

**Village of Hoffman Estates**

**SPECIAL PLANNING, BUILDING & ZONING  
COMMITTEE MEETING MINUTES**

**November 19, 2018**

**I. Roll Call**

**Members in Attendance:**

**Gary Stanton, Chairperson  
Karen Arnet, Vice Chairperson  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Michael Gaeta, Trustee  
William D. McLeod, Village President**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services  
Ted Bos, Police Chief  
Patrick Fortunato, Fire Chief  
Patrick Seger, Director of HRM  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Kelly Kerr, Asst. Director of Public Works  
Peter Gugliotta, Director of Planning  
Fred Besenhoffer, Director of IS  
Ryan Johnson, Mgmt. Analyst  
Bev Romanoff, Village Clerk  
Patti Cross, Asst. Corporation Counsel  
Suzanne Ostrovsky, Asst. to the Village Mgr.  
Bruce Anderson, CATV Coordinator  
Matt Galloway, Gen. Govt. Intern**

The Special Planning, Building & Zoning Committee meeting was called to order at 7:03 p.m.

**NEW BUSINESS**

- 1. Request approval of amendments to Chapter 11 of the Municipal Code regarding building permit fees, performance deposits, occupancy permits and elevator size requirements.**

An item summary sheet from Peter Gugliotta, Ray Norton and Ryan Johnson was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve an ordinance amending Chapter 11 of the Municipal Code regarding building permit fees, performance deposits, occupancy permits and elevator size requirements. Voice vote taken. All ayes. Motion carried.

**II. Adjournment**

Motion by Trustee Pilafas, seconded by Mayor McLeod, to adjourn the meeting at 7:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date