

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **NOVEMBER 19, 2018**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:07 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
P. Cross, Asst. Corporation Counsel
M. Koplin, Asst. Village Manager-Development Services
T. Bos, Police Chief
P. Fortunato, Fire Chief
K. Kerr, Asst. Public Works Director
R. Musiala, Finance Director
F. Besenhoffer, IS Director
M. Saavedra, H&HS Director
P. Gugliotta, Planning, Building & Code Enforcement Director
B. Anderson, CATV Director
S. Ostrovsky, Asst. to the Village Manager
R. Johnson, Management Analysts
M. Galloway, GG Intern

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Arnet.

3. RECOGNITION OF AUDIENCE:

Robert Steinberg, 4158 Portage Lane, thanked the Board for passing the ordinance regulating e-cigarettes.
Trustee Pilafas added that while he was in a meeting with Representative Mussman, she stated that the State tried to get one passed but couldn't.
Dr. Steinberg went on to talk about his displeasure with what is happening on the 4th of July Commission.
Mr. Norris explained why some of these changes are taking place now.

4. APPROVAL OF MINUTES:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken.
Motion carried.

Approval of Minutes
Minutes from November 5, 2018.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A. through 5.E.

5.A. Approval of Agenda

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for November 19, 2018 - \$1,490,408.21.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Resolution No.1666-2018 authorizing the Village of Hoffman Estates to support Next Level Northwest's application to receive grant funding from the JP Morgan Chase Advancing Cities Program.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of request by Anitej Hotel Corporation for a site plan amendment for façade improvements to Country Inn & Suites, 2280 Barrington Road.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board authorization to award a contract for elevator inspection and plan review services to Thompson Elevator Inspection Service, Mt. Prospect, IL.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Mills read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to concur with the proclamation proclaiming Tuesday, November 20, 2018 as Universal Children's Day. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Saturday, November 24, 2018 as Small Business Saturday Day. Voice vote taken. All ayes. Motion carried.

Mr. Koplin accepted the proclamation.

Trustee Arnet read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to concur with the proclamation proclaiming Tuesday, November 27, 2018 as #Giving Tuesday Day. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Presentation(s)

Natalie Urban was recognized for receiving the Girl Scout Gold Award.

Mayor McLeod read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Gaeta, to concur with the proclamation proclaiming Tuesday, November 20, 2018 as Natalie Urban Day. Voice vote taken. All ayes. Motion carried.

Natalie introduced her family, was congratulated by the Board and accepted her proclamation.

Leopardo was given the Great Citizen Award for the work that they did to renovate the CAC building.

Boards & Commissions Appointments

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the appointment of Sarah Medrys to the Arts Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to accept the appointment of Kerri Ash to the Arts Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the appointment of Claudia Baranowski to the Cultural Awareness Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the appointment of Tom Burnitz to the Planning and Zoning Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the appointment of Greg Ring as Vice Chair to the Planning and Zoning Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to accept the resignation of Daryl Habib as from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod said hello to his daughter who is visiting from out of town, he read a letter from a resident that complimented the Clerk, he congratulated Officer John Bending on being recognized by the park district as the Best of Hoffman for October, he reminded everyone of upcoming events, Tony & Tina's Wedding, Wine Wednesday and the Teddy Bear Holiday Party. He had lunch with Chris Kaiser, BIG Kaiser, attended a Celtic Fest meeting, a D54 Partnership breakfast, a 4th of July meeting, the Harvest luncheon, the Friendship Tree Lighting and the Citizens Fire Academy graduation.

6.B. Trustee Comments

Trustee Mills stated that she attended the CIB meeting and complimented the commission on the meeting, the retirement luncheon for Sgt. Harry Russman, our Veterans Day ceremony and thanked the commission for that event, her granddaughters birthday, the senior lunch and complimented the commission, the Shop with a Cop Brew fest, the tree lighting and she wish everyone a happy and safe Thanksgiving.

Trustee Pilafas congratulated Natalie Urban on winning her award, he thanked Leopardo and Ryan Johnson for their work on the CAC, he thanked the Celebration Commission for the tree lighting, he congratulated Lt. Butler on the Citizens Fire Academy, he stated that he attended the

CIB meeting, our Veteran's Day and HEHS Veteran's Day ceremonies and an Emerging Technologies meeting.

Trustee Newell stated that she attended the CIB meeting, our Veteran's Day ceremony, a Sustainability Commission meeting, the HEHS Basket Brigade, she thanked the Celebrations Commission for the tree lighting, the Boy Scouts for pushing the button at the tree lighting, she congratulated the Citizens Fire Academy graduates and she wished everyone a Happy Thanksgiving.

Trustee Stanton stated that he attended the CIB meeting, the St. Hubert's and Village Veteran's Day ceremonies, a budget review meeting, an Intergovernmental Social, the tree lighting and he thanked the Celebrations Commission for the event and he congratulated Natalie Urban and the Citizens Fire Academy graduates.

Trustee Arnet stated that she attended the CIB meeting, our Veteran's Day ceremony, the Heavenly Brew Fest, the Basket Brigade, the tree lighting, she congratulated the Citizens Fire Academy graduates and reminded everyone that Shop with a Cop is December 9th.

Trustee Gaeta stated that he attended a Haverford Place board election meeting, the St. Hubert's and Village Veterans Day ceremonies, Sgt. Russman's retirement luncheon, a budget review meeting, the BIG Kaiser lunch, a Senior Commission meeting, the D54 Partnership Breakfast, the tree lighting and he congratulated the Celebrations Commission on the event.

6.C. Village Manager's Report

Mr. Norris had no report.

6.D. Village Clerk's Report

The Clerk had no report.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of September 2018, for Operating funds cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$39,520, primarily due to monthly cash receipt activity. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$47.9 million.

For the Operating, Debt Service and Capital Projects funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$365,609, primarily due to payment made for the street revitalization program.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.38 million, primarily due to investment activity in pension funds.

The total for cash and investments for all funds increased to \$247.3 million.

6.F. Committee Reports

Finance Committee

Trustee Pilafas stated that they would be meeting to request authorization to award a contract for the 2019 Northwest Fourth Fest fireworks display to Melrose Pyrotechnics, Inc. Kingsbury, IN in an amount not to exceed \$40,250; request authorization to purchase excess workers'

compensation insurance from Alliant/Mesirow Insurance Services; and to receive and file Finance Department, the Information System Department and the Sears Centre Arena Monthly Reports.

Public Works & Utilities

Trustee Newell stated that they would be meeting to request authorization to waive bidding and purchase one (1) replacement Doosan 100KW portable generator through Sourcewell (formerly NJPA) Contract pricing from Roland Machinery, Bolingbrook, IL in an amount not to exceed \$58,301; have a discussion on performance contract status and vendor selection and to receive and file the Public Works Department, and the Development Services Engineering Report of the Transportation and Engineering Division Monthly Reports.

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request authorization to lease copiers for the police and fire departments and enter a maintenance agreement with Proven, IT Tinley Park, IL and to receive and file the Police Department, the Health & Human Services, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Reports.

7. PLANNING & ZONING COMMISSION REPORTS;

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request by SVAP Hoffman Plaza, L.P. (Contract Purchaser) and Kimley Horn and Associates (Applicant) to consider a Preliminary and Final Site Plan for a retail building located at 75/85 E. Golf Road including off-site sidewalk on the Hoffman Plaza Shopping Center property, subject to the following conditions:

1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
2. No building permit shall be issued until a Final Plat of Subdivision establishing correct property lines is approved and recorded by the village.
3. The infiltration trenches within the bottom of the Apple Street detention basin shall be maintained to ensure that dry bottom conditions are present within 72 hours of a rainfall event. Additional infiltration trenches shall be required if these conditions are not met.
4. The following Subdivision Code landscaping waivers are granted:
 - a. A waiver from Section 10-4-4-B. a. allowing the following landscape setbacks:
 - A front yard landscape setback of 3.8' versus the required 10' for the NW corner of the site.
 - A side yard landscape setback of 5.6' versus the required 10' for the east side of the site.
 - A side yard landscape setback of 3' versus the required 10' for the west side of the site.
 - A rear yard landscape setback of 8.6' versus the required 10' for the south side of the site.
 - b. A waiver from Section 10-4-4 D. a. to not provide foundation landscaping on the front (north) and rear (south) building façade.
 - c. A waiver from Section 10-4-4 C. 2. B. to not provide a shade tree in the parking island on the NE corner of the building.
5. A performance guarantee based on an Engineers Estimate shall be submitted to the Village prior to issuance of a building permit.
6. A permit from IDOT shall be submitted prior to construction commencing in the Golf Road right-of-way for the sidewalk, curb closure and landscape.

7. Based on proposed plans and current zoning code, the subject property shall not be allowed another monument sign and wall signage shall meet current code regulations.
8. The following conditions relate to the site construction:
 - a. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
 - b. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.
 - c. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.

Discussion

Mayor McLeod asked if this would be contingent on them purchasing the property.
Pete Gugliotta responded yes.
Trustee Mills asked if they didn't purchase the property would the approval go away.
Mayor McLeod stated that he would like some assurances that they'll be buying the property.
Mr. Gugliotta responded yes, after a year.
Trustee Pilafas asked if we know what will be there.
Chairperson Combs responded that one of the spots would be a restaurant.
Corporation Counsel Janura said that this item will have to come back with a re-configured plat.
Trustee Pilafas asked what the time-frame was.
Chris Kapper, Sterling, said that they hope to close by December 30th.
Trustee Mills questioned whether all of this could be completed by then.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted nay.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Items 8.A. through 8.C. by omnibus vote. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.A.

8.A. Request Board approval of Ordinance No.4693-2018 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase in number of Class "A" Licenses, Mensyoku USA Inc. d/b/a Kitakata Ramen Ban Nai, 1129 N. Roselle Road and El Agave Mexican Restaurant, 1625 W. Algonquin Road).

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.B.

8.B. Request Board approval of Ordinance No.4694-2018 amending Chapter 11, regarding building permit fees, performance deposits, occupancy permits and elevator size requirements.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.C.

8.C. Request Board authorization to lease the following equipment from Proven IT, Tinley Park, IL (low bidder) for:

- 1) One (1) Canon 8505 high volume, black and white printer/copier for an annual lease price of \$5,148; and
- 2) One (1) Canon 7565 high volume, digital color copier / printer / scanner for an annual lease price of \$5,160; and
- 3) Three (3) Canon 5550i digital color copier/printer/scanners for an annual lease price of 1,608 each; and
- 4) Enter into a five-year photocopier maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$0.00275 for black and white copies, and \$0.0275 for color copies.

Roll Call:

Aye: Arnet, Mills, Newell, Pilafas, Stanton, Gaeta

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Arnet, seconded by Trustee Pilafas, to adjourn the meeting. Time: 8:11 p.m.

Bev Romanoff
Village Clerk

Date Approved

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA).
For accessibility assistance, call the ADA Coordinator at 847/882-9100.*