

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
February 24, 2020

Immediately Following Public Works & Utilities Committee

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – January 27, 2020 Committee Meeting**

NEW BUSINESS

- 1. Request authorization to award contract and purchase Plymovent vehicle exhaust extraction systems for all current fire stations from Hastings Air Energy Control, Inc., New Berlin, WI, in the amount not to exceed \$211,400.00

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

January 27, 2020

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Gary Pilafas, Vice Chairman
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**James Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Mark Koplin, Sears Centre Rep
Patti Cross, Asst. Corporation Counsel
Patrick Fortunato, Fire Chief
Ted Bos, Police Chief
Kasia Cawley, Asst. Police Chief
Audra Marks, Asst. Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Paul Petrenko, Facilities Manager
Fred Besenhoffer, Director of IS
Ben Gibbs, Sears Centre Arena
Suzanne Ostrovsky, Asst. to the Village Mgr.**

Guests:

David Mast (Verra Mobility)

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes – December 9, 2019

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the Public Health & Safety Committee Meeting minutes of December 9, 2019. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to waive bidding and purchase eight (8) 2020 Ford Interceptor Utility Patrol vehicles from Currie Motors, Frankfurt, IL, (low bid) in an amount not to exceed \$297,632.00.**

An item summary sheet from Chief Bos and Bryan Dudek was presented to Committee.

Trustee Stanton inquired about the number of vehicles in the fleet and if the vehicles are repurposed. Asst. Chief Cawley indicated the department has 72 vehicles in the fleet and provided further details regarding the request. Mr. Norris also commented.

Motion by Trustee Mills, seconded by Trustee Pilafas, to purchase eight (8) 2020 Ford Interceptor Utility Patrol vehicles from Currie Motors, Frankfurt, IL, (low bid) in an amount not to exceed \$297,632.00. Voice vote taken. All ayes. Motion carried.

2. Request authorization to extend the existing contract for the provision of Village Towing Service Agreement to Redmon's Towing, Schaumburg, IL, for a period of one year.

An item summary sheet from Chief Bos was presented to Committee.

Asst. Chief Cawley provided background.

Trustee Mills inquired about the ability for the towing company to handle large equipment. Chief Cawley confirmed they can handle.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to extend the existing contract for the provision of Village Towing Service Agreement to Redmon's Towing, Schaumburg, IL, for a period of one year. Voice vote taken. All ayes. Motion carried.

3. Request approval to enter into a Servicing Agreement with ATS – American Traffic Solutions, Inc., Mesa, AZ, to provide automated red light enforcement services for the Village of Hoffman Estates.

An item summary sheet from Chief Bos and Patti Cross was presented to Committee.

Ms. Cross provided comment and background.

Mayor McLeod noted stipulations about right hand turns (full stop/rolling stop). Mr. Norris provided clarification on the Village's policy.

Trustee Mills noted a correction needed within the discussion paper. Ms. Cross confirmed the correction would be made.

Trustee Stanton asked if there would be legal ramifications and if the Village would be protected. Ms. Cross commented.

Mr. David Mast (Verra Mobility and ATS representative) and General Counsel Janura provided comment.

Trustee Pilafas inquired if ATS compiled crash data based on their collected information. Mr. Norris commented and provided information on where to receive this data.

Trustee Mills emphasized that we are not adding cameras to the program.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to enter into a Servicing Agreement with ATS – American Traffic Solutions, Inc., Mesa, AZ, to provide automated red light enforcement services for the Village of Hoffman Estates. Voice vote taken. All ayes. Motion carried.

- 4. To request authorization to enter into a two year agreement for an e-citation and administrative adjudication management system with DACRA, Elgin, IL, in amount not to exceed \$18,000 annually.**

An item summary sheet from Chief Bos was presented to Committee.

Chief Cawley provided comment and background and Mr. Norris provided details.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to enter into a two year agreement for an e-citation and administrative adjudication management system with DACRA, Elgin, IL, in amount not to exceed \$18,000 annually. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee and was received and filed.

- 2. Health & Human Services Monthly Report.**

Trustee Gaeta noted the incredible effort with the Giving Tree program and commended HHS for their coordination.

The Health and Human Services Monthly Report was presented to Committee and was received and filed.

- 3. Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

- 4. Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to Committee and was received and filed.

III. President's Report

Mayor noted an upcoming HHS event (January 28th). The NWMC Legislative brunch was attended by the Mayor and several board members on 1/25 and he attended the 71st Republic Day of India event in Roselle. Mayor attended the Hoffman Estates Foundation Board meeting on 1/27. He recapped his recent trip to Washington with the US Conference of Mayors.

IV. Other**V. Items in Review****VI. Adjournment**

Motion by Trustee Arnet, seconded by Mayor McLeod, to adjourn the meeting at 7:31 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
and Outreach / Office of the Mayor & Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST AUTHORIZATION TO AWARD BID AND PURCHASE PLYMOVENT VEHICLE EXHAUST EXTRACTION SYSTEMS FOR ALL CURRENT FIRE STATIONS FROM HASTINGS AIR ENERGY CONTROL, INC. NEW BERLIN, WI, IN THE AMOUNT NOT TO EXCEED \$211,400.00.**

MEETING DATE: **February 24, 2020**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Fire Chief Patrick Fortunato**

PURPOSE: Request authorization to award bid and purchase Plymovent vehicle exhaust extraction systems for all current fire stations.

BACKGROUND: The Fire Department has received an Assistance to Firefighters Grant, (AFG), to purchase vehicle exhaust extraction systems for all of the current fire stations in the amount of \$211,400.00

In 2019, the Fire Department applied for an AFG grant to replace the vehicle extraction systems. On September 9, 2019, the Village received confirmation that we were awarded the AFG grant to replace all of our vehicle extraction systems. The Village's portion of the grant is 10% of the grant award (\$21,140.00)

The FY 2019 Capital Improvement Budget, Capital Vehicle and Equipment, Department Equipment included \$211,400.00 to replace the exhaust extraction systems.

DISCUSSION: In 2019, The Fire Department requested to replace the current and obsolete vehicle extraction system. The replacement was deemed necessary and Capital Improvement funds were allocated. In conjunction with requesting 2019 Capital Improvement funds, the Fire Department applied for an AFG Grant to replace the vehicle exhaust extraction systems.

The Fire Department was notified on September 9, 2019 that the AFG was awarded in the amount of \$211,400.00.

The Fire Department determined the specifications for the vehicle extraction system and prepared a formal bid request. The bid went out on January 14, 2020 with a return date of February 7, 2020.

Two bids were received, with only one meeting all of the required bid specifications. The company that met all of the specifications was Hastings Air Energy Control, Inc.

The Fire Department Equipment Maintenance Budget included \$5,000.00 annually for the maintenance of the current exhaust extraction system. The new system will include a 5 year warranty on all parts and labor, so there will be a savings of \$25,000.00 over the course of the warranty.

FINANCIAL IMPACT:

The Department's CIP 2019 Budget contained \$211,400.00 for the replacement vehicle exhaust extraction system. Funds were carried over into the FY 2020 budget to cover the costs. AFG grant funds are reimbursed to the Village upon completion of the project. The Village's final cost will be 10% of the grant amount of \$211,400.00, which amounts to \$21,140.00.

RECOMMENDATION:

Request authorization to award bid and purchase Plymovent vehicle exhaust extraction systems for all current fire stations from Hastings Air Energy Control, Inc. in an amount not to exceed \$211,400.00

2020 Bid Opening for the Purchase and Installation of Four Source Capture Vehicle Exhaust Systems – Results

Bid Opening: 10:00 AM, February 7, 2020

	HASTINGS	MAGNEGRIP
Station 21	\$46,200 –4 vehicles	\$34,136 – 3 vehicles
Station 22	\$50,053 – 6 vehicles	\$44,045 – 5 vehicles
Station 23	\$51,005 – 4 vehicles	\$34,136 – 3 vehicles
Station 24	\$62,306 – 7 vehicles	\$57,152 – 7 vehicles
Total	\$209,564	\$169,469
	HASTINGS	MAGNEGRIP (UPGRADE)
Station 21	\$46,200 –4 vehicles	\$36,285.00 – 3 vehicles
Station 22	\$50,053 – 6 vehicles	\$51,702.00 – 5 vehicles
Station 23	\$51,005 – 4 vehicles	\$36,285.00 – 3 vehicles
Station 24	\$62,306 – 7 vehicles	\$62,766.00 – 7 vehicles
Total	\$209,564	\$187,038
Bid Form (page 4)	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Copy of certification to ISO 9001-2008 or 2015	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Drawings of each of the four systems	PROVIDED/COMPLIANT	PROVIDED/NON-COMPLIANT
Operational characteristics of the Systems.	PROVIDED/COMPLIANT	PROVIDED/NON-COMPLIANT
Anticipated delivery schedule	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Method of shipping	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Services that will be provided	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Warranty	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Maintenance capabilities	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Training plan	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Anticipated costs of ownership	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Certificate of Insurance (\$3,000,000 minimum)	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
List of similar users in the Chicagoland area	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT
Reference list	PROVIDED/COMPLIANT	PROVIDED/COMPLIANT



HASTINGS
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F: 800.260.9199 / 262.364.0550
www.hastingsair.com

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Ship To:

Hoffman Estates Fire Department
Hoffman Estates Fire Station #21 Fire Station #21
225 Flagstaff Lane

Hoffman Estates, IL

Date: 2/6/2020
Sales Person: Dean Havnen
Quote: QUO-07184-G9R7L9
Expires: 3/31/2020

Quote Per Request

PlymoVent vehicle exhaust removal system for (4) vehicles to be connected to the system. The proposal includes the design, manufacture and installation of a vehicle exhaust extraction system which allows four (4) vehicles with under carriage exhaust to be connected.

TOTAL TURNKEY PRICE: \$46,200.00

Scope

System includes:

- (2) 30ft track systems complete for E-21 & R-E-21
- (1) 50ft Rail based system complete with two vehicle connections for Med-21 & R-Med-21
- (1) 5hp exhaust fan complete with silencer & back-draft damper.
- (1) Control panel and low voltage control sensors for system activation

All mechanical installation, electrical line voltage wiring and tailpipe modifications included.

System warranty is 5 YEARS PARTS and LABOR on all system components and 10 YEAR on all aluminum extrusions.



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Ship To:

Hoffman Estates Fire Department
Fire Station #22
1700 Moon Lake Blvd.

Fire Station #22

Date: 2/6/2020

Sales Person: Dean Havnen

Quote: QUO-07187-W0V2Q8

Expires: 9/30/2020

Hoffman Estates, IL

Quote Per Request

The proposal includes the design, manufacture and installation of a vehicle exhaust extraction system which allows six (6) vehicles with under carriage exhaust to be connected.

TOTALTURNKEY PRICE: \$50,053.00

Scope

System includes:

(3) 20ft track systems complete for B/C Vehicles

(3) 30ft track systems complete for E-22, Med-22 & T-22

(1) 7.5hp exhaust fan complete with silencer & back-draft damper.

(1) Control panel and low voltage control sensors for system activation

Demo of the existing system

All mechanical installation, electrical line voltage wiring and tailpipe modifications included.

System warranty is 5 YEARS PARTS and LABOR on all system components and 10 YEAR on all aluminum extrusions.



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Ship To:

Hoffman Estates Fire Department
Fire Station #23
1300 Westbury Drive

Fire Station #23

Hoffman Estates, IL

Date: 2/6/2020
Sales Person: Dean Havnen
Quote: QUO-07185-F6N4X4
Expires: 9/30/2020

Quote Per Request

The proposal includes the design, manufacture and installation of a vehicle exhaust extraction system which allows four (4) vehicles with under carriage exhaust to be connected.

TOTAL TURKEY PRICE: \$51,005.00

Scope

System includes:

- (3) 30ft track systems complete for Med-23, E-23 & R-E-23
- (1) Rail based system complete with one vehicle connection for R-Med-23
- (1) 5hp exhaust fan complete with silencer & back-draft damper.
- (1) Control panel and low voltage control sensors for system activation

Demo of the existing system

All mechanical installation, electrical line voltage wiring and tailpipe modifications included.

System warranty is 5 YEARS PARTS and LABOR on all system components and 10 YEAR on all aluminum extrusions.



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Ship To:

Hoffman Estates Fire Department
Fire Station #24
5775 Beacon Pointe Drive

Fire Station #24

Hoffman Estates, IL

Date: 2/6/2020
Sales Person: Dean Havnen
Quote: QUO-07186-P7B1Q4
Expires: 9/30/2020

Quote Per Request

The proposal includes the design, manufacture and installation of a vehicle exhaust extraction system which allows seven (7) vehicles with under carriage exhaust to be connected.

TOTAL TURNKEY PRICE: \$62,306.00

Scope

System includes:

- (7) 30ft track systems complete
- (1) 7.5hp exhaust fan complete with silencer & back-draft damper.
- (1) Control panel and low voltage control sensors for system activation
- Demo of the existing system

All mechanical installation, electrical line voltage wiring and tailpipe modifications included.

System warranty is 5 YEARS PARTS and LABOR on all system components and 10 YEAR on all aluminum extrusions.



To: James H. Norris, Village Manager

January 2020

PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 1447 calls for service. The following is a brief summary of some of the activities:

On 01 January, Officers Boulahanis and Jennings responded to the 1000 block of Hassell Road reference a reported domestic battery. The pregnant victim advised she was punched in the face and body, kicked on her legs, and kneed in the ribs by her boyfriend. The offender fled the residence prior to the arrival of officers. Officers Boulahanis and Jennings relayed information on the offender. Officer Kent observed a vehicle with a "Lyft" logo in the window parked in the area. Officer Kent approached the vehicle to investigate. Officer Kent located the offender in the back seat and was able to arrest the offender without incident. The offender is a resident of Chicago.



On 01 January, at approximately 2145 hours, a call was dispatched that on-site security on the 2700 block of Beverly Road was reporting five suspects wearing hoodies arrived on the property in a white SUV. Security could not provide officers with the location of the white SUV, only that five suspects entered the lot on foot by going under the gate by the guard shack. Officers Marak, Wadowski, Ahern, Parks, G. Jones, Buch, Michels and Onorad responded to the scene with Sgt. Golbeck and Sgt. Bending. They set up a perimeter and called for various mutual aid resources. On-site security advised the suspects entered several cars in the lot and started the engines but had not moved the vehicles. The suspects then fled the lot to the north, jumped the fence, and entered the field north of the property. Officers Marak and G. Jones searched for the suspects in the field and observed them running near the fence line north of the lot. Officers, along with various mutual aid officers, continued to search the area. At approximately 2230 hours, one offender was located and taken into custody while officers continued to search the field. The Elgin PD Drone Team arrived on scene and began to search the area. Within a half hour, the drone team located a heat signature that appeared to be a person. Schaumburg Police K9 Sgt. Schmitt and two Hanover Park officers responded to that heat signature and took a second offender into custody. Both offenders are residents of Chicago.

On 03 January, Officers Kubat and J. Johnson responded to the 800 block of N. Roselle Road for a report of a child left unattended in a vehicle. Upon arrival, they found a small child sleeping in a car seat and not responding to officers attempting to rouse her by knocking on the window. The mother returned to her car and stated that her 2-year-old daughter is a heavy sleeper and she didn't want to interrupt her nap. She justified her choice by stating that she left the window cracked. The outside temperature was 34 degrees. The child was taken into temporary protective custody and later turned over to her father. The mother was taken into custody for Endangering the Life of a Child. The offender is a resident of Roselle.

(Continued on page 2)

PATROL DIVISION REPORT CONT..

On 04 January, Officer Kent responded to the 700 block of Bode Circle for a report from a neighbor, that teens were coming and going from an apartment on the third floor at all hours. Upon arrival, Officer Kent noticed an odor of burnt cannabis coming from outside an apartment on the third floor. When he made contact with the resident, a 33-year-old man, he observed several younger subjects in the apartment. Investigation revealed that the man had provided alcohol and cannabis to eight juveniles. All juveniles were released to their parents and the man was taken into custody for Contributing to the Delinquency of a Minor. The offender is a resident of Hoffman Estates.

On 13 January, Officer Teipel was assigned a theft report on the 1700 block of Newport Road. The complainant, an 86-year-old, reported that her jewelry had been stolen. Officer Teipel learned that the victim's adult daughter had been stealing her jewelry and pawning and selling it to acquaintances. Over the course of more than a week, Officer Teipel tracked down a number of items that were pawned in Hoffman Estates. The items were recovered and returned to the victim. Although the victim chose not to pursue criminal complaints, other family members were made aware of this incident to prevent future victimization.

On 26 January, officers were dispatched to a report of a retail theft on the 2800 block of Sutton Road. A description of the offender and direction of travel was given out. Officer Chereck responded quickly and was able to locate the female offender who was in possession of stolen merchandise from the store. The offender was taken into custody for retail theft. During a search of her, Officer Chereck discovered over 4 grams of methamphetamine and methamphetamine paraphernalia. She was charged with Retail Theft, Possession of Methamphetamine, and Paraphernalia. The female is a resident of Carpentersville.

On 28 January, officers responded to 500 block of Mohave Street reference a family problem. Officer Boulahanis assisted and met with the 22-year-old who had been drinking and was very emotional. Officer Boulahanis was compassionate and caring when dealing with the distraught male. After talking with Officer Boulahanis, the man willingly accepted help and was transported via ambulance to SAMC for an evaluation. The subject is a resident of Hoffman Estates.



CHIEF BOS 35 YEAR ANNIVERSARY

On 10 January 2020 we celebrated Chief Ted Bos' 35th Anniversary with the Hoffman Estates Police Department. Village Manager Jim Norris and Trustee Mike Gaeta were in attendance and presented him with a gift for his achievement.

INVESTIGATIONS DIVISION REPORT

Detective Fairall followed up on a Theft of Mislaid Property report that occurred in the 2300 block of W. Higgins Road. Detective Fairall was able to identify the offender, a 75 year-old female resident of Elk Grove, who agreed to return the \$901.00 USC she found in the video gaming payout machine. This case is exceptionally cleared with financial restitution.

Detective Fairall followed up on a report of a business operating without valid business and liquor licenses in the 2300 block of Hassell Road. After confirming the business did not have required licensing to operate, the business was closed and its owner was issued citations accordingly.

Detective Fairall and an agent from the Illinois Liquor Commission conducted Underage Liquor Sales Compliance inspections. Two Hoffman Estates businesses were cited for selling Alcohol to a Minor.

Detective Tenuto followed up on a Harassment through Electronic Communication report which occurred in the 1100 block of Valley Lane. After speaking with the victim it was learned that the offender, a 24 year-old female resident of California, sent numerous threatening and harassing messages through Facebook

Messenger. An arrest warrant for the offender was subsequently obtained. This case is cleared by arrest.

Detective Tenuto followed up on a Retail Theft which occurred in the 2000 block of Sutton Road. After speaking to loss prevention it was learned that the offender, a 34 year-old male resident of Elgin, had been previously trespass warned from all the chain of stores due to prior thefts. After numerous attempts to contact the offender Detective Tenuto obtained an arrest warrant. This case is cleared by arrest.

Detective Shaw obtained several arrest warrants related to Stolen Autos reported in the 5000 block of Trillium Boulevard. Detective Shaw continues to pursue further investigative leads and these investigations remain open.

Effective January 20, 2020, Detective Garcia was transferred from the Patrol Division to the Investigations Section.

Officer Chlebanowski began his cross-training assignment with the Investigations Section which will continue through March 06.



RETIREMENT

After serving 27 years with the Hoffman Estates Police Department, Lieutenant Carl Baumert has announced his retirement effective January 17, 2020. During his career he successfully served as a Traffic Officer, Detective, Patrol Sergeant, Traffic Sergeant, and Investigations Sergeant, and Lieutenant. Throughout Lieutenant Baumert's career he exemplified leadership. Carl's unwavering dedication to the Shop with a Cop program to benefit the families in Hoffman Estates who are in need is highly commendable. We congratulate Lieutenant Baumert on his achievements throughout his career. We extend our best wishes to him in all his future endeavors.

JUVENILE INVESTIGATIONS REPORT

S.R.O. Kowal was assigned to cross-train with Detective Gad. Effective January 12, 2020, S.R.O. Kowal will be assigned as a Juvenile Investigator and replace Detective Gad who retires January 20, 2020.

Detective Kowal was assigned to assist with a Trespassing investigation in the 5000 block of Trillium Boulevard. One 15 year-old male juvenile and one 20 year- old male, both from Chicago, were arrested for trespassing. Numerous subjects were observed being on this property during the overnight hours and attempted to flee upon police arrival. Although two offenders were arrested, this remains an active investigation.

Detective Kowal followed up on a Missing Juvenile report. The 15 year-old female resident of Hoffman Estates fled her parent's residence during the overnight hours by ordering a Lyft ride to visit a boyfriend in Bolingbrook. Detective Kowal utilized numerous investigative resources to assist Bolingbrook PD in locating the female and reuniting her with her family.

Detective Kowal assisted Detective Gad with obtaining an arrest warrant for Predatory Criminal Sexual Assault of a Child. It is believed the offender, a 39 year-old male from Chicago may have fled to Mexico.

Detective Kowal followed up on a Missing Juvenile report. The 14 year-old female resident of Hoffman Estates fled her foster family's residence and was suspected to be with her boyfriend in Chicago. The Illinois Department of Children and Family Services (DCFS) issued an arrest warrant due to being a ward of the state. The juvenile was later located and turned over to DCFS accordingly.

Detective Kowal attended the District 15 Safety Committee meeting.

S.R.O. Ahern visited all District 54 schools located in Hoffman Estates and checked in with administration at each building.

S.R.O. Ahern assisted MacArthur school with a Truancy violation. S.R.O. Ahern spoke with the mother and daughter about the importance of school and transported the daughter to school.

S.R.O. Ahern assisted an Eisenhower Junior High School teacher with a Hit and Run crash. S.R.O. Ahern located the subject involved in the crash and an arrest was made.

S.R.O. Ahern assisted Eisenhower Junior High School with a Truancy violation. S.R.O. Ahern made contact with the family, explained the importance of attending school and transported the student to school.



RETIREMENT

After serving 30 years with the Hoffman Estates Police Department, Detective Ron Gad has announced his retirement effective January 20, 2020. Ron began his career at the Hoffman Estates Police Department on January 19, 1990. He successfully served as an Evidence Technician, School Resource Officer at Conant High School and has been the Department's Juvenile Detective since 2005. As the longest tenured Investigator, his knowledge and experience will surely be missed. Detective Gad's achievements throughout his career are to be commended. We congratulate Ron on his retirement, and extend our best wishes to him.

TACTICAL UNIT REPORT

On January 02, Officers Gallik and Park were patrolling Area 6 when they observed a vehicle with a minor equipment violation. They stopped the vehicle and identified the driver who was an Elgin resident. A consent search of the vehicle was conducted and the officers located a folded one dollar bill that had a white powdery substance on it. The substance was later tested for the presumptive presence of cocaine. The driver was arrested and transported to the station.

On January 03, the Tactical Section received intelligence information on a subject who stole a purse in Algonquin. The suspects, Elgin residents, were going to "give back" the purse to the victim in Schaumburg at a certain time. The Tactical Section was able to conduct surveillance on the area and capture the suspects when they arrived at the meeting spot. The suspects were turned over to the Algonquin Police for charges.

On January 07, Officers Bartolone and Giacone were patrolling an Area 5 motel when they observed two subjects sitting in a parked vehicle. Contact was made and the subjects were found to be in violation of the Illinois Cannabis Regulation and Tax Act because they were smoking cannabis in public view. The subjects were identified and one of the subjects had a no bond warrant out of Mississippi. The warrant was confirmed and the Mississippi resident was arrested and transported to the station.

On January 08, Officers Gallik and Park were patrolling Area 6 when they observed a vehicle make a minor traffic violation. The vehicle was stopped and the driver, an Elgin resident, was identified. The driver gave consent to search the vehicle and cannabis was located not packaged correctly. The driver was issued a Village of Hoffman Estates Ordinance citation and released.

On January 09, Officers Bartolone and Giacone were patrolling a grocery store parking lot in Area 6 when they observed a subject quickly walking out while pushing a shopping cart and the items in it not inside bags. They stopped the subject, a Hoffman Estates resident, and learned that the subject committed a Retail Theft. The subject was brought inside to speak with security. The subject was allowed to pay for the items, trespass warned and released.

On January 15, the Tactical Section met with Tactical Units from Rolling Meadows and Palatine Police Departments, reference information regarding a possible gang retaliation in Hoffman Estates. The units passed along critical information and developed strategies and surveillance tactics to help curtail a problem from occurring.



On January 17, the Tactical section was conducting surveillance in a parking lot of an Area 1 pawn shop. They observed a suspicious auto make a minor traffic violation and stopped the vehicle. It was determined that the driver, a Schaumburg resident, had a revoked driver's license. She was taken into custody and released after posting bond.

On January 17, the Tactical Section was conducting surveillance in a parking lot of an Area 1 pawn shop and identified a subject who had 11 valid warrants for their arrest. The subject, an Elgin resident, was stopped and arrested for the warrants. A consent search was given for her vehicle and multiple proceeds from other crimes were located. This case built to a multijurisdictional and multicounty crime spree and the Tactical Section was able to get the Attorney General to take over the case. The suspect was stealing merchandise from retail establishments, used multiple fake identification cards, returned the stolen items for store gift cards and sold the gift cards to pawn shops for half the price. Just in Hoffman Estates, the subject received \$100,000.00 from selling these cards. This was an excellent case that was solved by the Tactical Section.

On January 23, Officers Bartolone and Park observed a suspicious auto circling the parking lot by an Area 1 pawn shop. The vehicle did not have visible registration showing. The vehicle was stopped and the driver, an Elgin resident, was identified. In plain view, the officers could see new electronic items still in the box and drug paraphernalia (crack pipe) in the center console. The driver was asked to exit the vehicle for a search. Found on the driver's person was a stolen credit card from a stolen purse that occurred in Elgin from December. The driver was arrested and charged with Unlawful Possession of Credit card and Unlawful Possession of Drug Paraphernalia and sent to a bond hearing.

SPECIAL /STAFF SERVICES DIVISION REPORT



In January, the Staff Services Section welcomed Sergeant John Bending as he was assigned as the Public Information Officer and Staff Services Section supervisor.

Sergeants Mueller and Bending provided the Daily Herald and Chicago Tribune weekly media releases of events that happened in the Village.

Sergeants Mueller and Bending monitored the police Facebook messages and status while responding to questions from citizens.

January 10 – The police department hosted an Asset Forfeiture Seminar class.

Sergeants Mueller and Bending monitored the Next-door app.

Sergeants Mueller and Bending monitored 16 hireback overtime details.

HEPD Property Room Totals 2020	
PROPERTY ROOM	January
New Items Inventoried	198
Items sent to the crime lab	29
Items returned from the lab	25
Items returned to owner	32
Total Transfers of property/evidence	1388
Laundered Prisoner Blankets	33
Items destroyed	57
Items marked for destruction (holding)	111
Percent of property processed within 5 days	100%

Hoffman Estates Police Training 2020	
Training Category	January
Admin	27.00
General	777.75
Investigations	115.00
Law	8.00
Policy	30.75
Tactics	8.00
Use Of Force	354.00
Total Hours	1320.50

PROMOTIONS

On January 20, 2020 the police department celebrated the promotions of Lieutenant Mark Mueller, Sergeant Brian Zaba and Sergeant Rodney Penrod. They were sworn-in by Mayor McLeod at the Village Board meeting.

CONGRATULATIONS!



Pictured left to right: A/C Poulos, Sgt. Zaba, Lt. Mueller, Sgt. Penrod and Chief Bos

COMMUNITY RELATIONS REPORT



During the month of January, Officer Matt Jones participated in or facilitated the following:

January 10 - Officer Jones began another semester of DARE classes at Timber Trails Elementary School. This year, four classes of 5th and 6th graders will learn about being safe and responsible. Lessons this month have covered the dangers and health effects of vaping, alcohol, and tobacco, making safe and responsible decisions, and risks and consequences.

January 22 - Officer Jones visited two health classes at Eisenhower Junior High. He talked with the students and answered many questions. Topics discussed included the legal and health dangers of vaping and drinking, as well as the new rules concerning recreational cannabis use.

Child Passenger Seat Safety:

Officer M. Jones installed/checked child passenger seats during the month of January.

Officer Jones also collaborated with the Illinois State Police to host their annual KISS (Kid Identification Safety Seat) event. In summary, the event involves a child seat check area in the parking lot, and ISP staff on hand inside fingerprinting and providing child IDs to kids. IDOT and the Tollway Authority also plan to bring out some of their trucks and snow plows for the kids to climb on and enjoy. The event is free and is scheduled for Saturday September 12th.

AWARDS CEREMONY

On January 29, 2020 the Department held our first annual Awards Night. Chief Bos presented 20 different awards to members of our Department which were earned throughout the year. These officers and their families were in attendance at this ceremony. The 2019 Employee of the Year was also presented to **Officer Joseph Jennings** who was awarded this honor by his peers for earning a life saving award.



- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children’s Art Class
- “Happenings at the CRC”*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM ORIENTED POLICING REPORT

January 7 - The Community Relations Unit kicked off the 2020 season with the Citizen Police Academy (CPA). This year's class has 24 students. Among the topics covered this month were evidence and crime scene processing, criminal investigations and ID theft, DARE, Problem Oriented Policing, Public Relations, as well as police department structure, hiring, and training processes.

January 8 - Corporate Relations Manager Sharon Fulgenzi and a student of GiGi's Playhouse stopped by the HEPD to present custom-made coffee mugs to the police officers. We are grateful to have such a wonderful relationship with GiGi's Playhouse. We were invited to have our mugs filled and get hugs from the students!

January 21 - Officers Kruschel and Jones provided a station tour for District 214's Early Learning Center children.

Cases referred to the POP Division: 6

- Animal Complaints – 2
- Neighbor Complaints – 2
- Parking Complaint – 2

Crime Hazard Alerts – 13

- Open Garage Door – 9
- Unsecured Vehicles – 2
- Unsecured Business – 2



EXPLORER POST 806



January 3 - ASO O'Keefe accompanied the Explorers at the Rolling Meadows Courthouse. They met with Judges and Cook County Sheriff personnel to learn how the courthouse operates. The Explorers were also allowed to observe trials going on in some of the courtrooms.

January 6 - The Explorers attended a graduation and awards night for the new recruits and current Explorers. There were 12 Explorers who received their graduation certificates which brings the total explorer count to 24 for 2020.



TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of January 2020:

January 10 - Truck safety and weight enforcement was conducted with the Illinois Department of Transportation and Illinois State Police. Three commercial vehicles were cited for being overweight.

Officers Drake and Teipel handled the local ordinance and citation hearing dates, including set up of the room on January 7th. Officer Drake and Officer Wiegert handled the hearings on January 21st. Sergeant Reichel handled the administrative tow hearings on January 21st.

Traffic officers were assigned to follow up on 12 hit and run crashes during the month of January.

Community Service Officers

CSO Cervantes and Velasquez collectively handled 165 calls for service during the month of January, including 4 animal reports, 5 crash reports, and 7 reports to other departments. For the month of January they spent a considerable amount of time conducting parking enforcement, assisting stranded motorists, helping direct traffic at crash scenes, school crossings, and installing child car seats upon request. CSO Cervantes and Velasquez issued 5 animal related citations and 131 Village ordinance citations during the month of January. The CSO's have become an integral part of our department and are always eager to take on extra responsibility.

	January 2020	Year-to-Date 2020	January 2019
Trucks Investigated: Traffic Section	72	72	94
Truck Fines: Traffic Section	\$ 1762	\$ 1762	\$ 1985
Truck Permit Fees	\$ 280	\$ 280	\$ 130
Chauffeur Licenses Issued	0	0	27
Chauffeur License Fee	\$ 0	\$ 0	\$ 1205
Child Safety Seats Inspected	6	6	2
Citations Issued:			
Speed Related Violations	9	9	8
Seat Belt Violations	0	0	0
Child Restraint Violations	0	0	0
Cell TX/Texting	2	2	10

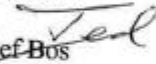
LETTERS OF APPRECIATION



Police Department
1420 Miner Street, Des Plaines, IL 60016
P: 847.391.5400 | W: desplaines.org

Chief Ted Bos
Hoffman Estates Police Department
411 West Higgins Road
Hoffman Estates Illinois 60169


January 9, 2020

Dear Chief  Bos

The body of an unidentified female was discovered with her hands taped together and discarded in a large cardboard box New Years' Eve in Des Plaines. Patrol officers responded to the call and summoned DPPD detectives, who, realizing the potential complexity of the case, initiated a full MCAT call out. The assistance rendered by the MCAT personnel not only quickly identified the victim as having been reported missing out of Arlington Heights, but also led to the recovery of vital forensic evidence. The contributions of the MCAT personnel greatly assisted in the identification and apprehension of the offender, who, after making a full confession, was charged with First Degree Murder.

Please express my sincere gratitude to:

Kimberly Sterkowicz


William R. Kushner
Director of Public Safety/Chief of Police

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

January 2020

Prevention and Wellness

Health and Human Services is committed to providing the most up to date information on current health conditions. In January 2020, the respiratory disease, Novel Coronavirus (COVID-19) outbreak was reported. The risk of catching the Coronavirus remains low for people in the United States. According to the Centers for Disease Control (CDC) there are now 11 confirmed cases in the US, all of these cases have either traveled from China or been in close contact with someone who has traveled to China such as a spouse. During the month of January, there were 2 confirmed cases in Hoffman Estates at St. Alexius. Both of the patients were in isolation and being monitored per the CDC's protocol. State and Local Health Departments have been in frequent contact with the CDC and they remain committed to the health and safety of all citizens. Health and Human Services staff has been active on CDC phone conference status update calls and closely monitoring websites and providing updates on the Village's webpage. The risk of getting Coronavirus is limited to people who have traveled to China (particularly the Wuhan Region), people who have had extended close contact with someone who has Coronavirus and healthcare workers caring directly for patients with Coronavirus.

Dr. Audra Marks and Dr. Monica Saavedra hosted the second session of Conversations and Coffee at the Prairie Stone Starbucks on January 27, 2020. The event was highly successful and participants engaged in dialogue regarding connection, building relationships, self-esteem and self-care techniques. Conversations and Coffee is designed to raise awareness and exposure to mental health topics through psychoeducation and building a sense of community. The next Conversations and Coffee event will be held in March 2020.

During the month of January, HHS received a generous donation of child and adult clothing including shirts, pants, sweaters, and jeans. Health and Human Services made these items available to residents and clients in need throughout the month of January. Over 75 pieces of clothing were distributed throughout the month.

Raising awareness about healthy lifestyles is central to the mission of HHS. On Saturday January 25, 2020 Health and Human Services hosted board –certified physician George Zahrebelski, M.D. at Village Hall for a workshop entitled, *Health and Wellness for the New Year and a Lifetime*. Dr. Zahrebelski, who specializes in digestive, nutritional, and liver health spoke about the preventative ways you can maintain health and manage weight naturally using cutting-edge scientific nutritional and lifestyle approaches. This free 2 hour workshop was attended by 37 residents.



During the month of January, nursing staff provided 69 children's vaccinations and provided 5 adult immunizations. Through these vaccinations, a total of 125 child and 10 adult antigens were administered. Ninety-seven (97) preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. One Twinrix/Adult MMR, 1 Td/Tdap, and 1 TB test were administered. Nursing staff provided 1 hour of consultation on health topics for residents. One hundred and fifty-six (156) Vision and Hearing Screenings were completed in January.

The Department of Health and Human Services continues our partnership with Therapy Dogs International. On January 30th, HHS hosted the monthly Therapy Dog Thursday event where residents can drop in and learn about how therapy dogs assist in stress relief. Residents can interact with the dogs and dog owners and learn valuable information about mental health. During the month of January, 14 people attended the event.

The Village's Complete Count Census Committee has been actively planning outreach efforts for residents in historically underrepresented neighborhoods. The Census Committee hosted an information table at the Village's Martin Luther King breakfast on January 20, 2020. In addition, Dr. Monica Saavedra and Jennifer Djordjevic have held various meetings to coordinate efforts with community partners, agencies, and organizations. The Complete Count Census Committee met on January 22, 2020 to continue planning for events that would be launched in February 2020. Planned events include, but are not limited to, community information nights in various neighborhoods, family movie nights at Village Hall, events at Senior living facilities, outreach at the Commission for People with Disabilities events, Census night at the Sears Centre, and a community treasure hunt for the Census Charlie mascot.



Treatment and Crisis Response

During the month of January, HHS clinical psychology staff served 111 clients and provided 278 hours of individual counseling, 14 hours of family counseling, and 10 hours of couples counseling were completed. Eleven (11) intake appointments were completed. Currently the department is moving towards starting a waiting list due to caseloads being full. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income. During the month of January, 11 hours of crisis intervention were provided. Crisis intervention includes providing resources for homelessness, securing food, assisting a family with medical resources for in-home care, providing therapy and housing resources to families coping with trauma and a lack of resources, and assisting with residents presenting with severe mental illness. Psychological testing services are provided by HHS at an affordable rate. Psychological testing is an effective way of assessing for learning disabilities, ADHD, anxiety, and a variety of psychological disorders. During the month of January, 6 hours of psychological testing were conducted.

Health and Human Services is committed to providing the highest quality training to students. Our APA accredited internship program is nationally recognized and runs for one year. On January 7th and 8th, HHS clinical staff conducted Doctoral Internship interviews for 2 positions which start in September 2020. With over 70 applicants from around the country, we look for candidates who exhibit relevant experience, skill, knowledge base, and commitment to community mental health. Ranking of doctoral internship candidates takes place in January 2020 with the final match day being held in February 2020.

On January 17, 2020, Dr Audra Marks facilitated a presentation at Allendale Associates. Dr. Marks was a guest speaker on the topics of Intrusions in the Therapy Room and Supervision. Twenty (20) professionals from the fields of psychology, social work and the legal field were represented. Dr. Marks has been recognized as a key presenter on the topic of Intrusions in Supervision at local conferences including the Association for Chicagoland Externship and Practicum Training (ACEPT). Through her workshops and presentations, Dr. Marks continues to build community partnerships and relationships with referring agencies.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of January, 1 resident was assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of January, 2 residents were assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of January, 6 pieces of equipment were loaned to residents.



Happy Anniversary

Health and Human Services was proud to celebrate 39 years of service by Caren Gardner. Caren has been a valuable member of the department in her role as clinical supervisor and therapist. Caren provides therapy services for residents and employees of the Village as well as supervision and training for students in the Psychology training program. Her contributions to the Village and HHS have been integral in the success of the department and community programs.


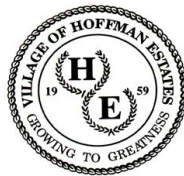
Congratulations!

Additional Activities

- Dr. Audra Marks attended a school placement meeting at Metropolitan Preparatory Alternative Behavioral School on January 10, 2020.
- Dr. Monica Saavedra attended the Senior Commission Monthly Meeting on January 14, 2020.
- Dr. Monica Saavedra attended the Senior Commission Breakfast and Bingo event at Village Hall on January 15, 2020.
- Dr. Monica Saavedra attended Coffee With the Board on January 18, 2020.
- Dr. Monica Saavedra attended the Martin Luther King Breakfast on January 20, 2020.
- Dr. Audra Marks attended the monthly meeting for the Commission for People with Disabilities on January 20, 2020.
- Cathy Dagian and Gina McCauley met with Elmhurst College Nursing Instructor to prepare for placement of nursing students on January 21, 2020.
- Psychology Intern Rebecca Rodriguez-Rivera provided information on Stalking Awareness Month to the Higgins Education Center/Hoffman Opportunity Center on January 28, 2020.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

January, 2020

Health Services Provided						
	January, 2020	Year to Date	Last Year to Date	2019 Total		
Total People Served:	299	299	507	4226		
Children's/Baby Clinic People Served:						
Children's Clinic:	20	20	44	508		
Baby Clinic:	14	17	17	119		
Total:	34	34	61	627		
Shots Given:						
Children's Clinic (Includes Flu):	42	42	77	1042		
Baby Clinic (Includes Flu):	27	27	35	407		
Total Combined Shots:	69	69	112	1449		
Total Antigens:	125	125	178	2567		
Vision/Hearing Testing:						
Vision/Hearing Total:	156	156	46	1448		
Adult Immunizations:						
Adult Flu:	1	1	3	312		
Hep A/Menactra:	0	0	1	11		
Hep B:	1	1	1	13		
Tdap:	1	1	2	50		
Twinrix:	1	1	0	14		
317 Program:	1	1	0	20		
Total Combined Shots:	5	5	7	420		
Total Antigens:	10	10	10	491		
Adult Wellness Testing:						
Tanita Scale:	2	2	0	63		
Blood Pressure:	41	41	54	682		
Pulse:	36	36	45	493		
Blood Sugar:	10	10	10	85		
Cholestech	0	0	4	73		
CardioChek	0	0	0	20		
Hgb/AC	3	3	2	44		
TB Testing:	1	1	2	102		
Hemoglobin:	5	5	2	160		
Total:	98	98	119	1722		
Health Consultation Time:	1 hr	1 hr	2 hrs	23.25 hrs		
Human Services Provided						
	January, 2020	Year to Date	Last Year to Date	2019 Total		
Total People Served:	111	111	131	1380		
Counseling Sessions:						
Individual Counseling:	278	278	242	2542		
Intake:	11	11	11	139		
Couples Counseling:	10	10	12	99		
Family Counseling:	14	14	8	115		
Total Sessions:	313	313	273	2895		
Crisis Intervention:	11 hrs	11 hrs	9 hrs	116 hrs		
Psychological Testing:						
	Number of Testing Clients January, 2020	Hours of Testing January, 2020	Year to Date Test Batteries	Last Year to Date Test Batteries	2019 Total Number of Batteries	
Total:	1	6	0	0	5	
Outreach						
	Times Held in January, 2020	January, 2020 Participants	Y-T-D Participants	Times Held in 2020	Last Y-T-D Participants	2019 Total Participants
Community Outreach						
Blood Drive:	0	0	0	0	0	18
CERT:	0	0	0	0	0	0
Take Charge of Health:	0	0	0	0	0	10
Therapy Dog Thursday:	1	14	14	1	0	64
Vogelei Workshops:	0	0	0	0	8	78
Special Events/Fairs:						

Total:	2	57	57	2	0	820
Employee Programs:						
Total:	0	0	0	0	0	302
Human Services Groups:						
Lion's Pride	0	0	0	0	0	28
Real Girls, Real Talk	0	0	0	0	0	39
Total:	0	0	0	0	0	67
Assistance Programs:						
	January, 2020 Participants	Year to Date	Last Year to Date	2019 Total		
Nicor:	2	2	0	25		
Salvation Army:	1	1	4	38		
Lending Closet:	6	6	13	135		
Total:	9	9	17	198		
Health Clinic Revenues						
	January, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Children's Clinic	\$ 444.00	\$ 444.00	\$ 395.00	\$ 6,981.26		
Hoffman Baby Clinic	\$ 220.00	\$ 220.00	\$ 141.00	\$ 2,511.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
Hgb/AC	\$ 30.00	\$ 30.00	\$ 30.00	\$ 794.00		
TB tests	\$ 15.00	\$ 15.00	\$ 12.00	\$ 470.00		
CardioChek	\$ 70.00	\$ 70.00	\$ -	\$ 250.00		
Lipid Profile/Cholestech	\$ 44.00	\$ 44.00	\$ 78.00	\$ 1,337.00		
Adult Shots	\$ 210.00	\$ 210.00	\$ 120.00	\$ 3,373.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ 6.00	\$ 6.00	\$ -	\$ 36.00		
Hemoglobin:	\$ 3.00	\$ 3.00	\$ -	\$ 401.53		
Medicaid:	\$ 51.20	\$ 51.20	\$ 7.25	\$ 568.51		
Flu/Medicare:	\$ -	\$ -	\$ 25.00	\$ 1,240.00		
Children's Flu Clinic:	\$ -	\$ -	\$ 90.00	\$ 948.00		
Vision & Hearing:	\$ -	\$ -	\$ -	\$ 1,362.00		
Total:	\$ 1,093.20	\$ 1,093.20	\$ 898.25	\$ 20,272.30		
Human Services Revenue						
	January, 2020	Year to Date	Last Year to Date	2019 Total	Comments	
Counseling:	\$ 2,915.00	\$ 2,915.00	\$ 3,334.00	\$ 36,981.10		
Testing:	\$ 225.00	\$ 225.00	\$ 250.00	\$ 1,670.00		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 3,140.00	\$ 3,140.00	\$ 3,584.00	\$ 38,651.10		



January 2020

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for January, 2020:

Progress:

This past month's focus was to develop Emergency Management priorities within the village for the entire year of 2020. During this month's EMCT meeting, various goals and gaps were discussed to formulate appropriate timelines for each. Additional training opportunities have been added to the docket to include Shelter Operations & Fundamentals taught by the Red Cross in February 2020, Autism Training, and an Advanced Medical Refresher course.

EMA Activity:

The EMA Team met for our monthly training meeting on January 8th. During this training course, our team discussed VOADs (Volunteers of Active Disasters and local NGOs (Non-Governmental Organizations) from a guest speaker from the Salvation Army.

EMC Activity:

On January 16th, the Village of Hoffman Estates was acknowledged by the National Weather Service for our Storm Ready certification during the JEMS Board Meeting. All eight JEMS municipalities that received this certification were present and accepted a road sign and certificate. The Village of Hoffman Estates was the 89th municipality in Illinois to receive this certification.

On January 20th, myself and the JEMS Coordinator Mick Fleming were sworn into the Village of Hoffman Estates as the Emergency Management Coordinator and the Deputy Emergency Management Coordinator with the Mayor and Village Board. We were also acknowledged for our efforts to gain Storm Ready Certification during the Board Meeting.

EMCT:

There was an EMCT meeting on January 21st that discussed Emergency Management priorities for 2020. Some of these priorities include additional training within the Emergency Operations Center for village leadership, updating the village tornado and evacuation plans, continuing progress on the POD Plan (Point of Distribution Plan) and additional capability improvements within the EOC to ensure functionality in the event of an EOC activation.

Outlook:

In February, I will be hosting a Shelter Fundamentals course taught by the Red Cross. Attendees will include Hoffman Estates Police, Fire, Public Health employees, EMA team, Police Explorers, Emergency Management Coordinators from JEMS and Hoffman Estates Park District employees. I will also be teaching an Overview in Emergency Management to the Hoffman Estates Police Explorers on February 5th.



Hoffman Estates Fire Department

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

January 2020

This month's activities resulted in the Fire Department responding to 518 calls for service, 404 incidents were for emergency medical service, 109 incidents were suppression-related, and 5 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

Patrick S. Fortunato

Patrick S. Fortunato, Fire Chief

Department Activities and Highlights:



On January 20th, we had 3 promotions within the Fire Department. Congratulations!!!

Deputy Chief Thomas Mackie
Battalion Chief Paul Bilodeau
Lieutenant Jeffrey Northrup



Emergency Incidents of Interest:

1/22/2020 – #20-00337 – 1585 Barrington Rd. – Excessive Heat & Scorch Burns

Companies responded to the above location for the report of a fire in a medical office. Upon arrival, there was nothing showing at a 6 story medical office building. Companies took the stairs to the 5th floor, where the pull station was activated, to investigate. There was a light smell of electrical burning noted. An electrical closet with communications, computer and call system electronics was found with scorching noted. The system was de-energized and opened to confirm origin of burning smell. There was scorching and melted plastic found on the control board. Companies spoke with building maintenance and unit manager to advise them of overcrowding in the electrical closet and to have an electrician repair their call system. The scene was turned over to the owner. Command terminated and all companies returned to quarters in service.

1/26/2020 – #20-00438 – 1545 N. Barrington Rd. – Odor Investigation

Companies responded to the above location for the report of an odor and haze of smoke on all floors of the building. Upon arrival, an investigation for the source of the haze was started. The investigation found a problem with the boiler system. The boilers were turned off and management was advised to contact a service company immediately. The very light haze and odor dissipated while fire companies were on scene. Command was terminated and all companies returned to quarters in service.

Mutual & Auto Aid Incidents:

1/16/2020 – #20-00255 – 95 W. Algonquin Rd, Arlington Heights – HazMat Incident

Unit responded mutual aid to the above location for the report of a hazardous material incident. HazMat 24 responded with two technicians. Upon arrival, HazMat 24 was sent to staging and remained in staging throughout the incident. HazMat 24 was returned by command. Unit returned to quarters in service.

1/23/2020 – #20-00372 – 250 National St, Elgin – Dive Incident

Units responded mutual aid to the above location for evidence recovery. Upon arrival, HEFD divers used the boat and dove into the Fox River. Object was found and turned over to Hanover Park PD. Units returned to quarters in service.

1/27/2020 – #20-00444 – 250 National St, Elgin – Dive Incident

Units responded mutual aid to the above location for evidence recovery. Upon arrival, HEFD divers used the boat and dove into the Fox River. Object was found and turned over to Hanover Park PD. Units returned to quarters in service.

1/29/2020 – #20-00483 – 1214 Waukegan Rd, Glenview – NIPAS Response

Unit responded for a NIPAS incident involving a barricaded subject. Once the incident was resolved, the unit returned to quarters in service.

ADMINISTRATIVE DIVISION

- Chief Fortunato participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting
 - Attended the MABAS Division II meeting
 - Attended the Northwest Central Dispatch Liaison meeting
 - Attended the Northwest Central CAD meeting
 - Attended the Northwest Central Executive Committee Meeting
 - Attended the Northwest Central Joint Board Meeting
 - Attended Coffee with the Board
 - Attended a meeting with Schaumburg Fire and Police administrations to discuss joint emergency operations
 - Attended the Northwest Community Hospital Advisory Board Meeting
 - Attended the Northwest Community Hospital Chiefs meeting
 - Attended the Department Staff meeting
 - Attended Company Officer Meetings with all three shifts
 - Attended the retirement celebrations for Mark Koplin, Police Lieutenant Carl Baumert, and Police Detective Rod Gad
 - Assisted with the Martin Luther King Breakfast
 - Attended a breakfast at Station 24 for retired fire department members
 - Attended a Foreign Fire Insurance Board Meeting
 - Attended multiple meetings with HRM

- Deputy Chief / Administration Englund participated in the following events during the month:
 - Off during the month of January due to illness.

OPERATIONS DIVISION

- Deputy Chief / Operations Mackie participated in the following events during the month:
 - Attended Fire Department Staff meeting.
 - Attended monthly fire administration office meeting.
 - Attended the Mayor for the day at Station 24.
 - Attended MABAS 1 Chief meeting.
 - Attended MABAS 1 Deputy Chief meeting.
 - Attended MABAS 1 Operational Guideline / Policy Statement meeting.
 - Attended MABAS 1 Training Committee meeting.
 - Attended School District 15 Safety Committee meeting
 - Attended Fire Department Officers meeting on all three shifts.
 - Attended Employee Wellness Committee meeting.
 - Attended Fire Department Health & Safety Committee meeting.
 - Attended Fire Department Shift Training Coordinators meeting.
 - Attended a meeting at Human Resource Management.
 - Attended Strategic Plan meeting in Hanover Township.
 - Attended Retirement walk off for Elgin Fire Chief David Schmidt.
 - Attended the retirement celebrations for Mark Koplin, Police Lieutenant Carl Baumert, and Police Detective Rod Gad.
 - Helped cook for the annual Martin Luther King Breakfast.
 - Organized the Fire Department participation for Vietnam Veteran John Murphy between Hoffman Estates and Schaumburg.
 - Promoted to Deputy Fire Chief at the January 20th Village Board meeting.
 - Worked three Windy City Bulls games.

TRAINING DIVISION

- Battalion Chief Buckel participated in the following events during the month:
 - Worked Windy City Bulls game at the Sears Centre arena.
 - Attended policy review meeting.
 - Attended staff meeting.
 - Attended Division I training committee meeting.
 - Attended Mark Koplin retirement lunch.
 - Attended Ron Gad retirement lunch.
 - Attended FD promotions at the Village Hall.
 - Attended FD Health and Safety committee meeting.
 - Attended FD Fitness Committee meeting.
 - Attended shift officers meetings.
 - Attended a web seminar, Novel Coronavirus – situational update.
 - Attended NIBC FD final report discussion.

PUB ED EOM January 2020

CLASSES

Date	Location	Description:
01/18/2020	St. 24	Public CPR class (Cannone) for 6 students

PUB ED ACTIVITIES

Date	Event:
01/05/20	Station 21 Tour – Richter -1 Child & 1 Adult – 0.5 hours
January	Gave out 0 smoke detectors



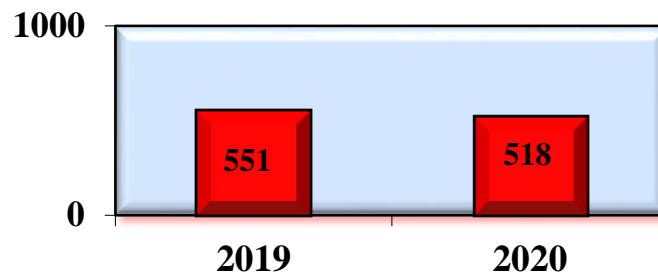
Hoffman Estates Fire Department

EOM - Monthly Type of Alarm Report - Summary

Patrick Fortunato
Fire Chief

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2020	January	Accident with Entrapment	2	0.39%
		Accident with Injuries	15	2.90%
		Activated Fire Alarm	45	8.69%
		Ambulance Call	404	77.99%
		Box Alarm	1	0.19%
		CO Detector No Illness	3	0.58%
		Code 2	31	5.98%
		Code 2 Urgent	2	0.39%
		Code 3	4	0.77%
		Elevator Call	1	0.19%
		Inside Odor Investigation	5	0.97%
		Mutual Aid Request	4	0.77%
		Truck Fire	1	0.19%
			Total: 518	Total: 100.00%

Total Emergency Responses Year-to Date





Hoffman Estates Fire Department

EOM – Incident by District Summary

EOM - Incident by District Summary

Zone/District Number	Total	Percentage
Month: January 2020		
HEF21	129	26.11%
HEF22	271	54.86%
HEF23	50	10.12%
HEF24	44	8.91%
	Total: 494	Total: 100.00%
	Total: 494	Total: 100.00%



Hoffman Estates Fire Department

FPD Report - Last Month

Patrick Fortunato
Fire Chief

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
Type Of Alarm: Activated Fire Alarm			
01/22/2020 09:41:54	20-00356	61 South BARRINGTON Road	Detector activation, no fire - unintentional
	Count: 1		Count: 1
Type Of Alarm: Ambulance Call			
01/05/2020 17:24:12	20-00074	30 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
01/20/2020 09:21:33	20-00315	3 TENNIS CLUB Lane	EMS call, excluding vehicle accident with injury
	Count: 2		Count: 2
	Count: 3		Count: 3



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Patrick Fortunato
Fire Chief

Incident Month/Year: January 2020					
01/24/2020	5450 PRAIRIE STONE Parkway	20-00398	Arcing, shorted electrical equipment	Business office	100
	1653 CORNELL Drive	20-00403	Cooking fire, confined to container	Multifamily dwelling	200
Total:					300



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Patrick Fortunato
Fire Chief

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: Business office			
20-00398	100		100
	Total: 100	Total: 0	Total: 100
Count: 1			
Property Use: Multifamily dwelling			
20-00403	100	100	200
	Total: 100	Total: 100	Total: 200
Count: 1			
	Total: 200	Total: 100	Total: 300
Count: 2			



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

Patrick Fortunato
Fire Chief

All Applicable Records

<u>Year</u>	<u>Annual Loss</u>
2005	\$1,423,600.00
2006	\$1,315,361.00
2007	\$1,062,300.00
2008	\$1,086,400.00
2009	\$1,201,105.00
2010	\$1,071,700.00
2011	\$776,800.00
2012	\$3,034,450.00
2013	\$570,581.00
2014	\$2,696,009.00
2015	\$1,239,672.00
2016	\$1,252,465.00
2017	\$1,228,875.00
2018	\$3,031,950.00
2019	\$1,883,370.00



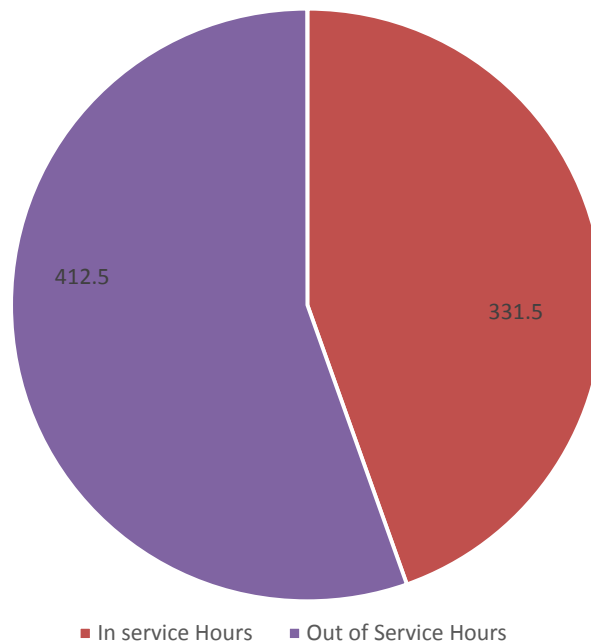
Hoffman Estates Fire Department

Patrick Fortunato
Fire Chief

EOM-Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per month
January	331.5	44.56%

Ambulance 22 In service hours
January





Hoffman Estates Fire Department

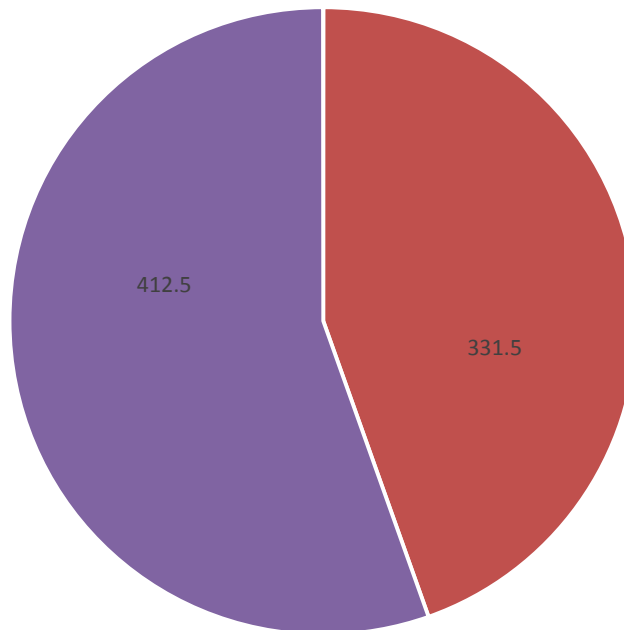
Patrick Fortunato
Fire Chief

EOM-Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per month
January	331.5	44.56%

Total In-Service Hours: 331.5 of 744
Total Percentage of Hours in Service: 44.56%

Ambulance 22 In service hours
Y-T-D



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

Fire Prevention Bureau

Patrick Fortunato

Fire Chief

2020 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	145												145
Reinspections	20												20
Business Licenses Inspections	14												14
Alarm Inspections/OOS	6												6
Complaints	5												5
Site Inspections	7												7
Other													0
Total	197	0	0	0	0	0	0	0	0	0	0	0	197

2020 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Rough Inspections	8												8
Ceiling Inspections	3												3
Site Inspections	20												20
Hydro Inspections	6												6
Final Inspections	17												17
Homeowner Walk Through	1												1
Flush Inspection	3												3
Flow Test Inspection	1												1
Other													0
Total	59	0	0	0	0	0	0	0	0	0	0	0	59

Buildings Requiring Sprinklers	January	YTD Total	Remaining to be Installed
Installed	0	0	21
Wireless Transceivers	January	YTD Total	Total Installed to Date
Installed	0	0	474

TRAINING DIVISION

Outside Training:

- Inspector Craig Solick attended Carnival Ride Inspection Class in Myrtle Beach,

In-house Training:

- CPR Refresher Training – coordinated by Lt. Richter.
- Blood Bourne Pathogens Training – coordinated by B/C Buckel.

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- Department Paramedic Class and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of January all members were 4,217.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
4,217				4,217

**CITY OF EVANSTON
EVANSTON POLICE DEPARTMENT**

DEMITROUS COOK, CHIEF OF POLICE

1454 ELMWOOD AVENUE
EVANSTON, ILLINOIS 60201-4360

TEL 847-866-5005 FAX 847-866-9686
email: dcook@cityofevanston.org



RECEIVED
FEB 11 2020

January 28, 2020

Chief Ted Bos
Hoffman Estates Police Department
411 W. Higgins Rd.
Hoffman Estates, IL 60169

Dear Chief Bos,

On November 7, 2019, the Evanston Police Department requested the assistance of NIPAS Emergency Services Team to assist in executing a "high risk" search warrant. The suspect of the search warrant was a known violent offender and person of interest in a previous shooting investigation. Intelligence gathered by our Special Operations Group revealed the suspect was in possession of an AK47 type rifle. The position of the target building and the unit location within the building further complicated the search warrant execution.

NIPAS team members assessed the situation and developed a well thought out execution plan. The search warrant was executed and the residence was safely turned over to our Special Operations Group without incident. Due to the expertise of NIPAS, we were able to safely arrest the suspect of the search warrant and restore peace to the surrounding neighbors.

Please extend my sincere thanks and appreciation to Officer Mike Lorkowski for an outstanding job!

Sincerely,

A handwritten signature in black ink that reads "Demitrous Cook". The signature is written in a cursive, flowing style.

Demitrous Cook
Chief of Police



THIS HOLIDAY SEASON WAS FULL OF SMILES, JOY AND LOVE ALL THANKS TO THE GENEROSITY YOU SHOWED TO OUR PEDIATRIC UNIT! THANK YOU FOR MAKING IT SO SPECIAL FOR OUR PATIENTS AND FAMILIES.



January 28, 2020

Hoffman Estates Fire Department
Attn: Lt. Patrick Clarke

Dear Hoffman Estates Fire Fighters,

On behalf of the Child Life team at AMITA Health Alexian Brothers Women and Children's Hospital, I would like to extend our utmost gratitude for being so generous this holiday season with your donation of toys and for visiting our patients.

We know the holidays are a busy time for everyone, so for the many members of your department to not only make a stop at our hospital to donate toys, but to take the time to visit with our patients and families was extra special. As you know, being in the hospital can be very stressful and difficult for children and their families, especially around the holidays. Your visit helped bring smiles and joy to their hospital room.

Our patients were so excited to not only receive a gift around the Christmas season, but to have them hand delivered by the firefighters themselves was beyond special! Your visit was such a joy to be part of and we loved having you help bring extra magic to our unit. Seeing the firefighters interact with the patients and how many smiles they brought was incredible. We have included a collage of pictures to show you how much fun was had and how much we appreciate your support.

The kindness that you have shown to our pediatric patients is something we will never forget. We hope you know how much your donation impacted the lives of our patients and families this year and can't wait to have you back! Thanks again!

Wishing you all a merry everything and a happy always!

Warmest Wishes,

Colleen Harris

Colleen Harris, CCLS
Certified Child Life Specialist
Colleen.harris@amitahealth.org



Thank You!

Happy New Year!
May this New Year
Bring your family
abundance of Blessings
♡♡♡♡♡♡♡♡

Thank you sooo much
for all the wonderful
Christmas presents.
You have made our Christmas
very special and memorable.
Thank you so much
again for going Above &
Beyond for our family
Christmas!