

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
February 11, 2019

Immediately Following the Transportation & Road Improvement Committee

Members:	Gary Stanton, Chairman	Anna Newell, Trustee
	Karen Arnet, Vice-Chairman	Gary Pilafas, Trustee
	Karen Mills, Trustee	Michael Gaeta, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - January 14, 2019
January 21, 2019 (*Special Meeting*)

REPORTS (INFORMATION ONLY)

1. Planning Division monthly report.
2. Code Enforcement Division monthly report.
3. Economic Development and Tourism monthly report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

DRAFT

January 14, 2019

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Mike Hankey, Director of Transportation
Patti Cross, Asst. Corporation Counsel
Bruce Anderson, CATV Coordinator
Suzanne Ostrovsky, Asst. to Village Mgr.
Matthew Galloway, Administrative Intern**

The Planning, Building & Zoning Committee meeting was called to order at 7:06 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the Planning, Building & Zoning Committee meeting minutes of December 10, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request approval for three Tax Increment Financing Ordinances for the Lakewood Center TIF:
 - a) an ordinance approving a Tax Increment Redevelopment Plan and Project for the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois (prepared by SB Friedman).**
 - b) An ordinance designating the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois, a Redevelopment Project Area pursuant to the Illinois Tax Increment Allocation Redevelopment Act.**
 - c) An ordinance adopting the use of Tax Increment Allocation Redevelopment Financing for the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois.****

An item summary sheet from Mark Koplin was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Tax Increment Finance ordinances for the Lakewood Center TIF: 1) ordinance approving a Tax Increment Redevelopment Plan and Project for the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois (prepared by SB Friedman); 2) ordinance designating the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois, a Redevelopment Project Area pursuant to the Illinois Tax Increment Allocation Redevelopment Act; and 3) ordinance adopting the use of Tax Increment Allocation Redevelopment Financing for the Lakewood Center Redevelopment Project Area in the Village of Hoffman Estates, Cook and Kane Counties, Illinois.
 Voice vote taken. All ayes. Motion carried.

- 2. **Request by Hoffman Estates Acquisitions LLC and Somerset Development LLC to extend the time period from 180 days to 270 days to acquire the vacant AT&T campus for the C-MU Commercial-Mixed Use zoning to become effective.**

An item summary sheet from Mark Koplin was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve request by Hoffman Estates Acquisitions LLC and Somerset Development LLC to extend the time period from 180 days to 270 days to acquire the vacant AT&T campus for the C-MU Commercial-Mixed Use zoning to become effective. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

- 1. **Department of Development Services monthly report for Planning Division.**

The Department of Development Services monthly report for Planning Division was received and filed.

- 2. **Department of Development Services monthly report for Code Enforcement Division.**

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

- 3. **Department of Development Services monthly report for Economic Development and Tourism.**

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:13 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

 Debbie Schoop, Executive Asst.

 Date

Village of Hoffman Estates

**SPECIAL PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

January 21, 2019

I. Roll Call

Members in Attendance:

**Gary Stanton, Chairperson
Karen Arnet, Vice Chairperson
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
William D. McLeod, Village President**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
Ted Bos, Police Chief
Patrick Fortunato, Fire Chief
Patrick Seger, Director of HRM
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Fred Besenhoffer, Director of IS
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to the Village Mgr.
Bruce Anderson, CATV Coordinator
Matt Galloway, Gen. Govt. Intern**

The Special Planning, Building & Zoning Committee meeting was called to order at 7:35 p.m.

NEW BUSINESS

- 1. Request approval of an Amended and Restated Development Agreement with Hoffman Estates Acquisitions LLC for redevelopment of the former AT&T corporate campus.**

An item summary sheet from Mark Koplín, Kevin Kramer and Art Janura was presented to Committee.

Jim Norris addressed the Committee and reported that in May 2018, the Village Board approved a Development Agreement with the developer. This Amended and Restated Development Agreement addresses only the residential portions of the overall project that are outside, but adjacent to, the TIF redevelopment area.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an Amended and Restated Development Agreement with Hoffman Estates Acquisitions LLC for redevelopment of the former AT&T corporate campus. Voice vote taken. All ayes. Motion carried.

- 2. Request approval of an Ordinance approving:**
 - a. A TIF Redevelopment Agreement for the Lakewood Center Redevelopment Project.**
 - b. Issuance of TIF Notes.**

An item summary sheet from Jim Norris, Mark Koplín, Art Janura, Patti Cross, and Doug LaSota was presented to Committee.

Jim Norris addressed the Committee and reported that the Village Board approved three (3) ordinances this evening regarding a TIF Redevelopment Plan and Project for the Lakewood Center Redevelopment Project Area. Adoption of a TIF for the AT&T site requires the developer and the Village to enter into a Redevelopment Agreement. The agreement sets forth the amount of TIF reimbursement to the developer and provides for reimbursement of Village costs. The ordinance includes the TIF Notes. Since the Village is not providing any funding to the developer in advance, the developer will fund 100% of costs to redevelop the site and buildings upfront. Costs that are deemed TIF eligible will be submitted to the Village for approval and then incorporated into a promissory note (TIF Notes) for repayment from future TIF incremental revenues if and when received.

Mark Koplín explained the three TIF Notes (Note A, Note B and Note C). The developer requests reimbursement of up to \$53,767,000 of TIF eligible costs, plus interest. The costs would be submitted to the Village as each component of the overall project is completed.

There was discussion amongst the Board regarding the TIF case in Arlington Heights and Doug LaSota explained how TIF Note C is a vehicle by which the developer may be reimbursed for a portion of any overpayment of property taxes. The Redevelopment Agreement provides that the developer is prohibited from appealing its property taxes in any manner that would entitle it to a refund.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve an ordinance approving a) a TIF Redevelopment Agreement for the Lakewood Center Redevelopment Project; and b) issuance of TIF Notes. Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting at 8:01 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING DIVISION MONTHLY REPORT**

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement *PG*

February 11, 2019

PLANNING AND ZONING COMMISSION MEETINGS

January 16, 2019 Meeting Results

- o Blackberry Falls Offices – 2353 & 2357 Hassell Rd - Master Sign Plan Amendment - **APPROVED**

February 6, 2019 Meeting Results

- o 340 Navajo Ln – Residential Fence Variation - **APPROVED**
- o 805 Heather Ln – Patio Setback Variation - **APPROVED**
- o Cross Kicks Fitness, 2567 W Golf Rd – Special Use for change in ownership - **CONTINUED**
- o Cabela's – 5225 Prairie Stone Pkwy – Plat of resubdivision and site plan amendment for outlots - **APPROVED**
- o Buona Beef, Barrington Square Town Center – Site Plan and Plat of Resubdivision for demo & replace building - **APPROVED**

February 20, 2019 Meeting – CANCELLED – No Petitioners

March 6, 2019 Upcoming Meeting (tentative)

- o Cross Kicks Fitness, 2567 W Golf Rd – Special Use for change in ownership – **CONTINUED FROM 2/6**
- o 1260 W Higgins Rd, Motorwerks (contract purchaser)– Special use for car storage
- o 125 W Higgins Rd, Bob Rohrman (owner) & Motorwerks (tenant)– Special use for temporary car storage

CURRENT ACTIVE PROJECT REVIEWS

- 80 W Higgins Rd, former Hoffman Lanes – Site Plan for redevelopment
- Hoffman Plaza, East Side Roselle Road (outlot 4)– site plan for new outlot building
- McDonalds, 2580 W Golf Road – Site plan amendment for façade changes, small building addition and master sign plan
- 1000 W Golf Road, Mercedes-Benz – Signage, and site plan changes
- BMO Harris Bank, 1400 Gannon Dr – Site plan amendment for new bank and retail building
- 2595 W Golf Rd (former Clark Gas Station), Golf/Barrington – Site plan for redevelopment with retail building
- Moretti's – Special Use for Banquet facility (former Sweet Caroline's) and Master Sign Plan
- Quality Inn, 2075 Barrington Rd – Special use for change in ownership and site plan amendment
- Greenspoint Office Park, 2730 Higgins Rd – Site Plan Amendment for outdoor seating and recreational upgrades
- Zoning Code Text Amendments – uses, accessory structures, signs, etc.
- NW Corner Higgins & Governors (former McDonald's) – Site plan for gas station and convenient store
- Barrington Square Town Centre/Winston Knolls School – site plan for new playground

POTENTIAL UPCOMING PROJECTS

- Adesa Phase II Expansion (Beverly Road & PSP)
- Hoffman Plaza, Golf/Roselle/Higgins Roads and 75/85 Golf Road – Plat of resubdivision
- Hoffman Plaza, East Side Roselle Road (outlot 3)– site plan for new outlot building
- Somerset Mixed Use Project, Lakewood campus – Site Plan to reoccupy existing building
- Somerset Mixed Use Project, Lakewood campus – Site Plan to construct new townhomes and apartments
- NE Corner Roselle & Higgins (former Shell) - Site plan for new gas station and convenient store
- Hoffman Plaza, North Side Higgins Road (former Burger King) – Site plan for new outlot building
- 2354 - 2360 Hassell Rd. Offices – Site plan amendment for retail uses sidewalks, landscaping and other site changes
- 1680 Heron Way - Site plan approval for new individual home in Yorkshire Woods Subdivision
- SEC Rohrssen Road & Golf Road – Annexation, Site Plan for Hindu Wellness Center & Temple and homes

GENERAL ACTIVITIES

- The Planning Division processed 0 FOIAs and 2 Zoning Verification Letter in January.
- Peter Gugliotta participated in webinars on *Innovative Strategies to Promote Economic Development* (Chaddick Institute) and *How to Seize Emerging Opportunities* (Island Press).
- West Area Plan Update: Staff is working with the Lakota Group to plan an open house meeting of stakeholders mid-February to present the Initial Findings Report.

Site Plan Review Process	January		1st Quarter		Year to Date	
Number of administrative site plan cases completed	0	100% completed	0	75% completed	0	83% completed
Number of PZC site plan cases completed	1	administratively	1	administratively	1	administratively
Annual goal is to complete at least 65% of site plan cases through administrative review process						

Site Plan Review Timing	January		1st Quarter		Year to Date	
Number of cases processed within 105 days	1	100% completed within 105 days	1	100% completed within 105 days	1	100% completed within 105 days
Annual goal is to complete 100% of cases within 105 days						

Coordinating Planning & Code Efforts	January	1st Quarter	Year to Date	Year Target
Number of staff coordination meetings held	5	5	5	48

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

- Village and Children’s Advocacy Center (CAC) staff completed the construction agreement for the selected HVAC Replacement Project contractor.
- Staff worked with the Transportation/Engineering Division to review which streets would potentially be eligible for CDBG funding.
- Staff attended meetings with other area CDBG community representatives to share information on common projects and challenges with the program.

The information below is for the 2018 CDBG Program Year (October 1, 2018 through September 30, 2019):

NOTE: Updated financial information was not available for January at the time this report was issued.

CDBG Expenditures and Reporting Ratio	December	1 st Quarter*	Year to Date	Current Reporting Ratio
	\$47,740.13	\$216,127.08	\$216,127.08	1.42
*Current Reporting Ratio equals ratio of unspent funds to total allocated funds in program year. Permitted to hold up to 1.5 of yearly allocation.				

Housing Program Goals	January	2 nd Quarter*	Year to Date	Year Target
Rehabilitation Projects completed	0	0	0	3
Housing & related issues education pieces released	0	0	0	5

*The 2nd quarter of a CDBG Program Year runs from January 1 through March 31, 2019.



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
CODE ENFORCEMENT DIVISION MONTHLY REPORT**

SUBMITTED TO: PLANNING, BUILDING & ZONING COMMITTEE
BY: Peter Gugliotta, Director of Planning, Building and Code Enforcement. *PG*

February 2019

GENERAL ACTIVITIES

- On January 8, 2019, Alex Zaborowski & Tony Knuth attended the NWBOCA meeting on Fireplace Venting Awareness in Schaumburg.
- On January 29, 2019, John Shogren attended the monthly IPIA meeting in Aurora.
- A total of 52 new single family homes are in various stages of construction.
- During the periods of extreme weather in January, the Code Division continued to perform all duties, including field inspections (some cancellations did occur at the request of owners).
- The process for filling the vacant full time Code Enforcement Officer position has concluded and the new staff person is expected to begin February 18, 2019.
- For 2019, the number of necessary scheduled Health inspections has increased by approximately 10% over the prior year.
- After several years of delays and partial implementation, in 2019 the State of Illinois now requires full compliance with a new standardized Health Inspection Form. Village staff has been utilizing the new form for more than a year in preparation.
- During January the Code Division performed in depth work on several long standing commercial violations in an effort to make progress toward compliance. This has involved extensive research as well as several meetings with Legal and Fire Dept. staff.

2019 Code Enforcement Freedom of Information Act Requests Processed

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
58	0	0	0	0	0	0	0	0	0	0	0	58

RENTAL HOUSING LICENSE AND INSPECTION PROGRAM

- There are currently 2,126 rental properties registered. This includes 1,460 single family and townhome units (69%) and 666 condominium units (31%).
- In 2018 there were a total of 174 new rental licenses issued and 194 existing licenses closed.
- Annual rental registration renewal reminder letters were mailed November 21st with a January 18, 2019 deadline to renew – the deadline was extended until February 1, 2019, due to issues with the online payment system. As of February 5th, more than 1,995 (94%) renewals had been submitted for 2019. Any property not renewed by the deadline will be assessed penalties in accordance with Village Code, and these will increase each month.

2019 Construction Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
Structural	94	0	0	0	0	0	0	0	0	0	0	0	94	1592
Electrical	31	0	0	0	0	0	0	0	0	0	0	0	31	428
Plumbing	56	0	0	0	0	0	0	0	0	0	0	0	56	888
Mechanical	50	0	0	0	0	0	0	0	0	0	0	0	50	308
Other	40	0	0	0	0	0	0	0	0	0	0	0	40	869
Fence	18	0	0	0	0	0	0	0	0	0	0	0	18	206
Roof/Siding	30	0	0	0	0	0	0	0	0	0	0	0	30	995
Patio/Driveway	15	0	0	0	0	0	0	0	0	0	0	0	15	1028
Deck	0	0	0	0	0	0	0	0	0	0	0	0	0	68
Shed	2	0	0	0	0	0	0	0	0	0	0	0	2	61
Sewer	4	0	0	0	0	0	0	0	0	0	0	0	4	52
2019 Total	340	0	0	0	0	0	0	0	0	0	0	0	340	
2018 Total	373	720	539	614	542	573	632	625	514	530	507	326		6495

2019 Rental Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	185	0	0	0	0	0	0	0	0	0	0	0	185
Reinspections	114	0	0	0	0	0	0	0	0	0	0	0	114
Total	299	0	0	0	0	0	0	0	0	0	0	0	299

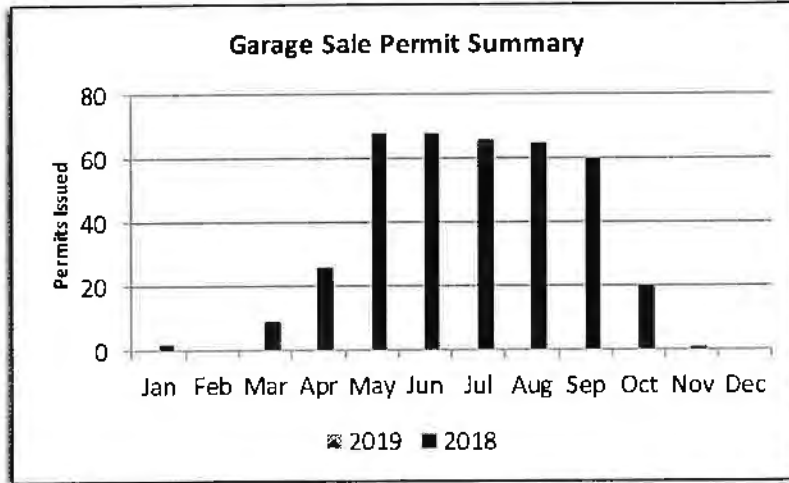
There are approximately 2,126 total rental properties subject to annual inspections (this number fluctuates based on new registrants and owners who choose to no longer rent their properties).

Inspection Services Performance	January	1 st Quarter	Year to Date	Year Target
Percentage of building inspections within 24 hr. notice	98%	98%	98%	95% within 24 hr. notice
Percentage of annual rental inspections completed	8.7%	8.7%	8.7%	100% of total*

* Note: The total number of properties registered fluctuates and therefore this percentage does not equal 100% at year-end.

Garage Sales

Year	2019	2018
Jan	0	2
Feb	0	0
Mar	0	9
Apr	0	26
May	0	68
Jun	0	68
Jul	0	66
Aug	0	65
Sep	0	60
Oct	0	20
Nov	0	1
Dec	0	0
Total	0	385

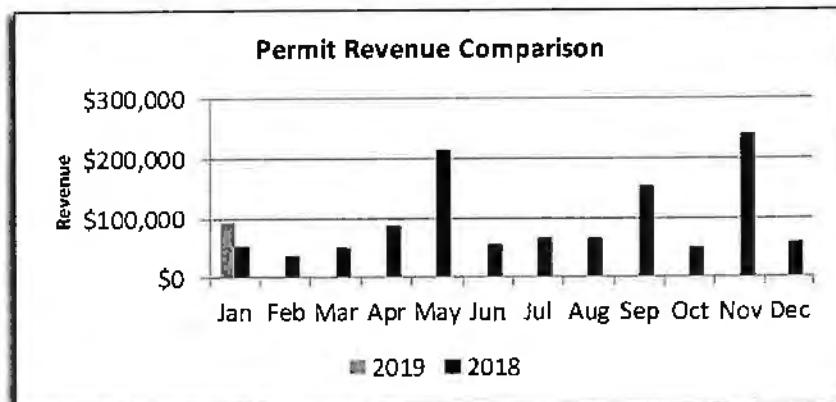


2019 Building and Fire Permits Issued

Permit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
Building Permits														
Commercial Remodeling	6	0	0	0	0	0	0	0	0	0	0	0	6	78
Community Residence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Demolition	2	0	0	0	0	0	0	0	0	0	0	0	2	7
Driveways	1	0	0	0	0	0	0	0	0	0	0	0	1	268
Electrical	3	0	0	0	0	0	0	0	0	0	0	0	3	48
Fences	3	0	0	0	0	0	0	0	0	0	0	0	3	184
Mechanical	21	0	0	0	0	0	0	0	0	0	0	0	21	205
Miscellaneous Permits	20	0	0	0	0	0	0	0	0	0	0	0	20	460
Multi-Family Remodeling	0	0	0	0	0	0	0	0	0	0	0	0	0	21
New Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Plumbing	27	0	0	0	0	0	0	0	0	0	0	0	27	220
Pools	0	0	0	0	0	0	0	0	0	0	0	0	0	10
Residential Decks & Patios	0	0	0	0	0	0	0	0	0	0	0	0	0	199
Residential Garages	1	0	0	0	0	0	0	0	0	0	0	0	1	5
Residential Remodeling	8	0	0	0	0	0	0	0	0	0	0	0	8	234
Residential Sheds	0	0	0	0	0	0	0	0	0	0	0	0	0	32
Roofs/Siding	17	0	0	0	0	0	0	0	0	0	0	0	17	754
Signs	6	0	0	0	0	0	0	0	0	0	0	0	6	85
New Single Family Residences	10	0	0	0	0	0	0	0	0	0	0	0	10	71
Fire Permits														
Automatic Fire Alarms	6	0	0	0	0	0	0	0	0	0	0	0	6	46
Fuel Storage Tanks	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hood & Duct	2	0	0	0	0	0	0	0	0	0	0	0	2	7
Automatic Sprinklers	7	0	0	0	0	0	0	0	0	0	0	0	7	122
Lock Boxes	2	0	0	0	0	0	0	0	0	0	0	0	2	22
Other	1	0	0	0	0	0	0	0	0	0	0	0	1	35
2019 Total	143	0	0	0	0	0	0	0	0	0	0	0	143	
2018 Total	161	117	179	257	360	381	321	361	307	335	184	152		3115

Permit Revenue

Year	2019	2018
Jan	\$93,164	\$51,874
Feb	\$0	\$37,425
Mar	\$0	\$50,680
Apr	\$0	\$85,798
May	\$0	\$214,381
Jun	\$0	\$54,036
Jul	\$0	\$66,787
Aug	\$0	\$64,522
Sep	\$0	\$152,980
Oct	\$0	\$50,855
Nov	\$0	\$240,800
Dec	\$0	\$57,994
Total	\$93,164	\$1,128,132



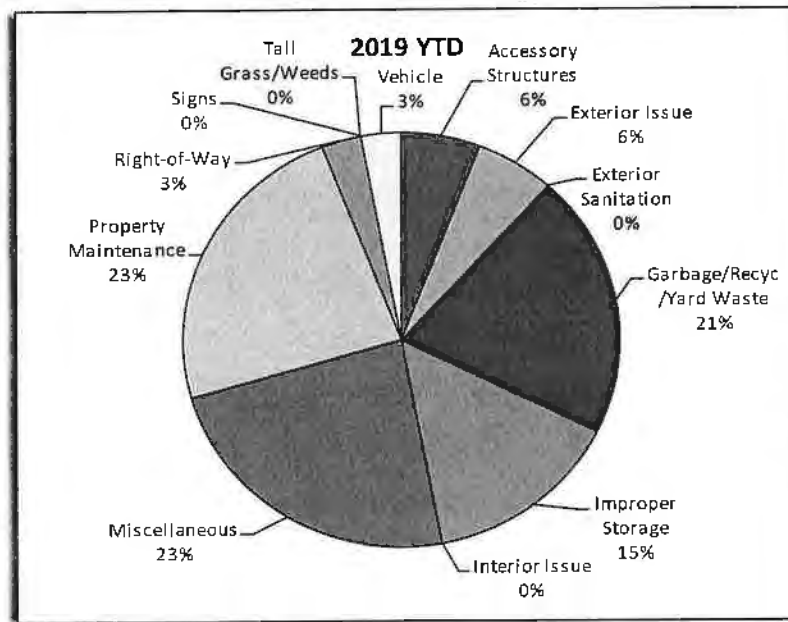
2019 Budget: \$800,000

Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.

Building Permit Processing Performance	January	1st Quarter	Year to Date	Year Target
Percentage of permits entered in computer within 24 hours of submittal	98%	98%*	98%	95% within 24 hours
Percentage of permit plan reviews completed within 10 business days	97%	97%	97%	95% within 10 days
Percentage of final permits processed within 48 hours of plan approval	98%	98%*	98%	90% within 48 hours

2019 Property Maintenance Summary Report

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2019 YTD	2018 Total
Accessory Structures	2	0	0	0	0	0	0	0	0	0	0	0	2	31
Exterior Issue	2	0	0	0	0	0	0	0	0	0	0	0	2	24
Exterior Sanitation	0	0	0	0	0	0	0	0	0	0	0	0	0	6
Garbage/Recyc/Yard Waste	7	0	0	0	0	0	0	0	0	0	0	0	7	115
Improper Storage	5	0	0	0	0	0	0	0	0	0	0	0	5	542
Interior Issue	0	0	0	0	0	0	0	0	0	0	0	0	0	15
Miscellaneous	8	0	0	0	0	0	0	0	0	0	0	0	8	258
Property Maintenance	8	0	0	0	0	0	0	0	0	0	0	0	8	312
Right-of-Way	1	0	0	0	0	0	0	0	0	0	0	0	1	50
Signs	0	0	0	0	0	0	0	0	0	0	0	0	0	22
Tall Grass/Weeds	0	0	0	0	0	0	0	0	0	0	0	0	0	411
Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	1	48
2019 Total	34	0	0	0	0	0	0	0	0	0	0	0	34	
2018 Total	42	62	112	92	295	385	347	301	96	44	30	28		1834



2019 Citations Issued

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Business License	17	0	0	0	0	0	0	0	0	0	0	0	17
Code	5	0	0	0	0	0	0	0	0	0	0	0	5
Rental	54	0	0	0	0	0	0	0	0	0	0	0	54
Total	76	0	0	0	0	0	0	0	0	0	0	0	76

2019 Adjudication Court Dockets - Citations Presented

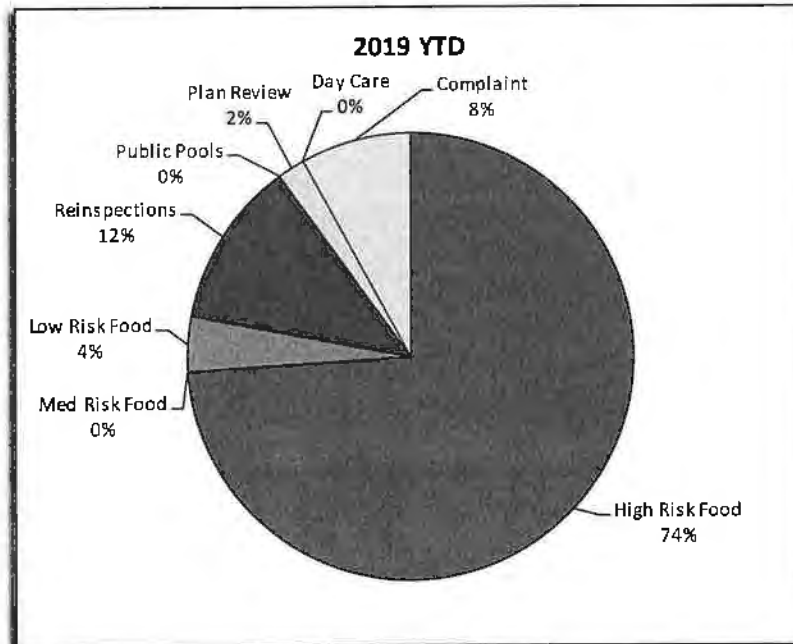
Court	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Code/Bus. Lic.	43	0	0	0	0	0	0	0	0	0	0	0	43
Rental	30	0	0	0	0	0	0	0	0	0	0	0	30
Total	73	0	0	0	0	0	0	0	0	0	0	0	73

Inspection Services Performance	January	1 st Quarter	Year to Date	Year Target
Percentage of property maintenance inspections completed within 24 hours of notice	97%	97%	97%	95% within 24 hr. notice

Note: During January, there was 1 full time Code Enforcement Officer position vacant.

2019 Environmental Health Inspection Report

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
High Risk Food	37	0	0	0	0	0	0	0	0	0	0	0	37
Med Risk Food	0	0	0	0	0	0	0	0	0	0	0	0	0
Low Risk Food	2	0	0	0	0	0	0	0	0	0	0	0	2
Reinspections	6	0	0	0	0	0	0	0	0	0	0	0	6
Public Pools	0	0	0	0	0	0	0	0	0	0	0	0	0
Plan Review	1	0	0	0	0	0	0	0	0	0	0	0	1
Day Care	0	0	0	0	0	0	0	0	0	0	0	0	0
Complaint	4	0	0	0	0	0	0	0	0	0	0	0	4
Total	50	0	0	0	0	0	0	0	0	0	0	0	50



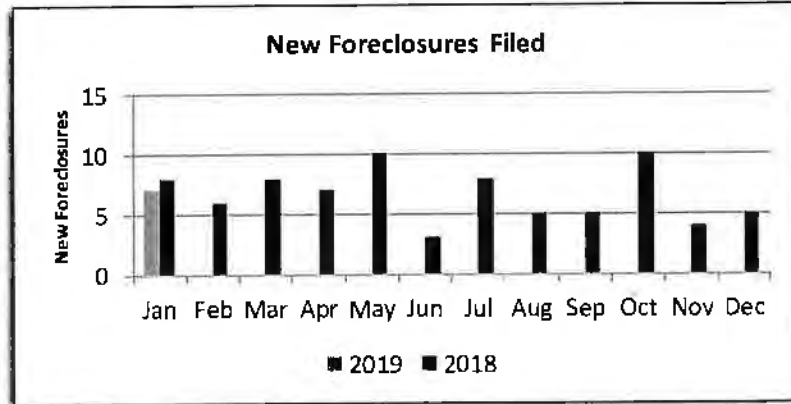
Food establishments are divided into the risk categories of high, moderate or low, and planned inspections are performed three, two, or one time each year respectively. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. There are approximately 265 facilities that require a total of approximately 550 planned inspections throughout the year (this number fluctuates based on businesses opening/closing).

Health Inspections Performance	January	1 st Quarter	Year to Date	Year Target
Percentage of annual food health inspections completed	7.0%	7.0%	7.0%*	100% of total

*Note: The total number of inspection properties fluctuates and therefore the year to date number may not equal 100%.

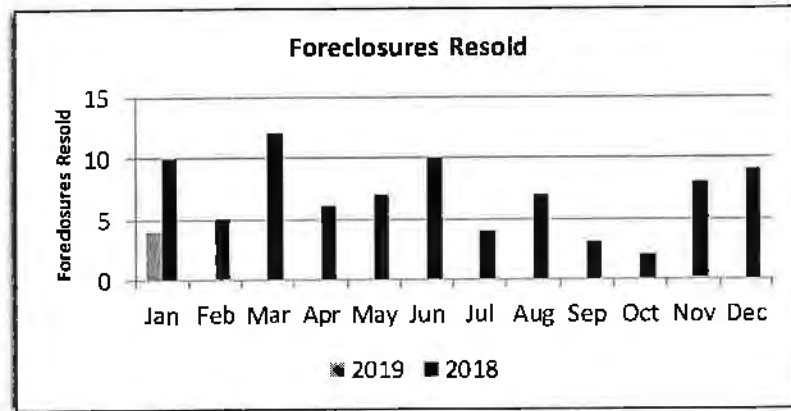
New Foreclosures Filed

Year	2019	2018
Jan	7	8
Feb	0	6
Mar	0	8
Apr	0	7
May	0	10
Jun	0	3
Jul	0	8
Aug	0	5
Sep	0	5
Oct	0	10
Nov	0	4
Dec	0	5
Total	7	79



Foreclosures Resold

Year	2019	2018
Jan	4	10
Feb	0	5
Mar	0	12
Apr	0	6
May	0	7
Jun	0	10
Jul	0	4
Aug	0	7
Sep	0	3
Oct	0	2
Nov	0	8
Dec	0	9
Total	4	83



Historical Foreclosure Information

	2011	2012	2013	2014	2015	2016	2017	2018
Foreclosures Filed	312	620	208	139	81	68	90	79

ECONOMIC DEVELOPMENT & TOURISM MONTHLY REPORT



FEBRUARY 2019

Economic Development

- The Economic Development Division was on paternity leave for most of the past month after their birth of Mr. Kramer's twins! Mom and babies are doing well while the older siblings are doing their best to help around the house. Due to the time off there is no monthly report from this division. Thanks for all your support the past month. All economic development duties have now resumed as normal, just with less sleep.

Tourism

MEETINGS/ACTIVITIES:

- Circulated lead for Police FBI Alumni Association Meeting to 5 venues (Stonegate, Bridges of Poplar Creek, Los Fernandez, Moretti's Banquet Centre, and Chicago Marriott NW). The event booked at Stonegate.
- Toured new Hyatt Place sales leader through top/targeted accounts and demand generators.
- Researching potential to create bid to attract Ribfest event to SCA for 2020.
- Conducted outreach to area sporting venues (Canlan) and tournaments (My Hockey Tournaments) to provide lodging for athletes.
- Circulated updates on "CityWorks" project to Village hotels.
- Met with Fitness for America event organizers to begin planning/applications.
- Ongoing research into participating in the Illinois Sports Planning Guide (costs/benefits).
- Connected Hawthorn managers with the Park District to explore digital signage options.
- Provided contacts to Hawthorn for property signage questions.
- Provided themed ideas to enhance IACCE (Regional Chamber) bid document.
- Provided contacts to Senior Commission for possible "Casino Night" themed event.
- Attended 4th of July Commission meeting.
- Attended Celtic Fest Commission meeting.
- Attended Senior Commission meeting.
- Met with MEET Chicago NW Sports Marketing Director to discuss potential softball tournament.
- Met with Elgin/Fox Valley CVB to discuss attracting US Skating regional event for 2020.
- Circulated flyer for "Heroes Skate" honoring first responders.
- Contacted food vendors for NW 4th Fest to advise additional dates for fest.
- Circulated discounted hotel room rates for snow rooms during extreme weather.
- Outreach to Celtic Fest entertainers to perform at March Senior Commission luncheon.

Kevin Kramer, Director of Economic Development

Linda Scheck, Director of Tourism & Business Retention