MEETING: HOFFMAN ESTATES VILLAGE BOARD

DATE: MAY 18, 2020

PLACE: COUNCIL CHAMBERS

MUNICIPAL BUILDING COMPLEX

1900 HASSELL ROAD

HOFFMAN ESTATES, ILLINOIS

# 1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:12 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Michael Gaeta Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas attended electronically. A quorum was present.

# **ADMINISTRATIVE PERSONNEL PRESENT:**

- J. Norris, Village Manager
- D. O'Malley, Deputy Village Manager
- A. Janura, Corporation Counsel
- P. Cross, Asst. Corporation counsel
- F. Besenhoffer, IS Director
- M. Saavedra, H&HS Director
- P. Seger, HRM Director
- J. Nebel, PW Director
- R. Musiala, Finance Director
- R. Signorella, CATV Director
- S. Ostrovsky, Asst. to the Village Manager

# 2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led Trustee Gaeta.

## 3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

## 4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 4.

Approval of Minutes
Minutes from May 4, 200

Minutes from May 4, 2020.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 4.

Approval of Minutes

Minutes from May 11, 2020.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

# 5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A.

# **Discussion**

Mayor McLeod requested that Personnel (5 ILCS 120/2-(c)-(1) be added to Executive Session.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A. as amended.

**5.A.** Approval of Agenda.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.B.

**5.B.** Approval of the schedule of bills for May 18, 2020 - \$6,794,208.34.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

#### 6. REPORTS:

# 6.A. President's Report

## **Proclamation(s)**

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 17<sup>th</sup>-23<sup>rd</sup>, 2020 as National Public Works Week.

#### Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

## Motion carried.

Trustee Pilafas the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 16<sup>th</sup>-22<sup>nd</sup>, 2020 as National Safe Boating Week.

#### Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

## Motion carried.

Mayor McLeod reminded everyone to complete their 2020 Census, he stated that he has participated in a number of Covid phone conferences, joined in the NWMC Board meeting and swore in four new probationary firefighters.

#### **6.B.** Trustee Comments

Trustee Gaeta stated that he attended some Covid teleconferences.

Trustee Stanton reported on the number of Covid cases in the Village and that he attended the swearing in of the firefighters.

Trustee Mills stated that she attended phone conferences, she complimented public works on keeping up with the heavy rains that we've had and she congratulated the 2020 graduates and wished them well.

Trustee Newell stated that she joined in on Covid calls, she thanked the Mayor and staff for participating in the Covid calls and hopes that everyone stays safe and healthy.

Trustee Pilafas stated that he participated in Covid calls, he had a meeting to talk about Platzkonzert plans, attended a Village Green Ad Hoc Committee meeting and congratulated Director Nebel on National Public Works Week.

Trustee Arnet congratulated the 2020 graduates and hopes everyone is doing well.

## 6.C. Village Manager's Report

Mr. Norris reported that he heard that the LGDF percentages will not be lowered, that there should be money coming to cities smaller than 500,000 and the House is creating conversation with the passing of the Hero's Act.

# 6. D. Village Clerk's Report

The Village Clerk had no report.

# 6.E. Treasurer's Report

Mrs. Musiala stated that during the month of March 2020, for Operating funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$3.54, primarily due to property tax receipts. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$52.6 million.

For the Operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$5.15 million, primarily due to property tax receipts and monthly operating transfers.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$4.26 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$246.3 million.

## 6. F. Committee Reports

## **Finance**

Trustee Pilafas stated that they would be meeting to request approval of an ordinance to amend the FY2019 Budget as a result of the completed financial audit and to close out the fiscal year and to receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the Sears Centre Monthly Report.

#### **Public Works & Utilities**

Trustee Newell stated that they would be meeting to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

## **Public Health & Safety**

Trustee Gaeta stated that they would be meeting to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

## 7. PLANNING & ZONING COMMISSION:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

- **7.A.** Approval of a request by Randol and Deborah Henson (owners and applicant) to consider a variation to Zoning Code Section 9-5-3-D-5 to permit a deck addition to be located four (4) feet from the side lot line instead of the minimum required ten (10) feet for the property at 740 Hillcrest Boulevard, subject to the following condition:
- 1. The addition shall substantially conform to the plans submitted with this application.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

## **8. ADDITIONAL BUSINESS:**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 4792-2020 granting a variation to premises at 740 Hillcrest Boulevard.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.B.

**8.B.** Request Board approval of Ordinance No. 4793-2020 declaring a local state of emergency in the Village of Hoffman Estates.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.C.

**8.C.** Request Board approval of Resolution No. 1703-2020 seeking immediate modifications to the Restore Illinois plan to reopen businesses and resume civic activity.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 8.D.

**8.D.** Request Board authorization for Change Order to the existing 2019 contract with Baxter & Woodman Engineers, Crystal Lake, IL for additional engineering services for rehabilitation of Chippendale sanitary sewer lift station in an amount not to exceed \$11,320.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nav:

Mayor McLeod voted aye.

Motion carried.

# 9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Gaeta, to adjourn the meeting into Executive Session to discuss Litigation (5 ILCS 120/2-(c)-(11)) & Personnel (5 ILCS 120/2-(c)-(1). Time: 7:39 p.m.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to adjourn the meeting. Time: 9:24 p.m.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nav:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff Village Clerk Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.