

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**December 10, 2018**

*Immediately Following Public Works & Utilities Committee*

**Members:**    **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Karen Arnet, Trustee**  
                  **William McLeod, Mayor**

- I.     Roll Call**
- II.    Approval of Minutes – November 26, 2018 Committee Meeting**

**NEW BUSINESS**

**REPORTS (INFORMATION ONLY)**

- 1. Police Department Monthly Report.
  - 2. Health & Human Services Monthly Report.
  - 3. Emergency Management Coordinator Monthly Report.
  - 4. Fire Department Monthly Report.
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- III.   President’s Report**
  - IV.   Other**
  - V.    Items in Review**
  - VI.   Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk’s office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**PUBLIC HEALTH AND SAFETY  
COMMITTEE MEETING MINUTES**

November 26, 2018

**I. Roll call**

**Members in Attendance:**

**Trustee Michael Gaeta, Chairman  
Trustee Gary Pilafas, Vice Chairman  
Trustee Anna Newell  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Members Absent:**

**Trustee Karen Mills**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplun, Asst. Vlg. Mgr. – Dev. Services  
Ted Bos, Police Chief  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Joe Nebel, Director of Public Works  
Fred Besenhoffer, Director of IS  
Pat Fortunato, Fire Chief  
Alan Wenderski, Village Engineer  
Ken Koop, Risk Manager  
Bruce Anderson, CATV  
Suzanne Ostrovsky, Asst. to Village Manager**

The Public Health and Safety Committee meeting was called to order at 7:20 p.m.

**II. Approval of Minutes**

Motion by Trustee Stanton, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee Meeting minutes of October 22, 2018. Voice vote taken. All ayes (Abstain: Arnet). Motion carried.

**NEW BUSINESS**

- 1. Request authorization to lease the following equipment from Proven IT, Tinley Park, IL (low bidder):**
  - a) Four (4) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$8,256 for the Police Department;**
  - b) One (1) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$2,232 for the Fire Department; and**

- c) **Enter into a five-year maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$.00275 for black and white copies and \$.0275 for color copies.**

An item summary sheet from Ted Bos and Pat Fortunato was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to lease the following equipment from Proven IT, Tinley Park, IL (low bidder): four (4) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$8,256 for the Police Department; one (1) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$2,232 for the Fire Department; and enter into a five-year maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$.00275 for black and white copies and \$.0275 for color copies. Voice vote taken. All ayes. Motion carried.

### **REPORTS (Information Only)**

**1. Police Department Monthly Report.**

The Police Department Monthly Report was presented to Committee and was received and filed.

**2. Health & Human Services Monthly Report.**

The Health & Human Services Monthly Report was presented to Committee and was received and filed.

**3. Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

**4. Fire Department Monthly Report**

The Fire Department Monthly Report was presented to Committee and was received and filed.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Mayor McLeod, seconded by Trustee Arnet, to adjourn the meeting at 7:24 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date



# POLICE DEPARTMENT MONTHLY REPORT

November  
2018

## PATROL DIVISION ACTIVITY REPORT

During the month of November the Patrol Division responded to 1517 calls for service. The following is a brief summary of some of the activities:

On 13 November, Officer Parks was dispatched to the 2800 block of Sutton Road reference a hit and run traffic crash report. The victim related to Officer Parks that his vehicle was struck by another vehicle in the parking area while he was inside shopping. Officer Parks viewed store surveillance video and noticed inconsistencies in the complainant's statements. Officer Parks confronted the complainant with the inconsistencies. The complainant admitted that he crashed his vehicle at his residence in Streamwood, and drove to Hoffman Estates to make a false police report. The complainant was charged accordingly.



On 20 November, Officer Caceres was driving in the area of Prairie Stone Parkway and Hoffman Boulevard when he observed a vehicle traveling at 80 MPH in a 35 MPH zone. During a traffic stop while speaking to the driver, he smelled a strong odor of cannabis inside the vehicle. He also learned that the driver had a revoked driver's license. The driver was taken into custody. During a search, the driver was found to be in possession of 127 grams of cannabis. The driver, who is an Elgin resident, was charged with Driving on a Revoked Driver's License and Felony Possession of Cannabis.

On 21 November, Officer Sterkowicz and Officer Hanna were dispatched to the area of Hassell Road and Kensington Boulevard reference a well-being check. A citizen reported a male stumbling while walking at the above location. Officers located a highly intoxicated subject and conducted a name check revealing a valid warrant for his arrest out of Hoffman Estates and he was taken into custody. The arrestee had a warrant issued for his arrest after Officer Penrod was dispatched to the 2100 block of Hassell Road reference a harassment report. Officer Penrod made contact with the suspect who stated over the phone that he was going to shoot Officer Penrod with a 9mm and smash his face. The arrestee is a Hoffman Estates resident.

On 22 November, Officer Patla was dispatched to the 200 block of Arizona Boulevard reference a phone call made to a local behavior health center. The caller made homicidal and suicidal statements. Officer Patla located the caller who was highly intoxicated and admitted to making the phone call. The Hoffman Estates resident was transported to the hospital for an evaluation.

On 24 November, HEPD units were dispatched to the 1100 block of Higgins Quarters Drive reference a criminal damage to property call. Victims and witnesses related that they observed the offender pounding on doors and glass windows causing damage. The offender fled on foot entering a nearby building. Officer Johnson located the offender and he was taken into custody. The Hoffman Estates

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## PATROL DIVISION REPORT CONT..

resident was charged with two counts of Criminal Damage.

On 24 November, Officer Barber was dispatched to the 2800 block of Sutton Road reference a retail theft. The complainant related that the offender concealed over \$500 of merchandise and was apprehended by loss prevention after exiting the store. During an interview the offender told Officer Barber that she stole the items, and that she stole items from IKEA in Schaumburg, and Meijer in Rolling Meadows. The offender gave Ofc. Barber consent to search her vehicle and the stolen items were recovered. The offender, who resides in Des Plaines, was charged with Retail Theft in Hoffman Estates. The other police agencies were notified about the crimes that occurred in their jurisdictions.

On 25 November, Officer Rebmann and Officer Gessert were dispatched to the 1900 block of Liberty Place reference an ambulance assist. Upon arrival officers observed a male subject laying on the floor. HEFD was also on scene. The caller related that he was smoking cannabis with the victim, and the victim was later observed laying on the floor unconscious. The complainant related that the victim has been known to use heroin. Ofc. Gessert administered Narcan to the victim. The victim regained consciousness and was transported to the hospital for further treatment. He is expected to fully recover. The victim resides in Long Grove.

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**RETIREMENT** After serving 25+ years with the Hoffman Estates Police Department, Sergeant Harry Russmann has announced his retirement effective November 9, 2018. Throughout Harry's many years of service with our Department, he successfully served 15 years in the Investigations Division and Juvenile Investigations Division. Harry was then promoted to Sergeant where he has proven to take on additional responsibilities with a willingness and energy that is matched by few. He has made great strides in improving our FTO Program and excelled in building a positive working environment. In 2004 and 1994 Harry received the Employee of the Month Award voted by his peers. His personnel file is full of letters of appreciation from citizens and outside agencies thanking him for his efforts which contributed to a successful outcome. Sergeant Russmann's achievements throughout his career are to be commended. We congratulate Harry on his retirement, and extend our best wishes to him.



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## CANINE UNIT REPORT



During the month of November, Officer Marak and his K9 partner Dozer recorded 5 deployments which included: (1) area public demonstrations (4) narcotics sniff.

Officer Marak and K9 Dozer successfully completed the 24 hour Dual Purpose K9 recertification course through Northern Michigan K9 in order to maintain a K9 certification for narcotic and patrol work.

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## INVESTIGATIONS DIVISION REPORT

Detective Fernandez was assigned a criminal sexual assault investigation which occurred in the 2800 block of Greenspoint Parkway. After interviewing all of the parties involved, the Cook County State's Attorney's Office was contacted for felony review of the facts of the case. The offender, a 53 year-old male from Denver, Colorado, was charged with Domestic Battery clearing this case by arrest.

Detective Fairall responded to the area of Mumford Road and Freeman Road for a death investigation. The deceased, a 59 year-old white male was found in the driver's seat of his car, deceased, by a patrol officer. Upon assessing the scene, there did not appear to be any signs of trauma on the deceased nor did anything appear to be missing from the vehicle. The deceased had a medical history and was released by the Medical Examiner's office to the family.

Detective Tenuto followed up on a sexual assault that occurred in the 900 block of Harrison Lane. After speaking to the victim, she advised that after providing a courtesy ride to the offender to his house, she was invited inside where she was sexually assaulted. The offender did not provide a statement and the Cook County State's Attorney's Office was contacted for felony review of this case. After conference with the State's Attorney's Office, the complainant advised that she no longer wished to pursue this matter any further and did not want to relive the event again. Due to the witness refusing to cooperate and sign complaints, this case is exceptionally cleared.

Detective Tenuto received information from the Elk Grove Police Department, which included a possible location of an offender for which he had previously attained an active arrest warrant for. Detective Tenuto was assisted by the Tactical Unit along with Detectives Fairall and Zaba, all who traveled to the Wendy's in Itasca where the offender was observed and taken into custody. He was transported and processed accordingly for Aggravated Domestic Battery. Detective Tenuto contacted an Investigator with the Cook County State's Attorney's Office who requested to speak with this offender in reference to witnessing a homicide in 2015. This case was cleared by arrest.

Detective Turman was assigned a Fraud case which was indicative of a "card cracking" case, in which the victim is

usually involved in the crime. Detective Turman contacted the victim, a resident of Hoffman Estates and requested an interview to obtain more details of the crime. Detective Turman was able to gain a confession from the victim to giving her debit card to another subject who deposited fake checks into her account and then withdrew the money. The victim received payment from the offender in exchange for allowing him to use the card. Detective Turman contacted TCF Bank and they agreed to allow the victim to have time to pay back the approximately \$2,500.00 for which she is responsible for. This case is pending restitution.

Detective Turman was assigned to investigate a missing person's case in September involving a male Chicago resident. Detective Turman made contact with the victim's family and learned that the victim was a drug addict and homeless but he was usually in regular contact with his family members. Detective Turman learned that the victim has had several overdoses in the city of Chicago in the past several years, so contact was made with the Chicago Police Missing Persons Investigators and the Cook County Medical Examiner's office several times and was advised that no unidentified bodies were unaccounted for. Detective Turman learned that the victim did not have any bank account, cell phone or vehicle that would be useful in locating the victim but did receive social security and the funds were deposited into an account. Detective Turman served grand jury subpoenas on Comerica Bank for the usage on the victim's card and learned that the victim had not used his card for over a month and not since the day after he was last heard from. Detective Turman was able to locate a witness who was the last to see the missing adult near 911 N. Pulaski in Chicago and learned that the witness and the missing adult went their separate ways to try and find different types of drugs. Detective Turman contacted the family and though having been initially turned away by Chicago Police, insisted that the family once again file a police report with Chicago Police Department. Detective Turman spoke with a Chicago Detective assigned to the case and transferred all supporting investigative information that he had obtained. In November, Detective Turman was contacted by Chicago Police and advised that an unidentified body that had been recovered in the area of 911 N. Pulaski was positively identified as the body of the missing adult via dental records. The family was notified and the victim was removed from LEADS. This case is cleared by Recovery of the victim.



## JUVENILE INVESTIGATIONS REPORT



Detective Gad received a notification from the Illinois Department of Children and Family Services (DCFS) which indicated an 8 year-old boy had been struck with a belt by his step-dad. This originated from the social worker at Armstrong School who documented cuts and marks on his lower left leg. Detective Gad and DCFS responded to Armstrong school and identified the 8 year-old who stated he missed his school bus so his step-dad made him get a belt which he used to hit him repeatedly on his leg in the living room of his house. Detective Gad observed many long bruises and abrasions on Isaac's lower right leg which is consistent with being struck hard by a belt and in a few directions. Some of the strikes caused the skin to break creating these freshly exposed abrasions. Detective Gad responded to the residence in the 1400 block of Cornell Terrace and spoke to the mother of the victim. She was not present during this incident. The belt used to hit the juvenile was on the table in plain view in the living room which was inventoried as evidence. The defendant was called to the station where he agreed to speak to Detective Gad about the report. He admitted he took his belt off of his pants to discipline his step-son and struck him 3 times on his buttocks. Detective Gad signed a complaint against the defendant for Domestic Battery. This case was cleared by arrest.

Lockdowns were performed at the Higgins Educational Center and Camelot School.

S.R.O. Donohue issued a citation for Disorderly Conduct to a male juvenile Conant High School student who had become belligerent towards staff and administration and refused the direction of administration.

S.R.O. Donohue issued a citation for Disorderly Conduct to another male juvenile Conant High School student who had become belligerent towards staff and administration and refused the direction of administration.

S.R.O. Donohue issued a juvenile Conant High School student a citation for Possession of Cannabis after cannabis was located on his person during the school day.

S.R.O. Donohue arrested 4 male juveniles for Disorderly Conduct at Conant High School after a verbal and physical altercation between the males in the cafeteria, causing a major disturbance to the school day.

S.R.O. Donohue recovered 5 cell phones and 3 wallets, issued 4 Possession of Tobacco by a Minor tickets, 1 Possession of Cannabis ticket, and 3 parking tickets for Parked without a Parking Permit. He conducted 1 parent or student consultation and conducted 1 home visit.

S.R.O. Allen arrested one female juvenile student for Battery at Hoffman Estates High School after she slapped another female student in the face during an argument in the cafeteria. This juvenile resides in Hanover Park.

S.R.O. Allen arrested one male juvenile student at Hoffman Estates High School for Battery after he punched the face of another male juvenile student who took his cell phone and threw it in class. This juvenile resides in Hanover Park.

S.R.O. Allen recovered 15 cell phones and 6 iPads belonging to students, and issued 3 Disorderly Conduct ticket.

S.R.O. Kowal was notified by Eisenhower School administration that a student was found in possession of an electronic cigarette. SRO Kowal issued the student a citation for the tobacco product.

S.R.O. Kowal followed up on a DCFS case for a student at Eisenhower Junior High School. The case was unfounded.

S.R.O. Kowal assisted Patrol with a missing juvenile who was later found at his home.

S.R.O. Kowal issued a student at Eisenhower a citation for Truancy since the student had missed over 20 days of school in the first 60 days of school.

## TACTICAL UNIT REPORT

On November 14, Officers Bartolone and Giacone were patrolling an Area 2 apartment parking lot when they observed an occupied suspicious vehicle. The Officers approached the vehicle to make contact with the occupants. Upon making contact with the occupants, Officer Giacone detected the odor of cannabis coming from within the vehicle. The driver acknowledged that she had smoked cannabis inside the vehicle earlier. Officers Bartolone and Giacone searched the vehicle and located cannabis as well as drug paraphernalia. The driver of the vehicle acknowledged that all of the contraband was hers. The driver was issued Village ordinance citations for Possession of Cannabis and Possession of Drug Paraphernalia.

On November 15, Officer Fesemyer was conducting surveillance on the residence of a subject who multiple sources of information have advised is involved with selling cocaine at bars in Hoffman Estates. Officer Fesemyer followed the subject after he left his residence and observed him meet with a subject and display behavior consistent with a hand to hand drug transaction. Officer Fesemyer continued to follow the vehicle and stopped it after committing multiple traffic violations. Officer Fesemyer made contact with the driver and discussed the traffic violations with him. Upon the arrival of a second unit, Officer Fesemyer asked the driver to exit the vehicle with the intent to discuss the suspected narcotics transaction with him. Upon exiting the vehicle, the subject immediately fled the traffic stop on foot. Officer Fesemyer was able to tackle the subject and was assisted by Officer Rebmann in taking him into custody. The subject continued to resist arrest and at one point put a white bundle into his mouth to attempt to swallow it. Officer Fesemyer was able to grab the bundle and at one point was bit by the offender but was eventually able to recover it from the subject. The bundle was found to consist of nine small plastic bags containing a total of 12.8 grams of cocaine. Officer Fesemyer searched the offender's vehicle and located five cannabis oil cartridges. The subject was taken into custody and transported to the Hoffman Estates Police Department where he was charged with Possession of a Controlled Substance with Intent to Deliver, Possession of a Controlled Substance, Obstructing a Police Officer and Resisting Arrest.

On November 20, Officers Bartolone and Fesemyer

were patrolling an Area 1 commercial parking lot when they observed a vehicle with equipment violations. Officer Bartolone stopped the vehicle and made contact with the driver. Upon speaking with the driver, Officer Bartolone observed a hypodermic syringe in plain view. Upon being asked, the driver admitted that the syringe was used to inject heroin and that he was a heroin addict. Officer Bartolone searched the vehicle and located drug paraphernalia related to the consumption of crack cocaine which the driver also claimed to be his. The driver was taken into custody and transported to the Hoffman Estates Police Department where he was charged with Possession of Drug Paraphernalia, processed and released after posting the required bond.



On November 29, Officer Bartolone was on patrol in an Area 5 hotel parking lot when he observed an occupied suspicious vehicle. Officer Bartolone approached the vehicle and made contact with its three occupants. While speaking with the subjects, Officer Bartolone was able to detect the odor of cannabis coming from within the vehicle. Officer Marak and his K-9 partner Dozer responded to the scene and performed a vehicle sniff, at which time Dozer alerted to the presence of narcotics inside the vehicle. Officer Bartolone located a plastic bag containing approximately 14 grams of cannabis under the front passenger seat. Officer Bartolone located a backpack in the trunk of the vehicle and upon searching it located two large bags containing 260 grams of cannabis, twenty nine 1 gram 93.57%THC oil cartridges, a partial bottle of a liquid containing a controlled substance and 84 full and 13 partial pills of a controlled substance that the subject did not have a prescription for. Officer Bartolone also located a digital scale with white residue that field tested positive for the presence of cocaine. All three of the subjects were taken into custody and transported to the Hoffman Estates Police Department for further investigation. The subject was charged with Class X Possession of a Controlled Substance with Intent to Deliver, felony Possession of Cannabis with Intent to Deliver and Possession of Drug Paraphernalia, processed and lodged to await bond hearing.



## SPECIAL / STAFF SERVICES DIVISION REPORT

November 13, November 15 – All sworn personnel attended 8 hours of In-Service Training on De-Escalation for Smarter Policing in Challenging Times.

November 14 – Sgt. Mueller met with the Community Baptist Church to help develop a security plan.

November 15 - Lt. Felgenhauer took a four hour training class for Advanced Roadside Impaired Driving Enforcement (ARIDE).

Sgt. Mueller organized several hire back details at Sears Corporation for layoffs over a three day period.

November 16 - In coordination with Sgt. Thomas and Paul Rizzo from IDOT began the process of applying for a 2019 grant proposal that assists in distracted driving enforcement.

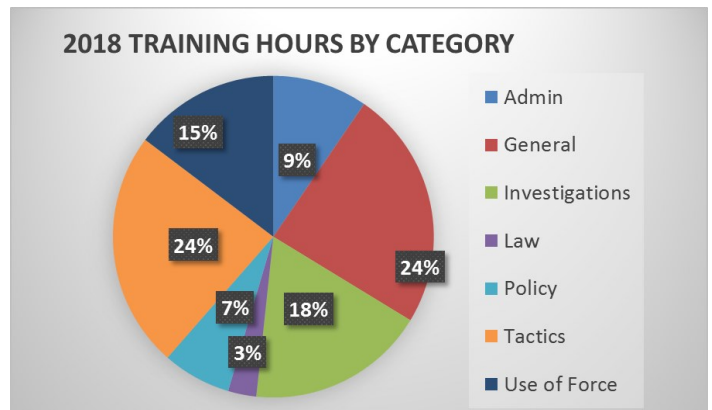
Sgt. Mueller arranged an AFLAC presentation at the Police Department for employees.

Several key messages were delivered this month on Facebook including information on the following:

- Veterans Day
- Happy Diwali message
- Winter weather car supply equipment check list
- Hoffman Estates High School Veterans Day celebration pictures

- Best Of Hoffman Officer John Bending pictures and announcement
- No Shave November information and pictures
- Thanksgiving traffic enforcement and tips
- Snow related information
- Social Security scam

Training hours for November totaled 1559.50 hours which included: 169 hours of Admin, 176.50 hours of General, 175.75 hours of Investigations, 15.25 hours of Law, 44.25 hours of Policy, 807.75 hours of Tactics and 171 hours of Use of Force.



Training hours year to date total 17922.25 hours.

## ADMINISTRATIVE SERVICES REPORT



Total YTD new items inventoried	2283
Total YTD items sent to lab	256
Total YTD items returned from lab	226
Total YTD items returned to owner	325
Total YTD transfers handled	17689
Laundered Prisoner Blankets	329
Items Destroyed	2742

# COMMUNITY RELATIONS REPORT

During the month of November, Officer Bending participated in or facilitated the following:



During the month of November, D.A.R.E. classes continued at Thomas Jefferson, Lincoln and St. Hubert's Elementary schools. Officer Bending held 18 classes throughout the month.

November 20 - Lincoln Elementary School completed the DARE program and held their graduation ceremony on November 27th. Forty-nine 5th graders completed the program. The graduates all received graduation certificates and prizes. They were also treated to K9 demonstration by Officer Marak and Dozer. Mayor McLeod, Trustee Gaeta, Clerk Romanoff and Chief Bos congratulated the kids on their accomplishment.



## Community Relations:

November 12, November 15 - Officer Bending spoke to approximately 30 preschool children from 3 classes at the Hoffman Estates Park District Triphahn Center. Topics discussed with the children included: Stranger Danger; Calling 911 and how to get help if you get lost. The children were given home safety activity books, Jr. Police Officer badges and stickers.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class

## *"Happenings at the CRC"*

- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

# GREAT CITIZEN AWARD

On Monday, November 5, 2018 the Village in conjunction with the police department presented the Great Citizen Award to citizen Ruben Xochihua in recognition of his selfless acts of heroism on Thursday, August 30, 2018 resulting in the rescue of Cook County



Deputy Sheriff Margie Sullivan from a burning vehicle. Mr. Xochihua's decisive actions and disregard for his personal safety no doubt saved the life of Deputy Sullivan. As such, his heroism will never be forgotten.

## PROBLEM ORIENTED POLICING REPORT

November 13 - Officer Kruschel conducted a workplace safety presentation at the Hoffman Estates Public Works Department, which focused on dealing with unruly citizens/customers, common behavior cues, and procedures in an emergency.

November 16 – Officers Kruschel and Bending participated in the annual Brookdale Senior Living Health Fair. Officers met with many of the residents and provided them with information on how to avoid telemarketing scams and identity theft. Additionally, officers answered questions on various topics including personal safety and rules of the road.

November 26 – Patrol Supervisors informed Officer Kruschel about a resident who reported a strange neighbor complaint. Officer Kruschel, assisted by Dr. Audra Marks, made contact with a citizen who may be suffering from mental illness. Steps were taken to

ensure his well-being which included a referral to the Kenneth Young Center and future follow ups. Great coordinated effort with Health and Human Services.

November 28 - After receiving several complaints about fire hydrant parking violations on Forest Park Lane, Officer Kruschel created an informative brochure clarifying the ordinance. Kruschel then distributed the brochure to area residents. It was an opportunity to not only educate the residents on the law, but also build police-citizen relationships and address any other concerns they had.

## EXPLORER POST 806



November 2 – 3 - ASO Notarnicola coordinated with Hoffman Estates High School Administrator Sue Wolanski to have Explorers assist with parking for the state soccer event held at the High School. The Explorers assisted with parking vehicles and pedestrian traffic for a weekend event.

November 5 - ASO Notarnicola and Officer Kruschel coordinated with Jennifer Djordjevic from the Mayor's Office to have a Graduation and Awards night before the board meeting for the 10 new Explorer recruits. Post 806 currently has 25 Explorers. Eight Explorers received medallions and uniform ribbons for their hard work at the National Competition. Lauren Police received a 3rd place plaque for the bicycle competition of over 2500 participants. There were numerous uniform ribbons given to Explorers for their exemplary dedication and hard work. Seven Explorers received community service hours ribbon award for over 100 volunteer hours to our community

November 10 - ASO Notarnicola coordinated with Chris Polum, Security Director at the Arboretum of South Barrington, to direct vehicle and pedestrian traffic for the tree lighting event.

November 28 - ASO Notarnicola coordinated with Jennifer Dooley who is the Ice Rink Manager of the Arboretum of South Barrington. She invited the Explorers for a free skate at the rink. We made it a team building event on our meeting day.



# TRAFFIC SECTION REPORT

November 2 - Truck safety and weight enforcement was conducted with the Illinois Department of Transportation and Illinois State Police. Six commercial vehicles were cited for being overweight, three commercial vehicles were cited for not having a valid safety test and one commercial vehicles were cited for registration violations.

November 12 - Officer Teipel conducted a vehicle patrol at Red Roof Inn during inclement weather. Officer Teipel observed a blue Nissan in the north end of the parking lot having an unconscious male in the driver' seat. Officer Teipel made contact with the driver and smelled the odor of freshly burnt cannabis. After identifying the driver, a 36-year-old male form Roselle, IL, he was found to have two active felony warrants from Cook and Kane County. This case is an example of proactively conducting business checks which lead to no bond warrant arrests.

November 21 - The Traffic Section coordinated a safe driving campaign focused on distracted driving and DUI enforcement in conjunction with Thanksgiving Day. Combined efforts during the one day campaign, which utilized officers and supervisors of the Traffic Section, Staff Services and DARE, produced 55 traffic stop contacts resulting in 4 citations for speeding, 9 citations for texting/use of cell phone, 16 citations for other traffic violations and 2 traffic arrests.

The Traffic Section completed 6 T.A.R.G.E.T. enforcements:

T.A.R.G.E.T. Enforcement on Bode Road was conducted on November 1st, monitoring speeding violations totaling 2 hours with 6 speeding citations.

T.A.R.G.E.T. Enforcement on Thacker Street was conducted on November 7th, monitoring speeding violations totaling 1.75 hours with 7 speeding citations.

T.A.R.G.E.T. Enforcement on Ash Road was conducted on November 7th, monitoring speeding violations totaling 1.5 hours with 3 speeding citations.

T.A.R.G.E.T. Enforcement on Hoffman Boulevard was conducted on November 7th, monitoring speeding violations totaling 2 hours with 5 speeding citations.

T.A.R.G.E.T. Enforcement at the intersection of Bartlett Road and Shoe Factory Road was conducted on November 8th, monitoring speeding violations totaling 1 hour with 2 citations.

T.A.R.G.E.T. Enforcement on Hoffman Boulevard was conducted on November 16th, monitoring speeding violations totaling 1.25 hours with 3 speeding citations.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 73 citations, 6 of which were handicapped violations and she also handled 7 abandoned vehicle reports. During her twelve month assignment she has issued 1,847 ordinance citations while handling 105 abandoned vehicle reports.

The Traffic Section followed up on 22 hit and run or incomplete crashes, 7 abandoned vehicles and 1 school bus stop arm violation.

	November 2018	Year-to-Date 2018	November 2017
<b>Trucks Investigated: Traffic Section</b>	107	732	91
<b>Truck Fines: Traffic Section</b>	\$11,444	\$36,031	\$3,914
<b>Truck Permit Fees</b>	\$230	\$3,650	\$490
<b>Chauffeur Licenses Issued</b>	0	15	0
<b>Chauffeur License Fee</b>	\$0	\$1,235	\$0
<b>Child Safety Seats Inspected</b>	4	61	4
<b>Citations Issued:</b>			
<b>Speed Related Violations</b>	81	479	84
<b>Seat Belt Violations</b>	6	23	1
<b>Child Restraint Violations</b>	0	8	0
<b>Cell TX/Texting</b>	25	226	17

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## LETTERS OF APPRECIATION

November 27 2018

Dear Chief,

I was traveling north bound on Barrington road last night at about 9:15pm. A car swerved into me and to avoid an accident I swerved left. I was stuck sideways in the snow on the median. To say I was scared would be an understatement. I tried to reverse out of the snow but was really stuck. Thankfully a South Barrington Police car pulled up behind me and approached the car. I gave him my license and insurance and he told me that I was not in his jurisdiction. He told me he was calling Hoffman Police. He told me I was on a median and needed to call a tow truck because he was not going to push me out.

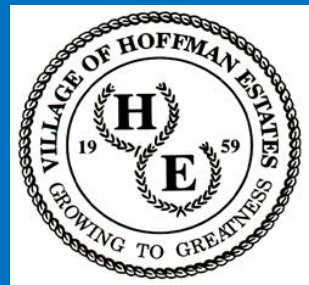
Then the Hoffman police pulled up, I also gave him my license and insurance. He said his name was Matt, asked if I was ok and was there any damage? He also asked if anyone was coming to pick me up. I told him no. Within seconds he was digging my car out, I told him I had a shovel in my trunk. Another police officer was on the right side of my car digging me out also. Within seconds they had me back up while pushing my car free. They had blocked off the entire Barrington road and I was safe to back up. I cannot thank Matt and the other officer enough for "saving me". They were so wonderful! When I did thank Matt, he said he was just doing his job! Their actions were above and beyond in my opinion. They are certainly a treasure.

Sincerely,

Lauren Osika

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# VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT

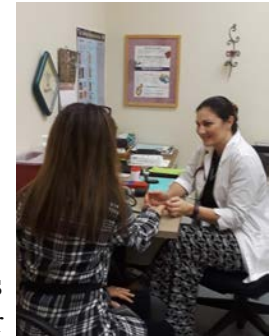


To: James H. Norris, Village Manager

November 2018

## Prevention and Wellness

The Health and Human Services Department is committed to ensuring the safety and health of community members and Village employees. The Department strives to bring innovative and essential preventative screening services to Village residents at affordable prices. During the month of November, nursing staff focused on raising awareness about Diabetes and A1C testing. November is National Diabetes Awareness Month. Diabetes is a disease that occurs when your blood glucose (blood sugar) is too high. Risk factors include being overweight, over age 45, inactivity, family history of diabetes, and certain ethnicities. The A1C test is a simple finger stick to find out if you are at risk or have diabetes by measuring your average blood sugar levels over the past three months. In November, A1C testing was available to the community. In addition, Nursing Intern Yesenia Aydt conducted two educational seminars on Diabetes Awareness and A1C testing at Village Hall for employees and at the Hoffman Opportunity Center in Spanish for residents. Testing for A1C does not require fasting, takes approximately 6 minutes, and cost \$15.



Nurse Gina McCauley  
conducts A1C testing

Ensuring a safe workplace is an essential component of the HHS mission. First responders are on the front lines of various crises and benefit from the Tdap vaccine. The Tdap vaccine can protect against three potentially life-threatening bacterial diseases, Tetanus, Diphtheria, and Pertussis. During the month of November, Nursing Supervisor Cathy Dagian, Community Health Nurse Gina McCauley, and Nursing Intern Sheila Casey conducted an educational presentation and vaccinations for the Hoffman Estates Fire Department. The presentations and vaccinations took place over three days.

Community outreach and working to identify and assist in serving the needs of the community are key factors in the various programs HHS partners with. In November, the Basket Brigade of Suburban Chicago strived to provide Thanksgiving meals for families in need. This year, the Basket Brigade provided 1,335 meals to families in need. The Department of Health and Human Services assisted in identifying families in need and submitting their names to be recipients of the program. Twenty-six families were identified by Health and Human Services.



Therapy Dog Hallie gives Paw

Therapy Dog Thursday made a successful return to HHS in November. Held on the last Thursday of each month from 5:30 pm-7:30 pm, this event is a drop-in program that gives residents the opportunity to interact with therapy dogs from Therapy Dogs International in a relaxed setting. Participants can learn about the benefits of therapy dogs and about services provided at HHS. In November, 13 people attended the Therapy Dog Thursday event.

During the month of November, nursing staff provided 150 children's vaccinations. Nursing staff provided 41 adult immunizations. Through these vaccinations, a total of 273 antigens were prevented. One hundred and thirty-one (131) preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Nine Cholestech exams and 3 TB tests were completed by nursing staff in November. Additionally, 150 flu shots were provided for adults and children in the month of November.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of November, there were 36 contacts with youth.

The Hoffman Opportunity Center is a community center that provides a variety of social services for residents. As part of the Partners for Our Community collaboration, HHS provides education programming and groups at the center. In November, nursing staff provided a Diabetes Awareness presentation and testing for residents and psychology interns Becca Parry and Gillian Tibbetts conducted the Helping Hands Parent's Support Group. This group is designed to provide support and information for parents who have high-school aged adolescents with Autism Spectrum Disorder.

Health and Human Services continues its partnership with John Muir Literacy Academy in providing the Lion's Pride and Real Girls Real Talk groups at the school. These six week groups focus on children in 4th-6th grades and teaches leadership skills, social and emotional skills, anti-bullying, and implements curriculum focused on increasing self-esteem. During the month of November, 4 groups ran weekly serving 40 children.

## Treatment and Crisis Response



During the month of November, HHS clinical psychology staff served 122 clients and provided 280 hours of individual counseling, 7 hours of family counseling, and 2 hours of couples counseling. Eleven intake appointments were completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income.

Dr. Audra Marks and Officer Joe Kruschel provided support and resources onsite at a community member's home on November 26, 2018. The community member had made several calls to the Police Department and appeared to have mental health concerns. Dr. Marks provided resources and efforts to assist to resident with making the necessary phone contacts to set up mental health services that were appropriate for the resident.

Dr. Audra Marks attended the School District 54 Community Resource Fair on November 7, 2018. At this event, Dr. Marks presented on Health and Human Services to SD54 staff and networked with mental health agencies in the community. Community resource fairs provide an opportunity to establish relationships and further collaboration within agencies in the surrounding areas. With the increasing demand for mental health services, strong partnerships across communities is essential. Multidisciplinary treatment approaches ensure that residents receive the highest quality of care and that their various needs are addressed.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. The Salvation Army Program was reinstated as of November 15, 2018. During the month of November, HHS provided financial assistance through the Salvation Army program to one resident.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of November one resident was assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of November, 3 residents were assisted.

## Drugs/Sharps Collection

During the month of November, HHS staff collected 54 pounds of sharps and 20.41 pounds of expired medications through the pharmaceutical and sharps collection program.



## Warm Winter Wishes...

As the cold weather approaches, it is important to recognize the potential negative impact chilling temperatures can have on individuals and families in need. Many families often inquire about the availability of basic winter clothing essentials. During the month of November, HHS was able to provide 47 pieces of winter clothing to families in need through a donation we received from a community member. New hats, gloves, and scarves were offered to families. This program was a great success and ensured that families were provided with basic essentials to keep warm this winter.

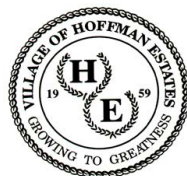


## Additional Activities

- Dr Monica Saavedra attended the Senior Citizen Resource Book Committee meeting on November 1, 2018 and November 15, 2018.
- Dr. Audra Marks attended the Commission for People With Disabilities First Friday event on November 2, 2018.
- Dr. Marks attended the ACEPT, Association of Chicagoland Externship Practicum Training meeting on Friday, November 2, 2018 at Allendale in Lake Villa, Illinois.
- Cathy Dagian and Gina McCauley attended the Northwest Municipal Nurses Meeting on November 7, 2018.
- Dr. Monica Saavedra attended the Information Systems User meeting on November 7, 2018.
- Dr. Monica Saavedra and Cathy Dagian attended the Benefits of Wellness recap meeting with HRM on November 12, 2018.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on November 15, 2018.
- Dr. Monica Saavedra attended the Senior Commission Harvest Luncheon on November 16, 2018.
- Dr, Monica Saavedra attended the Hoffman Opportunity Center meeting held at Village Hall on November 19, 2018.
- Dr. Monica Saavedra attended the FMLA/ADA training at Village Hall on November 27, 2018.
- Dr. Monica Saavedra attended a meeting with staff from the Park District to discuss partnerships for youth programing on November 29, 2018.
- Dr. Audra Marks and Dr. Monica Saavedra attended Adler University's phone call for accreditation by the American Psychological Association on November 29, 2018.



Monica Saavedra, Psy.D.  
Director, Health & Human Services



Audra Marks, Psy.D.  
Assistant Director, Health & Human Services

## November, 2018

<b>Health Services Provided</b>						
	November, 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>535</b>	<b>3631</b>	<b>3913</b>	4041		
<b>Children's/Baby Clinic People Served:</b>						
Children's Clinic:	56	504	309	326		
Baby Clinic:	20	103	51	56		
<b>Total:</b>	<b>76</b>	<b>607</b>	<b>360</b>	<b>382</b>		
<b>Shots Given:</b>						
Children's Clinic (Includes Flu):	108	1106	727	680		
Baby Clinic (Includes Flu):	42	250	113	126		
<b>Total Combined Shots:</b>	<b>150</b>	<b>1390</b>	<b>840</b>	<b>889</b>		
<b>Total Antigens:</b>	<b>273</b>	<b>2379</b>	<b>1300</b>	<b>1386</b>		
<b>Vision/Hearing Testing:</b>						
Vision/Hearing Total:	<b>272</b>	<b>1613</b>	<b>1771</b>	1771		
<b>Adult Immunizations:</b>						
Adult Flu:	94	395	299	<b>311</b>		
Hep A/Menactra	0	8	11	10		
Hep B	0	5	10	10		
TB Testing:	3	47	66	68		
Tdap:	41	73	20	22		
Twinrix:	0	5	9	9		
<b>Total Combined Shots:</b>	<b>138</b>	<b>533</b>	<b>415</b>	<b>433</b>		
<b>Total Antigens:</b>	<b>217</b>	<b>608</b>	<b>376</b>	394		
<b>Adult Wellness Testing:</b>						
Tanita Scale:	3	122	57	57		
Blood Pressure:	1	481	742	745		
Pulse:	12	427	708	750		
Blood Sugar:	13	89	32	35		
Cholestech/Hgb AC:	9	53	68	74		
Hemoglobin:	1	98	93	94		
<b>Total:</b>	<b>39</b>	<b>1270</b>	<b>1700</b>	<b>1755</b>		
Health Consultation Time:	<b>1.50 hrs.</b>	<b>14.25 hrs.</b>	<b>11.22 hrs</b>	13 hrs		
<b>Human Services Provided</b>						
	November, 2018	Year to Date	Last Year to Date	2017 Total		
<b>Total People Served:</b>	<b>122</b>	<b>1233</b>	<b>1146</b>	<b>1293</b>		
<b>Counseling Sessions:</b>						
Individual Counseling:	280	3091	2026	2220		
Intake:	11	106	81	85		
Couples Counseling:	2	51	45	50		
Family Counseling:	7	120	42	49		
<b>Total Sessions:</b>	<b>300</b>	<b>3368</b>	<b>2194</b>	<b>2404</b>		
Crisis Intervention:	<b>7 hrs.</b>	<b>139 hrs.</b>	<b>data not available</b>	data not available		
<b>Psychological Testing:</b>						
	Number of Testing Clients November, 2018	Hours of Testing November, 2018	Year to Date Test Batteries	Last Year to Date Test Batteries	2017 Total Number of Batteries	
<b>Total:</b>	<b>1</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>10</b>	
<b>Outreach</b>						
	Times Held in November, 2018	November, 2018 Participants	Y-T-D Participants	Times Held in 2018	Last Y-T-D Participants	2017 Total Participants
<b>Community Outreach</b>						
Blood Drive:	0	0	19	2	46	46
CERT:	0	0	55	2	75	75
Take Charge of Health:	0	0	0	0	24	24
Therapy Dog Thursday:	1	13	76	8	74	74
Vogelei:	4	36	268	236	392	423
<b>Special Events/Fairs:</b>						
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>322</b>	<b>8</b>	<b>719</b>	<b>719</b>
<b>Community Programs:</b>						
HHS/HOC Book Club:	0	0	6	2	8	8

HOC Autism Support Group	1	2	44	7	0	0
<b>Total:</b>	<b>1</b>	<b>2</b>	<b>50</b>	<b>9</b>	<b>8</b>	<b>8</b>
<b>Employee Programs:</b>						
Total:	0	0	125	303	312	312
<b>Human Services Groups:</b>						
Lion's Pride	12	29	29	12	51	57
Real Girls, Real Talk	4	11	11	4	23	29
<b>Total:</b>	<b>16</b>	<b>40</b>	<b>40</b>	<b>16</b>	<b>74</b>	<b>86</b>
<b>Assistance Programs:</b>						
	November, 2018 Participants	Year to Date	Last Year to Date	2017 Total		
Nicor:	1	24	10	10		
Salvation Army:	1	32	27	26		
Lending Closet:	3	106	80	82		
<b>Total:</b>	<b>5</b>	<b>162</b>	<b>117</b>	<b>118</b>		
<b>Health Clinic Revenues</b>						
	November, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Children's Clinic	\$ 380.00	\$ 5,018.00	\$ 3,009.00	\$ 3,091.00		
Hoffman Baby Clinic	\$ 172.00	\$ 1,454.00	\$ 492.00	\$ 513.00		
Hgb/AC	\$ 160.00	\$ 160.00	\$ -	\$ -		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
TB tests	\$ 34.00	\$ 350.50	\$ 594.00	\$ 612.00		
Lipid Profile/Cholestech	\$ 66.00	\$ 929.00	\$ 1,200.00	\$ 1,338.00		
Adult Shots	\$ 70.00	\$ 1,660.00	\$ 1,270.00	\$ 1,430.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ 10.00	\$ 20.00	\$ 20.00		
Glucose & Hemoglobin:	\$ 13.00	\$ 130.00	\$ 205.00	\$ 208.00		
Medicaid:	\$ 373.80	\$ 661.80	\$ 1,895.46	\$ 1,894.46		
Flu/Medicare:	\$ 570.00	\$ 5,289.54	\$ 3,525.04	\$ 3,650.00		
Children's Flu Clinic:	\$ 300.00	\$ 653.00	\$ 221.00	\$ 221.00		
Vision & Hearing:	\$ -	\$ 20.00	\$ 2,540.00	\$ 2,540.00		
<b>Total:</b>	<b>\$ 2,138.80</b>	<b>\$ 16,335.84</b>	<b>\$ 14,971.50</b>	<b>\$ 15,158.00</b>		
<b>Human Services Revenue</b>						
	November, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Counseling:	\$ 3,889.00	\$ 32,734.55	\$ 28,502.00	\$ 30,572.00		
Testing:	\$ 225.00	\$ 665.00	\$ -	data not available		
Presentations:	\$ -	\$ 300.00	0	0		
<b>Total Revenue:</b>	<b>\$ 4,114.00</b>	<b>\$ 33,699.55</b>	<b>\$ 28,502.00</b>	<b>\$ 30,572.00</b>		



November 2018

## VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for November, 2018:

### **Progress:**

This past month, I have been prioritizing goals and objectives in order to create a well-developed EMA program.

### **EMA Team:**

The EMA Team was called out by the Police Department during the winter storm on November 25<sup>th</sup> to assist with road closures for downed power lines.

I held my first EMA Team meeting in November and discussed capabilities, future goals and objectives. I have established a few leadership roles within the EMA Team organization to assist with training objectives. I am also developing a plan for the EMA team's uniforms that look professional and allow us to remain within budget constraints. The current uniform plan does not sustain the team's needs within the budget.

I have also developed a few long-term goals with this team including: developing an EMA team guideline document that outlines capabilities and responsibilities, conducting traffic training through the HEPD Traffic Division, and focusing on a severe weather aspect within Emergency Management.

### **Outlook:**

In December, I plan to work closely with leadership at Village Hall, Police Department, Fire Department, Public Works and our partners at JEMS, to develop priorities within the Emergency Management Central Team. We will be developing a training plan to ready our EOC operations for the June 2019 exercise.



# Hoffman Estates Fire Department

To: James H. Norris, Village Manager

## **FIRE DEPARTMENT MONTHLY REPORT**

**November 2018**

This month's activities resulted in the Fire Department responding to 473 calls for service, 318 incidents were for emergency medical service, 148 incidents were suppression-related, and 7 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of November.

*Patrick S. Fortunato*

Patrick S. Fortunato, Fire Chief

### **Department Activities and Highlights:**



The Fire Department held some in-house fire box training at each station. This was a demonstration on how flashovers happen.



## **Emergency Incidents of Interest:**

### **11-3-18 – #18-0004883 – 2785 Beverly Rd. – Vehicle Fire**

Companies responded to the above location for the report of a vehicle fire. Enroute to the call, dispatch advised that staff put the fire out but wanted us to continue. Units arrived on scene and found staff with the vehicle, there was no smoke or fire. Staff reported that when the vehicle was started, fire was seen coming from the engine area so they turned the vehicle off and used an extinguisher. When companies opened the hood, light smoke was coming from the engine compartment. A pressurized water extinguisher was used to soak down the engine compartment. Oil-dry was spread and the battery was disconnected. The scene was turned over to staff and units returned in service.

### **11-7-18 – #18-0004938 – 871 Atlantic – Structure Fire**

Companies responded to the above location for the report of a structure fire. On arrival, nothing was showing. Further investigation found light smoke coming from a third floor apartment. Upon forcing entry, a small candle fire that ignited window decorations was found. Fire was extinguished with a pressurized water extinguisher and ventilation was completed.

### **11-15-18 – #18-0005047 – 1420 Volid Dr. – Gas Leak**

Companies responded to the above location for a report of an outside gas leak. Upon arrival, units were met by a construction company that was installing handicap signs. The workers stated they struck a gas pipe while installing a sign. Units obtained the wind direction and had Nicor dispatched to the scene. Companies monitored initial outside air quality and also inside the building. A peak reading of natural gas of 6.5% LEL and 3200ppm was obtained in the building throughout the entire incident. Building management was notified of the incident. Nicor arrived on scene and performed their initial assessment. HEFD companies cleared the scene except for Engine 22. Company continued to monitor the air quality of the building every 30 minutes. After the underground utilities were marked, Nicor began to dig and located the leak. While repairing the leak, a Nicor employee was overcome by natural gas and became unresponsive. The employee was transported to SAMC for further care. The leak was repaired and the building was ventilated to reading of 0% LEL and 0 ppm of natural gas.

### **11-18-18 – #18-0005085 – 2140 Hassell Rd. – Structure Fire**

Companies responded to the above location for an activated fire alarm. While responding, dispatch advised there was a kitchen fire and the incident was upgraded to a Code 3 response. Police arrived on scene and reported smoke on the north side of the building coming from a third floor apartment. Upon arrival, units reported moderate smoke coming from the north side and after investigation, a kitchen fire was found in a third floor apartment. An apartment pack was deployed to the 3rd floor. Units were advised that an occupant of the building discharged a dry chemical extinguisher that extinguished most of the fire. Using the thermal imaging camera, fire was located in the cabinet above the stove. The fire was completely extinguished and overhaul was completed. Primary searches were completed on all floors and air quality was within normal limits.

### **11-26-18 – #18-0005237 – 1550 W. Algonquin Road – Vehicle Fire**

Companies responded to above location for the report of a tow truck on fire. NWCD received reports that a full propane tank was in the back of the truck. On arrival, units assumed command of a pick-up truck with an engine compartment fire. No flame impingement the propane tank in the truck bed. A hose line was pulled and the fire was extinguished.

## **Mutual & Auto Aid Incidents:**

### **11/27/18 – #18-0005251 – 12534 Berner Dr. Elgin – Carbon Monoxide**

Companies responded mutual aid to Bartlett for an ambulance request. Upon arrival and entering the residence, a CO detector was sounding and there was odor of exhaust fumes. The bed-ridden patient was attended to while the CO monitors were retrieved. Upon re-entering the house with the monitors, the CO reading instantly went up to 324 ppm. Units started ventilating the house immediately. Bartlett units arrived on the scene and started to investigate the CO problem. Patient care was transferred to Bartlett companies. Investigation revealed the occupant had been running a gas generator in an enclosed back porch because they were without power causing the elevated CO readings.

## **ADMINISTRATIVE DIVISION**

- Chief Fortunato participated in the following events during the month:
  - Attended the MABAS Division One Chiefs Meeting
  - Attended the NWCD Liaison meeting
  - Attended the NWCD new CAD System meeting
  - Attended the NWCD Executive Committee meeting
  - Attended the JEMS meeting
  - Attended the 2019 Budget preparation meeting and Board meeting
  - Attended the 2019 Citizens Fire Academy Graduation Ceremony
  - Attended a meeting with Marc Reynolds regarding the Village's 60<sup>th</sup> anniversary book
  - Attended the fire academy luncheon with the new firefighters
  - Attended ESRI/GIS training on Orland Park
  - Attended meetings regarding the Large Diameter Hose Project
  - Attended the Fire Department Staff Meeting
  - Attended a meeting hosted by the IS Dept. regarding file sharing
  - Walked through each fire station with Public Works to evaluate facility needs
  - Attended CIP Preparation meetings and CIB Meeting
  - Attended Somerset Development meeting
  - Attended a 2019 Department planning meeting with company officers
  - Attended numerous meetings with HRM
  - Attended multiple NWCDs meetings regarding new CAD and Records Management
  - Attended multiple meetings with staff regarding the conversion of Reserve Ambulance 21 to the Special Operations vehicle
  - Attended multiple meetings with staff regarding a uniform RFP
  - Attended multiple meetings regarding fire suppression system installations and compliance agreements
  - Attended the NWCH Chief meeting and the Dispatch Steering Committee meeting
  - Attended Company Officer Meetings

## **OPERATIONS DIVISION**

- Deputy Chief Englund participated in the following events during the month:
  - Attended the MABAS Division I Deputy Chief's meeting
  - Attended the MABAS Division Two Chiefs meeting
  - Attended the MABAS Division I operations meeting
  - Attended Large Diameter Hose Committee meeting
  - Attended Fire Department Staff meeting
  - Attended CIP Presentation Walkthrough
  - Attended Software Capabilities meeting
  - Attended 2019 Budget Walkthrough
  - Attended Fire Department Staff Photo
  - Attended RTF training at Police Department
  - Gave the Hoffman Estates High School Presentation
  - Attended regular morning meetings with the Battalion Chiefs
  - Worked 2 Sears Centre events

## **TRAINING DIVISION**

- Assistant Chief Mackie participated in the following events during the month
  - Attended MABAS 1 Chiefs Meeting
  - Attended MABAS 1 Training Officers meeting.
  - Attended the Fire Department Staff Meeting.
  - Attended Anti-Harassment Training given by HRM.
  - Attended Fire Department Officer Retreat.
  - Attended Rescue Task Force Training with the Police Department.
  - Attended Emergency Operations Center Training classes.
  - Attended software capabilities meeting at fire administration.
  - Attended TDAP presentations at Fire Station 22.
  - Attended the SAMC emergency management armed intruder tabletop exercise.
  - Attended School District 54 breakfast meeting in Palatine.
  - Attended the NIPSTA Lunch with the Fire Candidates.
  - Attended the department picture session.
  - Took the new Polaris UTV to Ultra-Stoub and Eby Graphics for price estimates.
  - Worked the Windy City Bulls game.



## PUB ED EOM November 2018

### CLASSES

<b>Date</b>	<b>Location</b>	<b>Description:</b>
11/07/18	Carol Stream	Citizen's Fire Academy – Culmination Exercise – Butler, Fuja, Loeb, & Zito – 13 Adults
11/19/18	Village Hall	Citizen's Fire Academy – Graduation – Butler & Fortunato
11/20/18	Muir School	Fire Safety Presentation – Anderson & Lichtenberg- 50 Adults and 424 Children – 2.0 hours

### PUB ED ACTIVITIES

<b>Date</b>	<b>Event:</b>
11/08/18	2 Station 24 Tours – Deihls, Lenczewski, & Leslie – 3 Adults & 35 Children – 1.0 hour
11/09/18	Station 24 Tour – Best, Golden, Kane, Petz, & Von Qualen – 2 Adults & 20 Children – 1.25 hours
11/21/18	Barrington Lakes Fire Code 3 Program- Fuja & Slagle – 1 Adult – 1.0 hour
November	Gave out 2 smoke detectors



# Hoffman Estates Fire Department

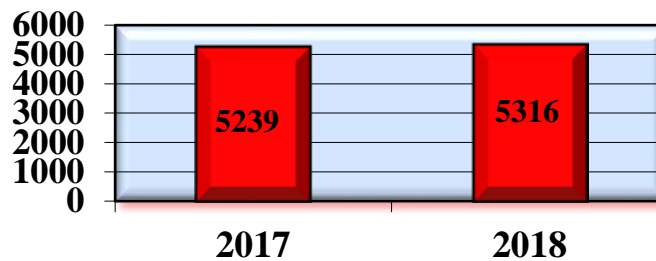
EOM - Monthly Type of Alarm Report - Summary

**Patrick Fortunato**  
Fire Chief

Alarm Date Between {11/1/2018} And {11/30/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	318	67.23 %
Code 2: Single Company Response	39	8.24 %
Code 3: Structure Fire/Inside Odor of Natural Gas	12	2.53 %
Code 4: An upgrade of any initial response	1	0.21 %
Traffic Accident with entrapment	6	1.26 %
Automatic fire alarm, full fire position	49	10.35 %
All traffic accidents with injuries	13	2.74 %
Brush Fire. Upgrade from a Code 2	1	0.21 %
MABAS Box alarm to another town	0	0.00 %
Car fires (outside of building)	5	1.05 %
CO response without reported symptoms	7	1.47 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	3	0.63 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	11	2.32 %
Mutual aid request (including Code 13)	7	1.47 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	0	0.00 %
Technical Rescue	0	0.00 %
Count of Incidents		473

## Total Emergency Responses Year-to-Date





# Hoffman Estates Fire Department

## EOM - Year to Date Type of Alarm Report - Summary

**Patrick Fortunato**

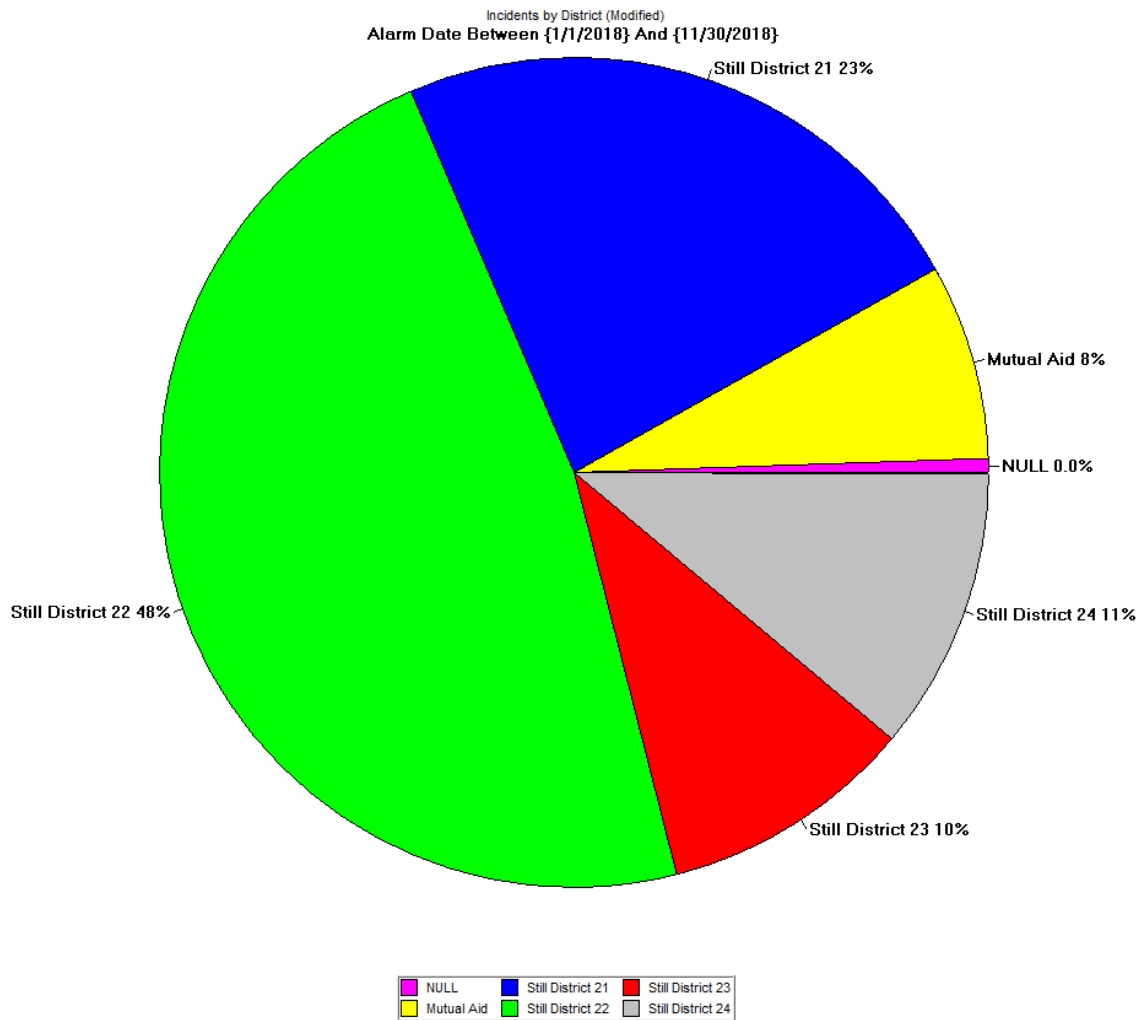
*Fire Chief*

Alarm Date Between {1/1/2018} And {11/30/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	3746	70.46 %
Code 2: Single Company Response	373	7.01 %
Code 3: Structure Fire/Inside Odor of Natural Gas	114	2.14 %
Code 4: An upgrade of any initial response	23	0.43 %
Traffic Accident with entrapment	28	0.52 %
Automatic fire alarm, full fire position	514	9.66 %
All traffic accidents with injuries	203	3.81 %
Brush Fire. Upgrade from a Code 2	1	0.01 %
MABAS Box alarm to another town	13	0.24 %
Car fires (outside of building)	25	0.47 %
CO response without reported symptoms	62	1.16 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	4	0.07 %
NIPAS EST Activation	0	0.00 %
Elevator Response	49	0.92 %
HazMat Level I Response	2	0.03 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	90	1.69 %
Mutual aid request (including Code 13)	64	1.20 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	4	0.07 %
Technical Rescue	0	0.00 %
	<hr/>	
	Count of Incidents	5316

# Hoffman Estates Fire Department

## EOM – Incident by District Summary





# Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

**Patrick Fortunato**

*Fire Chief*

Date Between {11/1/2018} And {11/30/2018}

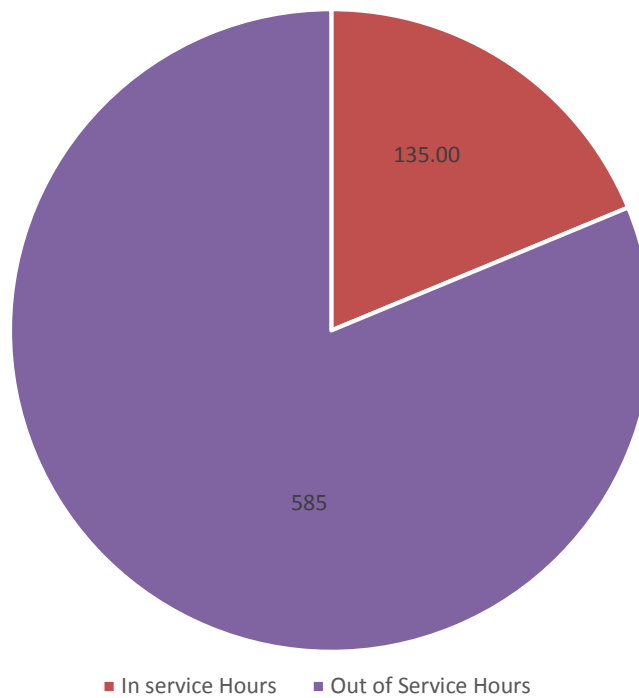
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Start Date	Total Hours	Percent of Hours per Month
November	135.00	18.7500 %

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Total In-Service Hours 135.00 of 720.00      Total Percentage of Hours In Service 18.750 %

Ambulance 22 In service hours  
November





# Hoffman Estates Fire Department

EOM - Ambulance 22 Summary

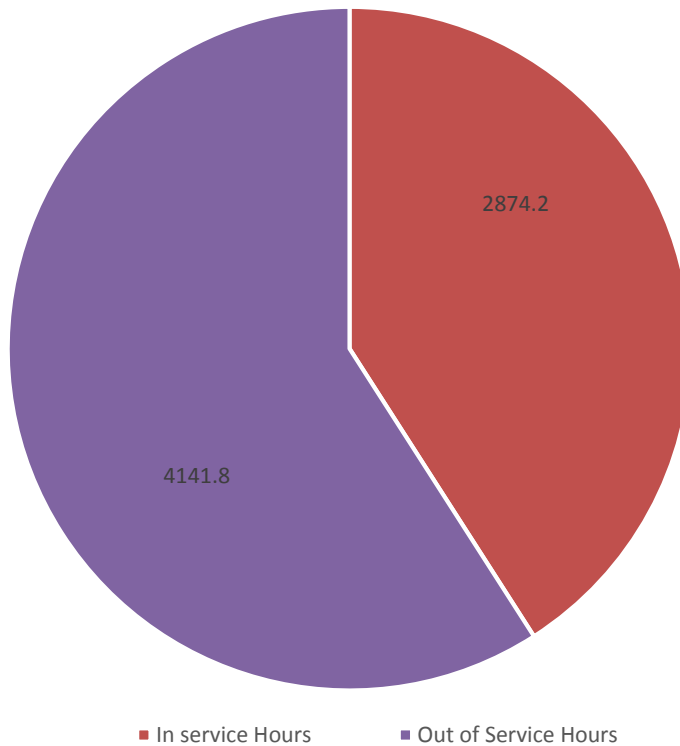
Patrick Fortunato

Fire Chief

Date Between {1/1/2018} And {11/30/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %
February	455.00	67.7083 %
March	427.75	57.4933 %
April	408.83	56.7819 %
May	296.50	39.8522 %
June	258.17	35.8569 %
July	51.00	6.8548 %
August	191.50	25.7392 %
September	169.25	23.5069 %
October	191.47	25.7352 %
November	135.00	18.7500 %
<b>Total In-Service Hours</b>	<b>2874.2 of 8016.00</b>	<b>Total Percentage of Hours In Service 35.856 %</b>

Ambulance 22 In service hours  
Y-T-D





## Hoffman Estates Fire Department

### EOM - Total Fire Loss by Month

**Patrick Fortunato**  
Fire Chief

Alarm Date Between {11/1/2018} And {11/30/2018}

<b>Alm Date</b>	<b>Location</b>	<b>Incident Type</b>	<b>Estimated Loss</b>
11/03/2018	2785 BEVERLY RD /HOFFMAN	131 Passenger vehicle fire	15,000
11/03/2018	Eastbound I90 & MM63.5	131 Passenger vehicle fire	750
11/07/2018	871 ATLANTIC /HOFFMAN	111 Building fire	60,000
11/18/2018	2140 HASSELL RD /HOFFMAN	111 Building fire	20,000
11/26/2018	1550 W ALGONQUIN RD	131 Passenger vehicle fire	3,800
11/28/2018	Westbound I90 & MM59 /Hoffman	131 Passenger vehicle fire	2,200
<b>Total Incident Count</b>	<b>6</b>	<b>Total Est Loss</b>	<b>101,750</b>



# Hoffman Estates Fire Department

## EOM - Incident Loss By Property Use YTD

**Patrick Fortunato**  
*Fire Chief*

Calendar Year 2018

<b>Property Use</b>	<b>Property Loss</b>	<b>Content Loss</b>	<b>Total Loss</b>
161 Restaurant or cafeteria	\$18,000	\$2,000	\$20,000
419 1 or 2 family dwelling	\$835,500	\$421,000	\$1,256,500
429 Multifamily dwelling	\$132,000	\$52,600	\$184,600
579 Motor vehicle or boat sales,	\$40,000	\$52,000	\$92,000
581 Department or discount store	\$3,800	\$0	\$3,800
599 Business office	\$100,000	\$1,000,000	\$1,100,000
808 Outbuilding or shed	\$50,000	\$20,000	\$70,000
900 Outside or special property,	\$100,000	\$30,000	\$130,000
961 Highway or divided highway	\$102,788	\$15,500	\$118,288
962 Residential street, road or	\$35,000	\$1,750	\$36,750
965 Vehicle parking area	\$19,612	\$200	\$19,812
<b>Total Losses</b>	<b>\$1,436,700</b>	<b>\$1,595,050</b>	<b>\$3,031,750</b>





## Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

**Patrick Fortunato**

Fire Chief

All Applicable Records

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<b>Year</b>	<b>Annual Loss</b>
2005	1,423,600.00
2006	1,315,361.00
2007	1,062,300.00
2008	1,086,400.00
2009	1,201,105.00
2010	1,071,700.00
2011	776,800.00
2012	3,034,450.00
2013	570,581.00
2014	2,696,009.00
2015	1,239,672.00
2016	1,252,465.00
2017	1,228,875.00



# Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

**Patrick Fortunato**  
Fire Chief

Date Between {11/1/2018} And {11/30/2018}

Activity	Quantity	Total Hrs	Pct Hrs
<b>Business/Annual Inspections</b>			
Annual Inspection	4	06:00	3.38%
Fire Drill	2	01:30	0.84%
	<u>6</u>	<u>07:30</u>	<u>4.22%</u>
<b>Clean Agent Suppression System</b>			
Clean Agent Acceptance Test	1	03:00	1.69%
	<u>1</u>	<u>03:00</u>	<u>1.69%</u>
<b>Complaints, OOS Alarms &amp; Opticoms</b>			
OOS Alarms	4	04:15	2.39%
Work Orders	3	06:00	3.38%
	<u>7</u>	<u>10:15</u>	<u>5.77%</u>
<b>Fire Alarm System Permit</b>			
Acceptance Test	4	06:00	3.38%
Ceiling Inspection	1	01:00	0.56%
Plan Review	1	01:00	0.56%
Final Inspection	2	01:00	0.56%
	<u>8</u>	<u>09:00</u>	<u>5.07%</u>
<b>Fire Pumps</b>			
Fire Pump Annual Inspection	12	10:45	6.05%
	<u>12</u>	<u>10:45</u>	<u>6.05%</u>
<b>Hood &amp; Duct Mechanical</b>			
Smoke Test	2	03:00	1.69%
	<u>2</u>	<u>03:00</u>	<u>1.69%</u>
<b>Lock Box</b>			
Repair Box	1	00:30	0.28%
	<u>1</u>	<u>00:30</u>	<u>0.28%</u>
<b>General Fire Prevention Meetings</b>			
Construction Meeting In-house	1	02:00	1.12%
Construction Meeting in the Field	4	05:45	3.23%
Weekly Site Plan Meeting	1	01:00	0.56%
	<u>6</u>	<u>08:45</u>	<u>4.92%</u>



# Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

**Patrick Fortunato**  
Fire Chief

Date Between {11/1/2018} And {11/30/2018}

Activity	Quantity	Total Hrs	Pct Hrs
<b>General Office Activities</b>			
Computer Entry Activities	16	24:30	13.80%
Reports and Paperwork	29	35:15	19.85%
Fire Prevention Special Projects	1	01:00	0.56%
	<u>46</u>	<u>60:45</u>	<u>34.22%</u>
<b>Site/Building Plan Reviews</b>			
Fire Alarm	1	00:30	0.28%
Open Burn	3	01:30	0.84%
Building Plan Review	2	02:00	1.12%
Site Plan Review	3	02:30	1.40%
Pyro Plan Review	1	01:00	0.56%
Sprinkler Plan Review	2	01:15	0.70%
	<u>12</u>	<u>08:45</u>	<u>4.92%</u>
<b>Residential Sprinkler Systems</b>			
Residential Sprinkler Flush Test	2	01:00	0.56%
Residential Sprinkler Ceiling/Hydro Inspection	8	12:00	6.76%
Residential Sprinkler Plan Review	5	04:15	2.39%
Residential Sprinkler Acceptance test/Final	12	09:30	5.35%
Residential Sprinkler Homeowner Walk Through	9	07:15	4.08%
	<u>36</u>	<u>34:00</u>	<u>19.15%</u>
<b>Special Activities</b>			
Illinois Fire Inspectors Association Meetings	1	06:00	3.38%
	<u>1</u>	<u>06:00</u>	<u>3.38%</u>
<b>Tent Permits</b>			
Tent Permit Inspection	1	01:00	0.56%
	<u>1</u>	<u>01:00</u>	<u>0.56%</u>
<b>Wet Sprinkler Systems</b>			
Wet Sprinkler Ceiling Inspection	4	04:00	2.25%
Wet Sprinkler Hydro test	2	05:30	3.09%
Wet Sprinkler Acceptance Test/Final	1	01:00	0.56%
Wet Sprinkler Site Visit	5	03:45	2.11%
	<u>12</u>	<u>14:15</u>	<u>8.02%</u>
<b>Report Totals:</b>	<b>151</b>	<b>177:30</b>	<b>100.00%</b>

<b>Buildings Requiring Sprinklers</b>	<b>November</b>	<b>YTD Total</b>	<b>Remaining to be Installed</b>
Installed	<b>1</b>	<b>5</b>	<b>29</b>
<b>Wireless Transceivers</b>	<b>November</b>	<b>YTD Total</b>	<b>Total Installed to Date</b>
Installed	<b>1</b>	<b>4</b>	<b>459</b>

### **TRAINING DIVISION**

**Outside Training:**

- Lieutenant Orr & Firefighter Sullivan attended Instructor 1 class in Wheaton, November 1-2, 2018.
- Battalion Chiefs Buckel & Rothbauer attended All Hazards Incident Management class in Grayslake, November 1-2, 2018.
- Battalion Chief Rothbauer attended NIMS ICS 400 class in Cicero, November 5-6, 2018.
- Firefighter Buckel attended Instructor 2 class in Wheaton, November 5-9, 2018.
- Firefighter Mullis, Rittenhouse, & Rybarczyk attended RIT Class in Champaign, November 12-16, 2018.
- Inspector Solick attended Public Fire & Life Safety Educator class in Orland Park, November 26-30, 2018.

**In-house Training:**

- Tactical TIC Training – coordinated by Lt. O’Donnell.
- Fire Box Training – coordinated by Lt. O’Donnell.
- TDAP Presentations – coordinated by A/C Mackie.
- Rescue Task Force Training – coordinated by A/C Mackie
- MSA G1 maintenance class – coordinated by Capt. Slagle.
- Anti-Harassment Training – coordinated by A/C Mackie
- Fire Officer Retreat – coordinated by Chief Fortunato
- Paramedic Classes – coordinated by A/C Mackie.

**Company Training Instructed by the Captains and Lieutenants:**

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of November all members were 2,440.

<b>1<sup>st</sup> Quarter</b>	<b>2<sup>nd</sup> Quarter</b>	<b>3<sup>rd</sup> Quarter</b>	<b>4<sup>th</sup> Quarter</b>	<b>Total Hours YTD</b>
7,823	7,033	6,271	4,720	25,897