

**AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
December 9, 2019**

Immediately following Public Health & Safety

Members: Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

I. Roll Call

**II. Approval of Minutes – November 14, 2019 (Special)
November 25, 2019**

NEW BUSINESS

1. Request approval of a resolution establishing hire back rates for Police and Fire personnel for the period January 1 through December 31, 2020.
2. Request approval of the:
 - a) 2020 renewal of the Village's property and casualty insurance program through the Suburban Liability Insurance Pool (SLIP); and
 - b) 2020 renewal of the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliant/Mesirow Insurance Services.
3. Request authorization to purchase a Kubota worksite vehicle with snow blower, salt spreader, broom and blade attachments for the Sears Centre Arena from Russo Power Equipment, Schiller Park, IL in an amount not to exceed \$37,216.
4. Request authorization to waive bidding and purchase 32 new food and beverage point of sale (POS) units from NCR of Duluth, GA for the Sears Centre Arena concessions, in an amount not to exceed \$34,739.21.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report. (Request for Deferral)
2. Information System Department Monthly Report. (Request for Deferral)
3. Sears Centre Monthly Report. (Request for Deferral)

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

Members Absent:

Trustee Michael Gaeta

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Pat Fortunato, Fire Chief
Ted Bos, Police Chief
Greg Poulos, Assistant Police Chief
Kasia Cawley, Assistant Police Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Kelly Kerr, Assistant Director of Public Works
Fred Besenhoffer, IS Director
Rachel Musiala, Finance Director
Anthony Fashoda, Assistance Finance Director
Suzanne Ostrovsky, Asst. To Village Manager
Michael Hankey, Director –Transp & Engin.
Ben Gibbs, Sears Centre Arena GM
Pete Gugliotta, Director – Planning
Bev Romanoff, Village Clerk
Richard Signorella, CATV Coordinator
Kevin Kramer, Director – Economic Dev.
Ryan Johnson, Management Analyst
Aaron Howe, Management Analyst
Kasia Maciorowski, Accounting Assistant
Alan Wenderski, Village Engineer
Thomas Mackie, Asst Fire Chief
James Kotrba, Firefighter/Paramedic
Patricia Cross, Asst Corporation Counsel
Patrick Seger, Human Resources Mgmt Director
Michael Logan, SCA Asst General Manager**

The Special Finance Committee meeting was called to order at 6:00 p.m.

A quorum was present.

II. Approval of Minutes – None

NEW BUSINESS**1. Review and discussion of the Proposed FY2020 Operating & Capital Budget.**

Village Manager Jim Norris gave an overview of the Proposed FY2020 Operating and Capital Budget. Mr. Norris stated that the Village has been very fortunate in 2018 and 2019 which ended positively on the revenue side. This was due to certain economy-based revenues. In 2019 there was a rush on property sales, increase in building permits and development revenue. But the Village also benefitted from several one-time revenues.

Budget year 2020 is the first year that we had to use general fund balance for all of the general fund capital. Our ongoing biggest cost is pension and personnel. A majority of the expenditures in the budget are related to Village Board goals especially in the capital budget where we are maintaining and growing infrastructure. In 2020 the Village is undertaking the largest street segments to either reconstruct or resurface since the middle 1990's. The cost of the work has risen significantly in the last 10 years while the revenues that were adopted by the Village starting in fiscal year 2014 has remained flat. The only exception is that the state has increased the gas tax this past year which will result in additional revenues to the Village for roads. This year we are using \$3.2 million in fund reserves for capital. There are several departments that are doing personnel reorganizations. We are not able to do everything with those reorganizations in the first fiscal year but we are starting with the Fire Department, Public Works/ Development Services and Information Services. It's been Villages tradition to do a 5 year water-rate study. This year we went through a Request for Proposal process and had multiple firms submit proposals. The lowest qualified firm was Clark Dietz and they are recommending a 4% increase in FY2020, FY2021, FY2022 and a 3.5% in FY2023 and FY2024. Staff is proposing a 3.5% increase in FY2020, 3.75% in FY2021 & FY2022, and 4% in FY2023 & FY2024.

Trustee Stanton asked when will the Village negotiate the garbage service provider. Mr. Norris replied that our garbage contract goes through May, 2020 and we will have to decide to either bid that contract or negotiate.

Suzanne Ostrovsky gave an overview for the General Government Department.

Trustee Pilafas asked if the increase of IMRF is to keep us funded at a certain percentage. Mr. Norris replied that this increase is because they lowered their investment earnings assumption from 7.5% to 7.25%.

Kasia Cawley gave an overview for the Police Department.

Monica Saavedra gave an overview for the Health & Human Services.

Trustee Pilafas made a comment on how great it is that the Health & Human Services Department is working with more schools.

Joe Nebel gave an overview for the Public Works Department.

Trustee Pilafas asked if we still need the well house. Joe Nebel replied that the well will be decommissioned and we are looking for a contractor to do the demo of the building.

Fred Besenhoffer gave an overview for the Information Systems Department.

Motion by Mayor McLeod, seconded by Karen Mills to take a 10 minute break. All ayes. Motion carried.

The Special Finance Committee was called back to order at 7:40 p.m.

Roll Call

Members in Attendance:

Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

Members Absent:

Trustee Michael Gaeta

Pat Fortunato gave an overview for the Fire Department.

Trustee Mills asked how much does it cost for the LUCAS-CPR device. Pat Fortunato replied \$12,000.

Pete Gugliotta and Michael Hankey gave an overview for the Development Services Department.

Ben Gibbs gave an overview for the Sears Centre Arena.

Jim Norris gave an overview for Boards and Commissions.

2. Request approval of the FY2020 – FY2027 Capital Improvements Program.

Motion by Trustee Arnet, seconded by Trustee Mills to request approval of the FY2020 - FY2027 Capital Improvements Program. All Ayes. Motion carried.

3. An ordinance amending section 5-6-9, Personnel, Hoffman Estates Fire Department, of the Hoffman Estates Municipal Code.

Motion by Mayor McLeod, seconded by Trustee Arnet amending ordinance section 5-6-9, Personnel, Hoffman Estates Fire Department, of the Hoffman Estates Municipal Code. All Ayes. Motion carried.

4. An ordinance amending section 5-5-7, Personnel, Hoffman Estates Police Department, of the Hoffman Estates Municipal Code.

Motion by Mayor McLeod, seconded by Trustee Stanton amending ordinance section 5-5-7, Personnel, Hoffman Estates Police Department, of the Hoffman Estates Municipal Code. All Ayes. Motion carried.

5. **Request approval of an ordinance amending the water and sewer rates effective January 1, 2020 through December 31, 2024.**

Motion by Mayor McLeod, seconded by Trustee Mills to request approval of an ordinance amending the water and sewer rates effective January 1, 2020 through December 31, 2024 with the staff proposed recommendation. All Ayes. Motion carried.

6. **Direct staff to publish the Notice of Availability of Budget and Public Hearing on the 2020 Proposed Budget. With Committee's concurrence, the Public Hearing will be scheduled for Monday, December 2, 2019 at 6:55 p.m. in the Council Chambers prior to the Village Board Meeting. (Notice of this public hearing will be given at least one week prior to the hearing date).**

Motion by Trustee Mills, seconded by Mayor McLeod, to direct staff to publish the Notice of Availability of Budget and Public Hearing on the 2020 Proposed Budget. With Committee's concurrence, the Public Hearing will be scheduled for Monday, December 2, 2019 at 6:55 p.m. in the Council Chambers prior to the Village Board Meeting. (Notice of public hearing will be given at least on week prior to the hearing date). All ayes. Motion carried.

7. **Direct staff to draft the Tax Levy and Tax Abatement Ordinances, which will appear on the December 2, 2019 Village Board Agenda.**

Motion by Mayor McLeod, seconded by Trustee Stanton to direct staff to draft the Tax Levy and Tax Abatement Ordinances, which will appear on the December 2, 2019 Village Board Agenda. All ayes. Motion carried.

III. Adjournment

Motion by Mayor McLeod, seconded by Trustee Stanton, to adjourn the meeting at 8:30 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Kasia Maciorowski, Accounting Assistant

Date

FINANCE COMMITTEE MEETING MINUTES

November 25, 2019

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Vice Chairperson
Trustee Gary Pilafas, Chairman
Trustee Michael Gaeta
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Pat Fortunato, Fire Chief
Alan Wenderski, Village Engineer
Ted Bos, Police Chief
Mark Koplin, Asst. Village Mgr, Dev. Srca
Rachel Musiala, Finance Director
Fred Besenhoffer, Director of IS
Audra Marks, Asst. Director of HHS
Joe Nebel, Director of Public Works
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Mgr.**

The Finance Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes – October 28, 2019

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Finance Committee Meeting minutes of October 28, 2019. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval to decrease the number of members on the 4th of July Commission.**

An item summary sheet by Dan O'Malley was presented to Committee.

Board members discussed. Trustee Stanton and Trustee Mills expressed reservations about the decrease and suggested the board keep an open mind for future expansion of the Commission.

Motion by Trustee Gaeta, seconded by Trustee Mills, to decrease the number of members on the 4th of July Commission. Voice vote taken. All ayes, one nay (Trustee Stanton). Motion carried.

2. Request approval to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC.

An item summary sheet by Arthur Janura was presented to Committee.

Mr. Norris, Ms. Cross (Assistant Corporation Counsel) and Mr. Koplin provided comment and background information.

Motion by Trustee Gaeta, seconded by Trustee Mills, to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC. Voice vote taken. All ayes. Motion carried.

3. Request approval to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300.

An item summary sheet by Arthur Janura was presented to Committee.

Ms. Cross provided comments.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report

The Finance Department Monthly Report was presented to Committee and received and filed.

2. Information Systems Department Monthly Report

The Information Systems Department Monthly Report was presented to Committee and received and filed.

3. Sears Centre Monthly Report

Mr. Koplin provided an update on events and noted a successful Beer Fest. He also mentioned the Wrestling event on 11/27 would be aired on TNT.

The Sears Centre Monthly Report was presented to Committee and received and filed.

III. President's Report

Mayor McLeod provided an update on his activities from November 17 – November 25. He made a special note of his visit to Thomas Jefferson School on November 25 to visit his twin grandsons for Special Person's Day and the great turnout for the Friendship Tree Lighting on November 23.

IV. Other

Trustee Stanton and the Board wished Mayor McLeod a Happy Birthday.

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:16 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Police and Fire Hire Back Rates

MEETING DATE: December 9, 2019

COMMITTEE: Finance

FROM: Rachel Musiala, Director of Finance

PURPOSE: To establish Police and Fire hire back rates for the period January 1st through December 31st, 2020.

BACKGROUND: Each year the Village Board passes a resolution establishing hire back rates for Police and Fire Personnel.

DISCUSSION: The attached schedules present the calculations for hire back rates for Patrol Officer, Police Lieutenant, Firefighter, Fire Lieutenant, and Fire Captain. The Police Sergeant contract for 2020 has not been approved as of yet, therefore, those rates are not being presented at this time.

The hire back rates are as follows:

	1/1/20-6/30/20	7/1/20-12/31/20
Patrol Officers	\$102.37	\$102.37
Police Lieutenants	\$131.29	\$131.29
Firefighters/Paramedics	\$104.84	\$105.75
Fire Lieutenants/Paramedics	\$113.90	\$114.91
Fire Captains/Paramedics	\$119.08	\$120.13

The hire back rates for organizations having 501(c)(3) status:

	1/1/20-6/30/20	7/1/20-12/31/20
Patrol Officers	\$76.16	\$76.16
Police Lieutenants	\$100.82	\$100.82
Firefighters/Paramedics	\$76.40	\$77.16
Fire Lieutenants/Paramedics	\$83.96	\$84.81
Fire Captains/Paramedics	\$88.28	\$89.15

RECOMMENDATION: Request approval of a resolution establishing hire back rates for Police and Fire personnel for the period January 1 through December 31, 2020.

ATTACHMENT (Resolution)

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION ESTABLISHING FEES
FOR POLICE & FIRE DEPARTMENT PERSONNEL**

WHEREAS, members of the Hoffman Estates Police and Fire Departments are hired back by private and/or public employers; and

WHEREAS, costs of salary, fringe and administrative costs have been calculated.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Hoffman Estates Police Department is hereby authorized to charge fees for services under hire back arrangements for the period January 1, 2020 through December 31, 2020 as follows:

Police Officer	-- \$102.37
Police Lieutenant	-- \$131.29

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from January 1, 2020 through December 31, 2020 are as follows:

Police Officer	-- \$ 76.16
Police Lieutenant	-- \$100.82

Section 2: That the Hoffman Estates Fire Department is hereby authorized to charge fees for services under hire back arrangements for the period January 1, 2020 through June 30, 2020 as follows:

Firefighter/Paramedic	-- \$104.84
Lieutenant/Paramedic	-- \$113.90
Captain/Paramedic	-- \$119.08

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from January 1, 2020 through June 30, 2020 are as follows:

Firefighter/Paramedic	-- \$ 76.40
Lieutenant/Paramedic	-- \$ 83.96
Captain/Paramedic	-- \$ 88.28

Section 3: That the Hoffman Estates Fire Department is hereby authorized to charge fees for services under hire back arrangements for the period July 1, 2020 through December 31, 2020 as follows:

Firefighter/Paramedic	-- \$105.75
Lieutenant/Paramedic	-- \$114.91
Captain/Paramedic	-- \$120.13

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from July 1, 2020 through December 31, 2020 are as follows:

Firefighter/Paramedic	-- \$ 77.16
Lieutenant/Paramedic	-- \$ 84.81
Captain/Paramedic	-- \$ 89.15

Section 4: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2019

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2019

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: REQUEST APPROVAL OF:
 A: THE 2020 RENEWAL OF THE PROPERTY AND CASUALTY INSURANCE PROGRAM THROUGH THE SUBURBAN LIABILITY INSURANCE POOL (SLIP); AND
 B: THE 2020 RENEWAL OF THE VILLAGE'S WORKER'S COMPENSATION, UNDERGROUND STORAGE TANK AND LIQUOR LIABILITY COVERAGES THROUGH ALLIANT/MESIROW INSURANCE SERVICES.

DATE: DECEMBER 9, 2019

COMMITTEE: FINANCE COMMITTEE

FROM: KEN KOOP, RISK MANAGER
 DANIEL P. O'MALLEY, DEPUTY VILLAGE MANAGER
 PATRICK SEGER, DIRECTOR OF HRM

PURPOSE: To request approval to renew the Village's existing property and casualty insurance program through the Suburban Liability Insurance Pool (SLIP) expiring January 1, 2019. In addition, request approval to renew the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliant/Mesirow Insurance Services.

BACKGROUND: In 2018, the Village Board approved an intergovernmental pooling agreement with the Suburban Liability Insurance Pool (SLIP) to insure all insurance coverages except worker's compensation, underground storage tank and liquor liability. Arthur J. Gallagher Risk Management Services Inc. (AJG) is the administrator of the insurance pool.

For the coverages not included in the pool, the Village has utilized Alliant/Mesirow Insurance Services to market and provide quotes for worker's compensation, underground storage tank, and liquor liability excess insurance coverages.

DISCUSSION: **SLIP POOL:** The Village of Buffalo Grove, City of Highland Park, Village of Elk Grove, and the Village of Hoffman Estates are the founding members of SLIP. The pool was created to accommodate

each member's individual insurance needs, while providing lower overall fixed costs and premiums.

COVERAGE STRUCTURE: The Village's coverages will remain the same as the current program. The self-insured retentions will also remain the same.

The pool provides the first layer of coverage which is a protected self-insured loss fund that attaches above each individual member's self-insured retention. Each member annually contributes to the loss fund to cover losses within that layer of coverage. There is also a one million dollar stop loss insurance policy that would pay losses if the loss fund is depleted. This layer of coverage protects each member from losses in excess of the current loss fund. To the member's benefit, if the loss fund is not depleted in a given year, the member retains their unused funds. This is the case currently with the 2019 claims experience. To date, the Village's contribution of \$93,000 to the 2019 SLIP loss fund has not been depleted due to losses.

In addition, there is a commercial insurance layer of coverage for losses that are in excess of the pool's retention layer. The final layer of coverage is a commercial excess insurance policy that is in place for losses above the commercial insurance layer.

Please see Exhibit A for a visual description of the pool structure for the various layers of coverage and corresponding limits.

There is a 9.51% or \$34,901 increase in insurance costs for the 2020 SLIP renewal. This is mainly due to three factors. First, upon actuarial review of the pool's matured loss experience, the excess carrier has required that the loss fund contribution be increased \$16,000 from the previous year's level. Again, although the Village has increased its loss fund contribution, if the pool's losses do not reach that layer of coverage (loss fund), the Village will be able to retain all or part of the contribution once all 2020 losses are closed out.

Secondly, the increase in premium is due, in part, to an increase in the Village's property values as a result of a formal appraisal conducted in 2019 of the Village's properties. There is a \$9,784 increase in premium due to the increase in property values. SLIP conducts formal appraisals of all insured properties every 5 years. There will be a market increase to the Village's property values annually to prevent large increases in property values as a result of the next appraisal.

Lastly, there was an increase in overall premiums due to the swift hardening of the insurance market in 2019. It should be noted that in particular, the national and global property market has hardened substantially over the past several months, and continues to do so.

Please see Exhibits B and C for a visual description of the actual renewal costs for the pool.

NON-SLIP COVERAGES: There are three insurance coverages that are not included in the SLIP program. Liquor liability, Underground Storage Tank, and worker's compensation coverages are proposed to be placed with Allient/Mesirow Insurance Services.

The market has been tested by the broker and as a result, there is a flat renewal (little to no premium increase) for all three coverages. Specifically, there was no increase in rate for the 2020 worker's compensation coverage, no increase in premium for liquor liability and a \$164 increase in premium for underground storage tank coverage.

Please see Exhibits D, E, and F for the actual renewal costs for each coverage.

FINANCIAL IMPACT: The SLIP renewal recommendation presented below represents a 9.51% increase in the overall cost as compared to the Village's existing program.

There is a minimal increase in premium (+\$164) for the purchase of the three lines of coverage outside the pool through Alliant/Mesirow Insurance Services.

In addition, if the pool's loss fund is not exhausted in a given year, the Village would also benefit from potential retention of the loss fund balances (current annual contribution of \$93,000 for 2019 and \$109,000 for 2020).

The recommendations herein are within the budgeted amount for fiscal year 2020.

RECOMMENDATIONS:

A: SLIP Renewal

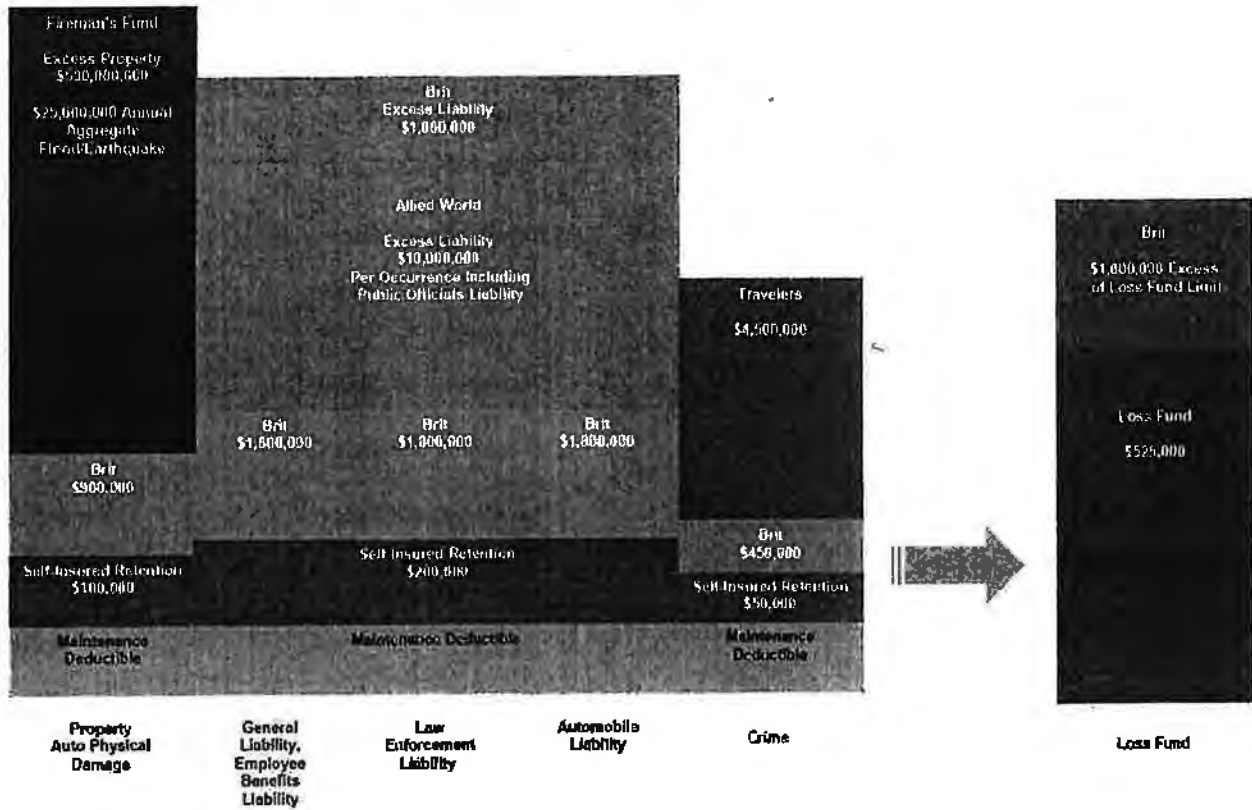
Approval of the renewal of the SLIP coverage package for a total fixed cost of \$410,907 for the policy year of 1/1/20 through 1/1/21.

B: Allient/Mesirow Insurance Services Renewal

Approval of the renewal of the Liquor liability, Underground Storage Tank, and Worker's Compensation coverages for a total fixed cost of \$107,999 for the policy term of 1/1/20 through 1/1/21 for Liquor liability and Underground Storage Tank coverages and policy term 12/31/19 through 12/31/20 for the worker's compensation coverage.

Exhibit "A"

Structure Graph



Note: The SIR is a per occurrence retention. Only one retention applies in the event of a multiple coverage part loss.

Exhibit "B"

Village of Hoffman Estates - Insurance Costs

Hoffman Estates	2019-2020 Expiring	2020-2021 Renewal
Package w/out Terrorism	\$103,000	\$112,526
Total SLT	\$4,169	\$2,797
Total Package	\$107,169	\$115,323
Loss Fund	\$93,000	\$109,000
Terrorism	\$8,145	\$7,062
Total SLT	\$304	\$323
Total Terrorism	\$8,449	\$7,385
Excess Property	\$34,068	\$43,852
B&M	\$5,469	\$6,446
Excess Crime	\$3,418	\$3,422
XS Liability - AWAC	\$42,822	\$44,000
XS Liability - BRIT	\$3,076	\$3,600
Total SLT	N/A	\$129
Total BRIT XS Liability	\$3,076	\$3,729
Cyber	\$17,129	\$18,489
Total SLT	\$378	\$661
Total Cyber	\$17,507	\$19,150
CCMSI Fee	\$10,003	\$7,575
AJG Fee	\$42,000	\$42,000
Member Total	\$366,981	\$401,882
\$ Change - Insurance Cost	\$34,901	
% Change - Insurance Cost	9.51%	

Hoffman Estates	2019-2020 Expiring	2020-2021 Renewal	% Change
Total Vehicles	210	222	5.71%
Population	51,738	51,895	0.30%
Miles of Road	158	161	1.90%
Employee Count	395	396	0.25%
Total Insurable Value	195,319,086	230,140,542	17.83%
Equipment Value	1,833,730	1,903,061	3.78%

Village of Hoffman Estates - Operation Costs

Hoffman Estates	2020-2021 Renewal
Actuarial Services	\$2,500
Audit Services	\$2,250
Accounting Services	\$1,575
Minute Taker	\$500
Legal Services	\$250
Prior Year Shortfall	\$450
Other	\$250
CCMSI Audit Fee	\$1,250
Member Total	\$9,025

Hoffman Estates	2020-2021 Renewal
Total Insurance Costs	\$401,882
Total Operation Costs	\$9,025
Total Program Cost	\$410,907

Safety National Casualty Corporation
1832 Schuetz Road
St. Louis, MO 63146

PHONE # (314) 995-5300

FAX # (314) 995-3843

TO:	Alliant Americas	ATTN:	Mr. Thomas Collins
PHONE:	(312) 595-6200	FAX:	(312) 595-7163
FROM:	James Lile	DATE:	10/22/2019

EXCESS WORKERS' COMPENSATION INSURANCE QUOTATION

Name of Risk: VILLAGE OF HOFFMAN ESTATES	
Account: 6001524 Previous Policy Number: SP 4059481	
	Specific Excess Only

Contract Terms		Option 5694681365
Liability Period		12/31/2019 - 12/31/2020
Payroll Reporting Period		12/31/2019 - 12/31/2020
Payroll		\$ 36,875,380
Manual Premium		\$ 1,131,939
Experience Modification Factor		1.000
Standard Premium		\$ 1,131,939
Self-Insured Retention		\$ 650,000
Specific Limit		Statutory
Employers Liability Limit	Per Occ	\$ 2,000,000
Premium Rate	Rate \$100 Payroll	\$ 0.282
Deposit Premium		\$ 103,989
Minimum Premium		\$ 103,989
Commission	Adjustable	15.00 %
Pay Plan		ANNUAL PAYMENT
Audit Type		Voluntary

*Quote expires 1 day after Payroll Reporting Period effective date for each Quote Option.

QUOTE REFERENCE: LIQ/216122.06

ILLINOIS LIQUOR LIABILITY QUOTE

PLEASE READ CAREFULLY. THIS QUOTATION IS NOT A BINDER OF INSURANCE. IT DOES NOT NECESSARILY PROVIDE THE TERMS AND/OR COVERAGE REQUESTED IN YOUR PROPOSAL. THIS QUOTE IS VALID FOR 30 DAYS FROM: 04 November 2019

Coverholder:	Donald Gaddis Company, Inc 104 S. Michigan Ave Suite 1025 Chicago IL 60603	Retail Broker:	Mesirow Financial 353 North Clark Street Suite 1100 Chicago IL 60654
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1. Name and address of Assured (Licensee)

Village of Hoffman Estates
1900 Hessell Road
Hoffman Estates
Illinois
60169

2. Sale or gifts of alcohol made by the licensee/s above limited to the following location

ANYWHERE IN THE STATE OF ILLINOIS

3. Period: From 01 January 2020 to 01 January 2021 both days at 12:01 a.m. Central Standard Time

4. Insurance to be effected with certain UNDERWRITERS AT LLOYD'S, LONDON: 100%

5. Classification of Risk
SPECIAL EVENT (Event Rated)

Producer Commission 17.50% of Total Premium	Total Premium:	\$1,700.00
	Policy Fee:	\$0.00
	Total Payable:	\$1,700.00

LIMIT OF LIABILITY
Combined Single Limit \$300,000

FORMS ATTACHED:
LII 12 (01/07)
AIF 2225
AIF 2273

PLEASE REFER ANY REQUEST TO BIND TO COVERHOLDER.

CHUBB*

TankSafe® Storage Tank Liability Insurance Policy

ACE American Insurance Company
436 Walnut Street
Philadelphia, PA 19106

(claims-made coverage)

Coverage Quotation

CHUBB ENVIRONMENTAL

DATE: 11/06/2019
TO: Leah Cozad
MESIROW INSURANCE SERVICES, INC
353 N Clark Street
Chicago, IL 60654
lcozad@meslrowfinancial.com

QUOTATION # G24736039 008

INSURER: ACE American Insurance Company
A.M. BEST RATING: A++ XV
FIRST NAMED INSURED: Village of Hoffman Estates
ADDRESS: 1900 Hassell Road
Hoffman Estates, IL 60195
INCEPTION DATE: 01/01/2020
EXPIRATION DATE: 01/01/2021
RETROACTIVE DATE: See attached Schedule of Covered Storage Tanks

LIMITS OF LIABILITY	DEDUCTIBLE AMOUNT	TERM (YEARS)	PREMIUM	TRIA PREMIUM
\$1,000,000 Per Storage Tank Incident Limit of Liability (Claims and Remediation Costs) for USTs \$1,000,000 Aggregate Limit of Limit of Liability (Claims and Remediation Costs) for all Storage Tank Incidents \$1,000,000 Aggregate Limit of Limit of Liability for all Legal Defense Expense for all Storage Tank Incidents \$2,000,000 Total Policy Aggregate Limit of Liability for all Storage Tank Incidents	\$25,000 Per Storage Tank Incident	1	\$2,310	\$0

The premium in this quote includes commission in an amount equal to 15.00% of such premium.

COMMISSION: 15.00%

***THE OPTIONAL TERRORISM RISK INSURANCE ACT (TRIA) PREMIUM AS QUOTED ABOVE IS THE ADDITIONAL PREMIUM THAT WILL BE INCLUDED IN THE TOTAL PREMIUM FOR THIS POLICY IF TRIA COVERAGE IS ELECTED. THIS CHARGE IS FOR TRIA COVERAGE PER THE ATTACHED DISCLOSURE LETTER. WE MUST RECEIVE A SIGNED COPY OF THE ATTACHED DISCLOSURE LETTER INDICATING THAT TRIA COVERAGE HAS BEEN ACCEPTED OR DECLINED.**

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to purchase a Kubota worksite vehicle with snow blower, salt spreader, broom and blade attachments for the Sears Centre Arena from Russo Power Equipment, Schiller Park, IL in an amount not to exceed \$37,216

MEETING DATE: December 9, 2019

COMMITTEE: Finance

FROM: *M-K* Mark Koplin/Joseph Nebel/Ben Gibbs

REQUEST: Request authorization to purchase a Kubota worksite vehicle with snow blower, salt spreader, broom and blade attachments for the Sears Centre Arena (SCA) from Russo Power Equipment, Schiller Park, IL in an amount not to exceed \$37,216.

DISCUSSION: Snow removal is important for the safety of staff and visitors day-to-day, and prior to and during SCA events. At the October Finance Committee meeting, we presented a contract for snow removal for the 2019/202 winter season. The equipment proposed with this request will allow SCA staff to clear sidewalks and parking areas during light snowfalls, or a limited amount of the parking lot for the box office, staff and guests when there are no events scheduled without calling in the plowing contractor. This will save costs in the long term as the snow removal contractor would then only need to be called in for bigger snowfalls.

In October, the Public Works Department met with SCA Operations staff to discuss options for snow removal equipment. At that time, it was decided to seek quotes for equipment similar to what is used at the Village Hall.

In compliance with the SCA purchasing policy, SCA staff acquired three written proposals for snow removal equipment. The proposals received quoted \$37,216 (Kubota), \$47,400 (Ventrac), and \$78,842 (Bobcat). The highest quoted equipment is a fine piece of equipment, but more than what is needed at the SCA. The two lower quotes are for comparable equipment, although the Ventrac is a tractor. The Kubota vehicle can be used year-round and attachments described in the attached proposal would provide the most cost effective and versatile vehicle for clearing both sidewalks and parking areas. The Kubota is more than capable for use at the SCA, and offers the benefit of being able to be used during the summer for moving things around at the SCA and the Village Green. Public Works reviewed the quotes and concurs that the Kubota will do the job and offers the capability of year-round usage.

DISCUSSION: (Cont'd)

Public Works will also provide service repairs to a mini-dump truck vehicle that was going to be sent to auction for the SCA to use to salt the dock area. Coupled with the Kubota vehicle and equipment, the SCA will be more self-sufficient for lighter snowfalls.

FINANCIAL IMPACT:

The 2020 Village CIP Budget included \$50,000 for snow removal equipment at the SCA. The equipment described above is less than the amount budgeted.

RECOMMENDATION:

Request authorization to purchase a Kubota worksite vehicle with snow blower, salt spreader, broom and blade attachments for the Sears Centre Arena from Russo Power Equipment, Schiller Park, IL in an amount not to exceed \$37,216.

Attachment

Q U O T A T I O N

PAGE: 1

Russo Power Equipment
9525 W. Irving Park Rd
Schiller Park, IL 60176
(847)678-9525

PHONE #: (847)882-9100
CELL #:
ALT. #:
P.O.#: RTV
TERMS: **Net 45 EOM**
SALES TYPE: **Quote**

DATE: 10/10/2019
ORDER #: 4998043
CUSTOMER #: 1009666
CP: **Paul S**
LOCATION: 1
STATUS: **Active**

BILL TO 1009666

Village of Hoffman Estates
1900 Hassell Road
Attn: Finance Department
Hoffman Estates, IL 60195

SHIP TO

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60195

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
KUB	RTV-X1100CWL-H	Uv Worksite / Cab / Hdws Tires / Bed Liner	1	\$21,549.00	\$18,095.00	\$18,095.00
KUB	V5296	66" COMMERCIAL SNOWBLOWER-PTO DRIVEN	1	\$4,099.00	\$3,105.00	\$3,105.00
KUB	V5293	4 POINT HITCH AND POWER UNIT + CONTROL	1	\$3,329.00	\$2,655.00	\$2,655.00
KUB	V5299A	PTO DRIVE AND K-CONNECT	1	\$2,289.00	\$1,825.00	\$1,825.00
KUB	77700-V5278	GRILL GUARD ADAPTOR KIT	1	\$99.00	\$80.00	\$80.00
KUB	V5250	Markers / For V5290, V5291 & V5260	1	\$27.00	\$20.00	\$20.00
KUB	77700-VC5058	KIT STROBE LIGHT,LED W/MOUNT *	1	\$167.00	\$132.00	\$132.00
KUB	K7731-99630	KIT WORK LIGHT,REAR HALOGEN *	1	\$116.00	\$93.00	\$93.00
KUB	K7731-99620	KIT WORK LIGHT,FRONT HALOGEN *	1	\$165.00	\$130.00	\$130.00
KUB	V5295A	78" V-Blade	1	\$3,101.00	\$2,405.00	\$2,405.00
KUB	V5266	66" ROTARY BROOM-PTO DRIVEN	1	\$3,561.92	\$2,840.00	\$2,840.00
KUB	V5005	Box Spreader / 10 Cu. Ft. / Sand / Salt	1	\$4,646.00	\$3,326.00	\$3,326.00
KUB	K7731-99610	KIT HAZARD LIGHT/TURN SIGNAL *	1	\$289.00	\$230.00	\$230.00
KUB	K7711-99280	KIT SCREEN,REAR (NET/GUARD) *	1	\$242.00	\$195.00	\$195.00
KUB	77700-V5200	Trailer Hitch Ball Mount Kit	1	\$38.00	\$30.00	\$30.00
KUB	K7591-99640	KIT ALARM,BACK UP *	1	\$143.00	\$115.00	\$115.00
KUB	77700-V5059	KIT MIRROR,CAB STD EXTERNAL *	2	\$55.00	\$45.00	\$90.00
KUB	RTVX1100-2YR	RTVX1100 / 2 Year Extended Warranty	1	\$1,350.00	\$1,350.00	\$1,350.00
****	KUBOTA SETUP FEE	Kubota Setup Charge	1	\$500.00	\$500.00	\$500.00
DEL	DELIVERY	Russo Delivery	1	\$0.00	\$0.00	\$0.00

SUBTOTAL:	\$37,216.00
TAX:	\$0.00
ORDER TOTAL:	<u>\$37,216.00</u>

Authorized By: _____

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization to waive bidding and purchase 32 new food and beverage point of sale (POS) units from NCR of Duluth, GA for the Sears Centre Arena concessions, in an amount not to exceed \$34,739.21

MEETING DATE: December 9, 2019

COMMITTEE: Finance

FROM: *M.K.*, Mark Koplin/Ben Gibbs

REQUEST: Request authorization to waive bidding and purchase 32 new food and beverage point of sale (POS) units from NCR of Duluth, GA for the Sears Centre Arena (SCA) concessions, in an amount not to exceed \$34,739.21.

BACKGROUND: The SCA has used a NCR operating system for food and beverage sales at the SCA since opening in 2006. Levy employees use NCR point of sale (POS) equipment, or tills, to ring up sales at the various concession stands and on the concourse. In October 2018, the SCA was notified that updates to the Payment Card Industry (PCI) compliance standards and the resulting software upgrades for credit card transaction made the majority of the NCR tills obsolete. This was not anticipated and concerning as the SCA was hosting three nearly sold out shows of Monster Trucks on January 26-27, so tills would need to be immediately replaced in order to handle the crowds.

DISCUSSION: In discussion with Levy and SCA staff, a plan was developed to replace roughly half of the POS in December 2018, and then budget for and replace the other half in 2019. This would spread the costs out over two years, replace those POS that were failing in the near term, and over two years fully upgrade the equipment. The costs would have been within the SCA General Manager's spending authority.

After contacting NCR in late 2018 and placing an order for 16 new POS, NCR advised that the POS were back ordered and could not be provided in time for Monster Trucks. However, they were able to source loaner units for a couple months to ensure the SCA had a minimum number of operating tills.

DISCUSSION: (Cont'd)

By March 2019, NCR was able to provide all 32 POS units. NCR did not break the costs into two purchases and invoiced for all the units in 2019. This was necessary as the SCA had another sold out show on March 9, so fully replacing 32 unit was unavoidable. NCR submitted the invoices in July. This purchase now requires Village Board approval in accordance with the purchasing procedures in the Spectra Arena Management Agreement.

It is also important to note that this equipment is proprietary and only NCR can provide the compatible equipment. Thus, written quotes from other vendors were not obtained.

FINANCIAL IMPACT:

These costs will be charged to the SCA budget, but listed "below the line" as a Capital Expense in accordance with the Spectra Management Agreement.

RECOMMENDATION:

Request authorization to waive bidding and purchase 32 new food and beverage point of sale (POS) units from NCR of Duluth, GA for the Sears Centre Arena concessions, in an amount not to exceed \$34,739.21.

Attachment



3095 SATELLITE BLVD BLDG 800,
THIRD FLOOR
DULUTH GA 30096-5814

INVOICE

Page 1 of 2

NCR / RAD Cust #:	7394284/9945883
Invoice #:	100423329
Amount Due (USD):	17,330.64
Due Date:	19-JUL-2019
Invoice Date:	19-JUN-2019
Payment Terms:	30 NET
Customer PO #:	N/A
Quote #:	350326838
Sales Order #:	5619314
eOrder #:	N/A
Case #:	N/A
RMA #:	N/A
Shipping Tracking #:	Seko Worldwide - NCR052710
Shipping Date:	22-FEB-2019
Invoice Rep:	Manhas, Ranjana
Contact #:	N/A
Contact Email:	RM250570@NCR.COM

Bill To:



538

LEVY RESTAURANTS
ATTN: VIVIAN JAMES
980 N MICHIGAN AVE
CHICAGO IL 60611-4501

Ship To:

SEARS CENTER
5333 PRAIRIE STONE PARKWAY
HOFFMAN ESTATES IL 60192

Please log invoice disputes via email within 30 days of invoice date

NOTES:

SITE: GROUND
REPLACEMENT INVOICE FOR 100403145
THIS IS AN INVOICE FOR SERVICES OR PRODUCTS BASED ON THE SUBMISSION OF A SIGNED PURCHASE ORDER.

INVOICE SUMMARY

PRODUCT SUMMARY	AMOUNT	TAX	GRAND TOTAL
HARDWARE	16,067.20	0.00	16,067.20
MAINTENANCE	425.60	0.00	425.60
MISCELLANEOUS	837.84	0.00	837.84
TOTAL:	17,330.64	0.00	17,330.64
SITE SUMMARY	AMOUNT	TAX	GRAND TOTAL
7419122/1021338 - SEARS CENTER HOFFMAN ESTATES, IL	17,330.64	0.00	17,330.64
TOTAL:	17,330.64	0.00	17,330.64
PRE-PAID AMOUNT			0.00
AMOUNT DUE (USD)			17,330.64

Finance charges of 1.5% per month will be assessed on all past due balances

Return this coupon in the enclosed envelope with payment



3095 SATELLITE BLVD BLDG 800,
THIRD FLOOR
DULUTH GA 30096-5814

Make Checks Payable To:

NCR CORPORATION
PO BOX 198755
ATLANTA GA 30384-8755



Customer/PSID #:	7394284/9945883
Invoice #:	100423329
Amount Due (USD):	17,330.64
Due Date:	19-JUL-2019

Check	Amount	_____	Chk #	_____
NCR Wire Information:				
Bank of America				
Atlanta GA 30384-8755				
ABA 061000052 (ACH)				
ABA 026009593 (Wire)				
SWIFT BOFAUS3N				
For the account of NCR Corporation				
Account No. 000001058908				



3095 SATELLITE BLVD BLDG 800,
THIRD FLOOR
DULUTH GA 30096-5814

INVOICE

Page 2 of 2

NCR / RAD Cust #:	7394284/9945883
Invoice #:	100423329
Invoice Rep:	Manhas, Ranjana
Contact #:	N/A
Contact Email:	RM250570@NCR.COM



Total Due (USD): 17,330.64
Due Date: 19-JUL-2019

INVOICE DETAIL

LINE #	PRODUCT ID	PRODUCT DESCRIPTION	PRODUCT TYPE	QTY	PRICE	EXT PRICE	TAX	TOTAL
7419122/1021338 - SEARS CENTER HOFFMAN ESTATES, IL								
1	7131-0013-8801	BIXOLON SRP-F310II FRT EXT DB9	HARDWARE	16.00	219.20000 0	3,507.20	0.00	3,507.20
		SERIAL NO: RDUBKKA17110121,RDUBKKA17110135,RDUBKKA17110138,RDUBKKA17110140,RDUBKKA17110141,RDUBKKA17110146 ,RDUBKKA17110173,RDUBKKA17110174,RDUBKKA17110185,RDUBKKA17110186,RDUBKKA17110187,RDUBKKA1711018 8,RDUBKKA17110201,RDUBKKA17110203,RDUBKKA18020044,RDUBKKA18020051						
2	2176-4000-9090	CD10176:MS 16IN CD 24V DIRECT DRIVE 5B5C AED SVC (LARGE QUEST CD)	HARDWARE	16.00	120.00000 0	1,920.00	0.00	1,920.00
		SERIAL NO: U0015514,U0015515,U0017298,U0017299,U0017308,U0017309,U0017310,U0017312,U0017313,U0017315,U0017316,U00173 19,U0017320,U0017322,U0017323,U0017329						
3	7791-0002-8801	QS710-0002:QS710 VERSATERM EXTRA MEMORY	HARDWARE	16.00	665.00000 0	10,640.00	0.00	10,640.00
		SERIAL NO: 20-55061222,20-55061241,20-55063451,20-55063584,49606891,49606948,49607121,49607122,49607156,49607157,49607223, 49607229,49607242,49607244,49607307,49607309						
4	9678-0185-0000	SOFTWARE SUPPORT AND MAINTENANCE	MAINTENANC E	1.00	425.60000 0	425.60	0.00	425.60
5	9608-0200-2000	FREIGHT CHARGES	MISCELLANE OUS	1.00	837.84000 0	837.84	0.00	837.84
SUBTOTAL: 7419122/1021338 - SEARS CENTER HOFFMAN ESTATES, IL						17,330.64	0.00	17,330.64
GRAND TOTAL						17,330.64	0.00	17,330.64
						PRE-PAID AMOUNT		0.00
						AMOUNT DUE (USD)		17,330.64



3095 SATELLITE BLVD BLDG 800,
THIRD FLOOR
DULUTH GA 30096-5814

INVOICE

Page 1 of 2

ORIGINAL
INVOICE

NCR / RAD Cust #:	9428296/
Invoice #:	100424206
Amount Due (USD):	17,408.57
Due Date:	26-JUL-2019
Invoice Date:	26-JUN-2019
Payment Terms:	30 NET
Customer PO #:	N/A
Quote #:	350326825
Sales Order #:	5626883
eOrder #:	N/A
Case #:	N/A
RMA #:	N/A
Shipping Tracking #:	Pegasus - 96170117
Shipping Date:	07-FEB-2019
Invoice Rep:	Manhas, Ranjana
Contact #:	N/A
Contact Email:	RM250570@NCR.COM

Bill To:



22

HOFFMAN ESTATES
5333 PRAIRIE STONE PKWY
HOFFMAN ESTATES IL 60192-3720

Ship To:

SEARS CENTER
5333 PRAIRIE STONE PKWY
HOFFMAN ESTATES IL 60192-3720

Please log invoice disputes via email within 30 days of invoice date

NOTES:

REPLACEMENT INVOICE FOR 100413039
SITE: GROUND
THIS IS AN INVOICE FOR SERVICES OR PRODUCTS BASED ON THE SUBMISSION OF A SIGNED PURCHASE ORDER.

INVOICE SUMMARY

PRODUCT SUMMARY	AMOUNT	TAX	GRAND TOTAL
HARDWARE	16,067.20	0.00	16,067.20
MAINTENANCE	425.60	0.00	425.60
MISCELLANEOUS	915.77	0.00	915.77
TOTAL:	17,408.57	0.00	17,408.57
SITE SUMMARY	AMOUNT	TAX	GRAND TOTAL
8665844/ - SEARS CENTER HOFFMAN ESTATES, IL	17,408.57	0.00	17,408.57
TOTAL:	17,408.57	0.00	17,408.57
	PRE-PAID AMOUNT		0.00
	AMOUNT DUE (USD)		17,408.57

Finance charges of 1.5% per month will be assessed on all past due balances

Return this coupon in the enclosed envelope with payment



RECEIVED
JUL 1 2019
SEARS CENTRE ARENA

Make Checks Payable To:

NCR CORPORATION
PO BOX 198755
ATLANTA GA 30384-8755



Customer/PSID #:	9428296/
Invoice #:	100424206
Amount Due (USD):	17,408.57
Due Date:	26-JUL-2019
Check	Amount _____ Chk # _____
NCR Wire Information:	
Bank of America	
Atlanta GA 30384-8755	
ABA 061000052 (ACH)	
ABA 026009593 (Wire)	
SWIFT BOFAUS3N	
For the account of NCR Corporation	
Account No. 000001058908	

PAID



3095 SATELLITE BLVD BLDG 800,
THIRD FLOOR
DULUTH GA 30096-5814

INVOICE

Page 2 of 2

NCR / RAD Cust #:	9428296/
Invoice #:	100424206
Invoice Rep:	Manhas, Ranjana
Contact #:	N/A
Contact Email:	RM250570@NCR.COM



Total Due (USD):

17,408.57

Due Date:

26-JUL-2019

INVOICE DETAIL

LINE #	PRODUCT ID	PRODUCT DESCRIPTION	PRODUCT TYPE	QTY	PRICE	EXT PRICE	TAX	TOTAL
8665844/ - SEARS CENTER HOFFMAN ESTATES, IL								
1	7131-0013-8801	BIXOLON SRP-F310II FRT EXT DB9	HARDWARE	16.00	219.20000 0	3,507.20	0.00	3,507.20
		SERIAL NO: RDUBKKA18081561,RDUBKKA18081576,RDUBKKA18081582,RDUBKKA18081601,RDUBKKA18081602,RDUBKKA18081603 ,RDUBKKA18081604,RDUBKKA18081606,RDUBKKA18081608,RDUBKKA18081617,RDUBKKA18081618,RDUBKKA1808161 9,RDUBKKA18081620,RDUBKKA18081626,RDUBKKA18081631,RDUBKKA18081719						
2	2176-4000-9090	CD10176:MS 16IN CD 24V DIRECT DRIVE 5B5C AED SVC (LARGE QUEST CD)	HARDWARE	16.00	120.00000 0	1,920.00	0.00	1,920.00
		SERIAL NO: U0016853,U0017003,U0017009,U0017010,U0017011,U0017014,U0017016,U0017018,U0017019,U0017021,U0017022,U0017 23,U0017024,U0017028,U0017030,U0017036						
3	7791-0002-8801	QS710-0002:QS710 VERSATERM EXTRA MEMORY	HARDWARE	16.00	665.00000 0	10,640.00	0.00	10,640.00
		SERIAL NO: 20-55061144,20-55061145,20-55061153,20-55061232,20-55061242,20-55061251,49606929,49606949,49607158,49607159,496 07163,49607167,49607182,49607225,49607243,49607282						
4	9678-0185-0000	SOFTWARE SUPPORT AND MAINTENANCE	MAINTENANC E	1.00	425.60000 0	425.60	0.00	425.60
5	9608-0200-2000	FREIGHT CHARGES	MISCELLANE OUS	1.00	915.77000 0	915.77	0.00	915.77
SUBTOTAL:						17,408.57	0.00	17,408.57
8665844/ - SEARS CENTER HOFFMAN ESTATES, IL								
GRAND TOTAL						17,408.57	0.00	17,408.57
						PRE-PAID AMOUNT		0.00
						AMOUNT DUE (USD)		17,408.57