

**AGENDA**  
**PLANNING, BUILDING AND ZONING COMMITTEE**  
**Village of Hoffman Estates**  
**March 18, 2019**

**7:00 P.M. - Helen Wozniak Council Chambers**

<b>Members:</b>	<b>Gary Stanton, Chairman</b>	<b>Anna Newell, Trustee</b>
	<b>Karen Arnet, Vice-Chairman</b>	<b>Gary Pilafas, Trustee</b>
	<b>Karen Mills, Trustee</b>	<b>Michael Gaeta, Trustee</b>
		<b>William McLeod, Mayor</b>

**I. Roll Call**

**II. Approval of Minutes - February 11, 2019**

**NEW BUSINESS**

1. Request by Chris Petrovich for approval of a site plan amendment for a facade change and a change to the conditions of approval to allow temporary occupancy on the property located at 1300 West Higgins Road.
2. Request approval of a resolution adopting the 2019 zoning map.
3. Request authorization to waive bidding and purchase replacement Code Enforcement Division vehicle Unit C81 through Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$21,730.

**REPORTS (INFORMATION ONLY)**

1. Planning Division monthly report.
2. Code Enforcement Division monthly report.
3. Economic Development and Tourism monthly report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**I. Roll Call**

**Members in Attendance:**

**Gary Stanton, Chairperson**  
**Karen Arnet, Vice Chairperson**  
**Karen Mills, Trustee**  
**Anna Newell, Trustee**  
**Gary Pilafas, Trustee**  
**Michael Gaeta, Trustee**  
**William D. McLeod, Village President**

**Management Team Members  
in Attendance:**

**Dan O'Malley, Deputy Village Manager**  
**Art Janura, Corporation Counsel**  
**Mike Hankey, Director of Transportation**  
**Joe Weesner, Transportation Engineer**  
**Patrick Seger, Director of HRM**  
**Patti Cross, Asst. Corporation Counsel**  
**Suzanne Ostrovsky, Asst. to Village Mgr.**

The Planning, Building & Zoning Committee meeting was called to order at 7:33 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Planning, Building & Zoning Committee meeting minutes of January 14, 2019. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the Special Planning, Building & Zoning Committee meeting minutes of January 21, 2019. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was received and filed.

**2. Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

**3. Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Asst.

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request by Chris Petrovich for approval of a site plan amendment for a facade change and a change to the conditions of approval to allow temporary occupancy on the property located at 1300 West Higgins Road

**MEETING DATE:** March 18, 2019

**COMMITTEE:** Planning, Building and Zoning

**FROM:** Peter Gugliotta

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**REQUEST:** Request by Chris Petrovich for approval of a site plan amendment for a facade change and a change to the conditions of approval to allow temporary occupancy on the property located at 1300 West Higgins Road.

**BACKGROUND:** The petitioner purchased this property in 2014, and appeared before the Planning and Zoning Commission and Village Board several times from 2015 to 2017, ultimately receiving final site plan approval in June 2017. The petitioner obtained the building permit in July 2017, to renovate the site and building for an auto repair business.

Originally, the petitioner indicated all work would be finished by July 2018, however, this has not occurred. In February 2019, the petitioner requested approval of a temporary occupancy permit to allow the business to begin operating in advance of completing screening fence and landscaping. The petitioner also requested approval to allow the building facade to remain painted brick instead of installing the new stone finish on the approved plans.

**DISCUSSION:** *Facade Change* - The original approved plans included updating the exterior building walls to stone on the front and both sides, with the rear wall being painted brick. Subsequently, the petitioner chose to paint the entire building and is now requesting approval to eliminate the stone siding from the building. A copy of the approved plans, as well as the petitioner's before/after photos of the building are included in the packets.

The original building was white painted brick that had deteriorated due to a lack of maintenance. Painting the brick dark grey resolved the maintenance issues, however, it retains the same aesthetic standard as the original building and will require ongoing maintenance. The addition of stone siding would be an upgrade to the appearance. Adjacent buildings are a combination of natural brick and painted siding.

**DISCUSSION:** (Cont'd)

***Temporary Occupancy Request*** - Based on a lengthy public meeting history involving incomplete plans and other issues, there was concern whether this project, if approved, would be completed in a timely manner. To ensure the petitioner would follow through on construction of all elements on the approved plans, the approval extension granted by the Village Board in June 2017, included a specific condition requiring completion of all work prior to any occupancy. The exact condition is below:

12. *The property owner shall comply with all building code requirements necessary to upgrade the building, shall complete all items included on the approved plans (including completion of the work in the IDOT right of way), and shall resolve all property maintenance code violations prior to issuance of any Certificate of Occupancy. No business operations shall occur at this property or within the building until a business license has been issued and the Occupancy permit has been granted.*

The petitioner obtained the building permit in July 2017, and over the past 20 months (including two summer construction seasons), he worked to complete the site and building remodeling.

The petitioner has indicated that most landscaping is installed, except for a small area near the recently finished sign. An inspection has not yet been scheduled to confirm this and due to weather constraints, the landscaping and final landscape inspection have to wait for warmer weather. While the landscaping could have been finished during a previous warm weather period, it is reasonable to allow a temporary occupancy permit at this time, with the final landscaping installation and inspection to occur in the spring.

The approved plan includes an enlarged dumpster enclosure (7' high cedar) on the northeast corner of the property to screen garbage and recycling containers. This enclosure also includes gated access so the petitioner's tow truck can be pulled through rather than backing out the front of the site. During the public meeting site plan review process, there was extensive discussion about the design of this screened fence area and the approved plan represents the culmination of much debate. The petitioner chose to wait to install this fencing until the end of the project and is now requesting a temporary occupancy permit and additional time for the screen fencing to be installed.

**SUMMARY:**

The petitioner has requested additional time for landscaping to be planted in "spring of 2019" and for the dumpster enclosure to be installed by "June 30th 2019". Staff recommends establishing a single compliance date of June 30, 2019, after which citations will be issued for non-compliance.

In addition to the deadline, Village code establishes fees for temporary occupancies based on time of year and length of time work is unfinished. The petitioner must pay a fee for the initial issuance any time of year, and the temporary permit is then valid until 30 days after the winter season ends (which is defined by code as April 30). If the petitioner does not complete all items sufficient for a final occupancy permit within 30 days after April 30, an additional fee must be paid to extend the temporary permit longer. Each 30 days thereafter, additional extension fees would be due, and in this case due to the June 30 deadline (if approved) citations may be issued and fines could be assessed.

**SUMMARY:** (Cont'd)

It is noted that as of March 15, the petitioner had not addressed deficiencies in his Business License application with the Village Clerk's Office. These must be addressed before any occupancy permit is issued.

**RECOMMENDATION:**

Approval of a request by Chris Petrovich for approval of a site plan amendment for a facade change and a change to the conditions of approval to allow temporary occupancy on the property located at 1300 West Higgins Road, subject to the following conditions:

1. All prior conditions of the Village Board approval shall remain in effect, except for the allowance of a temporary occupancy permit to be issued with only the final landscaping and screen fencing to be completed no later than June 30, 2019.
2. All fees required by Village code for issuance of temporary occupancy permits shall apply.
3. The owner shall provide as-built engineering plans prior to issuance of the final occupancy permit.
4. The performance guarantee required by code shall be retained by the Village until the project is completed sufficient for a final occupancy permit to be issued.
5. Prior to issuance of a temporary occupancy permit, a valid Business License must be obtained from the Village Clerk's Office.

## Attachments

cc: Chris Petrovich

FOR VILLAGE USE ONLY

Hearing Fee \_\_\_\_\_ Check No. \_\_\_\_\_ Date Paid \_\_\_\_\_  
Project Number: 2015039P Staff Assigned: P. Gugliotta

PLEASE PRINT OR TYPE  
VILLAGE OF HOFFMAN ESTATES  
ADMINISTRATIVE SITE PLAN REVIEW APPLICATION  
*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED*

PROPERTY ADDRESS: 1300 West Higgins Road  
PROJECT NAME: Abby Automotive  
PARCEL IDENTIFICATION NUMBER: 07-08-409-014-0000  
SUBMISSION DATE: 3/6/19

I. Owner of Record

Name: Chris Petrovich  
Address: 1300 West Higgins Road Zip Code: 60169  
Telephone Number: 630 514 4297 Fax Number: \_\_\_\_\_  
E-Mail Address: chrispetrovich@ameritech.net

II. Applicant

Name: Same As Above  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

III. Project Description (Attach separate sheet if additional space is needed):

- #1 Dumpster enclosure could not be completed due to cold weather. It will be completed by June 30th 2019
- #2 Original Plans showed stacked stone, due to the inability to locate the original brick the building was built with. However, with my efforts I was finally able to track down the original Brick in St. Louis in order to ensure the Brick for the entire Building would match!
- #3 landscape is Complete minus a few bushes around the ground sign. I did not want to ruin them when I was building the ground sign. They will be planted in the spring of 2019 when available.


IV. Acknowledgment

Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village

Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.

I, the undersigned, certify the information provided on this Application accurately represents the proposal.

Owner's Signature: \_\_\_\_\_



Owner's Name (Please Print): \_\_\_\_\_

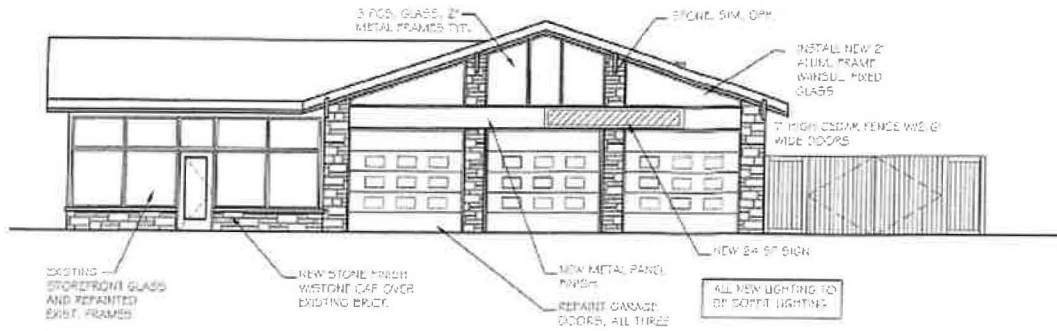
Chris Petrovich

Applicant's Signature: \_\_\_\_\_  
(If Other than Owner)

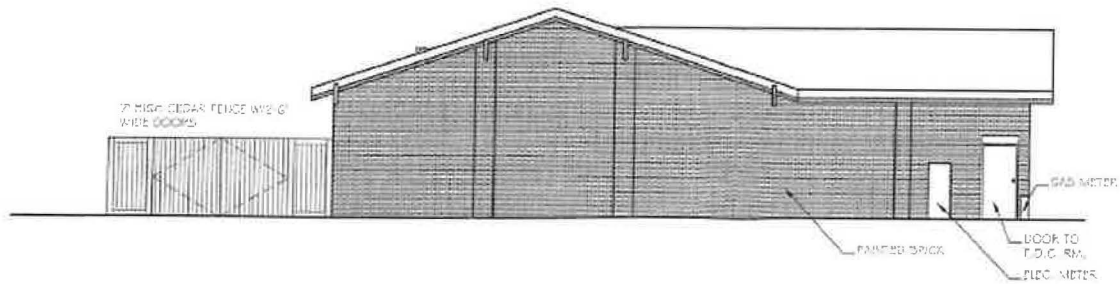
Applicant's Name (Please Print): \_\_\_\_\_



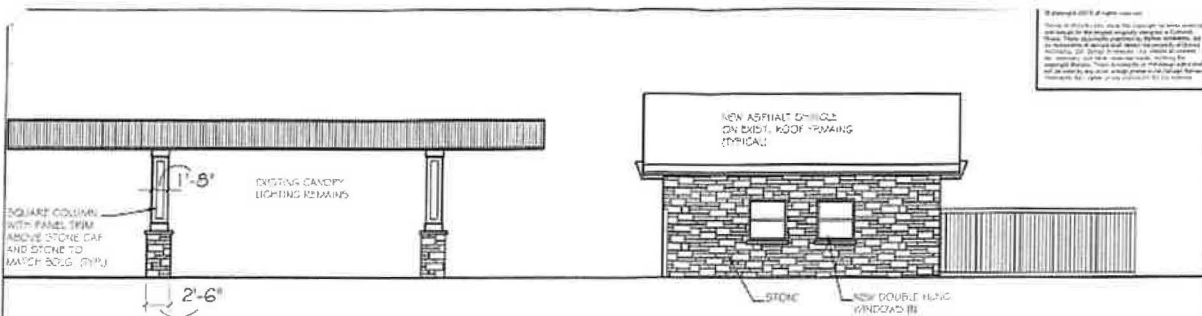
**March 18, 2019 PB&Z meeting - 1300 W Higgins Rd Site Plan Amendment  
 Building Elevations - Approved by Village Board**



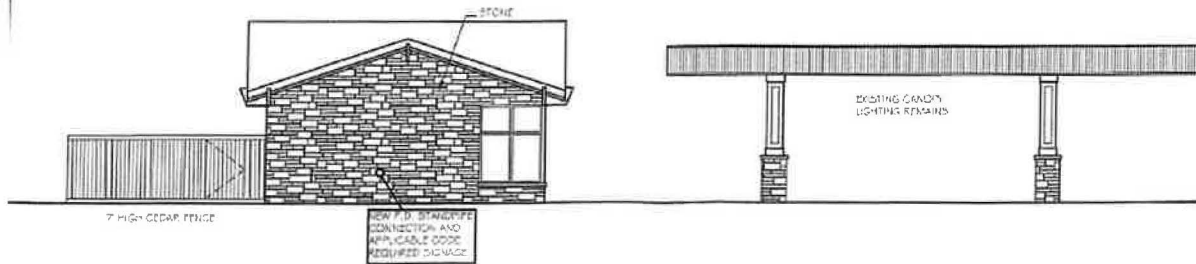
**1 PROPOSED SOUTH ELEVATION**  
 SK7 SCALE: 1/8" = 1'-0"



**2 PROPOSED NORTH ELEVATION**  
 SK7 SCALE: 1/8" = 1'-0"



**1 PROPOSED EAST ELEVATION**  
 SK2 SCALE: 1/8" = 1'-0"



**2 PROPOSED WEST ELEVATION**  
 SK3 SCALE: 1/8" = 1'-0"

© Copyright 2019 of rights reserved.  
 These drawings are to be used for the project only and are not to be used for any other project without the written consent of the architect. The architect shall not be responsible for any errors or omissions in these drawings. The architect shall not be responsible for any damage to property or persons caused by the use of these drawings. The architect shall not be responsible for any damage to property or persons caused by the use of these drawings.

**March 18, 2019 PB&Z meeting - 1300 W Higgins Rd Site Plan Amendment  
Photos submitted by petitioner - painted brick façade proposed to remain**

**Front Elevation & Canopy - BEFORE**



**Front Elevation & Canopy - AFTER**

**March 18, 2019 PB&Z meeting - 1300 W Higgins Rd Site Plan Amendment  
Photos submitted by petitioner - painted brick façade proposed to remain**

**North (rear) Elevation - BEFORE**



**North (rear) Elevation - AFTER**

**March 18, 2019 PB&Z meeting - 1300 W Higgins Rd Site Plan Amendment  
Photos submitted by petitioner - painted brick façade proposed to remain**

**West Elevation - BEFORE**



**West Elevation - AFTER**

**March 18, 2019 PB&Z meeting - 1300 W Higgins Rd Site Plan Amendment  
Photos submitted by petitioner - painted brick façade proposed to remain**

**East Elevation - BEFORE**



**East Elevation - AFTER**

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a resolution adopting the 2019 zoning map

**MEETING DATE:** March 18, 2019

**COMMITTEE:** Planning, Building and Zoning

**FROM:** Peter Gugliotta *PK* Parth Joshi *PJ*

**PURPOSE:** Request approval of a resolution adopting the 2019 zoning map.

**BACKGROUND:** The latest update to the Village zoning map is being presented for consideration.

**DISCUSSION:** Attached you will find the draft 2019 zoning map. The most notable change to the zoning map will be the rezoning of the former AT&T/Lakewood Campus from O-4 (Office District) to C-MU (Commercial Mixed Use District).

A list of new special uses is attached and has been added to the 2019 map. The zoning map (when printed in a large version) includes a listing of special uses. The map can be provided as a single small sheet or single/multiple large sheets. The zoning map is generated via the Village GIS.

**RECOMMENDATION:** Approval of the 2019 zoning map.

Attachments

## 2018 Special Use Additions to 2019 Zoning Map

PZC DATE	ADDRESS	ACTION / NAME	ORD #	P.I.N.
<b>SPECIAL USES</b>				
12/20/17	798 Barrington Rd	Marathon Gas Station	4626	06-13-401-047
12/20/17	2060 – 2080 Stonington Avenue	Bright Hope	4627	07-06-102-001
12/20/17	2205-2295 Pembroke Avenue	Stonegate Billboards	4632	07-06-200-013
01/03/18	693 & 695 Illinois Blvd	Community Baptist Church	4629	07-15-313-012
01/03/18	5334 Sears Pkwy	Bright Horizons Day Care	4630	01-32-100-005
02/21/18	810 N Roselle Rd	Mobil Gas Station	4642	07-15-102-010
02/21/18	2104 Stonington Ave	Heath Industrial Auction Services	4643	07-06-102-002
06/20/18	1007 W. Golf Rd	Happy Foot Massage	4661	07-16-100-014
06/27/18	1 Illinois Blvd	Schaumburg Township LED Message Center Ground Sign	4663	07-21-213-007
07/18/18	2353 Hassell Road	Winston Knolls School	4666	07-07-200-257
08/01/18	2626 N Sutton Road	Orangetheory Fitness	4673	01-33-301-005
08/15/18	2350 W Higgins Rd	Gigi's Playhouse	4676	07-07-200-266
8/15/18	2354 W Higgins Rd	Poplar Creek Bowl Banquets	4677	07-07-200-266

# Village of Hoffman Estates Zoning Map

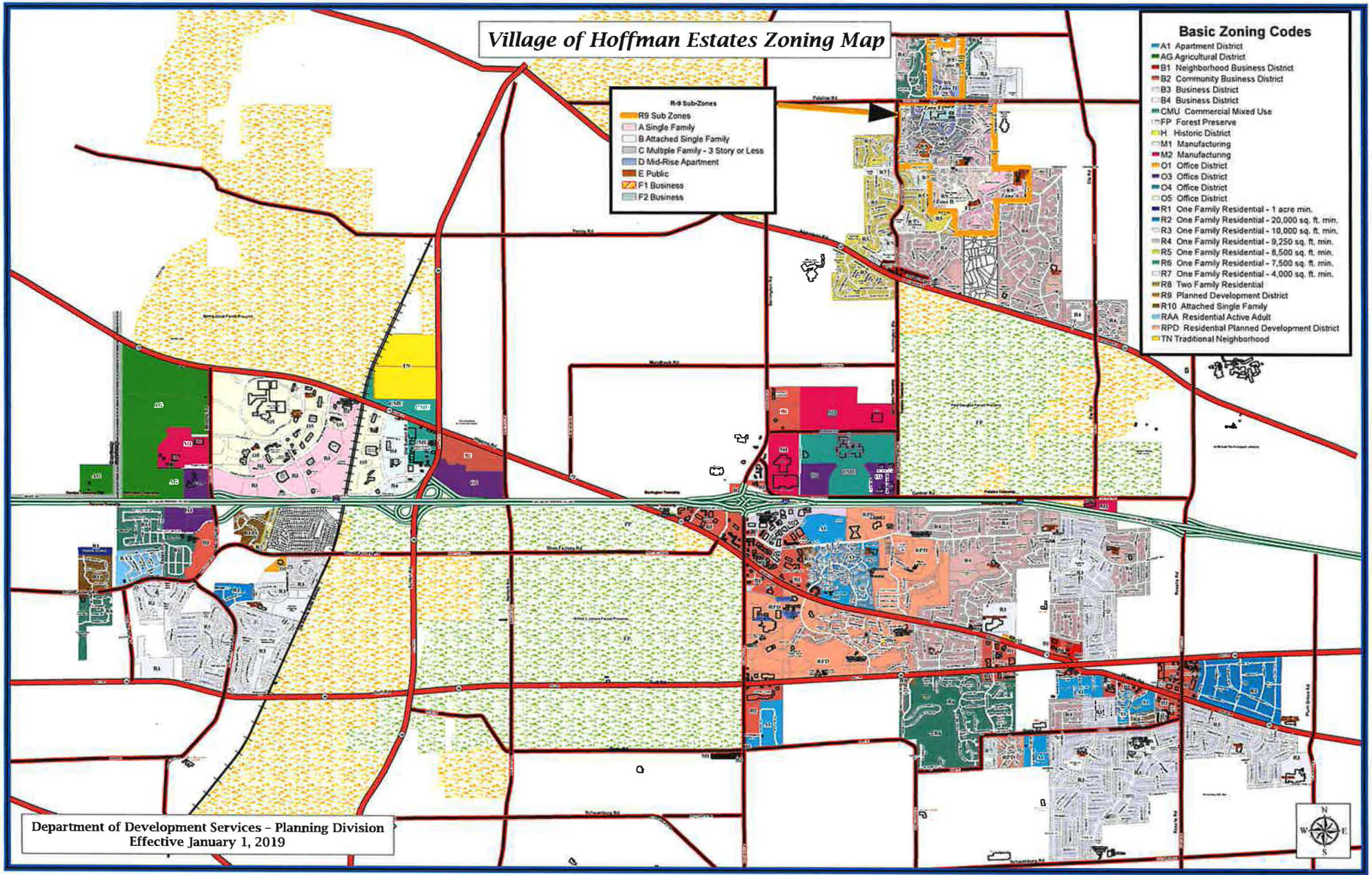
**R9 Sub-Zones**

- R9 Sub Zones
- A Single Family
- B Attached Single Family
- C Multiple Family - 3 Story or Less
- D Mid-Rise Apartment
- E Public
- F1 Business
- F2 Business

**Basic Zoning Codes**

- A1 Apartment District
- AG Agricultural District
- B1 Neighborhood Business District
- B2 Community Business District
- B3 Business District
- B4 Business District
- CMU Commercial Mixed Use
- FP Forest Preserve
- H Historic District
- M1 Manufacturing
- M2 Manufacturing
- O1 Office District
- O3 Office District
- O4 Office District
- O5 Office District
- R1 One Family Residential - 1 acre min.
- R2 One Family Residential - 20,000 sq. ft. min.
- R3 One Family Residential - 10,000 sq. ft. min.
- R4 One Family Residential - 9,250 sq. ft. min.
- R5 One Family Residential - 8,500 sq. ft. min.
- R6 One Family Residential - 7,500 sq. ft. min.
- R7 One Family Residential - 4,000 sq. ft. min.
- R8 Two Family Residential
- R9 Planned Development District
- R10 Attached Single Family
- RAA Residential Active Adult
- RPD Residential Planned Development District
- TN Traditional Neighborhood

Department of Development Services - Planning Division  
Effective January 1, 2019





RESOLUTION NO. \_\_\_\_\_ - 2019

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION DIRECTING THE PUBLISHING OF THE 2019 ZONING MAP**

WHEREAS, the Assistant Village Manager for Development Services of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, has presented to the President and Board of Trustees an updated zoning map showing the existing and revised zoning changes as of December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village Clerk is hereby directed to publish said updated zoning map pursuant to 65 ILCS 5/11-13-19.

Section 2: That the Assistant Village Manager for Development Services is hereby directed to have said zoning map reproduced and shall file two (2) copies of said zoning map with the Village Clerk.

Section 3: That said updating zoning map showing existing zoning as of December 31, 2018, is hereby declared as the official zoning map of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, effective January 1, 2019.

Section 4: That said updating zoning map is attached hereto as Exhibit "A".

Section 5: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2019

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to waive bidding and purchase replacement Code Enforcement Division vehicle Unit C81 through Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$21,730

**MEETING DATE:** March 18, 2019

**COMMITTEE:** Planning, Building and Zoning

**FROM:** Peter Gugliotta/Ryan Johnson

**REQUEST:** Request authorization to waive bidding and purchase replacement Code Enforcement Division vehicle Unit C81 through Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$21,730.

**BACKGROUND:** The approved 2019 budget included an allocation of \$21,630 for the replacement of Code Enforcement vehicle C81. The current C81 vehicle is a 12 year old Ford F150 pickup truck with over 100,000 miles.

**DISCUSSION:** The equipment replacement guidelines for an administrative vehicle is 12 years or 100,000 miles. The 2019 budget included \$21,630 for the replacement of Unit C81. The C81 would be replaced with a 2019 Ford F150 from Roesch Ford through the Suburban Purchasing Cooperative. The additional \$100 of funding over the budgeted amount allows for the inclusion of a defogger for the rear window of the new vehicle.

**FINANCIAL IMPACT:** The purchase price falls within the budgeted amount and capital funds are available.

**RECOMMENDATION:** Request authorization to waive bidding and purchase replacement Code Enforcement Division vehicle Unit C81 through the Northwest Municipal Conference Suburban Purchasing Cooperative in an amount not to exceed \$21,730.

Attachment



**2019 FORD F-150 XL 4X2**

**PICKUP**

**CONTRACT # 187**



Tentative Order Cut-Off June 2019

**ROESCH FORD COMMERCIAL TRUCK CENTER**

**Brian Kilduff**

[briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com)

**630-279-6000 X2245**

[www.roeschford.com](http://www.roeschford.com)

**SUBURBAN PURCHASING COOPERATIVE (SPC) RFP #187**

**2019 Ford F-150 Regular Cab  
Plus Option Packages & Other Options**

**2018-19 Ford F-150 XL Regular Cab  
STANDARD EQUIPMENT**

**Dealer Agrees to Furnish Price/Total Bid as Specified  
with All Standard Equipment Below with No Deletions:**

**\$ 18,999.00**

**Destination & Delivery Charges Included  
3 Year 36,000 Mile Limited Bumper to Bumper Warranty  
5 Year 60,000 Powertrain Warranty**

**Free Delivery Within 50 Miles of Dealership**

**MECHANICAL**

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4; NA with 157" or 163.7" WB)
- 2.7L V6 EcoBoost with Auto Start-Stop Technology (standard 4x2 with 157" or 163.7" WB)
- 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 157" or 163.7" WB)
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Axle, Front — Independent Front Suspension (IFS)
- Brakes — 4-Wheel Disc with ABS
- Electronic Six-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Sport (standard w/3.3L V6 PFDI)
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/SnowWet/EcoSelect/Sport (standard w/3.0L V6 Power Stroke Turbo Diesel, 3.5L V6 EcoBoost, 2.7L V6 EcoBoost, & 5.0L V8 engines)
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas — Heavy-Duty, Front

- Shock Absorbers, Gas — Heavy-Duty, Outboard Mounted, Rear
- Springs, Front — Coil
- Springs, Rear — Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering — Power, Rack-and-Pinion

## **EXTERIOR**

- 170 Degree Rear-Door (SuperCab)
- Bumper and Fascia, Front — Black
- Bumper, Rear— Black
- Cargo Lamp — integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel Capless Fuel-Filler
- Exhaust — Single Rear
- F-150 XL Fender Badge
- Fuel Tank
  - Standard Range 23 Gallon (Regular Cab and SuperCab)
  - Standard Range 26 Gallon (SuperCrew)
- Fully Boxed Steel Frame
- Grille — Black Two Bar Style with Black Nostrils and Black Surround
- Handles, Black — Door and Tailgate with Black Bezel
- Hooks — Pickup Box Tie-Down, four (4)
- Automatic High Beam
- Hooks — Front Tow 4x4, two (2)
- Mirrors, Sideview — Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier — Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate — removable with key lock
- Tires
  - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
  - 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Trailer Sway Control

- Trailer Towing — 4-pin wiring, ball mounting provisions in rear bumper

- Wheels — 17" Silver Steel

- Wipers — Intermittent speed

#### **INTERIOR/COMFORT**

- 1st Row Manual Windows

- 2nd Row Fixed Windows (SuperCab)

- 2nd Row Manual Windows (SuperCrew)

- 2.3" Productivity Screen in Instrument Cluster

- 4.2" Center-stack Screen w/Audio Controls

- Air Conditioning Registers — Black Vanes with Chrome Knob

- Auxiliary Audio Input Jack (NA w/SYNC)

- Black Vinyl Floor Covering

- Cupholder, deployable — under 20% seat

- Dome Light

- Fade-to-Off Interior Lighting

- Gauges and Meters — Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer

- Grab Handles

— Front — A-Pillar, Driver and Passenger Side

— Rear — B-Pillar (SuperCrew)

- Horn — Dual-Note

- Manual Air Conditioning, Single Zone

- Manual Locks

- Outside Temperature Display

- Powerpoint 12V — Front

- Rear-window with Fixed Glass and Solar Tint

- Rearview Mirror, Day/Night

- Scuff Plate, Driver and Front-Passenger Doors

- Seat, Front

— Cloth 40/20/40

— 2-Way manual driver/passenger

— Armrest

- Seat, Rear
  - Cloth
  - 60/40 flip-up split seat (SuperCab)
  - 60/40 flip-up split seat with elongated cushion (SuperCrew)
- Steering Wheel, Black Urethane — Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

#### **SAFETY/SECURITY**

- AdvanceTrac w/RSC (Roll Stability Control™)
- Airbags
  - Driver and Passenger Front Airbags
  - Driver and Passenger Seat-Mounted Side Airbags
  - Safety Canopy Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control e Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Rear View Camera with Dynamic Hitch Assist
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecuriLock Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

#### **DRIVER ASSIST TECHNOLOGY**

- Autolamp — Auto On/Off Headlamps
- Pre-Collision Assist with Automatic Emergency Braking

#### **FUNCTIONAL**

- AM/FM Stereo with single-CD — 6 speakers
- Hill Start Assist

<input type="checkbox"/>	Item/Description	Code	Price
<input type="checkbox"/>	Regular Cab XL 4x4	F1C	\$3,400.00
<input type="checkbox"/>	SuperCab XL 4x2	X1C	\$2,804.00
<input type="checkbox"/>	SuperCab XL 4x4	X1E	\$5,092.00
<input type="checkbox"/>	SuperCrew XL 4x2	W1C	\$3,991.00
<input type="checkbox"/>	SuperCrew XL 4x4	W1E	\$7,690.00
<b>Free Standing Options</b>			
<input type="checkbox"/>	Axle Upgrade	XL	\$525.00
<input type="checkbox"/>	LT245/OR17E BSW all-terrain tires	T7C	\$272.00
<input type="checkbox"/>	Skid Plates	413	\$148.00
<input type="checkbox"/>	Floor Liner — Tray style	47R	\$148.00
<input type="checkbox"/>	Snow Plow Prep	68P	\$47.00
<input type="checkbox"/>	Trailer Tow Package -Incl. Pro Trailer Backup Assist (47E) <b>Note:</b> Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54Y/59S) <b>Note:</b> Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately	53A	\$916.00
<input type="checkbox"/>	Backup Alarm System	85H	\$115.00
<input checked="" type="checkbox"/>	Black Platform Running Boards	18B	\$231.00
<input type="checkbox"/>	Box Side Steps	63S	\$299.00
<input type="checkbox"/>	BoxLink (includes four (4) premium locking cleats)	55B	\$73.00
<input type="checkbox"/>	Chrome front and rear bumpers (requires 595 Fog Lamps)	17C	\$161.00
<input type="checkbox"/>	Daytime Running Lamps (DRL) <b>Note:</b> The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) (On/Off Cluster Controllable)	942	\$41.00
<input type="checkbox"/>	Engine Block Heater	41H	\$83.00
<input type="checkbox"/>	Fog Lamps	595	\$128.00
<input type="checkbox"/>	Foldable Pickup Box Bed Extender	63E	\$231.00
<input checked="" type="checkbox"/>	Front License Plate Bracket (standard in states where required by law, opt. to all others)	153	N/C
<input type="checkbox"/>	Integrated Trailer Brake Controller	67T	\$253.00
<input type="checkbox"/>	Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, AutoDimming Feature (Driver's Side), High-intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps (incl. interior autodimming rearview mirror) (req. Rear-Window, Fixed Privacy Glass with Defroster 924/57Q)	54R/59S	\$280.00/\$161.00
<input type="checkbox"/>	Manual-folding, Manually Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High- Intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps (Req. 53A Trailer Tow Pkg. and Rear-Window, Fixed Privacy Glass with Defroster 924/57Q)	54Y/59S	\$364.00/\$161.00



<input type="checkbox"/>	Power Passenger Seat 10-way	61P	\$323.00
<input type="checkbox"/>	Power-Sliding Rear-Window with Privacy Glass and Defroster <b>Note:</b> N/A with option 54R or 54Y	435/57QtT	\$323.00/\$203.00
<input checked="" type="checkbox"/>	Rear-Window, Fixed Privacy Glass with Defroster	924/57Q	\$92.00/\$203.00
<input type="checkbox"/>	Reverse Sensing System	76R	\$253.00
<input type="checkbox"/>	Single-w/SiriusXM Radio <b>Note:</b> Includes a 6-month prepaid subscription. Service is not available in Alaska and Hawaii.	582	\$180.00
<input type="checkbox"/>	Tailgate Step (with Tailgate Lift Assist)	63T	\$345.00
<b>Factory Invoiced Accessories (FIA) shipped separately from the vehicle for dealer installation</b>			
<input type="checkbox"/>	Bed Divider (req. 55B BoxLink TM; NA with 90R Stowable Loading Ramps)	90D	\$272.00
<input type="checkbox"/>	Tonneau Pickup Box Cover — Hard (NA with 90R Stowable Loading Ramps) <b>Note:</b> Tonneau cover does not provide a permanent seal from dust & moisture intrusion	96X	\$916.00
<input checked="" type="checkbox"/>	Tonneau Pickup Box Cover — Soft Folding (NA with 90R Stowable Loading Ramps) <b>Note:</b> Tonneau cover does not provide a permanent seal from dust and moisture intrusion	96T	\$483.00
<b>Custom Accessories Pre-Installed</b>			
<input type="checkbox"/>	Drop-in Bedliner	96P	\$323.00
<input type="checkbox"/>	Red / Blue LED Warning Strobes — custom accessory, pre-installed; includes two (2) LED warning lights visible on either side of stop light bar and two (2) LED lights visible between lower windshield and hood (Driver side — Red / Passenger side — Blue) <b>Note:</b> Not available with Amber LED Warning Strobes 94S	94R	\$667.00
<input type="checkbox"/>	Amber LED Warning Strobes — custom accessory, pre-installed; includes two (2) LED Amber warning lights visible on either side of stop light bar and two (2) LED Amber lights visible between lower windshield and hood <b>Note:</b> Not available with Red Blue LED Warning Strobes 94R	94S	\$621.00
<input checked="" type="checkbox"/>	Spray-in Bedliner	96W	\$548.00
<input type="checkbox"/>	Stowable Loading Ramps (req. 55B BoxLink; NA with 90D Bed Divider, 96X Tonneau Pickup Box Cover — Hard or 96T Tonneau Pickup Box Cover — Soft Folding)	90R	\$548.00
<b>Interior</b>			
<input checked="" type="checkbox"/>	Key Interior Colors Black / Medium Earth Gray	AG	N/C
<input checked="" type="checkbox"/>	Cloth 40/20/40 Front Seat (standard)		N/C
<input type="checkbox"/>	Vinyl 40/24/40 Front-Seat	AG	N/C
<b>Seat Color</b>			
<input checked="" type="checkbox"/>	Stone Gray	D1	N/C
<input type="checkbox"/>	Agate Black	UM	N/C
<input type="checkbox"/>	Magnetic	J7	N/C
<input type="checkbox"/>	Blue Jeans	N1	N/C
<input type="checkbox"/>	Race Red	PQ	N/C

<input type="checkbox"/>	Lightning Blue	N6	N/A
<input type="checkbox"/>	Ingot Silver	UX	N/C
<input checked="" type="checkbox"/>	Oxford White	YZ	N/C
<input type="checkbox"/>	Velocity Blue	E7	N/C
<input type="checkbox"/>	Green	PGR	\$608.00
<input type="checkbox"/>	Orange	PMB	\$608.00
<input type="checkbox"/>	School Bus Yellow	PB1	\$608.00
<input type="checkbox"/>	Vermillion Red	PE4	\$608.00
<input type="checkbox"/>	Yellow	PAT	\$608.00
<b>Other</b>			
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor		\$730.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep		\$1,480.00
<input type="checkbox"/>	Engine Idle Shut Down (N/A with reverse sensing) Duration__ Minutes		\$257.00
<input type="checkbox"/>	Full Size Spare with Box Delete Option		N/A
<input type="checkbox"/>	Spare Tire Delete for Pick Up		N/A
<input type="checkbox"/>	Detailed CD Rom Shop Manual		\$295.00
<input type="checkbox"/>	Delivery More than 50 Miles		\$150.00
<input checked="" type="checkbox"/>	License & Title — M Plates (Shipped)		\$103.00
<b>Series</b>			
<input checked="" type="checkbox"/>	Regular Cab 4x2 6.5' Box 122.5"	FIC	\$18,999.00
<input type="checkbox"/>	Regular Cab 4x4 6.5' Box 122.5"	FIE	\$3,400.00
<input type="checkbox"/>	Regular Cab 4x2 8' Box 141"	FIC	\$285.00
<input type="checkbox"/>	Regular Cab 4x4 8' Box 141"	FIE	\$3,685.00
<input type="checkbox"/>	SuperCab 4x2 6.5' Box 145"	XIC	\$2,804.00
<input type="checkbox"/>	SuperCab 4x4 6.5' Box 145"	XIE	\$5,092.00
<input type="checkbox"/>	SuperCab 8' Box 163.7"	XIC	\$4,089.00
<input type="checkbox"/>	SuperCab 4x4 8' Box 163.7"	XIE	\$7,377.00
<input type="checkbox"/>	SuperCrew 5.5' Box 145"	WIC	\$3,991.00
<input type="checkbox"/>	SuperCrew 4x4 5.5' Box 145"	WIE	\$7,690.00
<input type="checkbox"/>	SuperCrew 4x2 6.5' Box 157"	WIC	\$5,490.00
<input type="checkbox"/>	SuperCrew 4x4 6.5' Box 157"	WIE	\$8,175.00
<input type="checkbox"/>	3.3L V6 PFDI with Auto Start-Stop & Flex Fuel Capacity	99B	N/C
<input type="checkbox"/>	2.7L V6 EcoBoost with Auto Start-Stop — Standard on 4x2 with 157" or 163.7" WB	99P	\$916.00
<input type="checkbox"/>	5.0L V8 with Auto Start-Stop & Flex-Fuel Capability standard on 4x4 with 157" or 163.7 WB	995	\$1,836.00
<input type="checkbox"/>	3.5L V6 EcoBoost with Auto Start-Stop	994	\$2,388.00
<input type="checkbox"/>	3.0L Valve DOHN Power Stroke V6 Turbo Diesel B20 with Auto Start-Stop	991	\$4,596.00
<input type="checkbox"/>	Electronic 6-Speed Automatic Transmission with Selectable Drive Modes 3.3L	446	STD
<input type="checkbox"/>	Electronic 10-Speed Automatic Transmission with Selectable Drive Modes	44G	STD

Equipment Group			
<input checked="" type="checkbox"/>	XL Power Equipment Group REG CAB/OTHER	85A	\$893.00/\$1077.00
<input type="checkbox"/>	4.2" Productivity Screen with compass in instrument cluster INCLUDED IN 101A		N/C
<input type="checkbox"/>	SYNC Enhanced Voice Recognition Communications & Entertainment System	52P	\$387.00
<input type="checkbox"/>	XL Chrome Appearance Package	86A	\$553.00
<input type="checkbox"/>	FX4 Off Road Package	55A	\$832.00
<input type="checkbox"/>	CNG/Propane Gaseous Engine Prep Pack REG 5.0L V-8 ENG	98G	\$289.00
<input type="checkbox"/>	Class IV Trailer Hitch	53B	\$88.00
<input type="checkbox"/>	XL Chrome Appearance Package	86A	\$553.00
<input type="checkbox"/>	FX4 Off Road Package	55A	\$832.00
<input type="checkbox"/>	CNG/Propane Gaseous Engine Prep Pack REG 5.0L V-8 ENG	98G	\$289.00
<input type="checkbox"/>	Class IV Trailer Hitch	53B	\$88.00
<input type="checkbox"/>	Max Trailer Tow Package	53C	\$1,192.00
<input type="checkbox"/>	2.7L V6 EcoBoost Payload Package	622	\$691.00
<input type="checkbox"/>	Heavy Duty Payload Package	627	\$1,560.00
<b>Additional Options (please list)</b>			
<input type="checkbox"/>	Premium Care Ext. Warranty 6yr/75,000 Mile 4x2		\$1,690.00
<input type="checkbox"/>	Premium Care Ext. Warranty 7yr/75,000 Mile 4x2		\$1,950.00
<input type="checkbox"/>	Premium Care Ext. Warranty 6yr/75,000 Mile 4x4		\$2,385.00
<input type="checkbox"/>	Premium Care Ext. Warranty 7yr/75,000 Mile 4x4		\$2,685.00
<input type="checkbox"/>	Wheel Well Liners		\$195.00
<input type="checkbox"/>	Mud Guards (4)		\$195.00
<input type="checkbox"/>	Rustproofing		\$375.00
<input type="checkbox"/>	Undercoating		\$250.00
<input type="checkbox"/>	Corner Strobes-LED (4)		\$895.00
<input type="checkbox"/>	7.5 Western Plow- PRO		\$5,225.00
<input type="checkbox"/>	XLT PKG 300A		\$3,932.00
<input type="checkbox"/>	XLT PKG 301A		\$3,997.00
<input type="checkbox"/>	XL-Equipment Group 101A		\$1,891.00
<input type="checkbox"/>	XL-Sport Appearance PKG		\$713.00
<input type="checkbox"/>	Snow Deflector		\$259.00
<input checked="" type="checkbox"/>	Chip Key (Key Only)		\$135.00
<input type="checkbox"/>	Extra Key - FOB		\$295.00
<input type="checkbox"/>	Carpeting XL PKG		\$139.00
<input type="checkbox"/>	Seating-XL 40/Console/40 Cloth		\$272.00
<input type="checkbox"/>	SSV- Special Service Vehicle PKG 40/Blank/40		\$47.00
<input type="checkbox"/>	BLIS - Cross Traffic Alert -XLT		\$543.00
<input type="checkbox"/>	Adaptive Cruise Control -XLT		\$1,151.00
<input type="checkbox"/>	Manual Telescoping/Power Glass Trailer Tow Mirror	54Y	\$364.00
<input type="checkbox"/>	Remote Start-Ford Aftermarket		\$425.00
<input type="checkbox"/>	Delete Carpeting XLT		N/C

**Please enter the following:**

**Agency Name & Address**

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**Contact Name**

---

**Phone Number**

---

**Purchase Order Number**

---

**Total Dollar Amount**

---

**Total Number of Units**

---

**Tax Exempt Number**

---

**Delivery Address**

---

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**Please Submit P.O. & Tax Exempt Letter with Vehicle Order:**

**Roesch Ford Commercial Truck Center**

**333 W. Grand Ave.**

**Bensenville, IL 60106**

**Phone: (630)279-6000**

**Fax: (630)451-3509**

**Contact: Brian Kilduff**

**Brian Kilduff [briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com)**

**Fred Seng [fredseng@roeschtrucks.com](mailto:fredseng@roeschtrucks.com)**

**Patti Ferrarini [pattiferrarini@roeschtrucks.com](mailto:pattiferrarini@roeschtrucks.com)**

**If We Have Missed An Option, Please Contact Our Office**



**VILLAGE OF HOFFMAN ESTATES**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
**PLANNING DIVISION MONTHLY REPORT**

**SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE**  
**BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement** *PG*

**March 18, 2019**

**PLANNING AND ZONING COMMISSION MEETINGS**

**March 6, 2019 Meeting - CANCELLED – No Petitioners**

**March 20, 2019 Upcoming Meeting**

- Cross Kicks Fitness, 2567 W Golf Rd – Special Use for change in ownership – **CONTINUED FROM 2/6**
- Village of Hoffman Estates – Zoning Code Text Amendments regarding fences
- Village of Hoffman Estates – Zoning Code Text Amendments regarding uses in various districts & definitions

**April 3, 2019 Upcoming Meeting - No Petitioners Scheduled Yet**

**CURRENT ACTIVE PROJECT REVIEWS**

- 80 W Higgins Rd, former Hoffman Lanes – Site Plan for redevelopment
- Hoffman Plaza, East Side Roselle Road (outlot 4)– site plan for new outlot building
- McDonalds, 2580 W Golf Road – Site plan amendment for façade changes, small building addition and master sign plan
- 1000 W Golf Road, Mercedes-Benz – Signage, and site plan changes
- BMO Harris Bank, 1400 Gannon Dr – Site plan amendment for new bank and retail building
- 2595 W Golf Rd (former Clark Gas Station), Golf/Barrington – Site plan for redevelopment for new retail building
- Moretti's – Special Use for Banquet facility (former Sweet Caroline's) and Master Sign Plan
- Quality Inn, 2075 Barrington Rd – Special use for change in ownership and site plan amendment for building addition
- NW Corner Higgins & Governors (former McDonald's) – Site plan for gas station and convenient store
- 1260 W Higgins Rd, Motorwerks (contract purchaser)– Special use for car storage
- 125 W Higgins Rd, Bob Rohrman (owner) – Special use for temporary car storage
- Barrington Square Town Centre/Winston Knolls School – site plan for new playground
- Zoning Code Text Amendments –accessory structures, signs, etc.

**POTENTIAL UPCOMING PROJECTS**

- Greenspoint Office Park, 2730 Higgins Rd – Site Plan Amendment for outdoor seating and recreational upgrades
- Adesa Phase II Expansion (Beverly Road & PSP)
- Hoffman Plaza, East Side Roselle Road (outlot 3)– site plan for new outlot building
- Somerset Mixed Use Project, Lakewood campus – Site Plan to reoccupy existing building
- Somerset Mixed Use Project, Lakewood campus – Site Plan to construct new townhomes and apartments
- NE Corner Roselle & Higgins (former Shell) - Site plan for new gas station and convenient store
- Hoffman Plaza, North Side Higgins Road (former Burger King) – Site plan for new outlot building
- 2354 - 2360 Hassell Rd. Offices – Site plan amendment for retail uses sidewalks, landscaping and other site changes
- 1680 Heron Way - Site plan approval for new individual home in Yorkshire Woods Subdivision
- SEC Rohrssen Road & Golf Road – Annexation, Site Plan for Hindu Wellness Center & Temple and homes
- North side of Lakewood Blvd. – Concept plan for multi-lot industrial development

**GENERAL ACTIVITIES**

- The Planning Division processed 0 FOIAs and 2 Zoning Verification Letters in February.
- Peter Gugliotta participated in a webinar on *Chicagoland Millennials: Implications for the Suburbs* (Chaddick Institute).
- Mo Khan and Parth Joshi attended a seminar on Sign Codes by American Planning Association (APA) in Naperville, IL.
- West Area Plan Update: The Lakota Group and staff hosted an open house meeting of stakeholders on February 21<sup>st</sup> at the Sears Centre Arena to present initial findings and draft concept plans for the West Area and Village Green. Staff is working with the Lakota Group as they prepare a more advanced version of the plan for presentation at a Planning, Building and Zoning Committee in April.

<b>Site Plan Review Process</b>	<b>February</b>		<b>1st Quarter</b>		<b>Year to Date</b>	
Number of administrative site plan cases completed	0	100% completed administratively	0	75% completed administratively	0	83% completed administratively
Number of PZC site plan cases completed	1		1		1	
Annual goal is to complete at least 65% of site plan cases through administrative review process						

<b>Site Plan Review Timing</b>	<b>February</b>		<b>1st Quarter</b>		<b>Year to Date</b>	
Number of cases processed within 105 days	1	100% completed within 105 days	1	100% completed within 105 days	1	100% completed within 105 days
Annual goal is to complete 100% of cases within 105 days						

<b>Coordinating Planning &amp; Code Efforts</b>	<b>February</b>	<b>1st Quarter</b>	<b>Year to Date</b>	<b>Year Target</b>
Number of staff coordination meetings held	4	5	9	48

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

- Village staff coordinated with Children’s Advocacy Center (CAC) staff and HVAC contractor to complete Cook County and HUD required paperwork. HVAC materials are on order, and installation of new air handlers at the CAC is expected in March, as part of the Joint CAC Project.
- Staff prepared an annual agreement with North West Housing Partnership (NWHP) to administer the Single Family Rehabilitation (SFR) program.
- Staff undertook environmental review paperwork to qualify 2019 street rehab work for CDBG funds.
- A Fair Housing Awareness article was prepared for the March Citizen Newsletter.

The information below is for the 2018 CDBG Program Year (October 1, 2018 through September 30, 2019):

<b>CDBG Expenditures and Reporting Ratio</b>	<b>February</b>	<b>2<sup>nd</sup> Quarter*</b>	<b>Year to Date</b>	<b>Current Reporting Ratio</b>
	\$0	\$11,330.07	\$227,499.15	1.36
*Current Reporting Ratio equals ratio of unspent funds to total allocated funds in program year. Permitted to hold up to 1.5 of yearly allocation.				

<b>Housing Program Goals</b>	<b>February</b>	<b>2<sup>nd</sup> Quarter*</b>	<b>Year to Date</b>	<b>Year Target</b>
Rehabilitation Projects completed	0	0	0	3
Housing & related issues education pieces released	1	1	1	5

\*The 2<sup>nd</sup> quarter of a CDBG Program Year runs from January 1 through March 31.



**VILLAGE OF HOFFMAN ESTATES**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
**CODE ENFORCEMENT DIVISION MONTHLY REPORT**

**SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE**  
**BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement**

PG

**March 2019**

**GENERAL ACTIVITIES**

- On February 4 & 5, 2019, David Banaszynski attended a food safety training seminar in Chicago.
- On February 25, 2019, Tony Knuth attended an Introduction to the National Electrical Code course in preparation for the Electrical Inspector ICC Certification Test in Warrenville.
- On February 26, 2019, John Shogren attended the monthly IPIA meeting in Aurora.
- A total of 57 new single family homes are in various stages of construction.
- The new Code Enforcement Officer, Kiley Gardner, began working on February 18<sup>th</sup>, which brings the Code Officer staff back to full capacity for the first time since April 2018.
- The Code Division continues to invest time working on several long standing commercial violations in an effort to make progress toward compliance. This has involved extensive research as well as several meetings with Legal and Fire Dept. staff.
- The Code Division is working to address deteriorating decks/balconies on several older multi-family properties in the Village. This effort will involve working with condominium association owners as well as individual unit owners.

2019 Code Enforcement Freedom of Information Act Requests Processed

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
58	44	0	0	0	0	0	0	0	0	0	0	102

**RENTAL HOUSING LICENSE AND INSPECTION PROGRAM**

- There are currently 2,128 rental properties registered. This includes 1,459 single family and townhome units (69%) and 669 condominium units (31%).
- Annual rental registration renewal reminder letters were mailed November 21<sup>st</sup> with a January 18, 2019 deadline to renew – the deadline was extended until February 1, 2019, due to issues with the online payment system. As of March 6<sup>th</sup>, more than 2,058 (97%) renewals had been submitted for 2019. Penalties continue to be assessed in accordance with Village Code for unregistered properties.

2019 Construction Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
Structural	94	82	0	0	0	0	0	0	0	0	0	0	176	1592
Electrical	31	25	0	0	0	0	0	0	0	0	0	0	56	428
Plumbing	56	53	0	0	0	0	0	0	0	0	0	0	109	888
Mechanical	50	28	0	0	0	0	0	0	0	0	0	0	78	308
Other	40	27	0	0	0	0	0	0	0	0	0	0	67	869
Fence	18	1	0	0	0	0	0	0	0	0	0	0	19	206
Roof/Siding	30	45	0	0	0	0	0	0	0	0	0	0	75	995
Patio/Driveway	15	20	0	0	0	0	0	0	0	0	0	0	35	1028
Deck	0	2	0	0	0	0	0	0	0	0	0	0	2	68
Shed	2	0	0	0	0	0	0	0	0	0	0	0	2	61
Sewer	4	2	0	0	0	0	0	0	0	0	0	0	6	52
<b>2019 Total</b>	<b>340</b>	<b>285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>625</b>	
<b>2018 Total</b>	<b>373</b>	<b>720</b>	<b>539</b>	<b>614</b>	<b>542</b>	<b>573</b>	<b>632</b>	<b>625</b>	<b>514</b>	<b>530</b>	<b>507</b>	<b>326</b>		<b>6495</b>

2019 Rental Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	185	220	0	0	0	0	0	0	0	0	0	0	405
Reinspections	114	109	0	0	0	0	0	0	0	0	0	0	223
<b>Total</b>	<b>299</b>	<b>329</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>628</b>

There are approximately 2,128 total rental properties subject to annual inspections (this number fluctuates based on new registrants and owners who choose to no longer rent their properties).

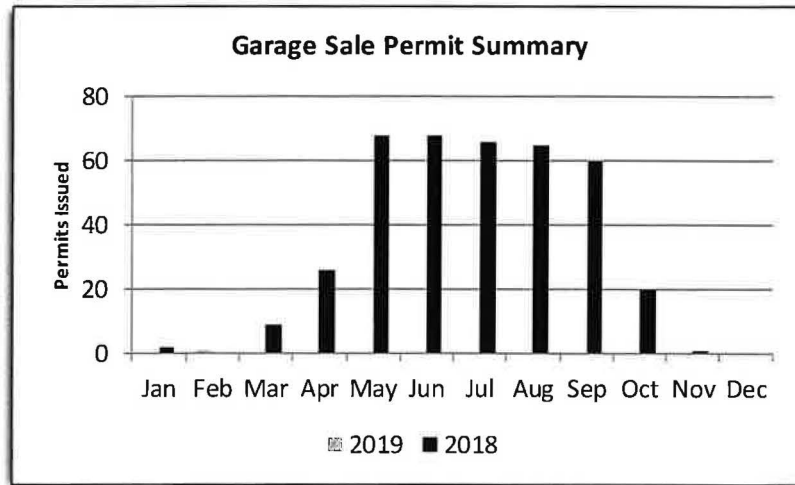
Inspection Services Performance	February	1 <sup>st</sup> Quarter	Year to Date	Year Target
Percentage of building inspections within 24 hr. notice	98%	98%	98%	95% within 24 hr. notice
Percentage of annual rental inspections completed	10.3%	19.0%	19.0%	100% of total*

\* Note: The total number of properties registered fluctuates and therefore this percentage does not equal 100% at year-end.



**Garage Sales**

Year	2019	2018
Jan	0	2
Feb	1	0
Mar	0	9
Apr	0	26
May	0	68
Jun	0	68
Jul	0	66
Aug	0	65
Sep	0	60
Oct	0	20
Nov	0	1
Dec	0	0
<b>Total</b>	<b>1</b>	<b>385</b>

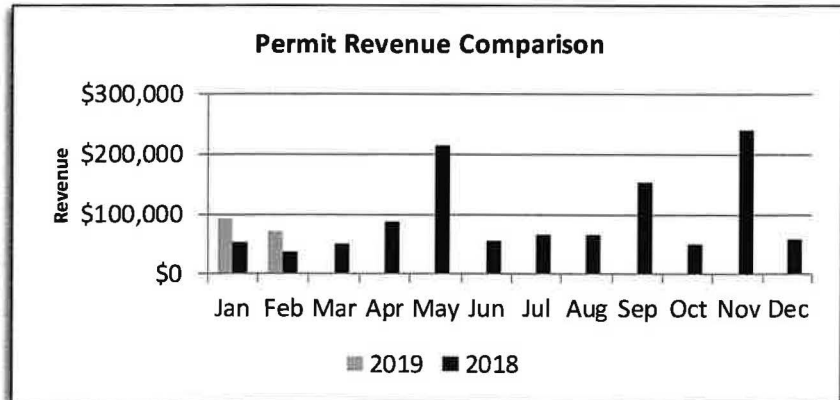


**2019 Building and Fire Permits Issued**

Permit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
<b>Building Permits</b>														
Commercial Remodeling	6	11	0	0	0	0	0	0	0	0	0	0	17	78
Community Residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition	2	1	0	0	0	0	0	0	0	0	0	0	3	7
Driveways	1	0	0	0	0	0	0	0	0	0	0	0	1	268
Electrical	3	9	0	0	0	0	0	0	0	0	0	0	12	48
Fences	3	0	0	0	0	0	0	0	0	0	0	0	3	184
Mechanical	21	15	0	0	0	0	0	0	0	0	0	0	36	205
Miscellaneous Permits	20	10	0	0	0	0	0	0	0	0	0	0	30	460
Multi-Family Remodeling	0	0	0	0	0	0	0	0	0	0	0	0	0	21
New Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Plumbing	27	12	0	0	0	0	0	0	0	0	0	0	39	220
Pools	0	1	0	0	0	0	0	0	0	0	0	0	1	10
Residential Decks & Patios	0	1	0	0	0	0	0	0	0	0	0	0	1	199
Residential Garages	1	0	0	0	0	0	0	0	0	0	0	0	1	5
Residential Remodeling	8	13	0	0	0	0	0	0	0	0	0	0	21	234
Residential Sheds	0	0	0	0	0	0	0	0	0	0	0	0	0	32
Roofs/Siding	17	9	0	0	0	0	0	0	0	0	0	0	26	754
Signs	6	10	0	0	0	0	0	0	0	0	0	0	16	85
New Single Family Residences	10	4	0	0	0	0	0	0	0	0	0	0	14	71
<b>Fire Permits</b>														
Automatic Fire Alarms	6	4	0	0	0	0	0	0	0	0	0	0	10	46
Fuel Storage Tanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hood & Duct	2	0	0	0	0	0	0	0	0	0	0	0	2	7
Automatic Sprinklers	7	5	0	0	0	0	0	0	0	0	0	0	12	122
Lock Boxes	2	2	0	0	0	0	0	0	0	0	0	0	4	22
Other	1	1	0	0	0	0	0	0	0	0	0	0	2	35
<b>2019 Total</b>	<b>143</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>251</b>	
<b>2018 Total</b>	<b>161</b>	<b>117</b>	<b>179</b>	<b>257</b>	<b>360</b>	<b>381</b>	<b>321</b>	<b>361</b>	<b>307</b>	<b>335</b>	<b>184</b>	<b>152</b>		<b>3115</b>

**Permit Revenue**

Year	2019	2018
Jan	\$93,164	\$51,874
Feb	\$70,614	\$37,425
Mar	\$0	\$50,680
Apr	\$0	\$85,798
May	\$0	\$214,381
Jun	\$0	\$54,036
Jul	\$0	\$66,787
Aug	\$0	\$64,522
Sep	\$0	\$152,980
Oct	\$0	\$50,855
Nov	\$0	\$240,800
Dec	\$0	\$57,994
<b>Total</b>	<b>\$163,778</b>	<b>\$1,128,132</b>



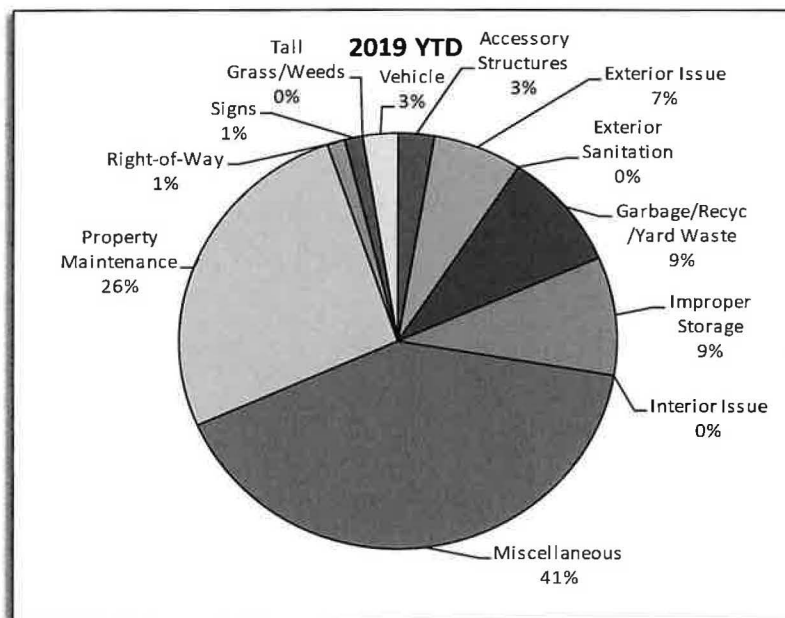
2019 Budget: \$800,000

Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.

<b>Building Permit Processing Performance</b>	<b>February</b>	<b>1<sup>st</sup> Quarter</b>	<b>Year to Date</b>	<b>Year Target</b>
Percentage of permits entered in computer within 24 hours of submittal	98%	98%*	98%	95% within 24 hours
Percentage of permit plan reviews completed within 10 business days	97%	97%	97%	95% within 10 days
Percentage of final permits processed within 48 hours of plan approval	98%	98%*	98%	90% within 48 hours

2019 Property Maintenance Summary Report

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
Accessory Structures	2	0	0	0	0	0	0	0	0	0	0	0	2	31
Exterior Issue	2	3	0	0	0	0	0	0	0	0	0	0	5	24
Exterior Sanitation	0	0	0	0	0	0	0	0	0	0	0	0	0	6
Garbage/Recyc/Yard Waste	7	0	0	0	0	0	0	0	0	0	0	0	7	115
Improper Storage	5	2	0	0	0	0	0	0	0	0	0	0	7	542
Interior Issue	0	0	0	0	0	0	0	0	0	0	0	0	0	15
Miscellaneous	8	23	0	0	0	0	0	0	0	0	0	0	31	258
Property Maintenance	8	12	0	0	0	0	0	0	0	0	0	0	20	312
Right-of-Way	1	0	0	0	0	0	0	0	0	0	0	0	1	50
Signs	0	1	0	0	0	0	0	0	0	0	0	0	1	22
Tall Grass/Weeds	0	0	0	0	0	0	0	0	0	0	0	0	0	411
Vehicle	1	1	0	0	0	0	0	0	0	0	0	0	2	48
<b>2019 Total</b>	<b>34</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>76</b>	
<b>2018 Total</b>	<b>42</b>	<b>62</b>	<b>112</b>	<b>92</b>	<b>295</b>	<b>385</b>	<b>347</b>	<b>301</b>	<b>96</b>	<b>44</b>	<b>30</b>	<b>28</b>		<b>1834</b>



2019 Citations Issued

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Business License	17	15	0	0	0	0	0	0	0	0	0	0	32
Code	34	6	0	0	0	0	0	0	0	0	0	0	40
Rental	54	64	0	0	0	0	0	0	0	0	0	0	118
<b>Total</b>	<b>105</b>	<b>85</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190</b>

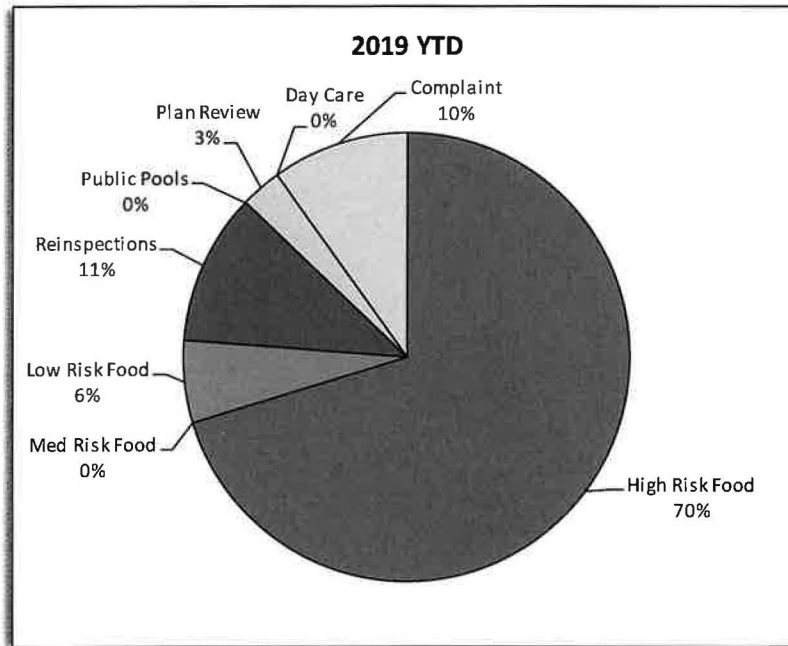
2019 Adjudication Court Dockets - Citations Presented

Court	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Code/Bus. Lic.	43	44	0	0	0	0	0	0	0	0	0	0	87
Rental	30	30	0	0	0	0	0	0	0	0	0	0	60
<b>Total</b>	<b>73</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147</b>

Inspection Services Performance	February	1 <sup>st</sup> Quarter	Year to Date	Year Target
Percentage of property maintenance inspections completed within 24 hours of notice	96%	97%	97%	95% within 24 hr. notice

2019 Environmental Health Inspection Report

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
High Risk Food	37	34	0	0	0	0	0	0	0	0	0	0	71
Med Risk Food	0	0	0	0	0	0	0	0	0	0	0	0	0
Low Risk Food	2	4	0	0	0	0	0	0	0	0	0	0	6
Reinspections	6	5	0	0	0	0	0	0	0	0	0	0	11
Public Pools	0	0	0	0	0	0	0	0	0	0	0	0	0
Plan Review	1	2	0	0	0	0	0	0	0	0	0	0	3
Day Care	0	0	0	0	0	0	0	0	0	0	0	0	0
Complaint	4	6	0	0	0	0	0	0	0	0	0	0	10
<b>Total</b>	<b>50</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101</b>



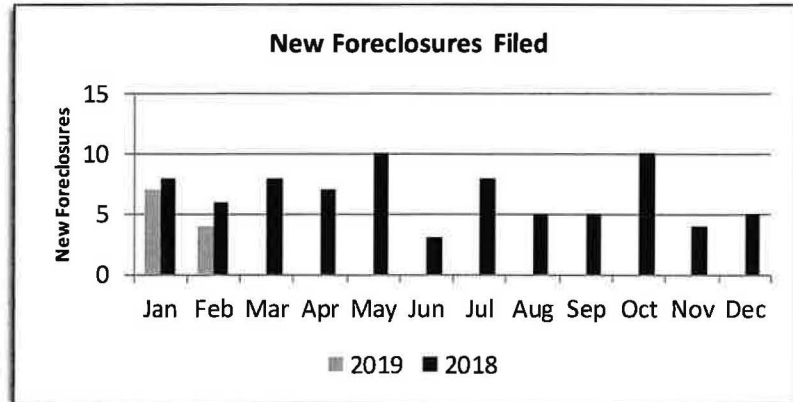
Food establishments are divided into the risk categories of high, moderate or low, and planned inspections are performed three, two, or one time each year respectively. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. There are approximately 265 facilities that require a total of approximately 550 planned inspections throughout the year (this number fluctuates based on businesses opening/closing).

Health Inspections Performance	February	1 <sup>st</sup> Quarter	Year to Date	Year Target
Percentage of annual food health inspections completed	6.9%	14.0%	14.0%*	100% of total

\*Note: The total number of inspection properties fluctuates and therefore the year to date number may not equal 100%.

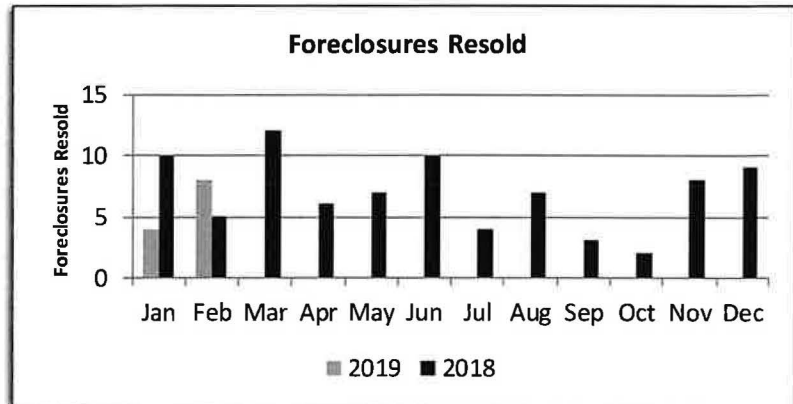
**New Foreclosures Filed**

Year	2019	2018
Jan	7	8
Feb	4	6
Mar	0	8
Apr	0	7
May	0	10
Jun	0	3
Jul	0	8
Aug	0	5
Sep	0	5
Oct	0	10
Nov	0	4
Dec	0	5
<b>Total</b>	<b>11</b>	<b>79</b>



**Foreclosures Resold**

Year	2019	2018
Jan	4	10
Feb	8	5
Mar	0	12
Apr	0	6
May	0	7
Jun	0	10
Jul	0	4
Aug	0	7
Sep	0	3
Oct	0	2
Nov	0	8
Dec	0	9
<b>Total</b>	<b>12</b>	<b>83</b>



**Historical Foreclosure Information**

	2011	2012	2013	2014	2015	2016	2017	2018
<b>Foreclosures Filed</b>	312	620	208	139	81	68	90	79

# ECONOMIC DEVELOPMENT & TOURISM MONTHLY REPORT



MARCH 2019

## General

- Ongoing calls, emails and meetings with land owners, brokers and property owners about potential development or issues in Hoffman Estates.
- Continued to update the available properties online database on the Village's website.
- Worked on agreements with property owners for gateway signs in the entertainment district.
- Attended meetings regarding Next Level Northwest and solicited applications for companies to be a part of the program in Hoffman Estates.
- Attended meetings with The Lakota Group who is finalizing a sub-area plan for the western portion of Hoffman Estates, including an open house at the Sears Centre for area stakeholders.
- Completed liaison duties to the Arts Commission by attending meetings and processing contracts for bands this summer or other events this spring.
- Staff continued to make contact with targeted companies for a formal business visit in 2018-19.
- Worked to develop a new marketing strategy for Hoffman Estates economic development focusing primarily on digital outlets (geo-targeting, social media, e-blasts, website ads).
- Attended several meetings for the attraction and planning of the Spring Awakening EDM festival to Hoffman Estates in June 2019.
- Met with a representative of the STDL to discuss free resources available to the Village for updating the strategic plans while also familiarizing with resources for businesses to promote.
- Assisted in the drafting of new distillery, brewery and winery ordinances to promote bringing those uses into town.
- Worked with Staff to draft an RFP for the design/build contract for a storage facility to replace Old Station 24.
- Economic Development staff attended the:
  - Monthly Board and Membership Committee meetings of the Chamber of Commerce
  - Annual Chamber of Commerce Mayor's Update Breakfast
  - Monthly Board and Design Team meetings of Next Level Northwest
  - Quarterly ICSC IL State and NextGen Committee meetings
  - Quarterly IEDC Young Professionals Committee conference call
  - Bimonthly Chicago Restaurant Broker's Association meeting

## **Retail - ICSC**

- Mr. Kramer continued planning a major P3 event taking place on March 14, 2019 focused on mixed-use as a catalyst for retail. The purpose of the day will be centered on education rather than just deal making.
- Preparations for the RECon show in Las Vegas have continued with booth redesigns, ordering of promotional items, and organizing booth furnishings. The Village will have the same booth space (S304N) in the South Hall of the convention.

## **Tourism**

### **NSA FAST PITCH TOURNAMENT - ROCKFORD - JULY 17-21, 2019**

- Researching opportunity for Hoffman Estates hotels to be included as overflow lodging properties. Contacted Housing Authority, Site Search, to obtain RFP opportunity for Village hotels. Tournament anticipates 10,000 room nights generated during the event.

### **CHICAGO NIKE FALL 2019 CONFERENCE - OCTOBER 10-12, 2019**

- Circulated bid opportunity for Village hotels to provide team housing during this event through Premier Planning Partners.

### **SIGNATURE HOME STYLES - NIU HOFFMAN ESTATES LOCATION - JULY 13-15, 2019**

- Circulated bid opportunity for Village hotels to provide housing during this event through Signature Home Styles Event planners. Event anticipates 250-300 attendees.

### **FELLOWSHIP HOUSING - JUNE OUTDOOR FUNDRAISING EVENT 2019**

- Initial inquiry to rent the Village Green to host an outdoor wine tasting/concert fundraiser. Working with Village staff, we identified that in addition to the Arts Commission free concert events, SCA would be hosting additional concerts/activities. We provided alternative location contacts for the Hoffman Estates Park District's Vogeley Park, Bridges of Poplar Creek Country Club, and Barrington Square owners to determine if the green space adjacent to the retail center could be utilized.

### **RANDOM ACTS OF KINDNESS - SCHOOL DISTRICT 54 STUDENT MADE VALENTINE DISTRIBUTION**

- This was the 20th year we have organized this event that brings student created valentines to our Senior Commission Valentine luncheon and seniors in Hoffman Estates assisted living communities. Snow days off prevented the high school wrestlers and cheer squads from joining us this year, but the Mayor and Trustees helped spread the cheer by crowning the King and Queen of Valentine's Day at the Alden Rehabilitation and Assisted Living Center.

## **Tourism (Cont.)**

### **MEETINGS/ACTIVITIES:**

- Conference call with Sports Planning Guide to further research costs/benefits.
- Toured new Banquet Manager and met with owners of the revitalized Poplar Creek Bowl.
- Provided contacts, Top/Targeted accounts information to new Hampton sales leader.
- Attended NW 4<sup>th</sup> Fest Commission meeting.
- Attended NW 4<sup>th</sup> Fest Site Review meeting.
- Attended Celtic Fest brainstorming meeting.
- Attended brainstorming meeting with Chicago Marriott NW sales team to add activities for IACCE bid for 2020.
- Attended Wedding Expo held at Elgin Holiday Inn to reach out to banquet venues on behalf of Village hotels.
- Attended Mayor's Annual Breakfast event.
- Conducted area meeting room rental fee review for SCA.
- Provided hotel and restaurant contacts to SCA for new sponsorship opportunities.
- Met with Elgin/Fox Valley CVB to follow-up on International Handball Tournament opportunities for SCA.
- Circulated information on Friends of Park District "Girls Night Out" Fundraiser event.
- Arranged March Senior Commission luncheon (Hunan Beijing) and Entertainment (Choral-Aires)
- Reviewed and provided updated text and pictures for Chamber annual publication's top events in Hoffman Estates portion.
- Met with QP Greek Food with a Kick owners to encourage them to become a food vendor at NW 4<sup>th</sup> Fest and join the Chamber.
- Connected NW 4<sup>th</sup> Fest to All Community Events to rent their inflatable arches.
- Circulated food vendor applications to Village restaurants and past vendors for NW 4<sup>th</sup> Fest
- Connected Daily Herald to our ED Director to participate as a speaker for their April Small Business Economic Development Forum.
- Surveyed all Village hotels to develop an agenda that answered their questions/concerns/issues for the hotel meeting with pivotal staff members planned for April 4, 2019.
- Provided information on Serta relocation to Village hotels.
- Circulated information on new plans for the Beer Garden that would provide Village hotel guests with new entertainment opportunities.
- Organized Heart Healthy recipe and food submissions from Development Services Department for H&HS event.



Kevin Kramer, Director of Economic Development



Linda Scheck, Director of Tourism & Business Retention