

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
November 26, 2018

Immediately Following Public Works & Utilities Committee

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – October 22, 2018 Committee Meeting**

NEW BUSINESS

- 1. Request authorization to lease the following equipment from Proven, IT, Tinley Park, IL (low bidder)
 - a. Four (4) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$8,256.00 for the police department.
 - b. One (1) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$2,232.00 for the fire department.
 - c. Enter into a five-year maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$.00275 for black and white copies and \$.0275 for color copies.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

October 22, 2018

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Anna Newell
Trustee Gary Stanton
Mayor William McLeod**

Members via phone:

Trustee Gary Pilafas, Vice Chairman

Members absent:

**Trustee Karen Arnet
Trustee Karen Mills**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Ted Bos, Police Chief
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Fred Besenhoffer, Director of IS
Pat Fortunato, Fire Chief
Patti Cross, Asst. Corporation Counsel
Alan Wenderski, Village Engineer
Bruce Anderson, CATV**

The Public Health and Safety Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve the Public Health & Safety Committee Meeting minutes of September 24, 2018. Roll Call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of an ordinance amending Section 7-2-2 (sale of tobacco product or electronic smoking devices to minors prohibited), Section 7-8-13, prohibition of criminal public nuisances; abatement thereof), Section 7-13-1 (penalty) and Section 8-7-16 (items designed or marketed for use with cannabis or drugs) of the Hoffman Estates Municipal Code.

Mr. Norris provided background information on the request.

Mayor McLeod asked the Chairman for his recommendation. Trustee Gaeta stated his recommendation for Section 7-13-1 to increase penalties to \$250 per individual offense and \$500 for a business offense.

Trustee Stanton inquired about other municipalities and how much they charge. Mr. Norris provided additional detail.

Motion by Mayor McLeod, seconded by Trustee Stanton, to amend Section 7-2-2 (sale of tobacco product or electronic smoking devices to minors prohibited), Section 7-8-13, prohibition of criminal public nuisances; abatement thereof), Section 7-13-1 (penalty) and Section 8-7-16 (items designed or marketed for use with cannabis or drugs) of the Hoffman Estates Municipal Code. Roll Call vote taken. All ayes. One nay (Trustee Stanton). Motion carried. (Trustee Stanton was not in favor of the penalty structure of the ordinance and preferred lower amounts.)

REPORTS (Information Only)

1. Police Department Monthly Report.

The Police Department Monthly Report was presented to committee and was received and filed.

2. Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was presented to Committee and was received and filed.

3. Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to Committee and was received and filed.

4. Fire Department Monthly Report

Trustee Gaeta read a thank you letter he received on behalf of the Fire Department.

The Fire Department Monthly Report was presented to Committee and was received and filed.

III. President's Report

Mayor McLeod provided details on his activities for the week of October 15.

IV. Other

V. Items in Review

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Stanton, to adjourn the meeting at 7:16 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

NB-1

SUBJECT: Request authorization to lease copiers for the police and fire departments and enter a maintenance agreement.

MEETING DATE: November 26, 2018

COMMITTEE: Public Health & Safety Committee

FROM: Ted Bos, Chief of Police
Pat Fortunato, Fire Chief

PURPOSE: To request authorization to lease the following equipment from Proven IT, Tinley Park, IL (low bidder).

- a.) Four (4) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$8,256.00 for the police department.
- b.) One (1) Canon C5550i digital color copier/printer/scanner for an annual lease price of \$2,232.00 for the fire department.
- c.) Enter into a five-year maintenance agreement for all five machines with Proven IT for a per copy charge not to exceed \$.00275 for black and white copies and \$.0275 for color copies.

BACKGROUND: Currently the police department leases 2 copy machines and the fire department leases 1 copy machine. These leases were for a 4 year term and will expire in 2019. In preparation for the 2019 budget, we began obtaining quotes for the replacements of these copy machines. The vendors were asked to quote replacement equipment of like kind. The police department also requested quotes to replace or provide service agreements for 2 older Village owned copy machines that were purchased with the police department building in 2010. These copy machines experience a high volume of service calls and repairs. Replacement parts are difficult to find due to the age of the equipment.

DISCUSSION: The current copier for the Fire Department is located at Fire Station 22. This machine is used daily by all department personnel on duty in the fire stations. In addition, the Department requires color printing for use by the Public Education Division, daily training

activities, administrative reports and mapping completed by shift personnel.

The Police Department has 4 copy machines located in the Records Section, Patrol Division, Investigations Division and Administration offices. These copy machines are expected to be the sole source of printing and are centrally located within each division. The IS Department requested all new leased equipment have fax options which will replace any remaining stand alone fax machines within the building.

Three competitive bids were received with maintenance agreements comparable to the features of our current machines.

**Warehouse Direct Business Products and Services
Lanier C4504 ex**

2001 S. Mt. Prospect Road
Des Plaines, IL 60018

\$195 each per month for 48 months
Total Yearly Cost: \$2,340.00

\$565.00 annual service agreement per copier (this price will not increase for the length of the lease) includes 25,000 black/white and 8,000 color copies. Overage rates will be billed at \$.007 for black & white and \$.06 for color copies.

Warehouse Direct is our current vendor. If we continue leasing through them, they proposed a service agreement for the 2 older Village owned copy machines at the police department for \$2,000 annually covering combined usage of 500,000 black & white copies with overage charges billed at \$.007. However, it should be noted they can't guarantee parts availability.

**RCM Technology Group
Xerox Alta Link C8045**

16W115 83rd Street
Burr Ridge, IL 60527

\$231.27 each per month for 60 months
Total Yearly Cost: \$2775.24

Maintenance Agreement to be billed out per copy at the following rate: \$.0089 per black & white copy, \$.058 per

color copy. Average monthly volume for police and fire is 47,573 black & white copies and 2,844 color copies. Estimated monthly usage cost at the provided rate is \$588.34.

RCM would not provide a maintenance agreement for the 2 older Village owned copy machines at the police department. They proposed black/white replacement copiers for \$330.52/month with a maintenance agreement of \$.007 per black & white copy.

Proven IT

Canon C5550i

18450 Crossing Drive
Tinley Park, IL 60477

\$174.80 each per month for 60 months
Total Yearly Cost: \$2097.60

Maintenance Agreement to be billed out per copy at the following rate: \$.00275 per black & white copy, \$.0275 per color copy. Average monthly volume for police and fire is 47,573 black & white copies and 2,844 color copies. Estimated monthly usage cost at the provided rate is \$208.00.

Proven IT proposed to replace the 2 older Village owned copiers at the police department with the Canon C5550i with a substantial savings per each copier due to an increased buying power Village wide. Village Hall recently entered into a lease agreement with Proven IT for 5 various sized copy machines. The per copy service rates offered to the Village were approximately 50% less than our current pricing. Proven IT offered to extend these prices down to the Police and Fire Departments. In order to immediately recognize these savings, Proven IT has proposed to buyout the remainder of the current leases, which end mid-year 2019, and provide a check in an amount of \$3,975 to satisfy the balance of our current leases.

FINANCIAL IMPACT: There are funds in the current Fire Department and Police Department Budgets to cover the copier leases. Our current lease cost including service costs between police and fire for three (3) copy machines average

\$1,250 per month. Proven IT's proposed lease agreement including service costs based on current usage for five (5) copy machines average \$1,082 per month; which results in a monthly savings while providing an affordable solution to the 2 older Village owned copiers that have reached their end of life. While the police and fire department were not anticipating on replacing the copiers until mid-year 2019, it would be prudent to take advantage of the village wide purchasing resulting in substantial cost savings offered through Proven IT.

RECOMMENDATION: Proven IT offers the lowest monthly lease rate and annual service agreements with the price locked throughout the length of the lease. Proven IT has received positive reference checks and has local service locations so response times for service calls are less than 2 hours, which means less down time for Village staff's production.

Recommend approval to enter into lease and service plan agreements for five (5) Canon C5550i digital color copier/printer/scanners for the Fire and Police Departments from Proven IT, Tinley Park, IL, for 60 months at a cost not to exceed \$10,488.00 annually.

Christine Kasper

From: Bob Nicolin <bobnicolin@warehousedirect.com>
Sent: Tuesday, May 15, 2018 12:17 PM
To: Christine Kasper
Cc: Paul Bilodeau
Subject: Warehouse Direct Copiers
Attachments: Copystar CS 8002i Spec Sheet.pdf; Lanier Ricoh C4504ex and C6004ex Color MFP July 17.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Chris and Paul, hope you are well... Went through the numbers/machines, please see below, and attached, everything is DOWN, a little from before. Thanks Chris, please give me a call with any questions.

Paul, also, on the toner – it was your IT Department that didn't want FM Audit installed, we can install this at any time, just let me know, and I can setup through your IT department, if they'll allow:

Police Department NEW Copier: Lanier MP C4504ex Color MFP: All options will be the SAME as the current unit: 48 month Lease Price: \$184.00 a month, again, down a little from last time. Last lease we were at \$187.00, not much, but something. Maintenance and Supply Contract would also be the SAME, \$565.00 annually – 25,000 b/w included each year, and 8,000 color included each year.

Police Department-NEW B/W High Speed Copier: CS 8002i B/W Unit: All options again would be the same – 48 month Lease Price coming in at \$301.00 a month, last lease was \$301.49 a month – This Maintenance and Supply Contract INCLUDES the CS 620 units, and covers 500,000 annual copies, we will include the new 8002i machine, and ANY units that are moved over next year, the 620 machines, and if you decide to keep the current 8001i, that price would be determined when the lease is up, but we can look and see if this is worth it when the time comes. The annual maintenance and supply contract covering all these machines would be the SAME, \$2,000.00 each YEAR, covering 500,000 combined copies.

Fire Department NEW Copier: Lanier MP C4504ex Color MFP: All options will be the same, 48 month Lease Price: \$195.00 a month – last lease was \$197.00 a month – Maintenance and Supply Contract will be the SAME, \$565.00 annually – 25,000 B/W copies each year included, and 8,000 color copies each year included.

I also looked at the Kyocera Color machines, the pricing from Lanier/Ricoh is the SAME, and we've had good luck with these, the units have been solid, so I wouldn't recommend a change at this point in time.

Thanks Chris and Paul, please give me a call with any questions.

**Bob Nicolin - Account Manager/Specialist
Warehouse Direct Document Management Division
2001 S. Mt. Prospect Road
Des Plaines, IL 60018
847-631-0318; Cell: 224-523-3612**



16W115 83rd Street, Burr Ridge, IL 60527-5824
 t. 630-887-1120 f. 630-887-1684

QUOTE

Number RCMQ2576
 Date Oct 15, 2018

Sold To

Hoffman Estates Police Department
 Christine Kasper
 411 W Higgins Road
 Hoffman Estates, IL 60169

Phone (847)781-2868
 Fax (847)781-2872

Ship To

Hoffman Estates Police Department
 Christine Kasper
 411 W Higgins Road
 Hoffman Estates, IL 60169

Phone (847)781-2868
 Fax (847)781-2872

Your Client Manager



David Czarnecki
 630-930-5031
 dczarnecki@rcmdata.com

Here is the quote you requested.

Terms	P.O. Number	Ship Via
Net 30 Days		Ground

Hoffman Estates Police Department

Quote Number: RCMQ2576 10/15/2018

Qty	Product Number	Description	Unit Price	Ext. Price
60 MONTH FAIR MARKET VALUE LEASE:				
1		Monthly Lease Payment	\$231.27	\$231.27
	C8030/T2	Xerox AltaLink C8030 Color MFP 30/30ppm, W/ 4Try, Single Pass DADF, EIP, Data Security, Job Based Accounting, Postscript, Nfc, Full Network Scanning, Server Fax, I fax, Std Output Tray, Left Side Tray, BIM On		
	B8045/H2	Xerox AltaLink B8045 200 Sht SPDH, Hi-Cap Tandem Try, 100 Sht Bypass Tray, 4GB Memory, Network Acctng, Server Fax Internet Fax, Data Security Kit, EIP, Scan Kit, PS Kit, Xerox Copier Assistant, BIM On (must Choose Oct Or Finisher)		
	497K16430	(2) 1 Line Fax Kit		
	497K18970	2,000 Sheet Office Finisher & Horizontal Transport Kit 50 Sht Staple, Only Available On B8045/55/65/75		
	097S04920	Office Finisher LX Compatiable With The C8030/35 & C8045/55		
	RDSU	(2) Delivery & Install		
<p><i>PRINT MANAGEMENT AGREEMENT:</i> <i>Includes all service - parts & labor</i> <i>Includes all supplies - toner, drums, etc. - excluding paper</i> <i>PLUS \$0.0089 per monochrome page</i> <i>PLUS \$0.0588 per color page</i></p> <p><i>*11 x 17 is a two click charge</i></p> <p><i>*OPTIONAL: \$270.00/month - includes up to 17,000 monochrome and 2,000 color pages per month</i></p>				

PRICES SUBJECT TO CHANGE – TAX AND SHIPPING CHARGES ARE ESTIMATED. ACTUAL CHARGES TO BE ADDED WHEN INVOICED -- MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.



16W115 83rd Street, Burr Ridge, IL 60527-5824
 T. 630-887-1120 F. 630-887-1684

QUOTE

Number RCMQ2577
 Date Oct 15, 2018

Sold To

Ship To

Your Client Manager

Hoffman Estates Police Department
 Christine Kasper
 411 W Higgins Road
 Hoffman Estates, IL 60169

Hoffman Estates Police Department
 Christine Kasper
 411 W Higgins Road
 Hoffman Estates, IL 60169



David Czarnecki
 630-930-5031
 dczarnecki@rcmdata.com

Phone (847)781-2868
 Fax (847)781-2872

Phone (847)781-2868
 Fax (847)781-2872

Here is the quote you requested.

Terms	P.O. Number	Ship Via
Net 30 Days		Ground

Hoffman Estates Police Department

Quote Number: RCMQ2577 10/15/2018

Qty	Product Number	Description	Unit Price	Ext. Price
60 MONTH FAIR MARKET VALUE LEASE:				
1		Monthly Lease Payment	\$330.52	\$330.52
	B8065/H2	(2) Xerox AltaLink B8065 200 Sht SPDH, Hi-Cap Tandem Try, 100 Sht Bypass Tray, 4GB Memory, Network Acctng, Server Fax Internet Fax, Data Security Kit , EIP, Scan Kit, PS Kit, Xerox Copier Assistant, BIM On (must Choose Oct Or Finisher)		
	497K16430	(2) 1 Line Fax Kit		
	497K18970	2,000 Sheet Office Finisher & Horizontal Transport Kit 50 Sht Staple, Only Available On B8045/55/65/75		
	497K19010	High Volume Finisher 3000 Sheet Capacity With 100 Sheet, & Multi-Position Staple With Horizontal Transport Kit, Available B8065/75/90		
	RDSU	(2) Delivery & Install		
<p><i>PRINT MANAGEMENT AGREEMENT:</i> <i>Includes all service - parts & labor</i> <i>Includes all supplies - toner, drums, etc. - excluding paper</i> <i>PLUS \$0.007 per monochrome page</i></p> <p><i>*11 x 17 is a two click charge</i></p>				

Thank you for the opportunity to quote. Please sign below and either email or fax back to us at 630-887-1684 and we will promptly ship your order.

Purchase Order No. (if required): _____

Order Approved: _____

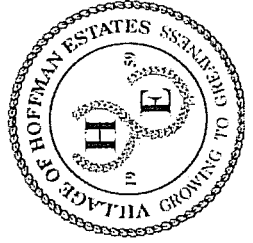
SubTotal	\$0.00
Tax	\$0.00
Shipping	\$0.00
Total	\$0.00

Approval Signature _____

PRICES SUBJECT TO CHANGE -- TAX AND SHIPPING CHARGES ARE ESTIMATED. ACTUAL CHARGES TO BE ADDED WHEN INVOICED -- MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.



Proposal



Who We Are

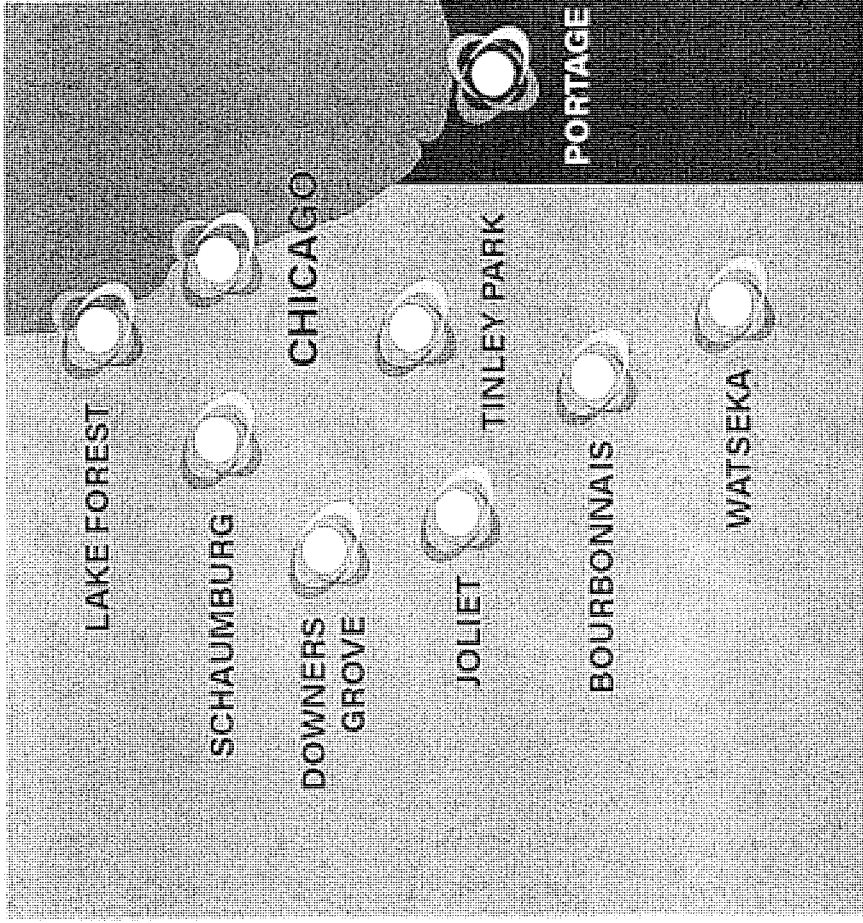
- Our history and culture speaks to our dedication to our customers productivity:
 - Proven has operated over 35 years in the industry
 - Privately held with ownership involved in daily operations, and expertise far outreaching Proven IT's operation
 - Our vision on performance has awarded the distinction of:
 - PROS Elite 100 Certification
 - Crain's Chicago Business Fast 50 from 2014 through 2017
 - Inc. 5000 Ranking for 2015 and 2016
 - Best Places to Work in Illinois in 2016
 - Chicago Tribune Top Work Places in 2015 and 2016
 - We have a very active involvement in charities and giving back initiatives



Where We Are

We are headquartered in Tinley Park, IL with over 200 employees in the Illinois and Indiana market place. Our local warehouse and help desk provide our clients a personal touch.

Our live support within our help desk is comprised of 18 help desk specialists to personally handle your requests. In addition, we have 100+ certified technical specialists dedicated to onsite support to meet your needs.



proven IT



Proven Service

Proven IT delivering intelligent support focused on your productivity:

- **Only Chicagoland supplier with PROS Elite 100 Certification**
- **Remote service** via call center and online help desk
- **Onsite service**— Dispatch managing 100+ vehicles
- **Loaner equipment available** to ensure no downtime when time is critical
- **Network of nationwide affiliates** to serve national contracts



Current Situation/Wish List

Current Situation

- Village of Hoffman Estates has high copy cost
- Limited flexibility with current allotment for copiers
- Kyocera 8001 has proven to be unreliable
- Printing 17,000 B/W Copies per month on the Kyocera 8001
- Has mostly b/w machines across the offices
- More durable scanner needed for Records
- Village of Hoffman Estates Police and Fire have non coterminous leases and multiple leases
- Own three devices roughly 8-10 years old

Wish List

- Lower copy cost with more flexibility
- Bigger document scanners with faster scanning speed for Records
- Reliability/Robust of machines
- More color functionality for Police
- Payoff current leases
- Streamline copier fleet
- Reduce costs



Copier Fleet/ Volumes



- Average Monthly Volume for Police and Fire
 - Copiers
 - B/W – 47,573
 - CLR – 2,844
- Copiers
 - 2 - Kyocera 620 (Upstairs/Downstairs)
 - B/W
 - 62 PPM
 - 1 Kyocera 8001 (Police- Records Dept)
 - B/W
 - 80 PPM
 - 2 Lanier C4503 (Fire and Police)
 - Color
 - 45 PPM



Current Financials



Lease Costs:

- Lease 1 (Police Investigation): \$187
- 8/19
- Lease 2 (Records Division): \$301
- 3/19
- Lease 3 (Fire): \$197
- 8/19

Price Breakouts:

- Fire Total Average Monthly Cost: \$270.20
- 1,233 B/W
- 844 Color
- Fire Total Average Monthly Cost: \$1,312.86
- 46,340 B/W
- 2,000 Color

Service Costs

- B/W Service Contract Per Month: \$625
- 41,666 per month (500,000 per year)
- Color Overage Charges: \$184.46
- 2,844 x .065 = \$184.86
- B/W Overage Charges: \$88.60
- 5,907 x .015 = \$88.60

Total Monthly Spend: \$1,583.06



This Proposal is based on the following

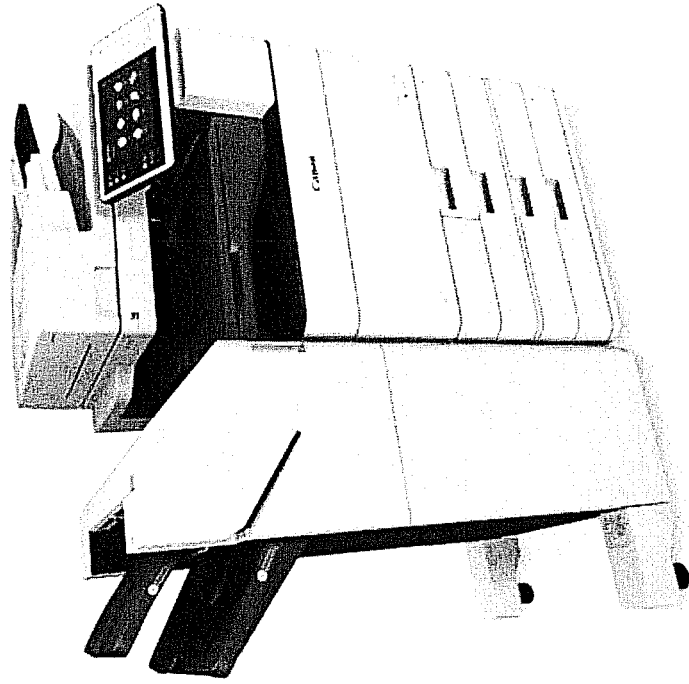
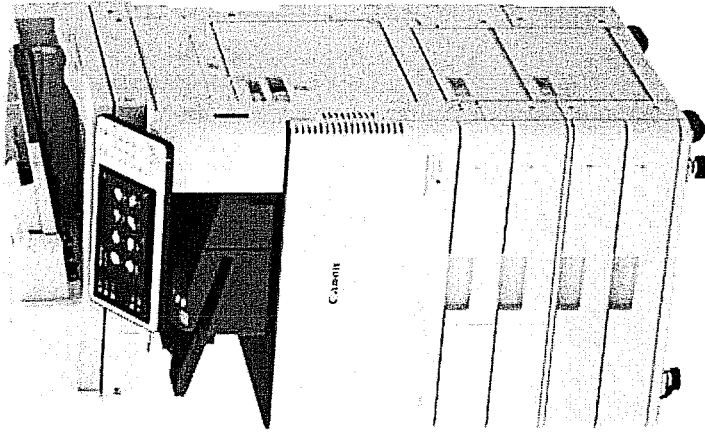
- Includes \$3,975 check to satisfy Village of Hoffman Estates Current Leases
- Proven will pick up, store and return leased devices at no charge of the Village of Hoffman Estates
- Includes delivery, installation and unlimited/follow up training
- Includes quarterly account reviews to ensure costs are being controlled.
- Includes local accountability and proactive management
- Village of Hoffman Estates can upgrade/downgrade equipment anytime during lease
- Includes 2 color MFPs to replace 2 B/W MFPs
- Village of Hoffman Estates has already negotiated contracts with Proven IT and Canon for delivery of machines by 12/30/2018



Device Specs

Canon C5550i

- PPM – 50
- IPM – 220
- Color
- Scan to Word



proven IT



Proposed Solution: Hoffman Estates



Police 60 Month Lease Agreement: \$688

• 3 Canon C5550i:

- Inner Finisher
- High Capacity Drawers
- Fax

Police – 34% Estimated
Monthly Savings (\$444)

• 1 Canon C5550i:

- External Staple Finisher
- High Capacity Drawers
- Fax

Police Average Monthly Service Cost: **\$180.73**

- Color - .0275
- B/W - .00275

Total Average Monthly Cost: **\$868.73**

Fire 60 Month Lease Agreement: \$186

• 1 Canon C5550i:

- Inner Finisher
- High Capacity Drawers
- Fax

Fire – 21% Estimated
Monthly Savings (\$57)

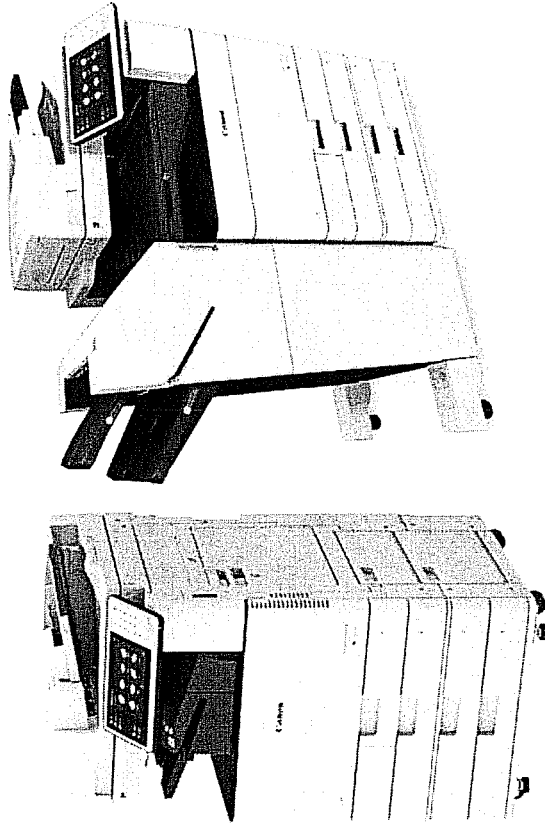
Police Average Monthly Service Cost: **\$26.87**

- Color - .0275
- B/W - .00275

Total Average Monthly Cost: **\$213.87**

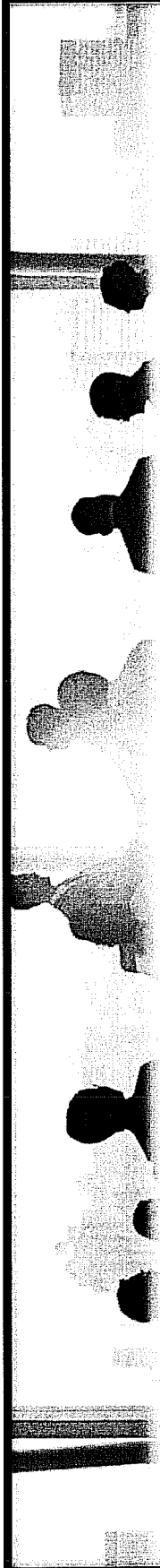
Contract Details

- Service not attached to lease
- Contract is Cost Per Copy (not restricted to allotment)
- No Monthly Shipping Fee
- Service Rates locked for entirety of lease
- Proven picks up and returns current leased devices



proven IT

References



proven
business systems
Partners



MUSEUM OF
SCIENCE-INDUSTRY
CHICAGO



THE UNIVERSITY OF
CHICAGO



HEALTH CARE & SENIOR LIVING



MISERICORDIA



Shedd
AQUARIUM

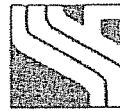


The Field
Museum
CHICAGO

gift of hope
Organ & Tissue Donor Network



Catholic
Charities



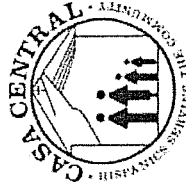
south
shore
hospital



THE CARAR
PROGRAM



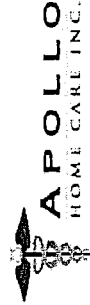
Distinctive Schools
Commit. Create. Collaborate.



Symbria



THE CENTER
RESOURCES for
TEACHING & LEARNING



APOLLO
HOME CARE INC.



Village of Hoffman Estates

Report of Activity

POLICE DEPARTMENT MONTHLY REPORT

October
2018

PATROL DIVISION ACTIVITY REPORT

During the month of October the Patrol Division responded to 1567 calls for service. The following is a brief summary of some of the activities:

On 01 October, Officer Chlebanowski was dispatched to the 1000 block of West Golf Road reference a fraudulent activity report. Officer Chlebanowski was advised that a customer used a stolen credit card to pay for service to his vehicle. On 09 October the offender returned to the business to pick up his vehicle. HEPD was notified and responded. The offender attempted to flee on foot when officers arrived. Officer Ahern and Officer Post took the offender into custody after a short foot pursuit. In addition to the fraudulent use of a credit card, the offender was charged with battery to a police officer and resisting arrest. The arrestee is a Chicago resident.



On 03 October, Officer Matt Park was driving in the area of Queensbury Circle and Abbey Wood Drive when he observed an occupied vehicle. He approached the vehicle and spoke to the driver. During an investigation he learned that the driver had a valid warrant for his arrest out of DuPage County and he was taken into custody. The arrestee is a Hoffman Estates resident.

On 05 October, Officer Nathan Parks was dispatched to the 5000 block of Trillium Boulevard reference an alarm. Upon arrival, Officer Parks observed a cleaning crew attempting to disarm an alarm to enter and clean a building. During a name check, Officer Parks learned that one of the individuals had a valid warrant for her arrest out of DuPage County, and she was taken into custody. The arrestee is a Mount Prospect resident.

On 07 October, Officer Chereck was dispatched to the 1800 block of Bonnie Lane reference an ambulance assist in which a male was slumped over the wheel of his vehicle. HEFD arrived on-scene and it was believed that the male in the vehicle was suffering from an unknown medical condition and was transported to the hospital. During an investigation, Officer Chereck learned that this person had two valid warrants for his arrest, one out of Rockford and a second out of DuPage County. The subject was released from the hospital approximately two days later and taken into custody. He is a Hoffman Estates resident.

On 09 October, Officer Hansen and Officer Domin were dispatched to the 2500 block of West Golf Road reference a male punching a female in the head while sitting in a vehicle. A witness told officers that she observed the offense and she took a picture of the vehicle with her phone. The vehicle registered to an address in Elgin. Officer Hansen made contact with the male suspect and female victim and observed evidence of a domestic battery. The Elgin resident was arrested and charged accordingly.

(Continued on page 2)

PATROL DIVISION REPORT CONT..

On 11 October, Officer Koenen and Officer O'Shea responded to the 1300 block of Rosedale Lane for a report of a person who shot himself in the hand while cleaning a firearm. After entering the home, officers observed the victim lying on the floor and another subject applying pressure to the victim's left leg. The victim related that he was going to clean his gun which was a Ruger semi-automatic handgun. While attempting to disassemble the firearm his finger brushed against the trigger causing the gun to fire. The victim received a bullet wound to his fingers and leg. He was transported to the hospital. The Hoffman Estates resident is expected to recover from his injuries.

On 26 October, Officer Boulahanis and Officer Sterkowicz responded to the 1000 block of North Roselle Road reference a female using an alias name to acquire prescription medication. The suspect's name was flagged by the business and she had a valid warrant for her arrest out of Will County for possession of a controlled substance obtained through deception. Officers obtained a description of the offender and located her walking in a nearby parking lot where she was taken into custody. During the investigation, officers learned that the suspect illegally obtained prescription forms, and used alias names in an attempt to unlawfully acquire prescription medication. The arrestee was charged with unauthorized possession of a prescription form and a valid Will County arrest warrant. The arrestee is a Chicago resident.

RETIREMENT

After serving 27+ years with the Hoffman Estates Police Department, Officer Michael Venezia has announced his retirement effective October 31, 2018. Throughout Mike's many years of service with our Department, he has served in the Patrol Division, Investigations Division, and Juvenile Investigations as a School Resource Office a Hoffman Estates High School. Mike also served as a member of the Major Case Assistant Team and has dedicated much of his efforts into the Evidence Technician program. In 2016 and 1997 he received Employee of the Year award voted by his peers. In 2015 Officer Venezia received a Life Saving Award for rescuing an elderly subject from a burning residence and in 1999 he received a Meritorious Police Duty Award for coming to the aid of a suicidal subject who was attempting to leap off a balcony. Officer Venezia's achievements throughout his career are to be commended. We congratulate Mike on his retirement, and extend our best wishes to him.



CANINE UNIT REPORT

During the month of October, Officer Marak and his K9 partner Dozer recorded 7 deployments which included: (1) suspect track (3) building searches (2) narcotics sniffs, and (1) public demonstration.

INVESTIGATIONS DIVISION REPORT

Detective Fairall closed a suspicious incident investigation from Bordeaux Drive that was forwarded to our department from the FBI. An unknown subject had posted lewd comments on an adult website which was flagged by an administrator. The statements were reported to the FBI who tracked the IP address to Hoffman Estates. The case was turned over to the HEPD to conduct a knock and talk. A knock and talk was conducted to explain to the internet subscribers that the lewd comments should cease. This case was administratively closed.

Detective Fairall closed a violation of an order of protection investigation from Cornell Drive. The offender had spent the night at the victim's house which violated the order of protection. The offender admitted to police that he violated the order. The offender, a 43 year-old male was arrested and charged with Violation of an Order of Protection, clearing this case by arrest.

Detective Tenuto followed up on a Retail Theft report which occurred in the 2000 block of W. Golf Road. Detective Tenuto contacted the security guard for Mariano's who stated he recognized the offender from previous incidents at the same store. The security guard was able to capture the license plate of the offending vehicle. The witness/ security guard agreed to view a photo lineup. A positive identification was made. Detective Tenuto attempted to locate the offender with negative results. Detective Tenuto then appeared at the 3rd District Cook County Courthouse and obtained an Arrest Warrant clearing the case by arrest.

Detective Zaba received \$2,500 restitution from Chicago Area Gypsies in reference to a Ruse Burglary of an elderly resident on Ashley Road. This case did generate a suspect that is currently in Detroit, Michigan. There was no

positive identification made by the victim and the case would not be prosecutable as a burglary. The Hoffman Estates resident was provided with the restitution who was extremely appreciative of the results of the case.

Detective Fernandez was assigned to conduct an investigation of an aggravated criminal sexual abuse case that occurred in the 1100 block of Meadow Drive. Detective Fernandez learned that a 2 year-old female was sexually abused by a 41 year-old male who is an acquaintance of the parents of the victim. Detective Fernandez was able to obtain a partial confession from this suspect. The Cook County State's Attorney's Office was contacted for felony review of this case. After reviewing the facts of the case, the suspect was charged with one count of Aggravated Criminal Sexual Abuse clearing this case by arrest.

Detective Fernandez was assigned to follow up on a strong arm robbery that occurred at the 1500 block of Barrington Road. A 51 year-old female Streamwood resident had her purse stolen from her and was knocked to the ground by 3 males. Detective Fernandez reviewed a Critical Reach bulletin from the Mundelein Police Department with information on 3 subjects that they had in custody. Detective Fernandez noticed that incident matched the description of the offenders, vehicle information and method of operation on his case. Detective Fernandez was able to interview one of the suspects, an 18 year-old male Chicago resident, who admitted his role in the robbery. The Cook County State's Attorney's Office was contacted for felony review and advised to charge the offender with one count of Robbery clearing this case by arrest.



JUVENILE INVESTIGATIONS REPORT

S.R.O. Donohue took a report for a juvenile Conant High School student who had lost his school issued iPad.

S.R.O. Donohue issued an adult Conant High School student a citation for Possession of Cannabis, Possession of Drug Paraphernalia, and Smoking where Prohibited after he was found smoking cannabis in the boys locker room.

S.R.O. Donohue issued a juvenile student a citation for Possession of Cannabis and Possession of Drug Paraphernalia after cannabis and a smoking device was located in her backpack during the school day.

S.R.O. Donohue recovered 9 cell phones and 5 wallets, issued 8 Possession of Tobacco by a Minor tickets, 2 Possession of Drug Paraphernalia tickets, 2 Possession of Cannabis tickets, and 1 parking ticket for Parked without a Parking Permit. He conducted 2 parent or student consultations and conducted 3 home visits.

S.R.O. Allen arrested one male juvenile student at Hoffman Estates High School for Disorderly Conduct after fighting another student who didn't want to fight, in the cafeteria bathroom in front of all of his friends. This juvenile resides in Hoffman Estates. This case was cleared by arrest.

S.R.O. Allen arrested one male juvenile student for Battery after he punched the body of another male juvenile student several times and grabbed him by his neck in the cafeteria. The juvenile got upset after the other student made a comment about his mother. This juvenile resides in Hoffman Estates. This case is cleared by arrest.

S.R.O. Allen issued local ordinance citations to two night school adult students after they were caught smoking marijuana in the boys' bathroom, causing the fire alarm to activate.

S.R.O. Allen recovered 14 cell phones and 3 ipads, and issued 1 Disorderly Conduct ticket.

S.R.O. Kowal coordinated with Detective Gad and completed hard lockdown drills at MacArthur and Muir Schools. They also conducted a 2nd drill at Fairview School per principal's request.

S.R.O. Kowal attended a PTA meeting at Fairview School where he presented an Internet Safety presentation to the PTA. Parents asked S.R.O. Kowal if he would return to do another presentation in the Spring.

S.R.O. Kowal was notified by the school counselor about possible inappropriate messages sent via Instagram to one of the students. S.R.O. Kowal took the report and filed a subpoena for Facebook for the records on the account.

S.R.O. Kowal was assigned a theft case for a phone that has yet to be located.

S.R.O. Kowal conducted a walk-through of all District 54 schools in Hoffman Estates.

S.R.O. Kowal was assigned a Battery case. S.R.O. Kowal followed up with witnesses at Keller Junior High and Mead Junior High.

S.R.O. Kowal assisted with a threat case by finding contact information from all parties involved in the threat. Patrol was able to reach all the people involved and no incident occurred.

S.R.O. Kowal had lunch with a student at Eisenhower Junior High School who is interested in a career in law enforcement.

S.R.O. Kowal met with S.R.O. Rohman and was asked by him about taking a director position at the IJOA (Illinois Juvenile Officer Association). S.R.O. Kowal stated he was interested and advised his supervisors about the position opening.

S.R.O. Kowal assisted with a theft case. He is attempting to obtain video of the incident from the District office.

TACTICAL UNIT REPORT



On October 04, Officer Fesemyer was on routine patrol in Area 5 when he observed a vehicle commit a traffic violation. Officer Fesemyer stopped the vehicle and approached the driver who was displaying signs of extreme nervousness. Officer Fesemyer spoke to the driver and was able to obtain consent to search the vehicle. The other two occupants were asked to exit the vehicle at which time Officer Fesemyer searched the vehicle and located items of drug paraphernalia with white residue on them. Officer Fesemyer determined the white powder was cocaine residue and the items belonged to the driver. The driver was taken into custody and transported to the Hoffman Estates Police Department where he was charged with Possession of Drug Paraphernalia, processed and released after posting bond.

On October 09, Officers Bartolone and Giacone were on routine patrol in Area 6 when they observed a vehicle with an equipment violation. The Officers stopped the vehicle and made contact with the driver, who was known to them through previous arrests to be an active drug dealer. Officer Bartolone obtained consent to search the vehicle at which time both occupants exited the vehicle. Officer Bartolone located a cannabis filled cigar under the driver's seat. Officer Bartolone also located a black backpack that contained 20 grams of cannabis, THC vape oil cartridges and a vape pen. Both occupants were taken into custody and transported to the Hoffman Estates Police Department for further investigation. Through investigation it was learned the driver was in the process of selling vape oil and the 20 grams of cannabis to the passenger of the vehicle. The driver was charged with one Felony count of Possession of Cannabis with Intent to Deliver, processed and lodged to await transport to bond court. The passenger received a Village ordinance citation for Possession of Cannabis and Possession of Drug Paraphernalia.

On October 11, Officer Giacone responded to Snapchat post by a subject stating that he was looking to sell various types of drugs. Officer Giacone had received information regarding this subject through a confidential informant. Officer Giacone corresponded with the subject in an undercover capacity and was able to place an order for five hits of "Acid" and one ounce of psilocybin mushrooms. Officer Giacone arranged for the subject to meet him in an Area 6 commercial parking lot, where an undercover vehicle had been parked. When the subject arrived in the area, Officer Giacone made contact with the subject after he parked his vehicle. The subject was found to be in possession of 37 grams of psilocybin mushrooms and 5 hits of acid as was previously agreed upon. Three other subjects had accompanied the subject to complete the transaction, but claimed to have no knowledge of the driver's intent to complete a drug transaction. One of the passengers was found to have multiple valid warrants for his arrest and was also taken into custody. The offender was transported to the Hoffman Estates Police Department where he was charged with felony Unlawful Possession of LSD with Intent to Deliver and Unlawful Possession of Psilocybin mushrooms with Intent to Deliver. The offender was processed and lodged to await transport to a bond hearing.

On October 18, Officers Bartolone and Fesemyer were on routine patrol in an Area 5 hotel parking lot when they ran a plate and received a response that the registered owner was wanted on a Burglary warrant. Officer Bartolone was able to determine which room the wanted subject was in and he and Officer Fesemyer made contact with the wanted subject at her room and upon confirming the validity of the warrant, took her into custody. The subject was transported to the Hoffman Estates Police Department where she was lodged to await transport to bond court.

SPECIAL / STAFF SERVICES DIVISION REPORT

Two new kits for street use for larger Fentanyl exposures were purchased and available for use.

Sgt. Mueller set up a fall police clothing shop set up online for department orders.

Sgt. Mueller interviewed two interns who will be starting in January.

Sgt. Mueller provided the Daily Herald and Chicago Tribune weekly media releases of events that happened within the Village.

Sgt. Mueller monitored the police Facebook messages and status while responding to questions from citizens.

Sgt. Mueller monitored the Next-door app and responded to several messages.

Several key messages were delivered this month on Facebook including information on the following:

- Sanitary Sewer Smoke Testing
- FEMA Test Message Warning
- Lakeview Bike/Walk to School Day
- CPA Registration
- Special Olympics Updates
- Halloween Safety

October 16-17 - Sgt. Mueller attended a two day Conference with the Northern Illinois Public Information Officers Association.

October 19 - 21 - Lt. Felgenhauer attended the

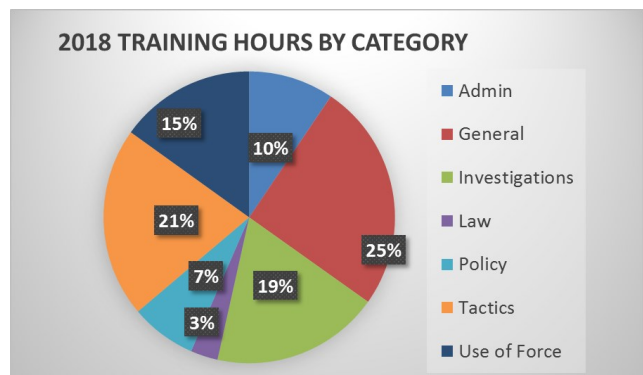
FBINAA State Conference focusing on “Officer Safety & Wellness”.

Probationary Officer Tim Kubat is progressing well in the Cook County Sheriff’s Police Academy.

Planning for the November In-service training is complete. The entire sworn department staff will be training in two sessions on De-Escalation techniques. The class is called “De-Escalation and Smarter Policing in Changing Times”.

October 26 - Lt. Felgenhauer attended the NICB Mental Health Committee Meeting.

Training hours for October totaled 1164.50 hours which included: 88 hours of Admin, 174 hours of General, 473.25 hours of Investigations, 16.25 hours of Law, 93.50 hours of Policy, 234.75 hours of Tactics and 84.75 hours of Use of Force.



Training hours year to date total 16346.75 hours.

ADMINISTRATIVE SERVICES REPORT

October 18 - ASO Notarnicola and ASO Wisniewski attended the IAPEM business/training meeting at the Berwyn Police Department.

October 23, October 25 - ASO Wisniewski presented a PowerPoint at the Evidence Technicians quarterly training. It was interactive, informative, and easy to follow.

Total YTD new items inventoried	2119
Total YTD items sent to lab	226
Total YTD items returned from lab	208
Total YTD items returned to owner	299
Total YTD transfers handled	16357
Laundered Prisoner Blankets	298
Items Destroyed	2324

COMMUNITY RELATIONS REPORT



During the month of October, D.A.R.E. classes continued. Officer Bending continued teaching D.A.R.E. at Thomas Jefferson, Lincoln and St. Hubert's Elementary schools. Officer Bending held 25 classes throughout the month. Additionally, Officer Bending began setting the schedule for the DARE graduations in November.

Community Relations:

October 10 - The Traffic Unit and Patrol Division teamed up with the Community Relations unit to participate in the Lakeview Elementary "Bike to School Day." Officer Bending and Officer M. Jones biked to Lakeview to welcome the kids to school. Lieutenant Felgenhauer, Sergeants Muller and Russmann, and Officers Kruschel, Wiegert and Teipel handed out trick or treat bags and Jr. Police Officer badges.



October 11 - Officers Bending and Kruschel attended the PTA meeting at Lakeview Elementary School and conducted a safety presentation. Parents and students were given information on how to be safe at home and at school. Parents were given a HEPD Child ID kit and the kids were given Jr. Police Officer badges and coloring books.

October 23 - Officer Bending received the "Best of Hoffman" award after being nominated by Program Manager Lisa Swan. Throughout the year, Officer Bending has given presentations at the Hoffman Estates Park District Early Learning, Care and STAR programs.



October 31 - Officer Bending attended the Halloween Parade at Thomas Jefferson School. Officer Bending assisted Principal Sasso, dressed as "Darin the DARE Lion," leading the parade of students through the halls of the school. The parade then went outside so the students could show off their Halloween costumes to parents and fellow students.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class
- "Happenings at the CRC"*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM ORIENTED POLICING REPORT

October 12 – Lt. Baumert and Officers Kruschel and Wondolkowski were guests at the monthly Schaumburg Area Rotary Club meeting. Rotary Club Chapter President Steve Lamp presented a check to kick off the club's participation in this year's Shop With a Cop program. In addition to funding assistance, the Rotary Club will have significant hands-on involvement with the event.



Kruschel provided the tour, and the boys had a great time learning about police work.

October 26 – Officer Kruschel and several members of Explorer Post 806 attended the annual Trunk or Treat Event at Whiteley School. Trinkets were handed out

and Explorers interacted with the citizens who attended the event.



October 18 – A citizen reached out the Public Relations Division to ask if her eight-year old twin boys with special needs could have a tour of the police department. Officer

Cases forwarded to the POP Division: 5

- Animal complaints – 2
- Neighbor disputes – 2
- Parking Complaints - 1

Crime Hazard Alerts: 17

- Open Garage Door – 16
- Valuables in Plain View – 1



EXPLORER POST 806

October 6 - 7 – ASO Notarnicola coordinated with Chris Polum, the head security officer of the Arboretum of South Barrington, to have Explorers direct traffic at their Art Fair, held in the parking lot of the Arboretum. Officer Kruschel assisted.

October 6 - ASO Notarnicola coordinated with Linda Scheck to have 9 Explorers help out at the Celtic Fest. Linda needed to have the Explorers run the different blow up games and houses so none of the young citizens got hurt. Lisa Notarnicola received thank you emails from Jennifer Djordjevic, Mayor McLeod, his wife Joane, and Linda Scheck.

October 20 - ASO Notarnicola spoke with Tracy Gebhardt who coordinates a fundraiser craft fair at Conant High School. She was looking for volunteers to help the crafters unload their vehicles and set up. Fourteen Explorers showed up on short notice to assist with the event. They not only helped the crafters unload, they also assisted in traffic direction, getting the crafters vehicles in the loading zone and out safely.

October 25 - ASO Notarnicola coordinated with Mike Daciolas to have seven Explorers work with his unit at the Jake Owens Concert scanning tickets and ushering attendees. Mike donates \$11.00 per hour to the Hoffman Estates Explorer Post 806 for each Explorer working.



TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of October 2018:

The Traffic Section completed 7 T.A.R.G.E.T. enforcements:

October 2 - T.A.R.G.E.T. Enforcement at the intersection of Higgins Road and Roselle Road was conducted, monitoring construction zone traffic control device violations totaling 2.75 hours with 17 citations.

October 3 - T.A.R.G.E.T. Enforcement at the intersection of Higgins Road and Roselle Road was conducted, monitoring construction zone traffic control device violations totaling 2 hours with 18 citations.

October 10 - T.A.R.G.E.T. Enforcement on Ash Road was conducted, monitoring speeding violations totaling 1.5 hours with 5 speeding citations.

October 12 - T.A.R.G.E.T. Enforcement at the intersection of Higgins Road and Roselle Road was conducted, monitoring construction zone traffic control device violations totaling 2.25 hours with 30 citations.

October 23 - T.A.R.G.E.T. Enforcement on Higgins Road near Gannon Drive was conducted, monitoring speeding violations totaling 1.5 hours with 4 speeding citations.

October 23 - T.A.R.G.E.T. Enforcement on Hoffman Blvd was conducted, monitoring speeding violations totaling 2.5 hours with 5 speeding citations.

October 29 - T.A.R.G.E.T. Enforcement on Hoffman Blvd was conducted, monitoring speeding violations totaling 1.5 hours with 4 speeding citations.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 108 citations, 6 of which were handicapped violations and she also handled 6 abandoned vehicle reports. During her twelve month assignment she has issued 1,774 ordinance citations while handling 98 abandoned vehicle reports.

Officers Teipel, Lynch and Wiegert handled the local ordinance and citation hearing dates, including set up of the room on October 1st and October 15th. Sergeant Thomas handled the administrative tow hearings on October 16th.

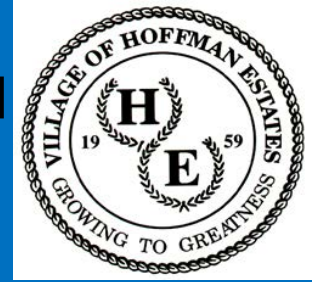
Officer Teipel conducted field training for Probationary Police Officer Ben Olson throughout the month of October.

October 19 - Truck safety and weight enforcement was conducted with the Illinois Department of Transportation and Illinois State Police. Six commercial vehicles were cited for being overweight, Six commercial vehicles were cited for not having a valid safety test and one driver was cited for improper license classification.

The Traffic Section followed up on 15 hit and run or incomplete crashes, 6 abandoned vehicles and 1 school bus stop arm violation.

	October 2018	Year-to-Date 2018	October 2017
Trucks Investigated: Traffic Section	115	732	127
Truck Fines: Traffic Section	\$6,158	\$36,031	\$13,246
Truck Permit Fees	\$650	\$3,420	\$440
Chauffeur Licenses Issued	0	15	1
Chauffeur License Fee	\$0	\$1,235	\$65
Child Safety Seats Inspected	10	61	4
Citations Issued:			
Speed Related Violations	93	479	101
Seat Belt Violations	4	23	2
Child Restraint Violations	0	8	0
Cell TX/Texting	33	226	23

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

October 2018

Prevention and Wellness

A healthy community is an essential piece of the mission of Health and Human Services. At HHS, we understand that a healthy community starts with a healthy workforce. Health and Human Services is committed to providing preventative screenings and health benefits for the Village's employees. On October 19, 2018, Health and Human Services partnered with Human Resources Management and the Employee Wellness Committee to host the annual Benefits of Wellness Event. This year's theme was "Wellness Rocks!" Over 120 employees attended the event which provided essential information

about health benefits, a health assessment by Empower Health, and over 20 agencies that provided screenings, health information and giveaways for employees. The Benefits of Wellness event not only provides essential health information and services, it also provides a fun environment for employees to learn about the various benefits the Village offers. This event also included a smoothie station for employees, fresh fruit stand, and a department rock painting contest. The Finance Department were voted the 1st place winners of the rock painting contest and showed how they "rock" wellness.

The Finance Department's 1st place rock from the Benefits of Wellness "Show us how you Rock Wellness" Department competition.



Flu season is here and the CDC recommends a yearly flu vaccine for everyone 6 months and older to protect against the most common circulating viruses that can cause the flu. The flu vaccine can reduce illness, missed work and school, and prevent flu-related hospitalization and death. For those who cannot receive a flu vaccine, it is important that all close contacts are immunized to help protect them from the flu. During the month of October, Health and Human Services offered Quadrivalent flu vaccine for adults and children of all communities. In addition, HHS has high-dose flu vaccine for seniors age 65 and older. In October, nursing staff provided various flu clinics for the community as well as provided flu shots to employees at the Police Department, Public Works, the Safety Luncheon, and the Benefits of Wellness event.



Extern Vaschele Williams at Fire Department open house

Raising awareness regarding physical and mental health education and services is an essential part of the HHS mission. On October 20, 2018, psychology externs Vashele Williams and Carly Wallace attended the Fire Department's Open House at Station 21. Health and Human Service staff provided information about physical and mental health services for the community as well as interactive games for the children in attendance.

During the month of October, nursing staff provided 190 children's vaccinations including flu shots. Nursing staff provided 233 adult immunizations and flu shots. Through these vaccinations, a total of 468 (214 adult and 254 infant and child) antigens were prevented. One hundred thirty five (135) preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Five Cholestech exams were completed by nursing staff in October. Two TB tests, 1 HepB, and 3 Tdap shots were given in October. During the month of October, 188 screenings for vision and hearing were conducted by nursing staff. Nursing supervisor Cathy Dagian and community health nurse Gina McCauley screened children at the Montessori School of North Hoffman. Children are screened for vision and hearing impairments and referred to the appropriate medical physician for follow-up services.



Psychoeducation in the community has been an integral part of the services HHS provides. During the month of October, Health and Human Services started the psychoeducational school-based groups Real Girls Real Talk and Lions Pride at John Muir Literacy Academy. Health and Human Services interns and externs are currently facilitating 4 groups for young boys and girls in grades 4-6. The groups focus on building leadership skills, self-esteem, anti-bullying, and enhancing social and emotional skills and functioning. Each group will run for 6 weeks.

Health and Human Services is happy to continue its partnership with the Higgins Education Center/Hoffman Opportunity Center. During the month of October, Health and Human Services interns Gillian Tibbetts and Becca Parry facilitated the Helping Hands support group for parents with teens diagnosed with Autism Spectrum Disorder. The group met on October 10, 2018 and had 4 participants. Topics include parenting a child on the autism spectrum, developmental changes and needs of teenagers, and general support for parents.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of October, there were 26 contacts with youth.

Providing activities that promote interaction and creativity for youth and their caregivers enhances not only emotional bonds, but provides an opportunity to stimulate imagination as well as cognitive and problem-solving skills. Health and Human Services partnered with the Youth Commission on October 27, 2018 to host a Children's Art event for children ages 5-10 with their caregiver. The event, led by HHS intern Becca Parry with assistance from intern Gillian Tibbetts and externs Vaschele Williams and Andy Needling, provided children the opportunity to complete two Halloween-themed crafts. The event was an opportunity for children and their caregivers to learn and express themselves in a fun and relaxing environment. Thirty-two children were in attendance.



Treatment and Crisis Response

During the month of October, HHS clinical psychology staff provided 299 hours of individual counseling, 16 hours of family counseling, and 1 hour of couples counseling were completed. Sixteen intake appointments were completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income.

Health and Human Services staff ensures that the community receives assistance and support in times of crisis through ongoing crisis intervention services. Crisis intervention and emergency support include, but is not limited to, assisting individuals facing homelessness, domestic violence, mental health crises, substance abuse referral, and traumatic events. During the month of October, HHS staff conducted 8 hours of crisis intervention.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of October, the Salvation Army program continued to be on hold. Health and Human Services is waiting for licenses to be distributed to Service Extension Sites in order to access funds and the new system.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of October, 2 residents were assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of October, 8 residents were assisted.

Drugs/Sharps Collection

During the month of October, HHS staff collected 29 pounds of sharps and 52 pounds of expired medications through the pharmaceutical and sharps collection program.

Making Holidays Brighter:

The Health and Human Services Department began distributing family applications and sponsor applications for the 2nd annual Giving Tree Program. This program pairs families in need with sponsors who provide holiday gifts. Through the generosity of sponsors, our community members receive the priceless gift of a happy holiday.

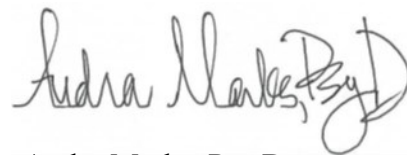
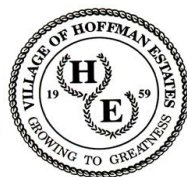


Additional Activities

- Gina McCauley, community health nurse, completed the Certified Audio Visual Technician classes and practicum taught by the Illinois Department of Public Health for Vision and Hearing screening on October 3-5, 2018.
- HHS staff attended the Safety Luncheon at Village Hall. Carol Morgan serves on the committee and assisted at the event. Cathy Dagian and nursing student Sheila Casey gave flu shots to employees during the Safety Luncheon on October 5, 2018.
- Dr. Audra Marks and intern Gillian Tibbetts attended the Commission for People with Disabilities First Friday event at Village Hall on October 5, 2018.
- Dr. Monica Saavedra attended the monthly Senior Commission meeting on October 9, 2018.
- Nursing staff Cathy Dagian, Gina McCauley, and student Sheila Casey attended the Illinois Department of Public Health Vaccine Summit on October 11, 2018.
- Dr. Monica Saavedra attended the Alden Senior Advisory Board Meeting on October 15, 2018.
- Dr. Monica Saavedra attended the Hoffman Opportunity Center meeting on October 15, 2018.
- Dr. Audra Marks attended the Commission for People with Disabilities monthly meeting on October 15, 2018.
- Cathy Dagian, nursing supervisor, attended the Harper Advisory Committee Meeting on October 16, 2018.
- Dr. Monica Saavedra attended planning meetings with Lillian Clinton, Ed Matone, and Tricia O'Brien for development of a Senior Citizen Resource Book on October 18, 2018.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on October 18, 2018.
- Dr. Audra Marks attended Coffee With the Board on October 20, 2018.
- Dr. Audra Marks attended the Youth Commission ALICE computer animation class at Village Hall on October 20, 2018.
- Dr. Monica Saavedra attended the Senior Commission Halloween Luncheon on October 30, 2018.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

October, 2018

Health Services Provided						
	October, 2018	Year to Date	Last Year to Date	2017 Total		
Total People Served:	417	3096	3318	4041		
Children's/Baby Clinic People Served:						
Children's Clinic:	53	448	281	326		
Baby Clinic:	15	83	46	56		
Total:	68	531	327	382		
Shots Given:						
Children's Clinic (Includes Flu):	157	998	640	680		
Baby Clinic (Includes Flu):	33	208	104	126		
Total Combined Shots:	190	1240	744	889		
Total Antigens:	254	2106	1169	1386		
Vision/Hearing Testing:						
Vision/Hearing Total:	188	1341	1349	1771		
Adult Immunizations:						
Adult Flu:	227	301	277	311		
Hep A/Menactra	0	8	9	10		
Hep B	1	5	10	10		
TB Testing:	2	44	62	68		
Tdap:	3	32	20	22		
Twinrix:	0	5	8	9		
Total Combined Shots:	233	395	386	433		
Total Antigens:	214	391	346	394		
Adult Wellness Testing:						
Tanita Scale:	15	119	57	57		
Blood Pressure:	66	480	687	745		
Pulse:	55	415	655	750		
Blood Sugar:	1	76	29	35		
Cholestech:	5	44	66	74		
Hemoglobin:	13	97	93	94		
Total:	155	1231	1587	1755		
Health Consultation Time:	3	12.75	10.92 Hours	13 hrs		
Human Services Provided						
	October, 2018	Year to Date	Last Year to Date	2017 Total		
Total People Served:	125	1111	1036	1293		
Counseling Sessions:						
Individual Counseling:	266	2811	1844	2220		
Intake:	16	95	74	85		
Couples Counseling:	1	49	33	50		
Family Counseling:	16	113	35	49		
Total Sessions:	299	3068	1986	2404		
Crisis Intervention:	8 hrs.	132 hrs.	data not available	data not available		
Psychological Testing:						
	Number of Testing Clients October, 2018	Hours of Testing October, 2018	Year to Date Test Batteries	Last Year to Date Test Batteries	2017 Total Number of Batteries	
Total:	0	0	10	10	10	
Outreach						
	Times Held in October, 2018	October, 2018 Participants	Y-T-D Participants	Times Held in 2018	Last Y-T-D Participants	2017 Total Participants
Community Outreach						
Blood Drive:	0	0	19	1	46	46
CERT:	0	0	55	2	75	75
Take Charge of Health:	0	0	0	0	14	24
Therapy Dog Thursday:	0	0	63	7	65	74
Vogelei:	4	26	232	34	373	423
Special Events/Fairs:						
Total:	0	0	322	8	654	719
Community Programs:						
HHS/HOC Book Club:	0	0	6	2	8	8

HOC Autism Support Group	1	4	42	6	0	0
Total:	1	0	48	8	8	8
Employee Programs:						
Total:	1	125	303	4	312	312
Human Services Groups:						
Lion's Pride	0	0	0	0	21	57
Real Girls, Real Talk	1	11	11	1	23	29
Total:	1	11	11	1	44	86
Assistance Programs:						
	October, 2018 Participants	Year to Date	Last Year to Date	2017 Total		
Nicor:	2	23	9	10		
Salvation Army:	0	31	25	26		
Lending Closet:	8	103	74	82		
Total:	10	157	108	118		
Health Clinic Revenues						
	October, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Children's Clinic	\$ 671.00	\$ 4,638.00	\$ 2,677.00	\$ 3,091.00		
Hoffman Baby Clinic	\$ 190.00	\$ 1,282.00	\$ 442.00	\$ 513.00		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
TB tests	\$ 24.50	\$ 316.50	\$ 564.00	\$ 612.00		
Lipid Profile/Cholestech	\$ 120.00	\$ 863.00	\$ 1,156.00	\$ 1,338.00		
Adult Shots	\$ -	\$ 1,590.00	\$ 1,105.00	\$ 1,430.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ 10.00	\$ 20.00	\$ 20.00		
Glucose & Hemoglobin:	\$ 3.00	\$ 117.00	\$ 198.00	\$ 208.00		
Medicaid:	\$ -	\$ 288.00	\$ 1,709.86	\$ 1,895.46		
Flu/Medicare:	\$ 680.00	\$ 4,719.54	\$ 3,430.04	\$ 3,650.00		
Children's Flu Clinic:	\$ 285.00	\$ 353.00	\$ 119.00	\$ 221.00		
Vision & Hearing:	\$ -	\$ 20.00	\$ 2,540.00	\$ 2,540.00		
Total:	\$ 1,973.50	\$ 14,197.04	\$ 13,960.90	\$ 15,518.50		
Human Services Revenue						
	October, 2018	Year to Date	Last Year to Date	2017 Total	Comments	
Counseling:	\$ 3,603.00	\$ 28,845.55	\$ 25,841.00	\$ 30,572.00		
Testing:	\$ -	\$ 440.00	\$ -	data not available		
Presentations:	\$ -	\$ 300.00	0	0		
Total Revenue:	\$ 3,603.00	\$ 29,585.55	\$ 25,841.00	\$ 30,572.00		

**October 2018**

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management Agency (EMA) status report for October, 2018:

Progress:

EMA Coordinator Sarah Marcucci has completed the application process for the Emergency Preparedness Performance Grant (EMPG) for 2019 and is awaiting approval. This past month, Sarah has been prioritizing goals and objectives in order to create a well-developed EMA program.

EMA Team:

The EMA Team has completed their traffic assistance with the local high schools for the football season. They have also continued their efforts in monitoring the Village of Hoffman Estates outdoor sirens for the monthly test. Sarah has also reevaluated the current Emergency Management Agency Team program that consists of Auxiliary and Volunteer members.

She will be meeting with the EMA Team in November to discuss capabilities, future goals and objectives. Restructuring and organization of this team will hopefully allow the team to be used more effectively in the future. We will also be developing a meeting schedule and schedule dates for teaching a CERT course in spring 2019.

Outlook:

She plans to work closely with leadership at Village Hall, Police Department, Fire Department, Public Works and our partners at JEMS, to develop agendas and a routine meeting schedule for the Emergency Management Central Team. This team will work towards getting our village on a progressive track of preparedness.

The Village of Hoffman Estates also hosted representatives from FEMA and JEMS for a site visit that could potentially lead to an extensive and incredibly beneficial Emergency Operations training opportunity.



Hoffman Estates Fire Department

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

October 2018

This month's activities resulted in the Fire Department responding to 443 calls for service, 318 incidents were for emergency medical service, 120 incidents were suppression-related, and 5 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of October.

Patrick S. Fortunato

Patrick S. Fortunato, Fire Chief

Department Activities and Highlights:

The Fire Department held 3 Open Houses that were well attended by the residents of Hoffman Estates!!



Emergency Incidents of Interest:

10-3-18 – #18-0004430 – 575 Central Rd – Structure Fire

Units responded for the report of a code three structure fire with black smoke being seen from the highway. While in route, updated information was flames were seen near the loading dock and the building was being evacuated. Engine 21 arrived and reported smoke and fire from the rear of the building. Management staff reported that maintenance workers discharged dry chemical extinguishers on the fire. The fire was in an outside air handling unit. Companies utilized an axe to make a preliminary hole and cool the fire using the hose line. A saw was used to cut holes in the air handling unit for fire extinguishment. A primary search was completed and evacuation was verified. Two employees were transported to St. Alexius Medical Center as a precaution.

10-7-18 – #18-0004506 – 2575 Pratum Ave – Medical Call

Companies responded for a medical emergency. Upon arrival, units initiated patient care for a fall. Engine 24 had management close the Gravity Rope area until the area was inspected. Inspector Neil contacted OSHA. One patient was transported to St. Alexius Medical Center.

10-22-18 – #18-0004709 – 495 Mohave St – Structure Fire

Companies responded for a possible chimney fire. Upon arrival, nothing was showing from the single story residence. Inside, a slight haze of smoke was present. Engine 21 investigated the fire place. Some wood was still smoldering. The material left in the fire place was extinguished. The interior walls were checked with a thermal imaging camera and no extension was noted.

10-23-18 – #180004718 – 1 W. Gold Rd – Hazmat

Units responded for an odor investigation. Management reported that there was a strong smell coming from the back office. Air quality was monitored and the peak explosive readings were coming from the slop sink drain and office sink drain. Management denied dumping any chemicals down the drain, but there was an empty container of paint thinner next to the slop sink. The air quality of the business next door was normal. Drains were flushed multiple times with buckets. Fire Administration and Code Enforcement were notified. Explosive readings decreased and management was advised to continue to flush the drains with water. One of the employees was working in the back office all morning and was complaining of dizziness. BLS care was initiated on one patient.

10-31-18 – #18-0004832 – 1475 Palatine Rd – Structure Fire

Units responded for a report of a structure fire. Upon arrival, there was a light haze and the smell of something burning. Staff reported that when they arrived to work and turned on the heat it started to smell and there was smoke. The rooftop heating and a/c units were checked. After the heat was turned back on, no problems with the units on the roof were found. However, the smell of something burning returned. The rooftop units were shut down and staff was advised to contact their heating and air company.

Mutual & Auto Aid Incidents:

10-11-18 – #18-0004558 – Fox River Grove

Engine 23 responded to the box alarm structure fire in Fox River Grove. Engine 23 was assigned extinguishment and overhaul in the basement of the structure.

10-20-18 – #18-0004693 – Huntley

Engine 24 responded to the box alarm structure fire in Huntley. Engine 24 arrived at Huntley Station 3 and was returned without responding to any incidents while on the change of quarters.

ADMINISTRATIVE DIVISION

- Chief Fortunato participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting
 - Attended the NWCD Liaison meeting
 - Attended the NWCD new CAD System meeting
 - Attended numerous meetings with HRM
 - Attended multiple NWCS meetings regarding new CAD and Records Management
 - Attended multiple budget and CIP meetings
 - Participated in the Annual Village Safety Luncheon
 - Attended three Fire Department Open Houses
 - Participated in multiple meetings and attended the swearing in of three new firefighters
 - Participated in an EOC orientation for the Village of Northbrook
 - Attended multiple meetings with staff regarding the conversion of Reserve Ambulance 21 to the Special Operations vehicle
 - Attended Coffee with the Board Meeting
 - Attended multiple meetings with staff regarding a uniform RFP
 - Attended two meetings related to the Large Diameter Hose
 - Attended multiple meetings related to Fire Sprinkler Ordinance and Code Enforcement
 - Attended the Department Staff meeting
 - Attended multiple meetings regarding fire suppression system installations and compliance agreements
 - Attended multiple department 2019 Budget meetings
 - Attended Budget meeting with General Government and Finance Department
 - Attended the Brookdale Presentation
 - Attended the NWCH Chief meeting and the Dispatch Steering Committee meeting
 - Attended Company Officer Meetings

OPERATIONS DIVISION

- Deputy Chief Englund participated in the following events during the month:
 - Attended the MABAS Division I Deputy Chief's meeting
 - Attended the MABAS Division Two Chiefs meeting
 - Attended the MABAS Division I operations meeting
 - Attended Fire Department Open Houses
 - Attended the Fire Department Valorous Unit Award at the October 1st Board Meeting
 - Attended the final review meeting with Foster Coach for new ambulance purchase
 - Attended the annual safety Luncheon
 - Attended live burn session at Carol Stream Fire Department
 - Attended swearing-in for three new firefighters
 - Attended meetings on uniform RFP
 - Attended new Dive Apparatus meeting
 - Chaired and participated in the large diameter hose committee meetings
 - Attended Budget meetings
 - Attended EOC meeting
 - Attended IRIS meeting at NWCD
 - Attended Mike Venezia's retirement celebration
 - Attended FEMA large scale drill preparation meeting
 - Attended regular morning meetings with the Battalion Chiefs
 - Attended the Fire Department Staff meeting
 - Attended Company Officer meetings
 - Worked 1 Sears Centre event

TRAINING DIVISION

- Assistant Chief Mackie participated in the following events during the month
 - Attended MABAS 1 Training Officers meeting.
 - Attended the Shift Training Coordinators meeting.
 - Attended the Occupational Health & Safety Committee meeting.
 - Attended the Fire Station open house at 21 & 23.
 - Attended the retirement lunch for Police Officer Mike Venezia.
 - Attended the SAMC emergency management team meeting.
 - Attended School District U46 safety task force meeting.
 - Attended School District 15 Safety Committee meeting.
 - Attended School District 15 DACEE lunch meeting.
 - Attended the Harper College Advisory Board Meeting.
 - Attended a meeting with a NWCH non-affiliated paramedic student.
 - Completed new fire candidate ladder climb test for 4 new firefighters.
 - Completed a safety demonstration at the Village Safety Lunch.
 - Ran a bags tournament as part of the Village Safety Lunch.
 - Accepted delivery of our new Polaris UTV as part of the Firehouse Subs Grant.
 - Picked up and returned a popcorn machine from the SCA used at our open houses.

- Picked up and returned a fire pole from the Carpentersville Fire Department.
- Dropped off an SCBA at Air 1 to have it flow tested.
- Attended a meeting with Battalion Chief Rothbauer and Lieutenant O'Donnell.
- Attended an office meeting to go over the upcoming open house and smoke testing.
- Attended a meeting to discuss the uniform request for proposal in Crystal Lake.
- Attended a follow-up meeting at Fire Administration to discuss the uniform RFP.
- Instructor for our annual Live Fire Training at the Carol Stream Training Tower.

PUB ED EOM October 2018		
CLASSES		
Date	Location	Description:
10/03/18	24	Citizen's Fire Academy –Auto Extrication – Zito & Ganziano – 13 Adults
10/10/18	Fairview School	School Fire Safety Presentation – Cannone & Richter- 21 Adults and 543 Children – 3.5 hours
10/10/18	NWCD	Citizen's Fire Academy – Communications – Rothbauer – 13 Adults
10/11/18	Timber Trails School	School Fire Safety Presentation – Anderson & Cannone – 24 Adults & 495 Children – 3.5 hours
10/15/18	St. Hubert's School	School Fire Safety Presentation – Fuja & Lichtenburg 20 Adults & 200 Children – 4.0 hours
10/16/18	Whitely School	School Fire Safety Presentation – Cannone & Deihs – 24 Adults & 448 Children – 3.0 hours
10/17/18	MacArthur School	School Fire Safety Presentation – Cannone & Richter – 22 Adults and 460 Children – 3.25 hours
10/17/18	24	Citizen's Fire Academy – Hose/Ladder Operations – Loeb & Zito – 13 Adults
10/22/18	Lincoln Prairie School	School Fire Safety Presentation – Cannone & Deihs – 18 Adults and 355 Children – 3.0 hours
10/23/18	Lincoln School	School Fire Safety Presentation – Anderson & Cannone – 20 Adults & 441 Children – 2.75 hours
10/24/18	Lakeview School	School Fire Safety Presentation – Anderson & Lichtenburg – 23 Adults and 535 Children- 2.0 hours
10/24/18	24	Citizen's Fire Academy – Special Operations – Butler, Lorkowski, & Pearson – 13 Adults
10/25/18	Armstrong School	School Fire Safety Presentation – Cannone & Deihs – 32 Adults & 495 Children

PUB ED ACTIVITIES	
Date	Event:
10/07/18	St. 24 Open House – Anderson, Best, Cannone, Deihs, Englund, Fortunato, Fuja, Golden, Kakovan, Kunder, Kurzawinski, Miller, Neil, Padal, Richter, Rybarczyk, & Von Qualen – 225 Adults & 275 Children – 3.0 hours
10/12/18	St. 21 Tour – Cioper, Fuja, McIntyre, Mortensen, & Trentacoste – 6 Adults & 50 Children – 1.25 hours
10/13/18	St. 23 Open House – Beyer, Bracken, Cioper, Fortunato, Kakovan, Kurzawinski, Mackie, Martino, Neil, Nusser, Olson, Pacific, Pesavento, Petz, Richter, Rittenhouse, Von Qualen, & Zito – 400 Adults & 600 Children – 4.0 hours
10/13/18	Lincoln Prairie School Fall Fest – Bava, Behnke, Leslie, Mullis, & Petrucci – 75 Adults & 75 Children – 0.75 hours
10/20/18	Station 21 Open House – Anderson, Bracken, Butler, Cannone, Englund, Fortunato, Fuja, Kakovan, Kurzawinski, Mackie, Miller, Mortensen, Neil, Nusser, Pacific, Richter, Rothbauer, Von Qualen, & Zito – 200 Adults and 250 Children – 4.0 hours
10/21/18	SAMC Women & Children’s Hospital’s NICU Fall Fest – Arendt, Behnke, Cioper, Lauder, McIntyre, & O’Brien – 24 Adults & 24 Children – 1.0 hour
10/26/18	Whitely School Trunk or Treat – Czarnecki, Kaiser, Martino, Nevius, & Olsen – 100 Adults & 200 Children – 2.5 hours
10/29/18	Award ceremony and fire safety presentation at Brookdale – Anderson & Fortunato – 75 Adults – 1.25 hours
October	Gave out 3 smoke detectors



Hoffman Estates Fire Department

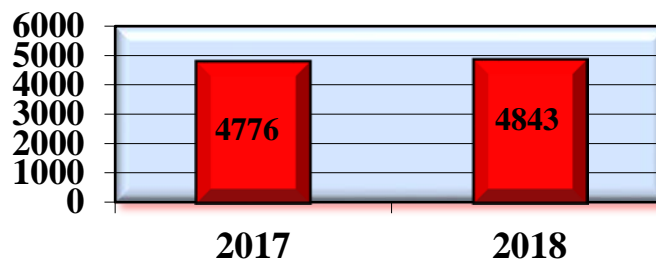
EOM - Monthly Type of Alarm Report - Summary

Patrick Fortunato
Fire Chief

Alarm Date Between {10/1/2018} And {10/31/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	318	71.78 %
Code 2: Single Company Response	30	6.77 %
Code 3: Structure Fire/Inside Odor of Natural Gas	11	2.48 %
Code 4: An upgrade of any initial response	0	0.00 %
Traffic Accident with entrapment	0	0.00 %
Automatic fire alarm, full fire position	45	10.15 %
All traffic accidents with injuries	17	3.83 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	2	0.45 %
Car fires (outside of building)	2	0.45 %
CO response without reported symptoms	2	0.45 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	0	0.00 %
NIPAS EST Activation	0	0.00 %
Elevator Response	5	1.12 %
HazMat Level I Response	0	0.00 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	7	1.58 %
Mutual aid request (including Code 13)	3	0.67 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	1	0.22 %
Technical Rescue	0	0.00 %
	Count of Incidents	443

Total Emergency Responses Year-to-Date





Hoffman Estates Fire Department

EOM - Year to Date Type of Alarm Report - Summary

Patrick Fortunato

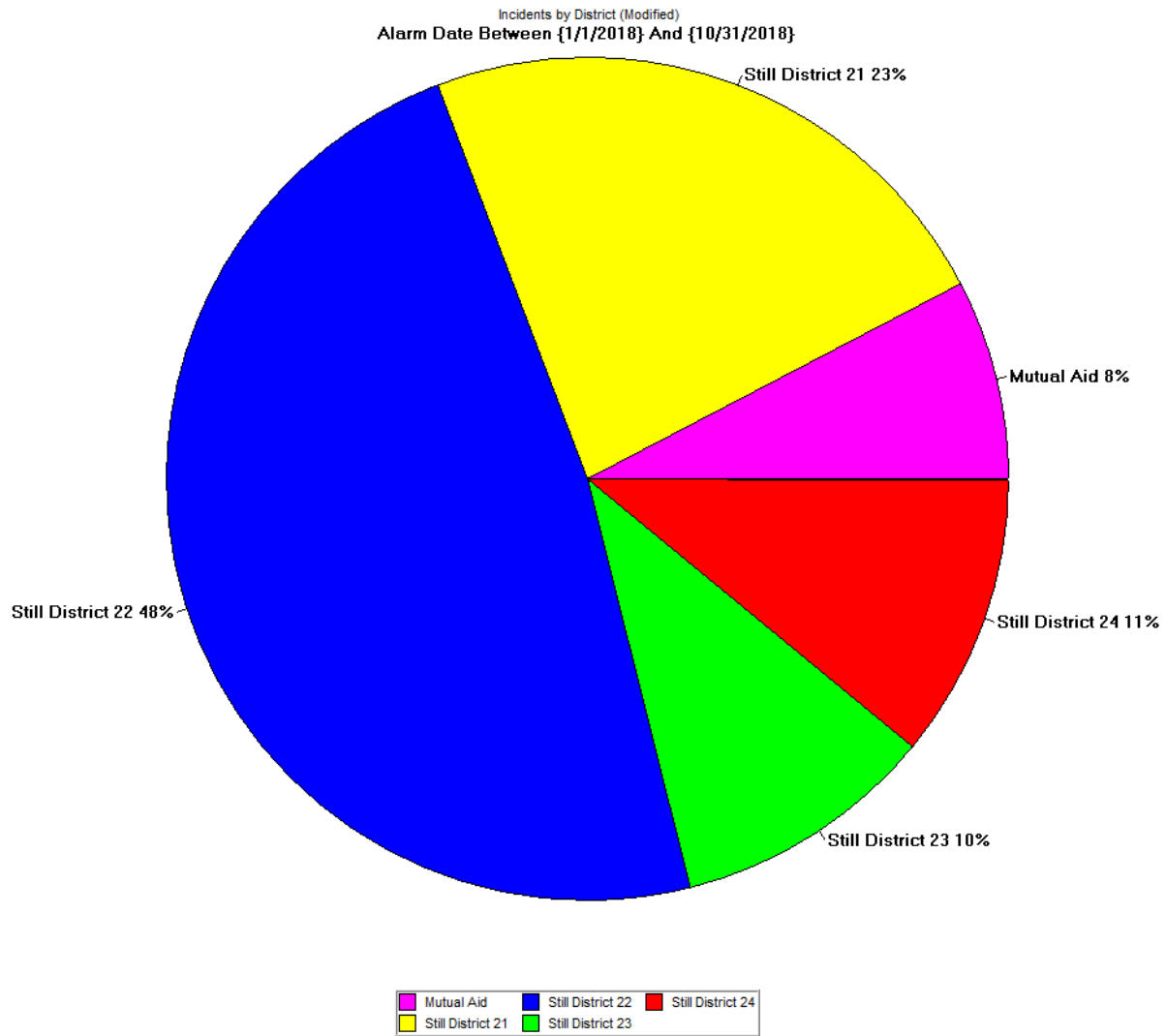
Fire Chief

Alarm Date Between {1/1/2018} And {10/31/2018}

Type of Alarm Response	Count	Percent
Code 1: Medical Emergency (ALS & BLS)	3428	70.78 %
Code 2: Single Company Response	334	6.89 %
Code 3: Structure Fire/Inside Odor of Natural Gas	102	2.10 %
Code 4: An upgrade of any initial response	22	0.45 %
Traffic Accident with entrapment	22	0.45 %
Automatic fire alarm, full fire position	465	9.60 %
All traffic accidents with injuries	190	3.92 %
Brush Fire. Upgrade from a Code 2	0	0.00 %
MABAS Box alarm to another town	13	0.26 %
Car fires (outside of building)	20	0.41 %
CO response without reported symptoms	55	1.13 %
Water rescue exclusive of pools or tubs	0	0.00 %
Water rescue upgraded from a D1	4	0.08 %
NIPAS EST Activation	0	0.00 %
Elevator Response	46	0.94 %
HazMat Level I Response	2	0.04 %
HazMat Level II Response	0	0.00 %
Residential CO (people feeling ill)	0	0.00 %
Inside Odor Investigation	79	1.63 %
Mutual aid request (including Code 13)	57	1.17 %
MABAS incident	0	0.00 %
9-1-1 open line	0	0.00 %
Truck fire (outside of building)	4	0.08 %
Technical Rescue	0	0.00 %
	4843	
	Count of Incidents	

Hoffman Estates Fire Department

EOM – Incident by District Summary





Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

Patrick Fortunato
Fire Chief

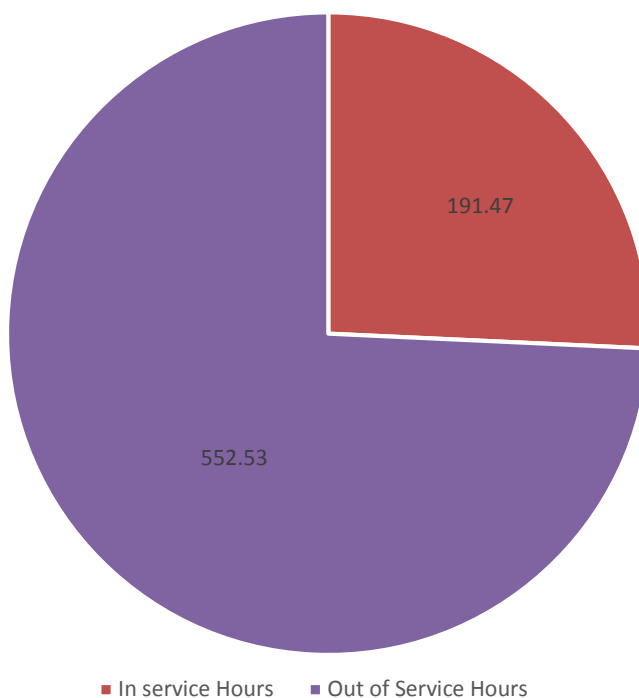
Date Between {10/1/2018} And {10/31/2018}

Start Date	Total Hours	Percent of Hours per Month
October	191.47	25.7352%

Total In-Service Hours 191.47 of 744.00

Total Percentage of Hours In Service 25.735 %

Ambulance 22 In service hours
October





Hoffman Estates Fire Department

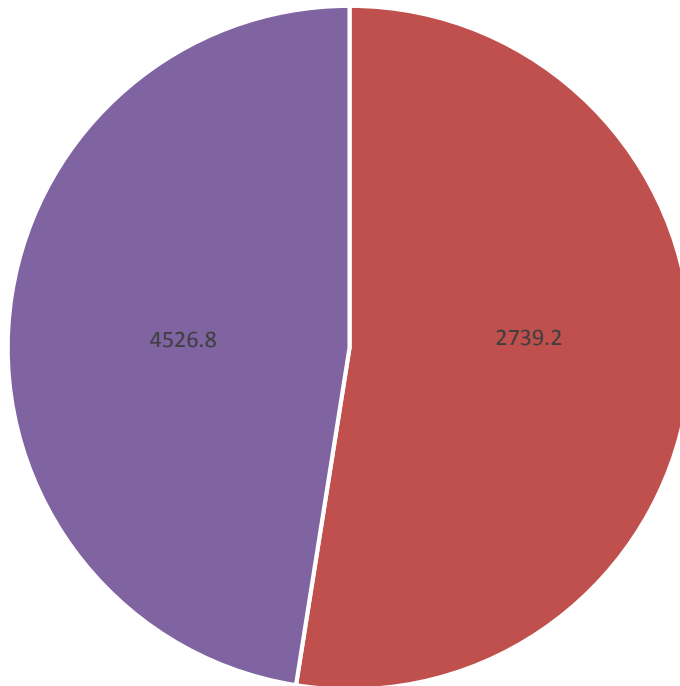
EOM - Ambulance 22 Summary

Patrick Fortunato
Fire Chief

Date Between {1/1/2018} And {10/31/2018}

Start Date	Total Hours	Percent of Hours per Month
January	289.75	38.9449 %
February	455.00	67.7083 %
March	427.75	57.4933 %
April	408.83	56.7819 %
May	296.50	39.8522 %
June	258.17	35.8569 %
July	51.00	6.8548 %
August	191.50	25.7392 %
September	169.25	23.5069 %
October	191.47	25.7352 %
Total In-Service Hours 2739.2 of 7296.00		Total Percentage of Hours In Service 37.544 %

Ambulance 22 In service hours
Y-T-D



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Alarm Date Between {10/1/2018} And {10/31/2018}

Patrick Fortunato
Fire Chief

Alm Date	Location	Incident Type	Estimated Loss
10/03/2018	575 CENTRAL RD /HOFFMAN	111 Building fire	1,100,000
10/16/2018	E Higgins RD & Shoe Factory RD	132 Road freight or transport	31,500
Total Incident Count	2	Total Est Loss	1,131,500



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Patrick Fortunato
Fire Chief

Calendar Year 2018

Property Use	Property Loss	Content Loss	Total Loss
161 Restaurant or cafeteria	\$18,000	\$2,000	\$20,000
419 1 or 2 family dwelling	\$835,500	\$421,000	\$1,256,500
429 Multifamily dwelling	\$72,000	\$32,600	\$104,600
579 Motor vehicle or boat sales,	\$25,000	\$52,000	\$77,000
599 Business office	\$100,000	\$1,000,000	\$1,100,000
808 Outbuilding or shed	\$50,000	\$20,000	\$70,000
900 Outside or special property,	\$100,000	\$30,000	\$130,000
961 Highway or divided highway	\$101,088	\$15,000	\$116,088
962 Residential street, road or	\$35,000	\$1,750	\$36,750
965 Vehicle parking area	\$19,612	\$200	\$19,812
Total Losses	\$1,356,200	\$1,574,550	\$2,930,750



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

Patrick Fortunato

Fire Chief

All Applicable Records

Year	Annual Loss
2005	1,423,600.00
2006	1,315,361.00
2007	1,062,300.00
2008	1,086,400.00
2009	1,201,105.00
2010	1,071,700.00
2011	776,800.00
2012	3,034,450.00
2013	570,581.00
2014	2,696,009.00
2015	1,239,672.00
2016	1,252,465.00
2017	1,228,875.00



Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato
Fire Chief

Date Between {10/1/2018} And {10/31/2018}

Activity	Quantity	Total Hrs	Pct Hrs
Emergency Incident	1	01:00	0.29%
	<u>1</u>	<u>01:00</u>	<u>0.29%</u>
Amusement Ride Permit			
Ride Accident/Investigation	1	01:00	0.29%
Ride Inspection	1	02:00	0.58%
	<u>2</u>	<u>03:00</u>	<u>0.88%</u>
Business/Annual Inspections			
Annual Inspection	6	07:30	2.21%
Fire Drill	5	77:00	22.69%
	<u>11</u>	<u>84:30</u>	<u>24.90%</u>
Complaints, OOS Alarms & Opticoms			
OOS Alarms	2	06:00	1.76%
Work Orders	5	05:30	1.62%
	<u>7</u>	<u>11:30</u>	<u>3.38%</u>
Fire Alarm System Permit			
Acceptance Test	2	03:00	0.88%
Final Inspection	9	07:15	2.13%
	<u>11</u>	<u>10:15</u>	<u>3.02%</u>
Fire Pumps			
Fire Pump Annual Inspection	3	02:30	0.73%
	<u>3</u>	<u>02:30</u>	<u>0.73%</u>
Hood & Duct Suppression			
Acceptance Test (Air)	1	01:30	0.44%
	<u>1</u>	<u>01:30</u>	<u>0.44%</u>
General Fire Prevention Meetings			
Construction Meeting In-house	1	01:30	0.44%
Construction Meeting in the Field	4	03:30	1.03%
Fire Prevention Bureau Meeting	1	01:30	0.44%
Weekly Site Plan Meeting	3	03:00	0.88%
	<u>9</u>	<u>09:30</u>	<u>2.80%</u>



Hoffman Estates Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato
Fire Chief

Date Between {10/1/2018} And {10/31/2018}

Activity	Quantity	Total Hrs	Pct Hrs
General Office Activities			
Computer Entry Activities	16	15:00	4.42%
Reports and Paperwork	29	96:15	28.37%
Fire Prevention Special Projects	9	27:00	7.95%
	<u>54</u>	<u>138:15</u>	<u>40.75%</u>
Other Activities			
Other Activity (Use note field to describe)	1	05:45	1.69%
	<u>1</u>	<u>05:45</u>	<u>1.69%</u>
Site/Building Plan Reviews			
Fire Alarm	2	01:30	0.44%
Building Plan Review	2	01:45	0.51%
Site Plan Review	3	02:15	0.66%
Sprinkler Plan Review	3	02:30	0.73%
	<u>10</u>	<u>08:00</u>	<u>2.35%</u>
Residential Sprinkler Systems			
Residential Sprinkler Flush Test	10	06:30	1.91%
Residential Sprinkler Ceiling/Hydro Inspection	8	13:30	3.97%
Residential Sprinkler Plan Review	1	00:30	0.14%
Residential Sprinkler Acceptance test/Final	6	04:00	1.17%
Residential Sprinkler Site Visit	1	01:00	0.29%
Residential Sprinkler Homeowner Walk Through	4	04:00	1.17%
	<u>30</u>	<u>29:30</u>	<u>8.69%</u>
Wet Sprinkler Systems			
Wet Sprinkler Ceiling Inspection	4	04:30	1.32%
Wet Sprinkler Flow Test	2	02:00	0.58%
Wet Sprinkler Hydro test	5	10:30	3.09%
Wet Sprinkler Acceptance Test/Final	2	03:00	0.88%
Wet Sprinkler Site Visit	9	14:00	4.12%
	<u>22</u>	<u>34:00</u>	<u>10.02%</u>
Report Totals:	162	339:15	100.00%

Buildings Requiring Sprinklers	October	YTD Total	Remaining to be Installed
Installed		4	28
Wireless Transceivers	September	YTD Total	Total Installed to Date
Installed		3	458

TRAINING DIVISION

Outside Training:

- Firefighter Drummer attended Fire Apparatus Engineer class at NIPSTA, October 1-3 & 8-10, 2018.
- Firefighter Zito attended Emergency Dive Rescue classes on October 10-11 & 22-25, 2018.
- Lieutenant Campbell and Firefighters Furno, Grobe, Merkel, Miller, & Rittenhouse attended In-house Rope Operations Class, October 8-12, 2018.
- Firefighters Mortensen & Zito attended Engine Operations class at NIPSTA, October 17-19, 2018.
- Lieutenant Orr & Firefighter Sullivan attended Instructor 1 class in Wheaton, October 29-31, 2018.
- Battalion Chiefs Buckel & Rothbauer attended All Hazards Incident Management class in Grayslake, October 29-31, 2018.

In-house Training:

- Rope Operations Class – coordinated by Lt. Pearson.
- Live Fire Training – coordinated by A/C Mackie.
- Reading Smoke Class – coordinated by B/C Buckel.
- New Engine 24 Orientation training – coordinated by Lt. Golden.
- Tactical TIC Training – coordinated by Lt. O'Donnell.
- Paramedic Classes – coordinated by A/C Mackie.

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of October all members were 2,144.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
7,822	7,030	6,270	2,144	23,266