

**AGENDA
FINANCE COMMITTEE
Village of Hoffman Estates
October 22, 2018**

Immediately following Public Health & Safety

Members: Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – September 17, 2018 (Special Finance Committee)
September 24, 2018
October 8, 2018 (Special Finance Committee)**

REPORTS (INFORMATION ONLY)

- 1. Finance Department Monthly Report.
- 2. Information System Department Monthly Report.
- 3. Sears Centre Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk's office.

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

Village of Hoffman Estates

SPECIAL FINANCE COMMITTEE MEETING MINUTES

September 17, 2018

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Peter Gugliotta, Director of Planning
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services
Kevin Kramer, Director of Econ. Dev.
Mike Hankey, Dir. Of Transportation
Ken Koop, Risk Management
Patrick Seger, Director of HRM
Pat Fortunato, Fire Chief
Ted Bos, Police Chief
Greg Poulos, Assistant Police Chief
Joseph Nebel, Director of Public Works
Dr. Monica Saavedra, Director of HHS
Rachel Musiala, Finance Director
Bev Romanoff, Village Clerk
Aaron Howe, Public Works
Patti Cross, Asst. Corporation Counsel**

The Special Finance Committee meeting was called to order at 8:07 p.m.

NEW BUSINESS

- 1. Request approval of an ordinance authorizing an Intergovernmental Agreement to participate in the Suburban Liability Insurance Program (SLIP).**

An item summary sheet from Dan O'Malley, Patrick Seger and Ken Koop was presented to committee.

Dan O'Malley provided details on the request and program.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve an ordinance authorizing an Intergovernmental Agreement to participate in the Suburban Liability Insurance Program (SLIP). Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 8:32 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

FINANCE COMMITTEE MEETING MINUTES

September 24, 2018

I. Roll call

Members in Attendance:

Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

Management Team Members
in Attendance:

Jim Norris, Village Manager
Art Janura, Corporation Counsel
Mark Koplín, Asst. Vlg. Mgr. – Dev. Services
Ted Bos, Police Chief
Rachel Musiala, Director of Finance
Monica Saavedra, Director of HHS
Joe Nebel, Director of Public Works
Fred Besenhoffer, Director of IS
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to the Village Mgr.
Ben Gibbs, Sears Centre

The Finance Committee meeting was called to order at 7:07 p.m.

II. Approval of Minutes

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the Finance Committee meeting minutes from August 20, 2018. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve the Special Finance Committee meeting minutes from September 4, 2018. Voice vote taken. All ayes. Motion carried.

Motion by Mayor McLeod, seconded by Trustee Mills, to defer the minutes of September 17, 2018. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Request approval of an ordinance creating Section 13-6-2 (collection costs) of the Hoffman Estates Municipal Code.

An item summary sheet from Rachel Musiala and Patti Cross was presented to Committee.

Rachel Musiala addressed the Committee and reported that the Village will make the costs of collection recoverable under this proposed ordinance.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve an ordinance creating Section 13-6-2 (collection costs) of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to renew the Application Service Provider Agreement (ASP) with Superioon, LLC and Village of Hoffman Estates, IL for a term of three years at a subscription cost as follows:**
 - Year One: April 2018 through March 2019: \$159,085.85
 - Year Two: April 2019 through March 2020: \$167,040.14
 - Year Three: April 2020 through March 2021: \$175,392.15

An item summary sheet from Fred Besenhoffer was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to renew the Application Service Provider Agreement (ASP) with Superior, LLC and Village of Hoffman Estates for a term of three years at a subscription cost as follows: Year One - \$159,085.85, Year Two - \$167,040.14, and Year Three - \$176,392.15. Voice vote taken. All ayes. Motion carried.

3. **Request authorization to waive bidding and award a contract for the purchase of nine (9) semi-ruggedized laptop computers and accessories to CDS Office Technologies for use in Police Department (8) and Public Works (1) vehicles in an amount not to exceed \$35,135.**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to waive bidding and award a contract for the purchase of nine (9) semi-ruggedized laptop computers and accessories to CDS Office Technologies for use in Police Department (8) and Public Works (1) vehicles in an amount not to exceed \$35,135. Voice vote taken. All ayes. Motion carried.

REPORTS (Information Only)

1. **Request acceptance of the Finance Department Monthly report.**
The Finance Department Monthly Report was presented to committee and received and filed.

2. **Request acceptance of the Information System Department Monthly report.**
The Information System Department Monthly Report was presented to committee and received and filed.

3. Request acceptance of the Sears Centre Monthly report.

Ben Gibbs reported that on September 1, the Arena had the biggest single-event ever for the All In Wrestling show. There were no issues and all went smoothly.

The Sears Centre Monthly Report was presented to committee and received and filed.

II. President's Report

III. Other

IV. Items in Review

V. Adjournment

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting at 7:21 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

SPECIAL FINANCE COMMITTEE MEETING MINUTES

October 8, 2018

I. Roll call

Members in Attendance:

Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Michael Gaeta
Trustee Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

Management Team Members
in Attendance:

Jim Norris, Village Manager
Art Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr.-Dev. Services
Peter Gugliotta, Director of Planning
Kevin Kramer, Director of Econ. Dev.
Mike Hankey, Dir. Of Transportation
Patrick Seger, Director of HRM
Audra Marks, Asst. Director of HHS
Fred Besenhoffer, Director of IS
Bev Romanoff, Village Clerk
Patti Cross, Asst. Corporation Counsel
Suzanne Ostrovsky, Asst. to Village Mgr.
Matthew Galloway, Administrative Intern
Ben Gibbs, Sears Centre

The Special Finance Committee meeting was called to order at 7:58 p.m.

NEW BUSINESS

1. Request approval of a Naming Rights Agreement for the Sears Centre Arena with Sears, Roebuck and Co. in an amount of \$1.8 Million over three years, starting September 1, 2019 through August 31, 2022.

An item summary sheet Jim Norris, Patti Cross, Mark Koplin & Ben Gibbs was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve an ordinance authorizing approval of a Naming Rights Agreement between the Village of Hoffman Estates and Sears, Roebuck and Co. Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 8:01 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date



HOFFMAN ESTATES

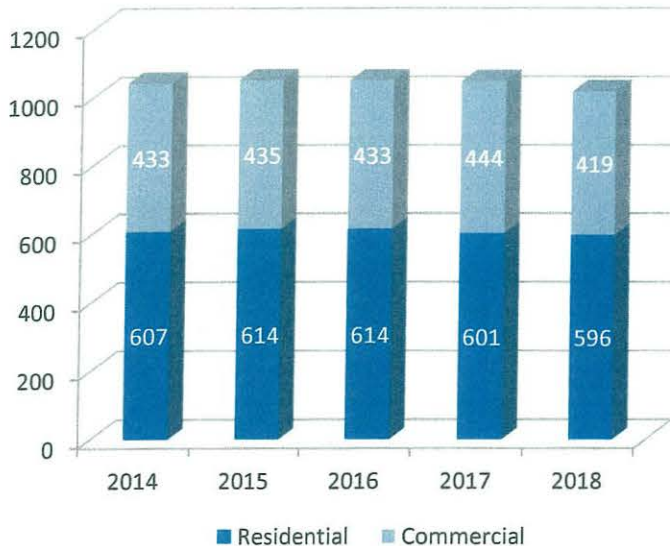
GROWING TO GREATNESS

DEPARTMENT OF FINANCE MONTHLY REPORT SEPTEMBER 2018

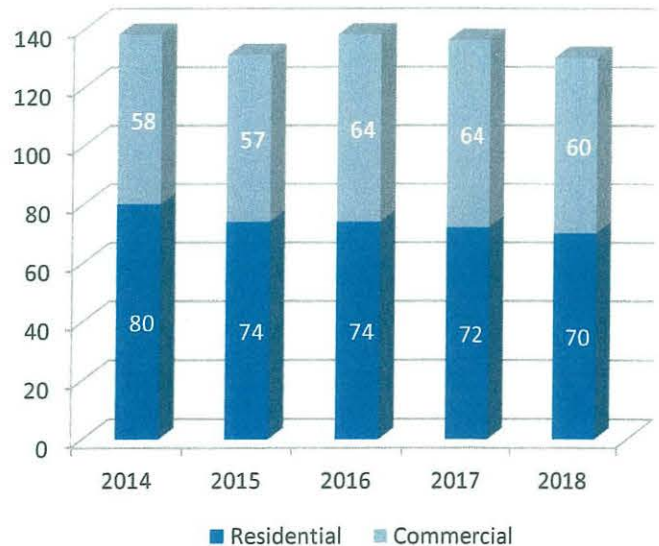
Water Billing

A total of 14,721 residential water bills were mailed on September 1st for July's water consumption. Average consumption was 4,782 gallons, resulting in an average residential water bill of \$61.85. Total consumption for all customers was 130 million gallons, with 70 million gallons attributable to residential consumption. When compared to the September 2017 billing, residential consumption decreased by 2.8%.

**Total Water Consumption
Year-To-Date Comparison
Month of September**

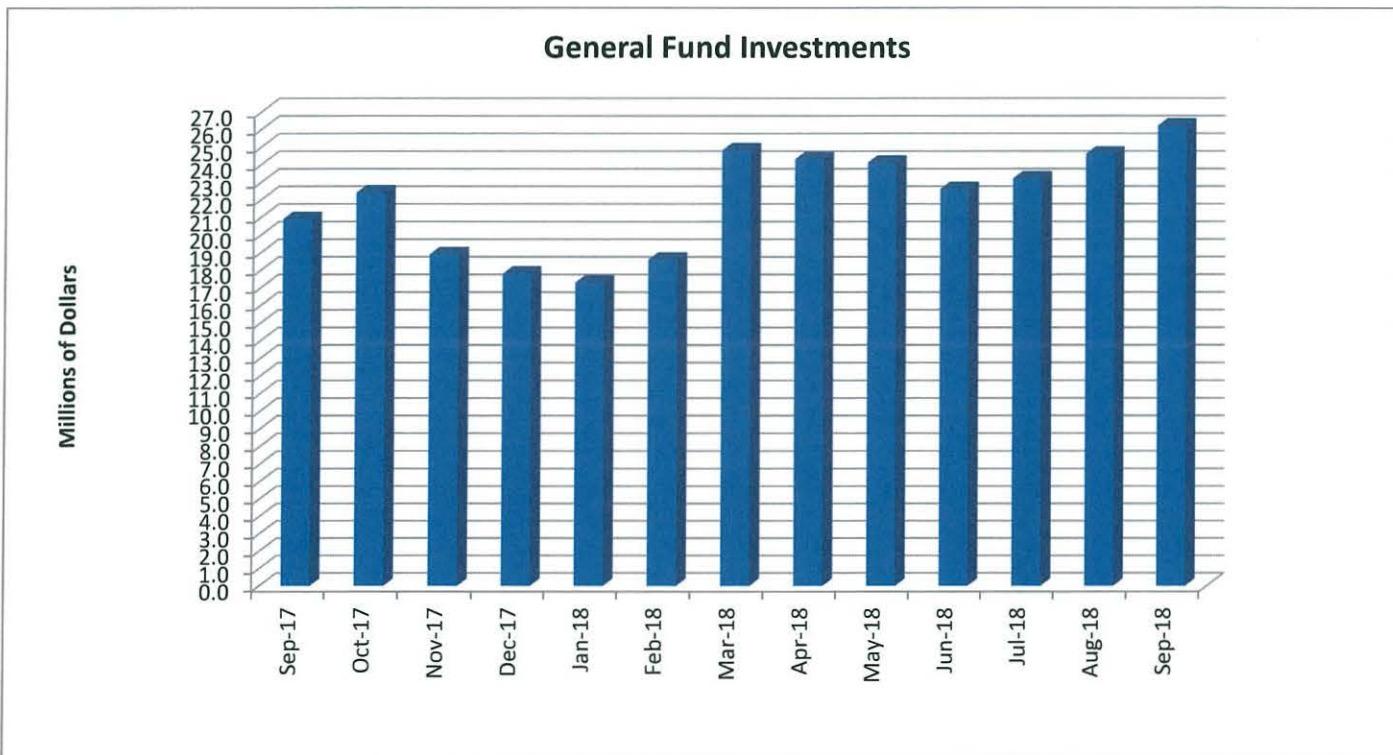
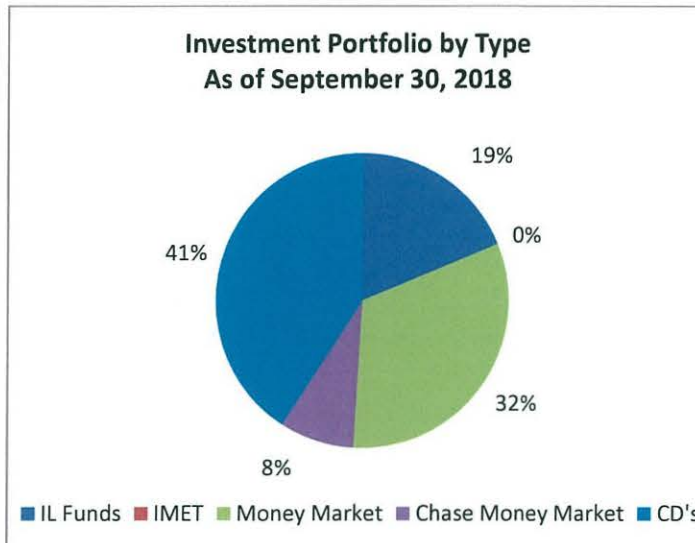
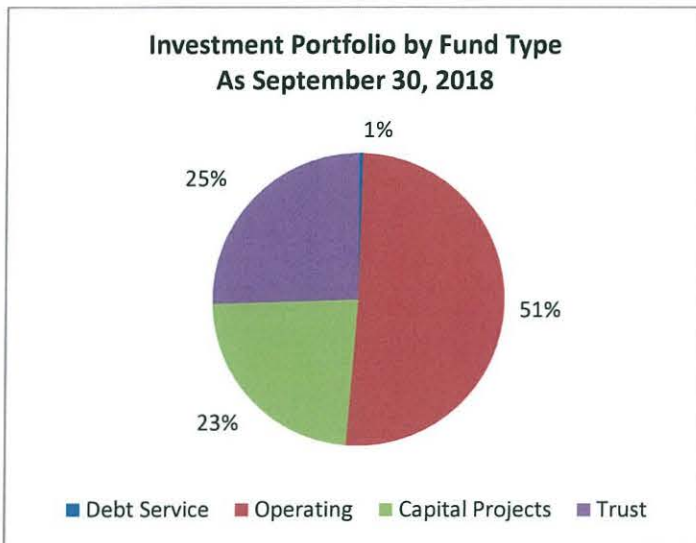


**Total Water Consumption
Month of September**



Village Investments

As of September 30, 2018, the Village's investment portfolio (not including pension trust funds) totaled \$63.3 million. Of this amount, \$32.1 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$31.2 million is related to debt service, capital projects and trust funds.



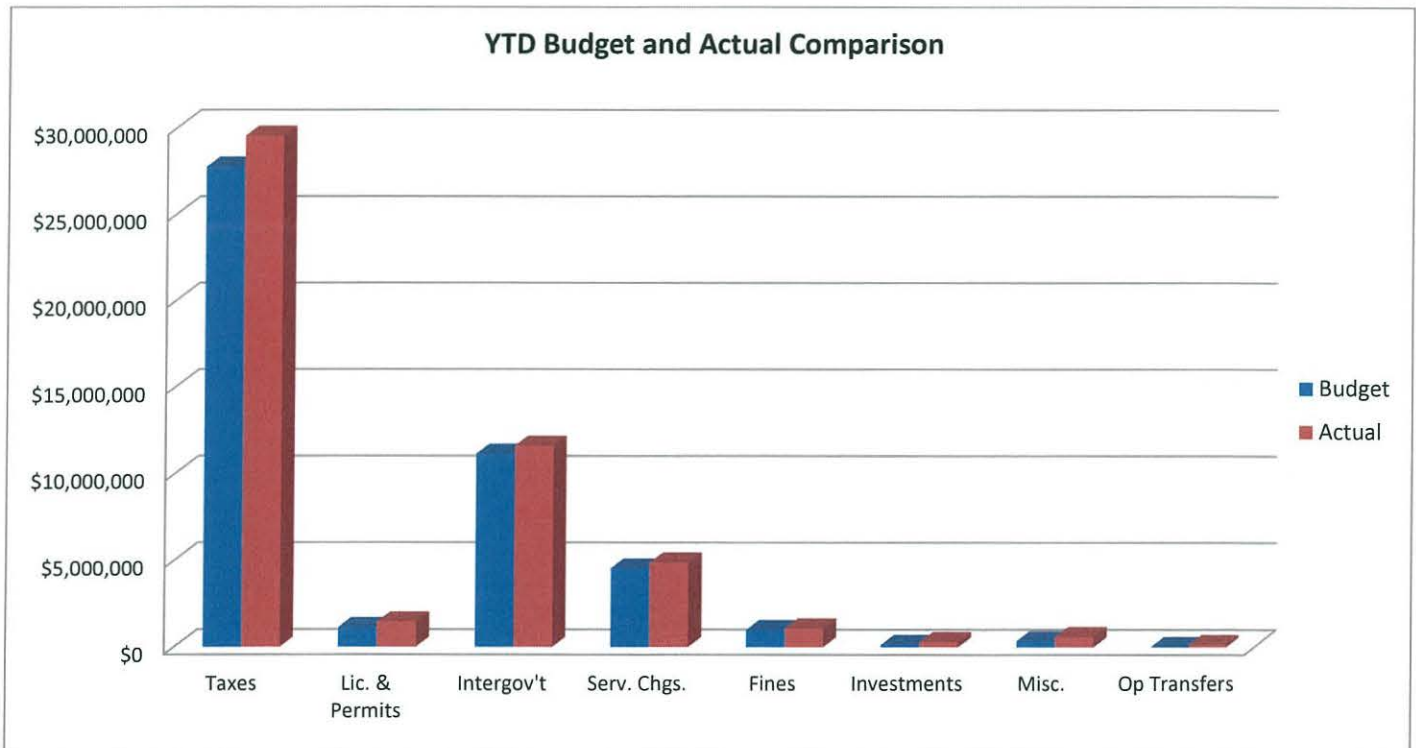
Operating Funds

General Fund

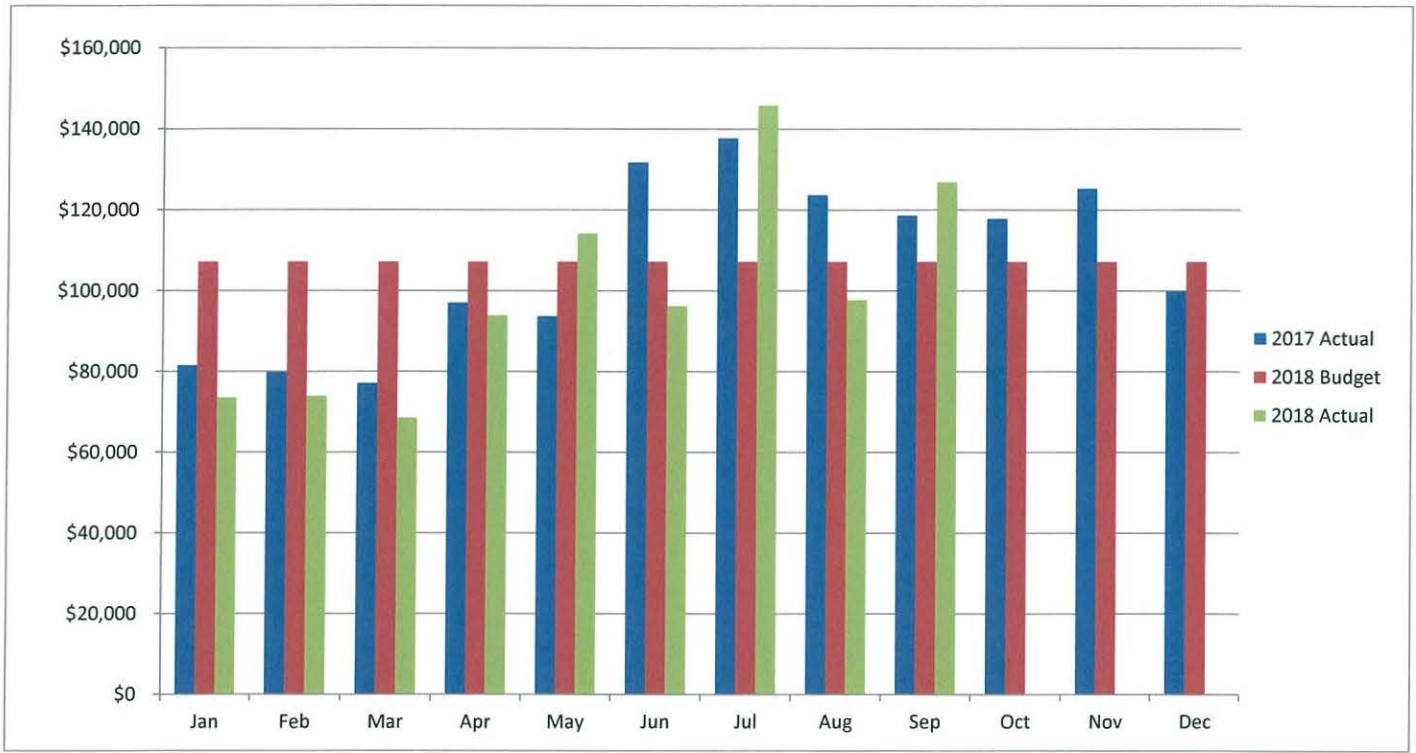
For the month of September, General Fund revenues totaled \$2,882,410 and expenditures totaled \$3,503,651 resulting in a deficit of \$621,241.

Revenues: September year-to-date figures are detailed in the table below. Licenses and permits are over budget because of increased permit activity. Fines and Forfeits are over budget due to increased collection of the Local Debt Recovery program from the State of IL. Investment income is over budget due to increased investment activity and higher interest rates being realized. Most miscellaneous revenues are not received on a monthly basis.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 27,726,005	\$ 29,507,202	6.4%
Licenses & Permits	1,131,375	1,458,315	28.9%
Intergovernmental	11,124,825	11,595,046	4.2%
Charges for Services	4,529,144	4,864,899	7.4%
Fines & Forfeits	994,500	1,084,817	9.1%
Investments	142,500	300,650	111.0%
Miscellaneous	347,258	595,912	71.6%
Operating Transfers	37,500	142,349	0.0%
TOTAL	\$ 46,033,106	\$ 49,549,189	7.6%

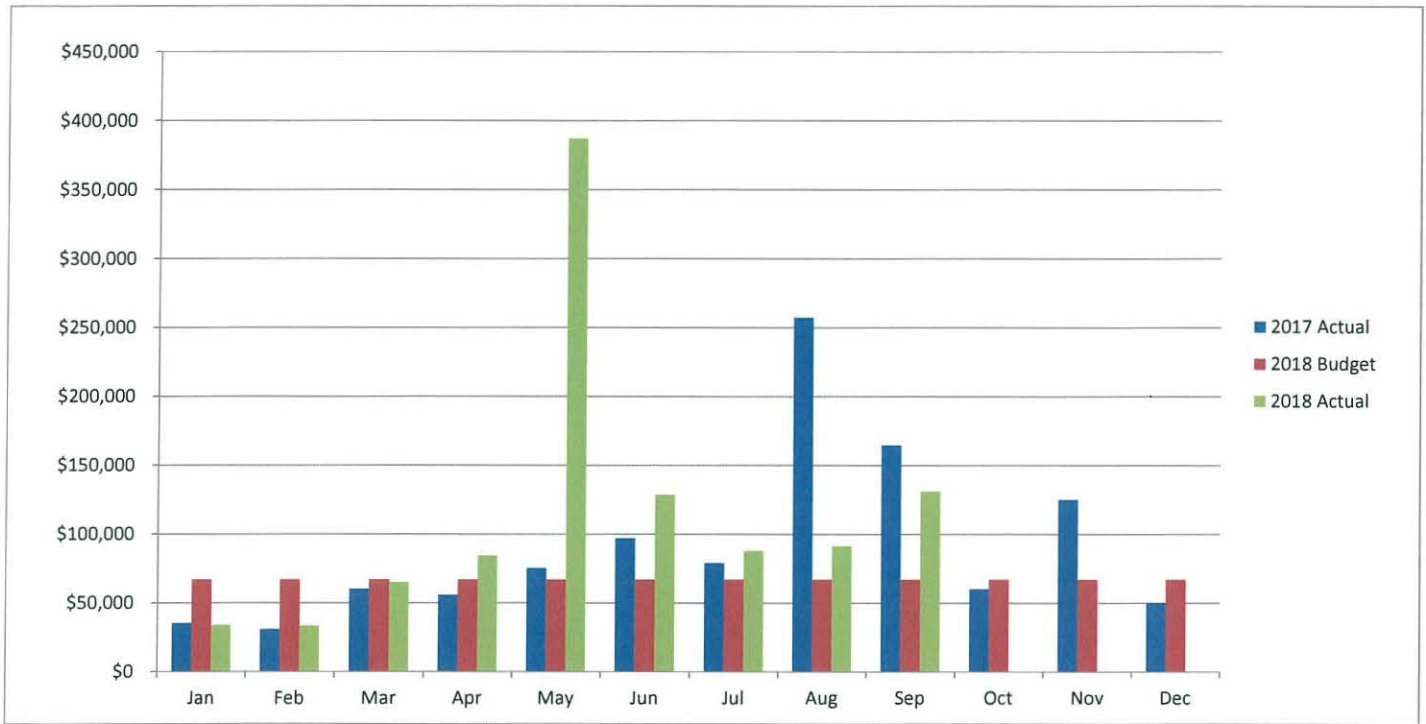


Hotel Tax



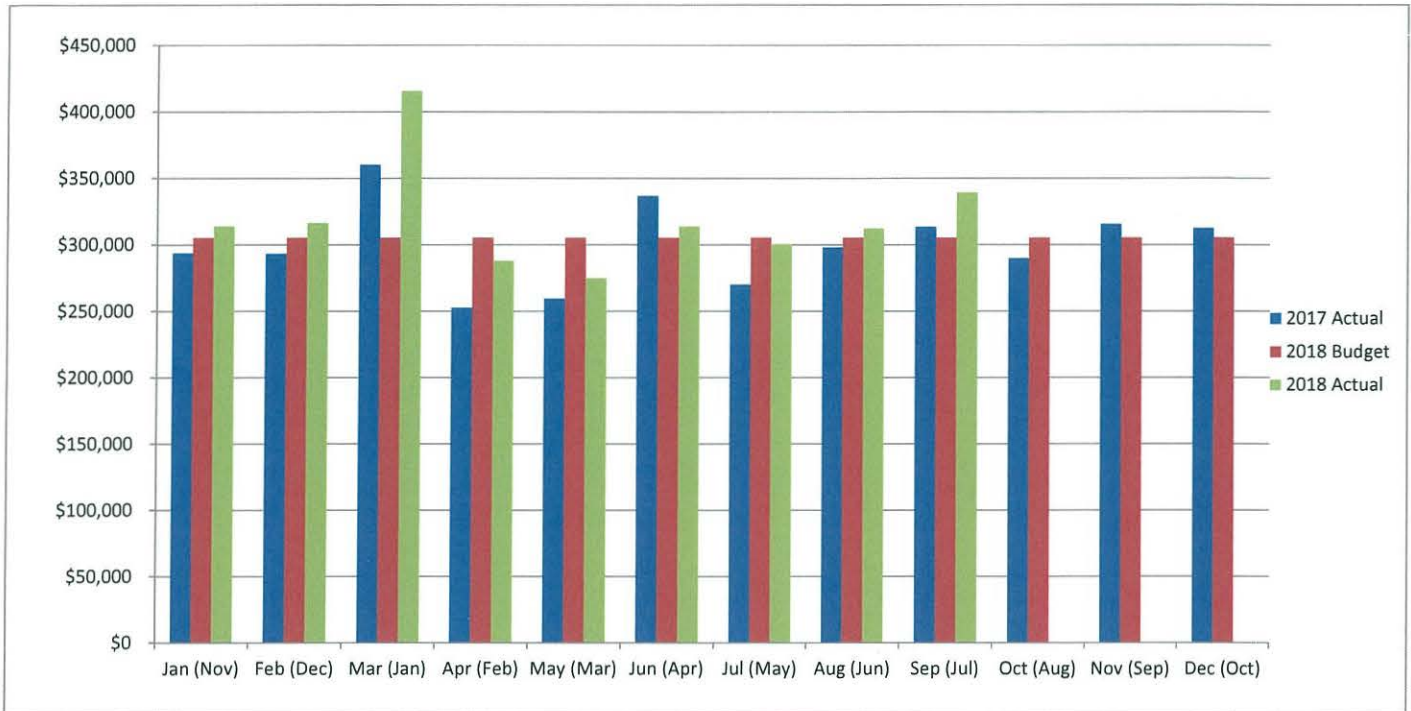
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 81,414	\$ 107,083	\$ 73,426	\$ (33,657)
Feb	79,723	107,083	73,833	(66,908)
Mar	76,961	107,083	68,427	(105,564)
Apr	96,865	107,083	93,845	(118,802)
May	93,566	107,083	114,055	(111,831)
Jun	131,686	107,083	96,120	(122,794)
Jul	137,580	107,083	145,737	(84,140)
Aug	123,587	107,083	97,633	(93,591)
Sep	118,499	107,083	126,735	(73,939)
Oct	117,732	107,083		
Nov	125,121	107,083		
Dec	99,747	107,083		
YTD Totals	<u>\$ 1,282,481</u>	<u>\$ 1,285,000</u>	<u>\$ 889,811</u>	

Real Estate Transfer Tax



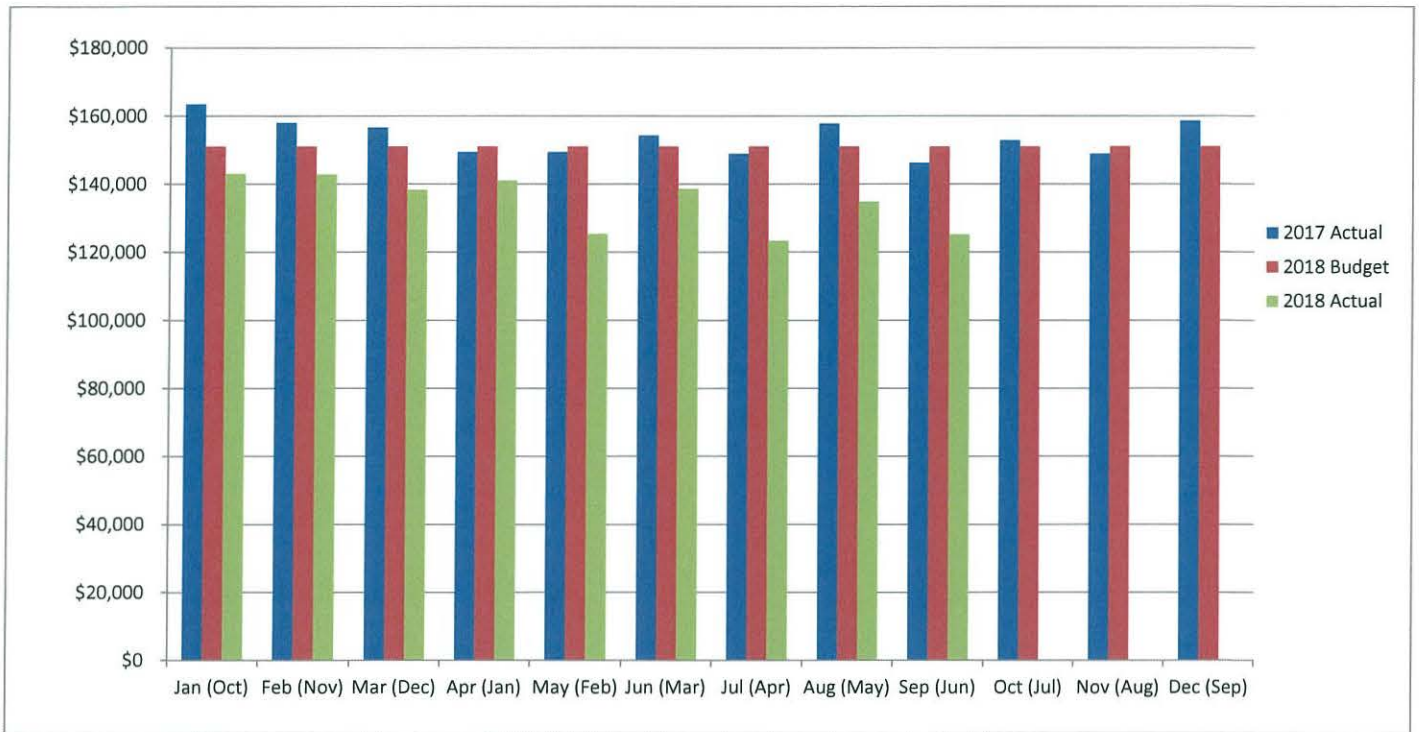
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 35,132	\$ 66,667	\$ 33,669	\$ (32,998)
Feb	30,558	66,667	33,215	(66,449)
Mar	59,905	66,667	64,943	(68,173)
Apr	55,537	66,667	84,196	(50,644)
May	75,058	66,667	386,938	269,628
Jun	96,733	66,667	128,366	331,327
Jul	78,722	66,667	87,683	352,343
Aug	256,935	66,667	91,143	376,820
Sep	164,363	66,667	130,898	441,051
Oct	60,086	66,667		
Nov	124,838	66,667		
Dec	50,047	66,667		
YTD Totals	<u>\$ 1,087,914</u>	<u>\$ 800,000</u>	<u>\$ 1,041,051</u>	

Home Rule Sales Tax



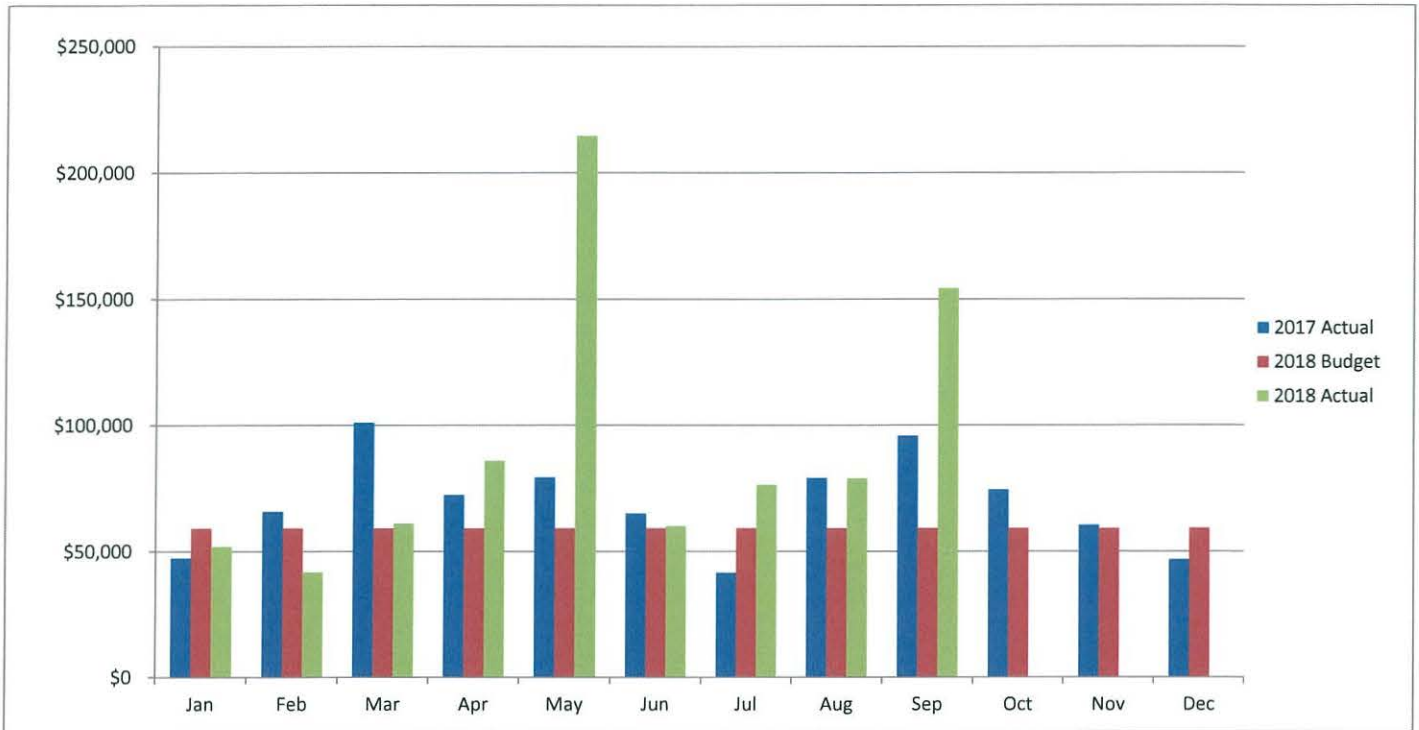
Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 293,338	\$ 305,000	\$ 313,635	\$ 8,635
Feb (Dec)	292,978	305,000	316,042	19,677
Mar (Jan)	359,794	305,000	415,305	129,982
Apr (Feb)	252,424	305,000	287,678	112,660
May (Mar)	259,148	305,000	274,533	82,193
Jun (Apr)	336,344	305,000	313,381	90,574
Jul (May)	269,843	305,000	300,246	85,820
Aug (Jun)	297,839	305,000	311,996	92,816
Sep (Jul)	313,282	305,000	339,100	126,916
Oct (Aug)	289,460	305,000		
Nov (Sep)	315,084	305,000		
Dec (Oct)	311,909	305,000		
YTD Totals	\$ 3,591,442	\$ 3,660,000	\$ 2,871,916	

Telecommunications Tax



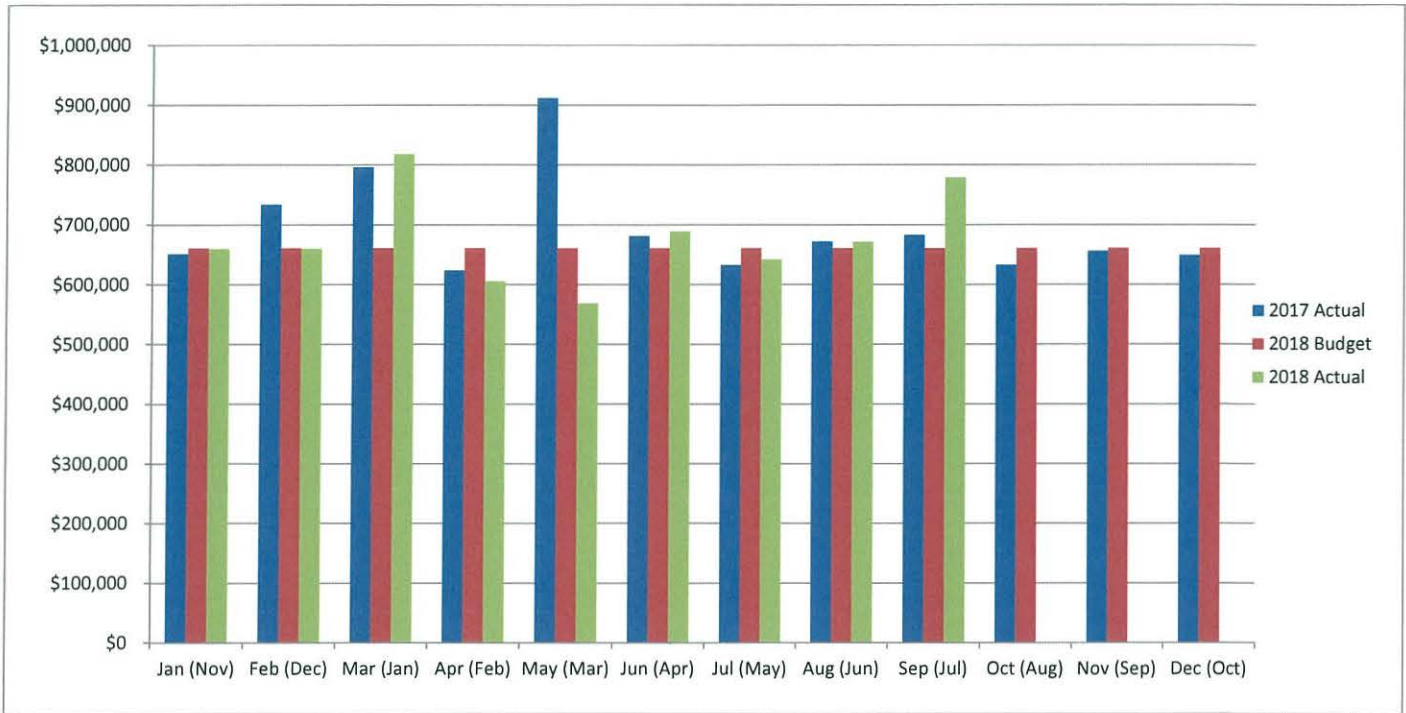
Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Oct)	\$ 163,399	\$ 151,042	\$ 143,036	\$ (8,006)
Feb (Nov)	157,995	151,042	142,880	(16,167)
Mar (Dec)	156,644	151,042	138,304	(28,905)
Apr (Jan)	149,435	151,042	141,076	(38,871)
May (Feb)	149,407	151,042	125,439	(64,473)
Jun (Mar)	154,229	151,042	138,619	(76,896)
Jul (Apr)	148,853	151,042	123,374	(104,564)
Aug (May)	157,762	151,042	134,787	(120,818)
Sep (Jun)	146,211	151,042	125,192	(146,668)
Oct (Jul)	152,804	151,042		
Nov (Aug)	148,887	151,042		
Dec (Sep)	158,537	151,042		
YTD Totals	\$ 1,844,162	\$ 1,812,500	\$ 1,212,707	

Building Permits



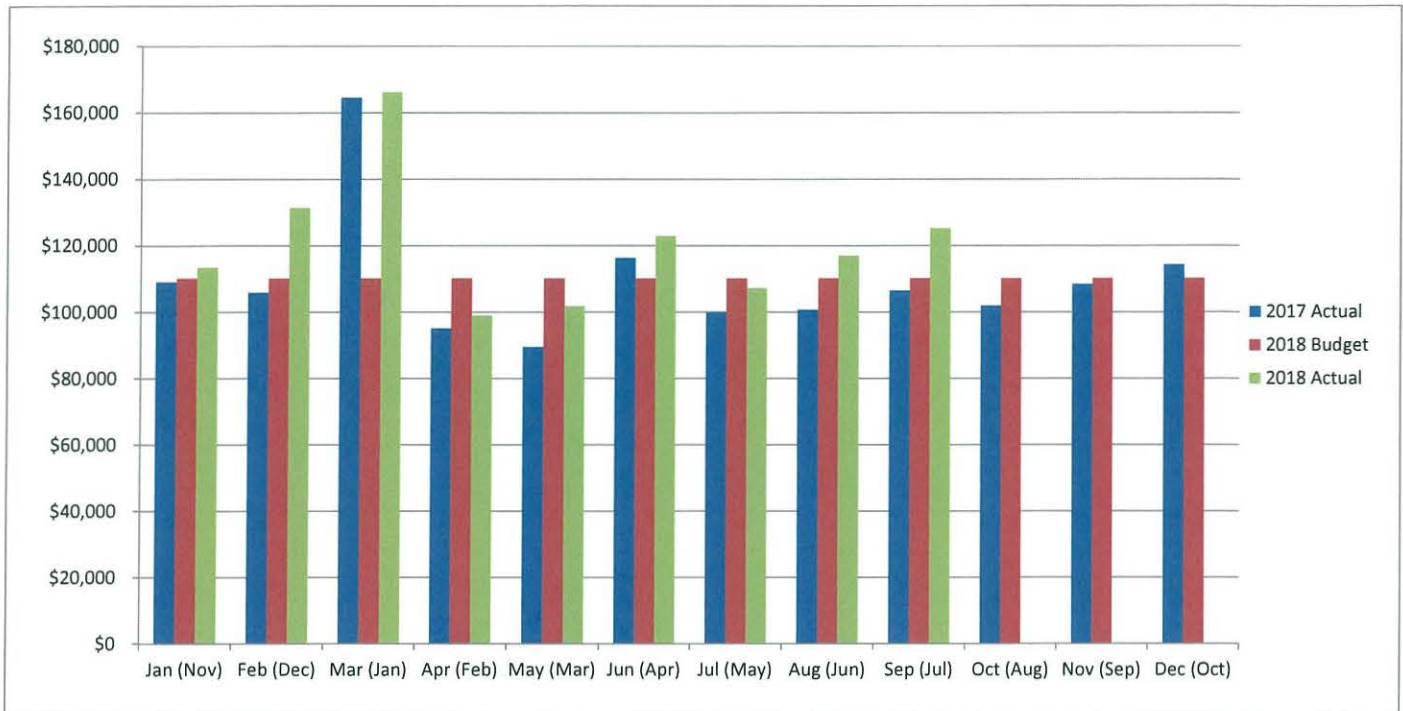
<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 47,243	\$ 59,167	\$ 51,874	\$ (7,293)
Feb	65,665	59,167	41,660	(24,799)
Mar	100,988	59,167	61,020	(22,946)
Apr	72,363	59,167	85,963	3,850
May	79,342	59,167	214,601	159,285
Jun	64,910	59,167	60,036	160,154
Jul	41,452	59,167	76,387	177,374
Aug	79,087	59,167	78,987	197,195
Sep	95,819	59,167	154,270	292,298
Oct	74,432	59,167		
Nov	60,428	59,167		
Dec	46,715	59,167		
YTD Totals	\$ 828,445	\$ 710,000	\$ 824,798	

State Sales Tax



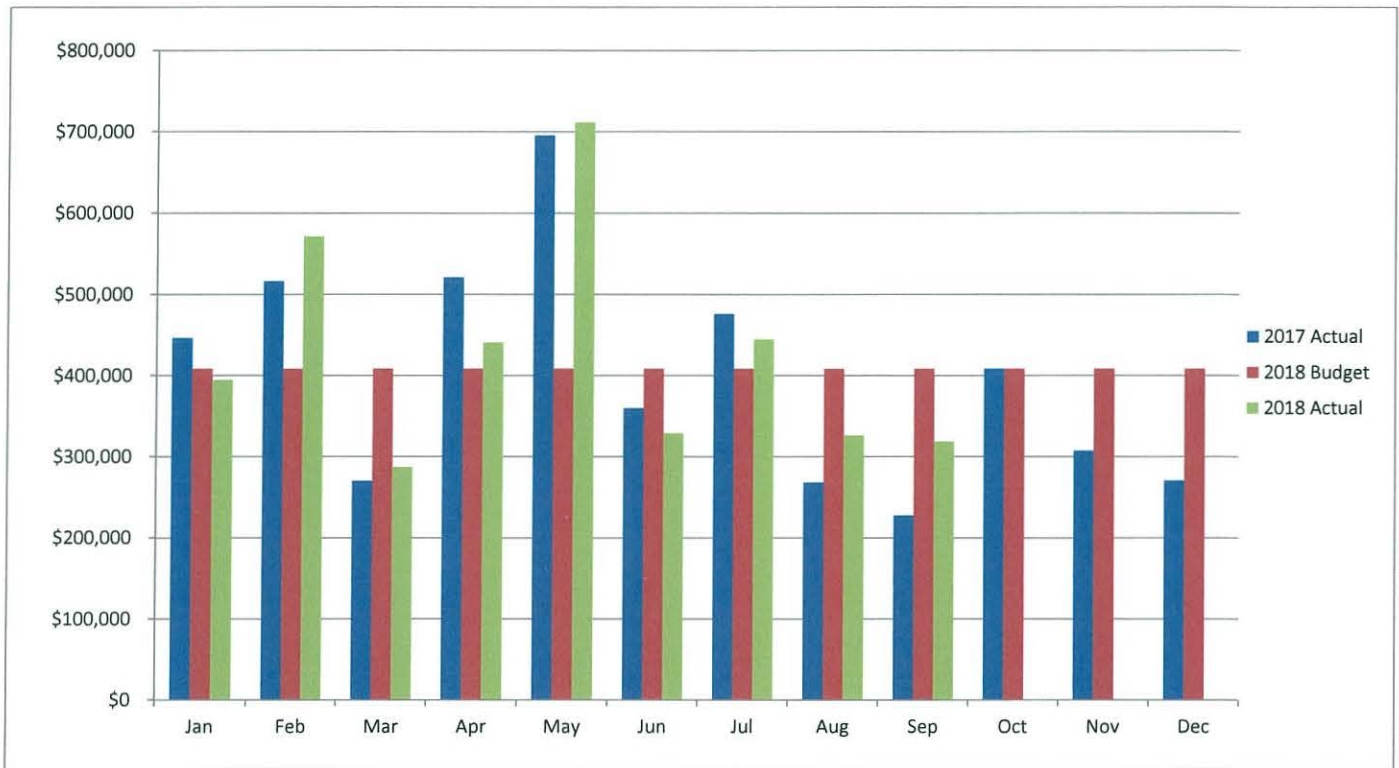
Month Received (Liability Period)	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 650,327	\$ 660,292	\$ 659,220	\$ (1,072)
Feb (Dec)	732,873	660,292	659,346	(2,017)
Mar (Jan)	795,543	660,292	817,105	154,796
Apr (Feb)	623,246	660,292	604,906	99,410
May (Mar)	911,242	660,292	567,645	6,764
Jun (Apr)	680,702	660,292	688,018	34,490
Jul (May)	632,257	660,292	641,453	15,651
Aug (Jun)	671,209	660,292	670,995	26,355
Sep (Jul)	682,286	660,292	778,220	144,283
Oct (Aug)	632,185	660,292		
Nov (Sep)	654,978	660,292		
Dec (Oct)	648,040	660,292		
YTD Totals	<u>\$ 8,314,885</u>	<u>\$ 7,923,500</u>	<u>\$ 6,086,908</u>	

Local Use Tax



Month Received (Liability Period)	2017 Actual	2018 Budget	2018 Actual	Cumulative Variance 2018 Actual vs. Budget
Jan (Nov)	\$ 108,978	\$ 110,000	\$ 113,343	\$ 3,343
Feb (Dec)	105,805	110,000	131,295	24,638
Mar (Jan)	164,414	110,000	166,066	80,704
Apr (Feb)	94,978	110,000	98,851	69,555
May (Mar)	89,385	110,000	101,658	61,213
Jun (Apr)	116,238	110,000	122,767	73,980
Jul (May)	99,818	110,000	107,147	71,127
Aug (Jun)	100,570	110,000	116,836	77,963
Sep (Jul)	106,373	110,000	125,126	93,089
Oct (Aug)	101,838	110,000		
Nov (Sep)	108,303	110,000		
Dec (Oct)	114,136	110,000		
YTD Totals	\$ 1,310,833	\$ 1,320,000	\$ 1,083,089	

Income Tax

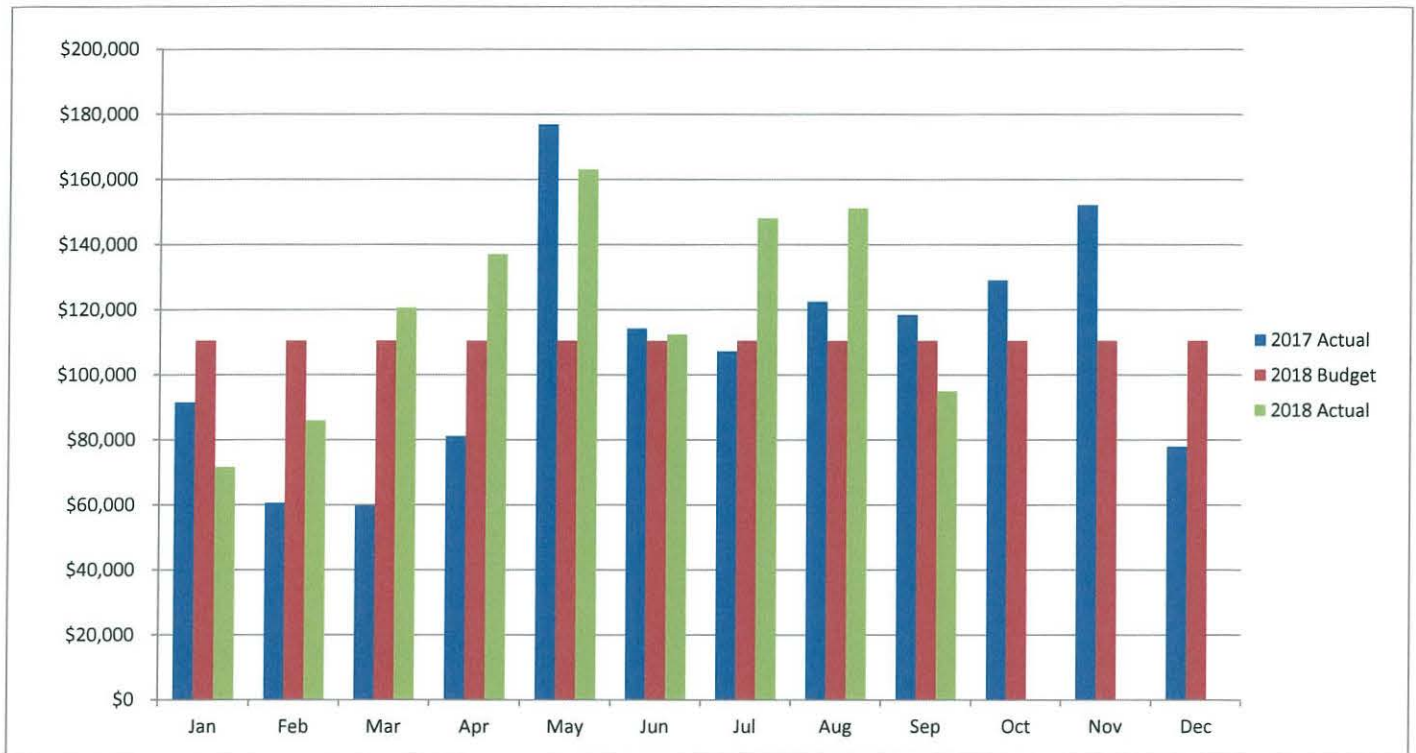


2016-2017		
Month		
<u>Received</u>	<u>Liab Pd</u>	<u>2017 Actual</u>
Jan	Dec-16	\$ 446,231
Feb	Jan-17	516,095
Mar	Feb-17	270,127
Apr	Mar-17	520,933
May	Apr-17	695,546
Jun	May-17	359,714
Jul	Jun-17	475,857
Aug	Jul-17	268,236
Sep	Aug-17	227,411
Oct	Sep-17	408,405
Nov	Oct-17	307,361
Dec	Nov-17	270,596
YTD Totals		<u>\$ 4,766,512</u>

2017-2018			
Month			
<u>Received</u>	<u>2018 Budget</u>	<u>Liab Pd</u>	<u>2018 Actual</u>
Jan	\$ 408,333	Dec-17	\$ 394,357
Feb	408,333	Jan-18	570,829
Mar	408,333	Feb-18	286,970
Apr	408,333	Mar-18	440,655
May	408,333	Apr-18	711,744
Jun	408,333	May-18	328,799
Jul	408,333	Jun-18	444,568
Aug	408,333	Jul-18	326,342
Sep	408,333	Aug-18	318,497
Oct	408,333	Sep-18	
Nov	408,333	Oct-18	
Dec	408,333	Nov-18	
YTD Totals	<u>\$ 4,900,000</u>		<u>\$ 3,822,761</u>

Cumulative Variance 2018 Actual vs. Budget
\$ (13,976)
148,519
27,156
59,478
362,888
283,354
319,589
237,597
147,761

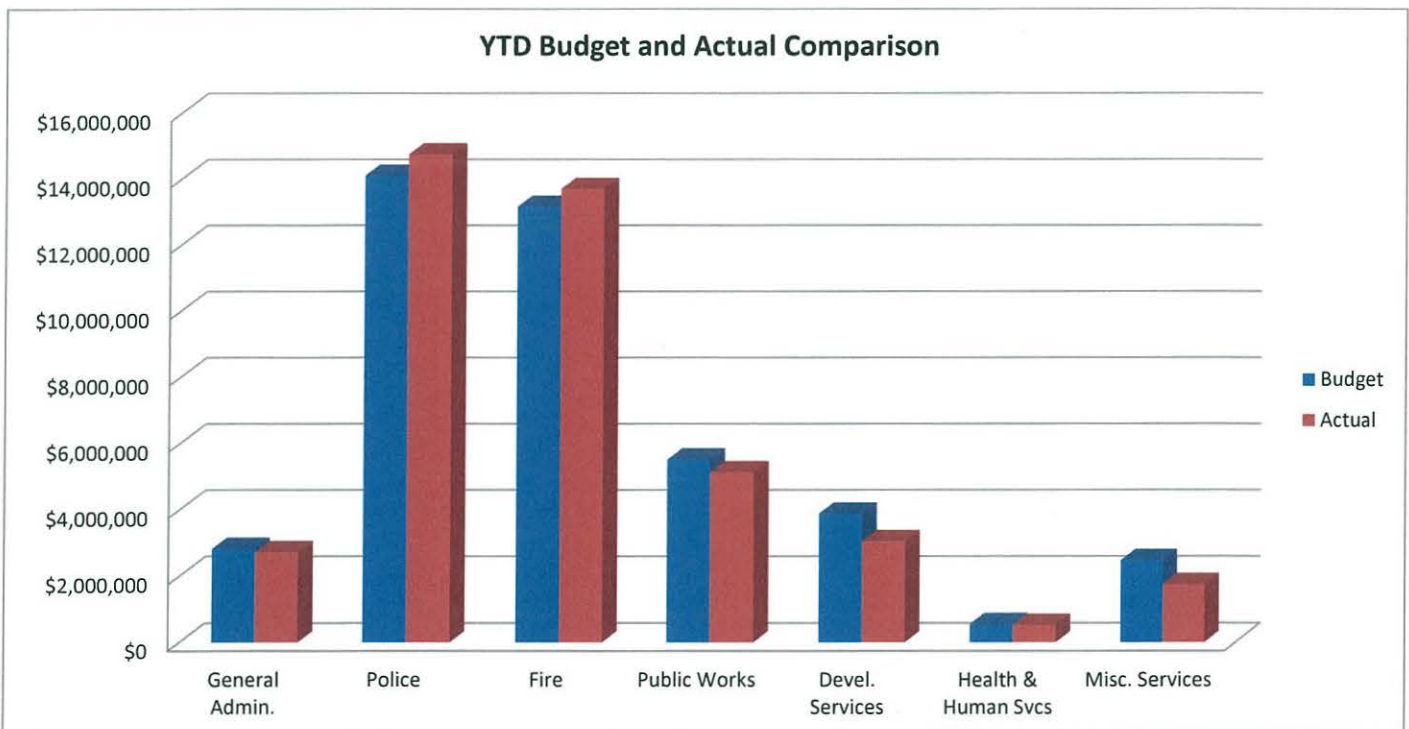
Fines



<u>Month Received</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Actual</u>	<u>Cumulative Variance 2018 Actual vs. Budget</u>
Jan	\$ 91,503	\$ 110,500	\$ 71,631	\$ (38,869)
Feb	60,552	110,500	85,889	(63,480)
Mar	59,724	110,500	120,617	(53,363)
Apr	81,067	110,500	137,043	(26,820)
May	176,866	110,500	163,094	25,774
Jun	114,176	110,500	112,383	27,657
Jul	107,239	110,500	148,104	65,261
Aug	122,441	110,500	151,117	105,878
Sep	118,445	110,500	94,939	90,317
Oct	129,049	110,500		
Nov	152,189	110,500		
Dec	77,893	110,500		
YTD Totals	<u><u>\$ 1,291,144</u></u>	<u><u>\$ 1,326,000</u></u>	<u><u>\$ 1,084,817</u></u>	

Expenditures: General Fund expenditures in September were \$1,207,081 below the budgeted figure of \$4,710,732. The summary of year-to-date actuals versus budgeted expenditures shown below reflect mostly positive variances for the Village departments for the year. Police and Fire are over budget due to their pension contribution expenses, which are directly tied to the Village's receipt of property taxes. When property taxes are received, the pension contribution expense (transfer of property tax revenue to the Pension Funds) occurs.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 278,640	\$ 277,746	0.3%
Administration	448,103	444,656	0.8%
Legal	388,920	349,977	10.0%
Finance	793,545	815,087	-2.7%
Village Clerk	156,893	154,347	1.6%
HRM	450,285	408,484	9.3%
Communications	170,490	147,079	13.7%
Cable TV	130,515	124,510	4.6%
Police	14,100,360	14,743,983	-4.6%
Fire	13,161,570	13,694,012	-4.0%
Public Works	5,512,695	5,126,501	7.0%
Development Services	3,873,060	3,043,327	21.4%
H&HS	549,570	524,199	4.6%
Miscellaneous	2,470,597	1,751,302	29.1%
TOTAL	\$ 42,485,242	\$ 41,605,210	2.1%



Department News

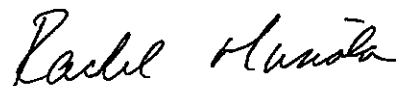
During the month of September, the following training sessions were attended by Finance staff:

- Attended the IGFOA annual conference. Session topics included GASB updates, Leadership, Tools for maximizing your success, National GFOA update, Planning and responding to an active shooter/violent incident, Legislative updates, and GFOA/APA joint project. (Finance Director and Assistant Director).

Also during the month, Finance staff participated in the following events and planning meetings:

- Participated in the HELP (High-Level Excess Liability Pool) quarterly member meeting (Finance Director).
- Attended the Platzkonzert Festival to oversee the financial operations (Finance Director).
- Attended various IGFOA Professional Education Committee planning meetings related to IGFOA conference (Finance Director).
- Attended the 4th of July Commission monthly planning meeting (Water Billing Supervisor).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

September-18

	<u>Sep-18</u>	<u>YTD Sep-18</u>	<u>Sep-17</u>	<u>YTD Sep-17</u>	<u>% Inc / Dec</u>	
					<u>Month</u>	<u>Year</u>
Credit Card Transactions						
Finance and Code Front Counter						
Number	492	4,909	633	5,373	-22.3%	-8.6%
Amount	\$ 65,827	774,727	\$ 107,633	902,078	-38.8%	-14.1%
Internet Sales						
Number	1,826	22,840	2,525	21,793	-27.7%	4.8%
Amount	\$ 197,627	2,163,074	\$ 244,900	2,026,216	-19.3%	6.8%
Total						
Number	2,318	27,749	3,158	27,166	-26.6%	2.1%
Amount	\$ 263,454	2,937,802	\$ 352,533	\$ 2,928,294	-25.3%	0.3%
Credit Card Company Fees						
General Fund	\$ 256	17,799	\$ 1,692	18,823	-84.9%	-5.4%
Municipal Waste Fund	167	6,073	70	79	138.0%	7576.4%
Water Fund	2,406	55,426	7,692	61,926	-68.7%	-10.5%
Total Fees	\$ 2,829	\$ 79,298	\$ 9,455	\$ 80,828	-70.1%	-1.9%
Accounts Receivable						
Invoices Mailed						
Number	51	669	64	633	-20.3%	5.7%
Amount	\$ 96,951	1,749,219	\$ 95,113	1,525,345	1.9%	14.7%
Invoices Paid						
Number	63	639	68	662	-7.4%	-3.5%
Amount	\$ 73,921	1,488,864	\$ 78,992	1,500,078	-6.4%	-0.7%
Reminders Sent						
Number	24	166	26	184	-7.7%	-9.8%
Amount	\$ 11,859	294,216	\$ 11,472	107,829	3.4%	172.9%
Accounts Payable						
Checks Issued						
Number	332	2,934	321	3,353	3.4%	-12.5%
Amount	\$ 1,626,639	15,825,632	\$ 2,808,625	27,404,194	-42.1%	-42.3%
Manual Checks Issued						
Number	28	275	33	316	-15.2%	-13.0%
As % of Total Checks	8.43%	9.37%	10.28%	9.42%	-18.0%	-0.5%
Amount	\$ 40,985	2,571,526	\$ 142,827	10,865,851	-71.3%	-76.3%
As % of Total Checks	2.52%	16.25%	5.09%	39.65%	-50.5%	-59.0%
Utility Billing						
New Utility Accounts	129	1,441	161	1,278	-19.9%	12.8%
Bills Mailed / Active Accounts	15,645	140,450	15,566	139,985	0.5%	0.3%
Final Bills Mailed	129	1,441	161	1,291	-19.9%	11.6%
Shut-Off Notices	1,294	12,583	1,331	11,683	-2.8%	7.7%
Actual Shut-Offs	112	959	109	873	2.8%	9.9%
Total Billings	\$ 2,055,159	16,530,606	\$ 2,051,207	16,286,116	0.2%	1.5%
Direct Debit (ACH) Program						
New Accounts	21	265	16	209	31.3%	26.8%
Closed Accounts	30	241	4	224	650.0%	7.6%
Total Accounts	2,693	24,241	2,644	23,878	1.9%	1.5%
As % of Active Accounts	17.21%	17.26%	16.99%	17.06%	0.2%	1.2%
Water Payments Received in Current Month						
Total Bills Mailed	15,645	140,450	15,566	139,985	0.5%	0.3%
ACH Payments	2,693	24,241	2,644	23,878	1.9%	1.5%
ACH Payments-% of Total Bills	17.21%	17.26%	16.99%	17.06%	1.3%	1.2%
On-line Payments (Internet Sales)	1,806	20,148	2,244	19,290	-19.5%	4.4%
On-line Payments-% of Total Bills	11.54%	14.35%	14.42%	13.78%	-19.9%	4.1%
Over-the-phone Payments	654	9,242	1,033	8,437	-36.7%	9.5%
Over-the-phone Payments-% of Total Bills	4.18%	6.58%	6.64%	6.03%	-37.0%	9.2%
Mail-in Payments	9,773	83,831	9,476	85,725	3.1%	-2.2%
Mail-in Payments-% of Total Bills	62.47%	59.69%	60.88%	61.24%	2.6%	-2.5%

WATER BILLING ANALYSIS
September 30, 2018

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
September	5,073	5,068	4,951
October	4,643	4,474	5,003
November	4,590	4,330	4,375
December	4,036	4,214	4,198
January	4,916	4,897	4,538
February	4,175	4,177	4,486
March	4,169	3,914	3,845
April	4,276	4,242	4,206
May	4,437	4,257	4,213
June	4,595	4,595	4,633
July	5,010	5,214	4,505
August	5,431	4,965	5,439
September	5,068	4,951	4,782
13 Month Average -	4,648	4,561	4,552
% Change -	-1.0%	-1.9%	-0.2%

Total Water Customers

Average Bill

<u>Customer Type</u>				<u>Customer Type</u>			
	<u>Sep-17</u>	<u>Sep-18</u>	<u>% Change</u>		<u>Sep-17</u>	<u>Sep-18</u>	<u>% Change</u>
Residential	14,649	14,721	0.5%	Residential	\$ 61.18	\$ 61.85	1.1%
Commercial	917	924	0.8%				
Total	15,566	15,645	0.5%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Sep-17</u>	<u>Sep-18</u>	<u>% Change</u>		<u>Sep-17</u>	<u>Sep-18</u>	<u>% Change</u>
Residential	72	70	-2.9%	Residential	601	596	-0.8%
Commercial	64	60	-6.7%	Commercial	444	419	-5.6%
	136	130	-4.4%		1,045	1,015	-2.9%

STATEMENT OF INVESTMENTS-VILLAGE
As of September 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		8,775,616.79			2.023
Illinois Funds - Veterans Memorial	05/01/92		302.16			2.023
IMET Convenience Fund	10/20/05		2,773.54			1.920
Citibank SDA	11/07/08		531,636.31			1.500
Chase Money Market	03/06/18		3,537,712.65			1.490
CD with PMA	08/22/13		<u>13,336,211.12</u>	13,334,998.75	13,590,248.63	0.375
			26,184,252.57			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		135,790.04			2.023
Citibank SDA	11/07/08		12,459.27			1.500
CD with PMA	08/22/13		<u>53,268.80</u>	53,268.80	54,511.84	0.375
			201,518.11			
<u>Asset Seizure - Federal</u>						
Illinois Funds	06/09/99		4,224.29			2.023
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		54,096.15			2.023
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		148.53			2.023
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		7,678.87			2.023
<u>2005A G.O. Debt Serv.</u>						
Illinois Funds	11/30/04		299,447.29			2.023
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		14,423.76			2.023
Citibank SDA	11/07/08		<u>19,455.98</u>			1.500
			33,879.74			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		10,833.06			2.023
CD with PMA	08/22/13		181,436.04	181,436.04	185,670.01	0.375
Citibank SDA	02/10/11		<u>104,152.46</u>			1.500
			296,421.56			

STATEMENT OF INVESTMENTS-VILLAGE
As of September 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Western Corridor</u>						
Illinois Funds	06/30/01		37,131.71			2.023
CD with PMA	08/22/13		3,434,530.77	3,434,530.77	3,505,239.43	
Citibank SDA	01/07/09		64,452.34			1.500
			<u>3,536,114.82</u>			
<u>EDA Series 1991 Project</u>						
Illinois Funds	08/22/91		1,188,143.66			2.023
Citibank SDA	02/10/11		234,942.48			-
			<u>1,423,086.14</u>			
<u>Road Improvement</u>						
Illinois Funds	01/01/15		874,621.92			
Chase Money Market	03/06/18		504,696.82			1.490
CD with PMA	03/09/17		400,000.00	400,000.00	406,094.19	
Citibank SDA			476,030.59			1.920
			<u>2,255,349.33</u>			
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		1,207.89			2.023
Citibank SDA	01/07/09		241,710.14			1.500
			<u>242,918.03</u>			
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		22,579.42			2.023
Citibank SDA	01/07/09		69,317.25			1.500
			<u>91,896.67</u>			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		3,190.78			2.023
Citibank SDA	11/07/08		307,049.13			1.500
CD with PMA	08/22/13		486,014.72	486,014.72	497,474.20	0.375
			<u>796,254.63</u>			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		9,868.44			2.023
Citibank SDA	11/07/08		21,609.34			1.500
Chase Money Market	03/06/18		1,160,802.68			1.490
CD with PMA			692,900.00	692,900.00	702,897.14	
			<u>1,885,180.46</u>			
<u>Water and Sewer-2015 Bond Projects</u>						
Citibank SDA	08/12/15		465,081.74			1.500

STATEMENT OF INVESTMENTS-VILLAGE
As of September 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Water and Sewer-2017 Bond Projects</u>						
Citibank SDA	09/13/17		1,555,683.89			1.500
CD with PMA	09/13/17		4,047,630.00	4,047,630.00	4,146,162.02	
			<u>5,603,313.89</u>			
<u>Sears Operating</u>						
Illinois Funds			2,482.74			
Citibank SDA			30,352.17	400,000.00	406,094.19	
			<u>432,834.91</u>			
<u>Insurance</u>						
Illinois Funds	11/10/87		15,830.55			2.023
Citibank SDA	11/07/08		34,468.78			1.500
CD with PMA	08/22/13		2,229,708.42	2,229,708.42	2,275,053.72	0.375
			<u>2,280,007.75</u>			
<u>Information Systems</u>						
Illinois Funds	02/01/98		178,093.13			2.023
Citibank SDA	11/07/08		93,094.45			
CD with PMA			491,100.00	491,100.00	499,797.97	
			<u>762,287.58</u>			
<u>EDA Special Tax Alloc.</u>						
Citibank SDA	11/07/08		16,093,715.93			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,332.43			2.023
CD with PMA	08/22/13		92,655.85	92,655.85	94,818.06	0.375
Citibank SDA	11/07/08		17,888.80			1.500
			<u>117,877.08</u>			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		206,803.34			2.023
Total Investments			<u>\$ 63,274,389.41</u>			
Total Invested Per Institution					Percent Invested	
Illinois Funds			11,849,846.95		18.73	
IMET Convenience Fund			2,773.54		0.00	
Chase Money Market			5,203,212.15		8.22	
CD with PMA			25,845,455.72		40.85	
Citibank at PMA			20,373,101.05		32.20	
			<u>\$63,274,389.41</u>		100.00	

STATEMENT OF INVESTMENTS-VILLAGE
As of September 30,2018

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Institution Excluding all Trust and EDA Funds				Percent Invested		
Illinois Funds			10,661,703.29	23.30		
IMET			2,773.54	0.01		
Chase Money Market			5,203,212.15	11.37		
CD with PMA			25,845,455.72	56.48		
Citibank at PMA			4,044,442.64	8.84		
			<u>\$45,757,587.34</u>	<u>100.00</u>		
Total Invested Per Fund						
Total Investments - Operating Funds				\$32,136,909.64		
Total Investments - Debt Service Funds				\$299,447.29		
Total Investments - Trust Funds				\$16,093,715.93		
Total Investments - Capital Projects Funds				\$14,744,316.55		
Total Investments - All Funds				<u>\$63,274,389.41</u>		

PMA CERTIFICATE OF DEPOSITS
September 30, 2018

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
Capital Bank/Nafh National Bank CD	09/30/16	10/01/18	248,245.41	0.950%
Bremer Bank, NA	10/04/17	10/11/18	246,400.00	1.400%
Comenity Capital Bank	10/12/17	10/12/18	249,247.19	1.350%
Bank of China	10/12/17	10/11/18	1,750,000.00	1.300%
Wex Bank	10/18/17	10/18/18	246,242.72	1.350%
Safra National Bank	10/19/17	10/18/18	246,290.40	1.380%
Western Alliance Bank	03/06/18	12/14/18	1,500,000.00	1.965%
Modern Bank, National Association	06/22/18	12/19/18	247,300.00	2.143%
Saco & Biddeford Savings Inst	03/09/17	03/07/19	241,914.72	1.170%
Morton Community Bank	03/09/17	03/07/19	241,914.72	1.170%
Prudential Savings Bank	03/09/17	03/07/19	241,914.72	1.170%
1st Colonial Natl Bank	03/09/17	03/07/19	241,914.72	1.170%
Columbus Bank & Trust Company	03/15/18	03/14/19	241,737.32	2.100%
Union Bank Company	03/15/18	03/14/19	241,737.32	2.100%
TransPecos Banks	03/15/18	03/14/19	241,737.32	2.100%
Hawthorn Bank	03/15/18	03/14/19	241,737.32	2.100%
ZB, National Association	03/15/18	03/14/19	241,737.32	2.100%
Iowa State Bank	03/15/18	03/14/19	241,737.32	2.100%
Fort Jennings State Bank	03/15/18	03/14/19	241,737.32	2.100%
Marlborough Savings Bank	03/15/18	03/14/19	209,493.30	2.100%
Post Oak Bank, N.A.	06/21/18	06/21/19	244,200.00	2.350%
Premier Bank	06/21/18	06/21/19	244,200.00	2.353%
Servisfirst Bank	06/21/18	06/21/19	244,100.00	2.378%
Sonabank	06/21/18	06/21/19	244,100.00	2.393%
Pacific Western Bank	06/29/18	06/28/19	244,300.00	2.281%
Bank of China, NY	07/26/18	07/25/19	2,762,271.98	2.480%
Bank of China, NY	9/27/2018	9/26/2019	1,750,000.00	2.520%
GENERAL FUND TOTALS:			\$ 13,336,211.12	
MFT FUND				
Pacific Commerce Bank	03/09/17	03/07/19	53,268.80	1.170%
MFT TOTALS:			\$ 53,268.80	
HOFFMAN BLVD BRIDGE FUND				
First National Bank & Trust Co	03/09/17	03/07/19	181,436.04	1.170%
HOFFMAN BLVD BRIDGE TOTALS:			\$ 181,436.04	

PMA CERTIFICATE OF DEPOSITS
September 30, 2018

	Settlement	Maturity	Cost	Interest Rate
WESTERN CORRIDOR FUND				
Western Alliance Bank	03/06/18	12/14/18	500,000.00	1.965%
Landmark Bank N.A.	03/09/17	03/07/19	241,914.72	1.170%
First Nation Bank of Sonora	03/09/17	03/07/19	241,914.72	1.170%
St Louis Bank	03/15/18	03/14/19	241,737.32	2.100%
Merrick Bank	06/21/18	06/21/19	244,200.00	2.350%
Millennium Bank	06/21/18	06/21/19	244,100.00	2.378%
New Omni Bank, N.A.	06/21/18	06/21/19	244,200.00	2.350%
Bank of China, NY	07/26/18	07/25/19	243,864.01	2.480%
Bank 7	08/24/18	05/21/19	245,600.00	2.370%
Texas Capital Bank	08/24/18	05/21/19	245,600.00	2.370%
Franklin Synergy Bank	08/24/18	05/21/19	245,700.00	2.350%
Landmark Community Bank	08/24/18	05/21/19	245,700.00	2.340%
Bank of China, NY	9/27/2018	9/26/2019	250,000.00	2.520%
WESTERN CORRIDOR TOTALS:			\$ 3,434,530.77	
ROAD IMPROVEMENT FUND				
Western Alliance Bank	03/06/18	12/14/18	400,000.00	1.965%
ROAD IMPROVEMENT TOTALS:			\$ 400,000.00	
CAPTIAL REPLACEMENT FUND				
Peoples Bank National Association	03/09/17	03/07/19	241,914.72	1.170%
Mainstreet Bank	06/21/18	06/21/19	244,100.00	2.382%
CAPTIAL REPLACEMENT TOTALS:			\$ 486,014.72	
WATER & SEWER FUND				
Third Coast Bank, SSB	10/04/17	10/11/18	246,400.00	1.407%
Orrstown Bank	10/04/17	10/11/18	246,500.00	1.360%
Western Alliance Bank	03/06/18	12/14/18	200,000.00	1.965%
WATER & SEWER TOTALS:			\$ 692,900.00	
SEARS CENTRE FUND				
Western Alliance Bank	03/06/18	12/14/18	400,000.00	1.965%
SEARS CENTRE TOTALS:			\$ 400,000.00	
INSURANCE FUND				
Western Alliance Bank	03/06/18	12/14/18	600,000.00	1.965%
Bank of Akron	03/09/17	03/07/19	241,914.72	1.170%
WesBanco Bank	03/09/17	03/07/19	237,321.55	1.170%
United Bank	03/15/18	03/14/19	241,737.32	2.100%
Gold Coast Bank	03/15/18	03/14/19	241,737.32	2.100%
Parke Bank	03/15/18	03/14/19	241,737.32	2.100%
InterBank	03/15/18	03/14/19	161,570.10	2.100%
First National Bank in Green Forest	03/15/18	03/14/19	19,826.08	2.100%
Bank of China, NY	07/26/18	07/25/19	243,864.01	2.480%
INSURANCE TOTALS			\$ 2,229,708.42	

PMA CERTIFICATE OF DEPOSITS
September 30, 2018

	<u>Settlement</u>	<u>Maturity</u>	<u>Cost</u>	<u>Interest Rate</u>
INFORMATION SYSTEM FUND				
First Internet Bank of Indiana	10/04/17	10/11/18	246,500.00	1.376%
Bank of China	03/12/18	03/14/19	244,600.00	2.133%
INFORMATION SYSTEM TOTALS:			\$ 491,100.00	
ROSELLE RD TIF FUND				
First Bank & Trust Company	03/09/17	03/07/19	92,655.85	1.170%
ROSELLE RD TIF TOTALS:			\$ 92,655.85	
2017 BOND PROCEEDS FUND				
ABC Bank/Austin Bank of Chicago	09/13/17	12/03/18	198,500	1.362%
CFG Community Bank	09/13/17	12/03/18	245,800	1.393%
TBK Bank, SSB/The National Bank	09/13/17	12/03/18	245,700	1.400%
CIBC Bank USA/ Private Bank-MI	09/13/17	12/02/19	240,700	1.675%
United Bank	09/13/17	12/02/19	876,930	1.362%
United Bank	09/13/17	08/01/19	1,120,000	1.339%
United Bank	09/13/17	04/01/19	1,120,000	1.336%
2017 BOND PROCEEDS TOTALS:			\$ 4,047,630.00	
			TOTAL: \$	25,845,456

**OPERATING REPORT SUMMARY
REVENUES**

September 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	100,000	26,597	16,064,510	16,017,910	16,364,510	97.9%	
Hotel Tax	107,083	126,735	963,750	889,812	1,285,000	69.2%	
Real Estate Transfer Tax	66,667	130,898	600,000	1,041,049	800,000	130.1%	
Home Rule Sales Tax	305,000	339,100	2,745,000	2,871,916	3,660,000	78.5%	
Telecommunications Tax	151,042	125,192	1,359,375	1,212,706	1,812,500	66.9%	
Property Tax - Fire	275,879	8,453	2,482,913	3,236,506	3,310,550	97.8%	
Property Tax - Police	300,003	9,091	2,700,023	3,521,688	3,600,030	97.8%	
Other Taxes	90,048	77,279	810,435	715,615	1,080,580	66.2%	
Total Taxes	1,395,722	843,344	27,726,005	29,507,202	31,913,170	92.5%	
Business Licenses	-	12,068	340,000	353,104	340,000	103.9%	
Liquor Licenses	-	7,430	245,000	276,986	245,000	113.1%	
Building Permits	59,167	154,270	532,500	824,799	710,000	116.2%	
Other Licenses & Permits	1,542	168	13,875	3,426	18,500	18.5%	
Total Licenses & Permits	60,708	173,936	1,131,375	1,458,315	1,313,500	111.0%	
Sales Tax	660,292	778,220	5,942,625	6,086,909	7,923,500	76.8%	
Local Use Tax	110,000	125,126	990,000	1,083,090	1,320,000	82.1%	
State Income Tax	408,333	318,497	3,675,000	3,822,761	4,900,000	78.0%	
Replacement Tax	18,900	72	170,100	214,122	226,800	94.4%	
Other Intergovernmental	38,567	9,517	347,100	388,164	462,800	83.9%	
Total Intergovernmental	1,236,092	1,231,431	11,124,825	11,595,046	14,833,100	78.2%	
Engineering Fees	8,333	-	75,000	67,801	100,000	67.8%	
Ambulance Fees	108,333	138,157	975,000	1,082,642	1,300,000	83.3%	
Police Hireback	35,417	50,183	318,750	279,963	425,000	65.9%	
Lease Payments	59,487	65,887	475,893	570,878	713,840	80.0%	
Cable TV Fees	-	-	645,000	594,066	860,000	69.1%	
4th of July Proceeds	-	-	99,751	99,751	136,700	73.0%	
Employee Payments	91,667	99,895	825,000	983,811	1,100,000	89.4%	
Hireback - Arena	13,333	19,891	120,000	228,968	160,000	143.1%	
Rental Inspection Fees	-	1,450	310,000	280,181	310,000	90.4%	
Other Charges for Services	76,083	66,545	684,750	676,838	913,000	74.1%	
Total Charges for Services	392,653	442,008	4,529,144	4,864,899	6,018,540	80.8%	
Court Fines-County	18,333	-	165,000	143,772	220,000	65.4%	
Ticket Fines-Village	41,667	24,326	375,000	402,940	500,000	80.6%	
Overweight Truck Fines	500	390	4,500	3,450	6,000	57.5%	
Red Light Camera Revenue	41,667	68,093	375,000	386,379	500,000	77.3%	
Local Debt Recovery	8,333	2,130	75,000	148,276	100,000	148.3%	
Total Fines & Forfeits	110,500	94,939	994,500	1,084,817	1,326,000	81.8%	
Total Investment Earnings	15,833	43,361	142,500	300,650	190,000	158.2%	
Reimburse/Recoveries	18,333	4,044	165,000	103,527	220,000	47.1%	
S.Barrington Fuel Reimbursement	2,333	3,339	21,000	29,673	28,000	106.0%	
Tollway Payments	2,083	4,450	18,750	34,250	25,000	137.0%	
Other Miscellaneous	15,834	37,389	142,508	428,462	190,010	225.5%	
Total Miscellaneous	38,584	49,222	347,258	595,912	463,010	128.7%	
Total Operating Transfers In	4,167	4,167	37,500	142,349	50,000	284.7%	
Total General Fund	3,254,259	2,882,410	46,033,106	49,549,189	56,107,320	88.3%	75.0%

**OPERATING REPORT SUMMARY
REVENUES**

September 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,506,058	1,740,470	13,554,525	13,622,279	18,072,700	75.4%	
Connection Fees	4,167	11,790	37,500	113,242	50,000	226.5%	
Cross Connection Fees	3,167	3,196	28,500	29,180	38,000	76.8%	
Penalties	6,667	13,045	60,000	90,665	80,000	113.3%	
Investment Earnings	1,750	11,436	15,750	85,138	21,000	405.4%	
Other Revenue Sources	32,125	16,695	289,125	257,018	385,500	66.7%	
Capital Projects	-	-	-	7,271	2,685,730	0.3%	
Total Water Fund	1,553,933	1,796,631	13,985,400	14,204,794	21,332,930	66.6%	75.0%
Motor Fuel Tax Fund	113,083	113,742	1,017,750	1,018,286	1,357,000	75.0%	
Community Dev. Block Grant Fund	25,483	-	229,350	25,592	305,800	8.4%	
Asset Seizure Fund	17	19,031	150	407,359	200	203679.5%	
Municipal Waste System Fund	243,874	287,091	2,194,868	2,236,769	2,926,490	76.4%	
Sears Centre Operating Fund	262,902	193,275	2,366,115	2,272,150	3,154,820	72.0%	
Sears Centre Activity Fund	662,847	68,073	5,965,620	6,430,542	7,954,160	80.8%	
Stormwater Management	44,600	45,119	401,400	404,729	535,200	75.6%	
Insurance Fund	145,595	134,900	1,310,355	1,377,508	1,747,140	78.8%	
Roselle Road TIF	16,708	386	150,375	457,726	200,500	228.3%	
Barrington/Higgins TIF	50,471	483	403,767	566,854	605,650	93.6%	
Higgins/Hassell TIF	8,200	131	73,800	370,088	98,400	376.1%	
Information Systems	143,474	139,464	1,291,268	1,261,038	1,721,690	73.2%	
Total Spec Rev. & Int. Svc. Fund	1,717,254	1,001,698	15,404,817	16,828,641	20,607,050	81.7%	
TOTAL OPERATING FUNDS	6,525,447	5,680,739	75,423,323	80,582,624	98,047,300	82.2%	75.0%
2015A & C G.O. Debt Service	-	814	1,701,660	1,436,070	3,403,320	42.2%	
2015B G.O. Debt Service	-	-	60,500	17,750	121,000	0.0%	
2016 G.O. Debt Service	21,940	1,215	372,980	427,029	438,800	0.0%	
2017A & B G.O. Debt Service	-	950	85,355	103,147	170,710	0.0%	
2008 G.O.D.S. Fund	-	-	439,190	418,968	878,380	47.7%	
2009 G.O.D.S. Fund	113,866	12,961	1,935,722	1,769,124	2,277,320	77.7%	
TOTAL DEBT SERV. FUNDS	135,806	15,939	4,595,407	4,172,087	7,289,530	57.2%	75.0%
Central Rd. Corridor Fund	50	61	450	1,267	600	211.2%	
Hoffman Blvd Bridge Maintenance	42	392	375	3,573	500	714.6%	
Western Corridor Fund	833	14,666	7,500	74,071	10,000	740.7%	
Traffic Improvement Fund	33	-	300	652	400	0.0%	
EDA Series 1991 Project	417	12,805	3,750	78,466	5,000	1569.3%	
Central Area Rd. Impr. Imp. Fee	-	10	-	213	-	0.0%	
Western Area Traffic Impr.	25	9	225	38	300	12.7%	
Western Area Traffic Impr. Impact Fee	72,500	-	652,500	-	870,000	0.0%	
Capital Improvements Fund	223,120	61,868	2,008,080	1,382,742	2,677,440	51.6%	
Capital Vehicle & Equipment Fund	60,829	52,808	547,463	627,056	729,950	85.9%	
Capital Replacement Fund	48,194	49,286	433,748	441,489	578,330	76.3%	
2015 Project Fund	13	-	113	7,773	150	5182.3%	
Road Improvement Fund	561,833	483,039	5,056,500	4,159,254	6,742,000	61.7%	
TOTAL CAP. PROJECT FUNDS	967,889	674,944	8,711,003	6,776,595	11,614,670	58.3%	75.0%
Police Pension Fund	482,092	700,540	4,338,825	5,933,755	5,785,100	102.6%	
Fire Pension Fund	456,831	1,316,331	4,111,478	7,352,487	5,481,970	134.1%	
TOTAL TRUST FUNDS	938,923	2,016,871	8,450,303	13,286,241	11,267,070	117.9%	75.0%
TOTAL ALL FUNDS	8,568,064	8,388,493	97,180,035	104,817,547	128,218,570	81.7%	75.0%

OPERATING REPORT SUMMARY
EXPENDITURES
September 30, 2018

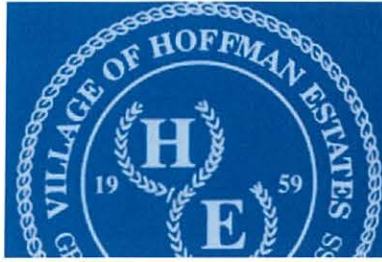
	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	30,960	20,105	278,640	277,746	371,520	74.8%	
Administration	49,789	43,668	448,103	444,656	597,470	74.4%	
Legal	43,213	52,147	388,920	349,977	518,560	67.5%	
Finance	88,172	75,070	793,545	815,087	1,058,060	77.0%	
Village Clerk	17,433	15,988	156,893	154,347	209,190	73.8%	
Human Resource Mgmt.	50,032	47,775	450,285	408,484	600,380	68.0%	
Communications	18,943	14,264	170,490	147,079	227,320	64.7%	
Cable TV	14,502	11,904	130,515	124,510	174,020	71.5%	
Total General Admin.	313,043	280,920	2,817,390	2,721,887	3,756,520	72.5%	75.0%
Police Department							
Administration	125,470	107,250	1,129,230	1,157,002	1,505,640	76.8%	
Juvenile Investigations	45,964	32,641	413,678	440,543	551,570	79.9%	
Tactical	81,393	49,459	732,533	779,263	976,710	79.8%	
Patrol and Response	908,883	627,322	8,179,943	8,771,893	10,906,590	80.4%	
Traffic	101,713	85,595	915,413	842,038	1,220,550	69.0%	
Investigations	110,848	81,606	997,628	1,050,073	1,330,170	78.9%	
Community Relations	1,154	325	10,388	11,076	13,850	80.0%	
Communications	60,850	60,548	547,650	544,931	730,200	74.6%	
Canine	15,023	10,273	135,203	140,910	180,270	78.2%	
Special Services	19,101	22,771	171,908	204,348	229,210	89.2%	
Records	25,534	18,757	229,808	190,714	306,410	62.2%	
Administrative Services	64,002	54,026	576,015	559,900	768,020	72.9%	
Emergency Operations	6,774	4,275	60,968	51,291	81,290	63.1%	
Total Police	1,566,707	1,154,848	14,100,360	14,743,983	18,800,480	78.4%	75.0%
Fire Department							
Administration	75,213	65,239	676,920	654,526	902,560	72.5%	
Public Education	3,621	4,866	32,588	24,413	43,450	56.2%	
Suppression	697,092	516,240	6,273,825	6,621,828	8,365,100	79.2%	
Emer. Med. Serv.	639,770	459,333	5,757,930	6,048,120	7,677,240	78.8%	
Prevention	43,468	22,365	391,208	315,114	521,610	60.4%	
Fire Stations	3,233	3,842	29,100	30,010	38,800	77.3%	
Total Fire	1,462,397	1,071,886	13,161,570	13,694,012	17,548,760	78.0%	75.0%
Public Works Department							
Administration	27,282	26,612	245,535	254,959	327,380	77.9%	
Snow/Ice Control	150,950	75,819	1,358,550	1,326,241	1,811,400	73.2%	
Pavement Maintenance	43,214	51,353	388,928	342,947	518,570	66.1%	
Forestry	95,328	72,918	857,955	757,493	1,143,940	66.2%	
Facilities	97,005	80,374	873,045	814,717	1,164,060	70.0%	
Fleet Services	103,523	92,940	931,703	820,342	1,242,270	66.0%	
F.A.S.T.	17,535	25,588	157,815	173,985	210,420	82.7%	
Storm Sewers	14,619	13,160	131,573	110,798	175,430	63.2%	
Traffic Control	63,066	46,440	567,593	525,018	756,790	69.4%	
Total Public Works	612,522	485,204	5,512,695	5,126,501	7,350,260	69.7%	75.0%

OPERATING REPORT SUMMARY
EXPENDITURES
September 30, 2018

	CURRENT MONTH		YEAR-TO-DATE		ANNUAL BUDGET	%	BENCH-MARK
	BUDGET	ACTUAL	BUDGET	ACTUAL			
Development Services							
Administration	32,924	30,941	296,318	300,651	395,090	76.1%	
Planning	35,280	30,956	317,520	275,118	423,360	65.0%	
Code Enforcement	124,456	107,825	1,120,103	1,091,049	1,493,470	73.1%	
Transportation & Engineering	111,535	102,184	1,003,815	997,715	1,338,420	74.5%	
Economic Development	126,145	29,818	1,135,305	378,793	1,513,740	25.0%	
Total Development Services	430,340	301,724	3,873,060	3,043,327	5,164,080	58.9%	75.0%
Health & Human Services	61,063	57,041	549,570	524,199	732,760	71.5%	75.0%
Miscellaneous							
4th of July	6,515	6,515	147,292	147,292	170,540	86.4%	
Police & Fire Comm.	5,293	8,164	47,640	18,035	63,520	28.4%	
Misc. Boards & Comm.	19,408	37,483	174,675	142,591	232,900	61.2%	
Misc. Public Improvements	233,443	99,867	2,100,990	1,443,383	2,801,320	51.5%	
Total Miscellaneous	264,660	152,029	2,470,597	1,751,302	3,268,280	53.6%	75.0%
Total General Fund	4,710,732	3,503,651	42,485,242	41,605,210	56,621,140	73.5%	75.0%
Water & Sewer Fund							
Water Department	1,084,435	1,135,724	9,759,915	9,670,112	13,013,220	74.3%	
Sewer Department	178,148	183,229	1,603,328	1,644,269	2,137,770	76.9%	
Billing Division	68,826	69,969	619,433	628,704	825,910	76.1%	
Debt Service Division	-	-	146,313	146,313	292,630	50.0%	
Capital Projects Division	-	-	110,460	110,460	937,300	11.8%	
2015 Bond Capital Projects	1,077	1,077	173,726	173,726	93,600	185.6%	
2017 Bond Capital Projects	18,438	18,438	18,438	381,834	2,498,230	15.3%	
Total Water & Sewer	1,350,924	1,408,437	12,431,612	12,755,418	19,798,660	64.4%	75.0%
Motor Fuel Tax	151,358	151,358	1,413,139	1,413,139	1,915,000	73.8%	
Community Dev. Block Grant Fund	-	-	23,551	23,551	305,800	7.7%	
Asset Seizure Fund	11,232	9,048	101,085	206,028	134,780	152.9%	
Municipal Waste System	253,048	253,009	2,277,435	2,072,419	3,036,580	68.2%	
Sears Centre Operating Fund	282,974	763	2,546,768	994,059	3,395,690	29.3%	
Sears Centre Activity Fund	662,847	307,270	5,965,620	6,212,129	7,954,160	78.1%	
Stormwater Management	66,304	-	596,738	26,940	795,650	3.4%	
Insurance	151,767	22,594	1,365,900	1,227,820	1,821,200	67.4%	
Information Systems	170,141	91,658	1,531,268	1,211,266	2,041,690	59.3%	
Roselle Road TIF	76,078	-	684,705	13,853	912,940	1.5%	
Barrington/Higgins TIF	50,471	-	252,354	209,711	605,650	0.0%	
Higgins/Hassell TIF	391	-	3,518	3,872	4,690	82.6%	
TOTAL OPERATING FUNDS	7,938,266	5,747,788	71,678,934	67,975,413	99,343,630	68.4%	75.0%
2015A G.O. Debt Service	-	-	831,631	831,631	3,403,320	24.4%	
2015 G.O. Debt Service	-	-	18,225	18,225	121,000	15.1%	
2016 G.O. Debt Service	-	-	169,375	169,375	438,800	38.6%	
2017A & B G.O. Debt Service	950	950	103,147	103,147	170,710	60.4%	
2008 G.O.D.S. Fund	-	-	439,188	439,188	878,380	50.0%	
2009 G.O.D.S. Fund	-	-	396,156	396,156	2,277,320	17.4%	
TOTAL DEBT SERV. FUNDS	950	950	1,957,721	1,957,721	7,289,530	26.9%	75.0%

OPERATING REPORT SUMMARY
EXPENDITURES
September 30, 2018

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Central Road Corridor Improvement	1,667	1,667	15,000	15,003	20,000	75.0%	
Hoffman Blvd Bridge Maintenance	250	-	2,250	38,904	3,000	1296.8%	
Traffic Improvement Fund	1,250	1,250	11,250	11,250	15,000	75.0%	
EDA Series 1991 Project	102,750	1,333	924,750	173,467	1,233,000	14.1%	
Western Area Rd Improve Imp. Fee	26,250	-	236,250	-	315,000	0.0%	
Capital Improvements Fund	246,913	141,622	2,222,220	1,392,518	2,962,960	47.0%	
Capital Vehicle & Equipment Fund	78,948	121,125	710,528	448,539	947,370	47.3%	
Capital Replacement Fund	117,274	-	1,055,468	518,709	1,407,290	36.9%	
2015 Project Fund	-	-	-	586,310	-	N/A	
Road Improvement Fund	565,331	890,621	5,087,978	3,402,615	6,783,970	50.2%	
TOTAL CAP. PROJECT FUNDS	1,140,633	1,157,618	10,265,693	6,587,315	13,687,590	48.1%	75.0%
Police Pension Fund	493,111	530,640	4,437,998	4,584,102	5,917,330	77.5%	
Fire Pension Fund	434,743	473,997	3,912,690	4,078,286	5,216,920	78.2%	
TOTAL TRUST FUNDS	927,854	1,004,638	8,350,688	8,662,387	11,134,250	77.8%	75.0%
TOTAL ALL FUNDS	10,007,702	7,910,994	92,253,036	85,182,836	131,455,000	64.8%	75.0%



Village of Hoffman Estates Information Systems Department

2018 September MONTHLY REPORT

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September Synopsis

- Completed project to move the eGov payment process to First Billing at the beginning of the month. There were 1800 payments made through eGov for the month of September.
- Our primary focus this month was the training, setup, testing, and implementation of the Open/New Hire Enrollment module of Employee Access Center. We also began developing reports that we need to be able to track employee participation and choices. More than 150 IS Department staff hours were devoted to this project in September.
- Due to the merger of Superion, TriTech, Zuercher, and Aptean, the newly formed Public Safety and Healthcare Software business has been named as Central Square Technologies. This merger results in Central Square being the #1 provider of Public Safety software and #2 provider of Public Administration software in North America, supporting more than 7,500 public sector agency customers across the continent. We can expect name change to their products in the near future.

Superion/GovQA Support Cases

- Created a SQL script for Superion to use to update the deadline date to 12/9/2018 for rental inspections in Business Licensing.
- Provided Superion with SQL script to assign a new badge number to an officer's current citations due to a name change.
- Superion added new user.
- Superion removed terminated user's domain access.
- We found an issue in Open Enrollment setup that prevents us from being able to allow entry of more than \$9,999 for an employee contribution. We brought this to Superion's attention and they referred to Development for resolution.

Work Orders

- Identified transactions causing missing receipts in the lockbox file from First Billing. The transactions occur between 11:00 to 11:59 p.m. and are dated incorrectly with the next day's date. First Billing will need to correct the dates on the receipts to match central time.
- Made adjustments to email templates in GovQA.
- The Finance Department was not able to use a newly set up Fund in AP checks and asked for help in identifying the cause. I found that accounts needed for AP check processing were missing from the Fund setup.

- Modified access of Public Works staff to be able to view all POs for all Public Works divisions.
- Extracted AP check history for all Superior/SunGard payments for the past eight years.
- Created SQL script to update RRL License Deadline date.
- Create SQL script to assign new badge number to an officer's current citations assigned to an officer who had a name changed.
- Ran September GP Penalties.
- Removed terminated user from the eCommunityPLUS and eFinancePLUS database.
- Ran the Pet Licensing renewal for 10/31/2018.
- Continued working on the implementation of Open Enrollment. Set up all the new deductions codes in the live environment.
- Gave a new user in eCommunityPLUS correct permissions.
- Retested the WhatifCalc, and found that is still not working. Followed up with Superior Support.
- Researched an issue regarding the inability to add an account to accounts payable, which was caused by the account missing from the balance sheet.
- Analyzed the use of the Fire and Safety Module.
- At the request of HRM, removed the ability to submit W4 changes via EAC and changed the disclaimer wording.

Administration

- Prepared monthly report.
- Processed Payroll for department employees on September 10 and 24, 2018.

Training

- Attended a training session with Marcy Turkington of Superior to review our setup of Employee Access Center's Open/New Hire Enrollment application. She was able to confirm that what we had done was correct and gave us a number of tips to help with future planning. We also reviewed the Deduction Table set up used in both Payroll entry and Open/New Hire enrollment.
- Met with Customer Service to review processes related to renewal of Pet Licenses.

Meetings

- Biweekly meetings with IS Director on September 10 and 24, 2018.

- Met with HRM staff to review Open Enrollment setup and to discuss data needed for us to be able to insert links and information to give employees information on each of the choices within the various benefit types. We also discussed the changes needed on current employees and future entry of Job Class Codes that are instrumental to be able to present the correct benefit choices during Open Enrollment and for New Hires.
- Met with Finance Department staff to discuss the process we will be following to ensure that Open/New Hire Enrollment operates correctly. We will develop reports needed during payroll processing for changes entered.
- Attended a monthly staff meeting.

Geographic Information System Review

September Synopsis

- Spatial analyst extension tool was acquired in mid-September. ESRI support was contacted to assist in authorizing the tool, as the previous license may have been unknowingly left on an older PC. The tool is now authorized for use with ArcGIS for Desktop and ArcGIS Pro. The tool was researched via ESRI print tutorials and various video tutorials. The main use of the tool will be used to prepare density maps. It was used this month to show residential rental license density and will be used to create fire call density maps by call type.
- Fire analysis continued on the 7th once we acquired station turnout times, which included 12,000 records for 5400 incidents. It was determined to take the first turnout time (the first vehicle to leave) for each incident. Processing this in ArcGIS proved too difficult so all calculations and table joins were done using excel. In the end, average turnouts were approx. 1 minute per station. Fire requested to average only emergency call turnout times, but these also averaged out to 1 minute. Using the 1 min turnout time, the service areas for each station were re-created using 2 minute intervals through 12 minutes. I began drafting the maps for this and should finish creating additional density maps at the beginning of October.
- ArcGIS Pro was installed in September. ArcGIS Pro is a new 64-bit desktop application that will replace the current 32-bit ArcMap. However, ArcGIS Pro isn't currently capable of all of ArcMap's functionality. For this reason, we'll be utilizing ArcGIS Pro as a supplement, as opposed to a replacement while we transition to the new platform. We'll be taking this approach through 2019. One area where ArcGIS Pro excels is with geoprocessing tasks. All of the Fire Analysis, as well as all future analysis will be done using ArcGIS Pro.

Work Orders

- WebMap Request: updated search service in Locator Map (PW)
- Webmap Request: sidewalk inspection edits (PW)
- Map Request: Hospital overview with Fire Dept layers (FD)
- Map Request: JAWA stations (PW)
- Map Request: MWRD Interceptors (PW)
- Data Request: utility update at 2160 Stonington (PW)
- Data Request: utilities for Midwest Water (PW)
- GPS Request: 6" water main valve (PW)

Administration

- ESRI ArcGIS suite installed on new workstations (IS)
- ESRI support contacted to activate Spatial Analyst license (IS)
- Track-It installed (IS)
- ESRI Support Case for geocoding service search issue in Collector, *solved* (IS)
- Barrington Interchange drawings requested (DS-TE)
- Firehouse code inquiries (FD)

Training

- Performing Proper Density Analysis, ESRI (9/17)
- Hot Spot Analysis in ArcGIS, Roskilde Univ (9/18)

Meetings

- Public Works GIS monthly (9/4)
- GIS Bi-Weekly (9/10, 9/24)
- Pace/PW Map w/ M. Hankey (9/20)

Project Activities

Project – Police Department Network

- With the recent installation of new networking equipment at the Police Department MDF room, I.S. staff took the opportunity to reorganize and improve the wiring of the server racks as well as the patch panels. This project took six hours to complete with minimal impact on the front desk operations. This MFD wiring clean up greatly improved visual esthetics as well as functionality.

Project – CCTV Project

- I.S. Staff continues to work with PACE Systems on upgrading and replacing cameras throughout the Village. During the month of September the team was able to complete work in Westbury, Huntington, Beverly and Olmstead water towers as well as Abbeywood pumping station.

Project – Wireless Access Points Replacement

- I.S. Staff continues replacement of all aging access points throughout the Village. During the month of September, I.S. staff replaced all access points located at the Police Department and Fire Station 24.

Project – KnowBe4 Campaign

- I.S. Staff finished setting up new spam and phishing campaign for all Village employees. This campaign and training is set to begin on October 1st to all Village employees. Any employee that failed the spam/phishing test will be required to take short, 15 minute online training that explains the dangers of opening unknown or questionable emails. Users will have 30 days to complete the training and subsequent quiz. This campaign/training will be renewed on monthly basis.

Project – Vogeley Teen Center

- I.S. Staff helped setup computers and computer equipment at the Vogeley Teen Center. The Teen Center was being remodeled and the park does not have any Information Technology staff that could help with the relocation and connection of the computer equipment.

Project – MSA System

- I.S. Staff implemented MSA Link Pro gas detection software. This program is used by our Fire Department for fleet management as well as live monitoring of the equipment.

Training

- I.S. staff held one “new user orientation” session for our ten new employees.
- Jake Houswerth attended Everbridge training.
- I.S. staff provided Mobile Milestone CCTV training for selected Village employees. This training included operations and deployment of the new mobile CCTV trailer.

Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- 148 help desk requests were opened during the month of September.
- 145 help desk requests were closed during the month of September.
- Self Service Password Resets or Account Unlocks: 9
- Email passwords reset: 0
- SunGard passwords reset: 2
- Voicemail passwords reset: 1
- User accounts unlocked: 3
- Active Directory Password Resets: 4

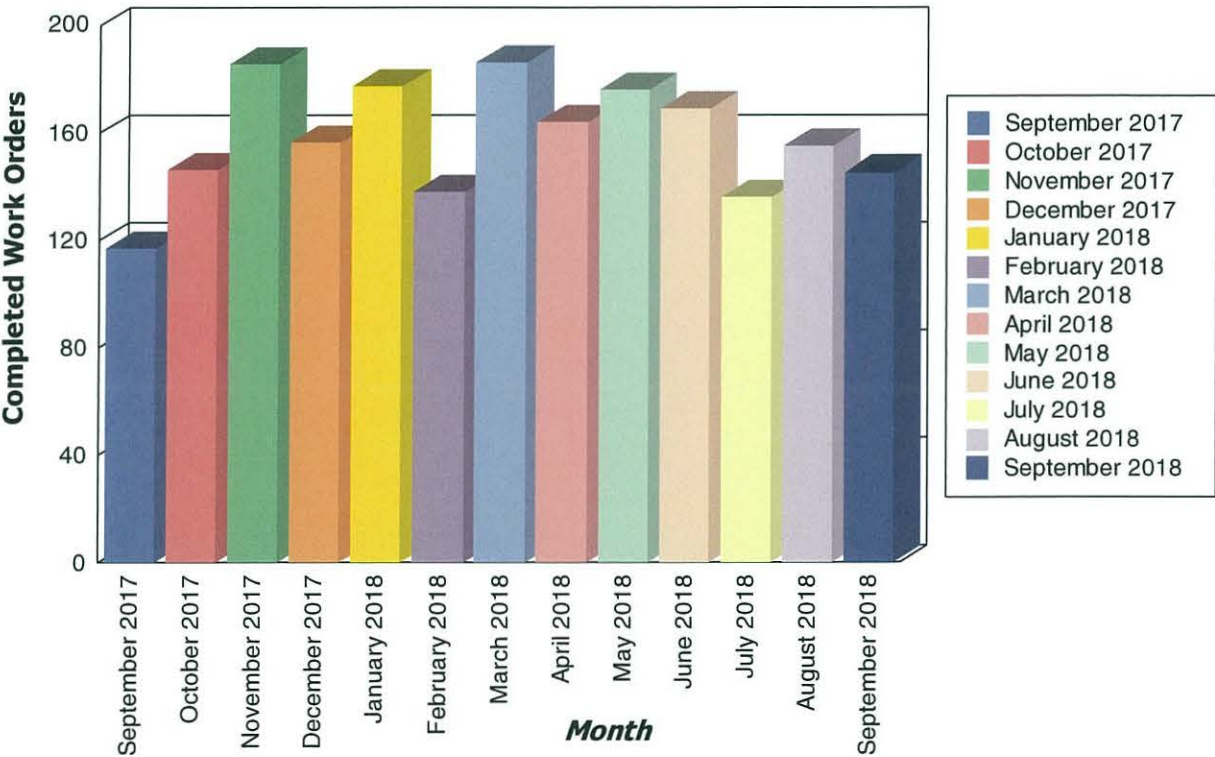
Director Summary

- Budget, Capital and Personnel meeting with Finance
- Emergency Operations and Planning meeting with Mick Flemming from NWCD.
- Vendor call with Joey Waxman from Call One.
- Digital Cities presentation and discussion with Chris Black and Allison Davies from CDW-G.
- Emerging leaders discussion with Patrick Seger and HRM.
- Vendor call with Stuart Brainerd from Synapse Technology to discuss the timeline for the SCA wireless controller replacement.

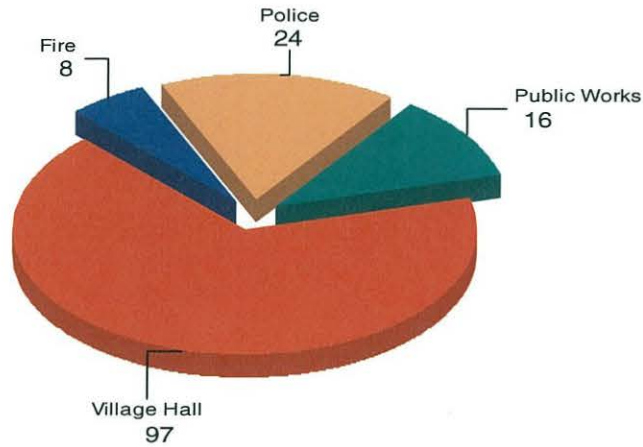
- Smart Cities presentation and discussion with Guatam Sha and Bhavesh Patel from OST Global.
- Conducted bi-weekly meetings with the leads of each of the I.S. Departments divisions
 - Project progress
 - Division Goals Review
- Monthly meeting with the Manager's office.
- Police CAD group conference call with NWCD.
- Bi Weekly Management team and Committee agenda meetings.

Total Work Orders by Priority by Month

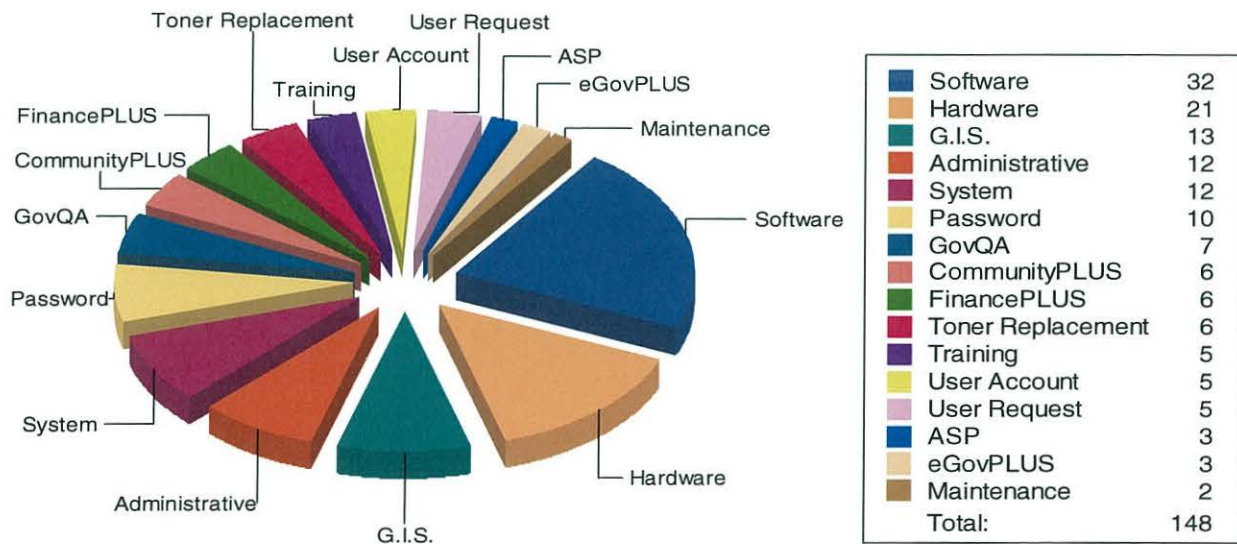
Month	February
1 - Normal	120
2 - High	2
3 - Urgent	5
Project	4
Scheduled Event	13
Vendor intervention required	4
Total for Month	148



Completed Work Orders by Location



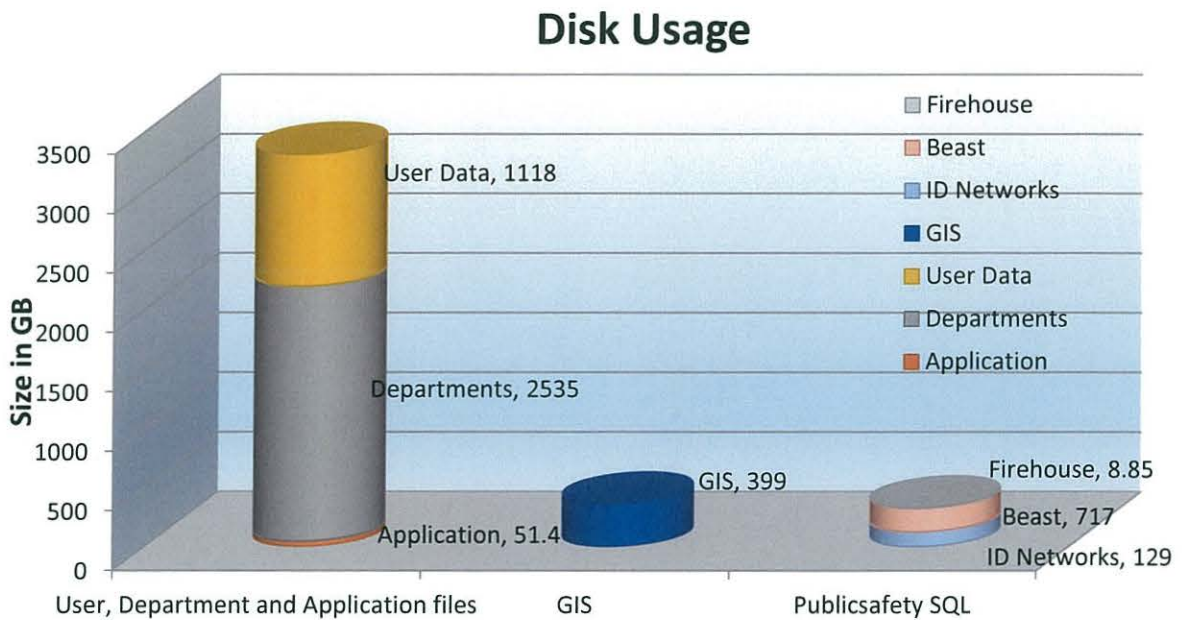
Work Order Trends by Type



Savings on Printer Repairs

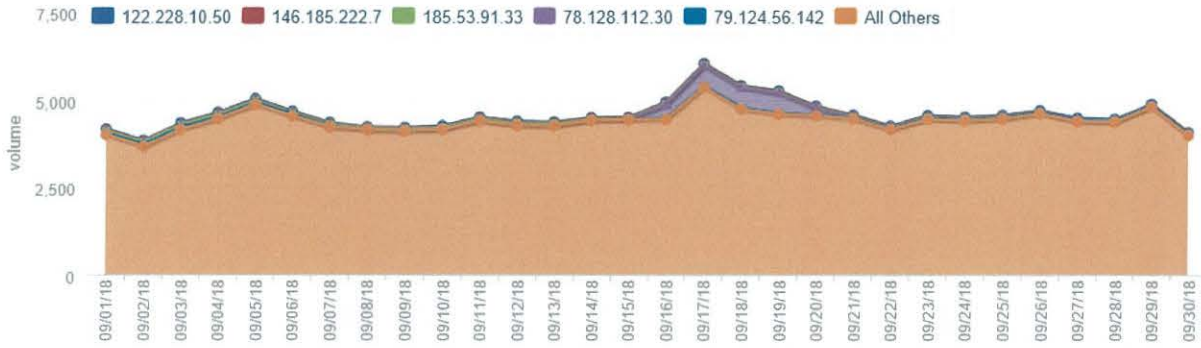
No printer repairs were performed during the month of September

System and Data Functions



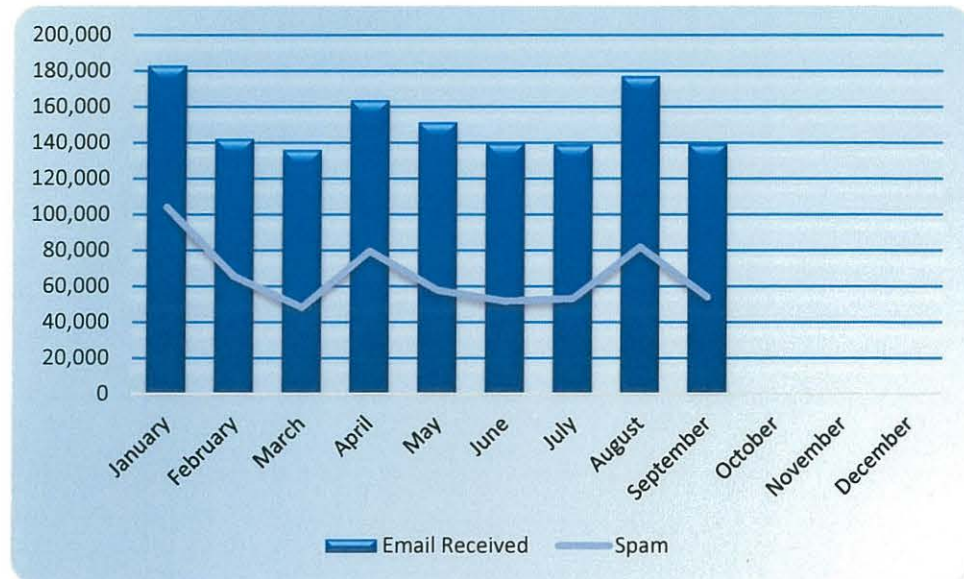
Sentinel IPS Attack Report

External parties attacked the Village network 137111 times during the month of September



Email Spam Report

Month	Email Received	Spam	Percent Spam
January	182,753	104,111	57%
February	141,809	65,554	46%
March	135,823	48,211	35%
April	163,386	79,667	49%
May	151,173	57,882	38%
June	139,527	51,643	37%
July	138,906	53,074	38%
August	176,806	81,901	46%
September	138,947	53,962	39%
October			0%
November			0%
December			0%
Total	1,369,130	596,005	44%



Fred Besenoffer, Director of Information Systems

Memo

TO: Finance Committee
FROM: Mark Koplin, Assistant Village Manager-Development Services
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT - OCTOBER 2018**
DATE: October 22, 2018

1. A copy of a press release from the NBA G League is attached. The G League just announced an opportunity for elite high school players to join the G League prior to the NBA draft. This should boost interest (and attendance) at G League games.
2. Discussions regarding application of Cook County entertainment taxes.
3. Discussions regarding Naming Rights and implementing the Shop Your Way Lounge.
4. Discussions with Pepsi to continue their sponsorship and soft drink pouring rights agreement.
5. Discussions on how to improve parking ingress.
6. Coordination with Levy and SCA staff regarding food and beverage catering for Village events.
7. Coordination of I.T. items at the SCA with Village I.S. Department.
8. Attended Celtic Fest.
9. Coordination with Facilities, Public Works Department, and SCA Building Engineer on ongoing maintenance of building systems.
10. Working on a protocol for mudjacking under the concourse floor slab. Mudjacking occurred weeks of October 8 and 15.
11. Continuing discussions regarding lighting upgrades in various location in the building.
12. Review of monthly financial reports and staffing/operational costs.
13. Conducted weekly meetings with Ben Gibbs to discuss bookings, holds, operational items, and event coordination.



Mark Koplin
Assistant Village Manager
Department of Development Services

Attachments

MAK/kr

cc: J. Norris, Ben Gibbs (Spectra)

The following was just announced, FYI, and is a big talking point on the player development side.

NBA G LEAGUE INTRODUCES PROFESSIONAL PATH FOR ELITE BASKETBALL PROSPECTS

– \$125,000 Select Contracts to be Offered for 2019-20 Season –

NEW YORK, Oct. 18, 2018 – The NBA G League today announced a Select Contract as part of a comprehensive professional path that will be available, beginning with the 2019-20 season, to elite prospects who are eligible to play in the NBA G League but not yet eligible for the NBA. The contracts, which will include robust programmatic opportunities for development, are for elite players who are at least 18 years old and will pay \$125,000 for the five-month season.

“Select Contracts are an answer to the basketball community’s call for additional development options for elite players before they are eligible for the NBA,” said NBA G League President Malcolm Turner. “The supporting infrastructure surrounding these newly-created Select Contracts is designed to provide a rich offering of basketball and life skills developmental tools for top young players to grow along their professional paths from high school to the pros.”

NBA G League Select Contracts are designed for year-round professional growth and will include opportunities for basketball development, life skills mentorship and academic scholarship. These offerings are slated to include basketball workouts during the summer months through existing NBA infrastructure like NBA Summer League and NBA Academies, year-round education programs designed to increase players’ ability to personally and professionally manage their careers, and a scholarship program for athletes who want to pursue higher education after their playing days. Additionally, the NBA G League will further enhance player experience through existing partner relationships and NBA player development programming.

During the year leading up to the 2019-20 season, the NBA G League will hire a dedicated program manager and establish a working group that will be tasked with identifying eligible elite players who may be offered Select Contracts. More broadly, this working group will also oversee the implementation of the professional path initiative.

Players will be eligible to sign a Select Contract if they turn 18 by Sept. 15 prior to the season in which they would play. While there is no maximum age for a player to be eligible for a Select Contract, the contracts are not available to players who have gone through an NBA Draft.

The NBA G League’s 18th season tips off on Nov. 2 with a record 27 teams. The 50-game regular season runs through March with the playoffs taking place in April. For the 2018-19 season, NBA G League rosters are made up of players signed to NBA two-way contracts, players signed to NBA G League contracts and NBA players on assignment in the NBA G League.

Sears Centre Arena
General Manager Update
 October 2018

Event Highlights	Notes
Sept 6 - Celtic Fest Sept 25 - Jake Owen	
Finance Department	
General	Arena finished August financials. Ahead of budget by \$186,955
Monthly Financial Statement	Building Event Revenue YTD: \$1,811,815
	Building Sponsor/Other Revenue YTD: \$214,918
	Building Expenses YTD: \$1,808,320
	Building Income YTD: \$218,412 vs. YTD Budget \$31,458
Operations Department	
General	Preparing for Windy City Bulls season, final repairs and capital projects prior to start of event season including foundation repair, painting, etc.
Positions to Fill	Ops Coordinator position (will not be filled at this time)
Third Party Providers	N/A
Village Support	Sealcoat is complete. Finishing foam injection underneath arena concourse.
Events Department	
General	Meeting with Windy City Bulls to prepare for third season
Positions to Fill	n/a
Marketing Department	
General	Marketing support for WCB upcoming season, Beer Fest, Bull Riding, Motocross, etc.
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	N/A
Food & Beverage Department	
General	Successful Celtic Fest, Prepping for season
Premium Seating Department	
General	NA
Positions to Fill	Hired new Director of Partnerships
Sponsorship Department	
General	Concentrating on unsold categories including insurance, hospitals and liquor
Monthly Financial Statement	Corporate Sales: \$73,850
	Suites Sales: \$86,278
General	
Capital Improvements/Repairs	Lower level suite carpets have been replaced.



Event Announcement

What: *TOBYMAC – HITS DEEP TOUR 2019*

When:

EVENT SPACE		
Date	Event Space Description	Event Start Time(s)
SAT MARCH 09 2019	Arena	DOORS: 6:00pm EVENT START: 7:00pm EVENT END: 11:30pm

Where: Sears Centre Arena

Tickets: Ticketed: PL1 – \$93.75, PL2 – \$73.75, PL3 – \$42.75, PL4 - \$32.75, PL5 - \$22
Group 10+ PL1 - \$84.78, PL2 – \$66.78, PL3 – \$38.88, PL4 – \$29.88, PL5 – \$20.20

On Sale: *Public Presale: September 28 @ 10am – September 30*
Password: INSIDER – 20% discount
Public Onsale: September 28 @ 10am

Marketing: Website & Marquee

Parking: \$20

Levy: Concessions

SCA Event Mgr: TBA

Event Contact: Awakening Events
Dan Fife 501.514.1717, dan@awakeningevents.com
Ticketing: Stacey Lathe - 414.839.5380, stacey@awakeningevents.com
Wendy Nelson – 501.514.1717, Wendy@awakeningevents.com
Production: Dennis Stone – dennis@awakeningevents.com
Marketing: Curtis Pinkerton – curtis@awakeningevents.com
Contracts & Agreements: Weston Weeks – weston@awakeningevents.com

Notes: With Special Guests Jeremy Camp, Ryan Stevenson, We Are Messengers, Aaron Cole. 20% discount, groups 10+ and full price tickets all go on sale 9/28 @ 10am. All prices available through all sales channels.

Comps: No

ACCOUNTING USE ONLY: Royalties Calculation E-time Coding Event Coding Sheet 7.5 Tax%



Event Announcement

**What: PROFESSIONAL CHAMPIONSHIP BULLRIDERS TOUR
WORLD TOUR FINALE XIII**

When:

EVENT SPACE				
Date	Start (incl. Load In)	End (incl. Load Out)	Event Space Description	Event Start Time(s)
02/01/17			Arena	LOAD IN DOORS: 6:30pm EVENT START: 7:30pm EVENT END: TBD
02/02/17			Arena	LOAD IN DOORS: 6:30PM EVENT START: 7:30pm EVENT END: TBD

Where: Sears Centre Arena

Tickets: Ticketed:
 PL1 - \$63 PL2 - \$38 PL3 - \$18, Youth - \$10
 *All Ticket Prices Increase \$2 on the day of the event.

On Sale: **Saturday, October 6, 10:00AM**

Marketing: Website & Marquee

Parking: \$10

Levy: Concessions

SCA Event Mgr: Lauren Kincannon

Event Contact: Bob Sauber
 PH: (630) 386-5373 Cell: (630) 461-8195
 Email: RSAUBER01@aol.com

Notes: PL3 seating is General Admission.

Comps: No - GM approval only.

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet 9 Tax%



Event Announcement

What: **KICKER NATIONAL ARENACROSS SERIES**

When:

EVENT SPACE				
Date	Start (incl. Load In)	End (incl. Load Out)	Event Space Description	Event Start Time(s)
2/14/19 (Thursday)	8:00AM	11:59PM	ARENA	LOAD IN
2/15/19 (Friday)	8:00AM	11:59PM	ARENA	DOORS: 6:00AM EVENT START: 7:30PM EVENT END: 10:30PM BUILDING CLEAR: 11:30PM
2/16/19 (Saturday)	8:00AM	11:59PM	ARENA	DOORS: 6:00AM EVENT START: 7:30PM EVENT END: 10:30PM BUILDING CLEAR: 11:30PM
2/17/19 (Sunday)	8:00AM	8:00PM	ARENA	LOAD OUT

Where: Sears Centre Arena

Tickets: Ticketed:
 LOWER LEVEL SIDE - \$33, LOWER/UPPER LEVEL - \$18
 YOUTH TICKETS - \$13
ALL TICKETS INCREASE \$2 WHEN PURCHASED ON THE DAY OF THE SHOW

On Sale: Friday, October 19, 10:00am

Marketing: Website & Marquee

Parking: \$10

Levy: Concessions

SCA Event Mgr: Lauren Kincannon

Event Contact: Tod Hammock
todhammock@gmail.com
 (918) 629-9930
 Kicker Motorsports Events

Notes: Soft onsale – Special offer TBD

Comp: No, GM only.

ACCOUNTING USE ONLY: ___ Royalties Calculation ___ E-time Coding ___ Event Coding Sheet 7.5 Tax