

**AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
June 3, 2019**

7:00 p.m. – Board Room

Members:	Gary Pilafas, Chairperson	Karen Mills, Trustee
	Anna Newell, Vice Chairperson	Gary Stanton, Trustee
	Michael Gaeta, Trustee	Karen Arnet, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – April 22, 2019

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report.
2. Information System Department Monthly Report.
3. Sears Centre Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

I. Roll call

Members in Attendance:

Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

**Management Team Members
in Attendance:**

Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Pat Fortunato, Fire Chief
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Mike Hankey, Dir. Of Trans and Engineer
Alan Wenderski, Village Engineer
Ted Bos, Police Chief
Kathryn Cawley, Assistant Police Chief
Rachel Musiala, Finance Director
Audra Marks, Asst. Director of HHS
Fred Besenhoffer, Director of IS
Joe Nebel, Director of Public Works
Patti Cross, Asst. Corporation Counsel
Ben Gibbs, GM Sears Arena
Bev Romanoff, Village Clerk

The Finance Committee meeting was called to order at 7:15 p.m.

II. Approval of Minutes – March, 25, 2019

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Finance Committee Meeting minutes of March 25, 2019. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval of an ordinance to amend the 2018 Budget as a result of the completed financial audit and to close out the fiscal year.**

An item summary sheet by Rachel Musiala was presented to Committee.

Mrs. Musiala provided comments.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve an ordinance to amend the 2018 Budget as a result of the completed financial audit and to close out the fiscal year.. Voice vote taken. All ayes. Motion carried.

2. Request approval to re-appropriate funding for installation of a generator at the Sears Centre Arena.

An item summary sheet by Mark Koplín and Paul Petrenko was presented to Committee.

Mr. Koplín provided background on the request.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to re-appropriate funding for installation of a generator at the Sears Centre Arena. Voice vote taken. All ayes. Motion carried.

**3. Request approval of consolidated Sears Centre Arena agreements with:
a.) Spectra for Arena Management
b.) Front Row Marketing for sale of contractual rights**

An item summary sheet by Mark Koplín and Ben Gibbs was presented to Committee.

Mr. Koplín provided comments.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve consolidated Sears Centre Arena agreements with: a.) Spectra for Arena Management and b.) Front Row Marketing for sale of contractual rights. Voice vote taken. All ayes. Motion carried.

4. Request approval of an application by React Presents, LLC for the use of pyrotechnics and fireworks display at the outdoor Spring Awakening Music Festival on June 7- 9, 2019 subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements.

An item summary sheet by Daniel O'Malley was presented to Committee.

Trustees Stanton and Trustee Mills inquired about insurance requirements and length of time for display. Mr. O'Malley provided comments. A representative from Pyrotecnico-fx also provided comment.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve an application by React Presents, LLC for the use of pyrotechnics and fireworks display at the outdoor Spring Awakening Music Festival on June 7- 9, 2019 subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report

The Finance Department Monthly Report was presented to Committee and received and filed.

2. Information Systems Department Monthly Report

The Information Systems Department Monthly Report was presented to Committee and received and filed.

3. Sears Centre Monthly Report

The Sears Centre Monthly Report was presented to Committee and received and filed.

II. President's Report

III. Other

IV. Items in Review

V. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:25 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date



HOFFMAN ESTATES

GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT APRIL 2019

Water Billing

A total of 14,756 residential water bills were mailed on April 1st for February's water consumption. Average consumption was 4,227 gallons, resulting in an average residential water bill of \$57.81. Total consumption for all customers was 101 million gallons, with 62 million gallons attributable to residential consumption. When compared to the April 2018 billing, residential consumption did not change.

**Total Water Consumption
Year-To-Date Comparison
Month of April**

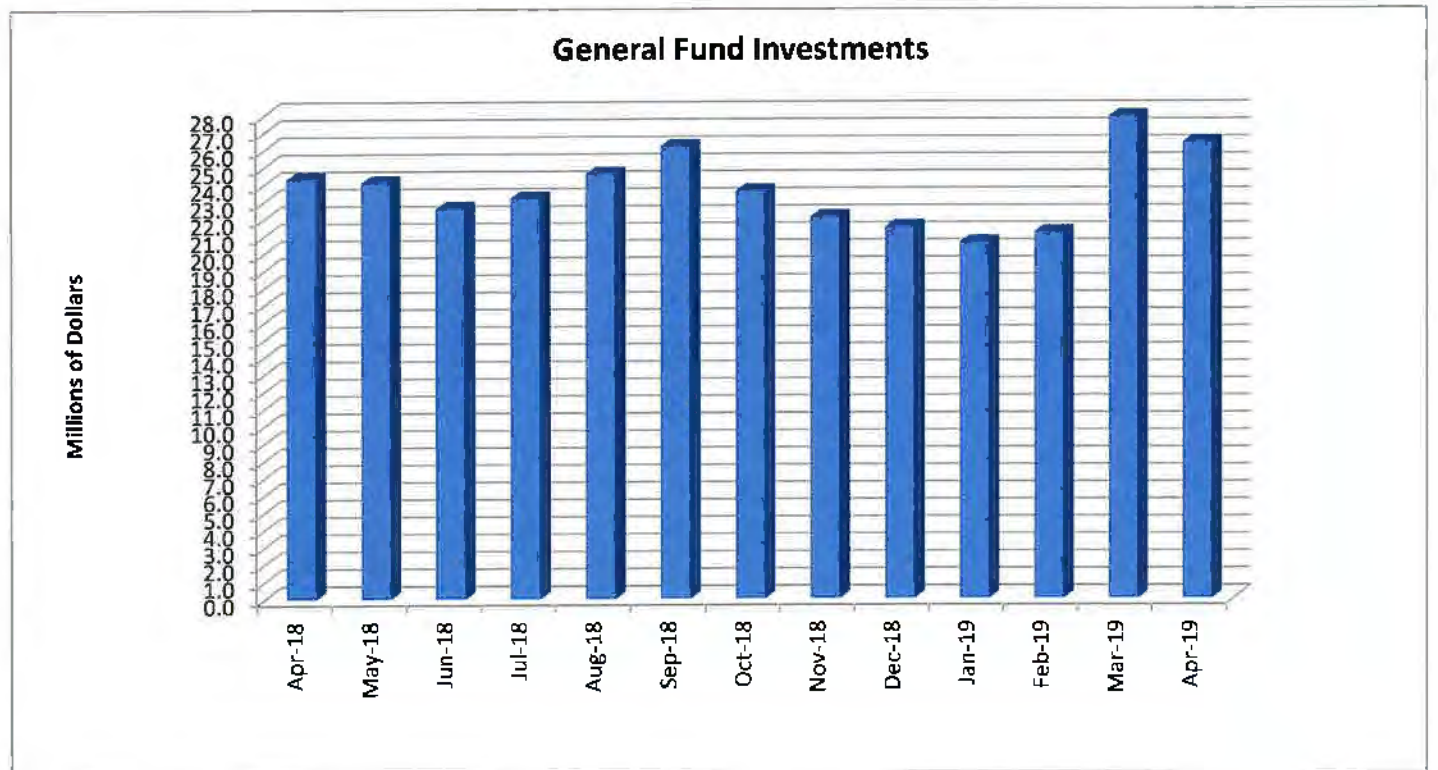
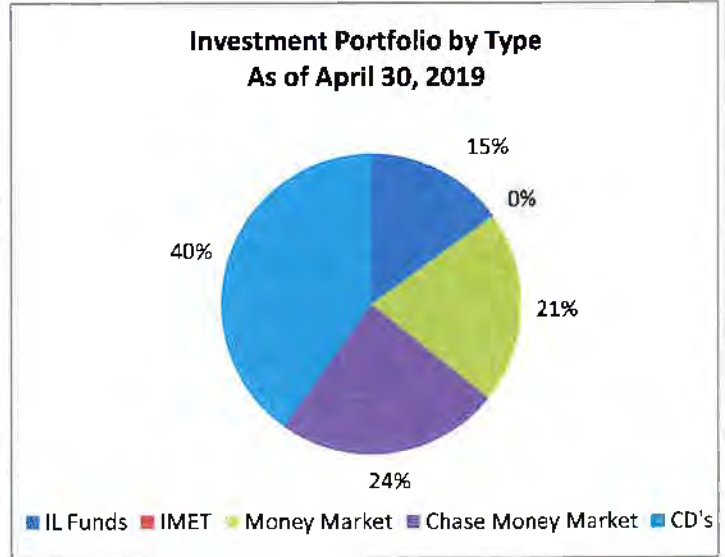
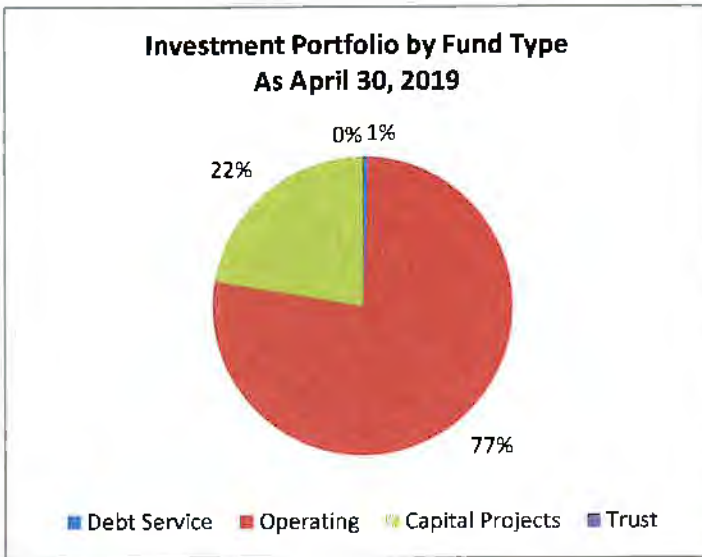


**Total Water Consumption
Month of April**



Village Investments

As of April 30, 2019, the Village's investment portfolio (not including pension trust funds) totaled \$64.4 million. Of this amount, \$49.7 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$14.7 million is related to debt service, capital projects and trust funds.



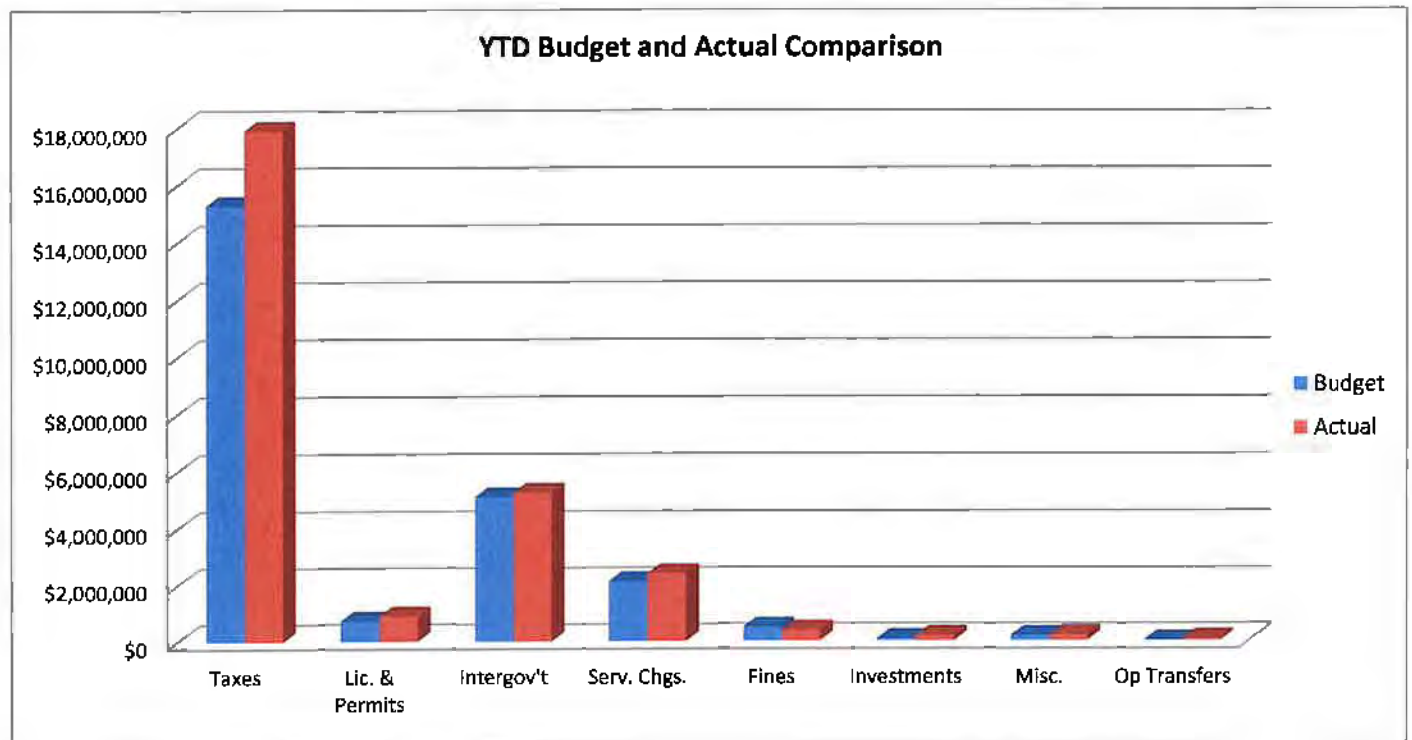
Operating Funds

General Fund

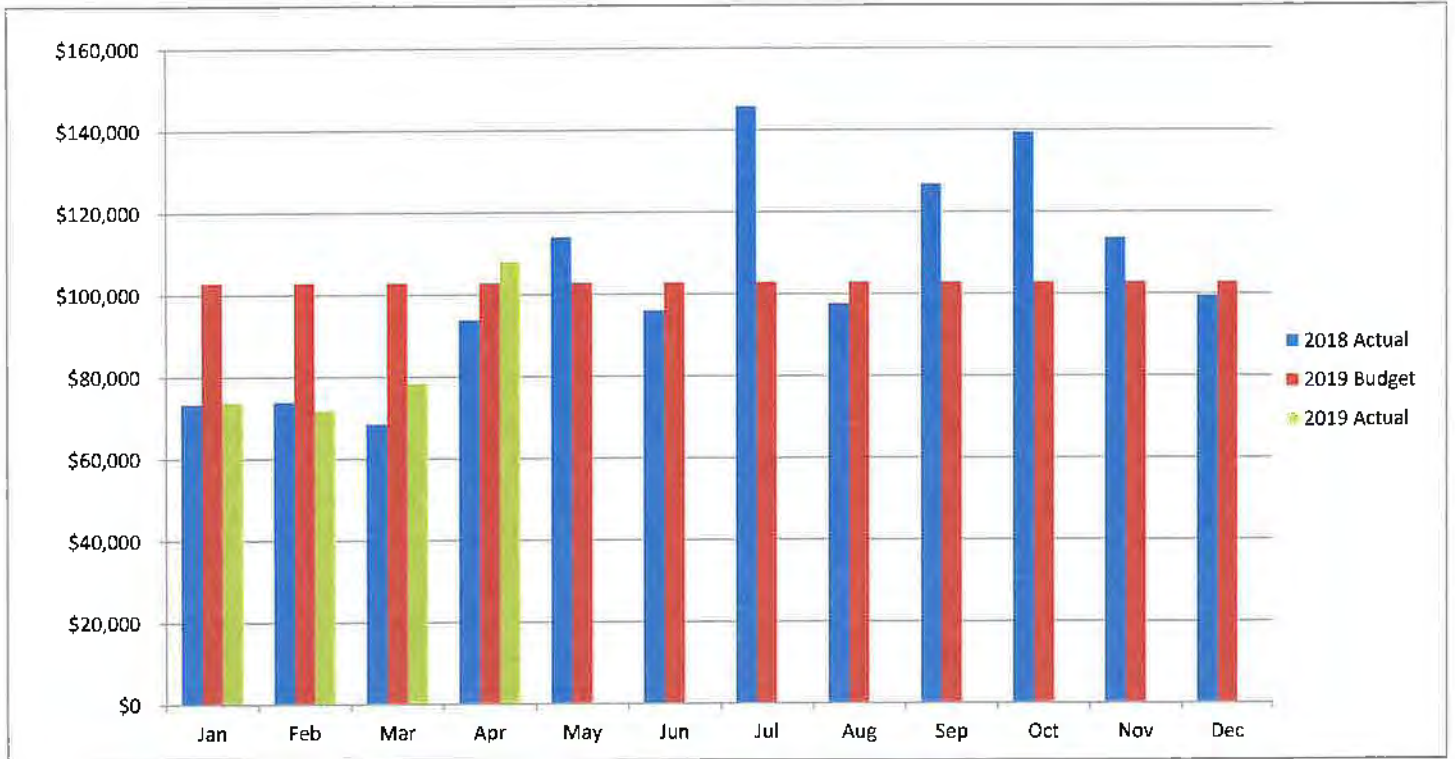
For the month of April, General Fund revenues totaled \$3,581,841 and expenditures totaled \$3,547,571 resulting in a surplus of \$34,270.

Revenues: April year-to-date figures are detailed in the table below. Taxes are over budget due to the first installment of property taxes being received in March. Also, Real Estate Transfer Tax revenues from a large sale were received in March. Licenses and permits are over budget due to business license renewal being received this month. Charges for services are over budget due to Rental License renewals being received in January. Fines and Forfeits are under budget because ticket revenue is not performing as expected. Investment income is over budget due to increased investment activity and higher interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 15,284,353	\$ 17,908,869	17.2%
Licenses & Permits	716,500	886,458	23.7%
Intergovernmental	5,093,730	5,251,571	3.1%
Charges for Services	2,116,483	2,393,357	13.1%
Fines & Forfeits	485,533	384,595	-20.8%
Investments	83,333	190,531	128.6%
Miscellaneous	185,533	210,091	13.2%
Operating Transfers	22,967	82,167	0.0%
TOTAL	\$ 23,988,433	\$ 27,307,639	13.8%

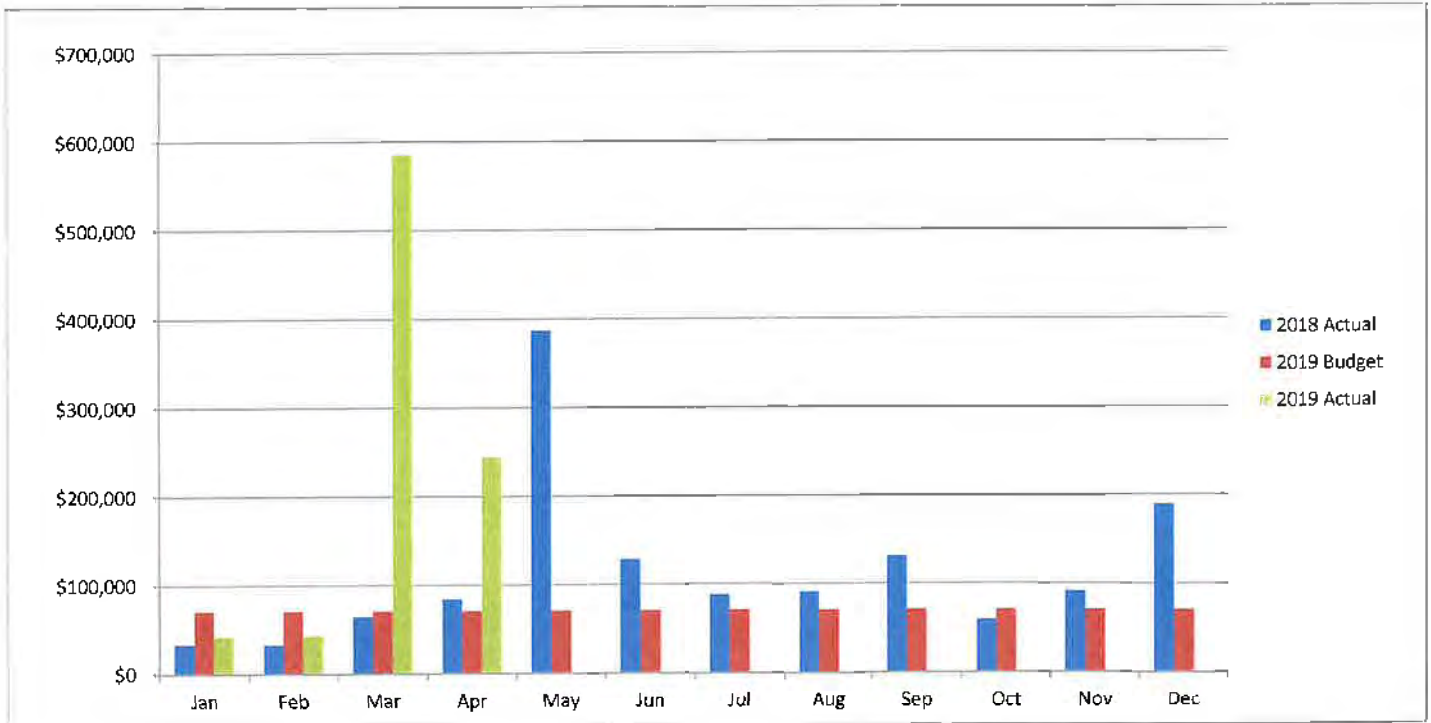


Hotel Tax



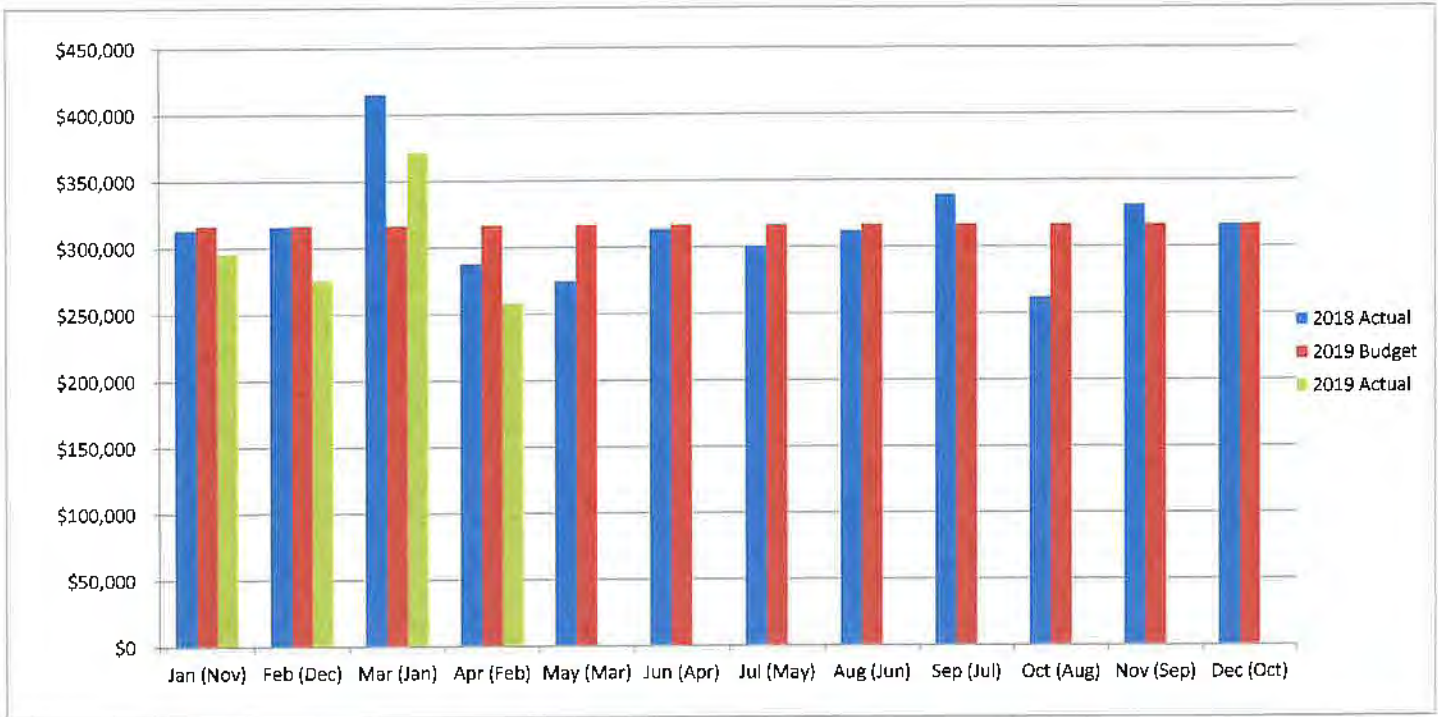
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 73,426	\$ 102,917	\$ 73,861	\$ (29,056)
Feb	73,833	102,917	71,935	(60,037)
Mar	68,427	102,917	78,416	(84,538)
Apr	93,845	102,917	108,026	(79,429)
May	114,055	102,917		
Jun	96,120	102,917		
Jul	145,737	102,917		
Aug	97,633	102,917		
Sep	126,735	102,917		
Oct	139,436	102,917		
Nov	113,644	102,917		
Dec	99,472	102,917		
YTD Totals	<u>\$ 1,242,363</u>	<u>\$ 1,235,000</u>	<u>\$ 332,238</u>	

Real Estate Transfer Tax



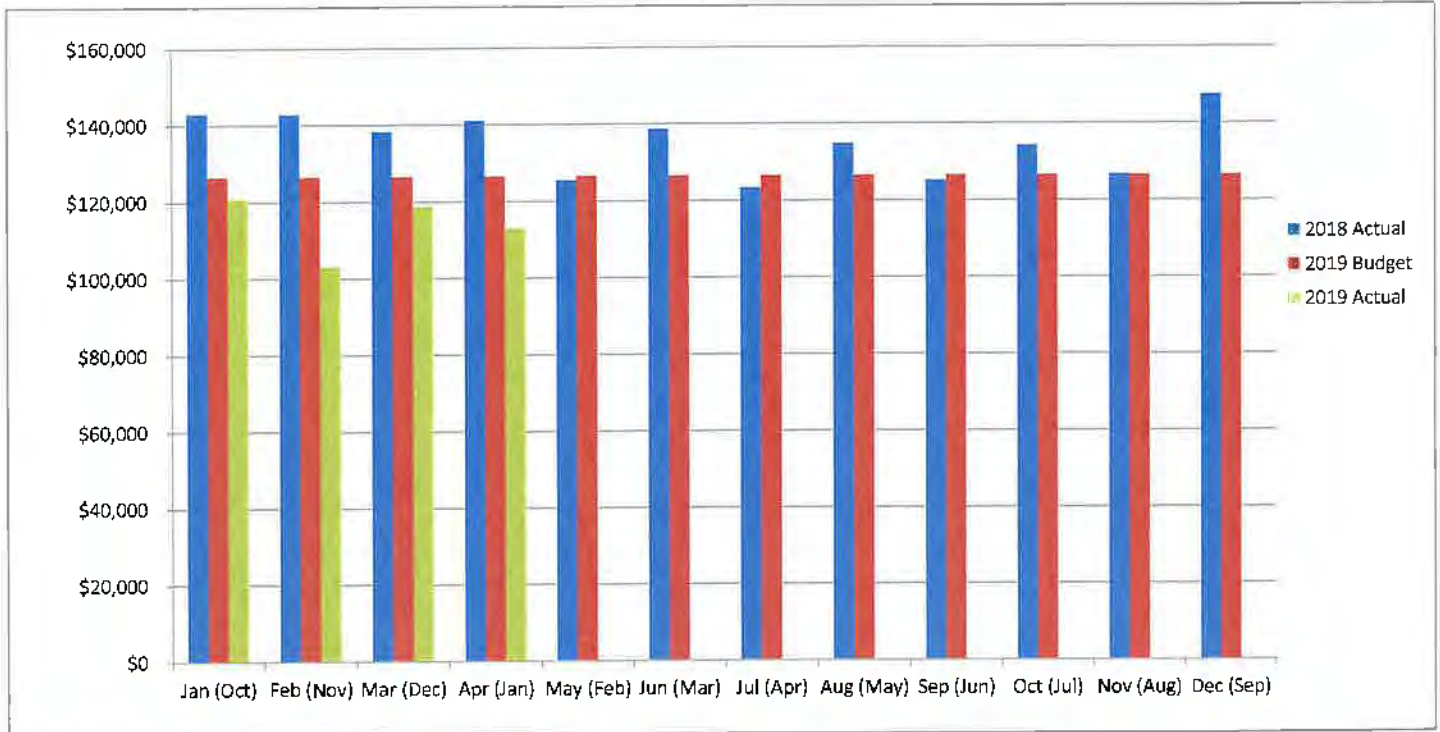
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 33,669	\$ 70,833	\$ 42,133	\$ (28,700)
Feb	33,215	70,833	43,229	(56,305)
Mar	64,943	70,833	585,748	458,610
Apr	84,196	70,833	244,290	632,067
May	386,938	70,833		
Jun	128,366	70,833		
Jul	87,683	70,833		
Aug	91,143	70,833		
Sep	130,898	70,833		
Oct	59,570	70,833		
Nov	91,474	70,833		
Dec	189,210	70,833		
YTD Totals	<u>\$ 1,381,305</u>	<u>\$ 850,000</u>	<u>\$ 915,400</u>	

Home Rule Sales Tax



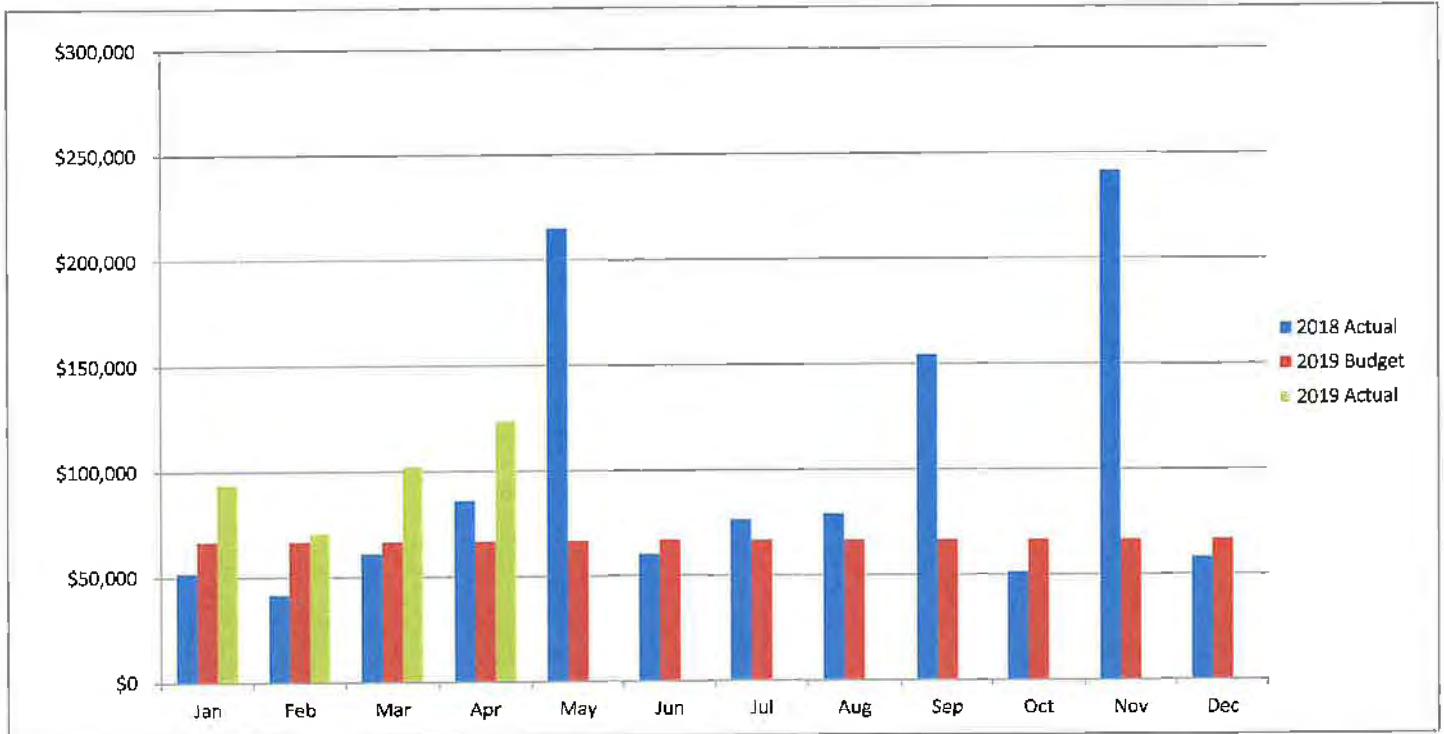
Month Received (Liability Period)	2018 Actual	2019 Budget	2019 Actual	Cumulative Variance 2019 Actual vs. Budget
Jan (Nov)	\$ 313,635	\$ 316,667	\$ 295,761	\$ (20,906)
Feb (Dec)	316,042	316,667	275,771	(61,801)
Mar (Jan)	415,305	316,667	371,809	(6,659)
Apr (Feb)	287,678	316,667	258,175	(65,151)
May (Mar)	274,533	316,667		
Jun (Apr)	313,381	316,667		
Jul (May)	300,246	316,667		
Aug (Jun)	311,996	316,667		
Sep (Jul)	339,100	316,667		
Oct (Aug)	261,779	316,667		
Nov (Sep)	331,367	316,667		
Dec (Oct)	316,550	316,667		
YTD Totals	\$ 3,781,611	\$ 3,800,000	\$ 1,201,516	

Telecommunications Tax



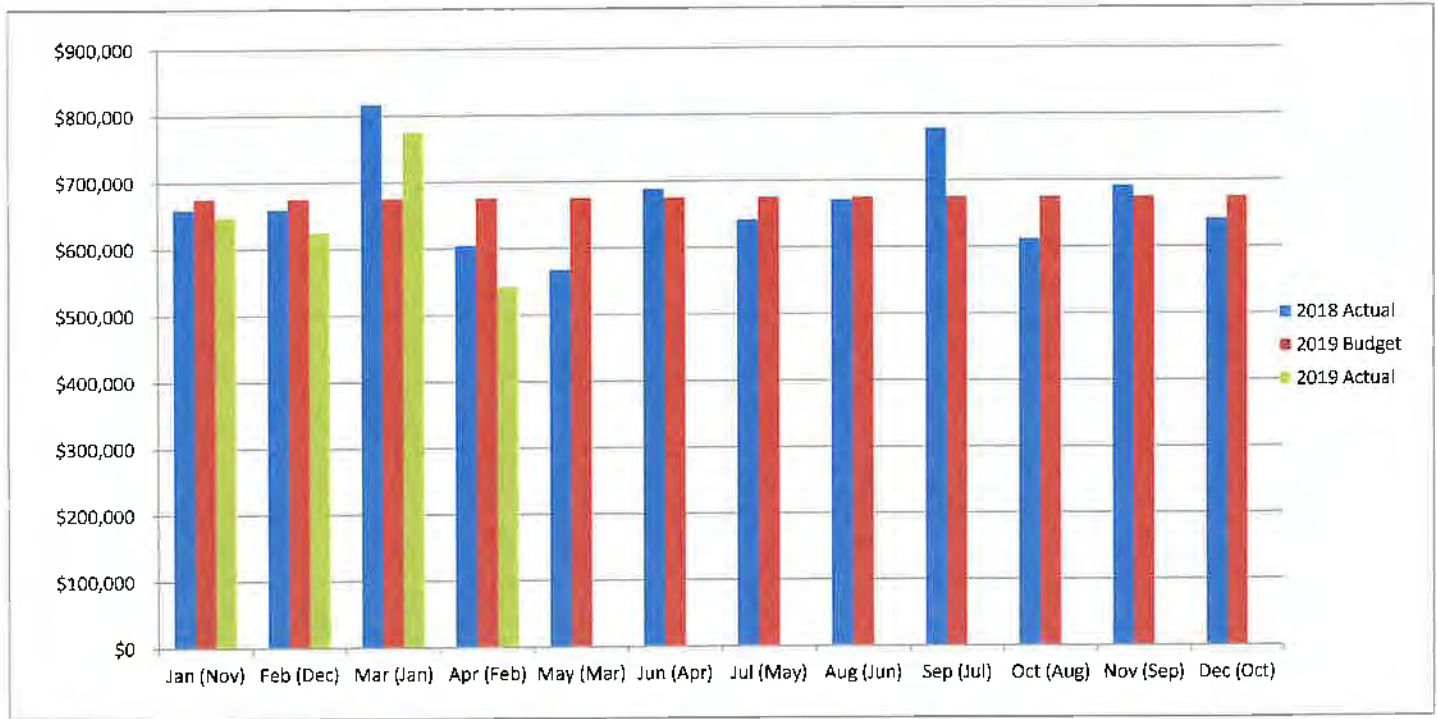
<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Oct)	\$ 143,036	\$ 126,500	\$ 120,844	\$ (5,656)
Feb (Nov)	142,880	126,500	103,168	(28,988)
Mar (Dec)	138,304	126,500	118,778	(36,710)
Apr (Jan)	141,076	126,500	113,000	(50,210)
May (Feb)	125,439	126,500		
Jun (Mar)	138,619	126,500		
Jul (Apr)	123,374	126,500		
Aug (May)	134,787	126,500		
Sep (Jun)	125,192	126,500		
Oct (Jul)	134,173	126,500		
Nov (Aug)	126,705	126,500		
Dec (Sep)	147,478	126,500		
YTD Totals	<u>\$ 1,621,062</u>	<u>\$ 1,518,000</u>	<u>\$ 455,790</u>	

Building Permits



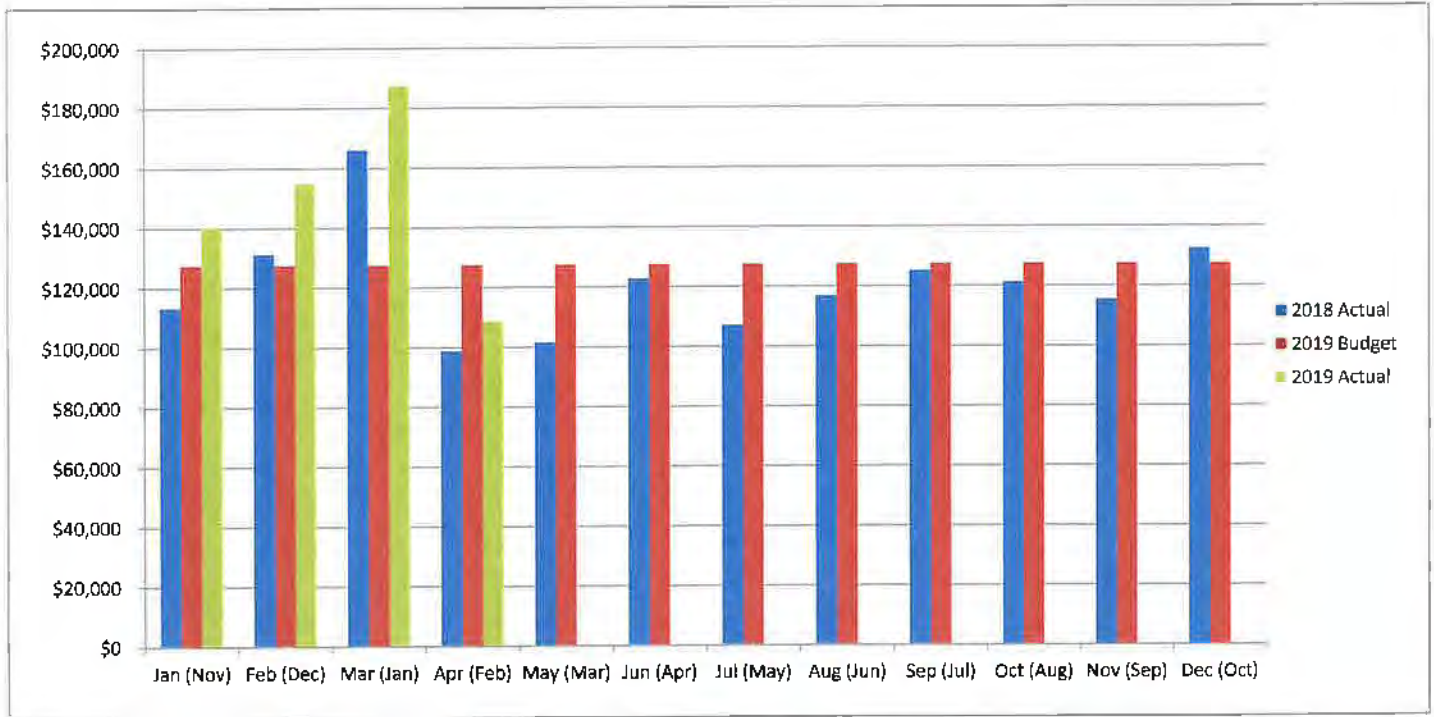
<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 51,874	\$ 66,667	\$ 93,549	\$ 26,882
Feb	41,860	66,667	70,614	30,830
Mar	61,020	66,667	102,100	66,263
Apr	85,963	66,667	123,746	123,342
May	214,601	66,667		
Jun	60,036	66,667		
Jul	76,387	66,667		
Aug	78,987	66,667		
Sep	154,270	66,667		
Oct	51,320	66,667		
Nov	241,375	66,667		
Dec	57,994	66,667		
YTD Totals	\$ 1,175,488	\$ 800,000	\$ 390,009	

State Sales Tax



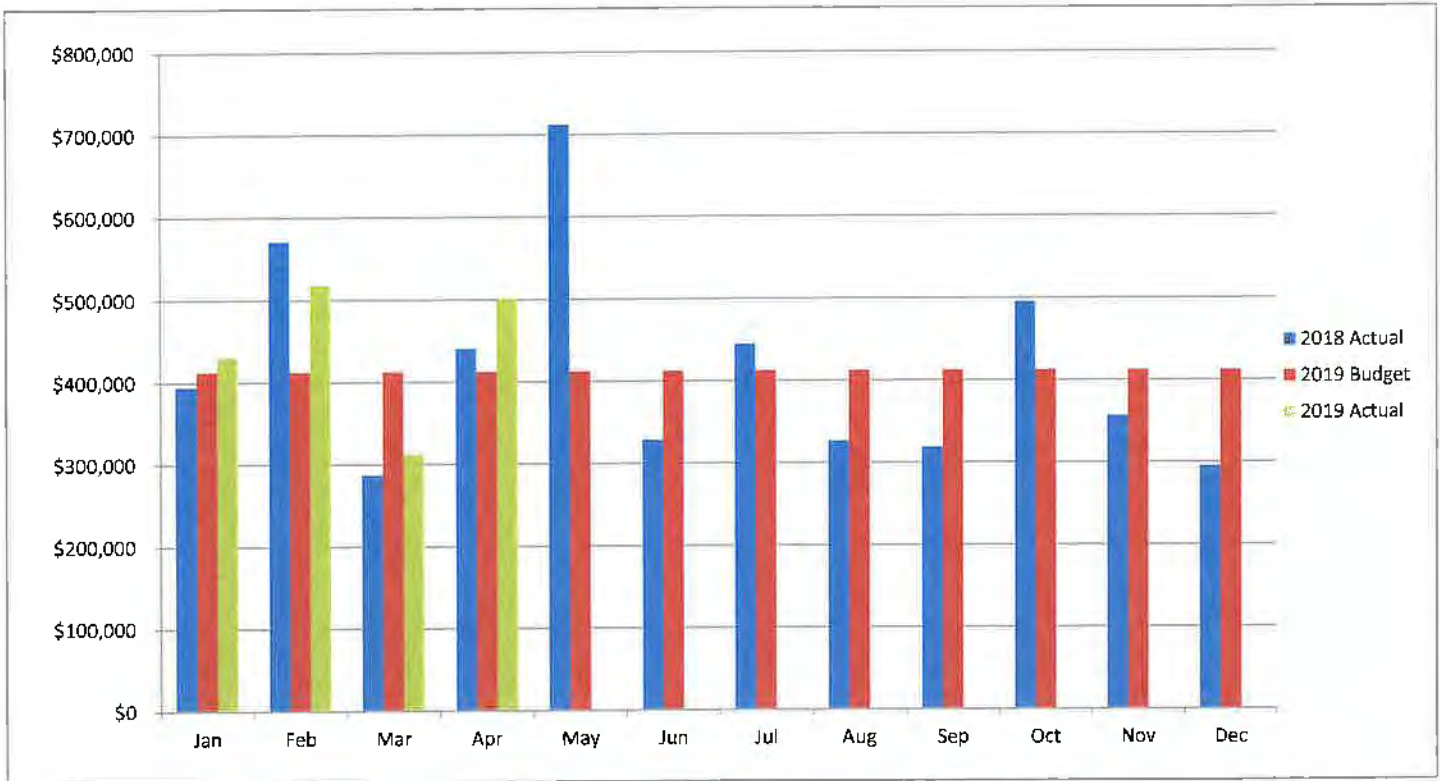
<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Nov)	\$ 659,220	\$ 675,000	\$ 647,708	\$ (27,292)
Feb (Dec)	659,346	675,000	624,801	(77,491)
Mar (Jan)	817,105	675,000	774,929	22,438
Apr (Feb)	804,906	675,000	542,297	(110,265)
May (Mar)	567,645	675,000		
Jun (Apr)	688,018	675,000		
Jul (May)	641,453	675,000		
Aug (Jun)	670,995	675,000		
Sep (Jul)	778,220	675,000		
Oct (Aug)	611,782	675,000		
Nov (Sep)	691,562	675,000		
Dec (Oct)	641,917	675,000		
YTD Totals	<u>\$ 8,032,166</u>	<u>\$ 8,100,000</u>	<u>\$ 2,589,735</u>	

Local Use Tax



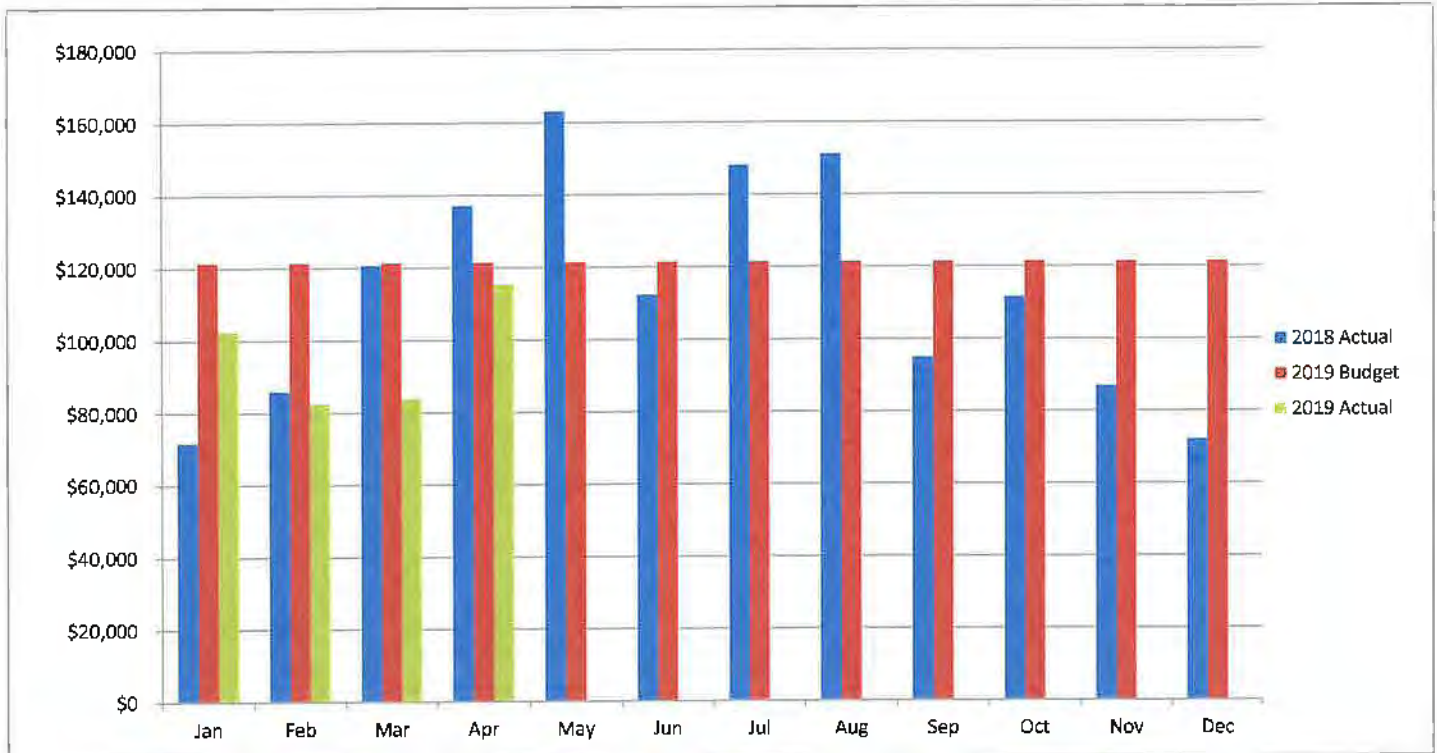
<u>Month Received (Liability Period)</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan (Nov)	\$ 113,343	\$ 127,500	\$ 140,169	\$ 12,669
Feb (Dec)	131,295	127,500	155,093	40,262
Mar (Jan)	166,066	127,500	187,546	100,308
Apr (Feb)	98,851	127,500	108,793	81,801
May (Mar)	101,658	127,500		
Jun (Apr)	122,767	127,500		
Jul (May)	107,147	127,500		
Aug (Jun)	116,836	127,500		
Sep (Jul)	125,126	127,500		
Oct (Aug)	121,382	127,500		
Nov (Sep)	115,439	127,500		
Dec (Oct)	132,426	127,500		
YTD Totals	<u>\$ 1,452,333</u>	<u>\$ 1,530,000</u>	<u>\$ 591,601</u>	

Income Tax



2017-2018			2018-2019			Cumulative Variance 2019 Actual vs. Budget	
Month Received	Liab Pd	2018 Actual	Month Received	2019 Budget	Liab Pd		2019 Actual
Jan	Dec-17	\$ 394,357	Jan	\$ 412,500	Dec-18	\$ 430,566	\$ 18,066
Feb	Jan-18	570,829	Feb	412,500	Jan-19	518,005	123,571
Mar	Feb-18	286,970	Mar	412,500	Jan-19	311,906	22,977
Apr	Mar-18	440,655	Apr	412,500	Jan-19	500,986	111,463
May	Apr-18	711,744	May	412,500	Feb-19		
Jun	May-18	328,799	Jun	412,500	Feb-19		
Jul	Jun-18	444,568	Jul	412,500	Mar-19		
Aug	Jul-18	326,342	Aug	412,500	Mar-19		
Sep	Aug-18	318,497	Sep	412,500	Mar-19		
Oct	Sep-18	495,002	Oct	412,500	Apr-19		
Nov	Oct-18	356,515	Nov	412,500	Apr-19		
Dec	Nov-18	295,502	Dec	412,500	May-19		
YTD Totals		<u><u>\$ 4,969,780</u></u>		<u><u>\$ 4,950,000</u></u>		<u><u>\$ 1,761,463</u></u>	

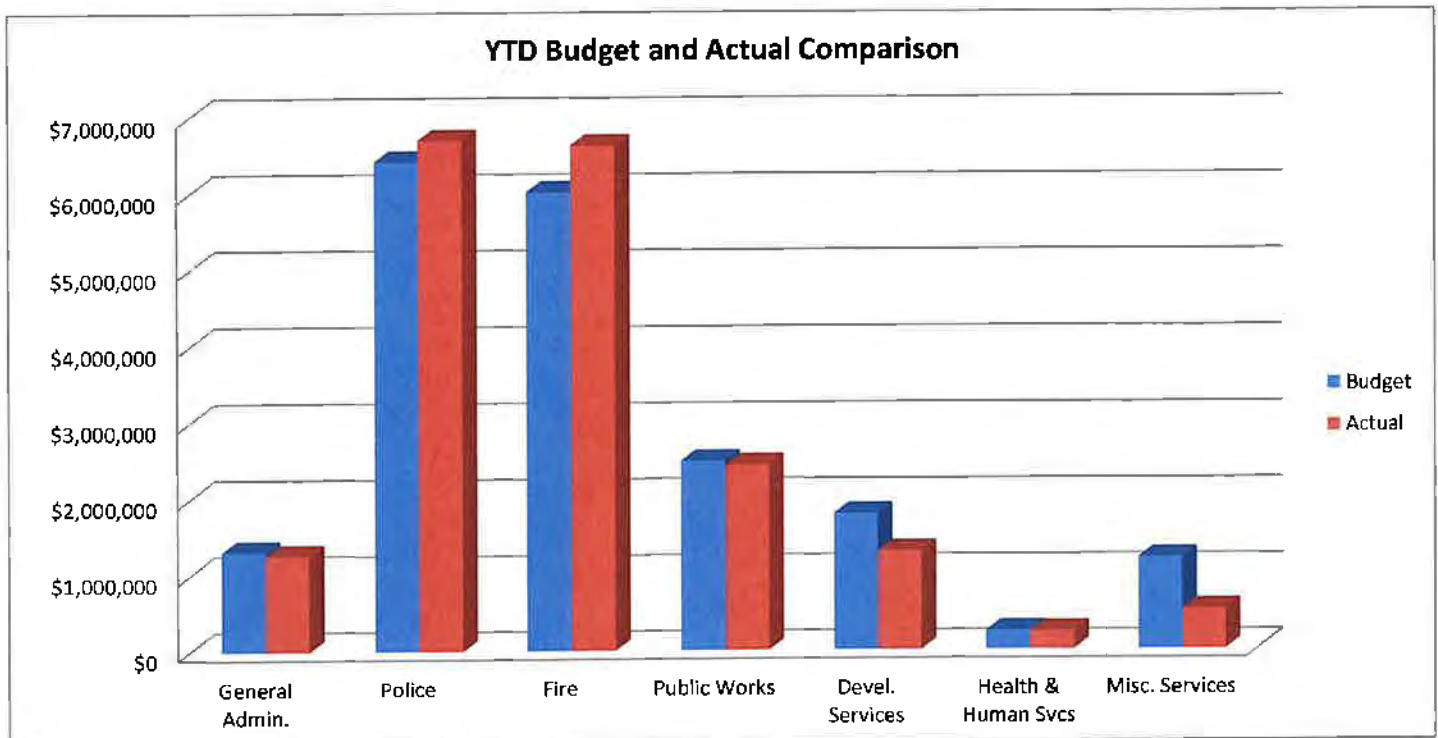
Fines



<u>Month Received</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>Cumulative Variance 2019 Actual vs. Budget</u>
Jan	\$ 71,631	\$ 121,383	\$ 102,529	\$ (18,854)
Feb	85,889	121,383	82,643	(57,595)
Mar	120,617	121,383	84,003	(94,975)
Apr	137,043	121,383	115,421	(100,937)
May	163,094	121,383		
Jun	112,383	121,383		
Jul	148,104	121,383		
Aug	151,117	121,383		
Sep	94,939	121,383		
Oct	111,532	121,383		
Nov	86,923	121,383		
Dec	72,167	121,383		
YTD Totals	\$ 1,355,439	\$ 1,456,600	\$ 384,596	

Expenditures: General Fund expenditures in April were \$1,319,656 below the budgeted figure of \$4,867,228. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year. Emergency Operations is over budget due to the annual Joint Emergency Management Membership Assessment payment, which happens at the beginning of every year.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 122,987	\$ 104,264	15.2%
Administration	216,147	230,538	-6.7%
Legal	175,787	148,145	15.7%
Finance	360,697	360,602	0.0%
Village Clerk	71,890	71,128	1.1%
HRM	180,663	164,395	9.0%
Communications	83,300	81,340	2.4%
Cable TV	70,507	66,233	6.1%
Emergency Operations	26,327	32,045	-21.7%
Police	6,421,627	6,701,744	-4.4%
Fire	6,020,287	6,630,836	-10.1%
Public Works	2,483,027	2,431,921	2.1%
Development Services	1,789,883	1,300,288	27.4%
H&HS	245,883	239,795	2.5%
Miscellaneous	1,206,075	531,165	56.0%
TOTAL	\$ 19,475,085	\$ 19,094,438	2.0%



Department News

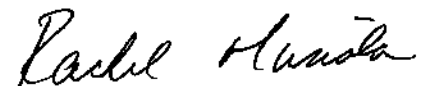
During the month of April, Finance staff participated in the following events and planning meetings:

- Attended the quarterly Fire Pension Board meeting (Village Treasurer and Finance Director).
- Attended the quarterly Police Pension Board meeting (Village Treasurer and Finance Director).
- Attended the 4th of July Commission monthly planning meeting (Water Billing Supervisor).
- Attended the Platzkonzert planning meeting to oversee the financial operations of the annual Platzkonzert Festival (Finance Director).
- Attended multiple IGFOA Professional Education Committee planning meetings for the upcoming payroll seminar and Annual Conference, as well as general planning (Finance Director).

Also during the month of April, the following training sessions were attended by Finance staff:

- Attended IGFOA Public Pension day-long institute (Finance Director).
- Attended IGFOA Accounts Payable Webinar (Finance Director, Fiscal Operations Manager, Accounting Assistant, Accounts Payable Clerk).
- Attended Active Shooter training through the Police Department (all staff).
- Participated in Emergency Operations Tornado functional exercise (Assistant Finance Director, Accountant II, various Village staff).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

April-19

	<u>Apr-19</u>	<u>YTD Apr-19</u>	<u>Apr-18</u>	<u>YTD Apr-18</u>	<u>% Inc / Dec</u>	
					<u>Month</u>	<u>Year</u>
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	558	1,824	616	2,003	-9.4%	-8.9%
Amount	\$ 77,905	252,838	\$ 128,666	321,630	-39.5%	-21.4%
Internet Sales						
Number	2,110	8,753	2,675	10,681	-21.1%	-18.1%
Amount	\$ 227,701	965,469	\$ 247,429	1,011,107	-8.0%	-4.5%
Total						
Number	2,668	10,577	3,291	12,684	-18.9%	-16.6%
Amount	\$ 305,606	1,218,307	\$ 376,095	\$ 1,332,736	-18.7%	-8.6%
Credit Card Company Fees						
General Fund	\$ 37	163	\$ 3,140	8,383	-98.8%	-98.1%
Municipal Waste Fund	-	-	702	2,918	-100.0%	-100.0%
Water Fund	2,449	9,514	6,298	26,225	-61.1%	-63.7%
Total Fees	\$ 2,485	\$ 9,677	\$ 10,140	\$ 37,526	-75.5%	-74.2%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	38	213	61	323	-37.7%	-34.1%
Amount	\$ 135,342	457,308	\$ 134,527	470,611	0.6%	-2.8%
Invoices Paid						
Number	48	201	78	291	-38.5%	-30.9%
Amount	\$ 113,220	437,662	\$ 206,125	440,875	-45.1%	-0.7%
Reminders Sent						
Number	7	36	23	77	-69.6%	-53.2%
Amount	\$ 5,002	19,406	\$ 73,265	90,655	-93.2%	-78.6%
<u>Accounts Payable</u>						
Checks Issued						
Number	334	1,449	315	1,359	6.0%	6.6%
Amount	\$ 735,671	13,732,415	\$ 748,470	6,848,919	-1.7%	100.5%
Manual Checks Issued						
Number	29	109	23	132	26.1%	-17.4%
As % of Total Checks	8.68%	7.52%	7.30%	9.71%	18.9%	-22.6%
Amount	\$ 40,872	8,614,613	\$ 20,941	2,387,944	95.2%	260.8%
As % of Total Checks	5.56%	62.73%	2.80%	34.87%	98.6%	79.9%
<u>Utility Billing</u>						
New Utility Accounts	138	436	170	478	-18.8%	-8.8%
Bills Mailed / Active Accounts	15,683	62,717	15,584	62,324	0.6%	0.6%
Final Bills Mailed	138	436	170	478	-18.8%	-8.8%
Shut-Off Notices	1,361	6,200	1,573	5,754	-13.5%	7.8%
Actual Shut-Offs	106	478	116	454	-8.6%	5.3%
Total Billings	\$ 1,752,866	7,013,194	\$ 1,708,866	8,838,750	2.6%	2.6%
Direct Debit (ACH) Program						
New Accounts	17	268	25	106	-32.0%	152.8%
Total Accounts	3,813	14,639	2,695	10,781	41.5%	35.8%
As % of Active Accounts	24.31%	23.34%	17.29%	17.30%	7.0%	34.9%
Water Payments Received in Current Month						
Total Bills Mailed	15,683	62,717	15,584	62,324	0.6%	0.6%
ACH Payments	3,813	14,639	2,695	10,781	41.5%	35.8%
ACH Payments-% of Total Bills	24.31%	23.34%	17.29%	17.30%	40.6%	34.9%
On-line Payments (Internet Sales)	1,676	7,128	2,338	9,026	-28.3%	-21.0%
On-line Payments-% of Total Bills	10.69%	11.37%	15.00%	14.48%	-28.8%	-21.5%
Over-the-phone Payments	509	2,372	1,067	4,228	-52.3%	-43.9%
Over-the-phone Payments-% of Total Bills	3.25%	3.78%	6.85%	6.78%	-52.6%	-44.2%
Mail-in Payments	9,341	37,632	9,222	37,148	1.3%	1.3%
Mail-in Payments-% of Total Bills	59.56%	60.00%	59.18%	59.60%	0.7%	0.7%

WATER BILLING ANALYSIS
April 30, 2019

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>
April	4,276	4,242	4,206
May	4,437	4,257	4,213
June	4,595	4,595	4,633
July	5,010	5,214	4,505
August	5,431	4,965	5,439
September	5,068	4,951	4,782
October	4,474	5,003	4,379
November	4,330	4,375	4,147
December	4,214	4,198	4,170
January	4,897	4,538	4,403
February	4,177	4,486	4,480
March	3,914	3,845	3,916
April	4,242	4,206	4,227
13 Month Average -	4,543	4,529	4,423
% Change -	-0.2%	-0.3%	-2.3%

Total Water Customers

Average Bill

<u>Customer Type</u>				<u>Customer Type</u>			
	<u>Apr-18</u>	<u>Apr-19</u>	<u>% Change</u>		<u>Apr-18</u>	<u>Apr-19</u>	<u>% Change</u>
Residential	14,670	14,756	0.6%	Residential	\$ 55.17	\$ 57.81	4.8%
Commercial	914	927	1.4%				
Total	15,584	15,683	0.6%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>			<u>Year-To-Date</u>			
	<u>Apr-18</u>	<u>Apr-19</u>	<u>% Change</u>	<u>Apr-18</u>	<u>Apr-19</u>	<u>% Change</u>	
Residential	62	62	0.0%	Residential	250	251	0.4%
Commercial	40	39	-2.5%	Commercial	160	153	-4.4%
	102	101	-1.0%		410	404	-1.5%

STATEMENT OF INVESTMENTS-VILLAGE

As of April 30, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		6,424,975.64			2.447
Illinois Funds - Veterans Memorial	05/01/92		306.81			2.447
IMET Convenience Fund	10/20/05		2,809.83			2.350
Citibank SDA	11/07/08		484,011.08			1.500
Chase Money Market	03/06/18		5,575,128.96			1.490
CD with PMA	08/22/13		13,936,486.78	13,936,486.78	14,263,790.43	0.375
			<u>26,423,719.10</u>			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		24,011.07			2.447
<u>Asset Seizure - Federal</u>						
Illinois Funds	06/09/99		4,282.46			2.447
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		54,841.00			2.447
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		150.65			2.447
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,793.41			2.447
<u>2005A G.O. Debt Serv.</u>						
Illinois Funds	11/30/04		303,570.31			2.447
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,581.25			2.447
Citibank SDA	11/07/08		14,716.02			1.500
			<u>24,297.27</u>			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,000.05			2.447
CD with PMA	08/22/13		245,500.00	245,500.00	249,949.27	0.375
Citibank SDA	02/10/11		8,315.47			1.500
			<u>264,815.52</u>			

STATEMENT OF INVESTMENTS-VILLAGE

As of April 30, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Western Corridor</u>						
Illinois Funds	06/30/01		37,704.07			2.447
CD with PMA	08/22/13		3,189,845.39	3,189,845.39	3,251,707.48	
Citibank SDA	01/07/09		335,346.62			1.500
			<u>3,562,896.08</u>			
<u>EDA Series 1991 Project</u>						
Illinois Funds	08/22/91		1,052,975.43			2.447
Citibank SDA	02/10/11		238,195.67			-
			<u>1,291,171.10</u>			
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,375,275.07			
Chase Money Market	03/06/18		1,013,030.95			1.490
CD with PMA	03/09/17		241,360.53	241,360.53	247,700.55	
Citibank SDA			650,596.16			2.350
			<u>3,280,262.71</u>			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		1,226.51			2.447
Citibank SDA	01/07/09		245,057.03			1.500
			<u>246,283.54</u>			
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		22,927.47			2.447
Citibank SDA	01/07/09		70,277.06			1.500
			<u>93,204.53</u>			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		3,239.95			2.447
CD with PMA	08/22/13		244,100.00	244,100.00	249,914.18	0.375
			<u>496,039.28</u>			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,020.56			2.447
Citibank SDA	11/07/08		12,997.54			1.500
Chase Money Market	03/06/18		3,684,087.05			1.490
CD with PMA			712,453.73	712,453.73	728,075.82	
			<u>4,419,558.88</u>			
<u>Water and Sewer-2015 Bond Projects</u>						
Citibank SDA	08/12/15		247,909.11			1.500
<u>Water and Sewer-2017 Bond Projects</u>						
Citibank SDA	09/13/17		524,662.73			1.500
CD with PMA	09/13/17		4,337,630.00	4,337,630.00	4,433,683.69	
			<u>4,862,292.73</u>			

STATEMENT OF INVESTMENTS-VILLAGE

As of April 30, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Sears Operating</u>						
Illinois Funds			2,516.94			
Citibank SDA			193,652.69	244,940.69	248,079.64	
			<u>441,110.32</u>			
<u>Insurance</u>						
Illinois Funds	11/10/87		16,074.56			2.447
Citibank SDA	11/07/08		114,973.28			1.500
CD with PMA	08/22/13		2,190,087.51	2,190,087.51	2,236,720.52	0.375
			<u>2,321,135.35</u>			
<u>Information Systems</u>						
Illinois Funds	02/01/98		79,296.88			2.447
Citibank SDA	11/07/08		113,849.70			
CD with PMA			482,721.06	482,721.06	495,401.10	
			<u>675,867.64</u>			
<u>EDA Special Tax Alloc.</u>						
Citibank SDA	11/07/08		9,744,616.06			
Chase Money Market	03/14/19		5,245,945.24			
			<u>14,990,561.30</u>			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,445.45			2.447
Citibank SDA	11/07/08		113,390.93			1.500
			<u>120,836.38</u>			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		209,991.07			2.447
Total Investments			<u>\$ 64,366,600.81</u>			
Total Invested Per Institution				Percent Invested		
Illinois Funds			9,659,206.61	15.01		
IMET Convenience Fund			2,809.83	0.00		
Chase Money Market			15,518,192.20	24.11		
CD with PMA			25,825,125.69	40.12		
Citibank at PMA			13,361,266.48	20.76		
			<u>\$64,366,600.81</u>	100.00		

STATEMENT OF INVESTMENTS-VILLAGE

As of April 30, 2019

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Institution Excluding all Trust and EDA Funds				Percent Invested		
Illinois Funds			8,606,231.18	17.90		
IMET			2,809.83	0.01		
Chase Money Market			10,272,246.96	21.36		
CD with PMA			25,825,125.69	53.71		
Citibank at PMA			3,378,454.75	7.03		
			<u>\$48,084,868.41</u>	<u>100.00</u>		
Total Invested Per Fund						
Total Investments - Operating Funds					\$49,693,858.63	
Total Investments - Debt Service Funds					\$303,570.31	
Total Investments - Trust Funds					\$0.00	
Total Investments - Capital Projects Funds					\$14,369,171.87	
Total Investments - All Funds					<u>\$64,366,600.81</u>	

PMA CERTIFICATE OF DEPOSITS

April 30, 2019

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
Post Oak Bank, N.A.	06/21/18	06/21/19	244,200.00	2.350%
Premier Bank	06/21/18	06/21/19	244,200.00	2.353%
Servisfirst Bank	06/21/18	06/21/19	244,100.00	2.378%
Sonabank	06/21/18	06/21/19	244,100.00	2.393%
Pacific Western Bank	06/29/18	06/28/19	244,300.00	2.281%
Bank of China, NY	07/26/18	07/25/19	2,762,271.98	2.480%
Bank of China, NY	09/27/18	09/26/19	1,750,000.00	2.520%
Citibank	11/01/18	10/31/19	3,135,182.65	2.050%
Bank of China, NY	12/27/18	06/27/19	1,530,355.86	2.570%
Associated Bank, NA (N)	03/07/19	12/02/19	245,500.00	2.430%
Bank OZK	03/07/19	12/02/19	245,500.00	2.464%
Brookline Bank	03/07/19	12/02/19	245,400.00	2.472%
Farmers Exchange Bank	03/07/19	12/02/19	245,400.00	2.497%
First Internet Bank of Indiana	03/07/19	12/02/19	245,500.00	2.423%
Bank 7 (CDARS)	03/21/19	03/19/20	2,310,476.29	2.634%
GENERAL FUND TOTALS:			\$ 13,936,486.78	
HOFFMAN BLVD BRIDGE FUND				
Orrstown Bank	03/07/19	12/02/19	245,500.00	2.450%
HOFFMAN BLVD BRIDGE TOTALS:			\$ 245,500.00	
WESTERN CORRIDOR FUND				
Merrick Bank	06/21/18	06/21/19	244,200.00	2.350%
Millennium Bank	06/21/18	06/21/19	244,100.00	2.378%
New Omni Bank, N.A.	06/21/18	06/21/19	244,200.00	2.350%
Bank of China, NY	07/26/18	07/25/19	243,864.01	2.480%
Bank 7	08/24/18	05/21/19	245,600.00	2.370%
Texas Capital Bank	08/24/18	05/21/19	245,600.00	2.370%
Franklin Synergy Bank	08/24/18	05/21/19	245,700.00	2.350%
Landmark Community Bank	08/24/18	05/21/19	245,700.00	2.340%
Bank of China, NY	09/27/18	09/26/19	250,000.00	2.520%
Bank of China, NY	12/27/18	06/27/19	489,881.38	2.570%
Preferred Bank	03/07/19	12/02/19	245,400.00	2.472%
TBK BANK, SSB/The National Bank	03/07/19	12/02/19	245,600.00	2.400%
WESTERN CORRIDOR TOTALS:			\$ 3,189,845.39	
ROAD IMPROVEMENT FUND				
Bank 7 (CDARS)	03/21/19	03/19/20	241,360.53	2.634%
ROAD IMPROVEMENT TOTALS:			\$ 241,360.53	
CAPTIAL REPLACEMENT FUND				
Mainstreet Bank	06/21/18	06/21/19	244,100.00	2.382%
CAPTIAL REPLACEMENT TOTALS:			\$ 244,100.00	

PMA CERTIFICATE OF DEPOSITS

April 30, 2019

	<u>Settlement</u>	<u>Maturity</u>	<u>Cost</u>	<u>Interest Rate</u>
WATER & SEWER FUND				
Citibank	11/01/18	10/31/19	467,513.04	2.050%
Bank of China, NY	12/27/18	06/27/19	244,940.69	2.570%
WATER & SEWER TOTALS:			\$ 712,453.73	
SEARS CENTRE FUND				
Bank of China, NY	12/27/18	06/27/19	244,940.69	2.570%
SEARS CENTRE TOTALS:			\$ 244,940.69	
INSURANCE FUND				
Bank of China, NY	07/26/18	07/25/19	243,864.01	2.480%
Bank of China, NY	12/27/18	06/27/19	489,881.38	2.570%
Third Coast Bank, SSB	03/07/19	12/02/19	245,600.00	2.414%
Western Alliance Bank/Torrey Pines Bank	03/07/19	12/02/19	245,300.00	2.523%
Bank 7 (CDARS)	03/21/19	03/19/20	965,442.12	2.634%
INSURANCE TOTALS			\$ 2,190,087.51	
INFORMATION SYSTEM FUND				
Bank 7 (CDARS)	03/21/19	03/19/20	482,721.06	2.634%
INFORMATION SYSTEM TOTALS:			\$ 482,721.06	
2017 BOND PROCEEDS FUND				
CIBC Bank USA/ Private Bank-MI	09/13/17	12/02/19	240,700.00	1.675%
United Bank	09/13/17	12/02/19	876,930.00	1.362%
United Bank	09/13/17	08/01/19	1,120,000.00	1.339%
Bank OZK	12/04/18	06/30/19	700,000.00	2.400%
Associated Bank, NA - C	04/01/19	12/16/19	1,400,000.00	2.420%
2017 BOND PROCEEDS TOTALS:			\$ 4,337,630.00	
			TOTAL: \$ 25,825,126	

OPERATING REPORT SUMMARY

REVENUES

April 30, 2019

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	% ACTUAL TO BUDGET	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
General Fund							
Property Taxes	50,000	118,439	10,064,510	11,014,319	16,364,510	67.3%	
Hotel Tax	102,917	108,026	411,667	332,238	1,235,000	26.9%	
Real Estate Transfer Tax	70,833	244,290	283,333	915,400	850,000	107.7%	
Home Rule Sales Tax	316,667	258,175	1,266,667	1,201,517	3,800,000	31.6%	
Telecommunications Tax	126,500	113,000	506,000	455,790	1,518,000	30.0%	
Property Tax - Fire	283,565	35,252	1,134,260	1,761,728	3,402,780	51.8%	
Property Tax - Police	318,173	38,354	1,272,690	1,916,163	3,818,070	50.2%	
Other Taxes	86,307	78,832	345,227	311,715	1,035,680	30.1%	
Total Taxes	1,354,961	994,367	15,284,353	17,908,869	32,024,040	55.9%	
Business Licenses	150,000	192,684	200,000	233,159	340,000	68.6%	
Liquor Licenses	205,000	249,398	245,000	261,950	262,500	99.8%	
Building Permits	66,667	123,746	266,667	390,008	800,000	48.8%	
Other Licenses & Permits	1,208	365	4,833	1,342	14,500	9.3%	
Total Licenses & Permits	422,875	566,192	716,500	886,458	1,417,000	62.6%	
Sales Tax	675,000	542,297	2,700,000	2,589,736	8,100,000	32.0%	
Local Use Tax	127,500	108,793	510,000	591,601	1,530,000	38.7%	
State Income Tax	412,500	500,986	1,650,000	1,761,463	4,950,000	35.6%	
Replacement Tax	20,058	62,104	80,233	106,640	240,700	44.3%	
Other Intergovernmental	38,374	7,757	153,497	202,131	460,490	43.9%	
Total Intergovernmental	1,273,433	1,221,937	5,093,730	5,251,571	15,281,190	34.4%	
Engineering Fees	16,667	4,708	66,667	9,813	200,000	4.9%	
Ambulance Fees	129,167	144,159	518,667	581,257	1,550,000	37.5%	
Police Hireback	35,417	72,750	141,667	205,074	425,000	48.3%	
Lease Payments	63,163	72,157	252,650	225,260	757,950	29.7%	
Cable TV Fees	-	47,044	210,000	251,605	840,000	30.0%	
4th of July Proceeds	23,500	23,500	25,500	25,500	83,900	30.4%	
Employee Payments	100,000	115,660	400,000	465,245	1,200,000	38.8%	
Hireback - Arena	15,875	6,709	63,500	90,759	190,500	47.6%	
Rental Inspection Fees	-	2,438	150,000	230,854	300,000	77.0%	
Other Charges for Services	72,458	71,665	289,833	307,990	869,500	35.4%	
Total Charges for Services	456,246	560,790	2,116,483	2,393,357	6,416,850	37.3%	
Court Fines-County	16,667	7,695	66,667	47,708	200,000	23.9%	
Ticket Fines-Village	37,550	42,073	150,200	146,725	450,600	32.6%	
Overweight Truck Fines	500	390	2,000	1,110	6,000	18.5%	
Red Light Camera Revenue	56,667	39,015	226,667	151,143	680,000	22.2%	
Local Debt Recovery	10,000	26,247	40,000	37,910	120,000	31.6%	
Total Fines & Forfeits	121,383	115,421	485,533	384,595	1,456,600	26.4%	
Total Investment Earnings	20,833	56,959	83,333	190,531	250,000	76.2%	
Reimburse/Recoveries	22,500	21,744	90,000	71,507	270,000	26.5%	
S.Barrington Fuel Reimbursement	2,500	2,877	10,000	10,807	30,000	36.0%	
Shaumburg Twn Fuel Reimbursement	-	3,266	-	10,561	-	N/A	
Tollway Payments	833	650	3,333	5,200	10,000	52.0%	
Other Miscellaneous	20,550	19,483	82,200	112,017	246,600	45.4%	
Total Miscellaneous	46,383	48,020	185,533	210,091	556,600	37.7%	
Total Operating Transfers In	5,742	18,156	22,967	82,167	68,900	119.3%	
Total General Fund	3,701,856	3,581,841	23,988,433	27,307,639	57,471,180	47.5%	33.3%

OPERATING REPORT SUMMARY

REVENUES

April 30, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,570,942	1,462,242	6,283,767	5,774,763	18,851,300	30.6%	
Connection Fees	4,167	13,200	16,667	40,025	50,000	80.1%	
Cross Connection Fees	3,167	3,276	12,667	12,922	38,000	34.0%	
Penalties	6,667	8,950	26,667	38,948	80,000	48.7%	
Investment Earnings	1,667	16,747	6,667	35,851	20,000	179.3%	
Other Revenue Sources	9,292	21,565	37,167	85,077	111,500	76.3%	
Capital Projects	-	-	-	23,549	4,452,500	0.5%	
Total Water Fund	1,595,900	1,525,979	6,383,600	6,011,134	23,603,300	25.5%	33.3%
Motor Fuel Tax Fund	113,208	98,119	452,833	426,673	1,358,500	31.4%	
Community Dev. Block Grant Fund	21,958	-	87,833	-	263,500	0.0%	
Asset Seizure Fund	63	17,408	250	154,665	750	20621.9%	
Municipal Waste System Fund	245,296	232,074	981,183	977,919	2,943,550	33.2%	
Sears Centre Operating Fund	283,468	260,074	1,133,873	900,192	3,401,620	26.5%	
Sears Centre Activity Fund	706,733	647,237	2,826,933	1,848,875	8,480,800	21.8%	
Stormwater Management	51,333	51,720	205,333	207,187	616,000	33.6%	
Insurance Fund	145,246	114,888	580,983	410,945	1,742,950	23.6%	
Roselle Road TIF	16,750	10,542	67,000	166,411	201,000	82.8%	
Barrington/Higgins TIF	50,478	35,480	201,913	181,185	605,740	29.9%	
Higgins/Hassell TIF	6,253	117	33,013	203,552	99,040	205.5%	
Information Systems	156,849	156,512	627,397	632,703	1,862,190	33.6%	
Total Spec Rev. & Int. Svc. Fund	1,799,637	1,624,172	7,198,547	6,110,306	21,595,640	28.3%	
TOTAL OPERATING FUNDS	7,097,393	6,731,992	37,570,580	39,429,079	102,670,120	38.4%	33.3%
2015A & C G.O. Debt Service	719	719	3,047	3,047	3,452,500	0.1%	
2015B G.O. Debt Service	-	-	-	-	124,300	0.0%	
2016 G.O. Debt Service	4,698	4,698	232,945	232,945	435,800	0.0%	
2017A & B G.O. Debt Service	-	-	-	-	180,750	0.0%	
2018 G.O. Debt Service	30,984	30,984	942,521	942,521	2,748,700	0.0%	
TOTAL DEBT SERV. FUNDS	36,401	36,401	1,178,513	1,178,513	6,942,050	17.0%	33.3%
Central Rd. Corridor Fund	6,333	52	25,333	243	76,000	0.3%	
Hoffman Blvd Bridge Maintenance	167	538	667	1,905	2,000	95.2%	
Western Corridor Fund	833	18,218	3,333	63,943	10,000	639.4%	
Traffic Improvement Fund	33	-	133	-	400	0.0%	
EDA Series 1991 Project	833	890,738	3,333	915,729	10,000	9157.3%	
Central Area Rd. Impr. Imp. Fee	-	117	-	282	-	0.0%	
Western Area Traffic Impr.	-	10	-	54	-	N/A	
Western Area Traffic Impr. Impact Fee	-	20	-	90	-	0.0%	
Capital Improvements Fund	168,929	242,582	675,717	954,378	2,027,150	47.1%	
Capital Vehicle & Equipment Fund	129,363	101,060	517,453	404,116	1,552,360	26.0%	
Capital Replacement Fund	667	961	2,667	3,757	8,000	47.0%	
Road Improvement Fund	533,939	455,156	2,135,757	1,893,481	6,407,270	29.6%	
TOTAL CAP. PROJECT FUNDS	841,098	1,709,451	3,364,393	4,237,978	10,093,160	42.0%	33.3%
Police Pension Fund	463,623	105,316	1,854,490	7,816,950	5,563,470	140.5%	
Fire Pension Fund	464,432	1,189,655	1,857,727	9,336,448	5,573,180	167.5%	
TOTAL TRUST FUNDS	928,054	1,294,970	3,712,217	17,153,398	11,136,650	154.0%	33.3%
TOTAL ALL FUNDS	8,902,946	9,772,815	45,825,703	61,998,968	130,842,000	47.4%	33.3%

OPERATING REPORT SUMMARY
EXPENDITURES
April 30, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	30,747	23,802	122,987	104,264	368,960	28.3%	
Administration	54,037	51,711	216,147	230,538	648,440	35.6%	
Legal	43,947	25,782	175,787	148,145	527,360	28.1%	
Finance	90,174	83,034	360,697	360,602	1,082,090	33.3%	
Village Clerk	17,973	16,609	71,890	71,128	215,670	33.0%	
Human Resource Mgmt.	45,166	43,843	180,663	164,395	541,990	30.3%	
Communications	20,825	17,556	83,300	81,340	249,900	32.5%	
Cable TV	17,627	14,647	70,507	66,233	211,520	31.3%	
Emergency Operations	6,582	3,101	26,327	32,045	78,980	40.6%	
Total General Admin.	327,076	280,085	1,308,303	1,258,689	3,924,910	32.1%	33.3%
Police Department							
Administration	132,708	114,293	530,833	558,179	1,592,500	35.1%	
Juvenile Investigations	47,303	31,351	189,210	204,530	567,630	36.0%	
Tactical	83,468	55,968	333,870	352,130	1,001,610	35.2%	
Patrol and Response	917,851	606,115	3,671,403	3,948,186	11,014,210	35.8%	
Traffic	105,900	73,514	423,600	329,799	1,270,800	26.0%	
Investigations	118,001	82,932	472,003	542,204	1,416,010	38.3%	
Community Relations	1,131	-	4,523	1,775	13,570	13.1%	
Communications	62,676	58,678	250,703	234,714	752,110	31.2%	
Canine	15,771	10,742	63,083	66,587	189,250	35.2%	
Special Services	16,565	28,294	66,260	87,661	198,780	44.1%	
Records	26,442	22,246	105,767	104,219	317,300	32.8%	
Administrative Services	77,593	65,319	310,370	271,761	931,110	29.2%	
Total Police	1,605,407	1,149,452	6,421,627	6,701,744	19,264,880	34.8%	33.3%
Fire Department							
Administration	90,808	84,462	363,233	369,524	1,089,700	33.9%	
Public Education	3,984	1,970	15,937	9,612	47,810	20.1%	
Suppression	711,221	555,213	2,844,883	3,153,234	8,534,650	36.9%	
Emer. Med. Serv.	645,781	482,762	2,583,123	2,920,278	7,749,370	37.7%	
Prevention	49,703	24,375	198,810	161,610	596,430	27.1%	
Fire Stations	3,575	1,938	14,300	16,578	42,900	38.6%	
Total Fire	1,505,072	1,150,720	6,020,287	6,630,836	18,060,860	36.7%	33.3%
Public Works Department							
Administration	29,725	26,689	118,900	109,863	356,700	30.8%	
Snow/Ice Control	153,459	103,650	613,837	970,340	1,841,510	52.7%	
Pavement Maintenance	43,301	30,169	173,203	122,183	519,610	23.5%	
Forestry	95,268	85,068	381,070	298,651	1,143,210	26.1%	
Facilities	96,371	81,554	385,483	322,157	1,156,450	27.9%	
Fleet Services	107,473	82,132	429,890	342,475	1,289,670	26.6%	
F.A.S.T.	16,266	8,312	65,063	35,009	195,190	17.9%	
Storm Sewers	13,466	9,798	53,863	45,439	161,590	28.1%	
Traffic Control	65,429	50,110	281,717	185,803	785,150	23.7%	
Total Public Works	620,757	477,482	2,483,027	2,431,921	7,449,080	32.6%	33.3%

OPERATING REPORT SUMMARY
EXPENDITURES
April 30, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	33,697	31,579	134,787	138,642	404,360	34.3%	
Planning	45,850	35,156	183,400	177,876	550,200	32.3%	
Code Enforcement	123,715	108,591	494,860	473,244	1,484,580	31.9%	
Transportation & Engineering	117,665	102,685	470,660	447,571	1,411,980	31.7%	
Economic Development	126,544	22,734	506,177	62,955	1,518,530	4.1%	
Total Development Services	447,471	300,744	1,789,883	1,300,288	5,369,650	24.2%	33.3%
Health & Human Services	61,471	54,780	245,883	239,795	737,650	32.5%	33.3%
Miscellaneous							
4th of July	-	-	6,175	6,175	121,500	5.1%	
Police & Fire Comm.	8,706	1,960	34,823	4,635	104,470	4.4%	
Misc. Boards & Comm.	21,558	12,208	86,230	37,751	258,690	14.6%	
Misc. Public Improvements	269,712	120,142	1,078,847	482,605	3,236,540	14.9%	
Total Miscellaneous	299,975	134,310	1,206,075	531,165	3,721,200	14.3%	33.3%
Total General Fund	4,867,228	3,547,571	19,475,085	19,094,438	58,528,230	32.6%	33.3%
Water & Sewer Fund							
Water Department	1,103,258	1,004,815	4,413,030	4,109,318	13,239,090	31.0%	
Sewer Department	183,646	162,625	734,583	665,586	2,203,750	30.2%	
Billing Division	70,617	68,044	282,467	259,828	847,400	30.7%	
Capital Projects Division	25,525	25,525	25,525	25,525	3,035,680	0.8%	
2015 Bond Capital Projects	58,301	58,301	58,301	58,301	424,800	13.7%	
2017 Bond Capital Projects	294,740	294,740	326,667	326,667	2,507,120	13.0%	
2018 Bond Capital Projects	-	-	-	-	247,640	0.0%	
Total Water & Sewer	1,736,086	1,614,050	5,840,573	5,445,226	22,505,480	24.2%	33.3%
Motor Fuel Tax	125,861	125,861	495,063	495,063	2,135,000	23.2%	
Community Dev. Block Grant Fund	-	-	-	-	263,500	0.0%	
Asset Seizure Fund	15,252	21,811	61,007	95,701	183,020	52.3%	
Municipal Waste System	256,567	253,353	1,026,267	818,394	3,078,800	26.6%	
Sears Centre Operating Fund	295,626	25,824	1,182,503	83,680	3,547,510	2.4%	
Sears Centre Activity Fund	706,733	760,821	2,826,933	2,052,608	8,480,800	24.2%	
Stormwater Management	61,254	10,000	245,017	24,815	735,050	3.4%	
Insurance	145,748	147,440	582,993	788,267	1,748,980	45.1%	
Information Systems	169,349	284,953	677,397	597,155	2,032,190	29.4%	
Roselle Road TIF	76,273	108	305,090	108	915,270	0.0%	
Barrington/Higgins TIF	50,478	1,753	201,913	301,697	605,740	0.0%	
Higgins/Hassell TIF	432	181	1,727	181	5,180	3.5%	
TOTAL OPERATING FUNDS	8,506,886	6,793,726	32,921,567	29,797,332	104,764,750	28.4%	33.3%
2015A G.O. Debt Service	-	-	-	-	3,453,520	0.0%	
2015 G.O. Debt Service	-	-	-	-	124,300	0.0%	
2016 G.O. Debt Service	475	475	475	475	436,300	0.1%	
2017A & B G.O. Debt Service	-	-	-	-	180,750	0.0%	
2018 G.O. Debt Service	-	-	-	-	2,748,700	0.0%	
TOTAL DEBT SERV. FUNDS	475	475	475	475	6,943,570	0.0%	33.3%

OPERATING REPORT SUMMARY
EXPENDITURES
April 30, 2019

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	6,250	6,250	25,000	25,000	75,000	33.3%	
Western Corridor Fund	-	4,583	-	18,332	55,000	33.3%	
EDA Series 1991 Project	66,875	6,667	267,500	28,288	802,500	3.5%	
Capital Improvements Fund	181,333	118,395	725,333	466,662	2,176,000	21.4%	
Capital Vehicle & Equipment Fund	143,822	16,918	575,287	69,883	1,725,860	4.0%	
Capital Replacement Fund	25,000	25,000	100,000	100,000	300,000	33.3%	
Road Improvement Fund	561,023	21,083	2,244,090	25,626	6,732,270	0.4%	
TOTAL CAP. PROJECT FUNDS	984,303	198,897	3,937,210	769,250	11,866,630	6.5%	33.3%
Police Pension Fund	521,315	556,811	2,085,260	2,204,101	6,255,780	35.2%	
Fire Pension Fund	475,513	472,687	1,902,053	1,937,111	5,706,160	33.9%	
TOTAL TRUST FUNDS	996,828	1,029,498	3,987,313	4,141,212	11,961,940	34.6%	33.3%
TOTAL ALL FUNDS	10,488,492	8,022,595	40,846,566	34,708,270	135,536,890	25.6%	33.3%



Village of Hoffman Estates Information Systems Department

2019 APRIL MONTHLY REPORT

Contents

- CentralSquare Technologies/GovQA Monthly Review*2
- Training*4
- Meetings*4
- Geographic Information System Review*.....5
- Training*6
- Meetings*6
- Technical Support, Hardware & Software Review*.....7
- Meetings*9
- Training*9
- Director Summary*10
- Total Work Orders by Priority by Month*12
- Completed Work Orders by Location*13
- Work Order Trends by Type*13
- Savings on Printer Repairs*14
- System and Data Functions*14
- Sentinel IPS Attack Report*15
- Email Spam Report*.....15

April Synopsis

- We continue our research into best practices for our move to TRAKiT for Planning, Code Enforcement, Permitting, and Inspections, as well as the integration of our GIS data to these applications, continued in April. CentralSquare Technologies staff provided an on-site demo which was attended by IS, Development Services, and Finance staff. Those in attendance discussed the capabilities of the new software at length with the representatives from CST. The feedback was very positive and it appears that these applications will help the Village move forward in its goals to provide more online services to constituents and to streamline our processes.

We are awaiting the contract and final pricing for approval.

- Initial schedule has been set for our move from Cognos 10 to Analytics 11, the next version of IBM's report writing product.
- We worked with the Fire Management Analyst to help him with his Fire Admin Alarm Monitoring Billing Analysis. This is an effort to match the Alarm Monitoring costs being charged by Tyco with what we bill through Utility Billing. We extracted data from multiple CommunityPLUS applications to use for evaluation.

CentralSquare/GovQA Support Cases

- Reported to Support the issue with Alarm Event searches and they provided a workaround while they developed a permanent solution.
- Worked with Support to help resolve a problem with Business Taxes that was affecting another customer.
- Provided CentralSquare with SQL script to update the deadline date to 7/14/2019 for rental inspections in Business Licensing.
- Retested cases related to Pet Licensing Issue where address id number is not being updated correctly when consolidating an entity, this is still an issue.
- Opened and closed case to add new user in PW.
- Tested issue related to accessing Pension's Database, Cathy opened case
- Closed case related to Partial payment for a citation not reflected correctly, this is fixed.

Work Orders

- Scheduled Reports were failing to run and that issue was resolved.
- Resolved issue for a GovQA customer having access issues, partly due to having multiple customer accounts for the same person.
- Added two Fire-related Code Violations in Citations.
- Reviewed the process of choosing an existing vehicle when entering a new Citation with the Front Counter Supervisor.
- Applied existing credits to several Business Tax returns at the request of Finance Department staff.
- Created SQL script to update RRL License Deadline date.
- Ran RRL Penalties
- Updated Amber Meadow Pins
- Updated Pins per GIS/Development Services request
- Started consolidating Locations Owner and Tenant information (same address), update these with current owner
- Updated the Fire and Safety reinspection report and Fire and Safety Letter with the new reinspections that were added as inspection types
- Added two more inspections types In Fire and Safety
- Gave PW new employee access to requested applications in CentralSquare
- Assisted new PW employee with logging into CentralSquare
- Updated Fire Fees
- Added location per Fire Admin
- Added two locations per Development Services
- Addressed and fixed issue related to a payment on a GC license incorrectly being processed
- Completed Analytics Event Studio report to notify fire admin when services 700 is added or closed
- Created a document and trained user on where to add Radio #s and UB account numbers in Alarm Billing and UB 700 Service records. This is to reconcile billing issues with TYKO.
- Continue analyzing current permit information based on CentralSquare Community Development Demo
- Created a Analytics Personnel Report per a request from HR, sent it to them via Excel
- Fixed citation in order for Code Final Letter to be generated by Finance.
- Made recommendations on how to handle issuing multiple GC licenses to the same contractor for multiple years on the same day.

Administration

- Prepared monthly report.
- Processed Payroll for department employees on April 8 and April 22, 2019.

Training

- Met with Finance Department to discuss the Analytics upgrade and the opportunity it will provide for the Village's transparency efforts. We also discussed implementing Department Security for REQs/POs.
- Facilitated the TRAKiT on-site demonstration for Development Services, Finance, and IS Department staff.
- We both attended Active Shooter Training.
- Provided Excel training for Fire Management Analyst to help him evaluate the data from CommunityPLUS for his Alarm Monitoring Billing analysis.
- During a webinar with CentralSquare staff, walked through the remaining issues with our Open Enrollment and Leave Request processes.

Meetings

- CentralSquare Community Development Demo
- CentralSquare WebEx reviewing issues in EAC/Open Enrollment
- Biweekly meetings with IS Director on
- Met with Fire Admin to show them how to add inspections and close permits.
- Met with Fire Admin to discuss Alarm Reconciliation
- Met with Fire Admin on how and where to add Radio #s and UB Account Numbers in Alarm Billing and UB

Geographic Information System Review

April Synopsis

- *Ongoing Projects:* Plats Plat Digitization continued in April with 195 plats scanned. Sean will start with Plat #498 in May. The plats should all be digitized by June. Fire Mapbook The Fire Department edits from 3/28 were completed in early April. Most edits were to the annotation (text layers) which are usually completed quickly, but there were a few requests to digitize commercial drives, which require the most time of any fire mapbook edits. Wall Maps Police wall map replacement started by locating the original .mxd files on our network and re-configuring the maps to the new street map template. PW's conference wall map was provided to them during our GIS-PW meeting. Parcels PINs for Amber Meadows address points and parcels were updated based on County info., with PINs provided to business analysts. Field Services Drafted a hydrant service that will allow PW to edit hydrant maintenance tables. Also created a dashboard for PW staff to quickly view updates made and work remaining. Awaiting response from PW for availability to meet and go over the updates. Began building field domains (dropdown lists) for a future tree service.
- *Various Projects:* Shelley Walenga provided a list of recommendations for the FEMA Floodplain webmap and the map was updated to incorporate them. Updates included edits to the floodplain symbology, popup content, and additional text for the information pane. With the new edits in place, Shelley stated she may have additional recommendations, but they have not been received as of yet. Meanwhile, the map is live on our website.

Work Orders

- Webmap Request: FEMA Floodplain map edits for Village website (IS)
- Webmap Request: Hydrant maintenance service & dashboard (PW)
- Map Request: water utilities at 2601 Pratum Ave for WT Engineering (PW)
- Map Request: utilities at Beverly Rd (DS-TE)
- Map Request: Village buildings (HR)
- Map Request: utilities at Ela & Algonquin (DS-TE)
- Map Request: Mapbook edits, 10 pages (FD)
- Map Request: utilities at Hoffman Plaza for WT Engineering (DS-TE)
- Map Request: sanitary sewer FOIA at Hoffman Plaza (DS-TE)
- Map Request: sanitary sewer route from 1400 Higgins (DS-TE)
- Map Request: conference wall maps (PW)
- Data Request: PIN updates to Amber Meadows (IS)
- Data Request: tree domains (IS)

- Data Request: utilities for Chastain Engineers (DS-TE)
- Data Request: 2018 District 24 EMS kmz (FD)
- Data Request: storm water updates at Buckthorn and Sandlewood (DS-TE)

Administration

- City of Muskego, WI contacted regarding their spatial view workflow (IS)
- Troubleshooting spatial view services (IS)
- Large format printing inquiries for future wall maps (IS)
- Google Earth workflow provided to I. Irizarry (FD)
- ESRI TLS support patch install (IS)
- Amber Meadows PIN updates provided to business analysts (IS)

Training

- Active Shooter Training (HEPD, 4/8)
- Tornado Functional Exercise at EOC (JEMS/FEMA, 4/16)
- TRAKIT/Central Square Demo (4/24)
- Survey123 for ArcGIS: An Intro (ESRI 2017 Webinar, 4/15)
- Survey123 for ArcGIS: Advanced Topics (ESRI 2018 Webinar, 4/15)

Meetings

- GIS-PW Bimonthly (4/2)
- GIS-IS Biweekly (4/15)
- GIS Update w/ S. Diatte (4/26)

Project Activities

Project – SCA Phone System

- I.S Staff continued to work toward the SCA phone system replacement. On April 11th, Call One representatives and IS Staff performed a cut-overt test. This test was designed to test the provider's infrastructure as well as SCA networking configurations to ensure smooth and quick transition to the new phone system. The test commenced very early in the morning and was successfully concluded before majority of staff arrived for work. On April 29th IS Staff and Call One successfully transferred all phone numbers to Call One system and successfully replaced all physical phones. Majority of the phones were installed before SCA staff arrived for work and the last installations/problems were rectified or concluded by 3:30pm.

Project – Medixsafe

- I.S. Staff during the month of April, successfully installed and configured the backend database along with client software on Fire Admin and Lieutenant Computers in every fire station. The basic configuration and procedures were developed and programmed into the system. Due to the limitation of the chosen software we decided to deploy the safes to every fire station to be used for the user proxy card enrolment purposes. The rollout begun in the second half of April and unfortunately we came across another limitation with the chosen equipment. The safes are not entirely compatible with our current Village proximity cards. The issue was taken over by ZKTeco technical engineer and Paul Petrenko is sending him few of our proximity cards to verify and rectify the issue.

Project – Server Stack Switch Firmware upgrade

- On April 14 I.S. Staff with coordination with Police Department and Fire Department upgraded operating system on the switch stack located in the Village Hall Server Room. The reason for this upgrade was twofold: one was to install newest security and feature software and the second was to rectify some of the network performance issues we were experiencing with the IOS version. IS staff made maximum preparations prior to the upgrade to minimize downtime on the day of the project This particular upgrade was performed in early hours and was completed within twenty minutes. After completion of the upgrade IS staff verified all systems functionality and concluded the project.

Project – WiFi Access Points

- I.S. Staff installed additional external access points at the Fire Station 21 and Fire Station 24. This project is a continuation of last year's Wireless project which wasn't completed before outside conditions prevented us from working.

Project – N_Sight System Upgrade

- The N-sight upgrade was completed due to version 4.6.13 being incompatible with Windows 10. The computers in Finance Department both required computer upgrades forcing the move to Windows 10. In order to prevent downtime the upgrade was done on one computer before the other was replaced. Version 5.6.17 was installed with the help of Water Resources and all settings were copied from the previous version. The upgrade process was completed within one day and there was no loss of service experienced within water billing.

Project – Sentinel Intrusion Prevention System

- I.S. Staff upgraded and migrated our Sentinel Intrusion Prevention System. Our current IPS was past its service life and was replaced per the agreement with Sentinel at no additional cost. The replacement of the appliance was done afterhours and it had no impact on productivity.

Project – Village Green Public Wi-Fi

- I.S. Staff and representatives from Entre Solutions II met, discussed and decided on the solution needed for the Village Green Public Wi-Fi project. A new Point-to-Point link was established between Village Green and the main Sears Centre building as well as two wireless access points were installed on top of the Village Green building.

Project – Fiber connection

- I.S. Staff along with technician from PirTano Construction were able to terminate dark fiber that was unused between Stonington Water Tower and Vehicle Maintenance Building. The additional fiber will allow IS Staff to further isolate the CCTV video traffic as well as protect Village's production network.

Project – Security and Other Updates

- I.S. Staff continues monitor and update Windows Servers with patches, updates and other security installations.
- I.S. Staff continues to update and monitor anti-virus system to ensure at most reliability and safety.

- I.S. Staff upgraded firmware on both of our Fortinet Firewalls.
- I.S. Staff continues to monitor and adjust if necessary all of our backup jobs.
- I.S. Staff Installed and configured new Engineering plotter. The old one was over 15 years old and kept failing regularly.
- I.S. Staff updated and reorganized our network documentation in order to reflect new changes.

Meetings

- I.S. Staff with representatives from Police Department and Village Management attended Dacra system discussion at the Village of Palatine.
- I.S. Staff attended NWCD CAD meeting.
- I.S. Staff meet with representatives from NIU to discuss off-site storage and feasibility of fiber connection between Hoffman Facilities and Sears Centre.
- I.S. Staff meet with representatives from Entrée II Solutions to discuss Wi-Fi capabilities at the Village Green.

Training

- I.S. Staff attended Active Scooter Training performed by Greg Poulos.
- I.S. Staff performed new user orientation for our four new employees.
- I.S. Staff continues to work on new office training material for Police Department. This training will occur in May and will be part of PD's in-house training.
- I.S. continues updated the spam and phishing campaign to all Village employees. This campaign and training started on April 1st. Any employee that failed the spam/phishing test will be required to take short, 15 minute online training that explains the dangers of opening unknown or questionable emails. Users will have 30 days to complete the training and subsequent quiz. This campaign/training will be renewed on monthly basis. Furthermore, I.S. Staff updated training modules and updated configuration of the current system.

Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- 179 help desk requests were opened during the month of April.
- 173 help desk requests were closed during the month of April.
- Self Service Password Resets or Account Unlocks: 7
- Email passwords reset: 2
- SunGard passwords reset: 1
- Voicemail passwords reset: 1
- User accounts unlocked: 3
- Active Directory Password Resets: 1

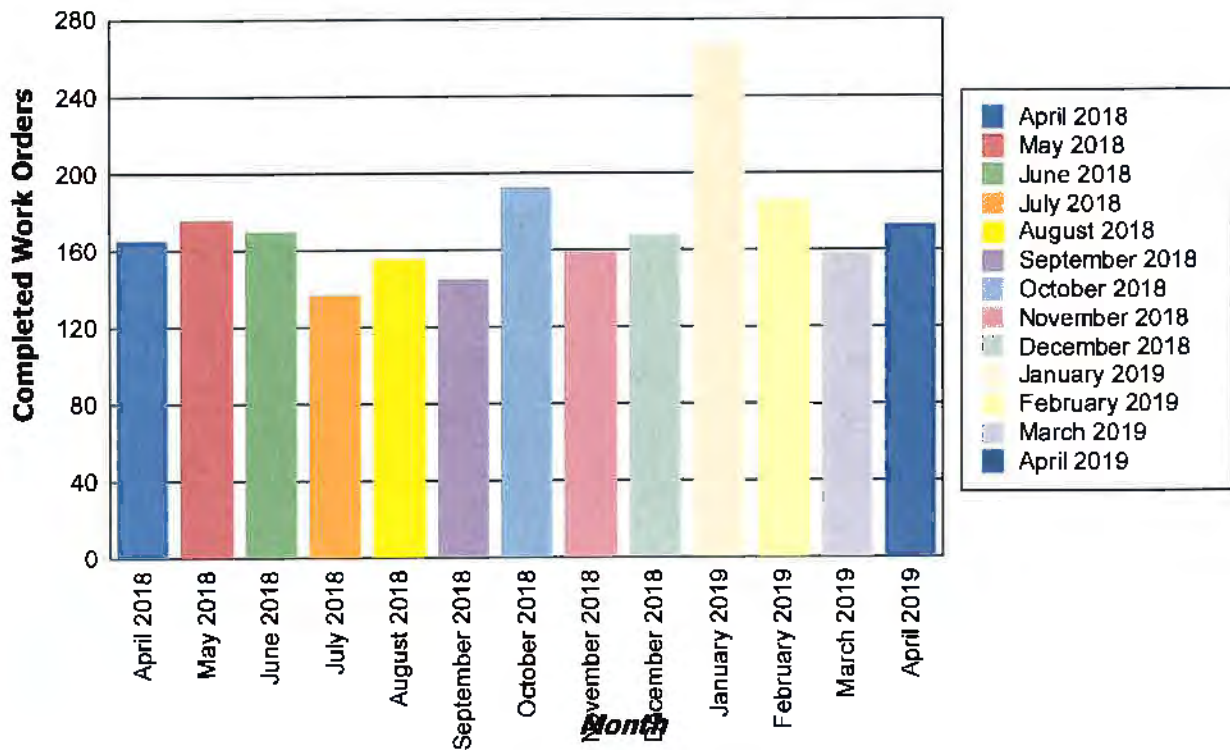
Director Summary

- Vendor call with CDS technology to discuss storage requirements for the upgraded Arbitrator replacements.
- Pre-Antenna removal meeting at Public Works to discuss the logistics involved in removing and relocating our equipment while the water tower is repainted.
- Vendor meeting with CDS Technology and Police command staff to review the Arbitrator equipment upgrades.
- Vendor meeting with Entre II at the Village Green to discuss wireless installation and configuration on site.
- TrackIT/Community Development software demonstration.
- Meeting with NIU to discuss the offsite storage project put on hold from 2018 due to hardware issues.
- Met with Transportation and Engineering to complete the Laser Fiche configuration for their department.
- Active Shooter presentation/class
- Conducted bi-weekly meetings with the leads of each of the I.S. Departments divisions
 - Project progress
 - Division Goals Review
- Monthly meeting with the Manager's office.

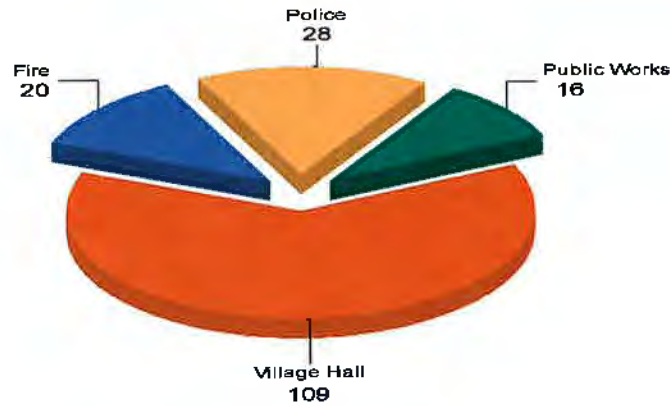
- Monthly MS-ISAC conference call
- Quarterly ETAC meeting
- Bi Weekly Management team and Committee agenda meetings.
- Attended the GMIS Quarterly meeting in Naperville
- Performance evaluation

Total Work Orders by Priority by Month

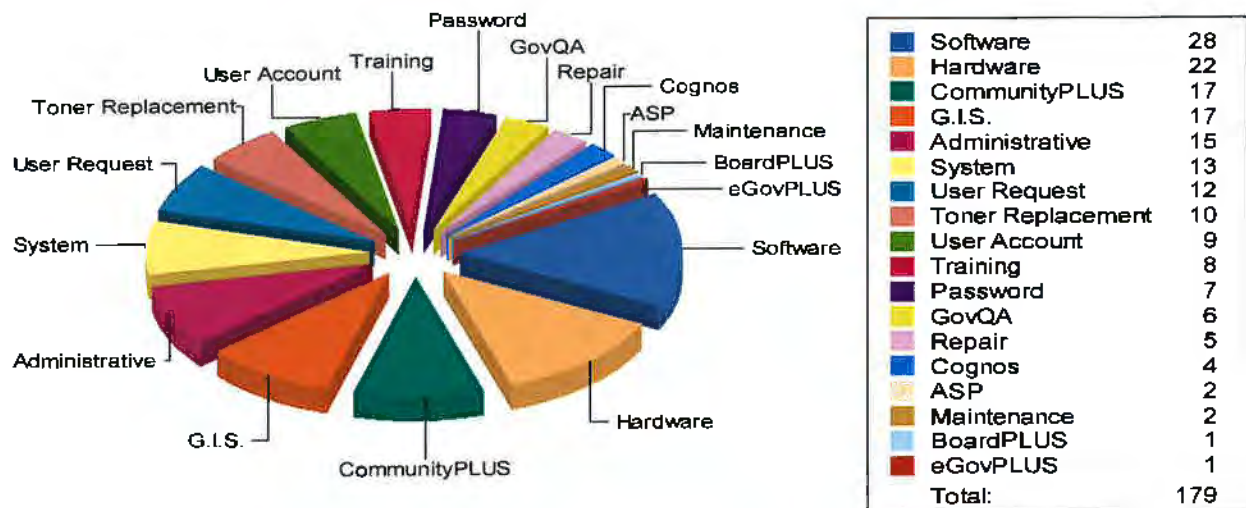
Month	April
1 - Normal	151
2 - High	5
3 - Urgent	1
Project	5
Scheduled Event	14
Vendor intervention required	3
Total for Month	179



Completed Work Orders by Location



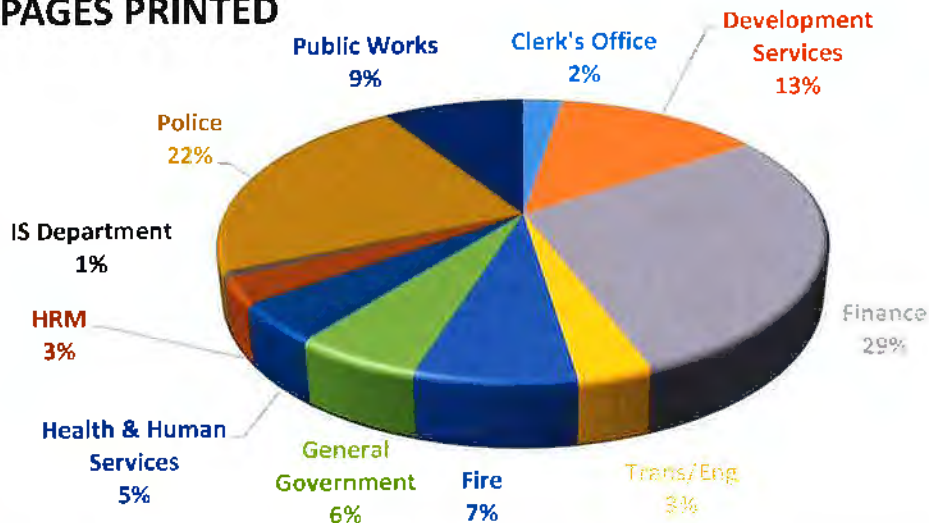
Work Order Trends by Type



Savings on Printer Repairs

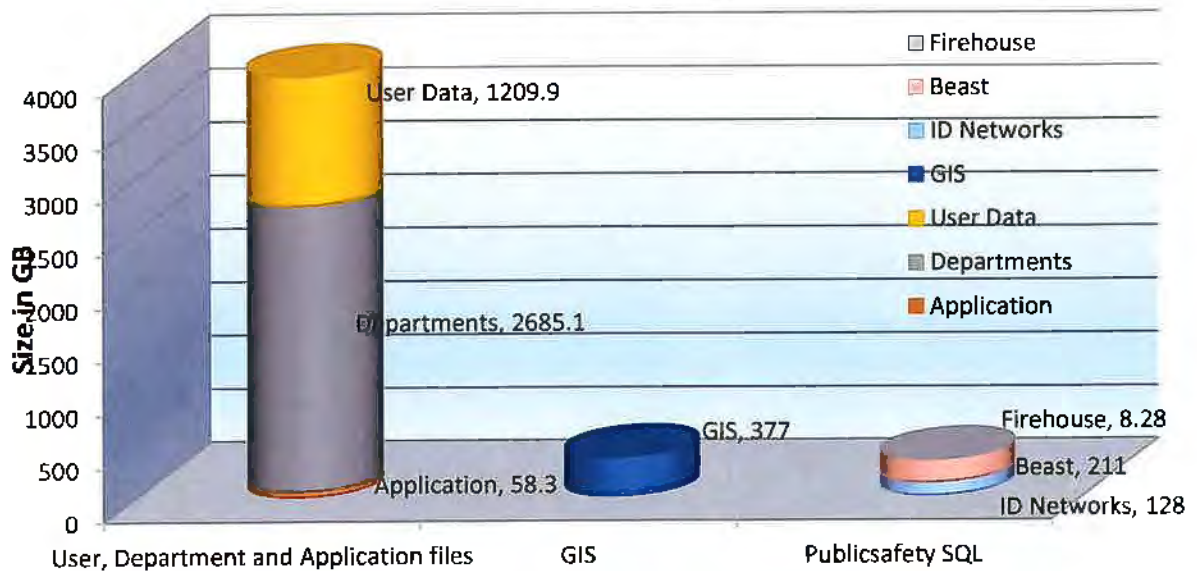
In the month of April there were 40998 pages printed across the village. The following graph breaks down printer usage by department.

PAGES PRINTED



System and Data Functions

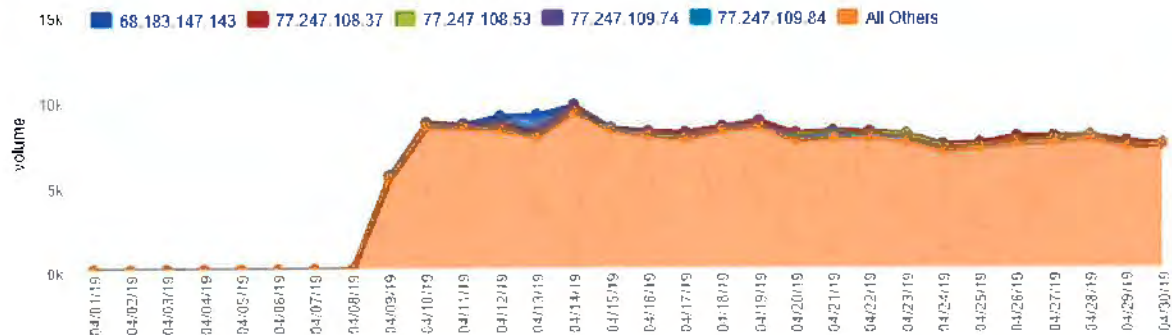
Disk Usage



Sentinel IPS Attack Report

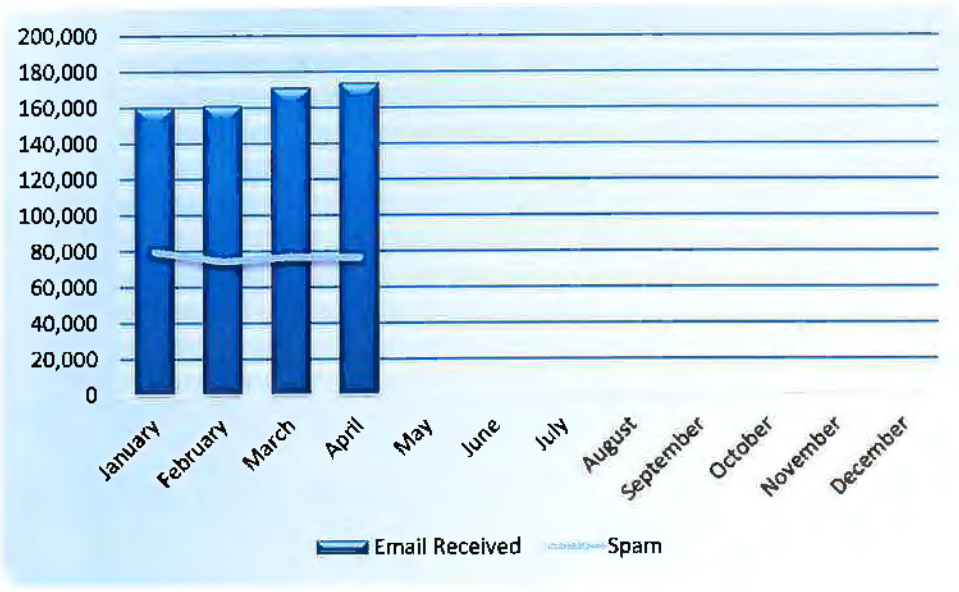
External parties attacked the Village network 177057 times during the month of April. The gap in the data from 4/1 thru 4/7 is the result of a hardware upgrade.

Attack Volume with 5 Most Active IP Addresses



Email Spam Report

Month	Email Received	Spam	Percent Spam
January	160,097	79,625	50%
February	160,829	74,276	46%
March	170,853	76,876	45%
April	173,671	76,461	44%
May			0%
June			0%
July			0%
August			0%
September			0%
October			0%
November			0%
December			0%
Total	665,450	307,238	46%



Fred Besenoffer, Director of Information Systems

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee
FROM: Mark Koplin, Assistant Village Manager-Development Services
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT - MAY 2019**
DATE: May 31, 2019

1. The new telephone system for the SCA is installed and operational.
2. Monitoring the Sears Holdings situation as it relates to the naming rights.
3. Coordination with Levy and SCA on the startup of the 2019 Beer Garden.
4. Obtained shared parking for SCA graduations at the Tate & Lyle parking lot.
5. Meeting and follow-up with School District U-46 regarding graduations.
6. Discussions and planning for the Spring Awakening outdoor music festival.
7. Started preparing SCA CIP project list.
8. Arranging a post season review with Windy City Bulls.
9. Coordinated with Transportation/Engineering to design and install a sidewalk connection from northwest corner of west parking lot to Prairie Stone Parkway crosswalk.
10. Coordination with Facilities, Public Works Department, and SCA Building Engineer on ongoing maintenance of building systems.
11. Review of monthly financial reports and staffing/operational costs.
12. Conducted weekly meetings with Ben Gibbs to discuss bookings, holds, operational items, and event coordination.



Mark Koplin
 Assistant Village Manager
 Department of Development Services

Attachments

MAK/kr

cc: J. Norris, Ben Gibbs (Spectra)

Sears Centre Arena
General Manager Update
 May 2019

Event Highlights	Notes
May 3 -5: Circus May 12: Grad May 18: Grad May 19: Grad May 20: Grad May 21: Grad May 22: Grad May 23: Grad May 24: Grad May 25: Grad May 30: Grad May 31: Grad	
Finance Department	
General	Arena finished April financials. Ahead of budget by \$30,713
Monthly Financial Statement	Building Event Revenue YTD: \$326,384
	Building Sponsor/Other Revenue YTD: \$22,751
	Building Expenses YTD: \$439,284
	Building Income YTD: (\$90,149) vs. YTD Budget (\$120,862)
Operations Department	
General	Event Prep for May events including Football, Indian Concerts, etc.
Positions to Fill	Ops Coordinator position (will not be filled at this time)
Third Party Providers	N/A
Village Support	concrete floor leveling
Events Department	
General	N/A
Positions to Fill	N/A
Marketing Department	
General	Marketing support for USA Volleyball, July 4 and Beer Garden
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Prepping for multiple on sales
Food & Beverage Department	
General	Prepping for May events
Premium Seating Department	
General	N/A
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance, hospitals and liquor
Monthly Financial Statement	Corporate Sales: \$22,390
	Suites Sales: \$2,603
General	
Capital Improvements/Repairs	N/A

sears **Centre Arena**

POWERED BY **SHOP YOUR WAY**

2019

Event Announcement

What: *Spring Awakening Music Festival*

When:

Date	Start (incl. Load In)	Event Start Time(s)
6/07/19 (Friday)	7:00am	<u>2pm-10pm</u> - West Lot
6/08/19 (Saturday)	7:00am	<u>2pm-10pm</u> West Lot
6/09/19 (Sunday)	7:00am	<u>2pm-10pm</u> West Lot

Where: WEST PARKING LOT

Tickets: Non-Ticketed

On Sale: NA

Marketing:

Parking: *Managed by client*

Levy:

SCA Event Mgr: Lauren Kincannon / Ryan VanderKlok

Event Contact: Lifestyle
205 W Goethe St
Chicago, IL 6610
Scott Fisher- Production contact
Email: scott@mysesg.com

Notes:

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet

Sears Centre Arena

POWERED BY SHOP YOUR WAY™

2019 Event Announcement

What: *Daily Herald High School Best of Preps Awards Banquet*

When:

Date	Start (incl. Load In)	Event Start Time(s)
6/13/19 (Thursday)	8:00am	Load-in: 8:00am Event Start: 5:30pm Event End: 8:30pm

Where: Sears Centre Arena

Tickets: Non-Ticketed

On Sale: NA

Marketing: Website & Marquee

Parking: NA

Levy: Catered – NO ALCOHOL

SCA Event Mgr: Lauren Kincannon / Ryan VanderKlok

Event Contact: Karyn Kraske
Daily Herald
Phone: 847-427-4625 Cell: 847-987-9837
Email: kkraske@dailyherald.com

Notes: Awards dinner for area high school sports (up to 1,000)

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet

sears **Centre Arena**

POWERED BY **SHOP YOUR WAY**[®]

2019

Event Announcement

What: *Bridgestone Tire Ride Drive Event*

When:

Date	Start (incl. Load In)	Event Start Time(s)
6/25/19 (Tuesday)	7:00am	<u>7 a.m. to 5 p.m.</u> LOAD IN
6/26/19 (Wednesday)	7:00am	<u>7 a.m. to 5 p.m.</u> West Lot
6/27/19 (Thursday)	7:00am	<u>7 a.m. to 5 p.m.</u> West Lot

Where: WEST PARKING LOT

Tickets: Non-Ticketed

On Sale: NA

Marketing:

Parking: *FREE*

Levy:

SCA Event Mgr: Lauren Kincannon / Ryan VanderKlok

Event Contact: Real Time R & L
40 Klein Lane
Saukville, WI 53080
Scott Hering
Email: sh@realtimerl.com

Notes:

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet

sears Centre Arena

POWERED BY SHOP YOUR WAY®

Event Announcement

What: *for KING & COUNTRY – burn the ships | world tour: North America*

When:

EVENT SPACE				
Date	Start (incl. Load In)	End (incl. Load Out)	Event Space Description	Event Start Time(s)
SAT SEP 28	TBD	TBD	Arena	LOAD IN: TBD VIP DOORS: 6:00pm GENERAL DOORS : 7:00PM EVENT START: 8:00pm EVENT END: 11:00pm Post Show Meet & Greet

Where: Sears Centre Arena

Tickets: Ticketed:
VIP Meet & Greet – \$204, VIP Q & A – \$79,
100 Level – \$44, 200 Level - \$24. Groups - \$5 Discount 10+ tickets

On Sale: *Public Presale: May 1 @ 10am. Password: BURN*
Public Onsale: Friday, May 3 @ 10:00am

Marketing: Website & Marquee

Parking: \$20

Levy: Concessions

SCA Event Mgr: TBD

Event Contact: **Don Sullivan**
Madison House Presents
Senior Vice President
sullivan@madisonhousepresents.com
o: (312) 854-3013 | c: (312) 208-4285
MadisonHousePresents.com

Notes: Floor seat sections include Meet & Greet or Q & A.

Comps: No – GM Approval Only

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet 7.5 Tax%

sears **Centre**
Arena
POWERED BY SHOP YOUR WAY®

Event Announcement

What: *PAW PATROL LIVE! "THE GREAT PIRATE ADVENTURE"*

When:

Date	Event Start Time(s)	Date	Event Start Time(s)
SATURDAY – NOV 16	EVENT START: 10:00AM EVENT ENDS: 11:30AM	SATURDAY - NOV 16	EVENT START: 2:00PM EVENT ENDS: 3:30PM
SATURDAY – NOV 16	EVENT START: 6:00PM EVENT ENDS: 7:30PM	SUNDAY - NOV 17	EVENT START: 10:00AM EVENT ENDS: 11:30AM
SUNDAY - NOV 17	EVENT START 2:00PM EVENT ENDS: 3:30PM		

Where: Sears Centre Arena

Tickets: Ticketed:
Saturday 10:00am & 2:00pm
 VIP - \$159, P2 - \$89, PL3 - \$73, PL4 - \$63, PL5 - \$53, PL6 - \$43, PL7 - \$39, PL8 - \$29
Saturday 6:00pm & Sunday 10:00am & 2:00pm
 VIP - \$154, P2 - \$83, PL3 - \$69, PL4 - \$59, PL5 - \$49, PL6 - \$39, PL7 - \$33, PL8 - \$23

On Sale: *FRIDAY, MAY 31 @ 10:00AM*
Presale: Wednesday, May 22 – Thursday May 30. Venue Presale May 28 – promo: VMAIL

Marketing: Website & Marquee

Parking: \$10

Levy: Concessions

SCA Event Mgr: TBD

Event Contact: PROMOTER/ MARKETING CONTACT: Kasey Pulkrabek – kaseyp@vstarentertainment.com
 TICKETING MANAGER: Lynne Nelson – lynnenn@vstarentertainment.com
 BOOKING CONTACT: Amy Rahja – amyr@vstarentertainment.com
 COMPANY MANGER: Fred Mursch – fredm@vstarentertainment.com
 PRODUCTION MANAGER: Eric Bricking – ericbr@vstarentertainment.com

Notes: Standard cameras are allowed, however, video cameras may not be brought into arena and the taking of video is prohibited. The show is 90 minutes long with one 15 minute intermission. Many discount codes during presale and run of special offers. **Children who have reached their first birthday must have a ticket.**