit B" proves to be insufficient, to cover said cost.

5. The VILLAGE has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, requiring that parking be prohibited within the limits of this improvement, a copy of which is attached hereto as "Exhibit C", and will in the future prohibit parking at such locations on or immediately adjacent to this improvement as may be determined necessary by the STATE from traffic capacity studies.
6. The VILLAGE has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, prohibiting the discharge of sanitary sewage and industrial waste water into any storm sewers constructed as a part of this improvement, a copy of which is attached hereto as "Exhibit D".

7. Prior to the STATE advertising for the work proposed hereunder, the disposition of encroachments will be cooperatively resolved with representatives from the VILLAGE and the STATE.

The VILLAGE has adopted and will put into effect an appropriate ordinance, prior to the STATE's advertising for the proposed work to be performed hereunder, or shall continue to enforce an existing ordinance, relative to the disposition of encroachments and prohibiting in the future, any new encroachments within the limits of the improvements, a copy of which is attached as "Exhibit E".

8. The VILLAGE has adopted a resolution, will send a letter, or sign the Plan Approval page which is part of this document, prior to the STATE advertising for the work to be performed hereunder, approving the plans and specifications as prepared.
9. The VILLAGE agrees not to permit driveway entrance openings to be made in the curb, as constructed, or the construction of additional entrances, private or commercial, along Illinois Route 72 without the consent of the STATE.
10. The VILLAGE shall exercise its franchise rights to cause private utilities to be relocated, if required, at no expense to the STATE.
11. The VILLAGE agrees to cause its utilities installed on right of way after said right of way was acquired by the STATE or installed within the limits of a roadway after the said roadway's jurisdiction was assumed by the STATE, to be relocated and/or adjusted, if required, at no expense to the STATE.

12. Upon final field inspection of the improvement and so long as Illinois Route 72 is used as a STATE Highway, the STATE agrees to maintain or cause to be maintained the median, the through traffic lanes, and the left-turn turn lanes, right turn lanes, the curb and gutter, stabilized shoulders and ditches adjacent to those traffic lanes and turn lanes.

13. Upon final field inspection and final acceptance of the improvement, the VILLAGE agrees to maintain or cause to be maintained those portions of the improvement which are not maintained by the STATE, sidewalks, parkways, crosswalk and stopline markings, VILLAGE owned utilities including appurtenances thereto.

The VILLAGE further agrees to continue its existing maintenance responsibilities of Moon Lake Boulevard and Governors Lane, including all left and right turn lanes on said side road approaches, up to the through edge of pavement of Illinois Route 72.

14. Upon acceptance by the STATE of the traffic signal work included herein, the financial responsibility for the maintenance and electrical energy charges for the operation of the traffic signal shall be proportioned as follows:

<u>Intersection</u>	<u>Maintenance</u>	<u>Elect. Energy</u>
Illinois Route 72 @ Moon Lake Boulevard/ Governors Lane		
STATE Share	(50)%	(0)%
VILLAGE, Share	(50)%	(100)%

It is mutually agreed that the actual traffic signal maintenance will be performed by the STATE, either with its own forces or through an ongoing contractual agreement.

The STATE agrees to make arrangements with the local power company to furnish the electrical energy for the operation of the traffic signals. The VILLAGE agrees to pay their proportionate share of this cost as billed by the local power company.

The STATE retains the right to control the sequence and timing of the traffic signals.

Payment by the STATE of any or all of its share of maintenance cost is contingent upon the STATE receiving adequate funds in its annual appropriation.

The parties hereto agree that the traffic signal maintenance and energy provisions of this Agreement shall remain in effect for a period of twenty (20) years from the date of its execution or so long as the traffic signals covered by the terms of this Agreement or any amendment hereto remain in place either in their current or some modified configuration, whichever, is the shorter period of time. Such an effective term shall apply unless otherwise agreed in writing by the parties hereto.

15. The STATE's Electrical Maintenance Contractor shall maintain the "Emergency Vehicle Pre-Emption System" equipment, located at the traffic signal modernization to be maintained by the STATE. The STATE's Electrical Maintenance Contractor shall invoice the VILLAGE for the maintenance costs related to the maintenance of the "Emergency Vehicle Pre-Emption System" equipment. The VILLAGE shall maintain the emitters and associated appurtenances at its own expense. The emitters shall be

maintained and tested by the VILLAGE, in accordance with the recommendations of the manufacturer.

16. It is mutually agreed, if, in the future, the STATE adopts a roadway or traffic signal improvement passing through the traffic signals included herein which requires modernization or reconstruction to said traffic signals then the VILLAGE, agrees to be financially responsible for its share of the traffic signals and all costs to relocate or reconstruct the emergency vehicle pre-emption equipment in conjunction with the STATE's proposed improvement.

17. The VILLAGE agrees that in the event any work is performed by other than VILLAGE forces, the provisions of "an act regulating wages of laborers, mechanics and other workers employed in public works by the State, County, or any public body or any political subdivision or by any one under contract for public works" (Illinois Compiled Statutes, 820 ILCS 130/1) shall apply.

18. Under penalties of perjury, the VILLAGE certifies that its correct Federal Tax Identification number is \_\_\_\_\_ and it is doing business as a GOVERNMENTAL ENTITY, whose mailing address is \_\_\_\_\_.

Obligations of the STATE and the VILLAGE will cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or Federal funding source fails to appropriate or otherwise make available funds for this contract.

This AGREEMENT and the covenants contained herein shall be null and void in the event the contract covering the construction work contemplated herein is not awarded within the three years subsequent to execution of the agreement.

This Agreement shall be binding upon and to the benefit of the parties hereto, their successors and assigns.

Village of Hoffman Estates

Attest:

\_\_\_\_\_

Clerk

(SEAL)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_

Deputy Director of Highways,  
Region One Engineer

Date: \_\_\_\_\_

**Exhibit A**  
**ESTIMATE OF COST & PARTICIPATION**

Type of Work	FEDERAL		STATE		VILLAGE		TOTAL
	COST	%	COST	%	COST	%	
All roadway work excluding the following:	\$ 405,000	90%	\$ 45,000	10%	\$	N/A%	\$ 450,000
P&C Engineering (15%)	\$ 60,750	90%	\$ 6,750	10%	\$	N/A%	\$ 67,500
<b>TRAFFIC SIGNALS</b>							
Modernization at IL. 72@ Moon Lake Blvd./Governor's Ln.	\$ 306,000	90%	\$ 17,000	5%	\$ 17,000	5%	\$ 340,000
P&C Engineering (15%)	\$ 45,900	90%	\$ 2,550	5%	\$ 2,550	5%	\$ 51,000
Emergency Vehicle Pre-emption Equip.	\$	N/A%	\$	N/A%	\$ 8,000	100%	\$ 8,000
P&C Engineering (15%)	\$	N/A%	\$	N/A%	\$ 1,200	100%	\$ 1,200
<b>OTHER WORK</b>							
Mill and Resurface Governor' Lane	\$	N/A%	\$	N/A%	\$ 27,000	100%	\$ 27,000
P&C Engineering (15%)	\$	N/A%	\$	N/A%	\$ 4,050	100%	\$ 4,050
<b>TOTAL</b>	<b>\$ 817,650</b>		<b>\$ 71,300</b>		<b>\$ 59,800</b>		<b>\$ 948,750</b>

\*Note: The Village's participation shall be predicated on the percentages shown above for the specified work. The Village's cost shall be determined by multiplying the final quantities times contract unit price plus 15% for construction and preliminary engineering.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION APPROPRIATING FUNDS FOR THE IDOT  
HIGGINS/GOVERNORS/MOON LAKE  
HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT

WHEREAS, the Village of Hoffman Estates has entered into an Agreement with the State of Illinois for the improvement of FAP Route Illinois Route 72, known as State Section: 32-2-R-H; and

WHEREAS, in compliance with the aforementioned Agreement, it is necessary for the Village to appropriate sufficient funds to pay its share of the cost of said improvement.

NOW, THEREFORE, BE IT RESOLUTION by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: There is hereby appropriated the sum of Fifty Nine Thousand Eight Hundred Dollars (\$59,800) or such much thereof as may be necessary, from any money now or hereinafter allotted to the Village to pay its share of the cost of this improvement as provided in the Agreement.

Section 2: Upon award of the contract for this improvement, the Village will pay to the State in a lump sum from any funds allotted to the Village an amount equal to 80% of its obligation incurred under this Agreement and will pay to said State the remainder of the obligation in a lump sum, upon completion of the project based on final costs.

Section 3: The Village agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

Section 4: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE RESTRICTING PARKING  
ALONG HIGGINS ROAD WITHIN THE  
VILLAGE OF HOFFMAN ESTATES

WHEREAS, the State of Illinois, acting by and through its Department of Transportation, is desirous of improving Higgins Road at its intersection with Moon Lake Boulevard and Governors Lane in the Village of Hoffman Estates; and

WHEREAS, a portion of this project runs through the Village of Hoffman Estates from western to eastern project limits; and

WHEREAS, in order to facilitate the free flow of traffic and ensure safety to the motoring public, the Village of Hoffman Estates determines that the parking along Higgins Road shall be prohibited.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That parking shall not be permitted along Higgins Road from 500 feet to the west and east of the Governors Lane / Moon Lake Boulevard intersection within the Village limits of the Village of Hoffman Estates.

Section 2: That the Village Board of the Village of Hoffman Estates will prohibit future parking at such locations on or immediately adjacent to Higgins Road as may be determined and directed by the State of Illinois to be necessary to ensure the free flow of traffic and safety to the motoring public.

Section 3: That the Village Clerk is hereby authorized and directed to attach a copy of this Ordinance to the Agreement dated \_\_\_\_\_ by and between the State of Illinois and the Village of Hoffman Estates.

Section 4: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 5: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE PROHIBITING THE DISCHARGE OF SANITARY AND INDUSTRIAL WASTE INTO ANY STORM SEWER OR DRAINAGE FACILITY CONSTRUCTED AS A PART OF THE HIGGINS/GOVERNORS/MOON LAKE HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT**

WHEREAS, the State of Illinois, acting by and through its Department of Transportation, is desirous of improving Higgins Road at the intersection of Governors Lane and Moon Lake Boulevard in the Village of Hoffman Estates; and

WHEREAS, said project includes the installation of storm sewers and drainage facilities; and

WHEREAS, a portion of the project runs through the Village of Hoffman Estates including the installation of storm drains and drainage facilities.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: No person, firm, corporation or other entity shall discharge any sanitary waste or industrial waste water into any storm sewer or drainage facility constructed as part of the Higgins Road improvement, said limits of improvement being 500 feet to the east and west of the Governors Lane / Moon Lake Boulevard intersection, and a portion of which passes through the Village of Hoffman Estates..

Section 2: That the Village Clerk is hereby authorized and directed to attach a copy of this Ordinance to the Agreement dated \_\_\_\_\_ by and between the State of Illinois and the Village of Hoffman Estates.

Section 3: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

ORDINANCE NO. \_\_\_\_\_ - 2009

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE PROHIBITING ENCROACHMENTS  
WITHIN THE STATE OF ILLINOIS  
RIGHT OF WAY ALONG HIGGINS ROAD

WHEREAS, the State of Illinois, acting by and through its Department of Transportation, is desirous of improving Higgins Road at the intersection of Governors Lane and Moon Lake Boulevard in the Village of Hoffman Estates; and

WHEREAS, said project is being constructed in order to facilitate the free flow of traffic and ensure safety to the motoring public; and

WHEREAS, a portion of said project runs through the Village of Hoffman Estates.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: No person, firm, corporation or other entity shall install, place, maintain or construct any structure that encroaches upon the State of Illinois right-of-way on the Higgins Road within the limits of the Village of Hoffman Estates.

Section 2: That the Village Clerk is hereby authorized and directed to attach a copy of this Ordinance to the Agreement dated \_\_\_\_\_ by and between the State of Illinois and the Village of Hoffman Estates.

Section 3: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

PLAN APPROVAL

WHEREAS, in order to facilitate the improvement of FAP Route 341 known as Illinois Route 72, State Section: 32-2-R-N, the VILLAGE agrees to that portion of the plans and specifications relative to the VILLAGE's financial and maintenance obligations described herein, prior to the STATE's advertising for the aforescribed proposed improvement.

Approved \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion regarding formation of a Bicycle Advisory Committee

**MEETING DATE:** July 27, 2009

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Michael Hankey / Nathan Roseberry

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**PURPOSE:** As development of the Comprehensive Bicycle Plan continues, information on establishing a Bicycle Advisory Committee is presented for consideration.

**DISCUSSION:** Bicycle Advisory Committees (BAC) or Bicycle and Pedestrian Advisory Committees (BPAC) have been created in other communities to assist in the review of bicycle needs, future planning, and community programs. The membership size and makeup varies but have some common characteristics. Based on a review of these other BAC models, several characteristics are described below. Some options are presented for consideration.

*Organizational Reporting*

The BAC would serve in an advisory role reporting to the Transportation and Road Improvement Committee of the Village Board. The BAC could select a member to report directly to the TRIC or this function could be handled by staff.

*Composition*

The size of the BAC could be 11 members. Six of these could be at large representatives appointed by the Village President with the approval of the Village Board. Additional members could be as follows: one from the Hoffman Estates Park District, one from the Village of Schaumburg, one from the Village of Inverness, one representing the elementary School Districts, , and one from the Plan Commission or Capital Improvements Board. These individual agencies and commissions would select who would serve as their representative to the BAC.

The 11 members noted would be voting members. Other non-voting members could be included if desired. Other communities also have members from area bicycle clubs, bike shop owners, bicycle advisory groups, and area employers. Representation from Elgin, Streamwood, the Green Commission, etc. could also be considered. The Village has been building a bicycle email list that could be utilized to solicit interest in becoming a member of the BAC.

**DISCUSSION: (Continued)**

Desirably the members should bring a wide range of views on bicycle needs and represent different skill levels for riders including those who ride as a form of transportation and those who primarily ride for recreation.

One member would be appointed as chair of the BAC. Terms could vary from one to three years. Staff liaison support would be provided by the Transportation and Engineering Division. Other communities have also relied on the assistance of their Police and Health and Human Services Departments to help support the BAC.

*Purpose and Duties*

The purpose and duties of the BAC would be to:

- Assist in the review, assessment, and creation of a comprehensive bicycle plan for the Village.
- Advocate for programs within the Village and other agencies to encourage bicycle use for commuting and recreation.
- Promote access and mobility in the Village and connectivity to neighboring communities.
- Promote bicycle programs with the Village Police Department, Park District, and School Districts to enhance safety, education, and encouragement efforts.
- Work with the Village Capital Improvements Board to identify potential bicycle programs for consideration by the Village Board.
- Other communities have expanded the duties of the BAC to also advise on pedestrian needs if desired.
- Work with other area BACs in neighboring communities.

The BAC could meet on a quarterly basis or as needed depending upon duties assigned by the Village Board. The BAC would enact rules consistent with State statutes and Village Ordinances.

**RECOMMENDATION:**

For discussion.

**TRANSPORTATION DIVISION  
DEPARTMENT OF DEVELOPMENT SERVICES**

**MONTHLY REPORT  
June 2009**

**New Developments**

**Reviewing traffic data and site plans for:**

Barrington Square Mall	Prairie Stone Parcel 8
Baymont Hotel Renovations	Prairie Stone Parcel 23
Cabela's Outlots (Saddle Room)	Village Police Station Site
Heidner Property	Yorkshire Woods II
Huntington Woods Corporate Center	

**Ongoing Coordination**

**Barrington Road Interchange**

- Tollway completed first phase of draft master plan for Northwest Tollway. A need for one additional lane in each direction was identified. This should provide guidance on next steps for interchange plans.

**Northwest Tollway (I-90) Corridor Study**

- Next meeting expected in several months.

**O'Hare Noise Compatibility Commission**

- Attended Fly Quiet subcommittee meeting.

**Pace HOT Line Bus Service (Route 557)**

- The most recent ridership data provided by Pace is from June 2009. The monthly total was 1,250 riders. This is a significant increase over May 2008 (935 riders).
- Average daily ridership was 57 in June 2009. This continues a pattern of higher daily ridership and is comparable to the averages seen before the large decrease which occurred in 2008.
- Monthly totals vary due to the number of weekdays in the month and seasonal variations in transit ridership.
- The twelve month moving total (a measure of annual ridership on a floating basis) continued to increase in the year period ending in June 2009.
- Companies agreed to continue funding of HOT Line in 2009.

**Pace Route 554**

- Pace instituted a new route in January 2009. The Hanover Park Metra Station is now on the route and a portion of the route in Streamwood on Irving Park Road was

eliminated. Ridership can be affected during such changes and it may take several months for trends to emerge.

- A quarterly meeting was held on May 7, 2009. Overall, the trend in performance appears good. Pace will provide additional information prior to the next meeting.
- Most recent ridership data provided by Pace for Route 554 was for May 2009. Average daily use was 110 riders while there were 132 riders in May 2008.
- Depending on ridership, Pace will evaluate the possibility of assuming the cost of route, but not likely before 2011 or 2012.

### **Roselle Road Traffic Signal**

- IDOT has deferred to Cook County on the signal installation. IDOT does not favor a signal, and instead prefers turn restrictions. But, if acceptable to Cook County, IDOT will not object to a new signal.
- Awaiting letter of approval from Cook County on signal installation.
- Right of way documents for temporary and permanent easements received from consultant. Preparing to meet with owners to present easement information.

### **STAR Line**

- Metra anticipates submitting to Federal Transit Administration in the fall 2009.
- Technical Advisory Committee expected to be scheduled by Metra.
- Public hearings in July or August are anticipated.

### **Taxi Discount Program**

- Registration continues with identification cards and coupons sent to residents. To date, a total of 185 residents have registered for the program. Another 14 applications are pending due to scheduling of permanent identification photos.
- Information on program registration provided on Village website.

### **Transit Information**

- Keeping log of public transit related requests, inquiries, phone calls, etc.
- Public transit information provided on Village website. Information recently expanded to include more links and a map of transit services in the Village.
- Staff is developing an informational brochure on transit services offered in the Village.

### **Traffic Management**

- Special event traffic planning with the Police Department for July 4<sup>th</sup> festival and fireworks.
- Provide assistance to event organizer, Public Works, and Police Department for Get Fit America festival.
- Event planning and coordination with Police Department, Standard Parking, and Sears Centre staff continues for Sears Centre.



### **Traffic Studies / Other**

- Additional information has been included on the website for engineering services as well as posting new transportation data.
- Village ADT Map posted to website.
- Prepared three 2010 CMAQ applications; two for bike projects, one for diesel emissions reduction. A total of 193 projects for a combined \$474 million were submitted with only about \$21 million in funding expected to be available. Bicycle projects (47) requested \$55 million in total. Diesel Emission Reduction projects (16) totaled \$57 million in federal fund requests. The CMAQ project selection committee is expected to release a preliminary list of projects around the end of July.
- With Planning Division, worked on a Department of Natural Resources grant application for bicycle path on Central Road.
- Submitted lists to various agencies and representatives for project needs in Hoffman Estates.

### **Village Projects**

#### **Neighborhood Speed Watch Program**

- Several residents are considering speed watch. One site is currently scheduled for late summer.

#### **Pavement Management System and Street Revitalization**

- 2009 Street Project work continues. Weekly updates are being posted to the website and sent to e-mail distribution.
- Pavement rating work for 2010 is underway. Results of the ratings will be presented at CIB.

#### **Shoe Factory Road - Cook County**

- Met with Cook County staff to re-start the Phase II design work.
- The Village consultant has begun work on plan development right of way and utility needs plus an overall schedule.

#### **Higgins Road Pedestrian / Bicycle Project**

- Project awarded full approval for CMAQ Federal Grant funding. Staff met with IDOT and FHWA staff. Plans submitted to IDOT for review with some comments received. The bridge over the creek in front of the bowling alley will require additional analysis to meet IDOT requirements.

#### **Palatine Road Widening Project**

- Village application of Surface Transportation Program funds (\$1.3 million) was approved by NWMC. Village signed a Letter of Intent with IDOT who will pay a significant share of the local project cost. Staff will submit Project Development Report to IDOT in the near future.

### **Hassell Road Surface Transportation Program Project**

- An application for STP funds was submitted to the Northwest Municipal Conference for reconstruction and culvert replacement on Hassell Road. The project limits are from Pembroke Avenue to Fairway Court. The scope of work is a total reconstruction of the pavement with incorporation of bicycle facilities. This could involve restriping the existing width to provide one lane in each direction, a center left turn lane, and bicycle lanes on each side. Other segments may be more appropriate for designation as a bicycle route if on-street parking is to be maintained. Near the Barrington Road intersection, an off-street facility may be investigated. Three cross road culverts are proposed for replacement as a part of this work. The NWMC Technical Committee is expected to assign projects to program years later in 2009.

### **Bode – Salem Road Surface Transportation Program Project**

- A joint application with the Village of Schaumburg was presented to Northwest Municipal Conference for reconstruction, intersection improvements, and bicycle facilities. Roundabouts will be evaluated for intersections within the project limits on Bode Road from Braintree Road to Salem Drive. On-street bicycle lanes will be evaluated along Bode Road as will restriping the pavement to create a three lane cross section. The NWMC Technical Committee is expected to assign projects to program years later in 2009.

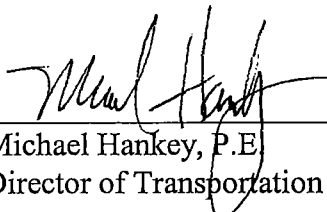
### **Bicycle Planning**

- Public open house meetings held on May 7<sup>th</sup>, May 9<sup>th</sup> and May 14<sup>th</sup> at three locations throughout the Village. Attendees provided helpful comments and insight. Work will begin on summarizing comments and finalizing the draft plan and facility documents for Village Board review later in the fall.
- Developed GIS database of surrounding bicycle facilities.
- Gathered bicycle plans from surrounding communities.
- Assessing possible bicycle facilities along specific streets in the Village.
- Keeping log of bicycle related requests, inquiries, phone calls, etc.
- Met with Kane County, Village of Schaumburg, Hoffman Estates Park District, and Chicagoland Bicycle Federation League of Illinois Bicyclists, Village of Streamwood, and the City of Elgin to discuss Bike Planning.
- Posted bike planning material on Village website.
- Met with Tollway staff on under crossing of I-90 along railroad right of way. Tollway concurred with concept design.

### **CN Purchase of EJ&E**

- STB approval of transaction became effective on January 23, 2009.
- Several appeals pending in Federal Court.

- CN will provide information on expected date of increase in freight traffic when available.
- STB posted monthly reports (through July 2009) and second quarterly report of status provided by CN.
- Village requested Cook County to install flashing beams on existing warning sign in advance of the hillcrest east of the railroad crossing.
- Met with CN staff to initiate discussion of plan development and implementation of parts of the agreement. Other items will require Village Board review and approval.



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Michael Hankey, P.E.  
Director of Transportation and Engineering Division