

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MARCH 16, 2020**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:18 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas
Gary Stanton attended electronically.
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
R. Musiala, Finance Director
P. Gugliotta, Development Services Director
S. Ostrovsky, Asst. to the Village Manager
R. Signorella, CATV Director

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Gaeta.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 4.

Approval of Minutes
Minutes from March 2, 2020.

Roll Call:
Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas
Nay:
Mayor McLeod voted aye.

Motion carried.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for March 16, 2020 - \$4,104,482.48.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4782-2020 granting variations to property located at 460 Hawthorn Lane.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Swearings-In

The Swearings-In did not take place.

Presentation(s)

The Great Citizen Award presentation did not take place.

Mayor McLeod spoke about the steps that the Village is taking to keep people safe, what events have been cancelled and what services have been suspended. He stated that he attended the March for Meals event, a Celtic Fest meeting, a NWMC Executive Board meeting, and Economic Development Round Table, he participated in a number of COVID-19 conference calls, attended the Abe Lincoln program, a NWMC briefing, a round table held by Cook County Commissioner Morrison, a 4th of July meeting, tried to go to a Blue & Gold Ceremony but it was cancelled and attended his granddaughter's birthday.

6.B. Trustee Comments

Trustee Stanton stated that he attended the March for Meals event, the Senior Commission luncheon and participated in a COVID-19 briefing.

Trustee Gaeta stated that he attended the March for Meals event, a Haverford Place HOA meeting, a Senior Commission meeting and their luncheon and attempted to go to the Blue & Gold Ceremony.

Trustee Newell stated that she attended the March for Meals event, a Sustainability Commission meeting and the Blue & Gold Ceremony only to find out that it was cancelled.

Trustee Pilafas asked how well Comcast is positioned to handle the additional needs with people working from home and students being home also. Mr. Norris stated that they have some concerns. Trustee Pilafas was also given a statement that Comcast sent out.

Trustee Mills stated that she attended the senior luncheon, asked that the area where PACE picks up residents on Pembroke be looked at since she was contacted about the area with some concerns, she also hoped for everyone to stay safe.

Trustee Arnet had no comments.

6.C. Village Manager's Report

Mr. Norris stated that he has been involved with numerous COVID-19 conference calls and meetings.

6.D. Village Clerk's Report

The Clerk stated that 2,697 people took advantage of early voting at Village hall.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of January 2020, for Operating funds cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$2.75 million, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$50 million.

For the Operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$2.32 million, primarily due to general operating expenses.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.68 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$248.5 million.

6.F. Committee Reports

Public Works & Utilities

Trustee Newell stated that they would be meeting to request authorization to extend 2018 contract for 2020 season landscape maintenance services for (A & B locations) Village owned sites and state/county rights-of-way to V. Cardenas Landscaping, East Dundee, IL in an amount not to exceed \$77,470; request authorization to waive bidding and purchase one (1) 2020 Bobcat E35 compact track excavator utilizing Sourcewell Co-op (formerly NJPA) from Atlas Bobcat, Elk Grove Village, IL in an amount not to exceed \$45,505; request authorization to waive bidding and purchase four (4) replacement trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL in an amount not to exceed \$123,103 and to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request authorization to waive bidding and purchase three (3) 2020 Ford Expedition Special Service Vehicles as optioned from Kunes Country of Antioch, Illinois (low bid) in an amount not to exceed a total cost of \$120,482.00 and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

Finance

Trustee Pilafas stated that they would be meeting request approval of an ordinance reserving the Village's volume cap; request approval of a resolution establishing hire back rates for Police Sergeants for the period April 1 through December 31, 2020; request approval to increase Public, Educational and Governmental ("PEG") Fees pursuant to the Franchise Agreement between the Village of Hoffman Estates and Comcast of Illinois VI, LLC and Comcast of Illinois/West Virginia, LLC; request authorization to declare \$4,925,676.10 as the taxing district allocation for tax levy year 2018 within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the taxing districts per PA097-0636 and per agreed upon court order and receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the Sears Centre Monthly Report.

7. PLANNING & ZONING COMMISSION:

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Approval of a request by Elgin Church of the Nazarene (applicant and owner) to consider a request for a preliminary and final plat of subdivision to permit a 2 lot subdivision on the unincorporated property located at 12N171 Berner Drive, subject to the following conditions:

1. The Final Plat of Subdivision shall be submitted on Mylar with all required signatures.

2. Revisions to the plat as directed by staff and Corporation Counsel shall be completed prior to Village Board approval.
3. The property owner shall be exempt from the standards of the Municipal Code Chapter 10 Subdivision Regulations related to this property until such time as the property is formally annexed into Hoffman Estates.

Discussion

A discussion was held on the reasons why the Village needs to approve this project.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Approval of a request by Joe Coconato dba McDonald's USA, LLC (owner and applicant) to consider a request for site plan amendment to permit modifications to site and facade, and Master Sign Plan approval under the Zoning Code to permit modifications in the approved sign allowances for the property located at 2580 W. Golf Road, subject to the following condition:

1. The existing freestanding sign shall be permitted to remain. Any future modification or replacement of this sign shall conform to the freestanding sign plan provided as part of this submittal.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Approval of a request by Dan Scheid dba Zeigler Hoffman Estates 1 LLC (applicant) and W-T Properties Schaumburg I LLC (owner) to consider a request for a special use per Section 9-8-2-C-9 of the Zoning Code to allow temporary automobile storage as a use not heretofore cited on the property located at 80 W. Higgins Road, subject to the following conditions:

1. The proposed use shall substantially conform to the site plans and operations plan provided by the Petitioner and attached hereto.
2. The approval to park vehicles on the site is limited to twelve (12) months from the date of this Ordinance. Any extensions shall be reviewed and approved by the Village Board.
3. Vehicles parking on the site shall utilize only the parking spaces as they are shown on the attached plans and shall not encroach on a drive aisle or otherwise impact emergency access to and through the site.
4. Demolition of the existing structure shall require a permit and no vehicle parking will be permitted within the demolition area without a formal site plan approval from the Village Board.

Discussion

Trustee Pilafas questioned why this was being allowed since a similar project was voted down, why vehicles are already there before it's been approved and for how long would they be there.

Troy Triphahn, WT Engineering, stated that their redevelopment plans for the property are long and they hoped to make some money off the property and help out another local business while the plans are going through the different stages and that the agreement was for a 12 month period with an option for another 12 months.

Mr. Norris stated that from the time that staff first received this plan and the length of time that it took to get to the Board after going through the proper channels, the vehicles got there before everything was approved.

Trustee Mills asked if the building was going to be demolished and if so would the vehicles remain on the property when that is being done.

Mr. Triphahn said if it can be done safely then the vehicles would remain there.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Arnet, to approve Items 8.A. through 8.E.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4783-2020 authorizing the reinstatement of the Municipal Load Aggregation Program and to enter into an agreement with Northern Illinois Municipal Electric Collaborative (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.B.

8.B. Request Board approval to enter into an agreement with Northern Illinois Municipal Electric Collaborative (NIMEC) for consulting services regarding the Municipal Electric Aggregation Program.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.C.

8.C. Request approval of Ordinance No.4784-2020 authorizing the sale of personal property owned by the Village of Hoffman Estates.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.D.

8.D. Request Board approval of Resolution No. 1698-2020 creating the Celtic Fest Commission of the Village of Hoffman Estates (increase in members from 9 to 11 members).

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.E.

8.E. Request Board approval of Resolution No. 1699-2020 adopting the 2020 zoning map.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to defer Item 8.E.

8.E. Request Board authorization to waive formal bidding and purchase replacement Code Enforcement Division vehicle Unit C92 through Northwest Municipal Conference Suburban Purchasing Cooperative from Currie Motors in an amount not to exceed \$21,846.

Roll Call:

Aye: Stanton, Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting into Executive Session to discuss Land Acquisition (5 ILCS 120/2-(c)-(5),(6)), Litigation (5 ILCS 120/2-(c)-(11)) and Security (5ILCS 120/2-(c)-(8). Time: 8:09 p.m.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting. Time: 8:51 p.m.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.