

**Village of Hoffman Estates**

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**September 24, 2018**

**I. Roll call**

**Members in Attendance:**

**Trustee Anna Newell, Chairperson  
Trustee Michael Gaeta, Vice Chairperson  
Trustee Gary Pilafas  
Trustee Karen Mills  
Trustee Gary Stanton  
Trustee Karen Arnet  
Mayor William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services  
Ted Bos, Police Chief  
Rachel Musiala, Director of Finance  
Monica Saavedra, Director of HHS  
Joe Nebel, Director of Public Works  
Fred Besenhoffer, Director of IS  
Bev Romanoff, Village Clerk  
Patti Cross, Asst. Corporation Counsel  
Suzanne Ostrovsky, Asst. to the Village Mgr.  
Ben Gibbs, Sears Centre**

The Public Works & Utilities Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Public Works & Utilities Committee meeting of August 20, 2018. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to award contract for a Village-wide water distribution system leak survey to Water Services, Elgin, IL, in an amount not to exceed \$30,000.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Joe Nebel addressed the Committee and reported that the leak survey is done to discover and locate hidden water main leaks. These surveys help reduce water loss and lower overtime expense to repair water main breaks.

Motion by Trustee Pilafas, seconded by Trustee Mills, to award contract for a Village-wide water distribution system leak survey to Water Services, Elgin, IL, in an amount not to exceed \$30,000. Voice vote taken. All ayes. Motion carried.

### **REPORTS (INFORMATION ONLY)**

1. **Department of Public Works Monthly Report.**

The Public Works Monthly Report was received and filed.

2. **Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.**

The Department of Development Services Monthly Engineering Report of the Transportation & Engineering Division was received and filed.

### **III. President's Report**

Mayor McLeod reported that Wednesday, September 26, is a Wine Wednesday at the Bier Garden at 5:30 p.m. There is a Veterans Memorial Ceremony on Sunday, September 30 at 1pm at the Police Department, and the Bach & Burrito event at the Sears Centre was sold out.

On Tuesday, September 18, Mayor McLeod had a guest for Mayor for a Day, gave the Sister Cities French exchange football group a tour of Village Hall, and attended the Bystronic ribbon cutting event. On September 19, he attended the Seniors fall lunch and the Business After Hours event at the Hoffman Estates Community Bank. On September 20, he attended Linda and Rob Flemings 50<sup>th</sup> anniversary celebration. Mayor McLeod attended the Hispanic Heritage Celebration at Los Fernandez on Friday, September 21. On Saturday, September 22, he attended the Shootz and Ladderz Softball game where Mark Parr threw out the first pitch. Mayor McLeod attended 2 block parties on Sunday, September 23 and on Monday, September 24, Gary Pilafas and Mayor McLeod met with NSK who are happy in Hoffman Estates.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:05 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date