

**Village of Hoffman Estates**

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

**September 17, 2018**

**I. Roll Call**

**Members in Attendance:**

**Trustee Karen Mills, Chairperson  
Trustee Gary Stanton, Vice Chairperson  
Trustee Karen Arnet  
Trustee Anna Newell  
Trustee Gary Pilafas  
Trustee Michael Gaeta  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Peter Gugliotta, Director of Planning  
Mark Koplín, Asst. Vlg. Mgr.-Dev. Services  
Kevin Kramer, Director of Econ. Dev.  
Mike Hankey, Dir. Of Transportation  
Ken Koop, Risk Management  
Patrick Seger, Director of HRM  
Pat Fortunato, Fire Chief  
Ted Bos, Police Chief  
Greg Poulos, Assistant Police Chief  
Joseph Nebel, Director of Public Works  
Dr. Monica Saavedra, Director of HHS  
Rachel Musiala, Finance Director  
Bev Romanoff, Village Clerk  
Aaron Howe, Public Works  
Patti Cross, Asst. Corporation Counsel**

The Transportation & Road Improvement Committee meeting was called to order at 7:55 p.m.

**II. Approval of Minutes**

- a. August 6, 2018**
- b. August 20, 2018 (special meeting)**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Transportation & Road Improvement Committee meeting minutes from August 6, 2018. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the Transportation & Road Improvement Committee meeting minutes from August 20, 2018. Voice vote taken. All ayes. Motion carried.

**1. Request approval of an Intergovernmental Agreement with Cook County for the Invest in Cook grant program.**

Item summary sheet from Mike Hankey was presented to Committee.

Mr. Hankey provided details of the program.

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve an Intergovernmental Agreement with Cook County for the Invest in Cook grant program. Voice vote taken. All ayes. Motion carried.

**2. Request approval of a:**

- a. Second amendment to the Intergovernmental Agreement with Cook County for Shoe Factory Road improvements in an amount of \$395,712.00; and**
- b. Second supplement to the Village Phase II design services contract with Civiltech, Inc. in the amount of \$395,712.00, for a total not to exceed amount for Phase II design services of \$980,990.90.**

Item summary sheet from Mike Hankey was presented to Committee.

Mr. Hankey provided details.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to a.) approve second amendment to the Intergovernmental Agreement with Cook County for Shoe Factory Road improvements in an amount of \$395,712.00; and b.) second supplement to the Village Phase II design services contract with Civiltech, Inc. in the amount of \$395,712.00, for a total not to exceed amount for Phase II design services of \$980,990.90. Voice vote taken. All ayes. Motion carried.

**3. Request authorization to award contract for 2018 Surface Patching Project to Brothers Asphalt Paving, Inc. of Addison, IL (low bid) in an amount no to exceed \$200,000.**

Item summary sheet from Mike Hankey was presented to Committee.

Trustee Stanton inquired about the length of time for the project. Mr. Hankey provided details.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to award contract for 2018 Surface Patching Project to Brothers Asphalt Paving, Inc. of Addison, IL (low bid) in an amount no to exceed \$200,000. Voice vote taken. All ayes. Motion carried.

**4. Request approval of two IDOT Supplemental Resolutions to appropriate Motor Fuel Tax funds for the:**

- a. 2014 Street Revitalization Project in the amount of \$921,739; and**
- b. 2015 Street Revitalization Project in the amount of \$352,362.52**

Mr. Hankey provided details.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve two IDOT Supplemental Resolutions to appropriate Motor Fuel Tax funds for the: a.) 2014 Street Revitalization Project in the amount of \$921,739; and b.) 2015 Street Revitalization Project in the amount of \$352,362.52. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Transportation Division Monthly Report.**

The Transportation Division Monthly Report was received and filed.

**III. President's Report**

**IV. Other**

**V. Items in Review**

1. Discussion of parking permit program in the Washington Blvd. and Alcoa Lane area. (May, 2019).

**VI. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting at 8:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations &  
Outreach / Office of the Mayor and Board

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Date