

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
January 28, 2019

Immediately Following Special Village Board Meeting

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – December 10, 2018 Committee Meeting**

NEW BUSINESS

- 1. Request approval of an ordinance declaring one (1) fire engine as surplus and authorize the sale of this apparatus to the highest bidder.
- 2. Request approval of an ordinance declaring the Fire Department’s Drager breathing apparatus and associated equipment surplus and:
 - a. Authorize disposal of all compressed air cylinder equipment.
 - b. Authorize the sale of all Drager breathing apparatus and associated equipment.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Rev - Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

December 10, 2018

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Gary Pilafas, Vice Chairman
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Director of Econ. Dev.
Mike Hankey, Director of Transportation
Alan Wenderski, Director of Engineering
Patrick Fortunato, Fire Chief
Ted Bos, Police Chief
Rachel Musiala, Finance Director
Monica Saavedra, Director of HHS
Fred Besenhoffer, Director of IS
Joe Nebel, Director of Public Works
Patti Cross, Asst. Corporation Counsel
Doug LaSota, Assoc. Corporation Counsel
Bruce Anderson, CATV Coordinator
Suzanne Ostrovsky, Asst. to Village Mgr.**

The Public Health and Safety Committee meeting was called to order at 8:10 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee Meeting minutes of November 26, 2018. Voice vote taken. All ayes (Abstain: Mills). Motion carried.

REPORTS (Information Only)

1. Police Department Monthly Report.

Trustee Gaeta read into the record a letter the Police Department received from a resident thanking them for help received during a snow event. Although the South Barrington police came on the

scene first, they didn't help, but when the Hoffman Estates police arrived, both officers helped the resident dig her car out of the snow and got her on her way. The resident was most appreciative of their efforts.

The Police Department Monthly Report was presented to Committee and was received and filed.

2. Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was presented to Committee and was received and filed.

3. Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

4. Fire Department Monthly Report

The Fire Department Monthly Report was presented to Committee and was received and filed.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Arnet, seconded by Mayor McLeod, to adjourn the meeting at 8:15 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL OF AN ORDINANCE
DECLARING ONE (1) FIRE DEPARTMENT ENGINE
AS SURPLUS AND AUTHORIZING THE SALE OF
THE ENGINE TO THE HIGHEST BIDDER.**

MEETING DATE: **January 28, 2019**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Patrick Fortunato, Fire Chief**

PURPOSE: Request approval of an ordinance declaring one (1) fire engine as surplus and authorize the sale of this apparatus.

BACKGROUND: The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

DISCUSSION: The fire department has one (1) fire engine that has been replaced as part of the Capital Improvement process and removed from service.

The fire engine is a 1992 Pierce Arrow with 12,662 hours and 126,500 miles with the VIN number of 4P1CA02D9NA000209.

The surplus engine will be offered for sale with brokers throughout the nation. The surplus fire engine will be sold to the highest bidder.

FINANCIAL IMPACT: The sale of Village surplus fire engine is expected to generate marginal revenues.

RECOMMENDATION: Approval of an ordinance declaring one (1) fire engine as surplus and authorizing the sale of these apparatus to the highest bidder.

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates.

Section 3: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 4: That upon payment of the full price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property.

Section 5: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 6: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2019

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2019

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2019.

EXHIBIT "A"

One (1) 1992 Pierce Arrow Fire Engine

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL OF AN ORDINANCE DECLARING THE FIRE DEPARTMENT'S DRAGER BREATHING APPARATUS AND ASSOCIATED EQUIPMENT SURPLUS AND:**

A. AUTHORIZE DISPOSAL OF ALL COMPRESSED AIR CYLINDER EQUIPMENT.

B. AUTHORIZE THE SALE OF ALL DRAGER BREATHING APPARATUS AND ASSOCIATED EQUIPMENT.

MEETING DATE: **January 28, 2019**

COMMITTEE: **Public Health & Safety Committee**

FROM: **Patrick Fortunato, Fire Chief**

PURPOSE: Request approval of an ordinance declaring the Drager breathing apparatus as surplus and authorize the sale and disposal of this equipment.

BACKGROUND: The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

DISCUSSION: The Fire Department has completed the changeover from the 2003 Drager breathing apparatus to the new Mine Safety Appliance (MSA) breathing apparatus. As a result of this changeover, the Drager equipment is no longer needed by the Fire Department and is surplus equipment.

After the Board declares this equipment surplus the Fire Department requests authorization to dispose of the existing inventory of compressed air cylinders. There are 160 air cylinders that have reached their end of life DOT (Department of Transportation) certification. All 160 bottles have been drained and rendered unusable. This equipment will be destroyed.

The Fire Department requests authorization to sell all of the remaining Drager equipment. This would include the Drager breathing apparatus, spare parts inventory, breathing apparatus facepieces and other associated equipment specific to the Drager.

Once declared surplus by the Village Board several possible methods that may be used to offer this equipment for sale. These methods are as follows:

- Sell the entire lot of equipment to a broker. This would allow the Village to dispose of the equipment all at once and obtain some financial return to the Village.
- Advertise the equipment for sale through the Internet and Village auction,
- Advertise the equipment through the Illinois Fire Chiefs' Association equipment exchange/donation program to Illinois Fire Departments at no cost to the receiving agency.

FINANCIAL IMPACT: The financial impact would consist of those funds received through the sale of the breathing apparatus.

RECOMMENDATION: Request approval to:

1. Declare the Fire Department's Drager breathing apparatus and associated equipment surplus.
 - A. Destroy and dispose of all compressed air cylinders.
 - B. Sell remaining Drager equipment
2. Advertise the Fire Department's Drager breathing apparatus and associated equipment through the internet, broker and Village auction and/or,
3. Donate all unsold self-contained breathing apparatus, spare parts, mounting brackets, face pieces and other associated equipment through the Illinois Fire Chiefs' Association equipment exchange/donation program.

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AUTHORIZING THE SALE
OF PERSONAL PROPERTY OWNED BY
THE VILLAGE OF HOFFMAN ESTATES**

WHEREAS, in the opinion of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell or dispose of said personal property.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates at public auction at the internet auction website www.publicsurplus.com, to the highest bidder of said personal property.

Section 3: That the Village Manager is hereby authorized and directed to advertise the sale of the aforementioned personal property listed in Exhibit "A" in a newspaper published within the community not less than ten (10) days before the date of said public auction.

Section 4: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 5: That upon payment of the full price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property.

Section 6: That if said personal property listed in Exhibit "A" is not sold at such auction, then the Village Manager is authorized to sell without bid or properly dispose of or recycle any such property.

Section 7: That the Village Manager is authorized to properly dispose of such property listed in Exhibit "B".

Section 8: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 9: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2019

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2019

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2019.

EXHIBIT "A"

81 SCBA PSS 100 Draeger 4500 psi 30 minute harnesses w/ LDV and Sentinel
40 60-minute SCBA bottles
6 10-minute escape bottles
164 bottle valves
6 SAR harnesses
118 face pieces (complete)
36 face pieces (incomplete)
59 voice amplifiers
16 CBRN masks
4 mask with communications
17 waist straps (New)
10 RIT bags w/ AirBoss Lifeguard Pneumatics & 10' Air hose
70 SCBA brackets
20 Hard Polyethylene storage cases
1 portable A/C unit (operational condition uncertain)
Miscellaneous repair parts

Exhibit "B"

120 low profile 30 minute SCBA bottles (the bottles are at their end of life and cannot be filled)



Village of Hoffman Estates

POLICE DEPARTMENT MONTHLY REPORT

Report of Activity

December
2018

PATROL DIVISION ACTIVITY REPORT

During the month of December the Patrol Division responded to 1494 calls for service. The following is a brief summary of some of the activities:

On 02 December, Officer Michels was driving in the area of Route 62 and Lexington Drive, when she observed a vehicle traveling at a high rate of speed and made a traffic stop. While talking to the driver she smelled a very strong odor of burnt cannabis coming from inside the vehicle. Officer O'Shea and K-9 Officer Marak arrived to assist. The driver stated that his female passenger had been smoking cannabis earlier and that is what officers were smelling. The vehicle was searched and the following was recovered: 80 grams of suspect cannabis, a measuring scale, drug paraphernalia, and \$3,367.00 USC. The driver was charged with Felony Manufacture/Delivery of Cannabis and Possession of Drug Paraphernalia. The arrestee resides in Carpentersville.



On 03 December, Officer Matthew Park was driving in the area of Roselle Road and Golf Road, when he observed and stopped a vehicle because the driver was using a cell phone. Officer Park smelled a strong odor of cannabis coming from inside the vehicle as he was talking with the driver. Officer Jennings arrived on-scene to assist. During a search of the vehicle Officer Park recovered over 10 grams of cannabis and the driver was arrested. The arrestee is a Schaumburg resident.

On 04 December, Officer Hansen and Officer Domin were dispatched to the area of Route 62 and Lexington Drive, reference a 16 year old Hoffman Estates resident that walked into a pond, got stuck, and was unable to get out. Officer Hansen arrived with HEFD and removed the girl from the pond. The girl was very cold from being in the icy water but made a full recovery.

On 09 December, Officer Gessert was driving in the 2300 block of Hassell Road, when he observed a large group of people entering a local business. Officer Gessert went to the business and was approached by the owner who stated that he was hosting a family event, and did not realize the event would be so well attended. Officer Gessert observed a sign in the business that listed maximum capacity at 300 people. Officer Gessert estimated that approximately 1300 people were inside. HEFD was summoned to the scene for assessment. The owner was told that he could only allow a maximum of 300 people inside. The owner evacuated the establishment, only allowing 300 people to remain as required.

On 09 December, Officer Barber was dispatched to the 1500 block of Robin Walk reference a complainant who reported as follows: three subjects in a vehicle drove in his direction and started yelling and swearing at him. One of the individuals in the vehicle produced a handgun and threatened him. HEFD officers checked the area but the offenders were not located. Approximately two hours later, Officer Barber was dispatched to the 1500 block of Robin Walk reference an ambulance assist and

(Continued on page 2)

PATROL DIVISION REPORT CONT..

encountered the same complainant. Family members stated the complainant has been suffering from delusional thoughts, claiming people are following him. The alleged victim from the above case stated that he is having adverse side effects from prescription medication. He agreed to go the hospital for a mental health evaluation.

On 14 December, Officer Chlebanowski was driving in the 1000 block of Roselle Road, when he heard a police radio dispatch reference a retail theft that occurred in Schaumburg. A detailed description of the offender and his vehicle was provided. Officer Chlebanowski observed the vehicle and offender parked in a parking lot in Hoffman Estates and made contact. Officer Chlebanowski confirmed that he had the offender and informed NWCD who summoned Schaumburg Police. The offender, a Palatine resident, was taken into custody, and approximately eight-hundred dollars in stolen merchandise was recovered.

On 23 December, Officer Hanna was dispatched to the 800 block of Hassell Road, reference a person laying on the ground near a bicycle. Officer Hanna arrived and observed a subject on the ground. While talking to this person he determined that he was intoxicated. Officer Hanna learned through a name check that this person had a valid warrant for his arrest out of Hoffman Estates for a parole violation, and he was taken into custody. He is a Hoffman Estates resident.

On 28 December, Officer Rublev was driving in the area of Route 59 and Hoffman Boulevard, when he observed several Illinois State Trooper vehicles. Illinois State Trooper officers informed Officer Rublev that they were attempting to stop a vehicle that fled and drove off of the roadway, and the occupants ran from the vehicle. Officer Rublev relayed this information over the police radio and other HEPD officers arrived and set up a perimeter. A K-9 officer arrived and a search was conducted. While driving in the area, Officer Rublev observed two of the suspects hiding in some tall grass. They were taken into custody and turned over to Illinois State Police.

PROMOTIONS

On December 17, 2018 the police department celebrated the promotion of Lt. Kathryn Cawley to Assistant Chief of Police and the promotion of Detective Alvaro Fernandez to Sergeant. They were each sworn in by Mayor McLeod at the Village Board Meeting.

**Congratulations
Assistant Chief Kasia Cawley and
Sergeant Alvaro Fernandez!**



CANINE UNIT REPORT

During the month of December, Officer Marak and his K9 partner Dozer recorded 8 deployments which included: (4) area public demonstrations (4) narcotics sniffs

INVESTIGATIONS DIVISION REPORT

Detective Zaba investigated a Criminal Sexual Assault. Detective Zaba arrested the offender, a 42 year-old Roselle resident. The offender refused to make any statements and requested a lawyer. By Illinois Statute, the offender committed a battery and the case was reclassified. He was charged with Battery and released on bond with a court date.

Detective Zaba received a transfer of sexual assault case from Schaumburg P.D. It was alleged that a 30 year-old male was in a sexual relationship with a 16 year-old female juvenile in Hoffman Estates. Detective Zaba investigated the case and interviewed the victim. The offender, a Hanover Park resident was arrested. Detective Zaba interviewed the offender and received a full confession. Felony review was contacted and responded to HEPD and after providing the Assistant State's Attorney with the facts of the case, the ASA approved two separate counts of Aggravated Criminal Sexual Abuse against the offender. He was charged accordingly.

On January 11, 2017, Detective Turman was assigned a fraud case. Detective Turman discovered that an employee at the victim's Payroll Company had stolen three checks from the company and issued them to a companion while forging the signature of the designated endorser. Detective Turman located the companion in early 2018 and he was charged with Forgery. Detective Turman obtained a warrant for the employee that took and forged the checks after he learned that she had left the country. On December 04, the employee was arrested and turned over to Detective Turman who was able to gain a confession from the offender and charge her with Forgery. The case is closed by arrest.

Detective Turman was assigned a Theft case involving unauthorized refunds to credit cards. Detective Turman made contact with a now terminated employee of the Hotel filing the report and was able to gain a confession from the offender/ employee over the phone. The offender agreed to return the \$1,352.00 that he stole from the hotel in lieu of prosecution. On December 04, the offender came to the station and was arrested and released without charge after turning over the restitution that was subsequently turned over to the victim. This case is cleared by arrest and restitution paid.

Detective Tenuto followed up on a domestic battery which occurred at St. Alexius Medical Center. After speaking with the victim and witnesses, it was learned that while at SAMC (p-lot of ER) the victim's ex-husband became upset at one of their daughters at which point the offender began yelling at her and punched the driver's side window of the victim's vehicle. When the victim approached her ex-husband to tell him to stop and leave, he pushed her causing her to strike her vehicle. Detective Tenuto made several attempts to locate the offender with negative results. Detective Tenuto was able to make contact with the offender via telephone but he still refused to meet with him. An arrest warrant was obtained for the offender who ultimately turned himself into the Rolling Meadows Court House at which time he was processed and charged for Domestic Battery. This case is cleared by arrest.

Detective Tenuto followed up on a retail theft which occurred in the 2500 block of Golf Road. Detective Tenuto was notified that the offender was in custody on an arrest warrant. The offender admitted to stealing the alcohol due to not having enough money for her 5 children and needed gas for her vehicle. She stated that she took the bottles of alcohol to a location in Elgin where she sold them for \$25.00 USC. The offender was processed and charged for Retail Theft, then lodged to await a bond hearing. This case is cleared by arrest.

Detective Tenuto followed up on a Violation of Order of Protection which occurred in the 700 block of Heritage Drive. After speaking to the victim, Detective Tenuto learned that her husband approached her and their children which violated the active Order of Protection. Detective Tenuto attempted to locate the offender with negative results. He further learned that a few weeks after this incident, the offender was named in a Critical Reach from Des Plaines P.D. in that he was wanted for Aggravated Assault with a Firearm. The Order of Protection has been attached to Detective Fernandez's arrest warrant so when the offender is apprehended, he can be processed accordingly. This case is cleared by arrest.



JUVENILE INVESTIGATIONS REPORT



S.R.O. Kowal and several officers attended a community appreciation assembly at John Muir School.

S.R.O. Kowal assisted the Social Work team at Eisenhower with an event that allowed them to give out gifts to students for the Christmas season.

S.R.O. Kowal assisted Detective Fairall with translation for a case of potential child abuse.

S.R.O. Kowal attended the monthly NSJOA meeting in which he heard a presentation about the Children's Advocacy Center and networked with other juvenile officers.

S.R.O. Kowal continued to have lunch with a student at Eisenhower who is interested in law enforcement.

S.R.O. Kowal attended a director's meeting for the IJOA and was confirmed as a Director for the Northwestern Suburban region.

S.R.O. Allen arrested two male juvenile students from Schaumburg High School for Criminal Trespass after they entered Hoffman Estates High School via an unauthorized door during school hours. When confronted by student supervisors, they ran through the school exiting an alarmed door into the parking lot. They got into a vehicle and left westbound on Higgins Road. One juvenile resides in Schaumburg, the other juvenile resides in Hanover Park.

S.R.O. Allen arrested one male juvenile student for Battery after he slapped another student across the face in class during an argument over football. This juvenile resides in Hoffman Estates.

S.R.O. Allen issued 7 Disorderly Conduct tickets, recovered 10 cell phones and 1 I-Pad belonging to HEHS students.

S.R.O. Donohue arrested a female juvenile Conant student for Battery and Resisting Arrest after she struck another Conant student and S.R.O. Donohue upon placing her under arrest. The female juvenile then made suicidal statements and was subsequently transported to St. Alexius Medical Center for a psychological evaluation.

S.R.O. Donohue initiated an investigation upon receipt of a DCFS "CANTS" report alleging a Conant teacher/ coach was inappropriately demonstrating a basketball drill. The investigation was unfounded.

S.R.O. Donohue arrested a male juvenile Conant student for Theft after he admitted to taking items from a fellow student.

S.R.O. Donohue arrested a male juvenile Conant student for Battery after he repeatedly touched another student and was told to stop.

TACTICAL UNIT REPORT

The Tactical Section assisted Investigations by doing neighborhood canvasses for officer pre-employment background investigations.

On December 07, Officer Fesemyer was on patrol in Area 10 when he observed a vehicle with expired registration. Officer Fesemyer stopped the vehicle and made contact with the driver who was found to have a suspended driver's license. Officers Bartolone and Giacone arrived on scene and helped search the vehicle after the driver provided consent. Officer Bartolone located a hypodermic syringe in a child's safety seat in the rear of the vehicle. Several items related to the consumption of heroin were also located in the vehicle in addition to another hypodermic syringe. The driver was taken into custody and transported to the Hoffman Estates Police Department where he was charged with Possession of Drug Paraphernalia, Driving While License Suspended, Expired Registration and Operating an Uninsured Vehicle. The driver was released following processing.

On December 11, Officer Fesemyer was patrolling an Area 6 apartment parking lot when he observed an occupied suspicious vehicle. Officer Fesemyer approached the vehicle and made contact with the occupants. Upon speaking with the occupants, Officer Fesemyer detected the odor of cannabis coming from the vehicle. The passenger of the vehicle who is a documented gang member provided Officer Fesemyer with the remainder of a cannabis blunt. Officer Fesemyer obtained consent to search the vehicle and asked both occupants to exit the vehicle. Officer Fesemyer searched the passenger and located a vape pen with a cannabis oil cartridge. No contraband was located in the vehicle or in the possession of the driver. The passenger was run through LEADS at which time it was learned that he had a valid warrant for his arrest. The passenger was taken into custody and transported to the Hoffman Estates Police Department where he was issued local ordinance citations for Possession of Cannabis and Possession of Drug Paraphernalia. The subject was processed on the arrest warrant and released after posting the necessary bond.

On December 12, Officer Fesemyer was patrolling an Area 5 apartment complex parking lot when he observed a vehicle parked in a handicapped spot without handicap plates or placard. Officer Fesemyer observed two subjects exit an apartment building and get into the vehicle. Officer Fesemyer approached the vehicle and made contact with the occupants. While speaking with the driver Officer Fesemyer observed a "blunt" on the front seat between the driver's legs. Officer Fesemyer asked the driver to step out of the vehicle and searched him for any further contraband. The driver was found to be in possession of a small plastic bag containing cannabis. Officer Fesemyer asked the passenger to exit the vehicle and asked her to unzip her jacket and turn her pockets inside out for a visual search until a female officer could properly search her. The female passenger unzipped her jacket at which time two large plastic bags full of cannabis fell to the ground. The passenger was taken into custody. Officer Marak and his K-9 partner Dozer performed a sniff on the vehicle with Dozer indicating for the presence of narcotics. A full search was completed at which time two vape pens with cannabis oil cartridges, small bag of cannabis and 24 additional cannabis oil cartridges were located. The driver of the vehicle was issued a local ordinance citation for parking in a handicapped spot, Possession of Cannabis and Possession of Drug Paraphernalia. The passenger who had been taken into custody was transported to the Hoffman Estates Police Department where she was interviewed. The offender made statements that she was in the process of transporting what was found to be 65 grams of cannabis to her parent's house in a neighboring town. The offender was charged with Possession of Cannabis and Possession of Drug Paraphernalia before being processed and released after posting the required bond.



SPECIAL / STAFF SERVICES DIVISION REPORT

Sgt. Mueller completed the process for the 30th Citizen's Police Academy which starts January 8th. The department filled the class with 25 students which is the largest in years!

Several key messages were delivered this month on Facebook including information on the following:

- Shop with a Cop
- Cocoa with a Cop
- Phone scams for Police donations
- Swearing in promotions of A/C Cawley and Sgt Fernandez
- John Muir THANK YOU day for first responders
- Christmas shopping theft information

December 14 – Probationary Officer Tim Kubat graduated from the Cook County Sheriff's Police Academy and finished a mini-academy at the Hoffman Estates Police Department the following week. He will now begin three months of Field Training.

December 18 – Hoffman Estates Police Department attended the THANK YOU Day at John Muir School for community members. Several HEPD officers attended the assembly.

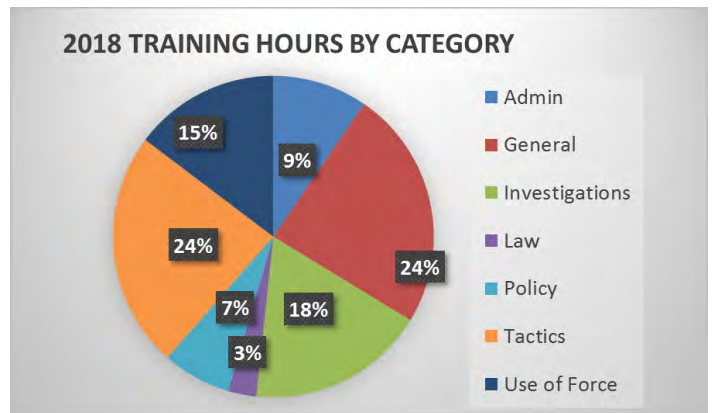
December 21 - A training bulletin was dispersed and online training for Hazmat and Blood Bourne

Pathogens began.

December 31 - A training bulletin on the new 2019 driving while suspended law was dispersed.

Sgt. Mueller completed the hiring process for four officers to be hired in January. This included scheduling psychological exams and background investigations.

Training hours for December totaled 991 hours which included: 142 hours of Admin, 147.50 hours of General, 61.25 hours of Investigations, 16 hours of Law, 481.25 hours of Policy, 86.75 hours of Tactics and 56.25 hours of Use of Force.



Training hours year to date total 19005.25 hours.

ADMINISTRATIVE SERVICES REPORT



Total YTD new items inventoried	2407
Total YTD items sent to lab	271
Total YTD items returned from lab	245
Total YTD items returned to owner	344
Total YTD transfers handled	18465
Laundered Prisoner Blankets	356
Items Destroyed	2143

COMMUNITY RELATIONS REPORT

During the month of December, Officer Bending participated in or facilitated the following:



During the month of December, Officer Bending taught 10 DARE classes at St. Hubert and Thomas Jefferson elementary schools. On December 17th, 44 students from St. Hubert’s celebrated at their DARE graduation. Three 6th grade classes from Thomas Jefferson also completed the DARE program this month. On December 19th, 76 students graduated from the program.

Mayor McLeod, Trustee Stanton, Trustee Gaeta, Clerk Romanoff, Assistant Chief Poulos, Lieutenant Felgenhauer and Officer Marak and his K-9 partner Dozer, all joined in the celebrations.

Special Olympics:

The 2018 Special Olympics fundraising year came to an end in December. The Hoffman Estates Police Department was able to raise \$26,370.50 for adults and children with physical and mental disabilities. For the fourth straight year, the Hoffman Estates Police Department was able to reach our department fundraising goal of \$15,000. 2018 was by far the best fundraising year in the history of the department, surpassing last year’s record by over \$9000.

In a six year period, the Hoffman Estates Police Department has raised \$79,777.72 for Special Olympics Illinois.

Planning began for 2019 Polar Plunge for Special Olympics Illinois. The HEPD team is currently recruiting members for the team. Our fundraising goal for the February 18th event is \$1500 and the team already has 8 members signed up to participate.

Community Relations:

December 7 - ASO Notarnicola coordinated with Kelly Morgan, a teacher at Hoffman Estates High School to teach an evidence class for her Special Education Class. ASO Wisniewski and two Explorers assisted in this training.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children’s Art Class
- “Happenings at the CRC”*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

2019 SHOP WITH A COP

This year's Shop With a Cop event took place on Sunday, December 9 with thanks to the many who participated and supported the event this year. We received referrals from District 54 social workers and HHS for 55 kids to participate in this year's event. Officers were paired up with a child and took him/her shopping. The rest of the morning was spent at the Marriott where there was many activities, food, stockings and Santa.



COCOA WITH A COP

On December 12 Sgt. Mueller and Officer Kruschel, with the assistance of officers from HEPD and Explorer Post 806, coordinated and participated in "Cocoa with a Cop," sponsored by the Bear Family McDonald's in Hoffman Estates. The police officers and Explorer Cadets were able to interact with citizens in a relaxed and positive atmosphere, and the event was a huge success. Many thanks to the Bear Family and McDonald's Marketing Coordinator Julie Travers for their hard work making this event a hit!



PROBLEM ORIENTED POLICING REPORT

December 13 – Officer Kruschel was assigned to the District 211 Teacher’s Union meeting held at Conant High School. There were no major incidents to report.

December 20 – Officer Kruschel obtained information regarding a Section 8 home in violation and assisted the Tactical Unit with expediting the removal of the problem tenants.

Cases forwarded to the POP Division: 5

Neighbor disputes – 3

Driving Complaints – 1

Other – 1

Crime Hazard Alerts: 6



EXPLORER POST 806



During the month of December, ASO Notarnicola participated in or facilitated the following for Explorer Post 806 Events and Details:



December 1 – ASO Notarnicola coordinated with Mike Tompkins, the manager of the Chicago Cougars, to assist with a fundraiser for Matt Olson, a hockey player who was paralyzed during a game.

December 12 - ASO Notarnicola coordinated with Officer Barber and Security Officer Jeff Vunker at Woodfield Mall to teach the

Explorers about surveillance. The cadets met at Woodfield Mall where two roll players met at a certain spot in the mall, then split up. The Explorers were able to communicate and follow the suspects throughout the mall.

December 26 - ASO Notarnicola coordinated with Ofc. Kruschel to have a holiday party for the Explorers. Pizza was provided by Hoffman Estates High School for the work the Explorers did directing traffic at the Soccer event held in November. All the Explorers brought snacks and drinks, played a game, and wrote Christmas cards for the Graham Fath family.



TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of December 2018:

December 4 - T.A.R.G.E.T. Enforcement on Thacker Street was conducted, monitoring speeding violations totaling 1 hour with 3 speeding citations.

December 19 - T.A.R.G.E.T. Enforcement on Hillcrest Road was conducted, monitoring speeding violations totaling 1.25 hours with 6 speeding citations.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 55 citations, 2 of which were handicapped violations and she also handled 8 abandoned vehicle reports. During her thirteen month assignment she has issued 1,829 ordinance citations while handling 106

abandoned vehicle reports.

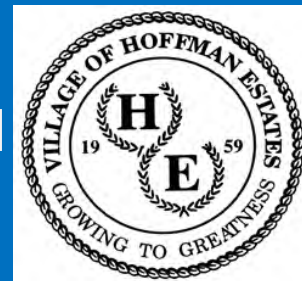
Officers Teipel, Lynch and Wiegert handled the local ordinance and citation hearing dates, including set up of the room on December 3rd and December 17th. Sergeant Thomas handled the administrative tow hearings on December 18th.

Truck enforcement was not scheduled by the Illinois State Police for the month of December due to inclement weather.

The Traffic Section followed up on 18 hit and run or incomplete crashes, 8 abandoned vehicles and 1 school bus stop arm violation.

	December 2018	Year-to-Date 2018	December 2017
Trucks Investigated: Traffic Section	1	733	4
Truck Fines: Traffic Section	\$0	\$36,031	\$0
Truck Permit Fees	\$590	\$4,240	\$440
Chauffeur Licenses Issued	0	15	0
Chauffeur License Fee	\$0	\$1,235	\$0
Child Safety Seats Inspected	4	61	2
Citations Issued:			
Speed Related Violations	33	512	61
Seat Belt Violations	6	29	1
Child Restraint Violations	0	8	0
Cell TX/Texting	11	237	13

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

December 2018

Prevention and Wellness



The Health and Human Services Department is proud to have sponsored the second annual Giving Tree Program for residents of Hoffman Estates. This program pairs families in need who are experiencing financial hardship with sponsors who provide gifts for the holidays. Sponsors included Village employees, businesses, and individuals who reside within Hoffman Estates. The Holiday Giving Tree Program helped 26 families and 55 children receive gifts this year. The Giving Tree Program doubled the number of families who received gifts from last year. On December 20, 2018 HHS hosted the first Giving Tree Reception for the families who were recipients of the program. Families were invited to attend a small reception in HHS with a kids craft, hot cocoa and cookies before they picked up their gifts. Health and Human Services is grateful for the generosity of all the

sponsors who make this program possible. (Please see attached letter for pictures from our reception event).

In the spirit of giving, Health and Human Services strives to implement programs that help support the health and well-being of the community. According to the American Red Cross, someone in the United States is in need of blood every 2 seconds. Donating blood is an essential piece of the puzzle of making sure that those in need are able to receive this life changing gift. On December 14, 2018 HHS in partnership with Lifesource Blood Centers, hosted the annual Employee Blood Drive at Village Hall. The management team cooked a delicious hot breakfast for all the donors. Through the wonderful giving spirit of employees, we were able to collect 22 units of blood which helps save up to 66 lives.

Health and Human Services partnered with the Hoffman Estates Youth Commission to host the Winter Children's Art Event. On December 8, 2018 children ages 4-10 and their parents participated in a fun winter-themed craft event. This event provided an opportunity for children and their parent or caregiver connect in a fun-filled setting. Art has been proven to be an essential part of personal development and self-expression. It can assist children with creative and critical thinking skills, problem solving, and engage them in learning through multisensory modalities. Thirty-two children attended the winter craft event at Village Hall.



Health and Human Services Assistant Director, Dr. Audra Marks, intern Gillian Tibbetts, and externs Tiffany Root, Carly Wallace, and Andy Needling attended the Commission for People with Disabilities First Friday Holiday event at Village Hall. At this event, residents age 14-21 years old attended and enjoyed themselves with a night of singing carols, making crafts, watching a movie, and they enjoyed a special visit from a surprise guest— Santa! First Friday events provide a safe and fun environment for teens and young adults with disabilities to socialize and develop lasting friendships. Fifty participants attended the December First Friday event at Village Hall.

During the month of December, nursing staff provided 9 children's vaccinations and provided 11 adult immunizations. Through these vaccinations, a total of 20 antigens were prevented. One hundred and two (102) preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Seven Cholestech and 3 A1C exams, 2 HepB, and 4 TB tests were completed by nursing staff in December. Vision and Hearing screenings were provided in the community during the month of December which totaled 163 screenings. Nursing staff provided 2.5 hours of consultation on health topics for residents.

Community outreach and education is an essential part of the HHS mission. HHS interns and externs facilitate 4 psycho-educational groups for 4th-6th graders at John Muir Literacy Academy. The Real Girls Real Talk and Lion's Pride group are developed for young boys and girls with a set curriculum that teaches social-emotional skill building, leadership skills, and ways to increase self-esteem. In addition, these groups focus on topics such as anti-bullying, positive self-image, and healthy communication. Groups run for a total of 6 weeks. During the month of December, the school groups came to an end for the year. In December, 63 students attended the community outreach school groups.



HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of December, there were 24 contacts with youth. The Hoffman Estates Youth Commission hosted a holiday party at the Teen Center on Tuesday, December 18, 2018. HHS intern Gillian Tibbetts was in attendance to assist. Teens engaged in the annual tree decorating, played



games, and competed in the gingerbread house decorating contest.

Treatment and Crisis Response

During the month of December, HHS clinical psychology staff served 124 clients and provided 208 hours of individual counseling, 9 hours of family counseling, and 5 hours of couples counseling were completed. Fourteen intake appointments were completed. One psychological testing battery was completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income. During the month of December 4.5 hours of crisis intervention was provided.

On December 7, 2018, Dr. Audra Marks, Dr. Monica Saavedra and Dr. Lauren Nichols attended the Association for Chicagoland Externship and Practicum Training (ACEPT) Practicum Fair which was held at Roosevelt University. The fair hosted 60 training programs and over 150 students. The practicum fair provides an opportunity for students to meet with training programs and for programs to learn about the regulations and process for the upcoming training year interview and match process. Dr. Audra Marks is currently the Treasurer of ACEPT and sits on the executive committee. This leadership role within the organization provides an opportunity for Health and Human Services to be aware of the most up to date changes in the field as well as increases the visibility of the program among students and academic programs.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of December, HHS provided financial assistance through the Salvation Army program to 5 residents.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of December no residents were assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of December, 4 residents were assisted.

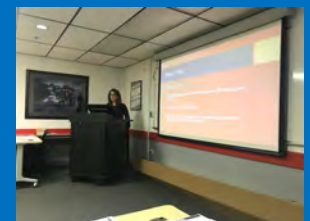
Drugs/Sharps Collection

During the month of December, HHS staff collected 134 pounds of sharps through the sharps collection program. Expired medications were not collected during the month of December.



Best Wishes...

Health and Human Services is fortunate to have nursing student externs complete their community teaching and leadership externships in the department. Nursing externs provide a variety of programming and services to the community during their time in HHS. During the month of December nursing students Yesenia Aydt and Sheila Casey completed their externships. During their time in HHS, they developed and implemented programming on Tdap for the Fire Department as well A1C testing and education for Village employees and the Hoffman Opportunity Center.



Additional Activities

- Dr Monica Saavedra attended the Senior Citizen Commission monthly meeting on December 4, 2018.
- Dr. Monica Saavedra attended the Commission Appreciation Dinner at Village Hall on December 6, 2018.
- Dr. Audra Marks, externs Tiffany Root and Andy Needling, and intern Gillian Tibbetts attended the Commission for People With Disabilities First Friday event on December 7, 2018.
- Cathy Dagian and Dr. Audra Marks attended the Supervisor FMLA and ADA Training hosted by HRM on December 10, 2018.
- Dr. Monica Saavedra attended the Alden Senior Advisory Board Meeting on December 17, 2018.
- Dr. Monica Saavedra attended the Hoffman Estates Opportunity Center meeting on December 17, 2018.
- Dr. Monica Saavedra attended the Senior Commission Holiday Breakfast and Bingo event on December 19, 2018.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services



Thank you and Happy New Year to our Sponsors!

Thank you all once again for making the Holiday Giving Tree Program a huge success! We are happy to announce that this year, with your support, we helped 26 families and over 55 children receive gifts. Each family was beyond grateful for the many gifts they received and for the generosity you all showed. We would not be able to have a program be this successful without your help! We hosted a small reception for the families this year for them to pick up their gifts and enjoy crafts and hot chocolate as well as some fun with the therapy dogs (see Buttons, one of the dogs below) who visited. Below you will find pictures of our event and some of the families who were recipients. We thank you wholeheartedly for your generous spirit and for making this holiday a truly wonderful time for the families in our community.

Best Wishes for a Happy New Year,

The Staff at Health and Human Services



Happy New Year!



December, 2018

Health Services Provided						
	December, 2018	Year to Date	Last Year to Date	2017 Total		
Total People Served:	282	3913	4041	4041		
Children's/Baby Clinic People Served:						
Children's Clinic:	7	511	326	326		
Baby Clinic:	2	105	56	56		
Total:	9	616	382	382		
Shots Given:						
Children's Clinic (Includes Flu):	7	1113	680	680		
Baby Clinic (Includes Flu):	2	252	126	126		
Total Combined Shots:	9	1399	889	889		
Total Antigens:	9	2388	1386	1386		
Vision/Hearing Testing:						
Vision/Hearing Total:	163	1776	1771	1771		
Adult Immunizations:						
Adult Flu:	7	401	311	311		
Hep A/Menactra	0	8	10	10		
Hep B	2	7	10	10		
TB Testing:	4	51	68	68		
Tdap:	0	73	22	22		
Twinrix:	0	5	9	9		
Total Combined Shots:	13	545	433	433		
Total Antigens:	11	619	394	394		
Adult Wellness Testing:						
Tanita Scale:	0	122	57	57		
Blood Pressure:	49	530	745	745		
Pulse:	38	465	750	750		
Blood Sugar:	5	94	35	35		
Cholestech/A1C:	10	63	74	74		
Hemoglobin:	10	108	94	94		
Total:	112	1379	1755	1755		
Health Consultation Time:	2.5	16.75 hrs	13 hrs	13 hrs		
Human Services Provided						
	December , 2018	Year to Date	Last Year to Date	2017 Total		
Total People Served:	124	1357	1293	1293		
Counseling Sessions:						
Individual Counseling:	208	3299	2220	2220		
Intake:	14	120	85	85		
Couples Counseling:	5	56	50	50		
Family Counseling:	9	129	49	49		
Total Sessions:	236	3604	2404	2404		
Crisis Intervention:	4.5 hrs	143.5 hrs	data not available	data not available		
Psychological Testing:						
	Number of Testing Clients December , 2018	Hours of Testing December , 2018	Year to Date Test Batteries	Last Year to Date Test Batteries	2017 Total Number of Batteries	
Total:	1	2	11	10	10	
Outreach						
	Times Held in December , 2018	December, 2018 Participants	Y-T-D Participants	Times Held in 2018	Last Y-T-D Participants	2017 Total Participants
Community Outreach						
Blood Drive:	1	22	41	2	46	46
CERT:	0	0	55	2	75	75
Take Charge of Health:	0	0	0	0	24	24
Therapy Dog Thursday:	1	27	40	9	74	74
Vogelei:	3	24	292	239	423	423
Special Events/Fairs:						
Total:	0	0	322	8	719	719
Community Programs:						
HHS/HOC Book Club:	0	0	6	2	8	8

HOC Autism Support Group	0	0	44	7	0	0
Total:	0	0	50	9	8	8
Employee Programs:						
Total:	0	0	125	303	312	312
Human Services Groups:						
Lion's Pride	9	45	74	21	57	57
Real Girls, Real Talk	3	18	40	8	29	29
Total:	12	63	114	29	86	86
Assistance Programs:						
	December, 2018 Participants	Year to Date	Last Year to Date	2017 Total		
Nicor:	0	24	10	10		
Salvation Army:	5	37	26	26		
Lending Closet:	4	110	82	82		
Total:	9	171	118	118		
Health Clinic Revenues						
	December, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Children's Clinic	\$ -	\$ 5,018.00	\$ 3,091.00	\$ 3,091.00		
Hoffman Baby Clinic	\$ -	\$ 1,454.00	\$ 513.00	\$ 513.00		
Hgb A/C	\$ 30.00	\$ 190.00	\$ -	\$ -		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
TB tests	\$ 30.00	\$ 380.50	\$ 612.00	\$ 612.00		
Lipid Profile/Cholestech	\$ 190.00	\$ 1,119.00	\$ 1,338.00	\$ 1,338.00		
Adult Shots	\$ 150.00	\$ 1,810.00	\$ 1,430.00	\$ 1,430.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ 10.00	\$ 20.00	\$ 20.00		
Glucose & Hemoglobin:	\$ 12.00	\$ 142.00	\$ 208.00	\$ 208.00		
Medicaid:	\$ -	\$ 661.80	\$ 1,895.46	\$ 1,895.46		
Flu/Medicare:	\$ 65.00	\$ 5,354.54	\$ 3,650.00	\$ 3,650.00		
Children's Flu Clinic:	\$ 125.00	\$ 778.00	\$ 221.00	\$ 221.00		
Vision & Hearing:	\$ -	\$ 20.00	\$ 2,540.00	\$ 2,540.00		
Total:	\$ 602.00	\$ 16,937.84	\$ 15,518.46	\$ 15,518.50		
Human Services Revenue						
	December, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Counseling:	\$ 1,784.00	\$ 34,518.55	\$ 30,572.00	\$ 30,572.00		
Testing:	\$ 65.00	\$ 730.00	data not available	data not available		
Presentations:	\$ -	\$ 300.00	0	0		
Total Revenue:	\$ 1,849.00	\$ 35,548.55	\$ 30,572.00	\$ 30,572.00		



December 2018

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for December, 2018:

Progress:

This past month, I have been prioritizing goals and objectives in order to create a well-developed EMA program.

EMA Team:

The EMA Team was called out by the Police Department to assist with traffic control during a Teacher's Strike at the District 211 Board Meeting on Thursday December 13th, 2018.

The EMA Team also assisted Hanover Township with traffic control during their Sponsor a Family - Toy Giveaway event on December 21st and December 22nd. This participation has helped continue our relationship with Hanover Township, who has supported our 4th of July fests in years past. Hanover Township has also offered our team some training opportunities for 2019 that our team will be attending in the future.

EMCT:

The Emergency Management Central Team met on December 14th to discuss future Emergency Management objectives and goals. We discussed the need for additional EOC training, including a Tabletop exercise scheduled for February 28th. The EMCT also discussed an EOC redesign plan, in order to have an effective permanent EOC structure in the future.

Outlook:

I will be developing an EOC Redesign plan with a projected budget to be presented to the EMCT in early 2019. This will include potential layout designs, capabilities and future goals to be fulfilled within a long-term budget plan. I will also be conducting a Tabletop exercise that will act as a preliminary workshop/training on the current EOC capabilities, in order to learn our village baseline and learn improvements needed prior to our IEMC exercise in June 2019.

2019 Goals:

- Become Storm Ready certified.
- Conduct a Pod Site visit with Cook County Homeland Security- Public Health.
- American Red Cross Shelter Management training.



Hoffman Estates Fire Department

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

December 2018

This month's activities resulted in the Fire Department responding to 474 calls for service, 335 incidents were for emergency medical service, 134 incidents were suppression-related, and 5 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of December.

Patrick S. Fortunato

Patrick S. Fortunato, Fire Chief

Department Activities and Highlights:



In mid-December, the Fire Department purchased and donated gifts to children of all ages at St. Alexius Medical Center. The firefighters visited and delivered presents to the children. Special thanks to Lt. Patrick Clarke and the Local 2061 for arranging the event and overseeing the collection and donation of over 80 gifts.

Emergency Incidents of Interest:

12-4-18 – #18-0005373 – Algonquin Rd. & Lexington Dr. – Water Rescue

Companies responded to the above location for the report of a person in the water. Upon arrival, units investigated and triangulated the last known position of the patient. The patient was spotted in the marsh and a firefighter was deployed into the water wearing a Mustang suit. Contact was made and the patient was brought to the shoreline. Patient care and assessment was given and a release of services was completed.

12-6-18 – #18-0005395 – 1555 N. Barrington Rd. – Medical Emergency

Companies responded to the above location for the report of a person down in the parking lot. On arrival, the patient was found unresponsive and in full arrest. Personnel began life saving measures and moved the patient to the ambulance where further care was rendered. Once in the ambulance, personnel requested the Lucas CPR device. The device was pulled from Battalion 6 and given to the personnel for use. *This was the first time the unit had been used in the department since putting it into service.*

12-9-18 – 2350 Hassell Rd. – Occupancy Code Violation

Companies responded for the report from HEPD for a possible Occupancy Code violation. Once at the facility, it was clear that the business had extremely exceeded the Occupancy limit of 300. The number of people estimated in the building was 1200. The manager and event coordinator were informed that the facility needed to be cleared to below the 300 limit. With the assistance of HEPD and HEFD, they were able to get the numbers below the required 300 limit. All parties within the village were notified of the violation and reports and pictures were submitted by FD and PD personnel to the Code Enforcement Department.

12-11-18 – #18-0005496 – 1555 N. Barrington Rd. – Chemical Spill

Companies responded to the above location for the report of a chemical spill. Upon arrival, maintenance stated a chemical, 10% Neutral Buffered Formalin, was spilled in an operating room supply closet. There were no injuries or exposures to the chemical. The main concern was the chemical properties, which are being acidic and causing respiratory problems. Tower 22 and a HazMat Tech investigated the spill to ensure the chemical's gases were not exiting the spill room. The spill was contained. Pads were placed on the chemical to absorb some of the spill and the room was taped off. Maintenance contacted their clean up company and were advised to keep the room isolated and to wait for the cleanup crew to arrive before anyone is allowed into the room. IEMA was contacted to report the spill. IEMA gave an incident number and stated they would contact the IDPH and the EPA.

12-21-18 – #18-0005645 – 944 Atlantic – Improper Disposal of Chemical

Companies responded to the above location for the report of an unknown container improperly disposed of. Upon arrival, four sealed containers of Formaldehyde were found near the dumpster. HEPD arrived on the scene and after further investigation it was revealed that the containers were used to make silicon rubber when mixed, and the product did have Formaldehyde as a product in the container. There was no hazard and units spoke with management and advised him that he would need to contact a company to properly remove the containers from the property. Management indicated they had no idea on who to call so we suggested, Hazmat Environment Corp in Addison.

Mutual & Auto Aid Incidents:

12-7-18 – #18-0005417 – 984 Kentucky Ln. Elk Grove Village – Structure Fire

Companies responded mutual aid to the report of a structure fire in Elk Grove Village. Upon arrival, Tower 22 performed a primary search of the first floor and then completed interior and exterior overhaul. Upon completion of their assignments, Tower 22 was released and returned to quarters.

12-13-18 – #18-0005534 – 500 N. Braintree Dr. Schaumburg – Structure Fire

Companies responded mutual aid to the report of a structure fire in Schaumburg. Upon arrival, Ambulance 21 reported to staging and remained until released from command.

ADMINISTRATIVE DIVISION

- Chief Fortunato participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting
 - Attended the NWCD Liaison meeting
 - Attended the NWCD new CAD System meeting
 - Attended the NWCD Executive Committee meeting
 - Attended the JEMS meeting
 - Attended a Labor Management meeting with Local 2061
 - Attended the Metro fire Chiefs meeting
 - Attended the Emergency Management Central Committee meeting
 - Attended MABAS Division 2 meeting
 - Attended Northwest Community Hospital Chiefs meeting
 - Attended ESRI/GIS training
 - Attended meetings regarding the Large Diameter Hose Project
 - Attended the Fire Department Staff Meeting
 - Attended a 2019 Department planning meeting with company officers
 - Attended numerous meetings with HRM
 - Attended multiple NWCD meetings regarding new CAD and Records Management
 - Attended multiple meetings with staff regarding the conversion of Reserve Ambulance 21 to the Special Operations vehicle
 - Attended multiple meetings with staff regarding a uniform RFP
 - Attended multiple meetings regarding fire suppression system installations and compliance agreements
 - Attended the NWCH Chief meeting and the Dispatch Steering Committee meeting

OPERATIONS DIVISION

- Deputy Chief Englund participated in the following events during the month:
 - Attended the MABAS Division I Deputy Chief's meeting
 - Attended the MABAS Division Two Chiefs meeting
 - Attended the MABAS Division I operations meeting
 - Attended Metro Fire Chief meeting
 - Attended Fire Department Staff meeting
 - Attended regular morning meetings with the Battalion Chiefs
 - Attended the Armed Intruder Table Top Exercise at St. Alexius Medical center
 - Attended the Northwest Community Hospital EMS breakfast
 - Completed 2018 annual physical
 - Attended meetings on Large Diameter Hose
 - Attended uniform meetings
 - Attended ADA and FMLA training
 - Worked 2 Sears Centre events

TRAINING DIVISION

- Assistant Chief Mackie participated in the following events during the month
 - Attended MABAS 1 Training Officers meeting.
 - Attended the Shift Training Committee meeting.
 - Attended monthly meeting with fire administration personnel.
 - Attended the SAMC emergency management armed intruder tabletop exercise.
 - Attended the Metro Fire Chiefs annual Holiday meeting.
 - Attended MABAS Division 2 annual Holiday meeting.
 - Attended NWCH annual Holiday meeting.
 - Attended Northwest 4th Fest IAP meeting at the Police Department.
 - Attended the retired firefighter breakfast at Station 24.
 - Attended a uniform request for proposal meeting.
 - Completed orientation week training with a new Firefighter candidate.
 - Attended the NIPSTA Fire Academy Graduation.
 - Attended Boot Camp Rescue Task Force Training at the Police Department.
 - Completed annual department physical.
 - Worked the Windy City Bulls game and IRCS Cheer events

PUB ED EOM December 2018

CLASSES

Date	Location	Description:
12/10/18	Thomas Jefferson School	Fire Safety Presentation – Arendt & Richter – 36 Adults & 444 Children – 2.5 hours
12/17/18	St. 22	First aid presentation to a Cub Scout Troop – Richter – 4 Adults & 4 Children – 1.5 hours

PUB ED ACTIVITIES

Date	Event:
12/18/18	Muir School Hero Appreciation Assembly – Richter, Olsen, & Pesavento – 1.5 hours
12/21/18	St. 23 Tour – Bava & Olson – 4 Adults & 20 Children – 1.0 hour
December	Gave out 5 smoke detectors



Hoffman Estates Fire Department

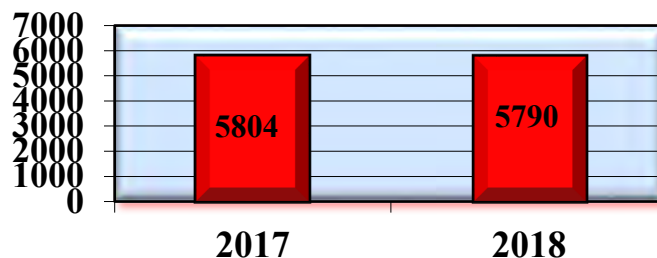
EOM - Monthly Type of Alarm Report - Summary

Alarm Date Between {12/1/2018} And {12/31/2018}

Patrick Fortunato
Fire Chief

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	335	70.67 %
Code 2: Single Company Response	22	4.64 %
Code 3: Structure Fire/Inside Odor of Natural Gas	13	2.74 %
Code 4: An upgrade of any initial response	2	0.42 %
Traffic Accident with entrapment	4	0.84 %
Automatic fire alarm, full fire position	52	10.97 %
All traffic accidents with injuries	17	3.58 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	2	0.42 %
CO response without reported symptoms	7	1.47 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	1	0.21 %
NIPAS EST Activation	0	0.00 %
Elevator Response	3	0.63 %
HazMat Level I Response	1	0.21 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	10	2.10 %
Mutual aid request (including Code 13)	5	1.05 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	0	0.00 %
Technical Rescue	0	0.00 %
Count of Incidents		474

Total Emergency Responses Year-to-Date





Hoffman Estates Fire Department

EOM - Year to Date Type of Alarm Report - Summary

Patrick Fortunato

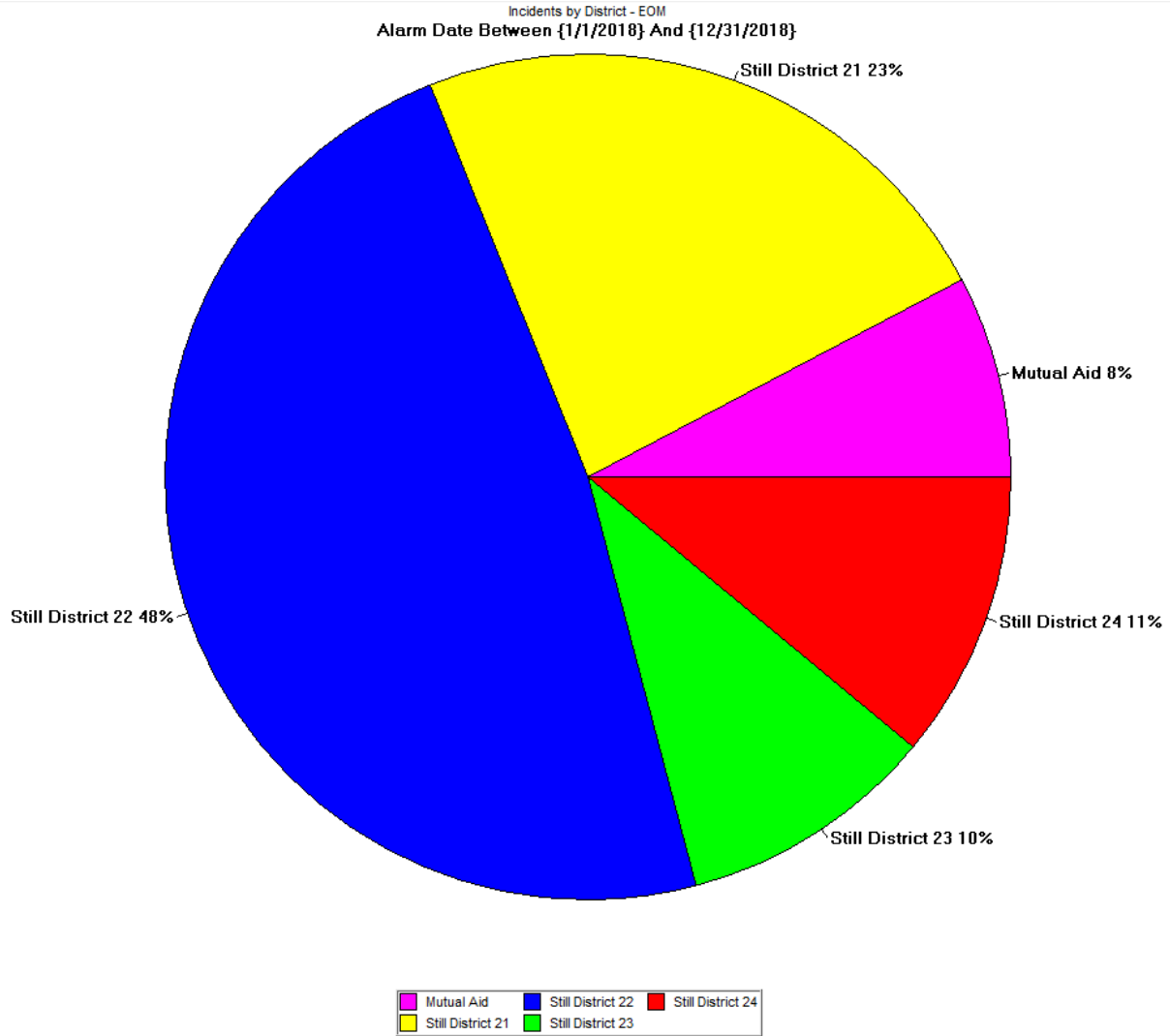
Fire Chief

Alarm Date Between {1/1/2018} And {12/31/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	4082	70.50 %
Code 2: Single Company Response	395	6.82 %
Code 3: Structure Fire/Inside Odor of Natural Gas	127	2.19 %
Code 4: An upgrade of any initial response	25	0.43 %
Traffic Accident with entrapment	32	0.55 %
Automatic fire alarm, full fire position	566	9.77 %
All traffic accidents with injuries	220	3.79 %
Brush Fire. Upgrade from a Code 2	1	0.01 %
MABAS Box alarm to another town	13	0.22 %
Car fires (outside of building)	27	0.46 %
CO response without reported symptoms	69	1.19 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	5	0.08 %
NIPAS EST Activation	0	0.00 %
Elevator Response	52	0.89 %
HazMat Level I Response	3	0.05 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	100	1.72 %
Mutual aid request (including Code 13)	69	1.19 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	4	0.06 %
Technical Rescue	0	0.00 %
	<hr/>	
	Count of Incidents	5790

Hoffman Estates Fire Department

EOM – Incident by District Summary





Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

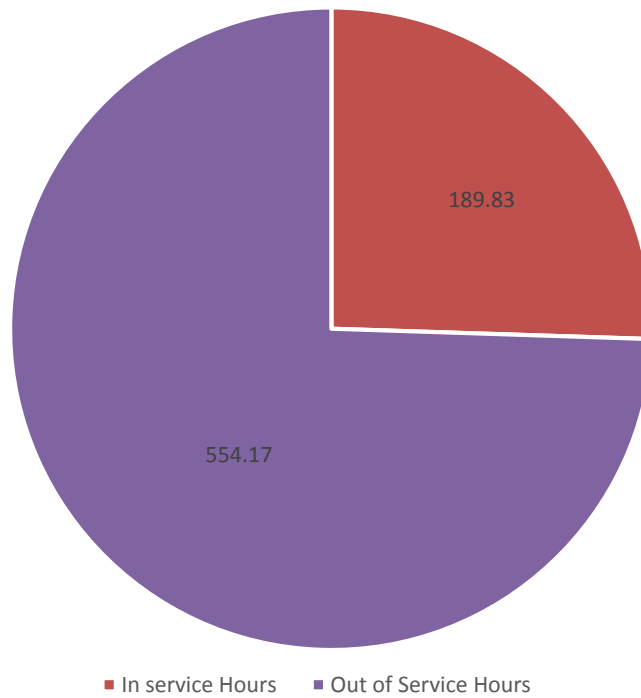
Patrick Fortunato
Fire Chief

Date Between {12/1/2018} And {12/31/2018}

Start Date	Total Hours	Percent of Hours per Month
December	189.83	25.5148 %

Total In-Service Hours 189.83 of 744.00 Total Percentage of Hours In Service 25.515 %

Ambulance 22 In service hours
December





Hoffman Estates Fire Department

EOM - Ambulance 22 Summary

Patrick Fortunato
Fire Chief

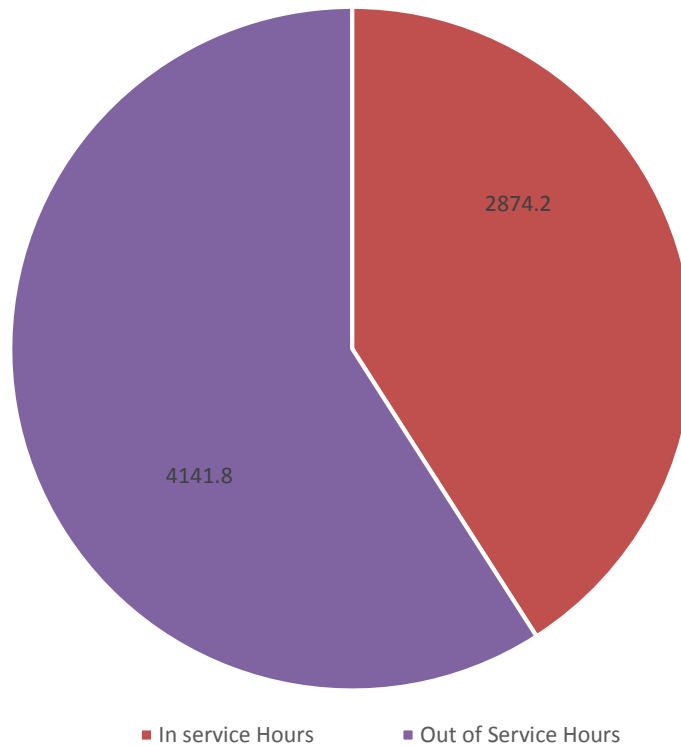
Date Between {1/1/2018} And {12/31/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %
February	455.00	67.7083 %
March	427.75	57.4933 %
April	408.83	56.7819 %
May	296.50	39.8522 %
June	258.17	35.8569 %
July	51.00	6.8548 %
August	191.50	25.7392 %
September	169.25	23.5069 %
October	191.47	25.7352 %
November	135.00	18.7500 %
December	189.83	25.5148 %

Total In-Service Hours 3064.1 of 8760.00

Total Percentage of Hours In Service 34.978 %

Ambulance 22 In service hours
Y-T-D





Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Alarm Date Between {12/1/2018} And {12/31/2018}

Patrick Fortunato
Fire Chief

Alm Date	Location	Incident Type	Estimated Loss
12/11/2018	W Golf RD & N Barrington RD	132 Road freight or transport	200
Total Incident Count	1	Total Est Loss	200



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Patrick Fortunato
Fire Chief

Calendar Year 2018

Property Use	Property Loss	Content Loss	Total Loss
161 Restaurant or cafeteria	\$18,000	\$2,000	\$20,000
419 1 or 2 family dwelling	\$835,500	\$421,000	\$1,256,500
429 Multifamily dwelling	\$132,000	\$52,600	\$184,600
579 Motor vehicle or boat sales,	\$40,000	\$52,000	\$92,000
581 Department or discount store	\$3,800	\$0	\$3,800
599 Business office	\$100,000	\$1,000,000	\$1,100,000
808 Outbuilding or shed	\$50,000	\$20,000	\$70,000
900 Outside or special property,	\$100,000	\$30,000	\$130,000
961 Highway or divided highway	\$102,988	\$15,500	\$118,488
962 Residential street, road or	\$35,000	\$1,750	\$36,750
965 Vehicle parking area	\$19,612	\$200	\$19,812
Total Losses	\$1,436,900	\$1,595,050	\$3,031,950



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

All Applicable Records

Patrick Fortunato

Fire Chief

Year	Annual Loss
2005	1,423,600.00
2006	1,315,361.00
2007	1,062,300.00
2008	1,086,400.00
2009	1,201,105.00
2010	1,071,700.00
2011	776,800.00
2012	3,034,450.00
2013	570,581.00
2014	2,696,009.00
2015	1,239,672.00
2016	1,252,465.00
2017	1,228,875.00



Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato
Fire Chief

Date Between {12/1/2018} And {12/31/2018}

Activity	Quantity	Total Hrs	Pct Hrs
Business/Annual Inspections			
Annual Inspection	1	01:00	0.46%
	<u>1</u>	<u>01:00</u>	<u>0.46%</u>
Complaints, OOS Alarms & Opticoms			
OOS Alarms	6	05:30	2.55%
Work Orders	11	09:30	4.40%
	<u>17</u>	<u>15:00</u>	<u>6.96%</u>
Dry Sprinkler System			
Dry System Plan Review	1	01:00	0.46%
	<u>1</u>	<u>01:00</u>	<u>0.46%</u>
Fire Alarm System Permit			
Acceptance Test	5	06:00	2.78%
Plan Review	5	05:00	2.32%
Final Inspection	1	01:00	0.46%
	<u>11</u>	<u>12:00</u>	<u>5.56%</u>
Fire Pumps			
Fire Pump Annual Inspection	2	02:00	0.92%
	<u>2</u>	<u>02:00</u>	<u>0.92%</u>
Hood & Duct Mechanical			
Plan Review	1	01:00	0.46%
Smoke Test	1	01:30	0.69%
Wrap Inspection	1	01:00	0.46%
	<u>3</u>	<u>03:30</u>	<u>1.62%</u>
Hood & Duct Suppression			
Plan Review	2	01:00	0.46%
	<u>2</u>	<u>01:00</u>	<u>0.46%</u>
General Fire Prevention Meetings			
Construction Meeting in the Field	4	07:30	3.48%
Fire Prevention Bureau Meeting	1	01:30	0.69%
Intra-Department Meeting	1	01:00	0.46%
Weekly Site Plan Meeting	2	01:30	0.69%



Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato
Fire Chief

Date Between {12/1/2018} And {12/31/2018}

Activity	Quantity	Total Hrs	Pct Hrs
General Fire Prevention Meetings			
	8	11:30	5.33%
General Office Activities			
Computer Entry Activities	16	14:30	6.72%
Reports and Paperwork	26	98:00	45.47%
Fire Prevention Special Projects	1	01:30	0.69%
	43	114:00	52.90%
Site/Building Plan Reviews			
Fire Alarm	1	01:00	0.46%
Building Plan Review	1	00:30	0.23%
Sprinkler Plan Review	1	00:30	0.23%
	3	02:00	0.92%
Residential Sprinkler Systems			
Residential Sprinkler Flush Test	5	04:00	1.85%
Residential Sprinkler Ceiling/Hydro Inspection	10	14:00	6.49%
Residential Sprinkler Plan Review	11	05:30	2.55%
Residential Sprinkler Acceptance test/Final	3	03:00	1.39%
Residential Sprinkler Site Visit	2	01:30	0.69%
Residential Sprinkler Homeowner Walk Through	2	02:00	0.92%
	33	30:00	13.92%
Wet Sprinkler Systems			
Wet Sprinkler Ceiling Inspection	5	05:00	2.32%
Wet Sprinkler Hydro test	2	04:00	1.85%
Wet Sprinkler Plan Review	2	03:00	1.39%
Wet Sprinkler Acceptance Test/Final	6	06:00	2.78%
Wet Sprinkler Site Visit	4	04:30	2.08%
	19	22:30	10.44%
Report Totals:	143	215:30	100.00%

Buildings Requiring Sprinklers	December	YTD Total	Remaining to be Installed
Installed	0	5	29
Wireless Transceivers	December	YTD Total	Total Installed to Date
Installed	1	5	460

TRAINING DIVISION

Outside Training:

- There wasn't any scheduled outside training in December.

In-house Training:

- SCBA Skills Course at Water Tower 7 – coordinated by Company Officers.
- EMS In-House Training – coordinated by Lt. Butler.
- ADA & FMLA Training – coordinated by HRM.

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of December all members were 2,762.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
7,823	7,108	6,280	7,539	28,750