

Village of Hoffman Estates

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

May 14, 2018

I. Roll Call

Members in Attendance:

**Karen Arnet, Chairperson
Karen Mills, Vice Chairman
Gary Stanton, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Michael Gaeta, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Mark Koplín, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Econ. Dev. Coordinator
Mike Hankey, Director of Transportation
Patrick Seger, Director of HRM
Patrick Fortunato, Fire Chief
Ted Bos, Police Chief
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Anthony Fashoda, Asst. Director of Finance
Bruce Anderson, CATV Coordinator
Suzanne Ostrovsky, Asst. Village Manager**

The General Administration & Personnel Committee meeting was called to order at 8:06 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve the General Administration & Personnel Committee meeting minutes of April 9, 2018. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Special General Administration & Personnel Committee meeting minutes of April 23, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request acceptance of the Cable TV Monthly Report.

The Cable TV Monthly Report was presented to Committee.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

2. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Legislative Operations and Outreach Monthly Report – deferral requested.

The Legislative Operations and Outreach Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Gaeta, to defer the Legislative Operations and Outreach Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President’s Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Mayor McLeod, to adjourn the meeting at 8:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date