



AGENDA
PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
July 27, 2009

Immediately Following Planning, Building & Zoning

Members: Jacquelyn Green, Chairperson
Roll Call Anna Newell, Vice Chairperson
Cary Collins, Trustee

I. Roll Call

II. Approval of Minutes – June 22, 2009

NEW BUSINESS

1. Request approval of an Ordinance authorizing the sale of personal property owned by the Village.
2. Request authorization to extend 2008 contract for 2009 Parkway Tree Planting Program to Arthur Weiler Nursery Inc., Zion, IL, in an amount not to exceed \$110,000.
3. Request authorization to award contract for State of Illinois joint purchase of 2009-2010 winter road salt to North American Salt Company, Overland Park, KS, at a unit price of \$68.82 per ton, in an amount at 120% not to exceed \$619,380.
4. Request acceptance of the Department of Public Works Monthly Report.
5. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.

**PUBLIC WORKS & UTILITIES
COMMITTEE MEETING MINUTES**

June 22, 2009

I. Roll Call

Members in Attendance:

Jacquelyn Green, Chairman
Anna Newell, Vice-Chairman
Cary Collins, Member

**Other Corporate Authorities
in Attendance:**

Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Pilafas
Village President William McLeod

**Management Team Members
in Attendance:**

James Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr., Dev. Services
Pete Gugliotta, Director of Planning
Gary Skoog, EDA Coordinator
Ken Hari, Director of Public Works
Rachel Musiala, Asst. Director of Finance
Gordon Eaken, Dir. of Information Systems
Algean Garner, Dir. of Health & Human
Clint Herdegen, Police Chief
Bob Gorvett, Fire Chief
Dave Christensen, Emergency Svcs. Coord.
Becky Suhajda, Admin. Intern

Others in Attendance

Reporters from Chicago Tribune

The Public Works & Utilities Committee meeting was called to order at 7:11 p.m.

II. Approval of Minutes

Motion by Trustee Collins, seconded by Trustee Newell, to approve the Public Works & Utilities Committee meeting minutes of May 26, 2009. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of a contribution to the Natural Gas Model Franchise Agreement Project.**

An item summary sheet from Dan O'Malley and Rebecca Suhajda was presented to Committee.

Motion by Trustee Collins, seconded by Mayor McLeod to approve a contribution to the Natural Gas Model Franchise Agreement Project. Voice vote taken. All ayes. Motion carried.

- 2. Request acceptance of the Department of Public Works Monthly Report.**

The Public Works Department Monthly Report was presented to Committee.

Trustee Pilafas had concerns about the Jones Road flooding issue and asked if Schaumburg's retention area was deep enough and, if not, if the Village could compel them to make it deeper in order to prevent flooding on Jones. Ken Hari indicated that it was an issue of capacity.

Trustee Collins suggested that this was an issue that the MWRD could address.

Mr. Norris stated that the Stormwater Management Committee should meet to discuss this issue and that the Village of Hoffman Estates has to be able to accept water if Schaumburg contains it.

Trustee Mills indicated that there have been many changes made over the last several years and asked that staff provide some of the old reports on this issue to the members of the Committee for their information.

Motion by Trustee Collins, seconded by Trustee Mills, to accept the Public Works Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Development Services Monthly Report for the Transportation and Engineering Division was presented to Committee.

Motion by Trustee Collins, seconded by Mayor McLeod, to accept the Development Services Department Monthly Report for Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

Trustee Collins thanked Trustees Newell and Green for their assistance with the Unity Day event.

V. Items in Review

VI. Adjournment

Motion by Trustee Collins, seconded by Trustee Newell, to adjourn the meeting at 7:25 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request approval of an Ordinance authorizing the sale of personal property owned by the Village.

MEETING DATE: July 27, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari

PURPOSE: Approval of an ordinance declaring Village property surplus and permitting the sale of 20 vehicles and personal property owned by the Village, utilizing the contracted auction services provided by the GovDeals Inc.

DISCUSSION: The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

BACKGROUND: In the past, the Village has been able to dispose of surplus property by way of online public auction so as to reduce waste and derive any further value in the form of revenues to the extent possible. Surplus items not sold at auction can then be properly disposed of or recycled.

One of the key differences between GovDeals.com internet sales, and sale venues involving an actual live auction drive through line on sale day, is the greater overhead for staff labor associated with the live auction sales.

FINANCIAL IMPACT: The sale of Village surplus items is expected to generate marginal revenues from the online auction.

RECOMMENDATION: Approval of an Ordinance authorizing the sale of 20 vehicles and personal property owned by the Village, per the attachment.

ORDINANCE NO. _____ - 2009

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE
OF PERSONAL PROPERTY OWNED BY
THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property at a public auction to be held on the internet auction website www.GovDeals.com

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates at public auction at the internet auction website www.Govdeals.com, to the highest bidder of said personal property.

Section 3: That the Village Manager is hereby authorized and directed to advertise the sale of the aforementioned personal property in a newspaper published within the community not less than ten (10) days before the date of said public auction.

Section 4: That no bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

Section 5: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 6: That upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

Section 7: That if said personal property is not sold at such auction, then the Village Manager is authorized to sell without bid any such property.

Section 8: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 9: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2009

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2009.

Exhibit "A"

Vehicles/Equipment

Unit	YEAR	MAKE	MODEL	VIN #	Dept.	MILEAGE	Min. Bid
18A	2000	GMC	C2500	1GTGC24R0YR208462	PW	99,000	\$ 1,500
25A	1999	Dodge	Ram 2500	3B7KC2626XM577012	PW	103,000	\$ 1,000
31A	1998	GMC	K3500	1GTHK34F6WZ541961	PW	46,000	\$ 4,000
36A	1998	GMC	K3500	1GTHK34F4WZ541893	PW	67,800	\$ 3,500
47A	1996	Chevrolet	3500 HD	1GBKC34F1TJ108274	PW	72,800	\$ 3,500
46A	1998	GMC	K3500/ Dump	1GDJK34F3WF060760	PW	63,500	\$ 4,000
60A	1991	International	Utilimaster/Van	1HTMEZNHXMH368220	PW	75,500	\$ 3,500
70A	1998	GMC	K3500	1GTHK34F4WZ541988	PW	75,300	\$ 3,500
77A	2001	Chevrolet	Sonoma	1GTCS195X18225248	PW	118,000	\$ 1,000
105A	1978	Dynaweld	24 TE Tag Trailer	19817	PW	NA	\$ 300
FA 22A	1999	International	4700 LP	1HTSLAAMXXH639282	FD	65,600	\$ 14,000
FA 24R	2000	International	4700 LP	1HTSLAAMGYH259714	FD	96,419	\$ 18,000
FC01A	1998	Ford	CVPI	2FAFP71W6WX156917	FD	92,000	\$ 1,200
FC05A	1998	Chevrolet	Lumina	2G1WLS2K8W9292422	FD	74,500	\$ 500
FE23A	1991	Pierce	D8000	4P1CT02M7MA000511	FD	111,000	\$ 30,000
P70	1997	Chevrolet	C1500	2GCEC19R1V1159190	PD	208005	
P77	2000	Mitsubishi	Montero	JA4MT31H0YP061635	PD	68456	
Explorer	2003	Ford	Explorer	1FMZU72K53UA63543	PD	8276	\$ 7,000
Van	2002	Ford	E 350	1FMNE31132HB35913	PD	328000	\$ 1,500
Ranger	1999	Ford	Ranger	1FTZR15X2XP865171	PD	90505	\$ 3,000
Lexus	2000	Lexus	LX 470	JT6HT00W8Y0124180	PD	83775	

Non Vehicle Items

Item #	Description	Make/Brand	Model	Part Number	Dept.	Min Bid
PW1	Air Hammer	Thor	60 lbs.		PW	\$ 25
PW2	Air Hammer	Thor	60 lbs.		PW	\$ 25
PW3	Step Bumper	Ford	P/U		PW	\$ 25
PW4	Step Bumper	Ford	P/U		PW	\$ 25
PW5	Step Bumper	Ford	P/U		PW	\$ 25
PW6	Step Bumper	Ford	P/U		PW	\$ 25
PW7	Trailer Hitch		P/U		PW	\$ 25
PW8	Trailer Hitch		P/U		PW	\$ 25
PW9	Tailgate	Ford	P/U		PW	\$ 25
PW10	Tailgate		P/U		PW	\$ 25
PW11	Hose Reel				PW	\$ 10
PW12	Light Bars	Federal Signal	Street Hawk		PW	\$ 25
PW12	Light Bars	Federal Signal	Street Hawk		PW	\$ 25
PW13	Light Bars	Federal Signal	Street Hawk		PW	\$ 25
PW14	Light Bars	Federal Signal	Street Hawk		PW	\$ 25
PW15	9 Plastic Seats				PW	\$ 20
PW16	Catalytic Conv.	Ford	Crown Vic	Used	PW	\$ 20
PW16	Shop Manuals	Assorted			PW	\$ 15
PW17	Auto Trans	GM	4L60	Needs Overhaul	PW	\$ 15
PW18	Auto Trans	Ford		Needs Overhaul	PW	\$ 15
PW19	Air Breaker			Mounts on backhoe	PW	\$ 100
PW20	Frost Tooth			Mounts on backhoe	PW	\$ 50
PW21	45 - 12 foot Tall Galvanized Steel 23/8" O.D. Round Posts				PW	\$ 50
PW22	45 - 14 Foot Tall 2lb per foot Galvanized U-Channel Posts				PW	\$ 50
PW23	130 - 12 Foot Tall 2lb per foot Galvanized U-Channel Posts				PW	\$ 120
PW24	10' One Way Plow	Unknown			PW	\$ 200
PW25	11' Reversing Plow	Flink			PW	\$ 200
PW26	11' Reversing Plow	Flink			PW	\$ 200
PW27	11' Reversing Plow	Flink			PW	\$ 200
PW28	11' Reversing Plow	Flink			PW	\$ 200
PW29	9' Vee Plow	Unknown			PW	\$ 150
PW30	9' Vee Plow	Unknown			PW	\$ 150
PW31	Landscape Rake	Unique			PW	\$ 100

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to extend 2008 contract for 2009 Parkway Tree Planting Program to Arthur Weiler Nursery Inc., Zion, IL, in an amount not to exceed \$110,000.

MEETING DATE: July 27, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Joseph Nebel

PURPOSE: To extend contract for 2009 Parkway Tree Planting Program.

BACKGROUND: This is an annual budgeted program whereby the Village purchases and plants parkway trees for a) new subdivisions based on deposits collected from building permits, b) replacement tree plantings from accidents and storm damage, and for c) parkway tree plantings utilized to increase aesthetic value for various Village projects. Specifications were prepared and mailed requesting bids from contractors for the performance of this work and included options for extension of the contract for the respective 2009 and 2010 seasons. Planting for a majority of these trees occurs in fall with a few select species planted in the following spring.

DISCUSSION: On May 21, 2008, at 9:00 a.m., the Deputy Village Clerk opened three (3) bid proposals. A 5% bid deposit was required, of all bidders with a 100% performance bond required, from the successful bidder, at time of contract awarding. The three (3) firms which submitted bids were Arthur Weiler Inc., Alaniz Landscape Group and Heights Landscaping. The low qualifying bid for the 2008 season, as well as the 2009 and 2010 possible contract extension, was furnished by Arthur Weiler Nursery Inc., Zion, IL.

DISCUSSION, continued

For the 2009 season, Arthur Weiler Nursery Inc., Zion, IL bid an average cost per installed tree of \$286.25. The 2008 average tree cost per installed tree was \$277.50. Average costs per installed trees from other qualifying bidders are; Alaniz Landscape Group, Elgin, IL at \$309.31 and Heights Landscaping, Mundelein, IL at \$451.25. Arthur Weiler Nursery Inc is known to the Village of Hoffman Estates as a result of previous bid activity as well as a positive reputation in the industry. This firm provided parkway tree planting services during the 2008 season for the Village of Hoffman Estates with very favorable results. They have shown to be professional, prompt, cooperative and the plant stock offered is exceptional. Like services have been performed for other municipalities producing very favorable results and include Bartlett, Wilmette, Skokie, Winnetka, Northbrook and Morton Grove. All were satisfied with the contractor's work and the timeliness of their service delivery, and all references indicated they would or were rehiring this firm for future service needs. Services being performed for these other municipalities parallels that which VOHE is seeking to have the contractor complete.

A comparison/tabulation of the three (3) bid proposals is attached.

Based on the aforementioned information, it is recommended that Arthur Weiler Nursery Inc., Zion, IL, be awarded the contract extension for 2009 Parkway Tree Planting Program.

FINANCIAL IMPACT:

Funding for this year's program is supported 100% by the Tree Surplus Escrow Fund, which includes accident and storm damage replacement plantings and planting/replanting of Village rights-of-way. Additional funding is provided from deposits collected from developer building permits in new subdivisions. Quantities for tree planting for the 2009 season are approximately 90 trees for Village funded projects and approximately 230 for new subdivision plantings in the White Oak, Beacon Point and Yorkshire Woods developments with total planting being in the area of 320 trees.

The Village reserved the right to change, add or delete quantities of trees to be planted. This quantity is conditioned upon the total amount of funds budgeted for the program each fiscal year as well as the rate of completion of homes in new subdivisions and was indicated in the bid specifications. Given our ability to control the quantity of trees the contractor will be planting, staff can cause the contract sum to be equal to that of funding availability. Based on specifications requirements, bidders submitted prices per tree to be planted by specie as indicated on the attached tabulation form.

RECOMMENDATION:

Request authorization to extend contract for 2009 Parkway Tree Planting Program to Arthur Weiler Nursery Inc., Zion, IL, in an amount not to exceed \$110,000.

Note: Bid Specifications and individual bids are in the white binder in the Trustee's ante room.

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 Parkway Tree Planting Program

2008 PARKWAY TREE PLANTING PROGRAM

County: Cook
 Municipality or Road District: Hoffman Estates
 Section: Estimate \$
 Date: May 21, 2008
 Time: Approximation \$
 Attended by:

2008 Proposed Cost	Shade Trees	COMPANY		Arthur Weiler, Inc Zion, IL		Alan/Z Landscape Group Elgin, IL		Heights Landscaping Mundelein, IL	
		QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	
Proposal Guarantee:									
Terms:									
		BID CHECK		Yes		Bond		Bond	
Acer x freemanii - Freeman Maple	Autumn Blaze' or 'Scarlet Sentinel	35-60	\$280.00	\$16,800.00	\$268.00	\$16,080.00	\$340.00	\$20,400.00	
Acer platanoides - Norway Maple	Emerald Lustre' or 'Emerald Queen'	25-45	\$290.00	\$13,050.00	\$268.00	\$12,060.00	\$365.00	\$16,425.00	
Acer platanoides - Norway Maple (Red Leaf)	'Crimson King' or 'Royal Red'	30-50	\$320.00	\$16,000.00	\$309.00	\$15,450.00	\$365.00	\$18,250.00	
Gleditsia triacanthos 'inermis' - Thornless Honeylocust	'Skyline' or 'Shademaster'	25-50	\$280.00	\$14,000.00	\$298.00	\$14,900.00	\$460.00	\$23,000.00	
Tilia cordata - Littleleaf Linden	'Glenleven' or 'Greenspire'	24-45	\$280.00	\$12,600.00	\$302.00	\$13,590.00	\$520.00	\$23,400.00	
Tilia tomentosa - Silver Linden		25-45	\$280.00	\$12,600.00	\$302.00	\$13,590.00	\$520.00	\$23,400.00	
Gymnocladus dioicus - Kentucky Coffeetree		5-15	\$280.00	\$4,200.00	\$298.00	\$4,470.00	\$480.00	\$7,200.00	
Quercus bicolor - Swamp White Oak		25-45	\$290.00	\$13,050.00	\$320.00	\$14,400.00	\$500.00	\$27,000.00	
Quercus rubra - Red Oak		0-10	\$300.00	\$3,000.00	\$320.00	\$3,200.00	\$600.00	\$6,000.00	
Juglans nigra - Black Walnut		0-5	\$280.00	\$1,400.00	\$281.00	\$1,405.00	\$390.00	\$1,950.00	
Calaepa speciosa - Catalpa		0-10	\$260.00	\$2,600.00	\$281.00	\$2,810.00	\$390.00	\$3,900.00	
Betula nigra - River Birch		0-10	\$240.00	\$2,400.00	\$281.00	\$2,810.00	\$300.00	\$3,000.00	
Liriodendron tulipifera - Tuliptree		10-20	\$260.00	\$5,200.00	\$268.00	\$5,360.00	\$370.00	\$7,400.00	
Celtis occidentalis - Hackberry		0-5	\$260.00	\$1,300.00	\$268.00	\$1,340.00	\$390.00	\$1,950.00	
Ginkgo biloba - Ginkgo		0-5	\$340.00	\$1,700.00	\$346.00	\$1,730.00	\$600.00	\$3,000.00	
Ulmus 'Morton' Accolade Elm		30-50	\$200.00	\$10,000.00	\$288.00	\$14,400.00	\$440.00	\$22,000.00	
				Total Bid					
				\$129,900.00		\$137,595.00		\$208,275.00	
				2008 Total Bid					

STATE OF ILLINOIS
 VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 Parkway Tree Planting Program

2008 PARKWAY TREE PLANTING PROGRAM

County: Cook Municipality or Road District: Hoffman Estates Section: Estimate \$	Date: May 21, 2008 Time: Appropriation \$ Attended by:	COMPANY	QUANTITY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Eigin, IL		Heights Landscaping Mundelein, IL	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
2008 Proposed Cost Ornamental Trees									
Acer tatarian - Tartian Maple			0-10	\$210.00	\$2,100.00	\$260.00	\$2,600.00	\$340.00	\$3,400.00
Acer platanoides 'Globosum' 'Globe Norway Maple'			0-10	\$230.00	\$2,300.00	\$252.00	\$2,520.00	\$340.00	\$3,400.00
Acer ginnala - Amur Maple Tree Form			0-5	\$200.00	\$1,000.00	\$260.00	\$1,300.00	\$380.00	\$1,900.00
Acer tataricum - Tartian Maple Tree Form			0-10	\$210.00	\$2,100.00	\$262.00	\$2,620.00	\$380.00	\$3,800.00
Malus spp - Ornamental Crabapple 'Adams'			0-10	\$175.00	\$1,750.00	\$204.00	\$2,040.00	\$235.00	\$2,350.00
Malus species Ornamental Crabapple Red Baron			0-10	\$175.00	\$1,750.00	\$204.00	\$2,040.00	\$235.00	\$2,350.00
Malus Species Ornamental Crabapple Spring Snow			0-10	\$165.00	\$1,650.00	\$204.00	\$2,040.00	\$235.00	\$2,350.00
Crataegus Crus-Gnii Inermis-Thornless Cockspr Hawthorn			0-10	\$170.00	\$1,700.00	\$260.00	\$2,600.00	\$320.00	\$3,200.00
Pyrus calleryana - Callery Pear Autumn Blaze			30-60	\$180.00	\$6,480.00	\$262.00	\$2,620.00	\$340.00	\$20,400.00
Syringa reticulata - Japanese Tree Lilac 'Ivory Silk'			0-15	\$200.00	\$3,000.00	\$290.00	\$4,350.00	\$365.00	\$5,475.00
Acuminata Cucumber - Magnolia			5-20	\$220.00	\$4,400.00	\$314.00	\$6,280.00	\$410.00	\$8,200.00
Amelanchier - canadensis Tree Form Service Berry			0-10	\$230.00	\$2,300.00	\$260.00	\$2,600.00	\$410.00	\$4,100.00
Total Bid					\$30,530.00		\$33,610.00		\$60,925.00
2008 Total Bid									

STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2008 Parkway Tree Planting Program

County: Cook
Municipality or Road District: Hoffman Estates
Section: _____
Estimate \$ _____

Proposal Guarantee: _____
Terms: _____

2008 Proposed Cost	Evergreens & Shrubs	COMPANY	QUANTITY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Elgin, IL		Heights Landscaping Mundelein, IL	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
Thuja occidentalis - Arborvitae	'Techny' or 'Pyramidal American'		0-10	\$160.00	\$1,600.00	\$138.00	\$1,380.00	\$210.00	\$2,100.00
Picea pungens - Colorado Blue Spruce	'Hoopsi'		0-3	\$350.00	\$1,050.00	\$240.00	\$720.00	\$640.00	\$1,920.00
Euonymus alatus - Burning Bush	'Rudy Haag' or 'True Dwarf'		0-10	\$30.00	\$300.00	\$29.00	\$290.00	\$38.00	\$380.00
Spirea japonica - Spirea	'Shirobana' or 'Little Princess'		0-6	\$30.00	\$180.00	\$36.00	\$216.00	\$36.00	\$216.00
Syringa meyeri - Dwarf	Korean Lilac		0-6	\$30.00	\$180.00	\$52.00	\$312.00	\$41.00	\$246.00
Viburnum dentatum - Arrowwood	Viburnum 'Autumn Jazz' or 'Chicago Lusture'		0-6	\$30.00	\$180.00	\$52.00	\$312.00	\$48.00	\$288.00
Taxus media - Japanese Yew	(low growing variety)		0-30	\$70.00	\$2,100.00	\$48.00	\$1,440.00	\$85.00	\$2,550.00
Buxus microphylla - Boxwood	'Wintergreen' or 'Green Velvet'		0-25	\$50.00	\$1,250.00	\$52.00	\$1,300.00	\$75.00	\$1,875.00
Ribes Alpinum - Alpine Currant			0	\$35.00	-	\$36.00	-	\$48.00	\$0.00
Cornus sericea - Dogwood	'Isanti' or 'Alleman's Compact'		0	\$30.00	-	\$36.00	-	\$48.00	\$0.00
Total Bid					\$6,840.00		\$5,970.00		\$9,575.00
2008 Total Bid					\$167,270.00		\$177,175.00		\$278,775.00

2009 PARKWAY TREE PLANTING PROGRAM

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2009 Parkway Tree Planting Program**

County: Cook
Municipality or Road District: Hoffman Estates Time: Date: May 21, 2008
Section: Appropriation \$
Estimate \$ Attended by:

2009 Proposed Cost	Shade Trees	ARTHUR WEILER, INC Zion, IL		ALANIZ LANDSCAPE GROUP ELGIN, IL		HEIGHTS LANDSCAPING MUNDELEIN, IL		
		Unit Price	Total	Unit Price	Total	Unit Price	Total	
		QUANTITY					Total	
Acer x freemanii - Freeman Maple	Autumn Blaze' or 'Scarlet Sentinel	35-50	\$290.00	\$17,400.00	\$281.00	\$17,460.00	\$350.00	\$21,000.00
Acer platanoides - Norway Maple	Emerald Lustre' or 'Emerald Queen'	25-45	\$300.00	\$13,500.00	\$281.00	\$12,645.00	\$375.00	\$16,875.00
Acer platanoides - Norway Maple (Red Leaf)	'Crimson King' or 'Royal Red'	30-50	\$330.00	\$16,500.00	\$381.00	\$19,050.00	\$375.00	\$18,750.00
Gleditsia triacanthos 'inermis'	- Thornless Honeylocust	25-50	\$290.00	\$14,500.00	\$311.00	\$15,550.00	\$470.00	\$23,500.00
Tilia cordata - Littleleaf Linden	'Glenleven' or 'Greenspire'	25-45	\$290.00	\$13,050.00	\$312.00	\$14,040.00	\$520.00	\$23,400.00
Tilia tomentosa - Silver Linden		25-45	\$290.00	\$13,050.00	\$312.00	\$14,040.00	\$520.00	\$23,400.00
Gymnocladus dioica - Kentucky Coffeetree		5-15	\$290.00	\$4,350.00	\$309.00	\$4,635.00	\$490.00	\$7,350.00
Quercus bicolor - Swamp White Oak		25-45	\$300.00	\$13,500.00	\$329.00	\$14,805.00	\$600.00	\$27,000.00
Quercus rubra - Red Oak		0-10	\$310.00	\$3,100.00	\$329.00	\$3,290.00	\$600.00	\$6,000.00
Juglans nigra - Black Walnut		0-5	\$300.00	\$1,500.00	\$294.00	\$2,940.00	\$390.00	\$3,900.00
Caalepa speciosa - Catalpa		0-10	\$270.00	\$2,700.00	\$294.00	\$2,940.00	\$400.00	\$4,000.00
Betula nigra - River Birch		0-10	\$250.00	\$2,500.00	\$294.00	\$2,940.00	\$400.00	\$4,000.00
Liriodendron tulipifera - Tuliptree		10-20	\$270.00	\$5,400.00	\$282.00	\$5,640.00	\$370.00	\$5,400.00
Celtis occidentalis - Hackberry		0-5	\$260.00	\$1,300.00	\$282.00	\$1,410.00	\$400.00	\$2,000.00
Ginkgo biloba - Ginkgo		0-5	\$340.00	\$1,700.00	\$359.00	\$1,795.00	\$600.00	\$3,000.00
Ulmus 'Morton' Accolade Elm		30-50	\$200.00	\$10,000.00	\$299.00	\$14,950.00	\$450.00	\$22,500.00
		Total Bid		\$134,050.00	\$148,130.00	\$211,175.00		
		2009 Total Bid						

2008 PARKWAY TREE PLANTING PROGRAM

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2008 Parkway Tree Planting Program**

County: Cook Date: May 21, 2008
 Municipality or Road District: Hoffman Estates Time: ...
 Section: Appropriation \$
 Estimate \$ Attended by:

Proposal Guarantee:
 Terms:

	COMPANY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Elgin, IL		Heights Landscaping Mundelein, IL		
		Unit Price	Total	Unit Price	Total	Unit Price	Total	
2009 Proposed Cost	Ornamental Trees	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total
Acer tataricum - Tartiman Maple		0-10	\$220.00	\$2,200.00	\$280.00	\$2,800.00	\$350.00	\$3,500.00
Acer platanoides 'Gibbosum' "Globe Norway Maple"		0-10	\$240.00	\$2,400.00	\$261.00	\$2,610.00	\$350.00	\$3,500.00
Acer ginnala - Amur Maple Tree Form		0-5	\$210.00	\$1,050.00	\$280.00	\$1,400.00	\$390.00	\$1,950.00
Acer Tataricum - Tartian Maple Tree Form		0-10	\$220.00	\$2,200.00	\$280.00	\$2,800.00	\$390.00	\$3,900.00
Malus spp - Ornamental Crabapple 'Adams'		0-10	\$180.00	\$1,800.00	\$212.00	\$2,120.00	\$240.00	\$2,400.00
Malus species Ornamental Crabapple Red Baron		0-10	\$180.00	\$1,800.00	\$212.00	\$2,120.00	\$240.00	\$2,400.00
Malus Species Ornamental Crabapple Spring Snow		0-10	\$170.00	\$1,700.00	\$212.00	\$2,120.00	\$240.00	\$2,400.00
Crataegus Crus-Guil Inermis- Thornless Cockspur Hawthorn		0-10	\$175.00	\$1,750.00	\$280.00	\$2,800.00	\$320.00	\$3,200.00
Pyrus calleryana - Callery Pear Autumn Blaze		30-60	\$190.00	\$11,400.00	\$282.00	\$16,920.00	\$350.00	\$21,000.00
Syringa reticulata - Japanese Tree Lilac 'Ivory Silk'		0-15	\$210.00	\$3,150.00	\$304.00	\$3,150.00	\$365.00	\$5,475.00
Acuminata Cucumber - Magnolia		5-20	\$230.00	\$4,600.00	\$328.00	\$6,560.00	\$420.00	\$8,400.00
Amelanchier - canadensis Tree Form Service Berry		0-10	\$240.00	\$2,400.00	\$282.00	\$2,400.00	\$420.00	\$4,200.00
Total Bid				\$36,450.00		\$47,800.00		\$62,325.00
2009 Total Bid								

2009

VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2008 Parkway Tree Planting Program

County: Cook Date: May 21, 2008
 Municipality or Road District: Hoffman Estates
 Section: Appropriation \$
 Estimate \$ Attended by:

Proposal Guarantee:
 Terms:

2009 Proposed Cost	Evergreens & Shrubs	COMPANY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Elgin, IL		Heights Landscaping Mundelein, IL	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
		QUANTITY						
		0-10	\$170.00	\$1,700.00	\$147.00	\$1,470.00	\$210.00	\$2,100.00
		0-3	\$370.00	\$1,110.00	\$252.00	\$2,520.00	\$650.00	\$6,500.00
		0-10	\$33.00	\$330.00	\$32.00	\$320.00	\$38.00	\$380.00
		0-6	\$33.00	\$198.00	\$39.00	\$234.00	\$36.00	\$216.00
		0-6	\$35.00	\$210.00	\$58.00	\$348.00	\$42.00	\$252.00
		0-6	\$33.00	\$198.00	\$58.00	\$348.00	\$48.00	\$288.00
		0-30	\$75.00	\$2,250.00	\$52.00	\$1,560.00	\$86.00	\$2,580.00
		0-25	\$55.00	\$1,375.00	\$58.00	\$1,450.00	\$80.00	\$2,000.00
		0	\$37.00	-	\$37.00	-	\$48.00	-
		0	\$33.00	-	\$39.00	-	\$48.00	-
		Total Bid		\$7,371.00		\$8,250.00		\$14,316.00
		2009 Total Bid		\$170,500.00		\$204,180.00		\$287,816.00

2010

2010 PARKWAY TREE PLANTING PROGRAM

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2010 Parkway Tree Planting Program**

County: Cook Municipality or Road District Hoffman Estates Section: Estimate \$ Proposal Guaranttee: Terms:	Date: May 21, 2008 Appropriation \$ Attended by:	COMPAANY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscape Group Elgin, IL		Heights Landscaping Mundelein, IL	
			QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price
2010 Proposed Cost	Shade Trees							
Acer x freemanii - Freeman Maple	Autumn Blaze' or 'Scarlet Sentinel'	35-60	\$300.00	\$18,000.00	\$294.00	\$17,640.00	\$360.00	\$21,600.00
Acer platanoides - Norway Maple	'Emerald Lustre' or 'Emerald Queen'	25-45	\$310.00	\$13,950.00	\$294.00	\$13,230.00	\$385.00	\$17,325.00
Acer platanoides - Norway Maple (Red Leaf)	'Crimson King' or 'Royal Red'	30-50	\$340.00	\$17,000.00	\$326.00	\$16,300.00	\$385.00	\$19,250.00
Gleditsia triacanthos 'inermis' - Thornless Honeylocust	'Skyline' or 'Shademaster'	25-50	\$300.00	\$15,000.00	\$319.00	\$15,950.00	\$480.00	\$24,000.00
Tilia cordata - Littleleaf Linden	'Glenleven' or 'Greenspire'	25-45	\$300.00	\$13,500.00	\$319.00	\$14,355.00	\$520.00	\$23,400.00
Tilia tomentosa - Silver Linden		25-45	\$300.00	\$13,500.00	\$319.00	\$14,355.00	\$520.00	\$23,400.00
Gymnocladus dioicus - Kentucky Coffeetree		5-15	\$300.00	\$4,500.00	\$317.00	\$4,755.00	\$490.00	\$7,350.00
Quercus bicolor - Swamp White Oak		25-45	\$310.00	\$13,950.00	\$341.00	\$15,345.00	\$600.00	\$27,000.00
Quercus rubra - Red Oak		0-10	\$320.00	\$3,200.00	\$341.00	\$3,410.00	\$600.00	\$6,000.00
Juglans nigra - Black Walnut		0-5	\$310.00	\$1,550.00	\$308.00	\$1,540.00	\$390.00	\$1,950.00
Calaeпа speciosa - Catalpa		0-10	\$280.00	\$2,800.00	\$308.00	\$3,080.00	\$400.00	\$4,000.00
Betula nigra - River Birch		0-10	\$260.00	\$2,600.00	\$308.00	\$3,080.00	\$320.00	\$3,200.00
Liriodendron tulipifera - Tuliptree		10-20	\$280.00	\$5,600.00	\$296.00	\$5,920.00	\$380.00	\$7,600.00
Celtis occidentalis - Hackberry		0-5	\$280.00	\$1,400.00	\$296.00	\$1,480.00	\$410.00	\$2,050.00
Ginkgo biloba - Ginkgo		0-5	\$360.00	\$1,800.00	\$367.00	\$1,835.00	\$600.00	\$3,000.00
Ulmus 'Morton' Accolade Elm		30-50	\$240.00	\$12,000.00	\$308.00	\$15,400.00	\$460.00	\$23,000.00
Total Bid				\$140,350.00		\$147,675.00		\$214,125.00
2010 Total Bid								

2010

**STATE OF ILLINOIS
VILLAGE OF HOFFMAN ESTATES
TABULATION OF BIDS
2010 Parkway Tree Planting Program**

County: Cook
Municipality or Road District: Hoffman Estates
Section: Date: May 21, 2008
Estimate \$ Appropriation \$
Proposal Guarantee: Attended by:
Terms:

2010 Proposed Cost	Ornamental Trees	COMPANY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Elgin, IL		Heights Landscaping Mundelein, IL		
			Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
Acer tataricum - Tartian Maple	Ornamental Trees		0-10	\$230.00	\$2,300.00	\$298.00	\$2,980.00	\$360.00	\$3,600.00
Acer platanoides 'Globosum' "Globe Norway Maple"			0-10	\$250.00	\$2,500.00	\$270.00	\$2,700.00	\$360.00	\$3,600.00
Acer ginnala - Amur Maple Tree Form			0-5	\$220.00	\$1,100.00	\$298.00	\$1,490.00	\$390.00	\$1,950.00
Acer tataricum - Tartian Maple Tree Form			0-10	\$230.00	\$2,300.00	\$298.00	\$2,980.00	\$390.00	\$3,900.00
Malus spp - Ornamental Crabapple 'Adams'			0-10	\$185.00	\$1,850.00	\$221.00	\$2,210.00	\$245.00	\$2,450.00
Malus species Ornamental Crabapple Red Baron			0-10	\$185.00	\$1,850.00	\$221.00	\$2,210.00	\$245.00	\$2,450.00
Malus Species Ornamental Crabapple Spring Snow			0-10	\$175.00	\$1,750.00	\$221.00	\$2,210.00	\$245.00	\$2,450.00
Crataegus Crus-Gnli Inermis-Thornless Cockspur Hawthorn			0-10	\$180.00	\$1,800.00	\$298.00	\$2,980.00	\$330.00	\$3,300.00
Pyrus calleryana - Callery Pear Autumn Blaze			30-60	\$200.00	\$13,200.00	\$300.00	\$18,000.00	\$355.00	\$21,300.00
Syringa reticulata - Japanese Tree Lilac 'Ivory Silk'			0-15	\$220.00	\$3,300.00	\$314.00	\$4,710.00	\$370.00	\$5,550.00
Acuminata Cucumber - Magnolia			5-20	\$240.00	\$4,800.00	\$330.00	\$6,600.00	\$420.00	\$8,400.00
Amelanchier - canadensis Tree Form Service Berry			0-10	\$250.00	\$2,500.00	\$298.00	\$2,980.00	\$430.00	\$4,300.00
Total Bid					\$39,250.00		\$52,050.00		\$63,250.00
2010 Total Bid									

2010

VILLAGE OF HOFFMAN ESTATES
 TABULATION OF BIDS
 2010 Parkway Tree Planting Program

County: Cook
 Municipality or Road District: Hoffman Estates
 Section: Appropriation \$
 Estimate \$

Date: May 21, 2008
 Date: May 21, 2008
 Appropriation \$
 Attended by:

Proposal Guarantee:
 Terms:

2010 Parkway Tree Planting Program

2010 Proposed Cost Evergreens & Shrubs

2010 Proposed Cost	Evergreens & Shrubs	QUANTITY	Arthur Weiler, Inc Zion, IL		Alan/Z Landscaping Group Elgin, IL		Heights Landscaping Mundelein, IL	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
Thuja occidentalis - Arborvitae	'Techny' or 'Pyramidal American'	0-10	\$180.00	\$1,800.00	\$156.00	\$1,560.00	\$220.00	\$2,200.00
Picea pungens - Colorado Blue Spruce	'Hoopsi'	0-3	\$390.00	\$1,170.00	\$261.00	\$783.00	\$660.00	\$1,980.00
Euonymus alatus - Burning Bush	'Rudy Haag' or 'True Dwarf'	0-10	\$36.00	\$360.00	\$44.00	\$440.00	\$38.00	\$380.00
Spirea japonica - Spirea	'Shirobana' or 'Little Princess'	0-6	\$36.00	\$216.00	\$42.00	\$252.00	\$37.00	\$222.00
Syringa meyeri - Dwarf Korean Lilac		0-6	\$37.00	\$222.00	\$62.00	\$372.00	\$43.00	\$258.00
Viburnum dentatum - Arrowwood	'Viburnum 'Autumn Jazz' or 'Chicago Lusture'	0-6	\$36.00	\$216.00	\$62.00	\$372.00	\$48.00	\$288.00
Taxus media - Japanese Yew	(low growing variety)	0-30	\$80.00	\$2,400.00	\$54.00	\$1,620.00	\$87.00	\$2,610.00
Buxus microphylla - Boxwood	'Wintergreen' or 'Green Velvet'	0-25	\$60.00	\$1,500.00	\$61.00	\$1,525.00	\$82.00	\$2,050.00
Ribes Alpinum - Alpine Currant		0	\$39.00	-	\$41.00	-	\$48.00	-
Cornus sericea - Dogwood	'Isanti' or 'Alleman's Compact'	0	\$35.00	-	\$41.00	-	\$48.00	-
Total Bid				\$7,884.00		\$6,924.00		\$9,988.00
2010 Total Bid				\$187,484.00		\$206,649.00		\$287,363.00

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to award contract for State of Illinois joint purchase of 2009-2010 winter road salt to North American Salt Company, Overland Park, KS, at a unit price of \$68.82 per ton in an amount at 120% not to exceed \$619,380.

MEETING DATE: July 27, 2009

COMMITTEE: Public Works & Utilities

FROM: Kenneth Hari, Ken Gomoll

PURPOSE: To provide a supply of road de-icing salt for the 2009-2010 winter season.

BACKGROUND: On March 2, 2009, the Village Board authorized participation in joint purchase with IDOT for 2009-2010 procurement of 7,500 tons of road salt. Fiscal Year 2009 provides \$500,000 for road salt needs of which a balance of \$235,882 remains. In previous years the Village has participated in joint purchases with IDOT in an effort to guarantee a supply and reduce cost.

DISCUSSION: On July 23, 2009, the Village received notification from IDOT on road salt bid results. The Village has pre-committed to 7,500 tons and is responsible for ensuring that the 80% guaranteed purchase requirement is met by contract end (June 30, 2010) although up to 120% may be obtained at the same contract price. The contract was awarded to North American Salt Company, at a cost F.O.B., Hoffman Estates of \$68.82 per ton.

FINANCIAL IMPACT:

Although it is uncertain exactly how much salt will applied, due to the unpredictability of weather events, we can state with reasonable certainty that our usage this season will fall within the 80% to 120% contract range. The range of estimated costs can be based on the minimum purchase of 80%, or 6,000 tons at \$412,920, and the maximum purchase of 120% or 9,000 tons at \$619,380.

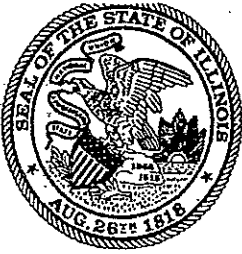
Current and past State pricing for salt F.O. B. Hoffman Estates is as follows:

Year	Amount (tons)	Cost per ton
*2008-2009	2,500	\$127.03
*2008-2009	2,585	\$104.25
*2008-2009	1,815	\$137.09
2007-2008	6,050	\$38.97
2006-2007	6,050	\$37.72
2005-2006	6,050	\$34.97
2004-2005	5,500	\$31.94
2003-2004	5,500	\$31.94
2002-2003	5,500	\$31.14
2001-2002	5,500	\$31.57
2000-2001	5,500	\$27.60

*multiple vendors

RECOMMENDATION:

Request authorization to award contract for State of Illinois joint purchase of 2009-2010 winter road salt to North American Salt Company, Overland Park, KS, at a unit price of \$68.82 per ton in an amount at 120% not to exceed \$619,380.



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706
Fax: (217) 782-5187

310

Joint Purchasing #: L2680 - 2680
Government Unit: Village Of Hoffman Estates
Mailing Address: 2305 Pembroke Ave.
City / State / Zip: Hoffman Estates, IL 60169
County: Cook
Contact Person: Ken Gomoll, Supt. Admin.
Telephone Number: 847-490-6800
Fax Number: 847-490-6868
Contact Email: Ken.Gomoll@HoffmanEstates.org

Date: 02 / 19 / 2009

Delivery Point
<- Please provide Email Address

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)	(Local Governmental Use Only)
Rock Salt, Bulk	7,500	Tons	
N. American	# 42	\$ 68.82	

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

- OPTION 1 XXX 80% minimum purchase requirement/120% maximum purchase requirement
OPTION 2 _____ 100% minimum purchase requirement/120% maximum purchase requirement

CMS requests your response to potential Contract Renewal for 2009 - 2010 season with current vendor(s) Please note your Governmental Unit's response. We cannot confirm such action at this time and will communicate relevant details of any such agreement prior to contracting your new requirements.

Interest in Contract Renewal with current season vendor(s)? xx Yes ___ No (Not a final commitment)

J.P. Unit's

Comments: Morton International Inc.

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

M. William D. McLeod

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Printed on Recycled Paper

Village President

TITLE



July 17, 2009

Dear Joint Purchasing Participant:

Subject: 2009-2010 Rock Salt, Bulk Contract Information

In completing the 2009 – 2010 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in the 2008 – 2009 season. We have made every effort to secure Road Salt at the best available price for participants in our contract re-procurement, and can gladly report that all locations across the State were able to have their supply needs met through the State's procurement efforts.

We do recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's cost while also ensuring the safety of the public.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

Contract: PSD 4015782
North American Salt Company
9900 West 109-th Street
Overland Park, KS 66210
Phone (800) 323-1641 or (913) 344-9301
Contact Name: Patrick Heenan

Term: July 2009 - June 2010
FEIN Number: 48-1047632

The contract price per ton, F.O.B. destination, is \$ **.68.82** . Emergency pickup of salt at vendor's warehouse is available at prices of \$-70.00 -78.00 per ton. Warehouses are open Monday through Friday, 7:30 a.m. to 4:00 p.m. Please contact vendor during regular business hours for the specific warehouse location in your area.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors is \$5.50 per ton. Contact vendor for availability in your area and scheduling deliveries.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. *You are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages this winter.* Also, you need to make every effort to place orders in full truckload lots (22-25 tons).



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment (as noted on your Requisition) is met before the end of the winter season, June 30, 2010. The vendor is required to furnish not less than 120-percent (if needed) of the contract quantity by March 1, 2010. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2009 through April 1, 2010 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2009 and April 1, 2010, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain \$.20 per ton per working-day as liquidated damages on the undelivered portion of the order. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20-% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20-% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20-% guideline. For example, if an agency orders 25-% of their awarded total 100 ton, delivery of the first 20 ton (20-%) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2009, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2010 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

The contract pricing shall remain firm for the entire contract period, for up to the 120-% guaranteed limit, unless otherwise changed by mutual agreement. The contract price for purchases made in excess of the 120% guaranteed limit is subject to increase if vendor's costs for providing rock salt increase by more than 5-%. Contract vendor must submit to CMS documentation justifying the increase for acceptance prior to implementation.

Unless an emergency exists, those local governmental units under their 120-% purchase threshold shall receive salt deliveries prior to those local governmental units over their 120-% purchase threshold. In the case of an emergency, effort will be made to have the vendor ship enough salt to aid affected local governmental units through the emergency.

The Department of Central Management Services requested pricing for an enhanced rock salt option in the invitation for bid, and Enhanced Rock Salt 2009 – 2010 availability was not provided for by this vendor in this season's procurement process.

You are under contractual percentage purchase obligation to contracted tonnage of rock salt from the vendor awarded your location. Purchase of an enhanced rock salt will not lessen this agreement, and would be in addition to your required purchase tonnage.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, Buyer
Bureau of Strategic Sourcing And Procurement


DEPARTMENT OF PUBLIC WORKS

JUNE MONTHLY REPORT


SUBMITTED TO PUBLIC WORKS COMMITTEE

JULY 2009


- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER



Ken Gomoll
Superintendent of Administrative Services



Joseph Nebel
Superintendent of Operations



Kenneth Hari
Director of Public Works

ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Participated in IS User Group Committee
3. Prepared employees anniversary certificates
4. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
5. Coordinated GIS utility map book updates
6. Continued participation in CDBG Barrington Square Street Light Project
7. Attended IS Department Office 2007 training
8. Performed utility field inspections to GPS missing infrastructure on atlas maps
9. Assisted with utility locates for J.U.L.I.E. tickets
10. Participated in Energy Efficiency and Conservation Block Grant Process
11. Performed sidewalk inspections
12. Participated with Engineering Division for underground inspections at Amcol located on Forbs Ave., and Mori Seki located on Central Rd.
13. Coordinated Public Works employees fitness challenge involvement with Health and Human Services
14. Coordinated R.O.W. pre-con meeting
15. Reviewed engineering plans for the Saddle Room Restaurant
16. Participated in CIP Review Meeting
17. Participated in 50th Anniversary Blood Drive
18. Updated Hydrant Database in Access
19. Attended Illinois Municipal Arc GIS Users Group meeting at the Village of Algonquin
20. Participated with Engineering Division for sanitary as-built inspections at St. Alexius Hospital
21. Performed CDBG Barrington Square sidewalk inspections with Transportation Division
22. R.O.W Permits Issued (9) total permits; (1) Terracon Consultants performed soil boring for high rise sign located on Hoffman Blvd., near Pratum Ave.; (5) Comcast – replaced existing damaged CATV cable at the following locations: rear of 4550 Bicek Ct., 5176 Tamarack Dr., 1978 Kenilworth Cir., 1811 Marquette Ln., and 1880-1885 Claremont Rd.; (3) ComEd – replaced existing pole and installed cross arm construction on new pole along Frederick Ln., removed existing EMC device and installed mid circuit recloser on existing pole.

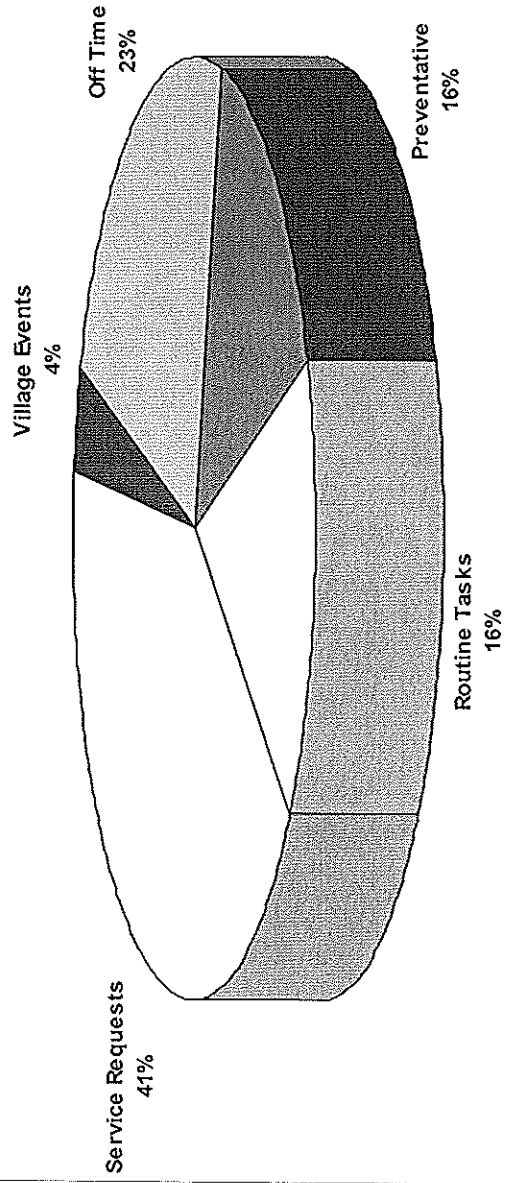
LOCATE TEAM

1. Performed 411 regular priority J.U.L.I.E. utility locates for the month; 1,696 year-to-date
2. Performed (23) emergency priority J.U.L.I.E. utility locates for the month; 150 year-to-date
3. Participated in (6) Utility Joint Meets; 50 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections

Completed Work by Type

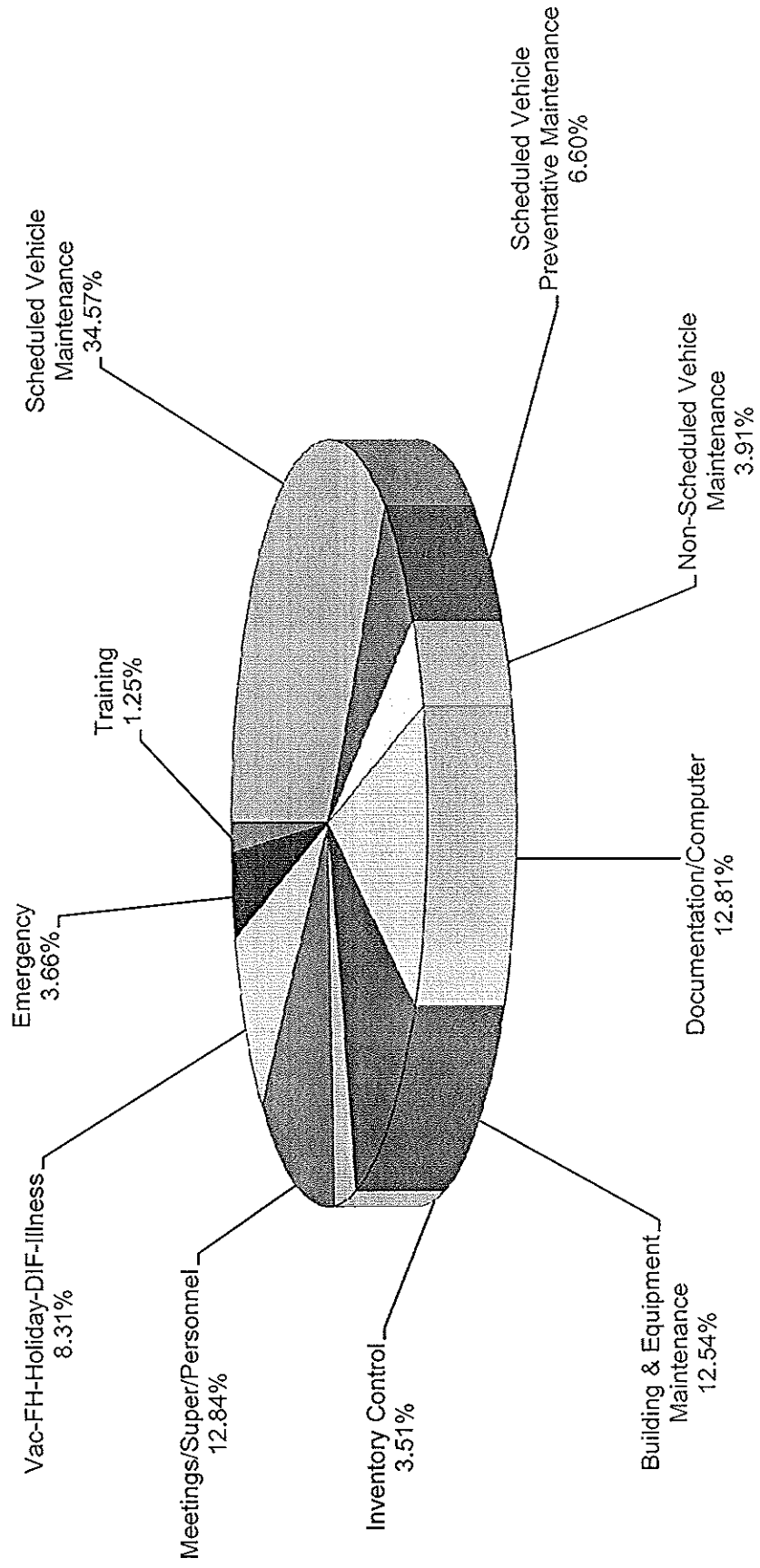
Facilities

Between 6/1/2009 and 6/30/2009



Fleet Services June 2009

Task Performance Man-Hours Percentages
Total Hours Available 1234.50



FACILITIES

1. 234 service tasks were completed for all facilities
2. Performed routine preventative maintenance, HVAC maintenance, routine and emergency repairs at all public buildings
3. Provided support services for shipping, receiving and distribution of packages at Village Hall
4. Provided support services and setup for various Village departments and events, including pick-up and delivery of equipment and supplies
5. Provided ongoing management and maintenance of the Village's security access control and camera system
6. Continued participation on the design team for new Fire Station 24 construction
7. Repaired roll up door on dock at Village Hall

FLEET SERVICES

1. 103 repair orders were completed
2. Preventative maintenance was completed on 59 Fleet vehicles/equipment

PERFORMANCE RELATED STATISTICS

1. 4 overtime hours were required for Fire Department
2. 92.43% of all labor was for scheduled activities, 3.91% for non-scheduled activities, and 3.66% was for emergency activities
3. 17,644.43 gallons of fuel, including diesel and E85, were consumed by fleet vehicles
4. 341,574 miles were recorded for operation of all fleet vehicles
5. 99.86% of all maintenance was performed in-house, .14% contracted
6. 1,425.20 gallons of fuel were billed; 51 to JAWA and 1,374.20 to South Barrington Police Dept.

STREETS

• F.A.S.T. (Fast Action Service Team)

1. Responded to 90 requests for the month; 409 year-to-date
2. With grinding profiled 160 sidewalk deviations
3. Located valve at Comfort Inn for shut down
4. Inspected sidewalks in Highpoint
5. Loaded Units 9 & 10 with black dirt
6. Assisted with removal of meter at 1700 Bristol Walk
7. Moved shelving unit at new Fire Station 24
8. Installed new water lid at c/o Abbey Wood Ln. and Hancock Dr.
9. Prepared Unit #62 for PM shift
10. Assisted with latex paint drop off
11. Trained PM shift employee in sidewalk inspections, end loader after hour removal and barricade checks
12. Delivered bench to 1985 Oakdale Rd.
13. Cleaned up paint room
14. Removed stump grindings at various locations in Village
15. Performed clean up at Marathon Station on Higgins Rd.
16. Performed 8 J.U.L.I.E. locates throughout the Village

17. Monitored T-2 water tower with PM shift
18. Prepared 4th of July trailer
19. Performed Unity Day set up
20. Assisted with Arts & Crafts fair set up
21. Assisted with 4th of July activities
22. Supervised SWAP operations
23. Set up and removed signs for Village Green events
24. Inspected floor grates at Public Works Center

7	Dead Animal Pick-ups	6	Misc. Service Requests
3	Possible Sewer Back-ups	18	Branch Pick-ups
6	Possible Water Leaks	1	Water Meter Leak/Install
2	Debris in Roadway	1	Tree Trimming
3	Storm Sewers	1	Locate
4	Fire Hydrants	6	Black Dirt & Seed
23	Woodchip deliveries	3	B-box repairs
1	Water Turn On/Off	1	Graffiti Removal
2	Barricade Pick Ups	1	Office Phones
1	Street Sign		

- PAVEMENT MAINTENANCE TEAM

1. Performed sewer dig up inspections and maintenance checks
2. Repaired potholes throughout the Village
3. Performed Bode Road "S" curve guard rail maintenance and repaired (2) panels
4. Assisted with street light repairs
5. Performed Unit #50 equipment maintenance
6. Assisted with sign fabrication
7. Performed raised pavement marker maintenance
8. Performed street inspections and inventory for pavement repairs
9. Performed coordination for monthly tailgate training and yard man training
10. Performed inspections for 2009 Pavement Marking Program
11. Performed water street crossing pavement maintenance saw cutting
12. Performed inlet pavement maintenance saw cutting, excavation and asphalt patching at (7) locations throughout the Village
13. Performed thermoplastic pavement markings at (4) locations throughout the Village
14. Performed driveway repairs at (2) locations throughout the Village
15. Performed sewer dig repairs at (2) locations throughout the Village
16. Performed street repairs along Lincoln St. and 1285 Mallard Ln.
17. Performed storm inlet preventative cleaning for flood control
18. Performed water repair at 947 Spring Mill Dr.
19. Performed 4th of July set up
20. Attended pre-construction meeting for 2009 Crack Sealing Program

TRAFFIC OPERATIONS TEAM

• SIGNS

1. Replaced (20) signs as part of annual replacement program
2. Replaced (4) signs due to vandalism/vehicle damage
3. Performed maintenance on vehicles, tools and snow removal equipment
4. Assisted with street light repairs
5. Repaired barricades
6. Performed garage maintenance at Public Works Center
7. Performed parkway restoration damaged by snow/ice control operations
8. Installed no parking signs at east driveways of Barrington Lakes Apartments
9. Assisted with asphalt repairs
10. Supplied signs and barricades for Fishing Derby and Unity Day Event
11. Fabricated, installed and updated signs and provided barricades for Arts and Crafts Fair and 4th of July event
12. Assisted ESDA during flooding operations

• STREET LIGHTS

1. Responded to resident requests for service 19 for the month; 83 year-to-date (street lights not working, street lights cycling on/off)
2. Repaired 58 street lights; 234 year-to-date (using 86 lamps, 18 ballasts, 6 photocell and 7-10amp fuses 3 sets of fuse holders, 2 small lens, and 1-220V contactor), at the following locations from work requests: 1623 Castaway Ct.; 5031 Bardwick Ct.; 4870 Tarrington Dr.; 4050, 4469, 4711, Huntington Blvd.; 4646 Brigantine Ln.; 1500 Westbury Dr.; 4452 Westbridge Ct.; 4413 Mumford Dr.; 4290 Eisenhower Cir.; 1130 & 5010 Thornbark Dr.; c/o Hampshire Dr. and Leeds Rd.; 1589, 1944, 1980 Brookside Ln.; 1750 Ridgewood Ln.; 1195, 1360 Mallard Ln.; across from 1335 Chatsworth Ln.; 1749 Raleigh Pl.; across from 622 Wainsford Dr.; c/o Huntington Blvd. & Whispering Trails Dr.; across from 1636, 1640, 1663, 1690 Islandview Ct.; 4260 Portage Ln.; 1341, 1344, 1355 Sturbridge Dr. W.; across from 2079 Stonington Ave.; 1715 Pebblewood Ln.; 4231, 4311, 4331 Forest Glen Dr.; SW c/o Georgetown Ln. and Dunmore Pl.; 1989 Dunmore Pl.; 3944 Whispering Trails Dr.; 1645 Buckthorn Dr.; 1820 Westbury Dr.; 1520, 1560, 1590, 1620, 1660, 1670 Brittany Ln.; Westbury Dr. R.O.W.; Lafleur Ln. R.O.W.; 4390 Huntington Blvd.; 365 Grissom Ct.; 1200 Gannon Dr.; 4980 Rochester Dr.; (6) Gannon Dr. R.O.W.; 1110 Gannon Dr.; c/o River Birch Dr. and Essex Dr.; 4430 Beacon Ct.; 1490 Stoneharbor Ct.; c/o Westbury and Shorewood Dr. N.; across from 6106 Canterbury Ln.; (2) 1900 Hassell Rd.; 1590 Laburnum Rd.; 1925 Dogwood Dr.; across from 1295 Freeman Rd.; across from 1275 Freeman Rd.; and across from 1959 Alder Dr.
3. Repaired (2) street light cable ground faults at the following locations: Prairie Stone Pkwy. R.O.W. and Trillium Blvd. R.O.W.
4. Continued to perform Village street light inventory
5. Performed Village wide street light outage inspections
6. Assisted sign team with sign installations
7. Located street light cables for sign installations, storm sewer and water excavations
8. Performed garage maintenance at the Public Works Center
9. Installed (3) new controller boxes at the following locations: 1805 Parkside Dr. W.; 4920 Thornbark Dr.; and 1230 Silver Pine Dr.
10. Assisted with set up of 4th of July festival site
11. Inspected all the lights in Yorkshire Woods Subdivision for Village approval
12. Relamped Village Hall path lights using 15 lamps
13. Assisted with asphalt repairs

FORESTRY TEAM

1. Responded to requests for service; 117 for the month; 227 year-to-date
2. Performed routine tree maintenance, brush pick up, tree removals, storm damage, corrective treatment root pruning, black dirt and seed, inspections and tree trimming
3. Performed garage floor maintenance at Public Works Center
4. Performed mulching of mowing sites
5. Performed street light clearance tree trimming in the Barrington Square area to accommodate new street light installations
6. Responded to flooding events
7. Performed tree trimming for Police surveillance camera on Governors Ln.
8. Performed tree and turf equipment maintenance
9. Performed mowing of Village sites and supervision of contractor
10. Performed planting, mulching, trimming and maintenance of annuals at various locations throughout the Village
11. Performed tree trimming in preparation for the craft fair and 4th of July parade
12. Gathered and updated inventory information for newly accepted Haverford Subdivision
13. Installed wood chips at the Police Department facility
14. Provided aerial lift assistance for storm window repair at Sunderlage farm house
15. Removed growth around head stones at Greve Cemetery per request
16. Performed spraying of weed killer on Beverly Rd., center medians
17. Performed turf restoration behind 5162 Barcroft Dr., around Essington Retention Pond
18. Performed mowing and cleaning of ADP pathway to the Village Hall in preparation of the 4th of July festival
19. Performed routine maintenance of trees on the Moon Lake Blvd., center islands
20. Began removal of dead trees/bushes on Golf Rd., R.O.W. North side of Fairmont working West
21. Performed inspections in conjunction with Fall tree planting replacement program
22. Completed billing for Spring tree planting program
23. Transported vehicles for Safety Lane testing

WATER & SEWER

- **STORM SEWER TEAM**

1. Storm sewers footage flushed: 1,500 feet year-to-date
2. Inlet inspections; 20 for the month; 381 year-to-date
3. Performed monthly lake/creek checks and maintenance
4. Performed weekly barricade checks
5. Performed routine garage maintenance at the Public Works Center
6. Performed vehicle equipment maintenance
7. Performed yard clean-up and maintenance at Fleet Services facility
8. Assisted with pump set up at Highpoint Pond to lower water level
9. Raised a buried manhole up to grade at 1952 Hastings Dr.
10. Rip-rapped spillway along Moon Lake Blvd., for anti-erosion purposes
11. Assisted with leak investigation at 5115 Sedge Blvd.
12. Completed storm sewer repairs at: 1174 Westbury Dr., 455 Wilshire Dr., Volid Dr. W of Pebblebeach Dr., NE c/o Illinois Blvd. and Newark Ln., SE c/o Kingdale Rd. and Candlewood Ln., East area of Greenspoint 1 block W of Rt. 72, 4610 Jade Ln., SW c/o Deerpath Ln. and Worthington Dr.

- OPERATIONS TEAM

1. Collected monthly: (60) water samples for bacteriological testing, (7) raw water well samples and (1) water quality complaint samples
2. Performed weekly well and lift station checks
3. Exercised wells discharged to waste; raw samples were taken for standard bacteria testing
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers, and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble shooting at Fire Stations, Police Department, Village Hall, Fleet Services and Public Works Center
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
9. Entered computer data for flow monitoring program
10. Monitored water construction and water operating permits including water pressure tests and bacteriological testing
11. Performed maintenance on WDA lift station up blast fan
12. Performed routine vehicle equipment and garage maintenance
13. Installed a new mixer in WDA lift station wet well

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations throughout the Village
2. Performed clean-up of spoil bins at Fleet Services
3. Performed water main repairs at Olmstead Park, 2354 Higgins Rd., and 675 Morton St.
4. Repaired/replaced fire hydrants at 2300 Higgins Rd., 1825 Barrington Rd., across from 1595 Highland Blvd., 165 Chandler Ln., 340 Illinois Blvd., and Beverly Rd.
5. Monitored concrete contractor pours at various locations: sidewalks 433 square feet; aprons 57 square feet; and curbs 70 lineal feet
6. Transported 2 Jersey barricades to Beverly Water Tower completed debris collection bin
7. Performed valve repairs at 5115 Sedge Blvd., Plum Grove Rd., Audubon St., c/o of Hancock and Abbey Wood Ln.
8. Performed set up and monitoring of 6" pump at Highpoint Park
9. Performed set up of new Unit #60
10. Assisted with water main repair along Plum Grove Rd.
11. Performed concrete restoration at c/o Evanston St. and Illinois Blvd., 755 Alhambra Ln., 165 Chandler Ln., 110 Arizona Blvd., and 575 Morton St.
12. Performed sewer service inspection at 374 Winston Dr.
13. Assisted ESDA due to flooding
14. Assisted contractor with chlorination of Plum Grove Rd., watermain

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 17,364 feet of sanitary sewer: 98,326 year-to-date
2. Updated maps of trouble lists, lamp hole locations, televising, flushing and root cutting
3. Performed manhole wash-downs on troubled spots
4. Performed maintenance on Unit #40, easement machine and Unit #67 flusher
5. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
6. Performed garage floor and equipment maintenance
7. Performed diagnostic TV inspections at (3) locations throughout the Village
8. Performed inlet cleaning related to rain event
9. Performed investigation related to large main break within EDA
10. Assisted Engineering Division verify manhole locations at St. Alexius Hospital
11. Identified sanitary pipe break on Bordeaux Dr., via TV camera inspection
12. Removed root intrusion into manhole which blocked lateral on Frederick
13. Performed comprehensive investigation at St. Alexius Hospital to verify illegal dumping of materials into sanitary sewers

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Vacuumed and flushed 600 feet of storm sewer for the month; 1,548 feet year-to-date
2. Performed weekly barricade checks at various locations throughout the Village
3. Performed sanitary sewer service inspections at 1498 Dennison Ln.; 110 Arizona Blvd.; 565 Olive St.; 246 W. Berkley Ln.; 173 E. Berkley Ln.; 1105 Dresden Dr.
4. Provided maps and field direction to GIS Technician for updating of water main maps
5. Assisted GIS Technician with utility map corrections
6. Updated fire hydrant database
7. Inspected contractor restoration sites following sodding throughout the Village
8. Performed routine vehicle, equipment and garage maintenance
9. Pressure washed fire hydrants in Parcel C and painted hydrants in Parcel D, and Deer Crossing area
10. Performed leak investigations at 1050 Lancaster Ct., 2170 Hassell Rd.
11. Punch list inspection at Mori Seki on Central Rd.
12. Pumped down Plum Grove Rd. valve vault and removed copper tube
13. Lubricated fire hydrant ports in the WDA
14. Shut down Spring Mill water main for contractor valve installation
15. Removed 7 sidewalk squares at 509 Washington Blvd., and framed and poured new sidewalk
16. Met with representatives from Mueller hydrants and Ziebell at former Rogners site at Roselle and Higgins Rds., for hydrant repairs
17. Assisted with flood control in the Claridge Cir. and Highland/Jones Rd., areas.
18. Flushed storm sewers in Dixon Dr., area
19. Pressure washed and painted fence sites (2) Basswood Dr., and (1) Hassell Rd.
20. Reviewed plans for Saddle Room Restaurant on Pratum Ave.
21. Performed water main valve verification in Beverly Rd., Prairie Stone area
22. Vacuumed storm sewer at Illinois Blvd. and Newark Ln.
23. Televised sewer service at 930 Hillcrest Blvd.
24. Assisted contractor with chlorination of Plum Grove Rd., water main

- CUSTOMER SERVICE/METER TEAM

1. Completed 459 meter conversions to meter interface units North of the Tollway
2. Performed 30 Water Billing customer service appointments at various locations throughout the Village
3. Performed 367 water meter readings related to actual/finals/investigatory concerns generated by the Finance Department
4. Performed 6 commercial compound meter replacements
5. Performed interoffice mail delivery
6. Repaired/adjusted 4 B-boxes
7. Repaired/replaced malfunctioning residential water meters
8. Performed corrective water meter repairs for 6 service requests
9. Assisted Locate Crew with J.U.L.I.E. locates
10. Performed garage floor maintenance

Public Works Monthly Regular Hours Work Unit Report - June 2009

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ADMINISTRATION		
	BENEFIT TIME USE	12.00
	GIS	164.00
	SUPERVISION	176.00
	<i>Total Hours for Work Unit</i>	<i>352.00</i>
ST-FAST		
	BENEFIT TIME USE	92.00
	CALL DUTY	36.00
	GARAGE MAINT.	2.00
	MISC. STREET MAINT.	162.00
	SIDEWALK MAINT./CONST.	34.00
	SPECIAL EVENTS	54.00
	STORM SEWER MAINT.	6.00
	UTILITY LOCATES	6.00
	<i>Total Hours for Work Unit</i>	<i>392.00</i>
ST-FORESTRY/GROUNDS		
	BENEFIT TIME USE	397.50
	CALL DUTY	14.00
	EQUIPMENT MAINT.	95.50
	GARAGE MAINT.	24.50
	NON-DIV. BLDG. MAINT.	1.00
	OTHER	7.00
	SPECIAL EVENTS	59.00
	STORM SEWER MAINT.	57.50
	SUPERVISION	176.00
	TREE MAINTENANCE	574.50
	TURF MAINTENANCE	536.50
	TURF RESTORATION	7.00
	<i>Total Hours for Work Unit</i>	<i>1950.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
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ST-FORESTRY/SEASONAL

BENEFIT TIME USE	16.00
EQUIPMENT MAINT.	64.00
GARAGE MAINT.	14.00
MISC. STREET MAINT.	3.00
NON-DIV. BLDG. MAINT.	1.00
OTHER	15.00
SIDEWALK MAINT./CONST.	77.00
SPECIAL EVENTS	42.00
STORM SEWER MAINT.	50.00
TREE MAINTENANCE	380.50
TURF MAINTENANCE	344.50
TURF RESTORATION	1.00

Total Hours for Work Unit 1008.00

ST-STORM SEWER

BENEFIT TIME USE	24.00
CALL DUTY	8.00
EQUIPMENT MAINT.	2.00
GARAGE MAINT.	28.00
NEW CONSTRUCTION INSP.	2.00
OTHER	10.00
STORM SEWER CONST.	159.00
STORM SEWER MAINT.	95.00
TRAINING	8.00
WATER MAIN MAINT.	24.00

Total Hours for Work Unit 360.00

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ST-TRAFFIC OPERATION		
	ASPHALT REPAIRS	359.50
	BENEFIT TIME USE	388.00
	CALL DUTY	48.00
	EQUIPMENT MAINT.	88.00
	GARAGE MAINT.	23.00
	MISC. STREET MAINT.	2.00
	OTHER	8.00
	SPECIAL EVENTS	259.00
	STORM SEWER MAINT.	39.00
	STREET LIGHT MAINT.	250.00
	SUPERVISION	164.00
	TRAFFIC CONTROL	174.50
	TRAINING	5.00
	<i>Total Hours for Work Unit</i>	<i>1808.00</i>
ST-TRAFFIC SEASONAL		
	ASPHALT REPAIRS	6.00
	BENEFIT TIME USE	44.00
	EQUIPMENT MAINT.	16.00
	GARAGE MAINT.	6.00
	MISC. STREET MAINT.	1.00
	SPECIAL EVENTS	77.50
	STORM SEWER MAINT.	7.00
	STREET LIGHT MAINT.	127.50
	TRAFFIC CONTROL	66.50
	TRAINING	0.50
	<i>Total Hours for Work Unit</i>	<i>352.00</i>
W/S-CUST SERV /SEAS		
	ARB METERS	92.00
	CUSTOMER SERVICE	8.00
	DELINQUENT ACCOUNTS	7.50
	OTHER	4.50
	SPECIAL EVENTS	58.00
	STORM SEWER MAINT.	6.00
	<i>Total Hours for Work Unit</i>	<i>176.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-CUSTOMER SERVICE		
	ARB METERS	122.50
	ASPHALT REPAIRS	3.00
	B-BOX MAINT.	22.50
	BENEFIT TIME USE	192.00
	BUILDING MAINTENANCE	4.50
	CALL DUTY	104.00
	COMPOUND METERS	2.00
	CUSTOMER SERVICE	171.00
	DELIQUENT ACCOUNTS	43.00
	EQUIPMENT MAINT.	9.00
	GARAGE MAINT.	6.00
	METER READING	21.00
	METER REPAIRS	4.00
	MISC. STREET MAINT.	138.00
	NEW CONSTRUCTION INSP.	10.50
	OTHER	11.50
	SAN. SEWER MAINT.	2.00
	SIDEWALK MAINT./CONST.	14.00
	SPECIAL EVENTS	69.00
	STORM SEWER MAINT.	26.00
	SUPERVISION	156.00
	TRAFFIC CONTROL	4.00
	TRAINING	1.00
	TREE MAINTENANCE	3.00
	UTILITY LOCATES	318.50
	VALVE MAINT.	1.00
	VAULT METERS	28.00
	WATER MAIN MAINT.	7.00
	WATER TURN OFF	2.00
	<i>Total Hours for Work Unit</i>	<i>1496.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-ELECT/MECH SEAS		
	BENEFIT TIME USE	20.00
	BUILDING MAINTENANCE	8.00
	EQUIPMENT MAINT.	5.00
	GARAGE MAINT.	8.00
	HYDRANT MAINT.	138.00
	INLET / CATCH BASIN CLEAN	14.00
	LIFT STATION MAINT.	189.50
	LIFT STATION REPAIR	8.00
	MISC. SITE MAINTENANCE	12.00
	OTHER	16.00
	SAN. SEWER MAINT.	45.00
	SIDEWALK MAINT./CONST.	2.00
	STORM SEWER MAINT.	4.00
	TELEVISIONING	6.50
	WATER DIST & REG COMPL	4.00
	WELL MAINT.	8.00
	<i>Total Hours for Work Unit</i>	<i>488.00</i>
W/S-ELECT/MECHANICAL		
	BENEFIT TIME USE	209.50
	CALL DUTY	60.00
	EQUIPMENT MAINT.	108.00
	GARAGE MAINT.	19.00
	HYDRANT MAINT.	5.50
	INLET / CATCH BASIN CLEAN	7.00
	LIFT STATION MAINT.	328.50
	LIFT STATION REPAIR	69.50
	SAN. SEWER MAINT.	242.50
	SPECIAL EVENTS	23.00
	STORM SEWER MAINT.	7.00
	SUPERVISION	152.00
	TELEVISIONING	33.00
	WATER DIST & REG COMPL	70.00
	WATER MAIN MAINT.	9.50
	WELL MAINT.	75.00
	WELL REPAIRS	50.00
	<i>Total Hours for Work Unit</i>	<i>1469.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-FAST		
	BENEFIT TIME USE	40.00
	CALL DUTY	18.00
	EQUIPMENT MAINT.	5.00
	MISC. STREET MAINT.	61.00
	SIDEWALK MAINT./CONST.	21.00
	SPECIAL EVENTS	40.00
	VAULT METERS	3.00
	<i>Total Hours for Work Unit</i>	<i>188.00</i>
W/S-FAST SEASONAL		
	MISC. STREET MAINT.	16.00
	SIDEWALK MAINT./CONST.	32.00
	SPECIAL EVENTS	120.00
	STORM SEWER MAINT.	8.00
	<i>Total Hours for Work Unit</i>	<i>176.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-MAINT/CONST		
	B-BOX MAINT.	25.00
	BENEFIT TIME USE	322.00
	CALL DUTY	60.00
	EQUIPMENT MAINT.	120.50
	GARAGE MAINT.	40.00
	HYDRANT MAINT.	221.50
	JETTING / WASHDOWN	36.00
	MISC. SITE MAINTENANCE	14.00
	MISC. STREET MAINT.	5.00
	NEW CONSTRUCTION INSP.	3.00
	OTHER	0.50
	SAN. SEWER MAINT.	2.50
	SEWER SERVICE INSP.	48.50
	SIDEWALK MAINT./CONST.	48.00
	STORM SEWER CONST.	175.75
	STORM SEWER MAINT.	117.50
	STORM SEWER TELEVISIONING	8.00
	SUPERVISION	170.00
	TELEVISIONING	8.00
	TRAINING	4.00
	VALVE MAINT.	98.00
	WATER MAIN MAINT.	296.00
	<i>Total Hours for Work Unit</i>	<i>1823.75</i>
W/S-MAINT/CONST SEAS		
	BUILDING MAINTENANCE	8.00
	EQUIPMENT MAINT.	2.00
	GARAGE MAINT.	4.00
	HYDRANT MAINT.	137.75
	LIFT STATION MAINT.	6.00
	MISC. SITE MAINTENANCE	12.00
	SIDEWALK MAINT./CONST.	2.00
	STORM SEWER MAINT.	4.00
	<i>Total Hours for Work Unit</i>	<i>175.75</i>

Public Works Monthly Overtime Work Unit Report

June 2009

<i>WORK UNIT</i>	<i>ACTIVITIES</i>	<i>OVERTIME HOURS</i>
FACILITIES		
	BUILDING MAINTENANCE	2.00
	SPECIAL EVENTS	6.00
	<i>Total Overtime Hours for Unit</i>	<i>8.00</i>
ST-FAST		
	WATER MAIN MAINT.	5.75
	<i>Total Overtime Hours for Unit</i>	<i>5.75</i>
ST-FORESTRY/GROUNDS		
	OTHER	3.00
	SPECIAL EVENTS	2.25
	TRAFFIC CONTROL	3.25
	<i>Total Overtime Hours for Unit</i>	<i>8.50</i>
ST-TRAFFIC OPERATION		
	OTHER	1.00
	SPECIAL EVENTS	14.50
	STORM SEWER MAINT.	3.00
	TRAFFIC CONTROL	5.50
	TREE MAINTENANCE	2.00
	<i>Total Overtime Hours for Unit</i>	<i>26.00</i>
W/S-CUSTOMER SERVICE		
	DELIQUENT ACCOUNTS	4.00
	MISC. STREET MAINT.	0.50
	SAN. SEWER MAINT.	2.00
	SPECIAL EVENTS	4.50
	STORM SEWER MAINT.	25.00
	TRAFFIC CONTROL	3.00
	UTILITY LOCATES	4.00
	WATER MAIN MAINT.	10.50
	<i>Total Overtime Hours for Unit</i>	<i>53.50</i>
W/S-ELECT/MECHANICAL		
	LIFT STATION MAINT.	4.00
	LIFT STATION REPAIR	13.50
	SPECIAL EVENTS	8.25

<i>WORK UNIT</i>	<i>ACTIVITIES</i>	<i>OVERTIME HOURS</i>
	WATER DIST & REG COMPL	3.50
	<i>Total Overtime Hours for Unit</i>	29.25
W/S-FAST	MISC. STREET MAINT.	0.50
	<i>Total Overtime Hours for Unit</i>	0.50
W/S-MAINT/CONST	SPECIAL EVENTS	8.50
	WATER MAIN MAINT.	15.25
	<i>Total Overtime Hours for Unit</i>	23.75

**TRANSPORTATION AND ENGINEERING DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES
JULY MONTHLY REPORT**

Attached is the Department of Development Services Monthly Report for Engineering for the period ending July 24, 2009.



Gary Salavitch, P.E.
Director of Engineering

MISCELLANEOUS

- Staff received 2 requests for the flood plain status of property located in Hoffman Estates. Staff is working with Stonegate and FEMA on the Restaurant Mall floodplain issue. Staff also assisted a homeowner by surveying their property and preparing the documents for them to submit to FEMA in obtaining a LOMR-F. The LOMR-F will relinquish the need for the homeowner to have floodplain insurance.
- Staff conducted 20 drainage investigations in the last month due to the backlog from an article in the Citizen Newsletter.
- Staff continues to review the 2005 edition of the Development and Requirements Manual with changes proposed for this fall.

PROJECT STATUS

2009 Street Project – Project started on several streets and about 75% complete. Please refer to the attached progress report. Village Project Manager – Marty Salerno.

Alexian Brothers Behavioral Health Hospital Addition – Just received as-builts to be incorporated into total comprehensive plan for the entire St. Alexius site. Review is ongoing with Public Works. Village Project Manager – Terry White.

Airdrie Estates – No change in the last month. Ongoing clean up and pond maintenance occurred. No recent site work and there are no building permits for this 21 lot subdivision. All storm, water main and sanitary are complete along with the road to the binder asphalt. Village Project Manager – Terry White.

AMCOL – Building work and all site work including utilities are complete including punch list deficiencies. Waiting for final as-builts. Village Project Manager – Terry White.

Autumn Woods – No change in the last month. Mass grading is still on hold. Soil erosion control is ongoing. House construction has not started. Minor storm sewer completed. Village Project Manager – Terry White.

Beacon Pointe – No change in the last period. Beacon Road extension and all interior roads are complete to the binder level. House construction is ongoing for a few lots. All utilities are complete. All signs installed. Village Project Manager – Terry White.

Big Kaiser – An office/warehouse project just north of Mori Seiki has all utilities installed and approved. Building construction ongoing. Village Project Manager – Terry White.

Canterbury Fields – This subdivision is in the maintenance period until October 20, 2009. Village Project Manager – Gary Salavitch.

Devonshire Woods Estates – Street lighting is complete and ComEd has energized. House construction has stopped. Road construction is complete to the binder level for the north half and all utility installations are complete for the site. Essex Road at Shoe Factory Road is now complete. Dartmoor is cleaning the site. Village Project Manager – Terry White.

Fire Station – Building and site work are complete. Punch list is complete. Waiting for as-built plans. Village Project Manager – Terry White.

Haverford Place – This subdivision is in the maintenance period until February 2, 2010. Outstanding issues still must be resolved such as buried utility boxes and Shoe Factory Road landscaping. Village Project Manager – Gary Salavitch.

JCL Bioassay – Parking lot work is ongoing and utilities are complete. The bio swales are complete. Street light and fire hydrant have been relocated out of new driveway. Building work is ongoing. Village Project Manager – Terry White.

Mori Seiki – The project is now complete. Waiting for as-built plans. Village Project Manager – Terry White.

Park District Improvements:

1. High Point Park – Site improvements are nearing completion. Village Project Manager – Terry White.
2. Canterbury Fields – Parking lot work is ongoing.

Police Station – Site and building work ongoing. The storm work has started, and the water main and sanitary are in process. Village Project Manager – Terry White.

Poplar Creek Crossing – New traffic signals are completed. Additional storm sewer work near Detention Basin “B” has yet to be done; MWRD is reviewing along with final as-builts of those changes. We anticipate this to be completed this summer. Village Project Manager – Terry White.

Prairie Pointe, Phase I and Ring Road – Both projects are on hold and near completion. Two left turn lanes to Prairie Pointe completed. Need as-builts for Prairie Pointe II. Ring Road work (Phase II) needs punch list walk. Village Project Manager – Terry White.

Prairie Stone Parcel 16 (Restaurants) – Project is on hold. Meeting onsite to discuss clean up and to get the site in a better condition. Erosion control in place, mass grading is complete. Twin storm lines completed and no other site utilities. Village Project Manager – Terry White.

St. Hubert Additions – Project complete except for landscaping this summer. Village Project Manager – Terry White.

White Oak Unit 4 – This subdivision is in the maintenance period until September 8, 2009. The outstanding issue is a drainage problem. Village Project Manager – Gary Salavitch.

White Oak Unit 5 – This subdivision is in the maintenance period until January 5, 2010. Outstanding issues are a minor drainage problem, driveway settlement and restoration. Village Project Manager – Gary Salavitch.

Yorkshire Woods One – No change in the last period and no new house construction. Utilities are complete and streets to the binder level. The project is nearing completion and staff will proceed with acceptance this summer. Village Project Manager – Terry White.

2009 Street Revitalization Project Schedule Update: (July 20, 2009)

RECONSTRUCTION STREETS	Start Date	Pre-Construction			Construction												Landscaping		Percent Complete			
		Survey	Staking	Tree Root Pruning	Sawcutting	Concrete Removal	Asphalt Removal	Earth Removal	Excavation	Sub base Backfill	Storm Sewer	Curb & Gutter	Driveway Aprons	Sidewalks	Fine Grading	Asphalt Binder	Asphalt Surface	Backfill Topsoil		Sod & Seed		
1. CLARENDON STREET Carthage Ln to Higgins Rd	4/27/2009																				100%	
2. CRIMSON COURT Crimson Dr to End of Street	4/27/2009																					100%
3. DOVINGTON COURT Dovington Dr to End of Street	5/6/2009																					100%
4. SPRING MILL DRIVE Oak Tree Ct to Aldi Driveway	7/9/2009			N/A																		40%
																						In Progress

¹ Tentative / Actual

Definition of Construction Steps:	
Survey Staking:	Village engineers evaluate existing conditions and use wooden stakes as a point of vertical and horizontal reference.
Tree Root Pruning:	A circular saw machine cuts tree roots to reduce damage to the tree during construction.
Saw Cutting:	A circular saw machine cuts the concrete and asphalt at construction joints.
Concrete Removal:	The contractor removes existing sidewalk, curb and gutter, and driveway aprons that will be replaced.
Asphalt Removal:	The contractor either uses a backhoe or milling machine to remove existing asphalt layers.
Earth Excavation:	Removal of the all materials located below the existing road to a stabilized subgrade.
Sub base Backfill:	The installation of stone to a depth of 6" with a layer of geotextile fabric.
Storm Sewer:	Repair and replacement of existing storm sewer structures and pipes.
Curb & Gutter:	The installation of concrete curb & gutter utilizing mechanical equipment or hand tools.
Driveway Aprons:	The replacement of asphalt and concrete driveway aprons.
Sidewalks:	The replacement of concrete public sidewalks.
Fine Grading:	The shaping of the stone sub base to ensure drainage, compaction, and elevation.
Asphalt Binder:	The lower levels of asphalt ranging from 7" - 9" in thickness.
Asphalt Patching:	Repair of localized pavement failures on resurfacing streets.
Asphalt Surface:	The final layer of asphalt. Striping is completed with this step.
Backfill Topsoil:	Placement of topsoil to areas that have been disturbed during construction.
Sod & Seed:	Placement of sod and seed to areas that have been disturbed during construction.

2009 Street Revitalization Project Schedule Update: (July 20, 2009)

RESURFACING STREETS	Start Date	Pre-Construction		Construction										Landscaping		Percent Complete	
		Survey	Sawcutting	Concrete Removal	Asphalt Removal	Storm Sewer	Curb & Gutter	Driveway Aprons	Sidewalks	Asphalt Patching	Asphalt Surface	Backfill	Sod & Seed				
5. BAXTER LANE Woodlawn St to Washington Blvd	5/5/2009																100%
6. BEVERLY ROAD Beacon Pointe Dr to I-90	5/18/2009										N/A					N/A	100%
7. BUTTERCREEK COURT Grand Canyon Pkwy to End of Street	5/1/2009																100%
8. BUTTERFIELD COURT Wilshire Dr to End of Street	4/29/2009																100%
9. HOFFMAN BOULEVARD Sutton Rd to Prairie Stone Pkwy	5/18/2009										N/A						95%
10. ILLINOIS BOULEVARD Schaumburg Rd to Thacker St	6/15/2009																95%
11. KINGSDALE ROAD Higgins Rd to Glen Lake Rd	5/7/2009																100%
12. LAKEVIEW LANE Western St to Washington Blvd	7/1/2009																95%
13. ORANGE LANE Pleasant St to Westview St	5/6/2009																95%
14. PRAIRIE STONE PARKWAY Beverly Rd to Higgins Rd	8/3/2009																
15. SEDGE BOULEVARD Prairie Stone Pkwy to End of Street	5/18/2009																95%
															Completed		In Progress

¹ Tentative / Actual

All resurfacing streets to be completed within 30 days of start date