

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

August 20, 2018

I. Roll call

Members in Attendance:

**Trustee Anna Newell, Chairperson
Trustee Michael Gaeta, Vice Chairperson
Trustee Gary Pilafas
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr. – Dev. Services
Peter Gugliotta, Director of Planning
Al Wenderski, Director of Engineering
Ted Bos, Police Chief
Patrick Fortunato, Fire Chief
Patrick Seger, Director of HRM
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to the Village Mgr.
Bruce Anderson, CATV Coordinator
Ben Gibbs, Sears Centre
Matt Galloway, Gen. Govt. Intern**

The Public Works & Utilities Committee meeting was called to order at 7:36 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Public Works & Utilities Committee meeting of July 16, 2018. Voice vote taken. All ayes. (Abstain: Mills). Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve the minutes of the Special Public Works & Utilities Committee meeting of August 6, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization to extend 2017 contract for 2018 contracted branch/brush pickup program to Trees “R” Us, Inc., Wauconda, IL, in an amount not to exceed \$30,700.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to extend 2017 contract for 2018 contracted branch/brush pickup program to Trees “R” Us, Inc., Wauconda, IL, in an amount not to exceed \$30,700. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award contract for the 2018 drainage improvements project to Prime Construction Inc., Hampshire, IL (low bid) in the amount of \$78,860.**

An item summary sheet from Alan Wenderski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to award contract for the 2018 drainage improvements project to Prime Construction Inc., Hampshire, IL (low bid) in the amount of \$78,860. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to award contract for the Oakmont Road storm sewer replacement project to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bid) in the amount of \$554,387.**

An item summary sheet Al Wenderski was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to award contract for the Oakmont Road storm sewer replacement project to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bid) in the amount of \$554,387. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

- 1. Department of Public Works Monthly Report.**

The Public Works Monthly Report was received and filed.

Trustee Newell inquired about the recycling and document destruction event that took place on Saturday, August 18, 2018 and thanked all the volunteers and staff that participated in the event. Joe Nebel reported that 839 vehicles went through the event and over 45,000 pounds of electronics were collected.

2. Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

The Department of Development Services Monthly Engineering Report of the Transportation & Engineering Division was received and filed.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:43 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date