

AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
November 25, 2019

7:00 p.m. – Board Room

Members: Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – October 28, 2019**

NEW BUSINESS

- 1. Request approval to decrease the number of members on the 4th of July Commission.
- 2. Request approval to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC.
- 3. Request approval to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300.

REPORTS (INFORMATION ONLY)

- 1. Finance Department Monthly Report.
- 2. Information System Department Monthly Report.
- 3. Sears Centre Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Vice Chairperson
Trustee Gary Pilafas, Chairman
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Pat Fortunato, Fire Chief
Alan Wenderski, Village Engineer
Ted Bos, Police Chief
Kasia Cawley, Asst. Police Chief
Bev Romanoff, Village Clerk
Rachel Musiala, Finance Director
Fred Besenhoffer, Director of IS
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Patti Cross, Asst. Corporation Counsel
Doug LaSota, Assoc. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Mgr.
Ben Gibbs, Sears Centre GM**

The Finance Committee meeting was called to order at 7:04 p.m.

**II. Approval of Minutes – September 23, 2019
October 7, 2019 (Special)**

Motion by Trustee Mills, seconded by Mayor McLeod, to approve the Finance Committee Meeting minutes of September 23, 2019. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Special Finance Committee Meeting minutes of October 7, 2019. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS**1. Request approval of a Resolution urging the General Assembly to enact public safety pension fund consolidation.**

An item summary sheet by James Norris and Mark Koplín was presented to Committee.

Mayor McLeod provided comments.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve a Resolution urging the General Assembly to enact public safety pension fund consolidation. Voice vote taken. All ayes. Motion carried.

2. Request approval of payment from the developer's portion of the 2017 tax levy year EDA Special Tax Allocation Fund (i) \$5,153,317.00 to Sears, Roebuck and Co., as the developer, and (ii) \$2,000,000.00 to Community Unit School District 300 ("CUSD 300") pursuant to the October 23, 2019 court order of the United States Bankruptcy Court for the Southern District of New York.

An item summary sheet by Patricia Cross and Rachel Musiala was presented to Committee.

Mrs. Cross (Assistant Corporation Counsel) provided comment.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve of payment from the developer's portion of the 2017 tax levy year EDA Special Tax Allocation Fund (i) \$5,153,317.00 to Sears, Roebuck and Co., as the developer, and (ii) \$2,000,000.00 to Community Unit School District 300 ("CUSD 300") pursuant to the October 23, 2019 court order of the United States Bankruptcy Court for the Southern District of New York. Voice vote taken. All ayes. Motion carried.

3. Request authorization to award a contract to provide snowplowing services at the Sears Centre Arena for the 2019/2020 winter season to Tovar Snow Professionals, East Dundee, IL at unit rates included in the proposal.

An item summary sheet by Mark Koplín and Ben Gibbs was presented to Committee.

Trustee Stanton inquired about the Village providing the service. Mr. Norris provided comments.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award a contract to provide snowplowing services at the Sears Centre Arena for the 2019/2020 winter season to Tovar Snow Professionals, East Dundee, IL at unit rates included in the proposal. Voice vote taken. All ayes. Motion carried.

4. **Request authorization to award the professional financial audit services contract for the Village and the Sears Centre Arena for the 2019 fiscal year to BKD CPA's & Advisors for a cost not to exceed \$66,595, with the option of extending the contract for each of the years 2020, 2021, 2022, and 2023.**

An item summary sheet by Stan Helgerson (Village Treasurer) and Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Mills, to award the professional financial audit services contract for the Village and the Sears Centre Arena for the 2019 fiscal year to BKD CPA's & Advisors for a cost not to exceed \$66,595, with the option of extending the contract for each of the years 2020, 2021, 2022, and 2023. Voice vote taken. All ayes. Motion carried.

5. **Request authorization to award a contract for the 2020 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN in an amount not to exceed \$40,250.**

An item summary sheet by 4th of July Commission was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award a contract for the 2020 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc., Kingsbury, IN in an amount not to exceed \$40,250. Voice vote taken. All ayes. Motion carried.

6. **Request authorization to waive formal bidding and purchase nine (9) semi ruggedized laptop computers and accessories to CDS Office Technologies (State of Illinois Master Contract CMS5848520) for use in the Police Department patrol and response vehicles in an amount not to exceed \$36,072.00.**

An item summary sheet by Fred Besenhoffer was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to purchase nine (9) semi ruggedized laptop computers and accessories to CDS Office Technologies (State of Illinois Master Contract CMS5848520) for use in the Police Department patrol and response vehicles in an amount not to exceed \$36,072.00. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. **Finance Department Monthly Report**

The Finance Department Monthly Report was presented to Committee and received and filed.

2. **Information Systems Department Monthly Report**

The Information Systems Department Monthly Report was presented to Committee and received and filed.

3. Sears Centre Monthly Report

Mr. Gibbs provided an update on events.

The Sears Centre Monthly Report was presented to Committee and received and filed.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:18 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request approval to decrease the number of members on the 4th of July Commission

MEETING DATE: November 25, 2019

COMMITTEE: Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager / 4th of July Commission Liaison



PURPOSE: Request approval to decrease the number of members on the 4th of July Commission from 15 to 9.

DISCUSSION: The 4th of July Commission discussed the number of members currently provided by the enabling Resolution for the Commission and felt that 15 members was not necessary for the work required to run the festival. There are currently eight (8) members appointed to the Commission.

At their November 14 meeting, the Commission unanimously voted to recommend reducing the total membership to nine (9) members. The Commission believes that nine (9) members is adequate to accomplish their mission.

RECOMMENDATION: Approval of a Resolution decreasing the number of members on the 4th of July Commission from fifteen (15) to nine (9) members.

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION CREATING THE
FOURTH OF JULY COMMISSION
OF THE VILLAGE OF HOFFMAN ESTATES**

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Fourth of July Commission of the Village of Hoffman Estates be and the same is hereby created as follows:

FOURTH OF JULY COMMISSION

A. **FOURTH OF JULY COMMISSION CREATED**

There is hereby created the Fourth of July Commission of the Village of Hoffman Estates.

B. **MEMBERSHIP**

The Fourth of July Commission shall consist of nine (9) members, one of whom shall be a chairman, together with the Village Manager or his designee, and the Finance Director who shall be members of said Commission ex-officio. The Finance Director shall act as Treasurer of the Fourth of July Commission.

C. **HOW APPOINTED – QUALIFICATIONS**

The members of said Commission shall be appointed by the corporate authorities voting jointly. The corporate authorities voting jointly shall appoint one of the members as chairman of the Fourth of July Commission. Members of the Fourth of July Commission shall be residents of or employed in the Village of Hoffman Estates.

D. **TERMS OF OFFICE**

Five (5) members of the Fourth of July Commission shall be appointed for a term of two (2) years expiring upon an even year and four (4) members of the Fourth of July Commission shall be appointed for a term of two (2) years expiring upon an odd year. They shall serve for such period or until their respective successors are appointed. Vacancies of the Commission for any unexpired term shall be filled in the same manner as herein provided for the original appointment of members.

E. **DUTIES OF THE FOURTH OF JULY COMMISSION**

The Fourth of July Commission shall:

1. Be responsible for all activities related to the celebration of the holiday.
2. Be responsible for filing an accounting of all expenditures and receipts by September 30 of each year and adhere to sound accounting principles and comply with all Village regulations and state statutes related to the expenditures of public funds.
3. Be responsible for the internal organization and assignments of the Commission.

F. ASSISTANCE

The Village Manager is hereby directed to provide such guidance and counsel to the Fourth of July Commission as may be required or requested from time to time.

G. COMPENSATION OF MEMBERS

The members of the Fourth of July Commission shall receive such compensation as deemed appropriate by the President and Board of Trustees from time to time as provided by Resolution of the President and Board of Trustees.

H. REPORTS

The Chairman of the Fourth of July Commission shall submit to the President and Board of Trustees an annual written report of the activities of said Commission. The Commission shall keep a written record of all official meetings.

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2019

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2019

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC

MEETING DATE: November 25, 2019

COMMITTEE: Finance

FROM: Arthur Janura, Corporation Counsel

PURPOSE: Request approval to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC regarding the 2019 assessed valuation of the Lakewood Center property.

BACKGROUND: The Cook County Assessor has proposed a current assessment of \$56,640,961 which equates to a market value of approximately \$226,563,844 for the Lakewood Center property.

DISCUSSION: The Cook County Assessor has proposed a market value of approximately \$226,563,844 for the Lakewood Center property. The property was purchased by Hoffman Estates Acquisitions LLC (Somerset Development) in March 2019 for \$21,000,000 and has remained vacant and uninhabitable throughout 2019. The property is subject to a redevelopment agreement which limits the owner's ability to contest its property taxes while ensuring that it will pay a fair and equitable property tax bill.

In light of the recent purchase price, the complete vacancy of the property and the provisions of the redevelopment agreement, the parties propose to stipulate to an assessed value of \$11,083,159 for the 2019 tax year. This stipulated value is subject to approval by the Cook County Board of Review, but it is anticipated that it will be approved based on the evidence presented. Under the provisions of the proposed settlement agreement and the terms of the redevelopment agreement, this value shall remain in effect only for 2019 and the parties will revisit the assessed value in 2020 based on any changes to the occupancy.

Without this agreement in place, the assessed value of the Lakewood Center property will be more than ten times greater than the recent purchase price. In light of the redevelopment agreement in place on this property, such an assessed value would result in a significant property tax bill for the property owner and would trigger the provisions of Section 601 of the redevelopment agreement, which is a mechanism designed to prevent future property tax refunds while

ensuring that the property owner pays only a fair and equitable property tax bill.

RECOMMENDATION: Recommend approval to enter into a Settlement Agreement with Hoffman Estates Acquisitions LLC.

Attachment

SETTLEMENT AGREEMENT

THIS SETTLEMENT AGREEMENT ("Agreement") is entered into as of November ____, 2019, by and between HOFFMAN ESTATES ACQUISITIONS LLC, a Delaware limited liability company (the "Taxpayer"), and the VILLAGE OF HOFFMAN ESTATES, an Illinois municipal corporation and home rule unit of local government (the "Village"). The parties to this Agreement are sometimes referred to individually as "Party" and collectively as "Parties".

RECITALS

WHEREAS, Taxpayer is responsible for paying the real estate taxes on the property located at 2000 Ameritech Drive, Hoffman Estates, Illinois 60169 and having property index numbers: 01-36-301-013-0000, 01-36-402-014-0000, 01-36-401-006-0000, and 01-36-401-005-0000 (the "Subject Property");

WHEREAS, for the 2019 tax year, the Cook County Assessor has assessed the Subject Property at a proposed total assessed value of \$56,640,961;

WHEREAS, the Taxpayer has filed Overvaluation Complaint No. 10-12369, with the Cook County Board of Review ("CCBOR") seeking a revision of the CCAO's assessed valuation of the Subject Property for the 2019 tax year;

WHEREAS, the Village has filed an Undervaluation Complaint with the CCBOR to appeal the 2019 reassessment and to obtain standing the Taxpayer's CCBOR case no. 10-12369;

WHEREAS, the Taxpayer's and the Village's complaints for the 2019 tax year are collectively referred to as the "2019 Appeals";

WHEREAS, the Taxpayer submitted evidence in support of its request for vacancy relief and the application of a 10% occupancy factor on the Subject Property;

WHEREAS, the Subject Property is, was, and will remain uninhabitable for the entire 2019 tax year;

WHEREAS, the Taxpayer purchased the Subject Property for \$21,000,000 on March 26, 2019;

WHEREAS, the Parties are parties to that certain Redevelopment Agreement dated January 28, 2019 ("Redevelopment Agreement"), wherein the Taxpayer agreed not to appeal the assessed value of the Subject Property to the CCAO or the CCBOR for any reason other than over-assessment due to issues related to occupancy;

WHEREAS, pursuant to the Redevelopment Agreement, the Parties both agreed to waive all rights to appeal the assessment of the Subject Property in any venue or in any

manner that may entitle the Party to a refund of overpaid property taxes or require payment of underpaid property taxes due to a change in the assessment; and

WHEREAS, the Parties desire to settle their claims concerning the 2019 Appeals in order to achieve a fair and equitable assessment and to avoid the burdens and expense of further litigation.

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Parties agree that their respective claims shall be settled upon the following terms and conditions:

1. **2019 Appeals.** The Parties stipulate that the Subject Property should be assessed for the 2019 tax year based upon the application of a 10% occupancy factor applied to assessed value for each improvement listed on the Subject Property ("Stipulated Assessment"). Subject to reasonable adjustment by the CCBOR in order to effectuate the intent of the Parties, the Parties agree that the Stipulated Assessment should result in a total assessed value for the Subject Property of approximately \$11,083,160 consisting of an unadjusted land assessment of \$6,021,181 and adjusted improvement assessment of \$5,061,979. In accordance with and subject to the provisions of the Redevelopment Agreement, the Parties agree that neither will seek an appeal of the Stipulated Assessment in any forum, whether judicial or administrative.

2. **One Year Only.** The Parties expressly agree that the Stipulated Assessment shall only be in effect for the 2019 tax year and that the CCBOR should designate the revised assessment as a "ONE YEAR ONLY" assessment in its books and records. In the event the Stipulated Assessment is held by the CCAO for the 2020 tax year, the Parties agree that they will proceed to seek to correct the assessment for the 2020 tax year to reasonably account for the then current occupancy levels of the Subject Property. It is expressly understood that such correction may include increasing the assessment for the 2020 tax year above the 2019 tax year's Stipulated Assessment.

3. **CCBOR Approval.** This Agreement shall become effective only upon the approval of the CCBOR of this compromise and the issuance by the CCBOR of a ONE YEAR ONLY reduction in the assessed value to the Stipulated Assessment (subject to reasonable adjustment by the CCBOR).

4. **Reasonable Adjustment.** For purposes of this Agreement, a reasonable adjustment by the CCBOR to the Stipulated Assessment shall mean a final total assessed value that is no less than \$10,972,328 and no greater than \$11,194,446.

5. **Legal Counsel.** The Parties hereby acknowledge and agree they have been represented by counsel of their own choice throughout all negotiations which have preceded the execution of this Agreement and that they have entered into and executed

this Agreement with the consent and upon the advice of said independent counsel. Further, this Agreement was negotiated between the Parties at arm's length and neither Party shall be entitled to have any language contained in this Agreement construed against the other Party because of the identity of the drafter.

6. No Admission or Concession. No provision of this Agreement, no document or communication exchanged by the Parties in the negotiation or furtherance of this Agreement, and no act by the Parties in connection with the negotiation, execution or implementation of this Agreement, shall be construed as an admission or concession by any Party with respect to the 2019 Appeals. The Parties are entering into this Agreement solely for the purpose of compromising, settling and resolving any actual or potential disputes between them respecting the subject matter of the 2019 Appeals, in order to avoid further administrative proceedings or litigation with respect thereto, on the mutual understanding that the substance of the Agreement and any related negotiations or acts of implementation fall with the evidentiary rules and principles that pertain to the introduction of evidence regarding settlement negotiations and agreements.

7. Notices. Any notices or other mailings or communications that may be required under this Agreement shall be made in accordance with the provisions of the Redevelopment Agreement.

8. Choice of Law; Entire Agreement; Severability; Amendments. This Agreement is governed by the internal laws of the state of Illinois. This Agreement is the full and final expression of the agreement of the Parties and supersedes all previous agreements and understandings with respect to the subject matter herein addressed. Except as explicitly set forth herein, there are no representations, warrants or inducements, whether oral, written, expressed or implied, that in any way affect or condition the validity of the Agreement or alter its terms. If any term or provision of this Agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law, notwithstanding the invalidity of any other term or provision hereof. This Agreement may not be amended, modified, supplemented or canceled except by an instrument in writing signed by the Parties.

9. Authority. Each Party represents and warrants to each of the other Parties that: (a) it has full right, power, legal capacity and authority to enter into and to perform the obligations of this Agreement; (b) all proceedings required to be taken and all consents required to be obtained to authorize the execution and performance of this Agreement have been properly taken and obtained; (c) neither its execution of this Agreement, nor

the performance of its obligations hereunder, will violate any agreement to which it is a Party or is otherwise bound; (d) it is not prohibited from entering into this Agreement or consummating the settlement contemplated hereby by any law, regulation, agreement, instrument, restriction, order or judgment, and the settlement contemplated hereby does not require the consent of any governmental authority other than the corporate authorities of the Village; (e) this Agreement constitutes the legal, valid and binding obligation of that Party, enforceable in accordance with its terms; and (f) the individual signing this Agreement on its behalf has due authority to do so and to bind it hereto.

10. Successors. Each Party hereby represents and warrants to the other that this Agreement is binding on and shall inure to the benefit of such Party and any and all successors, assigns, or any Party claiming by or through the Parties.

11. No Impact on Redevelopment Agreement. To the extent anything contained in this Agreement is contrary to, or in conflict with, the Redevelopment Agreement, the terms of the Redevelopment Agreement shall govern. This Agreement shall not constitute an amendment of, or to, the Redevelopment Agreement. The Parties reserve all rights and remain subject to all obligations contained in the Redevelopment Agreement.

IN WITNESS WHEREOF, the Parties have duly entered into this Agreement through their duly authorized representatives as of the date first above written.

HOFFMAN ESTATES ACQUISITIONS LLC
a Delaware limited liability company

By: Somerset-TCG Hoffman JV LLC
A Delaware limited liability company
Its Sole Member

By: Somerset Development LLC
A New Jersey limited liability company
Its Managing Member

By: _____
Raphael Zucker
Its Managing Member
101 Crawfords Corner Road
Holmdel, NJ 07733

VILLAGE OF HOFFMAN ESTATES
an Illinois home rule municipality

By: _____
Arthur L. Janura

Corporation Counsel
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300

MEETING DATE: November 25, 2019

COMMITTEE: Finance

FROM: Arthur Janura, Corporation Counsel

PURPOSE: Request approval to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300 regarding the 2019 assessed valuation of the Sears Corporate Campus.

BACKGROUND: The Cook County Assessor has proposed a current assessment of \$93,406,004 which equates to a market value of \$381,724,016 for the Sears Corporate Campus property.

DISCUSSION: The Cook County Assessor has proposed a market value of \$381,724,016 for the Sears Corporate Campus property. Historically, the valuation of the property has been contested and significant refunds have been paid to Sears. Those refunds, relating to prior property taxes, reduce the current levy collection.

Recent 2019 MAI appraisals for the property estimate the market value to be between \$39,800,000 and \$59,410,000. In light of the market value evidence and the uncertainty and costs of future litigation, the parties propose to stipulate to a market value of \$50,000,000 which equates to an assessed value of \$12,234,756. This stipulated value is subject to approval by the Cook County Board of Review, but it is anticipated that it will be approved based on the market value evidence presented. The parties further agree that this value should remain in effect for the remainder of the 2019 assessment triennial which includes 2020 and 2021.

Most importantly, the parties further agree that no property tax refunds shall be sought through PTAB or circuit court for tax years 2019-2021. This agreement represents a significant achievement not only for the Village, but for all taxing districts that levy on the property. It provides budgeting stability by foreclosing any property tax refunds to the property owner for tax years 2019-2021. Those refunds, as indicated above, are typically paid many years after the year taxes are collected and received by taxing districts. Without this agreement in place, the assessed value of the Sears Corporate Campus will be more than six times greater than the nearest appraised value. Such an assessed value would result in future property tax refunds that would dramatically decrease future property tax revenues available for the taxing districts.

RECOMMENDATION: Recommend approval to enter into a Settlement Agreement with TF Hoffman Estates IL LLC and Community Unit School District 300.

Attachment

SETTLEMENT AGREEMENT

THIS SETTLEMENT AGREEMENT ("*Agreement*") is entered into as of November _____, 2019 between TF Hoffinan Estates IL LLC ("*Taxpayer*"), by its attorney David S. Martin, Neal Gerber & Eisenberg LLP, the Village of Hoffman Estates, by its attorney Arthur L. Janura and Community Unit School District 300, by its attorney Kory Atkinson (the Village of Hoffman Estates and Community Unit School District 300 collectively, the "*Taxing Districts*"). The parties to this Agreement are referred to individually as "*Party*" and jointly as "*Parties*".

W I T N E S S E T H:

WHEREAS, Taxpayer is responsible for paying the real estate taxes, on the property located at 3333 Beverly Road, Hoffman Estates, Illinois, assessed under Property Index Numbers: 01-31-201-003, 01-31-202-002 and 01-32-100-005 (the "*Subject Property*");

WHEREAS, the Taxing Districts have an interest in the Subject Property's real estate tax;

WHEREAS, for the 2019 tax year, the Cook County Assessor has assessed the Subject Property at a total assessed value of \$93,406,004, which is based on a total estimated fair market value of \$381,724,016;

WHEREAS, the Taxing Districts have filed Undervaluation Complaints with the Cook County Board of Review ("*BOR*") seeking a revision of the Cook County Assessor's assessed valuation of the Subject Property for the 2019 tax year;

WHEREAS, the Taxpayer has filed Overvaluation Complaint No. 10-11216 with the BOR that requests a decrease in the Cook County Assessor's assessed valuation of the Subject Property for the 2019 tax year;

WHEREAS, the Taxing Districts' and the Taxpayer's complaints for the 2019 tax years are collectively referred to as the "*2019 appeals*"; and

WHEREAS, the Parties desire to settle their claims concerning the 2019 appeals in order to achieve a fair assessment and to avoid the burdens and expense of protracted litigation.

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Parties agree that their respective claims shall be settled upon the following terms and conditions:

1. **2019 appeals.** Subject to reasonable adjustment by the BOR in order to effectuate the intent of the Parties, the Parties stipulate that the Subject Property should be assessed for the 2019 tax year based on an estimated total fair market value of \$50,000,000, which yields a total 2019 assessed value of \$12,234,756 ("*Stipulated Assessment*"). The Stipulated Assessment contemplates that the assessed value for each of the three (3) permanent index numbers that comprise the Subject Property's shall be:

- PIN: 01-31-201-003 111,142

- PIN: 01-31-202-002 111,157
- PIN: 01-31-100-005 12,012,457

The Parties desire that the Stipulated Assessment be apportioned among the various land and improvement lines on the property record cards as detailed on Exhibit 1 attached hereto and incorporated herein. The Parties understand and expect that the Subject Property will be certified at this value in accordance with this Agreement and that none of the Parties will seek an appeal of the Stipulated Assessment in any forum, whether judicial or administrative, except as provided in section 4 herein. For purposes of this Agreement, a reasonable adjustment by the BOR to the Stipulated Assessment shall mean a final total assessed value that is no less than \$12,229,756 and no greater than \$12,239,756.

2. No Party shall seek review or alteration of the Stipulated Assessment for the 2019 tax year in any forum, whether administrative or judicial, unless the BOR increases or decreases the valuation of the Subject Property above or below the Stipulated Assessment, subject to reasonable adjustment by the BOR, for the 2019 tax year, in which case the Parties shall seek review and alteration of the assessment in any administrative or judicial forum for the sole purpose of reinstating the Stipulated Assessment.

3. The Parties agree that the Stipulated Assessment for the 2019 tax year is intended by them to be maintained for tax years 2020 and 2021, which are the remaining tax years of the current triennial reassessment cycle.

4. No Party shall seek review or alteration of the Stipulated Assessment for tax year 2020 and 2021 in any forum, whether administrative or judicial, unless:

- The Assessor or the BOR increases the valuation of the Subject Property above the Stipulated Assessment, in which case the Taxpayer may seek review and alteration of the assessment in any administrative or judicial forum for the sole purpose of reinstating the Stipulated Assessment. The Taxing Districts shall support the Taxpayer's request to reinstate the Stipulated Assessment.
- The Assessor or the BOR decreases the valuation of the Subject Property below the Stipulated Assessment, in which case the Taxing Districts may seek review and alteration of the assessment of the Subject Property in any administrative or judicial forum for the sole purpose of reinstating the Stipulated Assessment. The Taxpayer shall support the Taxing Districts' request to reinstate the Stipulated Assessment.
- There is a substantial change in the physical characteristics of the Subject Property due to things such as a fire, flood, demolition, or redevelopment which substantially affects the market value of the Subject Property, in which case any Party may seek review and alteration of the assessment. In prosecuting such appeal or appeals, the Party bringing the appeal shall serve written notice of the appeal at the time it is filed on all other Parties and shall be permitted to seek any amount of increase or decrease in the Subject Property's assessment as supported by evidence. Any Party bringing an appeal pursuant to this Paragraph 4(c) shall not be limited solely to seeking the reinstatement of the Stipulated Assessment.

The decision of the BOR on an appeal filed pursuant to paragraph 4(c) shall be final as to the Party seeking relief pursuant to paragraph 4(c) and that Party shall not file an appeal in any administrative or judicial forum.

5. Any Party that decides to seek review and alteration of the assessment of the Subject Property pursuant to the terms of this Agreement shall provide reasonable notice in writing to the other Parties and their attorneys of its intent to seek such review and alteration. At a minimum, "reasonable notice" shall be defined as no later than 14 calendar days after the Cook County Assessor's Office certifies the assessment for the township in which the Subject Property is located for that tax year for which the Party seeks review or alteration of the assessment. A Party's failure to provide reasonable notice of intent in writing with respect to filing an overvaluation or undervaluation complaint pursuant to paragraph 4(c) shall result in the Party forfeiting its right to file said overvaluation or undervaluation complaint.

6. All notices or other mailings or communications required under this Agreement shall be to the individuals at the addresses and facsimile numbers set forth below.

7. **Board of Review.** This Agreement is subject to, and shall become effective only upon, the BOR approving the Agreement and its certifying the assessed value of the Subject Property at the Stipulated Assessment. The Parties agree to cooperate with each other and to furnish such information as may be reasonably necessary to obtain such approval, and to enter into such orders or agreements as the BOR may reasonably require in connection with granting its approval thereof.

8. **Legal Counsel.** The Parties hereby acknowledge and agree they have been represented by counsel of their own choice throughout all negotiations which have preceded the execution of this Agreement and that they have entered into and executed this Agreement with the consent and upon the advice of said independent counsel. Further, this Agreement was negotiated between the Parties at arm's length and none of the Parties shall be entitled to have any language contained in this Agreement construed against the other Party because of the identity of the drafter.

9. **No Admission or Concession.** No provision of this Agreement, no document or communication exchanged by the Parties in the negotiation or furtherance of this Agreement, and no act by the Parties in connection with the negotiation, execution or implementation of this Agreement, shall be construed as an admission or concession by any Party with respect to the 2019 appeals. The Parties are entering into this Agreement solely for the purpose of compromising, settling and resolving any actual or potential disputes between them respecting the subject matter of the 2019 appeals, in order to avoid further administrative proceedings or litigation with respect thereto, on the mutual understanding that the substance of the Agreement and any related negotiations or acts of implementation fall with the evidentiary rules and principles that pertain to the introduction of evidence regarding settlement negotiations and agreements.

10. **Choice of Law; Entire Agreement; Severability; Amendments.** This Agreement is governed by the internal laws of the state of Illinois. This Agreement is the full and final expression of the agreement of the Parties and supersedes all previous agreements and understandings with respect to the subject matter herein addressed. Except as explicitly set forth herein, there are no representations, warranties or inducements, whether oral, written, expressed or

implied, that in any way affect or condition the validity of the Agreement or alter its terms. If any term of provision of this Agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law, notwithstanding the invalidity of any other term or provision hereof. This Agreement may not be amended, modified, supplemented or canceled except by an instrument in writing signed by the Parties.

11. **Authority.** Each Party represents and warrants to each of the other Parties that: (a) it has full right, power, legal capacity and authority to enter into and to perform the obligations of this Agreement; (b) all proceedings required to be taken and all consents required to be obtained to authorize the execution and performance of this Agreement have been properly taken and obtained, except as set forth in Paragraph 7 above; (c) neither its execution of this Agreement, nor the performance of its obligations hereunder, will violate any agreement to which it is a Party or is otherwise bound; (d) it is not prohibited from entering into this Agreement or consummating the settlement contemplated hereby by any law, regulation, agreement, instrument, restriction, order or judgment, and the settlement contemplated hereby does not require the consent of any governmental authority other than the respective corporate authorities of the Taxing Districts, except as set forth in Paragraph 7 above; (e) this Agreement constitutes legal, valid and binding obligation of the Party, enforceable in accordance with its terms; and (f) the individual signing this Agreement on its behalf has due authority to do so and to bind it hereto.

12. **Successors.** Each Party hereby represents and warrants to the other that this Agreement is binding on and shall inure to the benefit of such Party and any and all successors, assigns, or any Party claiming by or through the Parties.

IN WITNESS WHEREOF, the Parties have duly entered into this Agreement through their duly authorized representatives as of the date first above written.

TF Hoffman Estates IL LLC

By: _____

Printed Name: David S. Martin
Title: One of Its Attorneys
Firm: Neal Gerber Eisenberg LLP

Address: Two North LaSalle Street, Suite 1700
Chicago, IL 60602

Telephone: (312) 269-8011
Fax: (312) 578-1544
Email: dmartin@nge.com

Community Unit School District 300

By: _____

Printed Name: Kory Atkinson
Title: One of Its Attorneys

Address: 236 West Lake Street, Suite 100
Bloomington, Illinois 60108

Telephone: (630) 980-9100
Fax: (630) 307-3737
Email: kaa@koryatkinson.com

Village of Hoffman Estates

By: _____

Printed Name: Arthur L. Janura
Title: Corporation Counsel

Address: Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Telephone: (847) 781-2603
Fax: (847) 781-2624
Email: Arthur L. Janura <Arthur.Janura@HoffmanEstates.org>

EXHIBIT 1

PIN	PRC Record Number	LOA	AV	MV	Revised AV by Line	
-003	001	0.1	\$ 650,000	\$ 6,500,000	\$	85,140
	002	0.25	\$ 196,061	\$ 784,244	\$	25,681
	003	0.25	\$ 2,450	\$ 9,800	\$	321
					\$	-
-002	001	0.1	\$ 700,000	\$ 7,000,000	\$	91,689
	002	0.25	\$ 146,125	\$ 584,500	\$	19,140
	003	0.25	\$ 2,500	\$ 10,000	\$	327
					\$	-
-005	001	0.25	\$ 6,755,012	\$ 27,020,048	\$	884,803
	002	0.25	\$ 60,862,018	\$ 243,448,072	\$	7,971,992
	003	0.25	\$ 4,935,204	\$ 19,740,816	\$	646,436
	004	0.25	\$ 330,288	\$ 1,321,152	\$	43,263
	005	0.25	\$ 2,310,097	\$ 9,240,388	\$	302,587
	006	0.25	\$ 12,605,684	\$ 50,422,736	\$	1,651,152
	007	0.25	\$ 2,754,889	\$ 11,019,556	\$	360,848
	008	0.25	\$ 715,844	\$ 2,863,376	\$	93,765
	009	0.25	\$ 41,678	\$ 166,712	\$	5,459
	010	0.25	\$ 226,838	\$ 907,352	\$	29,712
	011	0.25	\$ 109,371	\$ 437,484	\$	14,326
	012	0.25	\$ 12,087	\$ 48,348	\$	1,583
	013	0.25	\$ 41,807	\$ 167,228	\$	5,476
	014	0.25	\$ 5,599	\$ 22,396	\$	733
	015	0.25	\$ 1,277	\$ 5,108	\$	167
	016	0.25	\$ 1,175	\$ 4,700	\$	154
TOTALS			\$ 93,406,004	\$ 381,724,016	\$	12,234,756

Blended LOA:	24.4695%
Stipulated MV:	\$50,000,000
Adjusted AV using CCAO LOA:	\$12,234,756
Stipulated MV/ CCAO MV =	13.098469%



HOFFMAN ESTATES

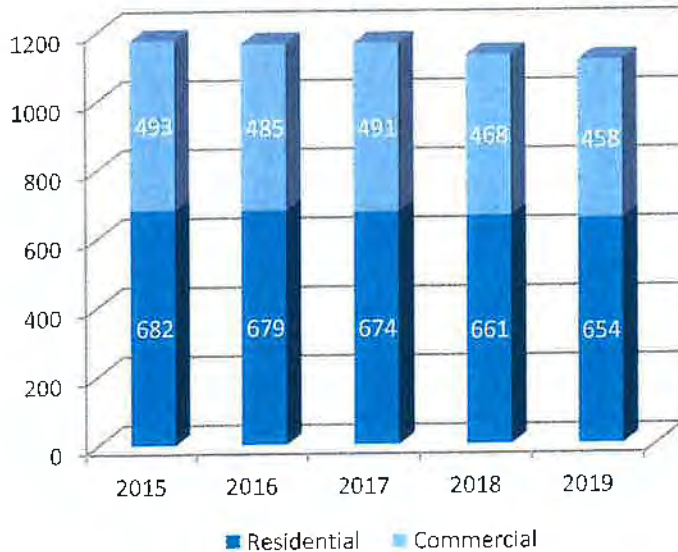
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT OCTOBER 2019

Water Billing

A total of 14,792 residential water bills were mailed on October 1st for August's water consumption. Average consumption was 4,157 gallons, resulting in an average residential water bill of \$56.97. Total consumption for all customers was 113 million gallons, with 61 million gallons attributable to residential consumption. When compared to the October 2018 billing, residential consumption decreased by 6.2%.

**Total Water Consumption
Year-To-Date Comparison
Month of October**

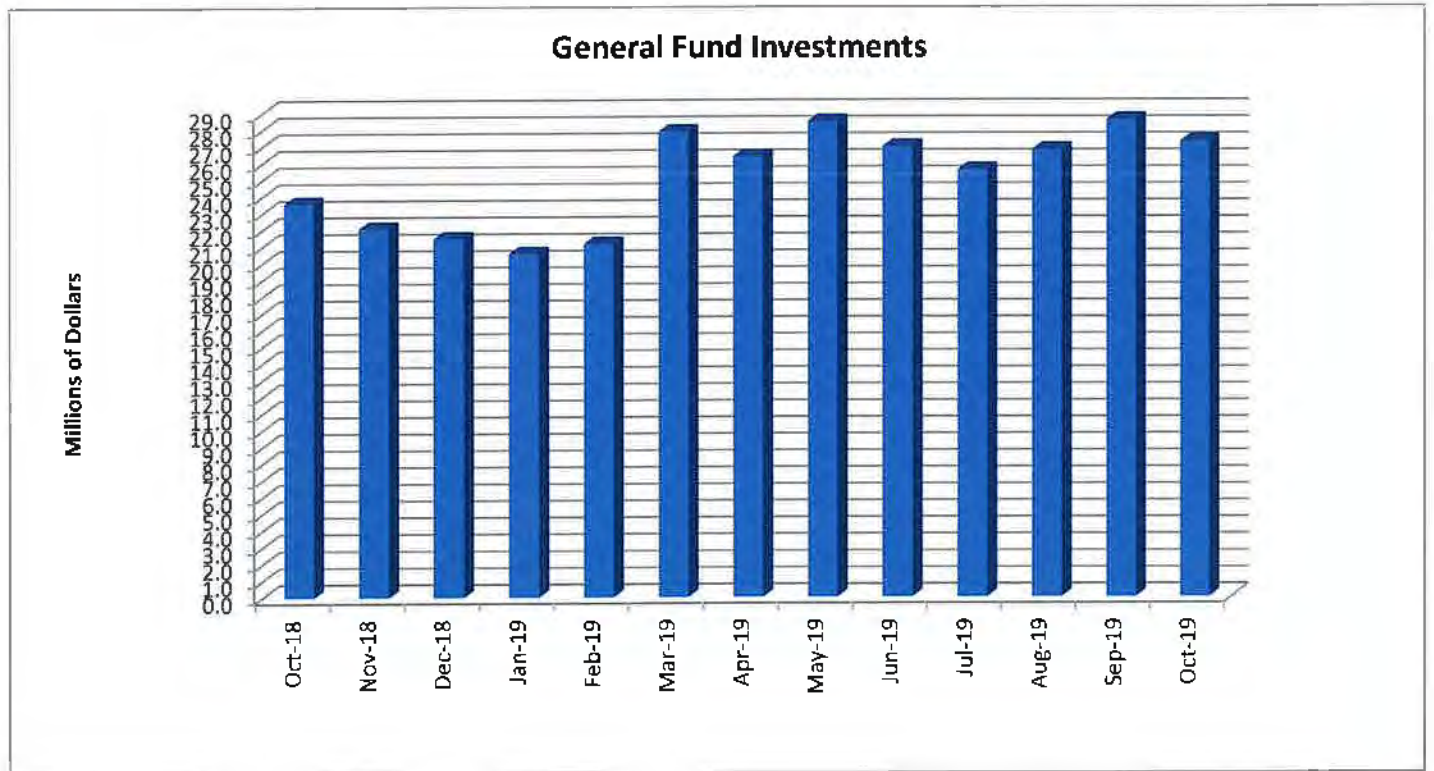
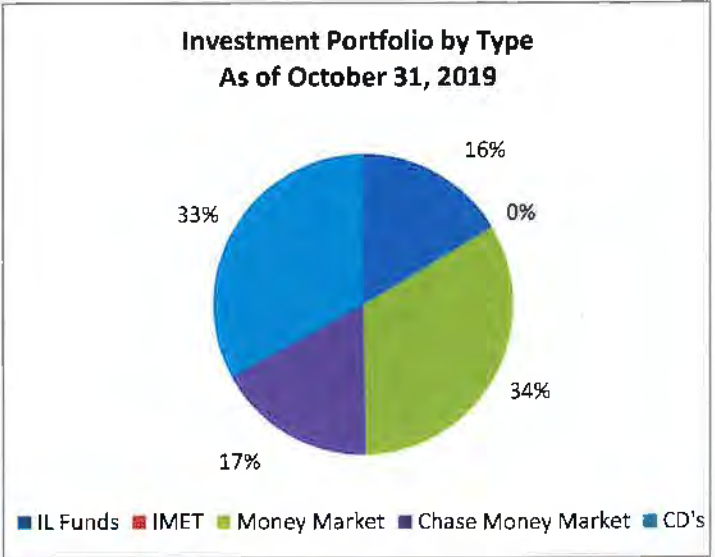
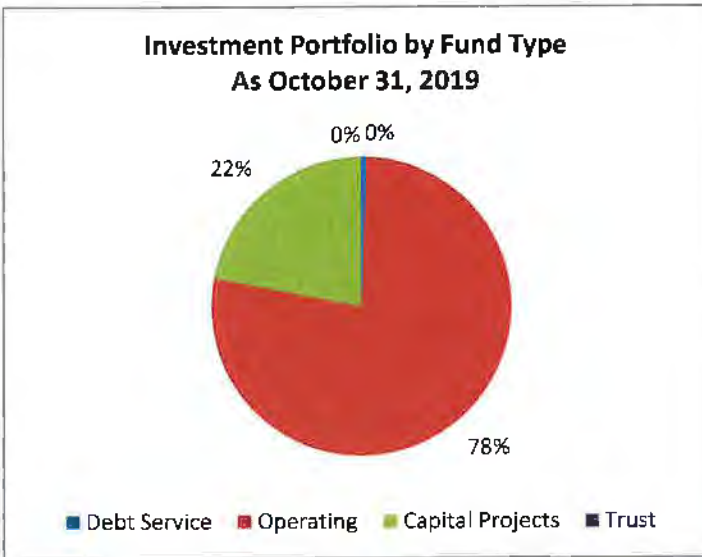


**Total Water Consumption
Month of October**



Village Investments

As of October, 2019, the Village's investment portfolio (not including pension trust funds) totaled \$60.2 million. Of this amount, \$46.7 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$13.5 million is related to debt service, capital projects and trust funds.



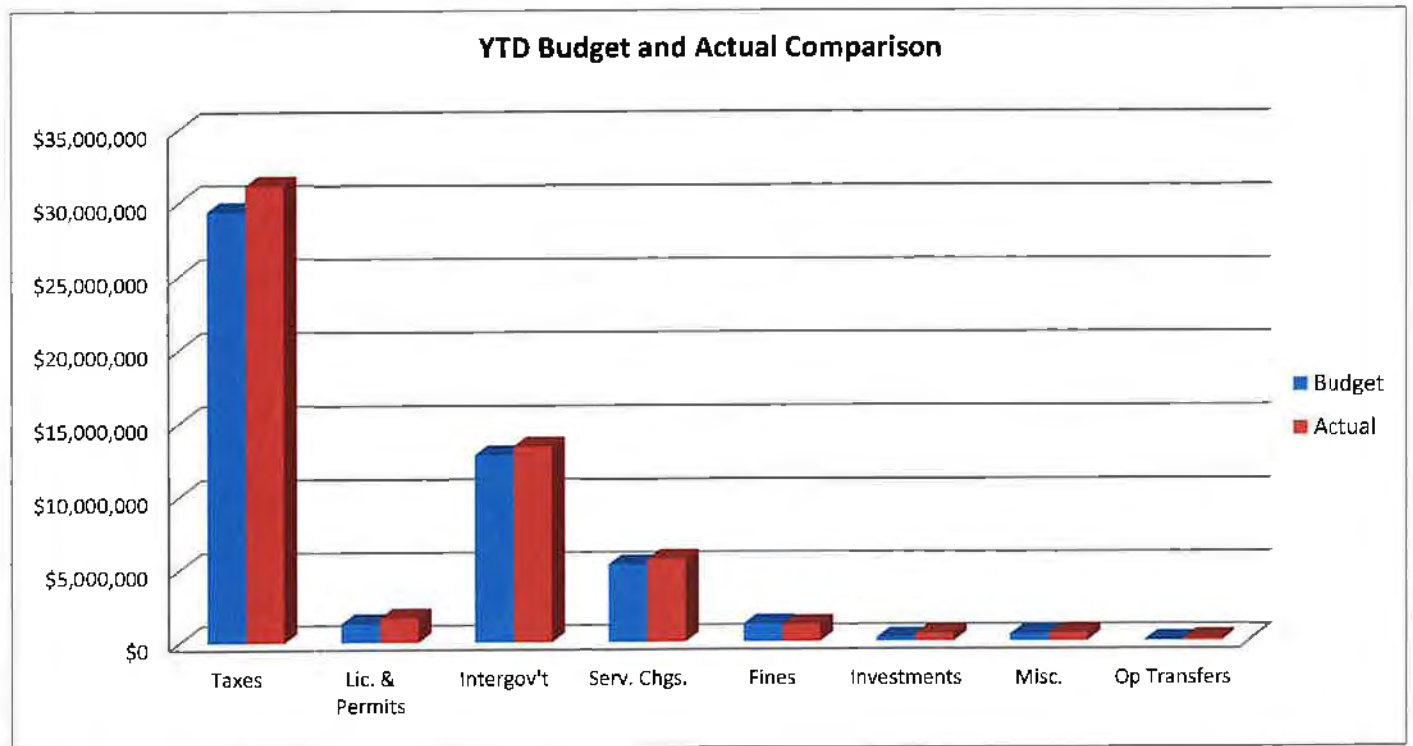
Operating Funds

General Fund

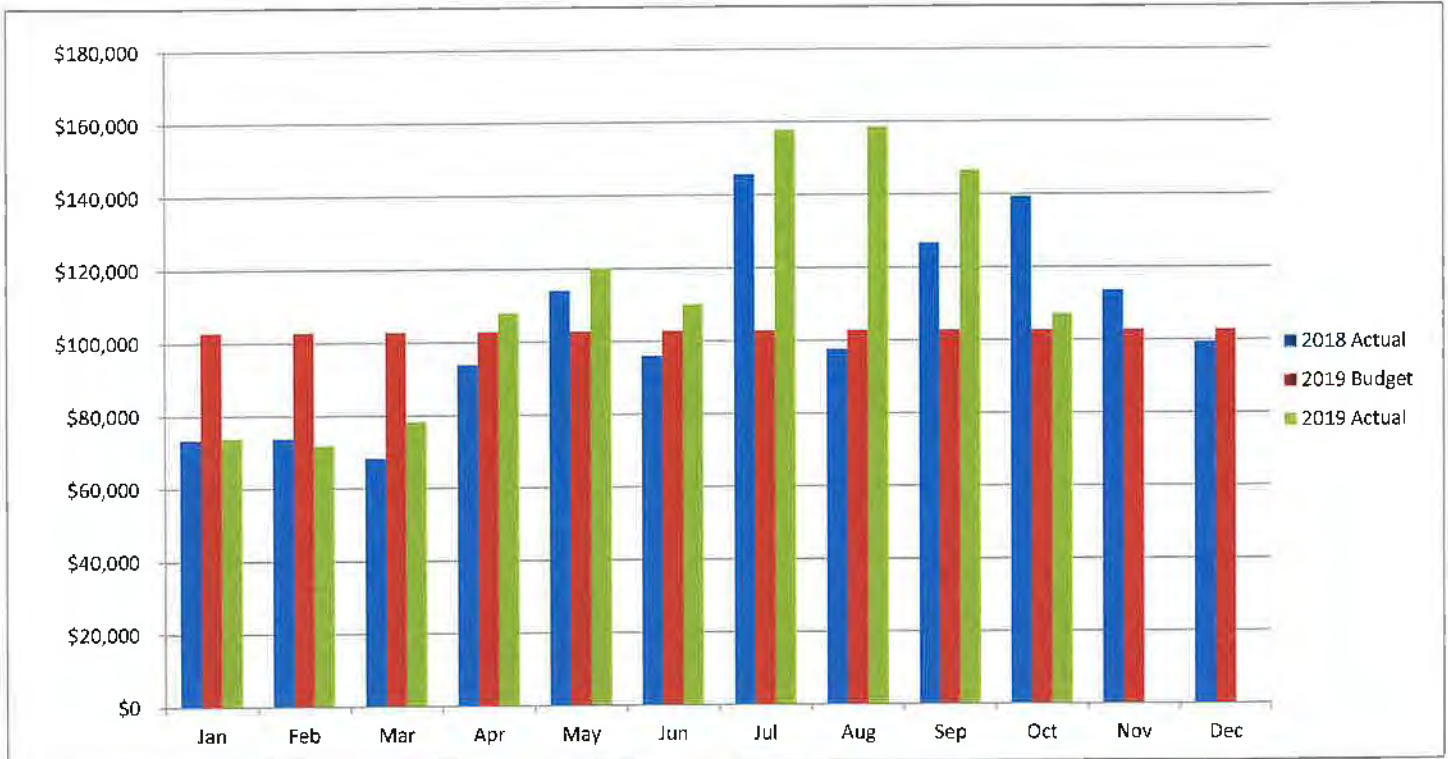
For the month of October, General Fund revenues totaled \$2,790,388 and expenditures totaled \$3,618,727 resulting in a deficit of \$828,339.

Revenues: October year-to-date figures are detailed in the table below. Licenses and permits are over budget because of increased permit activity. Fines and Forfeits are under budget because ticket revenue is not performing as expected. Investment income is over budget due to increased investment activity and higher interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE		VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 29,352,181	\$ 31,119,698	6.0%
Licenses & Permits	1,290,250	1,685,604	30.6%
Intergovernmental	12,783,950	13,353,796	4.5%
Charges for Services	5,311,499	5,680,067	6.9%
Fines & Forfeits	1,213,833	1,167,910	-3.8%
Investments	244,271	519,667	112.7%
Miscellaneous	463,833	544,231	17.3%
Operating Transfers	57,417	171,111	198.0%
TOTAL	\$ 50,717,234	\$ 54,242,085	7.0%

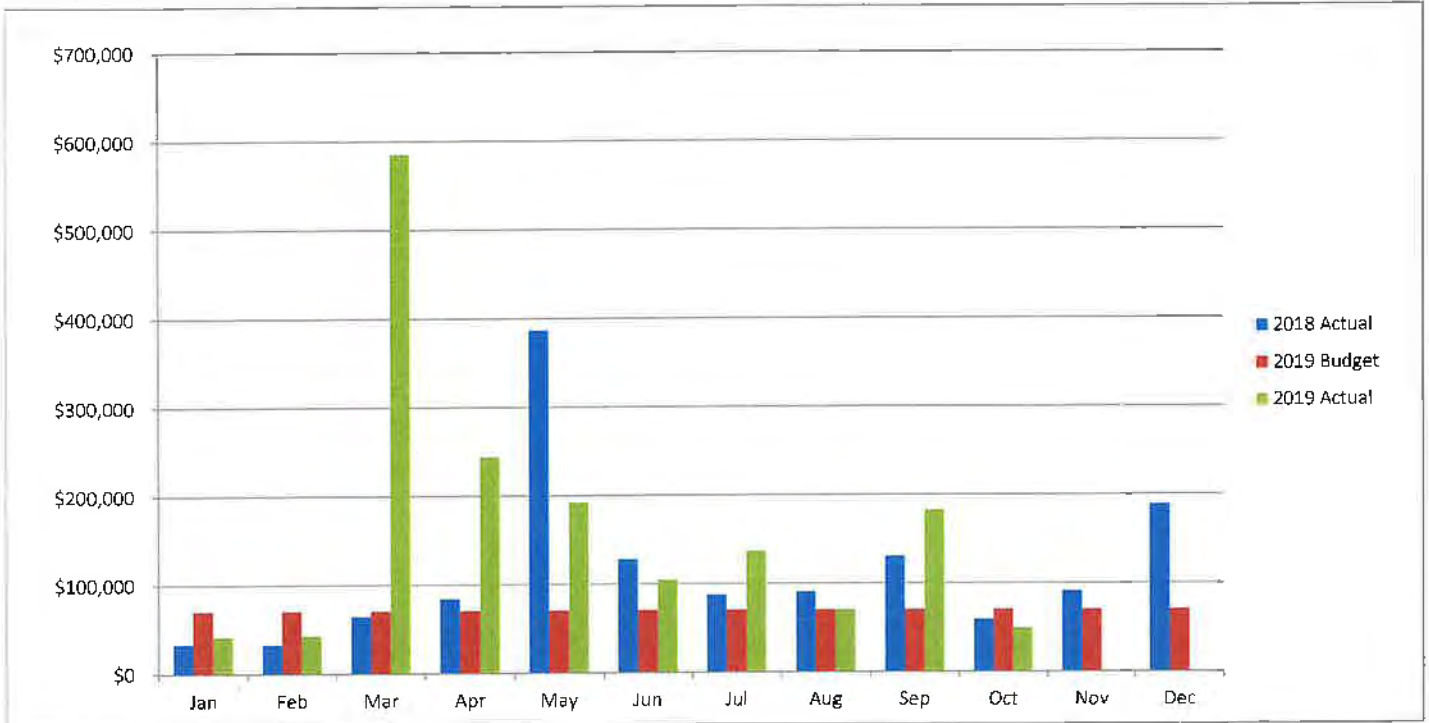


Hotel Tax



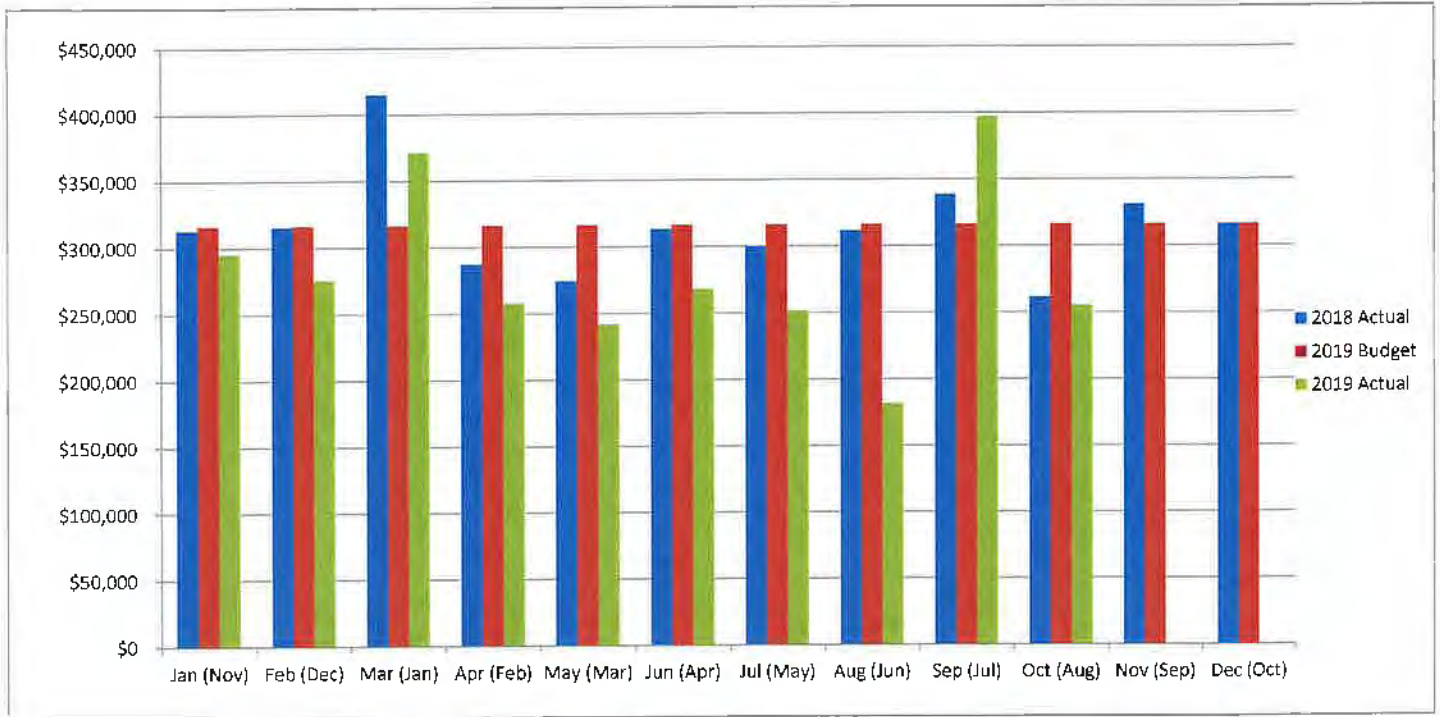
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 73,426	\$ 102,917	\$ 73,861	\$ (29,056)
Feb	73,833	102,917	71,935	(60,037)
Mar	68,427	102,917	78,416	(84,538)
Apr	93,845	102,917	108,026	(79,429)
May	114,055	102,917	120,207	(62,138)
Jun	96,120	102,917	110,051	(55,004)
Jul	145,737	102,917	157,865	(56)
Aug	97,633	102,917	158,661	55,689
Sep	126,735	102,917	146,721	99,493
Oct	139,436	102,917	107,205	103,781
Nov	113,644	102,917		
Dec	99,472	102,917		
YTD Totals	<u>\$ 1,242,363</u>	<u>\$ 1,235,000</u>	<u>\$ 1,132,948</u>	

Real Estate Transfer Tax



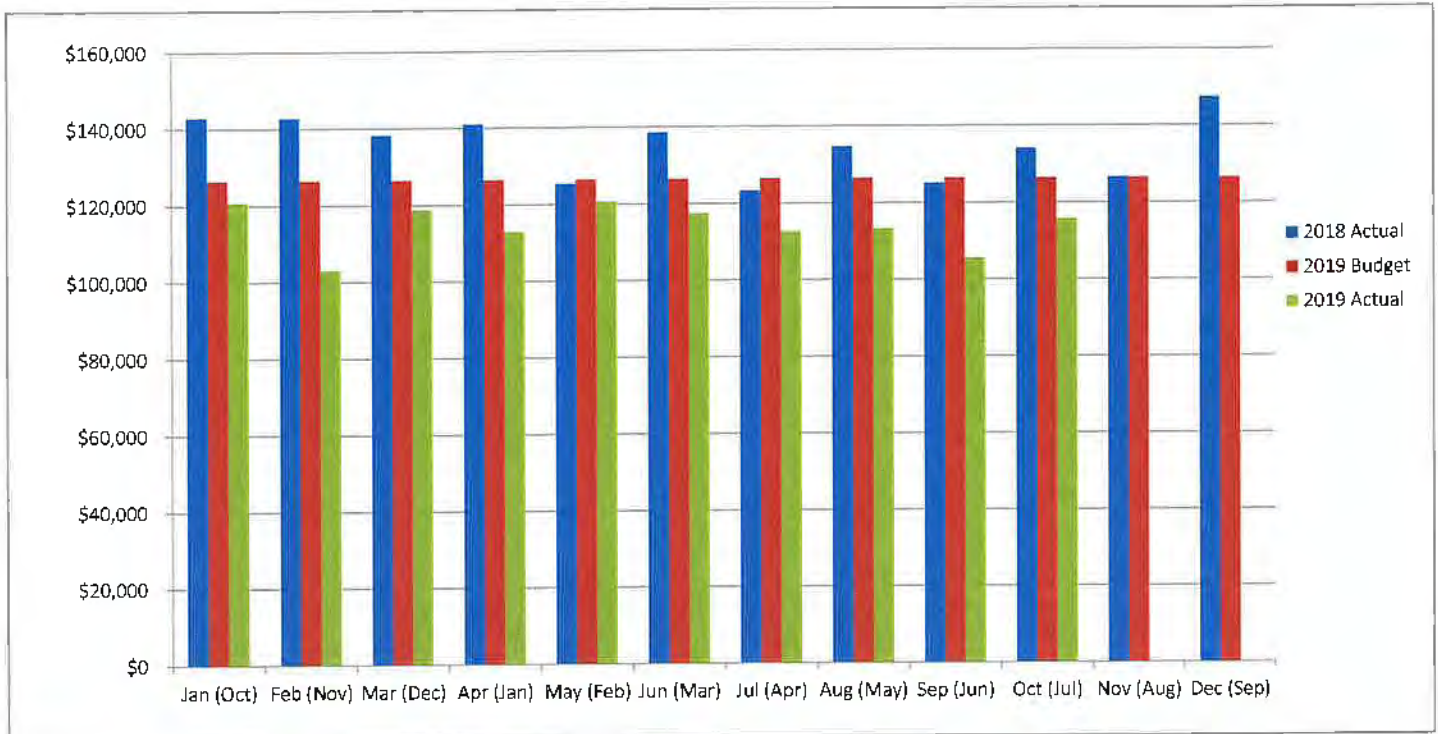
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 33,669	\$ 70,833	\$ 42,133	\$ (28,700)
Feb	33,215	70,833	43,229	(56,305)
Mar	64,943	70,833	585,748	458,610
Apr	84,196	70,833	244,290	632,067
May	386,938	70,833	192,702	753,935
Jun	128,366	70,833	104,977	788,079
Jul	87,683	70,833	137,205	854,451
Aug	91,143	70,833	70,674	854,291
Sep	130,898	70,833	183,226	966,684
Oct	59,570	70,833	49,838	945,689
Nov	91,474	70,833		
Dec	189,210	70,833		
YTD Totals	<u>\$ 1,381,305</u>	<u>\$ 850,000</u>	<u>\$ 1,654,022</u>	

Home Rule Sales Tax



<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Nov)	\$ 313,635	\$ 316,667	\$ 295,761	\$ (20,906)
Feb (Dec)	316,042	316,667	275,771	(61,801)
Mar (Jan)	415,305	316,667	371,809	(6,659)
Apr (Feb)	287,678	316,667	258,175	(65,151)
May (Mar)	274,533	316,667	242,128	(139,689)
Jun (Apr)	313,381	316,667	268,309	(188,047)
Jul (May)	300,246	316,667	251,842	(252,872)
Aug (Jun)	311,996	316,667	181,980	(387,558)
Sep (Jul)	339,100	316,667	397,447	(306,778)
Oct (Aug)	261,779	316,667	255,542	(367,903)
Nov (Sep)	331,367	316,667		
Dec (Oct)	316,550	316,667		
YTD Totals	\$ 3,781,611	\$ 3,800,000	\$ 2,798,764	

Telecommunications Tax



**Month Received
(Liability Period)**

Jan (Oct)
Feb (Nov)
Mar (Dec)
Apr (Jan)
May (Feb)
Jun (Mar)
Jul (Apr)
Aug (May)
Sep (Jun)
Oct (Jul)
Nov (Aug)
Dec (Sep)

2018 Actual

\$ 143,036
142,880
138,304
141,076
125,439
138,619
123,374
134,787
125,192
134,173
126,705
147,478

2019 Budget

\$ 126,500
126,500
126,500
126,500
126,500
126,500
126,500
126,500
126,500
126,500
126,500
126,500

2019 Actual

\$ 120,844
103,168
118,778
113,000
120,765
117,606
112,703
113,530
105,673
115,884

**Cumulative
Variance
2019 Actual
vs. Budget**

\$ (5,656)
(28,988)
(36,710)
(50,210)
(55,945)
(64,839)
(78,636)
(91,606)
(112,433)
(123,049)

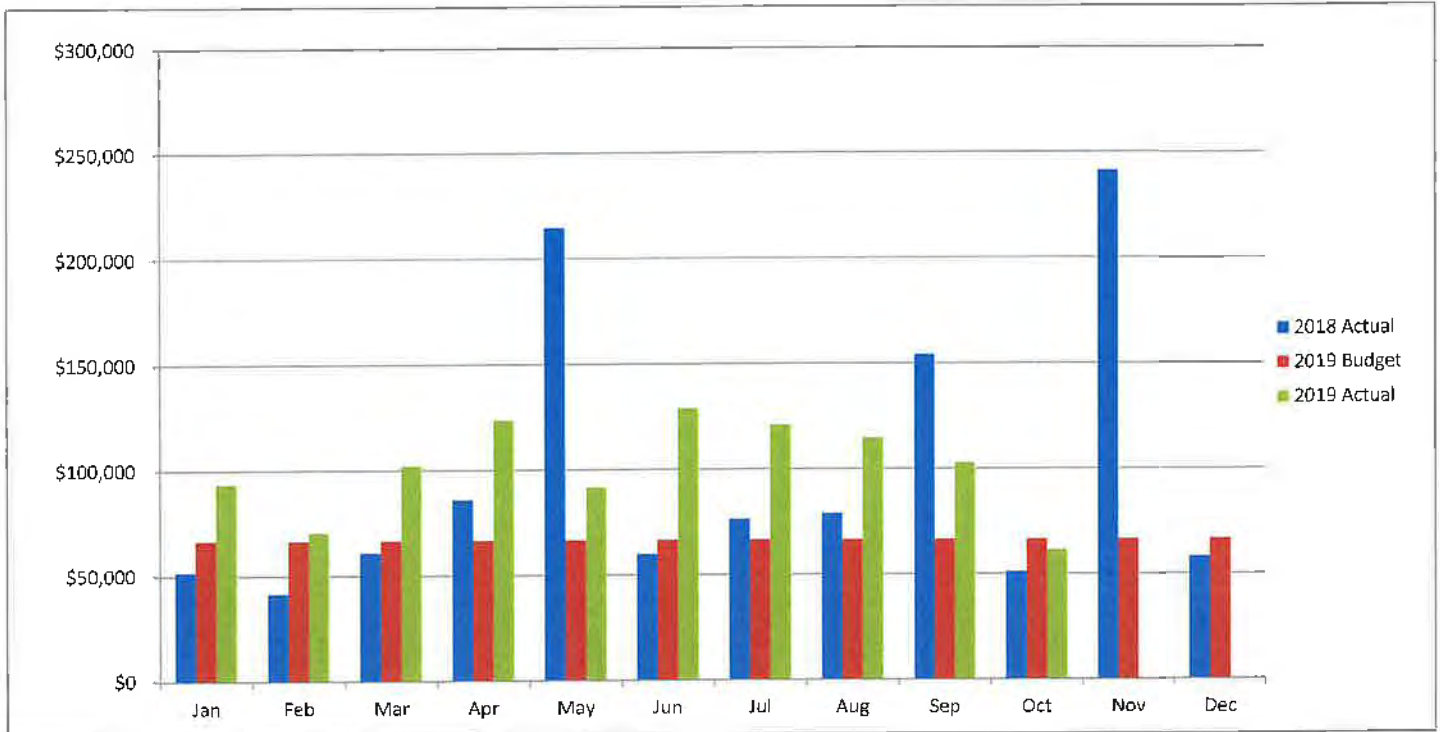
YTD Totals

\$ 1,621,062

\$ 1,518,000

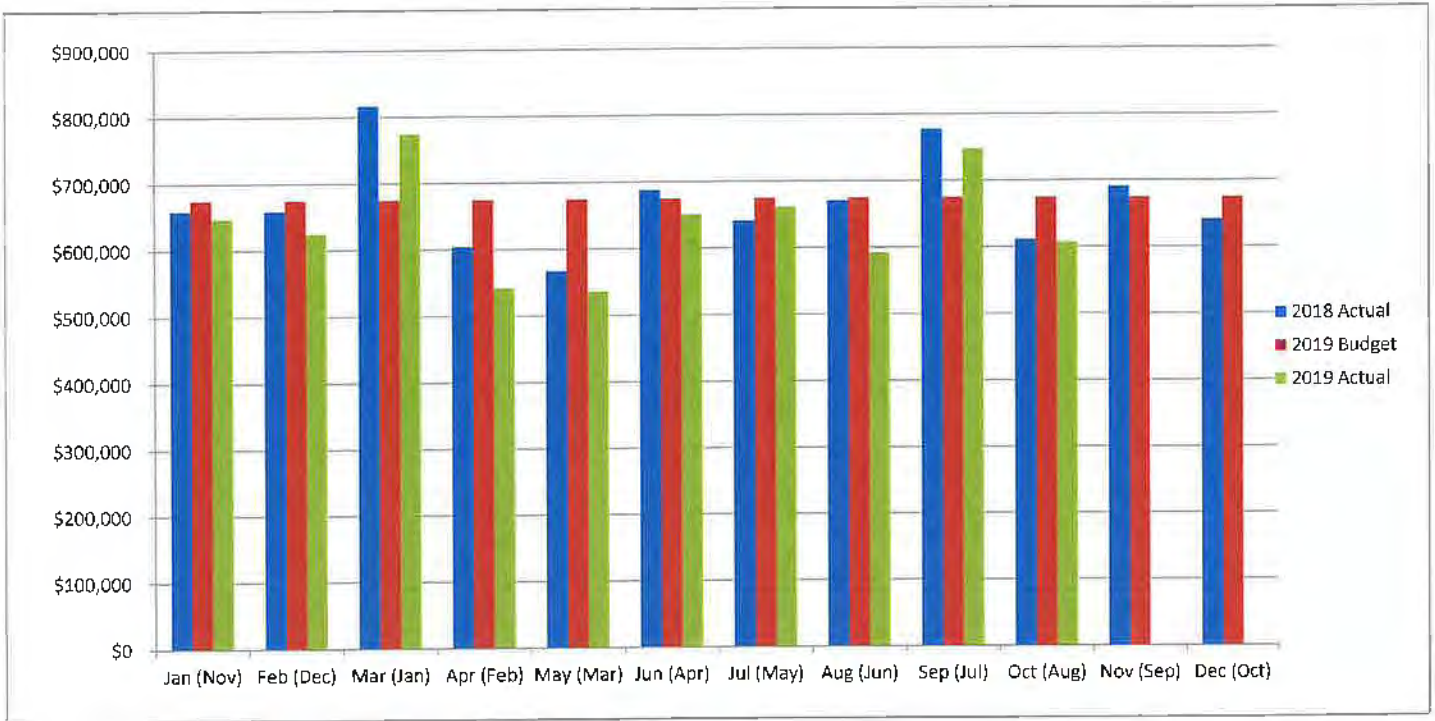
\$ 1,141,951

Building Permits



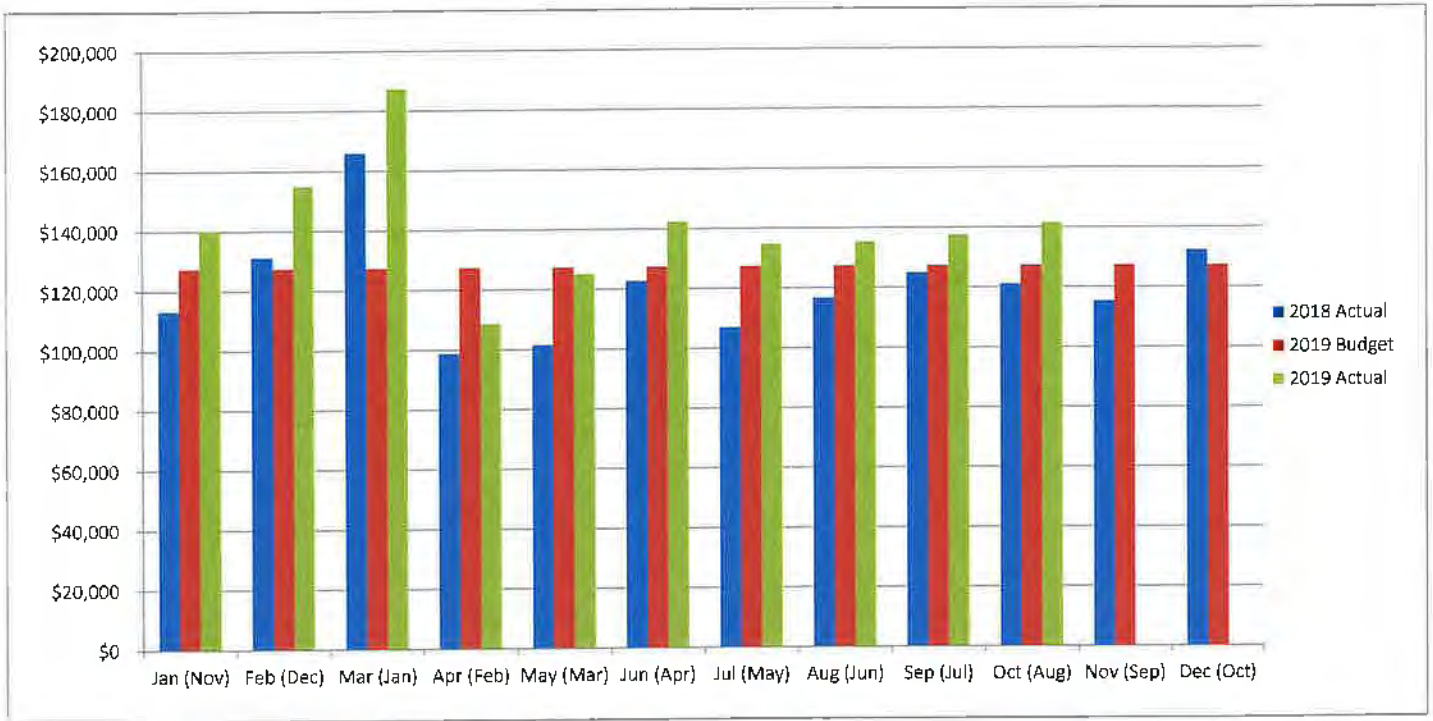
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 51,874	\$ 66,667	\$ 93,549	\$ 26,882
Feb	41,660	66,667	70,614	30,830
Mar	61,020	66,667	102,100	66,263
Apr	85,963	66,667	123,746	123,342
May	214,601	66,667	91,619	148,295
Jun	60,036	66,667	128,955	210,583
Jul	76,387	66,667	120,998	264,914
Aug	78,987	66,667	114,734	312,982
Sep	154,270	66,667	102,934	349,249
Oct	51,320	66,667	61,625	344,207
Nov	241,375	66,667		
Dec	57,994	66,667		
YTD Totals	\$ 1,175,488	\$ 800,000	\$ 1,010,874	

State Sales Tax



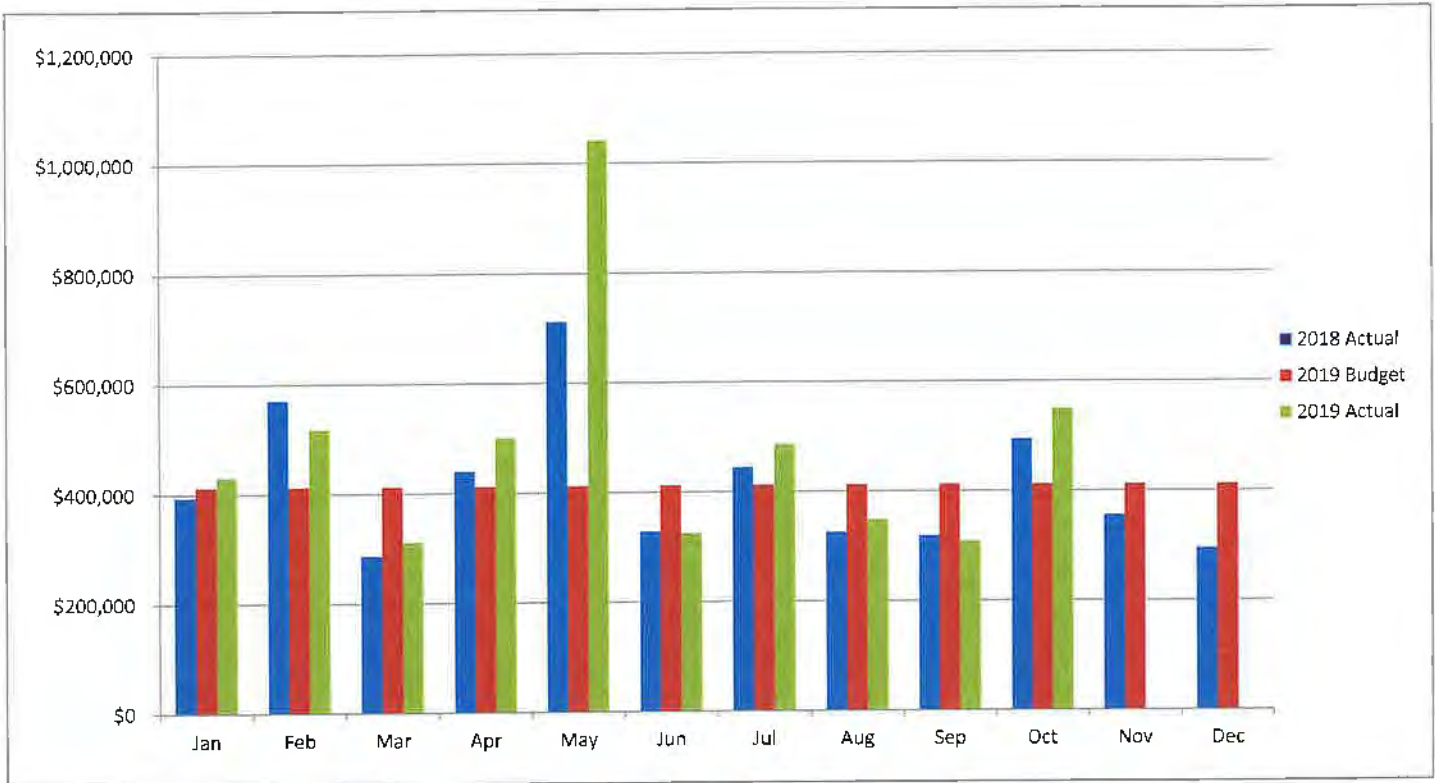
<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Nov)	\$ 659,220	\$ 675,000	\$ 647,708	\$ (27,292)
Feb (Dec)	659,346	675,000	624,801	(77,491)
Mar (Jan)	817,105	675,000	774,929	22,438
Apr (Feb)	604,906	675,000	542,297	(110,265)
May (Mar)	567,845	675,000	536,850	(248,415)
Jun (Apr)	688,018	675,000	651,634	(271,781)
Jul (May)	641,453	675,000	662,407	(284,374)
Aug (Jun)	670,995	675,000	592,425	(366,949)
Sep (Jul)	778,220	675,000	748,503	(293,446)
Oct (Aug)	611,782	675,000	607,826	(360,620)
Nov (Sep)	691,562	675,000		
Dec (Oct)	641,917	675,000		
YTD Totals	\$ 8,032,166	\$ 8,100,000	\$ 6,389,380	

Local Use Tax



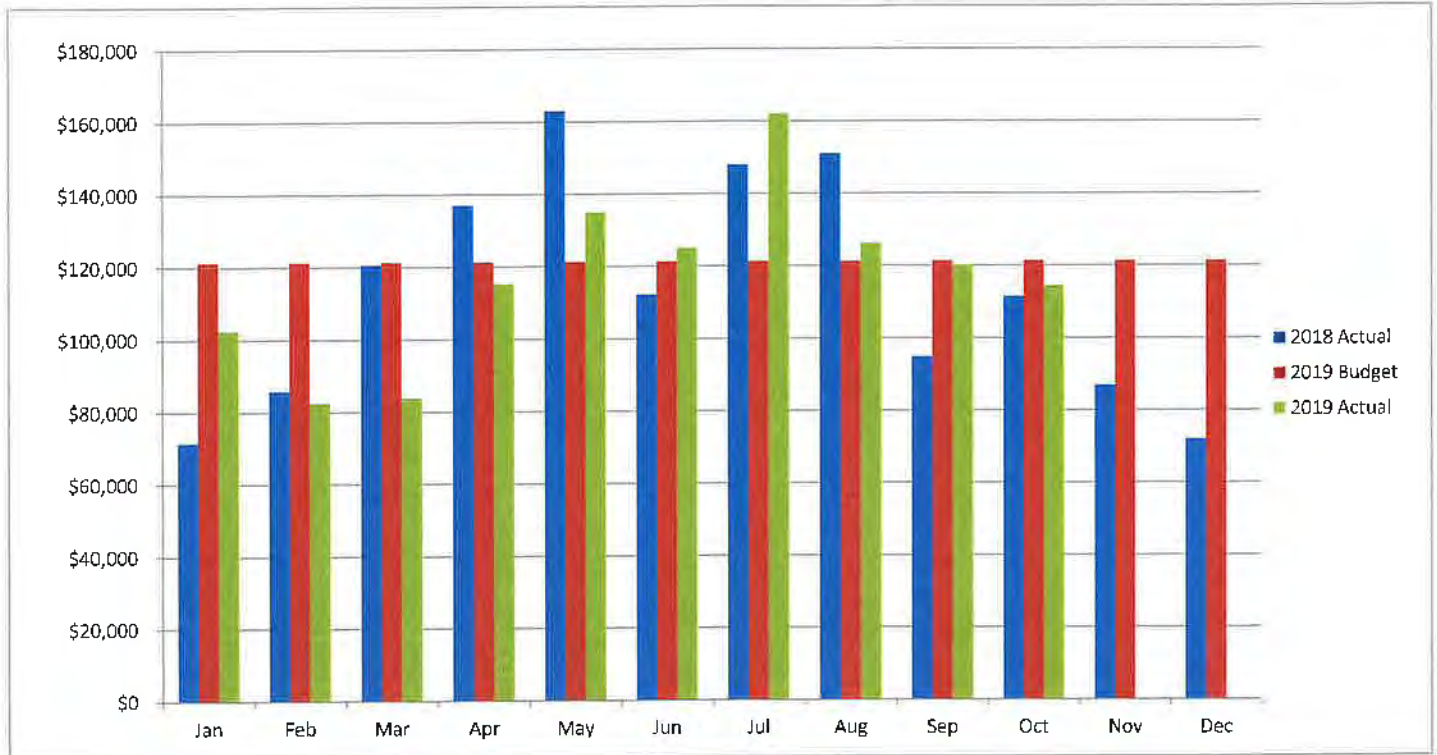
<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Nov)	\$ 113,343	\$ 127,500	\$ 140,169	\$ 12,669
Feb (Dec)	131,295	127,500	155,093	40,262
Mar (Jan)	166,066	127,500	187,546	100,308
Apr (Feb)	98,851	127,500	108,793	81,601
May (Mar)	101,658	127,500	125,331	79,432
Jun (Apr)	122,767	127,500	142,480	94,412
Jul (May)	107,147	127,500	134,859	101,771
Aug (Jun)	116,836	127,500	135,442	109,713
Sep (Jul)	125,126	127,500	137,690	119,903
Oct (Aug)	121,382	127,500	141,552	133,955
Nov (Sep)	115,439	127,500		
Dec (Oct)	132,426	127,500		
YTD Totals	<u>\$ 1,452,333</u>	<u>\$ 1,530,000</u>	<u>\$ 1,408,955</u>	

Income Tax



2017-2018			2018-2019				Cumulative Variance 2019 Actual vs. Budget
Month Received	Liab Pd	2018 Actual	Month Received	2019 Budget	Liab Pd	2019 Actual	
Jan	Dec-17	\$ 394,357	Jan	\$ 412,500	Dec-18	\$ 430,566	\$ 18,066
Feb	Jan-18	570,829	Feb	412,500	Jan-19	518,005	123,571
Mar	Feb-18	286,970	Mar	412,500	Jan-19	311,906	22,977
Apr	Mar-18	440,655	Apr	412,500	Jan-19	500,986	111,463
May	Apr-18	711,744	May	412,500	Feb-19	1,042,123	741,086
Jun	May-18	328,799	Jun	412,500	Feb-19	325,451	654,037
Jul	Jun-18	444,568	Jul	412,500	Mar-19	486,704	728,241
Aug	Jul-18	326,342	Aug	412,500	Mar-19	348,884	664,625
Sep	Aug-18	318,497	Sep	412,500	Mar-19	308,780	560,905
Oct	Sep-18	495,002	Oct	412,500	Apr-19	550,920	699,325
Nov	Oct-18	356,515	Nov	412,500	Apr-19		
Dec	Nov-18	295,502	Dec	412,500	May-19		
YTD Totals		<u>\$ 4,969,780</u>		<u>\$ 4,950,000</u>		<u>\$ 4,824,325</u>	

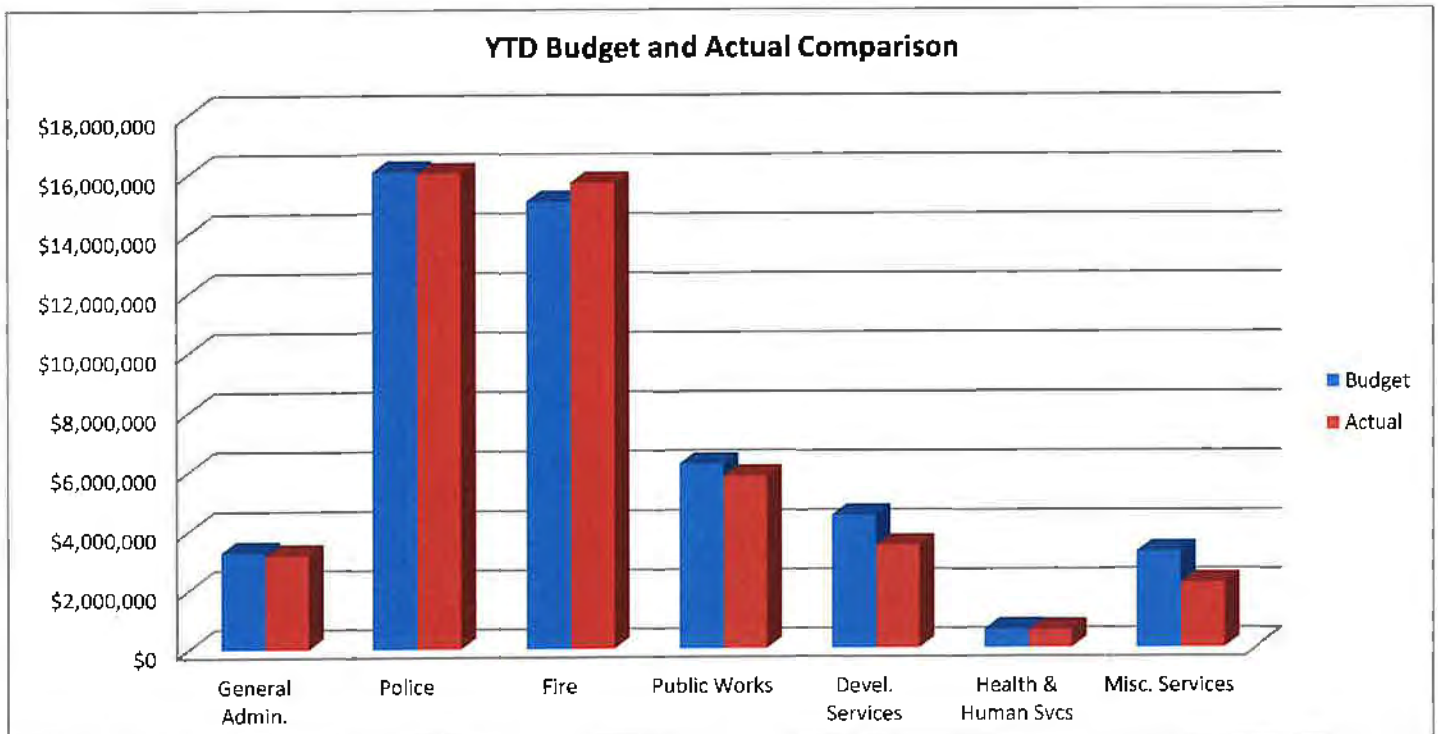
Fines



<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 71,631	\$ 121,383	\$ 102,529	\$ (18,854)
Feb	85,889	121,383	82,643	(57,595)
Mar	120,617	121,383	84,003	(94,975)
Apr	137,043	121,383	115,421	(100,937)
May	163,094	121,383	135,100	(87,221)
Jun	112,383	121,383	125,188	(83,416)
Jul	148,104	121,383	162,077	(42,722)
Aug	151,117	121,383	126,391	(37,715)
Sep	94,939	121,383	120,110	(38,988)
Oct	111,532	121,383	114,448	(45,923)
Nov	86,923	121,383		
Dec	72,167	121,383		
YTD Totals	\$ 1,355,439	\$ 1,456,600	\$ 1,167,910	

Expenditures: General Fund expenditures in October were \$1,294,917 below the budgeted figure of \$4,913,644. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 307,467	\$ 301,429	2.0%
Administration	540,367	542,737	-0.4%
Legal	439,467	411,694	6.3%
Finance	901,742	909,531	-0.9%
Village Clerk	179,725	175,770	2.2%
HRM	451,658	414,695	8.2%
Communications	208,250	199,206	4.3%
Cable TV	176,267	158,309	10.2%
Emergency Operations	65,817	58,947	10.4%
Police	16,054,067	15,995,971	0.4%
Fire	15,057,342	15,683,680	-4.2%
Public Works	6,207,567	5,799,343	6.6%
Development Services	4,474,708	3,469,984	22.5%
H&HS	614,708	597,996	2.7%
Miscellaneous	3,226,034	2,185,602	32.3%
TOTAL	\$ 48,905,184	\$ 46,904,893	4.1%



Department News

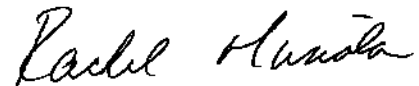
During the month of October, the following training sessions were attended by Finance staff:

- Attended IGFOA Lunch and Learn on GASB Statement No. 87 Leases. The topic covered were the new accounting standards for Leases (Assistant Finance Director and Accountant II).
- Attended Team Building Supervisor training offered by Human Resource Department. Topics covered were how to effectively communicate with employees, different work traits for different employee personalities, and completed a self-assessment of what type of worker we are (numerous Village employees).

Also during the month, Finance staff participated in the following events and planning meetings:

- Continued working on the preparation of the FY2020 operating budgets.
- Attended the quarterly Fire Pension Board meeting (Finance Director).
- Attended the quarterly Police Pension Board meeting (Finance Director).
- Attended various IGFOA Professional Education Committee planning meetings (Finance Director).
- Attended the 4th of July Commission monthly planning meeting (Water Billing Supervisor).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

October-19

	<u>Oct-19</u>	<u>YTD Oct-19</u>	<u>Oct-18</u>	<u>YTD Oct-18</u>	<u>% Inc / Dec</u>	
					<u>Month</u>	<u>Year</u>
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	538	4,872	614	5,523	-12.4%	-11.8%
Amount	\$ 60,178	637,756	\$ 61,954	836,681	-2.9%	-23.8%
Internet Sales						
Number	1,959	21,217	2,097	24,937	-6.6%	-14.9%
Amount	\$ 259,475	2,494,119	\$ 221,479	2,384,553	17.2%	4.6%
Total						
Number	2,497	26,089	2,711	30,460	-7.9%	-14.3%
Amount	\$ 319,653	3,131,875	\$ 283,433	\$ 3,221,234	12.8%	-2.8%
Credit Card Company Fees						
General Fund	\$ 207	684	\$ 33	17,832	532.6%	-96.2%
Municipal Waste Fund	-	-	-	6,073	N/A	-100.0%
Water Fund	3,489	27,298	2,144	57,570	62.8%	-52.6%
Total Fees	\$ 3,696	\$ 27,982	\$ 2,176	\$ 81,475	69.8%	-65.7%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	57	1,393	37	706	54.1%	97.3%
Amount	\$ 106,220	1,980,310	\$ 68,547	1,817,766	55.0%	8.9%
Invoices Paid						
Number	53	588	65	704	-18.5%	-16.5%
Amount	\$ 87,749	1,771,681	\$ 285,830	1,774,693	-69.3%	-0.2%
Reminders Sent						
Number	12	102	3	169	300.0%	-39.6%
Amount	\$ 2,896	54,801	\$ 2,967	297,182	-2.4%	-81.6%
<u>Accounts Payable</u>						
Checks Issued						
Number	311	3,519	310	3,244	0.3%	8.5%
Amount	\$ 2,284,194	23,994,103	\$ 2,630,467	18,456,099	-13.2%	30.0%
Manual Checks Issued						
Number	60	329	27	302	122.2%	8.9%
As % of Total Checks	19.29%	9.35%	8.71%	9.31%	121.5%	0.4%
Amount	\$ 94,305	9,066,413	\$ 40,608	2,612,134	132.2%	247.1%
As % of Total Checks	4.13%	37.79%	1.54%	14.15%	167.4%	167.0%
<u>Utility Billing</u>						
New Utility Accounts	132	1,412	140	1,581	-5.7%	-10.7%
Bills Mailed / Active Accounts	15,719	156,914	15,645	156,095	0.5%	0.5%
Final Bills Mailed	132	1,412	140	1,581	-5.7%	-10.7%
Shut-Off Notices	1,226	14,227	1,792	14,375	-31.6%	-1.0%
Actual Shut-Offs	102	1,045	116	1,075	-12.1%	-2.8%
Total Billings	\$ 1,920,074	18,862,477	\$ 1,840,355	18,370,960	4.3%	2.7%
Direct Debit (ACH) Program						
New Accounts	22	392	49	314	-55.1%	24.8%
Total Accounts	4,183	38,772	3,046	27,287	37.3%	42.1%
As % of Active Accounts	26.61%	24.71%	19.47%	17.48%	7.1%	41.3%
Water Payments Received in Current Month						
Total Bills Mailed	15,719	156,914	15,645	156,095	0.5%	0.5%
ACH Payments	4,183	38,772	3,046	27,287	37.3%	42.1%
ACH Payments-% of Total Bills	26.61%	24.71%	19.47%	17.48%	36.7%	41.3%
On-line Payments (Internet Sales)	1,622	17,635	1,798	21,946	-9.8%	-19.6%
On-line Payments-% of Total Bills	10.32%	11.24%	11.49%	14.06%	-10.2%	-20.1%
Over-the-phone Payments	498	5,465	836	10,078	-40.4%	-45.8%
Over-the-phone Payments-% of Total Bills	3.17%	3.48%	5.34%	6.46%	-40.7%	-46.1%
Mail-in Payments	9,143	92,758	9,677	93,508	-5.5%	-0.8%
Mail-in Payments-% of Total Bills	58.17%	59.11%	61.85%	59.90%	-6.0%	-1.3%

WATER BILLING ANALYSIS
October 31, 2019

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
October	4,474	5,003	4,379
November	4,330	4,375	4,147
December	4,214	4,198	4,170
January	4,897	4,538	4,403
February	4,177	4,486	4,480
March	3,914	3,845	3,916
April	4,242	4,206	4,227
May	4,257	4,213	4,051
June	4,595	4,633	4,326
July	5,214	4,505	4,395
August	4,965	5,439	5,438
September	4,951	4,782	4,952
October	5,003	4,379	4,157
13 Month Average -	4,556	4,508	4,388
% Change -	-1.0%	-1.1%	-2.7%

Total Water Customers

Average Bill

<u>Customer Type</u>	<u>Total Water Customers</u>			<u>Customer Type</u>	<u>Average Bill</u>		
	<u>Oct-18</u>	<u>Oct-19</u>	<u>% Change</u>		<u>Oct-18</u>	<u>Oct-19</u>	<u>% Change</u>
Residential	14,721	14,792	0.5%	Residential	\$ 57.18	\$ 56.97	-0.4%
Commercial	924	927	0.3%				
Total	15,645	15,719	0.5%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Oct-18</u>	<u>Oct-19</u>	<u>% Change</u>		<u>Oct-18</u>	<u>Oct-19</u>	<u>% Change</u>
Residential	65	61	-6.6%	Residential	661	654	-1.1%
Commercial	49	52	5.8%	Commercial	468	458	-2.1%
	114	113	-0.9%		1,129	1,112	-1.5%

STATEMENT OF INVESTMENTS-VILLAGE
As of October 31, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		6,813,070.02			1.921
Illinois Funds - Veterans Memorial	05/01/92		310.53			1.921
IMET Convenience Fund	10/20/05		2,840.60			2.030
Citibank SDA	11/07/08		3,851,940.92			1.500
Chase Money Market	03/06/18		5,631,283.94			1.490
CD with PMA	08/22/13		<u>11,012,876.29</u>	11,012,876.29	11,231,098.28	0.375
			27,312,322.30			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		56,386.44			1.921
<u>Asset Seizure - Federal</u>						
Illinois Funds	06/09/99		4,331.28			1.921
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		55,465.94			1.921
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		152.43			1.921
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,888.26			1.921
<u>2005A G.O. Debt Serv.</u>						
Illinois Funds	11/30/04		307,029.66			1.921
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,697.84			1.921
Citibank SDA	11/07/08		<u>3,758.75</u>			1.500
			13,456.59			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,133.91			1.921
CD with PMA	08/22/13		245,500.00	245,500.00	249,949.27	0.375
Citibank SDA	02/10/11		<u>8,385.34</u>			1.500
			265,019.25			
<u>Western Corridor</u>						
Illinois Funds	06/30/01		38,162.87			1.921
CD with PMA	08/22/13		3,163,700.00	3,163,700.00	3,234,736.02	0.375
Citibank SDA	01/07/09		<u>419,269.44</u>			1.500
			3,621,132.31			

STATEMENT OF INVESTMENTS-VILLAGE

As of October 31, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>EDA Series 1991 Project</u>						
Illinois Funds	08/22/91		1,064,974.92			1.921
Citibank SDA	02/10/11		<u>240,197.09</u>			-
			1,305,172.01			
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,119,076.55			
Chase Money Market	03/06/18		1,023,234.62			1.490
CD with PMA	03/09/17		241,360.53	241,360.53	247,700.55	
Citibank SDA			<u>656,062.74</u>			1.500
			3,039,734.44			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		1,241.44			1.921
Citibank SDA	01/07/09		<u>247,116.10</u>			1.500
			248,357.54			
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,206.46			1.921
Citibank SDA	01/07/09		<u>70,867.56</u>			1.500
			94,074.02			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		3,279.38			1.921
Citibank SDA	11/07/08		<u>326,646.69</u>			1.500
			329,926.07			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,142.50			1.921
Citibank SDA	11/07/08		743,175.49			1.500
Chase Money Market	03/06/18		3,721,194.69			1.490
CD with PMA			<u>-</u>			
			4,474,512.68			
<u>Water and Sewer-2017 Bond Projects</u>						
Citibank SDA	09/13/17		1,744,430.24			1.500
CD with PMA	09/13/17		<u>2,517,630.00</u>	2,517,630.00	2,577,124.80	
			4,262,060.24			
<u>Sears Operating</u>						
Illinois Funds			2,545.63			
Citibank SDA			<u>197,467.61</u>	246,600.00	252,045.19	
			446,613.24			

STATEMENT OF INVESTMENTS-VILLAGE

As of October 31, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Insurance</u>						
Illinois Funds	11/10/87		16,270.16			1.921
Citibank SDA	11/07/08		371,570.28			1.500
CD with PMA	08/22/13		<u>1,949,542.12</u>	1,949,542.12	1,994,756.36	0.375
			2,337,382.56			
<u>Information Systems</u>						
Illinois Funds	02/01/98		60,261.81			1.921
Citibank SDA	11/07/08		114,806.31			
CD with PMA			<u>482,721.06</u>	482,721.06	495,401.10	
			677,789.18			
<u>EDA Special Tax Alloc.</u>						
Citibank SDA	11/07/08		10,967,258.91			
Chase Money Market	03/14/19		<u>10,932.75</u>			
			10,978,191.66			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,536.05			1.921
Citibank SDA	11/07/06		<u>114,343.70</u>			1.500
			121,879.75			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		212,546.33			1.921
Total Investments			<u>\$ 60,171,424.18</u>			
Total Invested Per Institution				<u>Percent Invested</u>		
Illinois Funds			9,844,710.41	16.36		
IMET Convenience Fund			2,840.60	0.00		
Chase Money Market			10,386,646.00	17.26		
CD with PMA			19,859,930.00	33.01		
Citibank at PMA			<u>20,077,297.17</u>	<u>33.37</u>		
			\$60,171,424.18	100.00		
Total Invested Per Institution Excluding all Trust and EDA Funds				<u>Percent Invested</u>		
Illinois Funds			8,779,735.49	18.33		
IMET			2,840.60	0.01		
Chase Money Market			10,375,713.25	21.67		
CD with PMA			19,859,930.00	41.47		
Citibank at PMA			<u>8,869,841.17</u>	<u>18.52</u>		
			\$47,888,060.51	100.00		

STATEMENT OF INVESTMENTS-VILLAGE

As of October 31, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Fund						
Total Investments - Operating Funds				\$46,685,462.05		
Total Investments - Debt Service Funds				\$307,029.66		
Total Investments - Trust Funds				\$0.00		
Total Investments - Capital Projects Funds				\$13,178,932.47		
Total Investments - All Funds				<u>\$60,171,424.18</u>		

PMA CERTIFICATE OF DEPOSITS

October 31, 2019

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
Associated Bank, NA (N)	03/07/19	12/02/19	245,500.00	2.430%
Bank OZK	03/07/19	12/02/19	245,500.00	2.464%
Brookline Bank	03/07/19	12/02/19	245,400.00	2.472%
Farmers Exchange Bank	03/07/19	12/02/19	245,400.00	2.497%
First Internet Bank of Indiana	03/07/19	12/02/19	245,500.00	2.423%
Bank 7 (CDARS)	03/21/19	03/19/20	2,310,476.29	2.634%
Granite Community Bank/First NB of Cold Spring	06/25/19	06/24/20	244,800.00	2.100%
Financial Federal Bank	06/25/19	06/24/20	244,400.00	2.250%
Bank 7	06/25/19	06/24/20	244,200.00	2.327%
Premier Bank	06/25/19	06/24/20	244,400.00	2.249%
Servisfirst Bank	06/25/19	06/24/20	22,200.00	2.330%
Pacific Western Bank	07/25/19	04/20/20	246,200.00	2.070%
First National Bank/The First, NA	07/25/19	04/20/20	246,400.00	1.960%
East Boston Savings Bank	07/25/19	04/20/20	246,400.00	1.940%
Southside Bank	07/25/19	04/20/20	246,500.00	1.910%
Great Midwest Bank	07/25/19	04/20/20	246,500.00	1.890%
Merrick Bank	07/25/19	04/20/20	246,500.00	1.880%
Crystal Lake B&TC, NA - Wintrust	07/25/19	04/20/20	246,600.00	1.840%
Hinsdale B&TC, NA - Wintrust	07/25/19	04/20/20	246,600.00	1.840%
Village Bank & Trust - Wintrust	07/25/19	04/20/20	246,600.00	1.840%
Wheaton Bank & Trust - Wintrust	07/25/19	04/20/20	246,600.00	1.840%
Wintrust Bank	07/25/19	04/20/20	246,600.00	1.840%
Veritex Community Bank/Green Bank	07/25/19	04/20/20	246,600.00	1.840%
Bank of China, NY	08/01/19	07/30/20	1,767,000.00	2.220%
Bank of China, NY	10/03/19	10/01/20	1,750,000.00	1.860%
GENERAL FUND TOTALS:			\$ 11,012,876.29	
HOFFMAN BLVD BRIDGE FUND				
Orrstown Bank	03/07/19	12/02/19	245,500.00	2.450%
HOFFMAN BLVD BRIDGE TOTALS:			\$ 245,500.00	
WESTERN CORRIDOR FUND				
Preferred Bank	03/07/19	12/02/19	245,400.00	2.472%
TBK BANK, SSB/The National Bank	03/07/19	12/02/19	245,600.00	2.400%
Bank of China	05/21/19	05/21/20	243,400.00	2.638%
Moderrn Bank, National Association	05/21/19	05/21/20	244,100.00	2.370%
Rockford B&TC	05/21/19	05/21/20	244,000.00	2.393%
Texas Capital Bank	05/21/19	05/21/20	243,900.00	2.433%
Servisfirst Bank	06/25/19	06/24/20	222,000.00	2.330%
Allegiance Bank Texas	06/25/19	06/24/20	244,400.00	2.239%
Newbank, NA	06/25/19	06/24/20	244,200.00	2.339%
Sonabank	06/25/19	06/24/20	243,500.00	2.589%
Bank of China, NY	08/01/19	07/30/20	493,200.00	2.220%
Bank of China, NY	10/03/19	10/01/20	250,000.00	1.860%
WESTERN CORRIDOR TOTALS:			\$ 3,163,700.00	

PMA CERTIFICATE OF DEPOSITS**October 31, 2019**

	Settlement	Maturity	Cost	Interest Rate
ROAD IMPROVEMENT FUND				
Bank 7 (CDARS)	03/21/19	03/19/20	241,360.53	2.634%
ROAD IMPROVEMENT TOTALS:			\$ 241,360.53	
SEARS CENTRE FUND				
Bank of China, NY	08/01/19	07/30/20	246,600.00	2.220%
SEARS CENTRE TOTALS:			\$ 246,600.00	
INSURANCE FUND				
Third Coast Bank, SSB	03/07/19	12/02/19	245,600.00	2.414%
Western Alliance Bank/Torrey Pines Bank	03/07/19	12/02/19	245,300.00	2.523%
Bank 7 (CDARS)	03/21/19	03/19/20	965,442.12	2.634%
Bank of China, NY	08/01/19	07/30/20	493,200.00	2.220%
INSURANCE TOTALS			\$ 1,949,542.12	
INFORMATION SYSTEM FUND				
Bank 7 (CDARS)	03/21/19	03/19/20	482,721.06	2.634%
INFORMATION SYSTEM TOTALS:			\$ 482,721.06	
2017 BOND PROCEEDS FUND				
CIBC Bank USA/ Private Bank-MI	09/13/17	12/02/19	240,700.00	1.675%
United Bank	09/13/17	12/02/19	876,930.00	1.362%
Associated Bank, NA - C	04/01/19	12/16/19	1,400,000.00	2.420%
2017 BOND PROCEEDS TOTALS:			\$ 2,517,630.00	
			TOTAL: \$	19,859,930.00

**OPERATING REPORT SUMMARY
REVENUES**

October 31, 2019

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	% ACTUAL TO BUDGET	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
General Fund							
Property Taxes	50,000	106,940	16,264,510	16,133,747	16,364,510	98.6%	
Hotel Tax	102,917	107,205	1,029,167	1,132,947	1,235,000	91.7%	
Real Estate Transfer Tax	70,833	49,838	708,333	1,654,021	850,000	194.6%	
Home Rule Sales Tax	316,667	255,542	3,166,667	2,798,765	3,800,000	73.7%	
Telecommunications Tax	126,500	115,884	1,265,000	1,141,951	1,518,000	75.2%	
Property Tax - Fire	283,565	34,496	2,835,650	3,342,931	3,402,780	98.2%	
Property Tax - Police	318,173	39,649	3,181,725	3,756,969	3,818,070	98.4%	
Other Taxes	98,994	79,519	901,129	1,158,366	1,187,930	97.5%	
Total Taxes	1,367,648	789,072	29,352,181	31,119,698	32,176,290	96.7%	
Business Licenses	10,000	9,477	340,000	375,715	340,000	110.5%	
Liquor Licenses	-	25	262,500	290,428	262,500	110.6%	
Building Permits	69,667	61,625	675,667	1,010,872	836,000	120.9%	
Other Licenses & Permits	1,208	6,247	12,083	8,590	14,500	59.2%	
Total Licenses & Permits	80,875	77,373	1,290,250	1,685,604	1,453,000	116.0%	
Sales Tax	675,000	607,826	6,750,000	6,389,381	8,100,000	78.9%	
Local Use Tax	127,500	141,552	1,275,000	1,408,955	1,530,000	92.1%	
State Income Tax	429,042	550,920	4,174,625	4,824,325	5,148,500	93.7%	
Replacement Tax	20,058	78,532	200,583	313,132	240,700	130.1%	
Other Intergovernmental	38,374	6,118	383,742	418,003	460,490	90.8%	
Total Intergovernmental	1,289,974	1,384,949	12,783,950	13,353,796	15,479,690	86.3%	
Engineering Fees	16,667	28,856	166,667	94,359	200,000	47.2%	
Ambulance Fees	131,375	140,083	1,298,292	1,377,913	1,576,500	87.4%	
Police Hireback	35,417	56,274	354,167	395,756	425,000	93.1%	
Lease Payments	63,163	47,205	631,625	593,479	757,950	78.3%	
Cable TV Fees	50,000	43,097	690,000	632,174	840,000	75.3%	
4th of July Proceeds	-	-	137,415	137,415	83,900	163.8%	
Employee Payments	100,000	120,860	1,000,000	1,201,606	1,200,000	100.1%	
Hireback - Arena	15,875	17,804	158,750	231,472	190,500	121.5%	
Rental Inspection Fees	-	1,675	150,000	248,648	300,000	82.9%	
Other Charges for Services	72,458	76,619	724,583	767,246	869,500	88.2%	
Total Charges for Services	484,954	532,475	5,311,499	5,680,067	6,443,350	88.2%	
Court Fines-County	16,667	12,145	166,667	110,285	200,000	55.1%	
Ticket Fines-Village	37,550	19,851	375,500	318,533	450,600	70.7%	
Overweight Truck Fines	500	620	5,000	5,760	6,000	96.0%	
Red Light Camera Revenue	56,667	76,500	566,667	558,005	680,000	82.1%	
Local Debt Recovery	10,000	5,332	100,000	175,327	120,000	146.1%	
Total Fines & Forfeits	121,383	114,448	1,213,833	1,167,910	1,456,600	80.2%	
Total Investment Earnings	32,813	70,067	244,271	519,667	393,750	132.0%	
Reimburse/Recoveries	22,500	(224,618)	225,000	134,054	270,000	49.6%	
S.Barrington Fuel Reimbursement	2,500	2,572	25,000	29,761	30,000	99.2%	
Shaumburg Twn Fuel Reimbursement	-	3,748	-	34,886	-	N/A	
Tollway Payments	833	900	8,333	11,900	10,000	119.0%	
Other Miscellaneous	20,550	35,236	205,500	333,629	246,600	135.3%	
Total Miscellaneous	46,383	(182,162)	463,833	544,231	556,600	97.8%	
Total Operating Transfers In	5,742	4,167	57,417	171,111	68,900	248.3%	
Total General Fund	3,429,773	2,790,388	50,717,234	54,242,085	58,028,180	93.5%	83.3%

**OPERATING REPORT SUMMARY
REVENUES**

October 31, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,570,942	1,611,708	15,709,417	15,704,411	18,851,300	83.3%	
Connection Fees	4,167	-	41,667	85,314	50,000	170.6%	
Cross Connection Fees	3,167	3,217	31,667	32,204	38,000	84.7%	
Penalties	6,667	13,911	66,667	109,079	80,000	136.3%	
Investment Earnings	5,104	17,909	26,979	134,503	61,250	219.6%	
Other Revenue Sources	9,292	187,017	92,917	292,372	111,500	262.2%	
Capital Projects	-	-	-	23,549	4,452,500	0.5%	
Total Water Fund	1,599,338	1,833,761	15,969,313	16,381,430	23,644,550	69.3%	83.3%
Motor Fuel Tax Fund	113,208	187,759	1,132,083	1,224,046	1,358,500	90.1%	
Community Dev. Block Grant Fund	21,958	179,693	219,583	201,151	263,500	76.3%	
Asset Seizure Fund	63	8,979	625	640,318	750	85375.7%	
Municipal Waste System Fund	245,296	232,693	2,452,958	2,494,418	2,943,550	84.7%	
Sears Centre Operating Fund	283,468	219,866	2,834,683	2,746,262	3,401,620	80.7%	
Sears Centre Activity Fund	706,733	463,617	7,067,333	6,626,622	8,480,800	78.1%	
Stormwater Management	51,333	51,827	513,333	518,375	616,000	84.2%	
Insurance Fund	145,246	114,404	1,452,458	1,388,027	1,742,950	79.6%	
Roselle Road TIF	16,750	131,803	167,500	365,571	201,000	181.9%	
Barrington/Higgins TIF	50,478	59,860	504,783	692,261	605,740	114.3%	
Higgins/Hassell TIF	8,253	76	82,533	369,860	99,040	373.4%	
Information Systems	156,849	156,493	1,568,492	1,584,130	1,882,190	84.2%	
Total Spec Rev. & Int. Svc Fund	1,799,637	1,807,089	17,996,367	18,851,041	21,595,640	87.3%	
TOTAL OPERATING FUNDS	6,828,747	6,431,237	84,682,913	89,474,556	103,268,370	86.6%	83.3%
Sears EDA Gen Account	-	5,153,317	-	7,661,977	-	N/A	
2015A & C G.O. Debt Service	850	850	1,421,646	1,421,646	3,452,500	41.2%	
2015B G.O. Debt Service	-	-	17,375	17,375	124,300	0.0%	
2016 G.O. Debt Service	4,236	4,236	431,454	431,454	435,800	0.0%	
2017A & B G.O. Debt Service	950	950	55,825	55,825	180,750	0.0%	
2018 G.O. Debt Service	33,237	33,237	1,782,200	1,782,200	2,748,700	0.0%	
TOTAL DEBT SERV. FUNDS	39,272	5,192,589	3,708,500	11,370,477	6,942,050	163.8%	83.3%
Central Rd. Corridor Fund	6,333	36	63,333	470	76,000	0.6%	
Hoffman Blvd Bridge Maintenance	167	539	1,667	5,141	2,000	257.0%	
Western Corridor Fund	833	6,765	8,333	130,775	10,000	1307.7%	
Traffic Improvement Fund	33	-	333	-	400	0.0%	
Prairie Stone Capital Fund	833	2,303	8,333	949,865	10,000	9498.6%	
Central Area Rd. Impr. Imp. Fee	-	49	-	648	-	0.0%	
Western Area Traffic Impr.	-	10	-	131	-	N/A	
Western Area Traffic Impr. Impact Fee	-	22	-	251	-	0.0%	
Capital Improvements Fund	179,346	56,394	1,720,542	1,445,847	2,152,150	67.2%	
Capital Vehicle & Equipment Fund	166,593	101,228	1,405,321	1,459,431	1,999,110	73.0%	
Capital Replacement Fund	667	287	6,667	7,411	8,000	92.6%	
Road Improvement Fund	533,939	655,870	5,339,392	4,894,674	6,407,270	76.4%	
TOTAL CAP. PROJECT FUNDS	888,744	823,503	8,553,921	8,894,642	10,664,930	83.4%	83.3%
Police Pension Fund	463,623	1,730,207	4,636,225	11,738,056	5,563,470	211.0%	
Fire Pension Fund	464,432	892,710	4,644,317	15,898,992	5,573,180	285.3%	
TOTAL TRUST FUNDS	928,054	2,622,918	9,280,542	27,637,049	11,136,650	248.2%	83.3%
TOTAL ALL FUNDS	8,684,817	15,070,247	106,225,875	137,376,724	132,012,000	104.1%	83.3%

OPERATING REPORT SUMMARY
EXPENDITURES
October 31, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	30,747	28,059	307,467	301,429	368,960	81.7%	
Administration	54,037	48,240	540,367	542,737	648,440	83.7%	
Legal	43,947	63,559	439,467	411,694	527,360	78.1%	
Finance	90,174	82,493	901,742	909,531	1,082,090	84.1%	
Village Clerk	17,973	17,589	179,725	175,770	215,670	81.5%	
Human Resource Mgmt.	45,166	44,938	451,658	414,695	541,990	76.5%	
Communications	20,825	12,720	208,250	199,206	249,900	79.7%	
Cable TV	17,627	13,277	176,267	158,309	211,520	74.8%	
Emergency Operations	6,582	4,533	65,817	58,947	78,980	74.6%	
Total General Admin.	327,076	315,409	3,270,758	3,172,318	3,924,910	80.8%	83.3%
Police Department							
Administration	132,708	114,342	1,327,083	1,349,633	1,592,500	84.7%	
Juvenile Investigations	47,303	33,499	473,025	467,806	567,630	82.4%	
Tactical	83,468	58,144	834,675	822,783	1,001,610	82.1%	
Patrol and Response	917,851	670,861	9,178,508	9,169,727	11,014,210	83.3%	
Traffic	105,900	88,381	1,059,000	917,923	1,270,800	72.2%	
Investigations	118,001	83,364	1,180,008	1,207,393	1,416,010	85.3%	
Community Relations	1,131	-	11,308	7,202	13,570	53.1%	
Communications	62,676	-	626,758	586,784	752,110	78.0%	
Canine	15,771	11,885	157,708	156,182	189,250	82.5%	
Special Services	16,565	19,159	165,650	346,771	198,780	174.4%	
Records	26,442	21,857	264,417	242,186	317,300	76.3%	
Administrative Services	77,593	72,766	775,925	721,581	931,110	77.5%	
Total Police	1,605,407	1,174,258	16,054,067	15,995,971	19,264,880	83.0%	83.3%
Fire Department							
Administration	90,808	79,517	908,083	895,146	1,089,700	82.1%	
Public Education	3,984	10,542	39,842	48,204	47,810	100.8%	
Suppression	713,429	563,319	7,118,833	7,471,106	8,561,150	87.3%	
Emer. Med. Serv.	645,781	481,668	6,457,808	6,775,380	7,749,370	87.4%	
Prevention	49,703	29,750	497,025	463,141	596,430	77.7%	
Fire Stations	3,575	150	35,750	30,702	42,900	71.6%	
Total Fire	1,507,280	1,164,945	15,057,342	15,683,680	18,087,360	86.7%	83.3%
Public Works Department							
Administration	29,725	28,458	297,250	289,629	356,700	81.2%	
Snow/Ice Control	153,459	79,799	1,534,592	1,564,885	1,841,510	85.0%	
Pavement Maintenance	43,301	30,052	433,008	347,790	519,610	66.9%	
Forestry	95,268	70,105	952,675	826,086	1,143,210	72.3%	
Facilities	96,371	70,615	963,708	887,134	1,156,450	76.7%	
Fleet Services	107,473	75,108	1,074,725	985,424	1,289,670	76.4%	
F.A.S.T.	16,266	29,718	162,658	171,950	195,190	88.1%	
Storm Sewers	13,466	10,966	134,658	131,165	161,590	81.2%	
Traffic Control	65,429	48,428	654,292	595,281	785,150	75.8%	
Total Public Works	620,757	443,250	6,207,567	5,799,343	7,449,080	77.9%	83.3%

OPERATING REPORT SUMMARY
EXPENDITURES
October 31, 2019

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
Development Services							
Administration	33,697	31,265	336,967	340,397	404,360	84.2%	
Planning	45,850	25,658	458,500	374,336	550,200	68.0%	
Code Enforcement	123,715	116,234	1,237,150	1,202,020	1,484,580	81.0%	
Transportation & Engineering	117,665	107,961	1,176,650	1,184,567	1,411,980	83.9%	
Economic Development	126,544	21,754	1,265,442	368,665	1,518,530	24.3%	
Total Development Services	447,471	302,874	4,474,708	3,469,984	5,369,650	64.6%	83.3%
Health & Human Services	61,471	56,239	614,708	597,996	737,650	81.1%	83.3%
Miscellaneous							
4th of July	-	-	93,659	93,659	121,500	77.1%	
Police & Fire Comm.	8,706	-	87,058	13,189	104,470	12.6%	
Misc. Boards & Comm.	21,558	40,646	215,575	199,415	258,690	77.1%	
Misc. Public Improvements	313,920	121,107	2,829,742	1,879,339	3,767,040	49.9%	
Total Miscellaneous	344,183	161,753	3,226,034	2,185,602	4,251,700	51.4%	83.3%
Total General Fund	4,913,644	3,618,727	48,905,184	46,904,893	59,085,230	79.4%	83.3%
Water & Sewer Fund							
Water Department	1,106,695	1,081,892	11,042,888	10,880,149	13,280,340	81.9%	
Sewer Department	183,646	163,959	1,836,458	1,756,331	2,203,750	79.7%	
Billing Division	70,617	72,650	706,167	688,810	847,400	81.3%	
Capital Projects Division	-	-	107,778	107,778	3,035,680	3.6%	
2015 Bond Capital Projects	-	-	137,025	137,025	424,800	32.3%	
2017 Bond Capital Projects	23,929	23,929	1,105,137	1,105,137	2,507,120	44.1%	
2018 Bond Capital Projects	-	-	-	-	247,640	0.0%	
Total Water & Sewer	1,384,887	1,342,430	14,935,453	14,799,049	22,546,730	65.6%	83.3%
Motor Fuel Tax	122,783	122,783	1,266,908	1,266,908	2,135,000	59.3%	
Community Dev. Block Grant Fund	179,693	179,693	209,592	209,592	263,500	79.5%	
Asset Seizure Fund	15,252	7,314	152,517	205,774	183,020	112.4%	
Municipal Waste System	256,567	256,402	2,565,667	2,360,999	3,078,800	76.7%	
Sears Centre Operating Fund	295,626	70,137	2,956,258	1,052,470	3,547,510	29.7%	
Sears Centre Activity Fund	706,733	590,874	7,067,333	6,732,837	8,480,800	79.4%	
Stormwater Management	61,254	46,202	612,542	537,914	735,050	73.2%	
Insurance	145,748	128,112	1,457,483	1,934,914	1,748,980	110.6%	
Information Systems	169,349	88,076	1,693,492	1,291,103	2,032,190	63.5%	
Roselle Road TIF	76,273	481	762,725	6,185	915,270	0.7%	
Barrington/Higgins TIF	50,478	96	504,783	557,468	605,740	0.0%	
Higgins/Hassell TIF	432	182,171	4,317	186,197	5,180	3594.5%	
TOTAL OPERATING FUNDS	8,378,719	6,633,498	83,094,253	78,046,303	105,363,000	74.1%	83.3%
Sears EDA General Account	5,153,317	5,153,317	5,153,317	7,661,977	-	N/A	
2015A G.O. Debt Service	475	475	814,706	814,706	3,453,520	23.6%	
2015 G.O. Debt Service	-	-	17,375	17,375	124,300	14.0%	
2016 G.O. Debt Service	-	-	168,375	168,375	436,300	38.6%	
2017A & B G.O. Debt Service	950	950	55,825	55,825	180,750	30.9%	
2018 G.O. Debt Service	-	475	-	689,575	2,748,700	0.0%	
TOTAL DEBT SERV. FUNDS	5,154,742	5,155,217	6,209,598	9,407,833	6,943,570	135.5%	83.3%

OPERATING REPORT SUMMARY
EXPENDITURES
October 31, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	6,250	-	62,500	-	75,000	0.0%	
Western Corridor Fund	-	4,583	-	45,830	55,000	83.3%	
Hoffman Blvd Bridge Maintenance	-	-	-	35,460	-	N/A	
Prairie Stone Capital Fund	66,875	1,667	668,750	102,570	802,500	12.8%	
Capital Improvements Fund	191,750	117,621	1,844,583	1,354,550	2,301,000	58.9%	
Capital Vehicle & Equipment Fund	181,051	11,965	1,549,904	480,263	2,172,610	22.1%	
Capital Replacement Fund	25,000	25,000	250,000	250,000	300,000	83.3%	
Road Improvement Fund	561,023	1,463,120	5,610,225	3,752,755	6,732,270	55.7%	
TOTAL CAP. PROJECT FUNDS	1,031,948	1,623,957	9,985,963	6,021,428	12,438,380	48.4%	83.3%
Police Pension Fund	521,315	578,895	5,213,150	5,719,648	6,255,780	91.4%	
Fire Pension Fund	475,513	486,503	4,755,133	4,909,021	5,706,160	86.0%	
TOTAL TRUST FUNDS	996,828	1,065,398	9,968,283	10,628,670	11,961,940	88.9%	83.3%
TOTAL ALL FUNDS	15,562,237	14,478,070	109,258,097	104,104,234	136,706,890	76.2%	83.3%



2019 OCTOBER MONTHLY REPORT

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October Synopsis

- Finalized the EAC Open Enrollment environment for use by all employees mid-month.
- As Open Enrollment commenced, we provided data to HR about participation in the process and developed more than a dozen reports to analyze the submissions for accuracy and completeness.
- Our Community Development (TRAKiT) implementation began with an introductory meeting with CentralSquare staff. Planning for additional meetings and staff involved as was underway in October.
- Continued to work with CentralSquare to arrange for the install of custom programming to change out the meters and send the reading file for consumption to Neptune to convert the Village to Siemens Smart Meters.

CentralSquare/GovQA Support Cases

- Provided CentralSquare with SQL script to update the deadline date to 01/08/2020 rental inspections in Business Licensing.
- Open cases that end user can no longer cancel leave request prior to approval, this broke due to Open Enrollment fix.
- Open case that the sort order of leave request needs to be fixed so most recent is on top, this broke due to Open Enrollment fix.
- Open case with Fire and Safety Interface Code for reinspections is not working to interface to financials.
- Open and closed case to refresh FinancePLUS and EAC training in order to test open enrollment.
- Participated in conference call and considerable amount of emails related to the Smart Meter Project and to arrange for the install of the custom programming needed. Worked with Siemens to review the previously provided file layout for importing the meters installed into Mass Meter Change Utility needed to update all the Villages' meters, several hundred at a time.
- Open and closed case to reset users Password.
- Open and closed case to add new employee for Police Department.
- Closed case after testing that EAC Open Enrollment was able to handle 457 % deduction codes.
- Closed case due to cancelled leave requests not returning correct values – cannot fix in current version due to Silverlight dependency.

Work Orders

- Assisted Finance Department staff in determining cause and remedy for the batch created with duplicate Water Bill payments. Resolved the issue by deleting the batch and then guiding staff through the process of uploading the receipts correctly.
- At the request of Development Services staff, entered several Violation Types into the Citations Violation Code and Statute tables.
- Helped Police staff resolve issue with Wellness website link.
- Corrected data caused by improperly entered EVOID.
- Created SQL script to update RRL License Deadline date.
- Ran GP Late Penalties
- Corrected data that resulted for an improperly entered EVOID.
- Tested Fire Permit Reinspection fees and interfacing with Financials, showed Fire Admin how to add the fees.
- Tested Fire and Safety Reinspection fees and interfacing with Financials, receiving interface error and opened case up with CentralSquare.
- Added several locations for Front Counter.
- Added new Permit type for Solar Panels.
- Updated Citation Report per Development Services.
- Changed Sort of Open Case List Cognos Report per Development Services.
- Spent several hours testing the Open Enrollment application including the 457 Plans with the percentage option, notifying CentralSquare of any additional issues.
- Rolled out Open Enrollment to all employees.
- Created a Cognos report for Fire Admin showing Total Fire Permit Inspection by Inspector.
- Created two Cognos reports for Fire Admin showing Completed and Uncompleted inspection by Date Range Prompt.
- Gave all Public Works purchasing defaults so user could see all requisitions when doing a search.
- Unconfirmed several employees' Open Enrollment.
- Provided information to Finance with printing manual checks that are in a different batch.
- Instructed Front Counter Staff in the correct use of the process of changing a Business License from one Contractor Category to another.
- Updated location pin per Finance Department.
- Assisted Development Services with an RRL License issue, the incorrect license category was selected and payment was applied, then e-voided and instead of UPGRADING the license a new one was added. The correct payment was applied to the wrong license showing money was still owed.
- Set up a new PD employee in CentralSquare and GovQA.
- Assisted a user with resetting their password and approving a requisition.

Administration

- Created Summary of Benefits of Fire Permit Cleanup
- Prepared monthly report.
- Processed Payroll for department employees on October 7 and 21, 2019.

Training

- Both Angela and Cathy completed the required Sexual Harassment training in early October.

Meetings

- Biweekly meeting with IS Director on October 14 and 28, 2019.
- Monthly Staff Meeting.
- Had a status conference call with CentralSquare discussing open cases and on-going projects that have stalled.
- Met with Fire Admin to show how to add Fire Permit reinspection fees.
- Attended one GovQA Webinar.
- Attended CentralSquare Lucity Fixed Assets webinar.
- Participated in the Public Admin Product Life Cycle Policy webinar hosted by CentralSquare. Raised questions about how this works when there is an end date for release of a particular version, and we have not been allowed to upgrade to that version at the direction of CentralSquare. Also asked about the costs associated with an upgrade once we are on the Azure Cloud. They stated the only costs would be for training in new processes, if needed.
- Our first conference call was held to meet our Project Manager for the Community Development (formerly TRAKiT) implementation. We were introduced to our Project Manager and a basic outline on how we would move forward. We also discussed the billing stages to confirm the budget is aligned with when the charges would be due.
- Had a conference call to discuss the Smart Meter Project and the scheduling for the install of the Neptune Reading Interface version needed to proceed with this project.

Geographic Information System Review

October Synopsis

- GIS took a detour in October to resolve an ongoing issue with our web services. As a result of ESRI modifying the security of their web services, our services will all need to be republished. This security modification was found to be the underlying cause to the Citizen Portal maps page not loading properly. Two ESRI support cases were opened on 10/8. The first was to fix the Citizen Portal page. This was fixed on 10/22 with a simple change of the service URL from http to https in the website's html. The Citizen Portal has been loading without error ever since. The second support case opened was to assist us in upgrading our services to https. This was the underlying root to the Citizen Portal issue and GIS services are in limbo until this configuration is complete. ESRI has provided support to both Darek and myself regarding the issue and given us a number of steps to take in the upgrade to https. However, the first step is to put in place a CA certificate. We are on hold until this is completed. Once the certificate is purchased and binded in IIS, we can create a test service to ensure everything is working in concert. Then, one by one, we will have to republish all of the services in our internal (Hoffnet) and external (Citizen Portal) maps. We will try to complete this with as little downtime to employees, as possible. It is unsure if we will be able to replace services one by one or if we will have to lose them all at once while we rebuild. While working towards a solution, Darek has asked for a draft document showing the different programs involved in our GIS, which is nearly complete.
- *Various Projects: Annexation History* A working draft of the map was passed along to the Clerk and General Government for approval, which was received. We began researching how to incorporate pdf documents into the annex area pop-up when I was confronted with an https problem that forced us to address the issue detailed above. This webmap and all future webmaps are on hold until we obtain a CA certificate. Trees On 10/30, N. Lackowski stated via email that he had completed his update of the Access tree database and that we could finally begin transitioning it into the GIS database. This will be an intensive undertaking as there are a number of related tables, not to mention the number of fields we will need to add domains to before the data can be accessible in the field.

Work Orders

- Webmap Request: fiber depth value pop-up error *fixed* (PW)
- Map Request: utilities at Hassell Rd for HBK (multiple sites) (DS-TE)
- Map Request: utilities at Palatine Rd for KDM (DS-TE)
- Map Request: hoffnet general map copy for desktop use (DS-P)

- Data Request: invert buffer selection (DS-P)
- Data Request: Water usage (PW)
- Data Request: sidewalk mileage (PW)
- Print Request: Hispanic Heritage posters

Administration

- Memorandum of Understanding inquiry
- Village Annexation webmap tutorial video
- ESRI support case "Upgrade Server to https" *in process*
- ESRI support case "Featured Content Not Loading" *solved*
- Village GIS programs draft document for IS

Training

- ArcGIS for Server: An Introduction (10/29)
- ArcGIS Enterprise: Managing ArcGIS Server (10/30)

Meetings

- GIS-IS Biweekly (10/28)
- GIS Update w/ S. Diatte (10/25)
- GIS HTTPS configuration w/ D. Raszka (10/23)

Project Activities

Project – Azure Connect

- I.S. Staff worked on configuring new password synchronization tool. The product we used up to this point was discontinued and IS Department needed to find a new product. The solution was found in Microsoft's Azure Sync Tool. This utility is free of charge and it was tested, installed and configured during the month of October.

Project – Panasonic Arbitrator Upgrade

- I.S. Staff along with ASO staff continues to work towards replacing the physical components of the Arbitrator system. Majority of the physical work is done by Ultrastrobe and I.S. Staff is tasked with the software and system configuration. During the month of October IS Department deployed and configured the last units for this project.

Project – Laptops for Locator Services

- I.S. Staff configured and deployed two new laptop computers for our Locator Services. Working with Public Works employees, we were able to install all necessary programs as well as configure cellular connection and VPN for remote access. Both laptops are going to be used in the field, and are ruggedized to help withstand the rigors of the given tasks.

Project – Wellness Fair Setup

- I.S. Staff installed four computers for our Annual Wellness Fair. Those machines were setup so any employee who wanted to access Employee Access Center or Online Open Enrollment could do it while attending Wellness Fair.

Project – Police Department Range System

- I.S. Staff begun discovery process at our Police Department Shooting Range. The current laptop computer that is deployed is failing and its past due for replacement. During the month of October, we were able to map out the network design and how it's connected with the HVAC system. Further research is needed, on how to connect aging HVAC system with modern computer systems.

Security and Other Updates

- I.S. Staff continues monitor and update Windows Servers with patches, updates and other security installations.
- I.S. Staff continues to update and monitor anti-virus system to ensure at most reliability and safety.
- I.S. Staff continues to monitor and adjust if necessary all of our backup jobs.
- I.S. Staff updated and reorganized our network documentation in order to reflect new changes.
- I.S. Staff setup new NAS for Arbitrator Police Backup

Meetings

- I.S. Staff attended DACRA kickoff meeting.
- I.S. Staff attended Motorola and NWCD CAD meeting at our Police Department.
- I.S. Staff meet with Mark Gottlieb from CDS and discussed audio quality with the new Arbitrator System.
- I.S. Staff meet with vendor at Sears Centre to complete a Wi-Fi heat-map.

Training

- I.S. Staff performed new user orientation for our three new employees.
- Fred Besenhoffer and Darek Raszka attended Team Building Supervisor Training.

Technical Support, Hardware & Software Activities

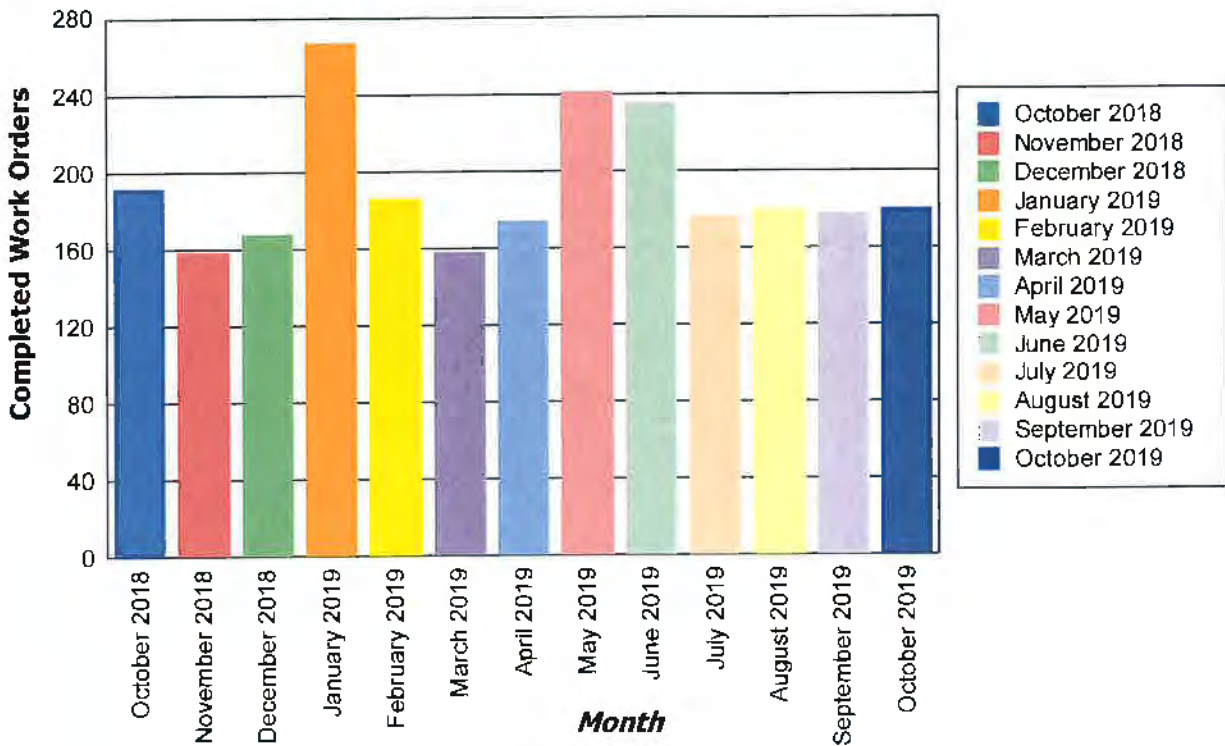
- I.S. Staff deployed new spam and phishing campaign to all Village employees. This campaign and training started on October 1.
- Applied necessary software updates as needed.
- 174 Help desk requests were opened during the month of October.
- 180 Help desk requests were closed during the month of October.
- Self Service Password Resets or Account Unlocks: 3
- Email passwords reset: 4
- SunGard passwords reset: 2
- Voicemail passwords reset: 1
- User accounts unlocked: 1
- Active Directory Password Resets: 2

Director Summary

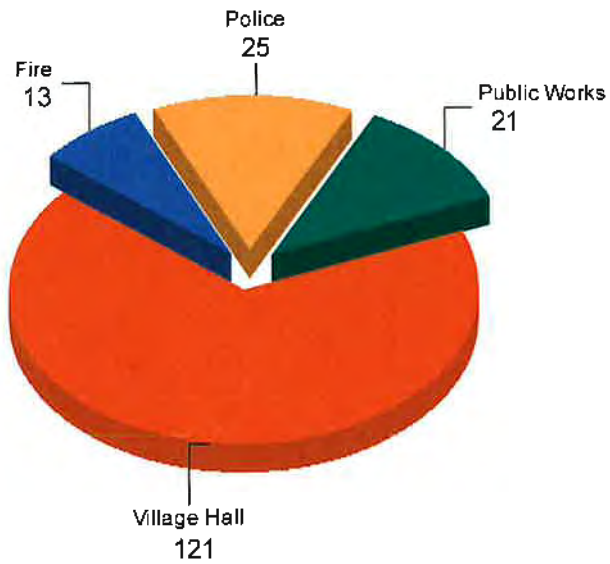
- All I.S. Staff completed the mandatory Sexual Harassment training
- Team building and supervisor training
- Met with vendor representatives from Higher Ground to discuss email security enhancements.
- Monthly MS-ISAC/EI-ISAC conference call.
- Safety lunch
- Conducted bi-weekly meetings with the leads of each of the I.S. Departments divisions
 - Project progress
 - Division Goals Review
- Monthly meeting with the Manager's office.
- Bi Weekly Management team and Committee agenda meetings.

Total Work Orders by Priority by Month

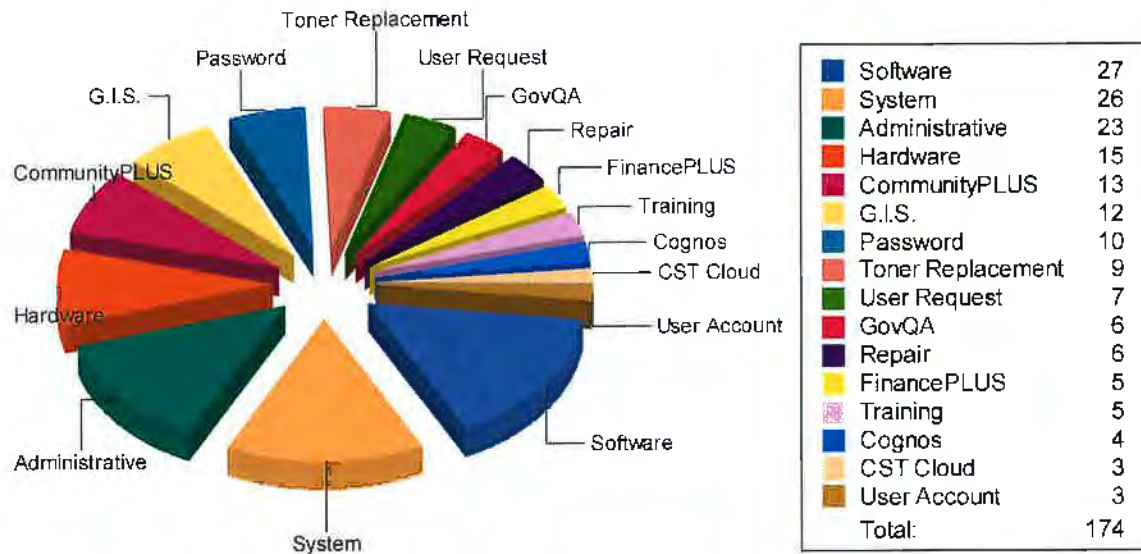
Month	October
1 - Normal	132
2 - High	1
3 - Urgent	2
Project	24
Scheduled Event	14
Vendor intervention required	1
Total for Month	174



Completed Work Orders by Location



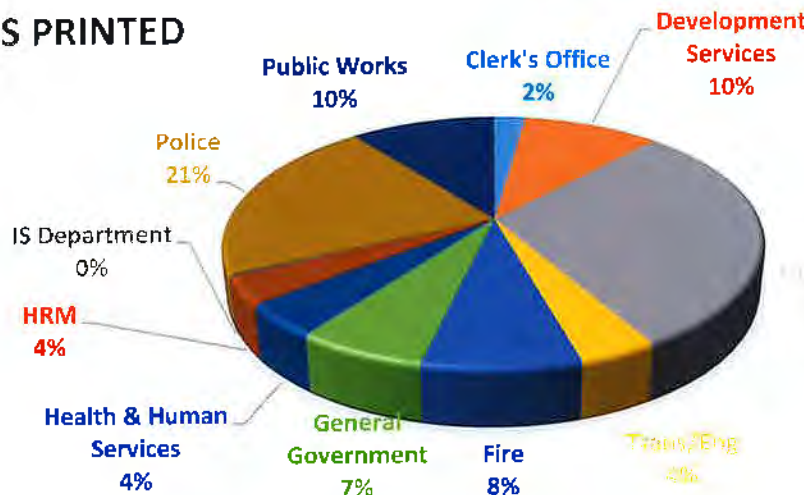
Work Order Trends by Type



Printer Usage Report

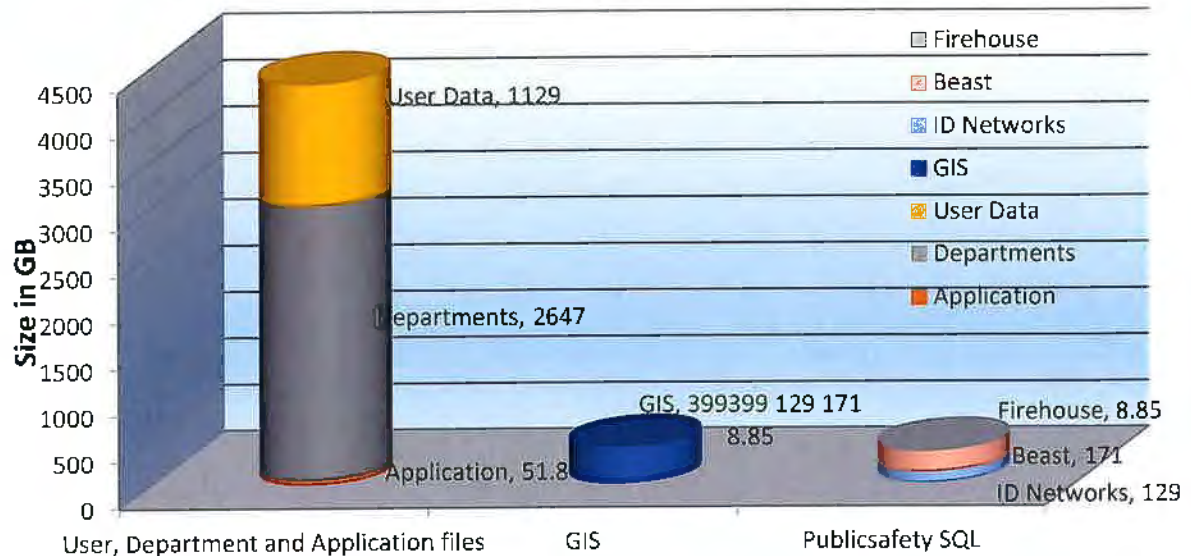
In the month of October there were 46884 pages printed across the village. The following graph breaks down printer usage by department.

PAGES PRINTED



System and Data Functions

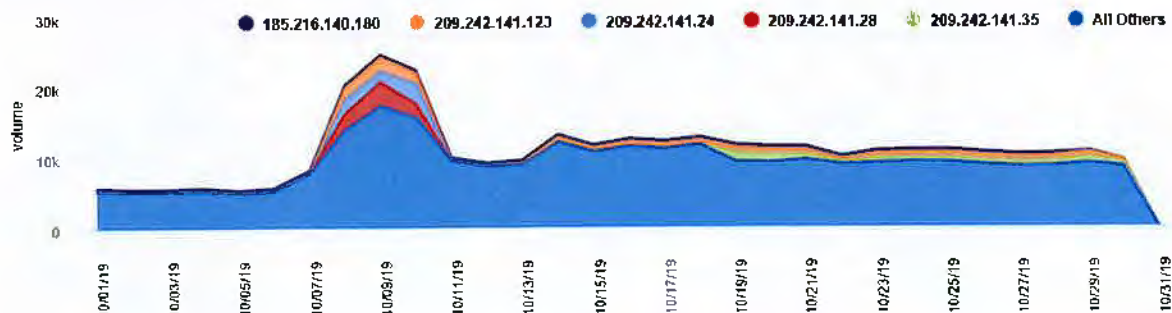
Disk Usage



Sentinel IPS Attack Report

External parties attacked the Village network 332151 times during the month of October.

Attack Volume with 5 Most Active IP Addresses



Phishing Training Report

Statistics

See report at <https://training.knowbe4.com>

2.4%

340

339

5

2

0

1

2

Clicks by day

1

1

1

1

1



09/26/2019



10/02/2019



10/04/2019



10/10/2019



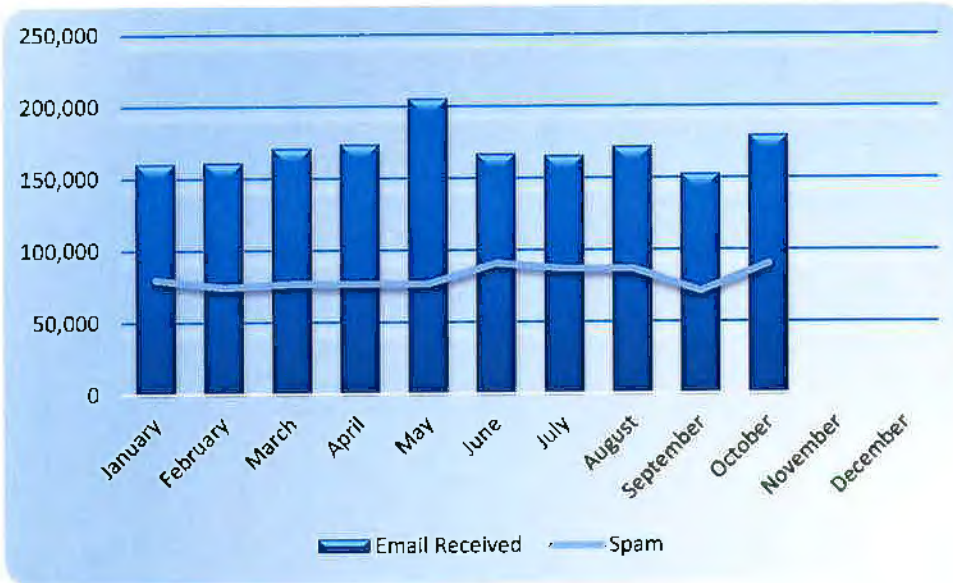
10/11/2019

Phishing Email Sent

See report at <https://training.knowbe4.com>

Phishing email was sent to 340 recipients. Each recipient received a different email. Go to this Phishing Security Test's [users](#) page to see which user received which email.

Email Spam Report



Month	Email Received	Spam	Percent Spam
January	160,097	79,625	50%
February	160,829	74,276	46%
March	170,853	76,876	45%
April	173,671	76,461	44%
May	205,359	76,643	37%
June	166,712	90,812	54%
July	165,373	86,770	52%
August	171,595	86,918	51%
September	152,526	71,112	47%
October	179,387	90,249	50%
November			0%
December			0%
Total	1,706,402	809,742	47%

Fred Beckhoff

Fred Besenhoffer, Director of Information Systems

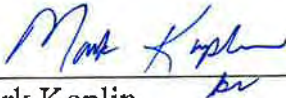
VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee
FROM: Mark Koplin, Assistant Village Manager-Development Services
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT
NOVEMBER 2019**
DATE: November 22, 2019

1. The 2020 CIP and Budget were presented at the CIB and Finance Committee.
2. Working with Village IS Department on upgrading the WIFI at the SCA.
3. Working with Public Works on installation of the backup generator at the SCA.
4. The replacement of metal dock doors should be completed in early December.
5. Monitoring the Cook County and State of Illinois parking taxes as to if or how they apply to the SCA.
6. A contract for 2019/2020 snow removal services was approved at the November 4, Village Board meeting.
7. Staff is working with Public Works on recommendations for snow removal equipment for smaller snowfalls to save money. A recommendation to purchase snow removal equipment for the SCA will be presented at the December Finance Committee.
8. Coordination with Public Works regarding the new western area storage building to be sited on the SCA property.
9. Monitoring the Sears Holdings situation as it relates to the naming rights.
10. Working with SCA and Levy staff on a closeout of the 2019 Beer Garden.
11. Discussions with Levy regarding potential I.T. upgrades.
12. Follow-up to the Spring Awakening Music Festival, including parking lot damage.

13. Coordination with Facilities, Public Works Department, and SCA Building Engineer on ongoing maintenance of building systems.
14. Review of monthly financial reports and staffing/operational costs.
15. Conducted weekly meetings with Ben Gibbs to discuss bookings, holds, operational items, and event coordination.



Mark Koplin
Assistant Village Manager
Department of Development Services

Attachment

MAK/kr

cc: J. Norris
Ben Gibbs (Spectra)

Sears Centre Arena
General Manager Update
 Nov 2019

Event Highlights	Notes
Nov 9 - WCB #1 Nov 17/18 - Paw Patrol Nov 20 - WCB #2 Nov 23 - Beer Fest Nov 27 - AEW Wrestling	
Finance Department	
General	Arena finished October financials. Ahead of budget by \$196,363
Monthly Financial Statement	Building Event Revenue YTD: \$1,840,989
	Building Sponsor/Other Revenue YTD: \$223,758
	Building Expenses YTD: \$2,315,141
	Building Income YTD: (\$250,394) vs. YTD Budget (\$446,757)
Operations Department	
General	Spearheading end of year project including purchase of snow equipment, dock door install, generator upgrade and event floor concrete repair
Positions to Fill	Ops Coordinator position (will not be filled at this time)
Third Party Providers	N/A
Village Support	Exterior doors for loading dock are purchased and will be installed prior to winter
Events Department	
General	N/A
Positions to Fill	Event Intern was hired, which could turn into a full time position based on performance
Marketing Department	
General	Supporting marketing for November AEW event, beer fest and WCB
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Continuing to prepare for Ticketmaster transition.
Food & Beverage Department	
General	Implementing new menu for WCB
Premium Seating Department	
General	Continue to pursue suite renewals, highway marquee sales and soliciting new clients for concourse displays
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance, hospitals and liquor
Monthly Financial Statement	Corporate Sales: \$113,604
	Suites Sales: \$83,640
General	
Capital Improvements/Repairs	Generator replacement, dock door replacement