

Village of Hoffman Estates

SPECIAL FINANCE COMMITTEE MEETING MINUTES

November 19, 2018

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Patrick Fortunato, Fire Chief
Kelly Kerr, Asst. Director of PW
Fred Besenhoffer, Director of IS
Ted Bos, Police Chief
Monica Saavedra, Director of HHS
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Mgr.
Ryan Johnson, Management Analyst
Bruce Anderson, CATV Coordinator**

The Special Finance Committee meeting was called to order at 7:00 p.m.

NEW BUSINESS

1. Request authorization to lease the following equipment from Proven IT (low bidder):
 - a. One (1) Canon 8505 high volume, black and white printer/copier for an annual lease price of \$5,148.00;
 - b. One (1) Canon 7565 high volume, digital color copier/printer/scanner for an annual lease price of \$5,160.00;
 - c. Three (3) Canon 5550i digital color copier/printer/scanners for an annual lease price of \$1,608.00 each; and
 - d. Enter into a five-year photocopier maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$0.00275 for black & white copies, and \$0.0275 for color copies.

Motion by Trustee Gaeta, seconded by Trustee Stanton, lease the following equipment from Proven IT (low bidder): a.) One (1) Canon 8505 high volume, black and white printer/copier for an annual lease price of \$5,148.00; b.) One (1) Canon 7565 high volume, digital color copier/printer/scanner for an annual lease price of \$5,160.00; c.) Three (3) Canon 5550i digital color copier/printer/scanners for an annual lease price of \$1,608.00 each; and d.) Enter into a five-year photocopier maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$0.00275 for black & white copies, and \$0.0275 for color copies. Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting at 7:03 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date