

**MEETING:** HOFFMAN ESTATES VILLAGE BOARD  
**DATE:** APRIL 15, 2019  
**PLACE:** COUNCIL CHAMBERS  
MUNICIPAL BUILDING COMPLEX  
1900 HASSELL ROAD  
HOFFMAN ESTATES, ILLINOIS

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
P. Cross, Asst. Corporation Counsel  
T. Bos, Police Chief  
K. Cawley, Asst. Police Chief  
P. Fortunato, Fire Chief  
J. Nebel, Public Works Director  
P. Seger, HRM Director  
R. Musiala, Finance Director  
F. Besenhoffer, IS Director  
M. Saavedra, H&HS Director  
B. Anderson, CATV Director  
M. Hankey, Transportation & Engineering Director  
S. Ostrovsky, Asst. to the Village Manager  
M. Galloway, GG Intern

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Troop 290 G.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4.

Approval of Minutes  
Minutes from April 1, 2019.

Roll Call:  
Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills  
Nay:  
Mayor McLeod voted aye.

Motion carried.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for April 15, 2019 -\$3,499,672.69.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4722-2019 amending Section 9-3-3, Fences, Shrubs, Hedges and Decorative Structures, of the Hoffman Estates Municipal Code.**

**Discussion**

Trustee Stanton reminded everyone that the reason that he's against this is because he thinks the fences should be allowed closer to the sidewalk without having to ask for a variance.

Roll Call:

Aye: Newell, Pilafas, Gaeta, Arnet, Mills

Nay: Stanton

Mayor McLeod voted nay.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4721-2019 amending Sections 6-2-1-HE-11-601, 6-2-1-HE-11-601-1, 6-2-1-HE-11-602-2, 6-2-1-HE-11-601-3, 6-2-1-HE-11-602 and 6-2-1-HE-11-603, of the Hoffman Estates Municipal Code (maximum limits).**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

**5.E. Request Board approval of Resolution No. 1679-2019 providing general guidelines and design, stealth, and concealment standards for small wireless facilities.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.F.

**5.F.** Request Board approval of North West Housing Partnership as subrecipient to administer the Community Development Block Grant (CDBG) Single Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Presentation(s)**

Violetta Payne received the Great Citizen Award for the many acts of kindness that she has shown towards her neighbors and friends.

Champion of Community Awards will be given in June.

#### **Proclamation(s)**

Trustee Mills read the following proclamation. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to concur with the proclamation proclaiming Friday, April 26, 2019 as Arbor Day. Voice vote taken. All ayes. Motion carried.

Mr. Nebel accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Monday, April 22, 2019 as Earth Day. Voice vote taken. All ayes. Motion carried.

Mr. Nebel accepted the proclamation.

Mayor McLeod read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the proclamation proclaiming May 5<sup>th</sup> through May 11<sup>th</sup>, 2019 as National Small Business Week. Voice vote taken. All ayes. Motion carried.

Mayor McLeod accepted the proclamation.

Motion by Trustee Arnet, seconded by Trustee Mills, to accept the resignation, with regrets, of Dick Zittler from the Police Pension Board.

Mayor McLeod stated that he attended the swearing in of three probationary firefighters, a Metro Mayors Caucus meeting, the Arts Commission. Presentation of Catherine the Great, the cupcake tasting for Bon Appetite, a NWMC meeting a SWANCC meeting, was a judge at MacArthur's science fair, the 4<sup>th</sup> of July meeting, the wake of Don Totten, the grand re-opening of Summit View Church and the reception for Troop 290G.

#### **6.B. Trustee Comments**

Trustee Arnet stated that she attended the active shooter training and she congratulated Troop 290G.

Trustee Gaeta stated that he attended the photo shoot at Bell Works, the Schaumburg Township Easter Bunny Breakfast, the firefighter swearing in, a Senior Commission meeting, and he congratulated Troop 290G.

Trustee Pilafas congratulated Troop 290G.

Trustee Mills stated that she attended the Bell Works photo shoot, a Northwest Mosquito Abatement meeting, the Easter Bunny Breakfast, the active shooter training, the grand re-opening at Summit View Church, she thanked Troop 290G for leading the Pledge of Allegiance and congratulated Mayor McLeod on receiving the Small business Award.

Trustee Stanton thanked Troop 290G for leading the Pledge of Allegiance and stated that he attended the Bell Works photo shoot and the grand re-opening of Summit View Church.

Trustee Newell stated that she attended the Easter Bunny Breakfast, the Transit Summit, the grand re-opening of Summit View Church, she congratulated Troop 290G and read a memo regarding sustainability and the solar power hour program that will be held on Saturday.

Mayor McLeod reminded everyone that there will be a Coffee with the Board on Saturday and that the swearing-in ceremony for the newly re-elected Trustees is Saturday, April 27<sup>th</sup> at 10:00 a.m.

#### **6.C. Village Manager's Report**

Mr. Norris had no report.

#### **6.D. Village Clerk's Report**

The Clerk had no report.

#### **6.E. Treasurer's Report**

Mrs. Musiala stated that during the month of February 2019, for Operating funds cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$970,966, primarily due to general operating activity. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$41.6 million.

For the Operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.69 million, primarily due to 2018 property tax receipts.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$8.80 million, primarily due to 2017 and 2018 property tax receipts and pension fund investment activity.

The total for cash and investments for all funds increased to \$221.1 million.

**6.F. Committee Reports****Public Health & Safety**

Trustee Gaeta stated that they would be meeting to request authorization to award a two (2) year Police Emergency Vehicle Equipment and Installation/Changeover contract to Ultra Strobe Communications, Crystal Lake, IL, in an amount not to exceed \$19,600.00 for FY2019; request authorization to waive formal bidding and purchase a 2019 Ford F-250, Crew cab, 4X4 pick-up truck for the Fire Department through the Northwest Municipal Conference Suburban Purchasing Cooperative Contract from Currie Motors Frankfort Inc., Frankfort IL, in the amount of \$33,536.00, request authorization to waive formal bidding and purchase an aluminum, ¾ height truck service body for the Fire Department from Highway Products, Inc. White City, Oregon in the amount of \$31,338.95; request authorization to waive formal bidding and purchase a 2019 Ford F-150 4X4 Super cab pick-up truck for the Fire Department through the Northwest Municipal Conference Suburban Purchasing Cooperative Contract from Roesch Ford Bensenville IL in the amount of \$31,207; and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

**Finance**

Trustee Pilafas stated that they would be meeting to request approval of an ordinance to amend the 2018 Budget as a result of the completed financial audit and to close out the fiscal year; request approval to move forward with the unbudgeted project for installation of a generator at the Sears Centre Arena; request approval of consolidated Sears Centre Arena agreements with Spectra for arena management and Front Row Marketing for sale of contractual rights; request approval of an application by React Presents, LLC for use of pyrotechnics and fireworks display at the outdoor Spring Awakening Music Festival on June 7-9, 2019 subject to meeting the Village Code and National Fire Protection Association (NFPA) requirements; and to receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the Sears Centre Monthly Report.

**Public Works & Utilities**

Trustee Newell stated that they would be meeting to have a discussion regarding Tree City USA recognition; have a discussion regarding paint color selection and Village Name Orientation for Stonington Water Tower (T-2) and Huntington Water Tower (T-4); request approval to utilize JOC using eziQC Lake County Cooperative for services to design/build a storage building on the Sears Centre site; request authorization to extend the 2017 contract for the 2019 roadway pavement markings program to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL at a total cost not to exceed \$57,000; request authorization to extend the 2017 contract for 2019 Street Sweeping, inclusive of all associated costs including removal and hauling of debris, to Lakeshore Recycling Systems (formerly known as K. Hoving Clean Sweep), West Chicago, IL, in an amount not to exceed \$108,150; request authorization to award contract for design engineering for the Almond Lane-Audubon Street Culvert Replacement Project; and to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

**7. ADDITIONAL BUSINESS:**

There was no Additional Business.

**8. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Arnet, to recess the meeting into Executive Session to discuss Personnel-Compensation (5 ILCS 120/2-(c)-(1)). Time: 7:34 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting. Time: 7:59 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*