

## AGENDA

*Village of Hoffman Estates  
Second Meeting of the Month  
Village Board of Trustees*

*1900 Hassell Road  
Hoffman Estates, IL 60169  
847/882-9100*

---

<b>Board Room</b>	<b>7:00 p.m.</b>	<b>October 15, 2018</b>
-------------------	------------------	-------------------------

---

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **RECOGNITION OF AUDIENCE**
4. **APPROVAL OF MINUTES** – October 1 & October 8, 2018
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**  
*(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda.)*
  - A. Approval of Agenda
  - B. Approval of the schedule of bills for October 15, 2018 - \$4,493,742.58
  - C. Request Board approval of a release of a portion of open space easements at 1288 Old Timber Lane (construction of a patio and expand the driveway).
  - D. Request Board authorization to award a contract for the West Area Study to The Lakota Group, Chicago, IL, in an amount not to exceed \$63,273.
  - E. Request Board approval of a Village qualification-based selection procedure for federally funded projects.
6. **REPORTS (INFORMATION ONLY)**
  - A. **President's Report**
    - ... Proclamations
      - David Ganziano Day (20 Years' Service)
      - National Support Your Local Chamber of Commerce Day
    - ... Boards & Commissions Appointments
  - B. **Trustee Comments**
  - C. **Village Manager's Report**
  - D. **Village Clerk's Report**
  - E. **Treasurer's Report**
  - F. **Committee Reports**
    - Public Health & Safety
    - Finance
    - Public Works & Utilities

**7. PLANNING & ZONING COMMISSION REPORTS**

- A. Request by John Rebmann (owner) for a variation from Section 9-3-6-K-1 to allow for a garage that is approximately 206 square feet, instead of the minimum 440 square feet required, at the property located at 645 Morton Street, with 1 condition (see packets).

Voting: 9 Ayes, 2 Absent

Motion carried.

- B. Request by Township of Schaumburg and the Hoffman Estates Park District (owners) for a Preliminary and Final Plat of Resubdivision for Schaumburg Township property located at 1 Illinois Boulevard.

Voting: 9 Ayes, 2 Absent

Motion carried.

**8. ADDITIONAL BUSINESS** *(All other new business; those items not recommended unanimously by the Committee)*

- A. Request Board approval of an Ordinance amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase in number of Class "A" licenses, Mensyoku USA Inc. d/b/a Kitakata Ramen Ban Nai, 1129 Roselle Road).
- B. Request Board approval of an Ordinance approving the establishment and membership of the Village of Hoffman Estates in the Suburban Liability Insurance Pool (SLIP).
- C. Request Board approval for a site plan amendment for Schaumburg Township parking lot expansion at 1 Illinois Boulevard.
- D. Request Board approval of a Memorandum of Agreement that amends the Collective Bargaining Labor Agreement between the Village of Hoffman Estates and the International Brotherhood of Teamsters Local 700 (Public Works) for the period January 1, 2019 through December 31, 2019.

**9. ADJOURNMENT**

*Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**MEETING:**  
**DATE:**  
**PLACE:**

**HOFFMAN ESTATES VILLAGE BOARD**  
**OCTOBER 1 2018**  
**COUNCIL CHAMBERS**  
**MUNICIPAL BUILDING COMPLEX**  
**1900 HASSELL ROAD**  
**HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:02 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
M. Koplin, Asst. Village Manager-Development Services  
P. Fortunato, Fire Chief  
R. Englund, Deputy Fire Chief  
T. Bos, Police Chief  
K. Kerr, PW Asst. Director  
F. Besenhoffer, IS Director  
P. Seger, HRM Director  
R. Musiala, Finance Director  
M. Saavedra, H&HS Director  
A. Marks, Asst. H&HS Director  
B. Anderson, CATV Coordinator  
S. Ostrovsky, Asst. to the Village Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Newell.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Stanton, seconded by Trustee Gaeta, to approve Item 4. Voice vote taken. 6 ayes, 1 abstain. Motion carried.

Approval of Minutes  
Minutes from September 17, 2018.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for October 1, 2018: \$2,272,671.61.**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 4682-2018 granting a Master Sign Plan Amendment under Section 9-3-8-M-12 of the Zoning Code for the property located at the northwest corner of Central Road and Huntington Boulevard (Huntington 90 property).**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D. Request Board approval of Ordinance No. 4683-2018 approving the establishment and membership of the Village of Hoffman Estates in the Suburban Liability Insurance Pool (SLIP).**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.E.

**5.E. Request Board approval of Ordinance No. 4684-2018 creating Section 13-6-2 of the Hoffman Estates Municipal Code (collection costs).**

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.F.

**5.F.** Request Board authorization to renew the Application Service Provider Agreement (ASP) with Superior, LLC and Village of Hoffman Estates for a term of three years at a subscription cost as follows Year One – April 2018 through March 2019 - \$159,085.85; Year Two – April 2019 through March 2020 - \$167,040.14; and Year Three – April 2020 through March 2021 - \$175,392.15.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.G.

**5.G.** Request Board authorization to waive formal bidding; and award contract for the purchase of nine (9) semi-ruggedized laptop computers and accessories to CDS Office Technologies for use in Police Department (8) and Public Works Department (1) vehicles in an amount not to exceed \$35,135.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.H.

**5.H.** Request Board authorization to award contract for a Village-wide water distribution system leak survey to Water Services, Elgin, IL, in an amount not to exceed \$30,000.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Presentation(s)**

Chief Fortunato and Deputy Chief England awarded the Fire Department's Valorous Unit Award to Battalion Chief Wayne Rothbauer, Firefighter/Paramedic Gregg Fuja, Firefighter/Paramedic Steven Nusser, Firefighter/Paramedic Matthew Fijalkowski, Firefighter/Paramedic Jeffrey Northrup, Firefighter/Paramedic Scott Czaplicki, Firefighter/Paramedic Matthew Bracken and Firefighter/Paramedic Brent Miller for their successful acts of reviving three year old Aiden Gonzalez.

#### **Proclamation(s)**

Trustee Pilafas read the following proclamation.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to concur with the proclamation proclaiming Wednesday, October 3, 2018 as Richard Czopek Day. Voice vote taken. All ayes. Motion carried.

Mr. Kerr accepted the proclamation for Mr. Czopek.

Trustee Gaeta read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Mills, to concur with the proclamation proclaiming Tuesday, October 2, 2018 as Kurt Gerlach Day. Voice vote taken. All ayes. Motion carried.

Chief Bos accepted the proclamation for Lt. Gerlach.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Sunday, October 7, 2018 as Christopher DeGiorgio Day. Voice vote taken. All ayes. Motion carried.

Mr. DeGiorgio was congratulated by the Board and accepted his proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming Friday, October 5, 2018 as National Manufacturing Day. Voice vote taken. All ayes. Motion carried.

Mr. Koplin accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming October 7<sup>th</sup> through October 13<sup>th</sup>, 2018 as Fire Prevention Week. Voice vote taken. All ayes. Motion carried.

Mr. Norris accepted the proclamation.

Trustee Gaeta read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to concur with the proclamation proclaiming October 7<sup>th</sup> through 13<sup>th</sup>, 2018 as Mental Illness Awareness Week. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming October 2018 as Domestic Violence Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Arnet read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to concur with the proclamation proclaiming October 2018 as National Breast Cancer Awareness Month. Voice vote taken. All ayes. Motion carried.

Dr. Saavedra accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming October 2018 as National Bullying Prevention Month. Voice vote taken. All ayes. Motion carried.

Representatives from Humanity Rising were congratulated by the Board and accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming October 2018 as National Down Syndrome Acceptance Month. Voice vote taken. All ayes. Motion carried.

Ms. Owens, GiGi's Playhouse, accepted the proclamation and was congratulated by the Board.

Mayor McLeod reminded everyone of the following upcoming events-the Celtic Fest, open houses at Fire Stations 24 and 23, a police bowling event that supports Special Olympics, the Trunk Sale, Stand for Silence and Hispanic Heritage Day.

#### Appointment(s)

Motion by Trustee Gaeta, seconded by Trustee Mills, to accept the resignation, with regrets of Steve Hehn from the 4<sup>th</sup> of July Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the resignation, with regrets of Nuzhat Rizvi from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to accept the resignation, with regrets of Shahzad Ahmed from the Arts Commission. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to accept the resignation, with regrets of Wendy Schmidt from the Arts and 4<sup>th</sup> of July Commissions. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Gaeta, to accept the appointment of Yousuf Ahmed to the 4<sup>th</sup> of July Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a Diversity Task Force meeting, Wine Wednesday, the Chamber golf outing reception, and the Eagle Scout Court of Honor for Anthony Mazzarisi

#### **6.B. Trustee Comments**

Trustee Arnet stated that she attended the Shootz and Ladderz softball game and she congratulated the police department on winning the game, block parties, a 60<sup>th</sup> Anniversary Commission meeting and she wished everyone a Happy National Customer Service Week.

Trustee Gaeta stated that he attended the Eagle Court of Honor for Anthony Mazzarisi.

Trustee Newell stated that she attended the Shootz and Ladderz game, block parties and the Eagle Court of Honor for Anthony Mazzarisi.

Trustee Stanton stated that he attended the tour of Village Hall with the sister Cities football players exchange, the Bystronic ground breaking, the Shootz and Ladderz game, the smart city plan meeting, the Chamber golf outing, the Burritos and Bach event and the Eagle Court of Honor for Anthony Mazzarisi.

Trustee Mills stated that she attended the Bystronic ground breaking, the senior luncheon, the Chambers After Hours, a Mosquito Abatement meeting, the Shootz and Ladderz game and she congratulated the police department on their win, a 60<sup>th</sup> Anniversary meeting and she congratulated the firefighters who were honored tonight.

Trustee Pilafas stated that he attended the Chamber golf outing, Burritos and Bach, the Hoffman Estates Opportunity Center board meeting, the Shootz and Ladderz game and the block parties.

**6.C. Village Manager's Report**

Mr. Norris had no comments.

**6. D. Village Clerk's Report**

The Village Clerk stated that during the month of September 148 FOIA requests were received and 37 passports were processed.

**6.E. Committee Reports****General Administration & Personnel**

Trustee Mills stated that they would be meeting to discuss Presentation by Harper College to share information about Harper and the campus master plan priorities identified by the community and for information purposes only the Cable TV, Human Resources Management and Legislative Operations & Outreach Monthly Reports.

**Transportation & Road Improvement**

Trustee Mills stated that they would be meeting to request approval of the Village's qualification-based selection process and for information purposes only the Transportation Division Monthly Report

**Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to request approval by homeowner for release of a portion of open space easements at 1288 Old Timber Lane (construction of a patio and expand the driveway); request approval for a site plan amendment for Schaumburg Township parking lot expansion at 1 Illinois Boulevard; request authorization to award a contract for the West Area Study to \_\_\_\_ of \_\_\_\_, IL in an amount not to exceed \$ \_\_\_\_ and for information purposes only the Planning Division, the Code Enforcement Division and the Economic Development and Tourism monthly reports

**7. ADDITIONAL BUSINESS:**

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 7.A.

7.A Request Board approval of Ordinance No. 4685-2018 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase in number of Class "A" and Class "LC" licenses, Baby Vegas Café LLC, d/b/a Baby Vegas Café, 138A W. Higgins Road, Hoffman Estates, and increase in number of Class "B" licenses, 2475 W. Higgins Road Inc., d/b/a Moretti's, 2475 W. Higgins Road, Hoffman Estates).

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting into Executive Session to discuss Collective Bargaining (5 ILCS 120/2-(c)-(2)). Time: 7:57 p.m.



Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting. Time: 8:10 p.m.

Roll Call:

Aye: Newell, Pilafas, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

---

Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**MEETING:** SPECIAL HOFFMAN ESTATES VILLAGE BOARD  
**DATE:** OCTOBER 8, 2018  
**PLACE:** COUNCIL CHAMBERS  
MUNICIPAL BUILDING COMPLEX  
1900 HASSELL ROAD  
HOFFMAN ESTATES, ILLINOIS

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 8:02 p.m. The Village Clerk called the roll. Trustees present: Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

J. Norris, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
P. Cross, Asst. Corporation Counsel  
F. Besenhoffer, IS Director  
P. Seger, HRM Director  
K. Kramer, Economic Development Director  
M. Hankey, Transportation & Engineering Director  
P. Gugliotta, Planning, Building & Code Enforcement Director  
A. Marks, Asst. H&HS Director  
S. Ostrovsky, Asst. to the Village Manager  
M. Galloway, GG Intern  
B. Gibbs, SCA General Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge was led by Trustee Pilafas.

**3. ADDITIONAL BUSINESS:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 3.A.

**3.A.** Request Board approval of Ordinance No. 4686-2018 authorizing approval of a Naming Rights Agreement between the Village of Hoffman Estates and Sears, Roebuck and Co.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

**5. ADJOURNMENT**

Motion by Trustee Arnet, seconded by Trustee Gaeta, to adjourn the meeting. Time 8:04 p.m.

Roll Call:

Aye: Pilafas, Newell, Stanton, Gaeta, Arnet, Mills

Nay:

Mayor McLeod voted aye.

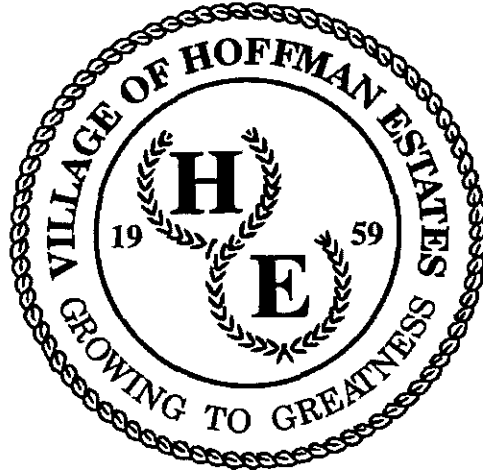
Motion carried.

---

Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.



## BILL LIST SUMMARY

BILL LIST AS OF 10/15/2018	\$	1,565,950.32
MANUAL CHECKS 09/28 - 10/11/2018	\$	23,512.21
WIRE TRANFERS 09/01-09/30/2018	\$	1,689,738.89
PAYROLL 10/12/2018	\$	<u>1,214,541.16</u>
TOTAL	\$	4,493,742.58

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01 0301	GARVEY'S OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$49.31
01 0301	THE FINER LINE	BADGES	\$13.91
01 0301	THE FINER LINE	PREPAY WHITE/BLACK NAME	\$215.50
01 0301	THE FINER LINE	RERUN SET-UP FOR IMPRINT	\$15.00
01 0302	ADVANCE AUTO PARTS	STOCK REPAIR PARTS	\$557.87
01 0302	FACTORY MOTOR PARTS CO	STOCK REPAIR PARTS	\$45.00
01 0302	FIRESTONE TRUCK & SERVICE CENTER	STOCK REPAIR PARTS	\$915.88
01 0302	O'REILLY AUTO PARTS	REPAIR PARTS	\$15.27
01 0302	RUSH TRUCK CENTER OF ILLINOIS, INC	FILTERS	\$27.90
01 0302	SERVICE COMPONENTS	REPAIR PARTS	\$27.75
01 0303	XEROX CORP.	COPIER LEASING	\$3,244.80
01 0303	XEROX CORP.	COPIER MAINTENANCE SEPT.	\$56.16
<b>CASH AND INVENTORIES</b>			<b>\$5,184.35</b>

01 1420	CALATLANTIC HOMES	RFD OVER PYMT PERMIT	\$172.00
01 1432	TIMOTHY MCNAMARA	PERFORMANCE PERMIT RFD	\$5,000.00
01 1445	SAUL EWING ARNSTEIN & LEHR LLP	PROFESSIONAL SERVICES	\$64.50
01 1445	TOM HAWKINSON	RFD OVER PYMT	\$143.74
01 1445.1	CHRISTIE WILSON	REISSUE CK#105237	\$102.96
<b>PAYMENTS FROM DEPOSITS ON HAND</b>			<b>\$5,483.20</b>

01000010 3104	BOB CHINN'S PREMIUM BEVERAGE	RFD TRANSFER STAMP	\$504.00
01000013 3405	ANDRES MEDICAL BILLING, LTD.	PARAMEDIC BILLING	\$7,405.56
01000014 3502	SECRETARY OF STATE	SUSPENSION PROCESSING FEE	\$60.00
01000014 3508	KEITH E CYNTHIA SIEDSMAN	LATE PENALTY REMOVAL	\$100.00
01000016 3701	VERONICA VIDES	REFUND CPR CLASS	\$60.00
<b>GENERAL-REVENUE ACCOUNTS</b>			<b>\$8,129.56</b>

01101123 4402	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$14.51
01101123 4403	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$29.85
01101123 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$96.00
01101124 4507	ALFRED G RONAN LTD	LEGAL SERVICES	\$5,000.00
01101124 4542	NIU CENTER FOR GOVERNMENTAL STUD	PROFESSIONAL SERVICES	\$6,500.00
<b>LEGISLATIVE</b>			<b>\$11,640.36</b>

01101324 4542	RICHARD A KAVITT ATTORNEY AT LAW	LEGAL SERVICES	\$800.00
01101324 4542	RICHARD A KAVITT ATTORNEY AT LAW	PROFESSIONAL SERVICES	\$300.00
01101324 4567	SAUL EWING ARNSTEIN & LEHR LLP	PROFESSIONAL SERVICES	\$2,610.40
<b>LEGAL</b>			<b>\$3,710.40</b>

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01101423 4401	FEDERAL EXPRESS CORP	SHIPPING	\$177.35
01101423 4402	GARVEY'S OFFICE PRODUCTS INC	CLEANING SUPPLIES	\$29.08
01101423 4402	GARVEY'S OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$3.38
01101423 4402	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$13.32
01101423 4403	OFFICE DEPOT	RTN OFFICE SUPPLIES	(\$18.16)
01101423 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$18.00
01101424 4510	MAIL FINANCE	LEASE PYMT	\$745.50
<b>FINANCE</b>			<b>\$968.47</b>
01101523 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$57.15
01101523 4403	NATIONAL BAND & TAG	2019 PET TAG LICENSES	\$432.50
01101523 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$18.00
01101524 4546	PADDOCK PUBLICATIONS INC	NOTICES	\$51.00
<b>VILLAGE CLERK</b>			<b>\$558.65</b>
01101623 4402	WAREHOUSE DIRECT	OFFICE SUPPLIES	\$55.29
01101624 4579	ALEXIAN BROTHERS CORPORATE HEALT	EMPLOYEE DRUG SCREENING	\$192.00
01101624 4579	ALEXIAN BROTHERS CORPORATE HEALT	EMPLOYEE DRUG SCREENING	\$48.00
01101624 4579	ALEXIAN BROTHERS CORPORATE HEALT	EMPLOYEE PHYSICAL	\$200.00
<b>HUMAN RESOURCES</b>			<b>\$495.29</b>
01106224 4510	INTELLIGENT TECHNOLOGY INC	PHONE SUPPORT	\$598.00
<b>CABLE TELEVISION</b>			<b>\$598.00</b>
<b>TOTAL GENERAL GOVERNMENT DEPARTMENT</b>			<b>\$17,971.17</b>
<b>POLICE DEPARTMENT</b>			
01201223 4405	FINER LINE	ENGRAVING	\$349.61
01201223 4422	CAMIC JOHNSON	VEHICLE HEARINGS	\$350.00
<b>ADMINISTRATIVE</b>			<b>\$699.61</b>
01202122 4304	ENTENMANN ROVIN CO.	BADGES	\$641.40
<b>PATROL &amp; RESPONSE</b>			<b>\$641.40</b>
01202324 4509	LEAF	COPIER LEASING	\$187.00
01202324 4542	TRANSUNION RISK & ALTERNATIVE	PROFESSIONAL SERVICES	\$60.00
<b>INVESTIGATIONS</b>			<b>\$247.00</b>

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01202524 4542	NORTHWEST CENTRAL DISPATCH SYSTE	NOVEMBER 2018 SERVICES	\$60,547.92
<b>COMMUNICATIONS</b>			<b>\$60,547.92</b>
01202622 4301	ADAM MARAK	REIM FOR FUEL	\$37.00
01202622 4301	NORTHERN MICHIGAN K-9 INC.	RECERTIFICATION	\$100.00
<b>CANINE</b>			<b>\$137.00</b>
01202923 4403	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$32.50
<b>ADMINISTRATIVE SERVICES</b>			<b>\$32.50</b>
<b>TOTAL POLICE DEPARTMENT</b>			<b>\$62,305.43</b>
<b>FIRE DEPARTMENT</b>			
01301223 4402	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$32.50
<b>ADMINISTRATIVE</b>			<b>\$32.50</b>
01303023 4414	ALERT-ALL CORP.	BLACK HELMETS (456BO)	\$390.00
01303023 4414	ALERT-ALL CORP.	CUSTOM MAGNETIC POWER	\$234.00
01303023 4414	ALERT-ALL CORP.	CUSTOM RED BANDAGE	\$304.00
01303023 4414	ALERT-ALL CORP.	CUSTOM STICKY NOTE PADS	\$350.00
01303023 4414	ALERT-ALL CORP.	FIRE CHIEF PLASTIC BADGE	\$356.00
01303023 4414	ALERT-ALL CORP.	FREDDIE COLORING BOOK	\$380.00
01303023 4414	ALERT-ALL CORP.	IMPRINTED 7 DAY PILL BOX	\$336.00
01303023 4414	ALERT-ALL CORP.	PINK FIRE HELMETS (456PP)	\$325.00
<b>PUBLIC EDUCATION</b>			<b>\$2,675.00</b>
01303122	ROMEOVILLE FIRE ACADEMY	TRAINING AUG 27-31, 2018	\$1,300.00
01303122	ROMEOVILLE FIRE ACADEMY	TRAINING SEP 17-21, 2018	\$450.00
01303122 4304	ON TIME INC	UNIFORMS	\$4,410.00
01303123	AIR ONE EQUIPMENT INC	VARIOUS SUPPLIES	\$180.00
01303123	MR ACE LLC	VARIOUS SUPPLIES	\$29.99
01303123 4414	PLUM GROVE PRINTERS INC	BUSINESS CARDS	\$65.00
01303123	ZORO TOOLS INC	VARIOUS SUPPLIES	\$139.64
01303124	AIR ONE EQUIPMENT INC	REPAIR PARTS	\$1,739.25
01303124	MR ACE LLC	VARIOUS SUPPLIES	\$277.47
01303124	MR ACE LLC	VARIOUS SUPPLIES	\$45.97
01303124	AIR ONE EQUIPMENT INC	1 1/2" CHROME CAP WITH	\$196.40
01303124	AIR ONE EQUIPMENT INC	2 1/2" FEMALE X GARDEN HOSE	\$172.50
01303124	AIR ONE EQUIPMENT INC	2 1/2" CHROME CAP	\$199.80
01303124	AIR ONE EQUIPMENT INC	2 1/2" FEMALE X 1 1/2" M	\$299.80
01303124	EBY GRAPHICS	GRAPHICS	\$494.29

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01303124	GLOBAL EMERGENCY PRODUCTS	VARIOUS SUPPLIES	\$118.85
01303124	MR ACE LLC	VARIOUS SUPPLIES	\$469.53
01303124	THE NEEDHAM SHOP	VARIOUS SUPPLIES	\$300.24
01303124 4542	WAREHOUSE DIRECT	COPIER SERVICES	\$32.28
<b>SUPPRESSION</b>			<b>\$10,921.01</b>

01303324 4501	CALL ONE	LANDLINES	\$46.07
01303324 4507	JOHNSON CONTROLS SECURITY SOLUTIO	PROFESSIONAL SERVICES	\$216.00
<b>PREVENTION</b>			<b>\$262.07</b>

**TOTAL FIRE DEPARTMENT** **\$13,890.58**

## PUBLIC WORKS

01401223 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$12.93
01401223 4402	OFFICE DEPOT	TONER	\$38.24
01401223 4414	CANTEEN REFRESHMENT SERVICES	VARIOUS SUPPLIES	\$279.75
01401224 4509	XEROX CORP.	COPIER LEASING	\$144.96
<b>ADMINISTRATIVE</b>			<b>\$475.88</b>

01404124 4507	MURRAY & TRETTEL INC/ WEATHER COM	WEATHER FORECAST SEPTEMBER	\$400.00
<b>SNOW &amp; ICE REMOVAL</b>			<b>\$400.00</b>

01404224 4521	HEALY ASPHALT CO., LLC.	SURFACE MATERIALS	\$433.81
<b>PAVEMENT MAINTENANCE</b>			<b>\$433.81</b>

01404324 4507	V CARDENAS LANDSCAPING	CONTRACTED LANDSCAPE SERVICE	\$8,112.00
<b>FORESTRY</b>			<b>\$8,112.00</b>

01404424 4501	AT & T	LANDLINES	\$469.22
01404424 4501	CALL ONE	LANDLINES	\$4,616.24
01404424 4507	ACCURATE DOCUMENT DESTRUCTION IN	PROFESSIONAL SERVICES	\$736.42
01404424 4509	CINTAS #22	FLOOR MATS RENTAL & CLEAN	\$28.48
01404424 4510	MR ACE LLC	VARIOUS SUPPLIES	\$60.32
01404424 4518	MR ACE LLC	VARIOUS SUPPLIES	\$27.08
<b>FACILITIES</b>			<b>\$5,937.76</b>



# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
01404522 4304	CINTAS #22	UNIFORM RENTAL & CLEANING	\$71.10
01404523 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$13.79
01404524 4510	ADVANCE AUTO PARTS	REPAIR PARTS	\$189.22
01404524 4510	ADVANCE AUTO PARTS	RTN REPAIR PARTS	(\$69.60)
01404524 4510	METRO TANK & PUMP CO	SERVICE CALL FUEL PUMP	\$303.52
01404524 4513	ADVANCE AUTO PARTS	REPAIR PARTS	\$3.14
01404524 4513	CHICAGO PARTS & SOUND LLC	REPAIR PARTS	\$193.05
01404524 4513	DUNDEE FORD	REPAIR PARTS	\$85.45
01404524 4513	O'REILLY AUTO PARTS	REPAIR PARTS	\$17.37
01404524 4513	WEX BANK	FUEL	\$336.14
01404524 4514	ADVANCE AUTO PARTS	REPAIR PARTS	\$46.43
01404524 4514	ADVANCE AUTO PARTS	RTN REPAIR PARTS	(\$16.54)
01404524 4514	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$45.85
01404524 4514	GLOBAL EMERGENCY PRODUCTS	REPAIR PARTS	\$209.16
01404524 4514	GRAINGER INC	REPAIR PARTS	\$12.07
01404524 4514	MR ACE LLC	VARIOUS SUPPLIES	\$5.59
01404524 4514	POMP'S TIRE	VEHICLE TIRES	\$332.00
01404524 4514	RUSH TRUCK CENTER OF ILLINOIS, INC	RTN REPAIR PARTS	(\$344.05)
01404524 4514	WEX BANK	FUEL	\$363.01
01404524 4534	ADVANCE AUTO PARTS	REPAIR PARTS	\$306.35
01404524 4534	ALEXANDER EQUIPMENT	HYDRAULIC MOTOR	\$753.95
01404524 4534	BOB ROHRMAN'S SCHAUMBURG FORD	REPAIR PARTS	\$158.50
01404524 4534	BUMPER TO BUMPER/ LEE AUTO	REPAIR PARTS	\$78.11
01404524 4534	CHICAGO PARTS & SOUND LLC	REPAIR PARTS	\$80.99
01404524 4534	CHICAGO PARTS & SOUND LLC	RTN REPAIR PARTS	(\$36.88)
01404524 4534	DUNDEE FORD	REPAIR PARTS	\$237.75
01404524 4534	MONROE TRUCK	REPAIR PARTS	\$89.18
01404524 4534	FIRESTONE TRUCK & SERVICE CENTER	ALIGNMENT	\$50.00
01404524 4534	FIRESTONE TRUCK & SERVICE CENTER	VEHICLE TIRES	\$257.22
01404524 4534	INTERSTATE BATTERY SYSTEMS	VEHICLE BATTERIES	\$211.50
01404524 4534	KAMMES AUTO & TRUCK REPAIR INC	VEHICLE INSPECTIONS	\$70.00
01404524 4534	MR ACE LLC	VARIOUS SUPPLIES	\$6.95
01404524 4534	O'REILLY AUTO PARTS	REPAIR PARTS	\$295.81
01404524 4534	RUSH TRUCK CENTER OF ILLINOIS, INC	REPAIR PARTS	\$604.99
01404524 4535	WEX BANK	FUEL	\$31.66
<b>FLEET SERVICES</b>			<b>\$4,992.78</b>
01404724 4522	OZINGA READY MIX, CONCRETE INC	CEMENT	\$1,994.00
01404724 4522	VULCAN INC	VARIOUS MATERIALS	\$818.80
<b>STORM SEWERS</b>			<b>\$2,812.80</b>
01404823 4414	MCMASTER CARR SUPPLY CO	REPAIR PARTS	\$46.66
01404823 4414	TRAFFIC CONTROL & PROTECTION	MESH ROLL UP SIGN	\$129.50
<b>TRAFFIC CONTROL</b>			<b>\$176.16</b>
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>			<b>\$23,341.19</b>

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
<b>DEVELOPMENT SERVICES</b>			
01505023 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$18.00
01505024 4507	S.B. FRIEDMAN & CO.	PROFESSIONAL SERVICES	\$10,601.90
01505024 4546	PADDOCK PUBLICATIONS INC	NOTICE OF PUBLIC HEARING	\$18.75
<b>PLANNING</b>			<b>\$10,638.65</b>
01505123 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$24.00
01505124 4507	ANIMAL TRACKERS WILDLIFE COMPANY	PEST REMOVAL HORNET NEST	\$125.00
01505124 4507	ANIMAL TRACKERS WILDLIFE COMPANY	PEST REMOVAL HORNET NEST	\$125.00
01505124 4507	EIS ELEVATOR INSPECTION SERVICES	RE INSPECTIONS	\$80.00
01505124 4507	EIS ELEVATOR INSPECTION SERVICES	RE INSPECTIONS	\$40.00
01505124 4507	GILIO LANDSCAPE CONTRACTORS	MOWING 1465 ROSED/700CUMB	\$135.00
<b>CODE ENFORCEMENT</b>			<b>\$529.00</b>
01505223 4414	ABSOLUTE VENDING SERVICE	WATER COOLER RENTALS	\$18.00
01505224 4542	AMERICAN CHARGE SERVICE	153 TRANSPORTATION SERVICE	\$1,071.00
01505224 4542	UNITED DISPATCH	SENIOR COUPONS	\$210.00
<b>TRANSPORTATION AND ENGINEERING</b>			<b>\$1,299.00</b>
01505922 4301	KEVIN KRAMER	TRAVEL REIM	\$443.22
<b>ECONOMIC DEVELOPMENT</b>			<b>\$443.22</b>
<b>TOTAL DEVELOPMENT SERVICES DEPARTMENT</b>			<b>\$12,909.87</b>
01556523 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$152.33
01556523 4413	GLAXOSMITHKLINE	FEDERAL EXCISE TAX	\$150.00
01556523 4413	GLAXOSMITHKLINE	FLUARIX QUADRIVALENT 2018	\$3,055.25
01556523 4413	O&R MEDICAL SALES AND SERVICE	REPAIR PARTS	\$268.50
01556523 4414	OFFICE DEPOT	OFFICE SUPPLIES	\$93.92
01556524 4556	CALL ONE	LANDLINES	\$43.75
<b>TOTAL HEALTH &amp; HUMAN SERVICES DEPARTMENT</b>			<b>\$3,763.75</b>
<b>BOARDS &amp; COMMISSIONS</b>			
01605824 4559	LUCKY ENTERTAINMENT	SENIOR COMMISSION MAGIC	\$225.00
01605824 5502	THE FUN ONES	MOONWALK & SET UP	\$630.00
<b>MISCELLANEOUS B &amp; C</b>			<b>\$855.00</b>
<b>TOTAL BOARDS &amp; COMMISSIONS DEPARTMENT</b>			<b>\$855.00</b>
<b>TOTAL GENERAL FUND</b>			<b>\$153,834.10</b>

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
<b>MFT FUND</b>			
03400024 4512	MEADE ELECTRIC CO., INC.	TRAFFIC SIGNAL MAINTENANC	\$525.00
<b>TOTAL MFT FUND</b>			<b>\$525.00</b>

## 2005A GO DEBT SERVICE FUND

17000024 4574	AMALGAMATED BANK OF CHICAGO	PROFESSIONAL SERVICES	\$475.00
<b>TOTAL 2005A GO DEBT SERVICE FUND</b>			<b>\$475.00</b>

## 2008 GO DEBT SERVICE FUND

22000024 4543	WELLS FARGO BANK	ADMIN FEES	\$250.00
<b>TOTAL 2008 GO DEBT SERVICE FUND</b>			<b>\$250.00</b>

## ROAD IMPROVEMENT FUND

29000025 4606	APPLIED GEOSCIENCE INC.	INSPECTIONS	\$16,721.00
29000025 4606	ARROW ROAD CONSTRUCTION CO	FINAL 2017 REVIT PROGRAM	\$50,000.00
29000025 4606	CIORBA GROUP, INC.	PROFESSIONAL SERICES	\$2,358.57
29000025 4606	PLOTE INC	STREET REVITALIZATION	\$612,618.75
<b>TOTAL ROAD IMPROVEMENT FUND</b>			<b>\$681,698.32</b>

## CAPITAL VEHICLE & EQUIPMENT FUND

37000025 4603	RUSH TRUCK CENTER OF ILLINOIS, INC	2019 7400 SBA 6X4 TANDEM	\$90,682.00
37000025 4603	SUBURBAN ACCENTS INC	GRAPHICS & LETTERING SUV	\$1,185.00
37000025 4612	DELL COMPUTERS	HAVIS DS-DELL-402-3 ADVAN	\$1,461.98
37000025 4612	DELL COMPUTERS	HAVIS LPS-137 - POWER ADA	\$292.38
37000025 4612	DELL COMPUTERS	LATITUDE 14 RUGGED 5414	\$5,385.60
<b>TOTAL CAPITAL VEHICLE AND EQUIPMENT FUND</b>			<b>\$99,006.96</b>

## CAPITAL REPLACEMENT FUND

38000025 4602	AIR ONE EQUIPMENT INC	45-MINUTE (4500PSI) LOW P	\$102,375.00
38000025 4602	AIR ONE EQUIPMENT INC	60-MINUTE (45000PSI) CARB	\$28,470.00
38000025 4602	AIR ONE EQUIPMENT INC	G1 APR ADAPTER (NIOSH APP	\$7,500.00
38000025 4602	AIR ONE EQUIPMENT INC	G1 FACEPIECE; NFPA 2013 E	\$30,480.00
38000025 4602	AIR ONE EQUIPMENT INC	G1 PREMAIR SAR SYSTEM COM	\$5,980.00
38000025 4602	AIR ONE EQUIPMENT INC	G1 RECHARGEABLE BATTERY	\$7,164.00
38000025 4602	AIR ONE EQUIPMENT INC	G1 RECHARGEABLE BATTERY 6	\$2,550.00

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
38000025 4602	AIR ONE EQUIPMENT INC	G1 RIT SYSTEM WITH G1 REG	\$26,955.00
38000025 4602	AIR ONE EQUIPMENT INC	HYDROSTATIC TEST (117) 45	\$5,577.00
38000025 4602	AIR ONE EQUIPMENT INC	MOTOROLA REMOTE PTT BODY	\$1,080.00
38000025 4602	AIR ONE EQUIPMENT INC	MSA G1 FIRE SERVICE SCBA;	\$287,730.00
38000025 4602	AIR ONE EQUIPMENT INC	MSA SPECIFIC POSI CHECK T	\$710.00
38000025 4602	AIR ONE EQUIPMENT INC	PLASTIC TRAINING SLEEVE F	\$750.00
38000025 4602	AIR ONE EQUIPMENT INC	QUICK CONNECT FILL STATIO	\$2,370.00
38000025 4602	AIR ONE EQUIPMENT INC	SCBA BRACKETS	\$4,410.00
38000025 4602	AIR ONE EQUIPMENT INC	ZIAMATIC SCBA BRACKET 45-	\$3,494.00
<b>TOTAL CAPITAL REPLACEMENT FUND</b>			<b>\$517,595.00</b>

## WATERWORKS & SEWERAGE FUND

40406723 4402	OFFICE DEPOT	OFFICE SUPPLIES	\$12.93
40406723 4402	OFFICE DEPOT	TONER	\$38.24
40406723 4408	MENARDS - HNVR PARK	REPAIR PARTS	\$45.98
40406723 4408	MENARDS - HNVR PARK	VARIOUS SUPPLIES	\$148.00
40406723 4408	MR ACE LLC	VARIOUS SUPPLIES	\$54.14
40406723 4414	CANTEEN REFRESHMENT SERVICES	VARIOUS SUPPLIES	\$279.75
40406723 4414	MR ACE LLC	CORRECTION	(\$30.16)
40406724 4501	AT & T	LANDLINES	\$81.71
40406724 4501	CALL ONE	LANDLINES	\$1,798.43
40406724 4507	BLACK DIAMOND PLUMBING & MECHANIC	WATER SYSTEM REPAIRS	\$3,146.06
40406724 4507	PDC LABORATORIES INC	ANNUAL DRINKING WATER SAM	\$569.50
40406724 4509	XEROX CORP.	COPIER LEASING	\$144.97
40406724 4585	OREILLY AUTO PARTS	RTN REPAIR PARTS	(\$33.59)
40406725 4602	PROSPAN MANUFACTURING CO., INC.	SHORE CONTROLLER BUTTON	\$469.60
<b>WATER DIVISION</b>			<b>\$6,725.56</b>

40406823 4408	MENARDS - HNVR PARK	VEHICLE BATTERIES	\$45.28
40406824 4501	CALL ONE	LANDLINES	\$46.96
40406825 4602	EJ EQUIPMENT	CAMERA REPAIRS	\$958.44
40406825 4602	GRAINGER INC	CLEANING SUPPLIES	\$273.42
<b>SEWER DIVISION</b>			<b>\$1,324.10</b>

40407023 4401	CREEKSIDE PRINTING	WATER BILL PRINTING	\$6,015.67
40407024 4510	MAIL FINANCE	LEASE PYMT	\$745.50
40407024 4542	CREEKSIDE PRINTING	POSTAGE FOR BILLS	\$686.40
40407024 4542	FIRST BILLING SERVICES LLC	PROFESSIONAL SERVICES	\$1,278.18
<b>BILLING DIVISION</b>			<b>\$8,725.75</b>

40407424 4529	M.E. SIMPSON CO., INC.	CONDUCT 2017 VALVE ASSESS	\$1,360.00
40407425 4608	BAXTER & WOODMAN, INC.	PROVIDE CONTINUED ENGINEER	\$1,762.50
40407525 4608	BAXTER & WOODMAN, INC.	ENGINEERING SERVICES	\$7,685.62
<b>CAPITAL PROJECTS</b>			<b>\$10,808.12</b>

**TOTAL WATERWORKS AND SEWERAGE FUND** **\$27,583.53**

# VILLAGE OF HOFFMAN ESTATES

October 15, 2018

ACCOUNT	VENDOR	DESCRIPTION	AMOUNT
<b>STORMWATER MANAGEMENT</b>			
42000025 4613	PRIME CONSTRUCTION INC.	DRAINAGE IMPROVEMENTS	\$27,324.00
<b>TOTAL STORMWATER MANAGEMENT</b>			<b>\$27,324.00</b>
<b>INSURANCE FUND</b>			
46 1101	MARK PETROVICH	REIM FROM SICK INCENTIVE	\$424.00
46 1101	MICHAEL RAUCCI	REIM FROM SICK INCENTIVE	\$583.48
<b>TOTAL INSURANCE FUND</b>			<b>\$1,007.48</b>
<b>INFORMATION SERVICES</b>			
47001222 4301	SUPERION LLC	PLUS FINANCIAL TRAINING	\$1,120.00
<b>ADMINISTRATIVE</b>			<b>\$1,120.00</b>
<b>OPERATIONS</b>			
47008524 4507	IN TIME SOLUTIONS	INTIME@ SCHEDULING SOFTWARE	\$9,460.00
47008524 4510	CDW-GOVERNMENT INC	CISCO SMARTNET EXTENDED	\$1,127.96
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CC364X	\$277.74
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CF226X	\$534.69
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CF410X	\$258.00
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CF411X	\$345.38
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CF412X	\$345.38
47008525 4602	SOUTHERN COMPUTER WAREHOUSE	HEW-CF413X	\$345.38
<b>OPERATIONS</b>			<b>\$12,694.53</b>
<b>CAPITAL ASSETS</b>			
47008625 4602	CDW-GOVERNMENT INC	BTO HP 400 G4 I7-7700 500	\$33,800.00
47008625 4602	CDW-GOVERNMENT INC	HP NEXT BUSINESS DAY ON-S	\$3,250.00
47008625 4602	DELL COMPUTERS	DELL 20 MONITOR - E2016H	\$700.72
47008625 4602	DELL COMPUTERS	OPTIPLEX 3050 SFF	\$4,835.68
<b>CAPITAL ASSETS</b>			<b>\$42,586.40</b>
<b>TOTAL INFORMATION SYSTEMS FUND</b>			<b>\$56,400.93</b>
<b>2009 GO DEBT FUND</b>			
71000024 4543	WELLS FARGO BANK	ADMIN FEES	\$250.00
<b>TOTAL 2009 GO DEBT FUND</b>			<b>\$250.00</b>
<b>BILL LIST TOTAL</b>			<b>\$1,565,950.32</b>

SUPERION  
 DATE: 10/11/2018  
 TIME: 13:19:31

VILLAGE OF HOFFMAN ESTATES  
 CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20180928 00:00:00.000' and '20181011 00:00:00.000'  
 ACCOUNTING PERIOD: 10/18

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
0102	110880 v	10/02/18	2278	WATER RESOURCES INC	40406724	LEAK DETECTOR	0.00	-415.00
0102	110880 v	10/02/18	2278	WATER RESOURCES INC	40407523	VARIOUS WATER METERS A	0.00	-650.00
0102	110880 v	10/02/18	2278	WATER RESOURCES INC	40406724	LEAK DETECTOR	0.00	-315.00
0102	110880 v	10/02/18	2278	WATER RESOURCES INC	40406724	LEAK DETECTOR	0.00	-515.00
TOTAL CHECK							0.00	-1,895.00
0102	110910	10/02/18	14251	REBECCA MCCARTHY	01605824	CELTIC FEST ENTERTAIN	0.00	250.00
0102	110911	10/02/18	17817	JOHN HALLIBURTON	01605824	CELTIC FEST ENTERTAIN	0.00	250.00
0102	110912	10/02/18	19317	CLUB PHOTO BOOTH	01605824	CELTIC FEST ENTERTAIN	0.00	399.00
0102	110914	10/02/18	18433	HOLIDAY INN EAST PEORIA	01404522	LODGING	0.00	699.60
0102	110914 v	10/02/18	18433	HOLIDAY INN EAST PEORIA	01404522	LODGING	0.00	-699.60
TOTAL CHECK							0.00	0.00
0102	110915	10/02/18	14366	SUSAN TOMPKINS	01	C-PAL LOAN	0.00	780.00
0102	110916	10/02/18	3468	MIKE BACKSTROM	01404522	PER DIEM ALLOWANCE	0.00	150.00
0102	110917	10/02/18	18433	HOLIDAY INN EAST PEORIA	01404522	LODGING FOR IFAMA	0.00	699.60
0102	110918	10/02/18	19318	ILL FIRE APPARATUS MECHA	01404522	REGISTRATION IFAMA	0.00	250.00
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	40406824	SURFACE MATERIALS	0.00	436.63
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	01404224	SURFACE MATERIALS	0.00	186.12
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	01404224	SURFACE MATERIALS	0.00	86.95
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	40406824	SURFACE MATERIALS	0.00	375.06
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	01404224	SURFACE MATERIALS	0.00	560.57
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	01404224	SURFACE MATERIALS	0.00	540.03
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	40406824	SURFACE MATERIALS	0.00	338.87
0102	110919	10/02/18	9440	HEALY ASPHALT CO., LLC.	40406824	BINDER AND SURFACE	0.00	459.38
TOTAL CHECK							0.00	2,983.61
0102	110920	10/03/18	17222	EFRED VEGA	01605824	BALLOON TWISTER	0.00	500.00
0102	110921	10/03/18	18588	LUDY GERARDI	01605824	FACE PAINTING	0.00	300.00
0102	110922	10/04/18	14124	METROPOLITAN MAYORS CAUC	01101224	GRC INTERN	0.00	16,700.00
0102	110923	10/05/18	19321	PAUL MCHUGH	01605824	CELTIC FEST ENTERTAIN	0.00	250.00
0102	110924	10/09/18	5395	WATER SERVICES CO.	40406724	LEAK DETECTION	0.00	515.00
0102	110924	10/09/18	5395	WATER SERVICES CO.	40406724	LEAK DETECTION	0.00	315.00
0102	110924	10/09/18	5395	WATER SERVICES CO.	40406724	LEAK DETECTION	0.00	415.00
TOTAL CHECK							0.00	1,245.00
0102	110925	10/09/18	2278	WATER RESOURCES INC	40407523	VARIOUS WATER METERS A	0.00	650.00
TOTAL CASH ACCOUNT							0.00	23,512.21
TOTAL FUND							0.00	23,512.21

SUPERION  
DATE: 10/11/2018  
TIME: 13:19:31

VILLAGE OF HOFFMAN ESTATES  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2  
ACCTPA21

SELECTION CRITERIA: transact.t\_c='20' and transact.trans\_date between '20180928 00:00:00.000' and '20181011 00:00:00.000'  
ACCOUNTING PERIOD: 10/18

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL REPORT							0.00	23,512.21

Detail of Wire/ACH Activity  
For the Period 09/01/18 - 09/30/18

Date	Vendor	Description	Source of Funds	Amount
09/04/18	IPBC	Insurance Premium	General	\$ 574,429.51
09/04/18	Payment Express	Credit Card Merchant Fees 08/18	General, Water & Sewer	\$ 2,313.99
09/04/18	Illinois Funds	Credit Card Merchant Fees 08/18	General, Water & Sewer	\$ 374.43
09/06/18	PayPal	Credit Card Merchant Fees 08/18	General	\$ 637.00
09/06/18	PayPal	Credit Card Merchant Fees 08/18	Water & Sewer/ Mun Waste	\$ 6,997.57
09/10/18	IMRF	IMRF August 2018 Payroll Costs	Various	\$ 211,452.01
09/14/18	Neopost	Replenish Postage Machine	General, Water & Sewer	\$ 1,600.00
09/14/18	Northwest Central 9-1-1 System	Monthly Radio Lease Obligation 09/18	Capital Vehicle & Equipment	\$ 15,656.79
09/14/18	Dr. Marc Reynolds	Services for 60th Anniversary Book	General	\$ 803.00
09/21/18	SWANCC	Monthly Tipping Fees	Municipal Waste System	\$ 51,369.52
09/21/18	JAWA	Monthly Water Usage	Water & Sewer	\$ 811,870.00
09/24/18	Paymentus	IVR System Merchant Fees Misc 08/18	General	\$ 61.05
09/24/18	PayPal	Credit Card Merchant Fees 09/18	General	\$ 1.46
09/24/18	PayPal	Credit Card Merchant Fees 09/18	Water & Sewer/ Mun Waste	\$ 1,161.51
09/25/18	CCMSI	General Liability Claims	Insurance	\$ 8,282.60
09/26/18	Paymentus	IVR System Merchant Fees Water 08/18	Water & Sewer	\$ 1,925.45
09/28/18	Dr. Marc Reynolds	Services for 60th Anniversary Book	General	\$ 803.00
	TOTAL			\$ 1,689,738.89



# VILLAGE OF HOFFMAN ESTATES

## MEMO

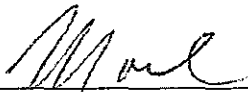
**TO:** James Norris, Village Manager  
**FROM:** Mark Koplin, Assistant Village Manager-Development Services  
**RE:** **LAKOTA PLANNING SERVICES CONTRACT**  
**DATE:** October 10, 2018

---

Lakota's proposal for the Western Area Plan was presented to the PB&Z Committee on October 8. The packet included their proposed contract. Upon review, Legal requested some revisions. Those revisions were incorporated into the new contract which is attached to the October 15, Village Board packet. Revisions included:

- ◆ Payment timeframe
- ◆ Severability
- ◆ Termination

Any questions on the above can be answered on Monday night.



---

Mark Koplin  
Assistant Village Manager  
Department of Development Services

MAK/kr

cc: P. Gugliotta  
K. Kramer  
P. Cross

116 West Illinois Street  
Floor 7  
Chicago, Illinois 60654  
p 312.467.5445  
f 312.467.5484  
thelakotagroup.com

## PROFESSIONAL SERVICE AGREEMENT

### Village of Hoffman Estates Western Sub-Area Plan

This agreement (Agreement) between The Lakota Group, Inc., an Illinois corporation doing business as **The Lakota Group (Lakota), 116 West Illinois Street, Floor 7, Chicago, Illinois 60654** and **The Village of Hoffman Estates (Client)**, is entered into on October 15, 2018, and includes seven parts: Project Description, Project Team, Scope of Services, Schedule, Compensation and Payment, Additional Conditions, and Acceptance.

#### PART ONE: PROJECT DESCRIPTION

The Village of Hoffman Estates seeks to develop a Western Sub-Area Plan. At the conclusion of this process, concept plans and implementation strategies will be compiled into a final report that provides the Village with direction for future decisions regarding land uses, aesthetics, development, and placemaking.

#### PART TWO: PROJECT TEAM

Lakota shall staff this project using the personnel shown in the attached Proposal.

#### PART THREE: SCOPE OF SERVICES

Lakota shall perform the services described on the attached Scope of Services within the Proposal.

#### PART FOUR: SCHEDULE

The general Project Schedule is included in the attached Proposal and may be modified based on the ability to schedule meetings and presentations, and may be updated from time to time as the project advances.

#### PART FIVE: COMPENSATION AND PAYMENT

##### Fee Amount

Client agrees to compensate Lakota for the Scope of Services described in the Proposal:

The Lakota Group	\$45,250
Goodman Williams Group	\$15,010
Expense Estimate	\$3,013
<b>Total Professional Fees</b>	<b>\$63,273</b>

**Authorized Additional Services**

Any additional services and expenses requested of Lakota beyond the Scope of Services will be conducted on an hourly basis and billed according to Lakota's billing rates, listed below. If requested, a fee estimate will be provided for a task or assignment based on a defined work scope.

**Lakota Billing Rates (2018):**

Principal	\$265
Associate Principal	\$235
Vice President	\$210
Senior Associate/Senior Advisor	\$190
Planner/Urban Designer/Landscape Architect	\$130
Research/Operations Staff	\$90

**Reimbursable Expenses**

Reimbursable expenses will be billed as incurred with a not-to-exceed amount of \$3,013, including:

- *Travel for field work/site visits (mileage/tolls/parking/cabs/airfare/out-of-region meals & lodging)*
- *Delivery (postage/messenger/express)*
- *Copying/Reproduction*
- *Computer Plots*
- *Renderings/Models (if requested by client)*
- *Special Supplies*
- *Miscellaneous (municipal documents, special reports, data)*

**Invoicing**

Lakota shall submit monthly invoices to the Client, and each invoice shall be subject to the audit and approval of the Client. Invoices will be accompanied by receipts for all reimbursable expenses and shall be itemized and detailed as to the type/date of the services/tasks performed. Invoices past due 60 days will bear interest at 1.5% per month.

**PART SIX: ADDITIONAL CONDITIONS**

**Compliance with Laws**

Lakota shall give notices and comply with laws, ordinances, rules, regulations and orders of all public authorities applicable to these services and shall comply with all federal, state and local tax laws and social security, unemployment compensation and workers compensation acts applicable to the performance of these services.

**Equal Opportunity**

Each party represents that it is an equal opportunity employer and will operate to comply with all applicable federal, state and local laws relating to equal employment opportunities, and if required, with the rules or regulations enforced by the Office of Federal Contract Compliance or any similar federal or state agency monitoring employment practices or government contracts.

**Entire Agreement**

This Agreement contains the full understanding of the parties with respect to the subject matter hereof, and it supersedes all prior proposals, agreements, memoranda, statements and representations, written or oral, between the parties.

**Confidentiality**

No party hereto shall disclose any information of any nature regarding this Agreement, except that either party may make such disclosures as are specifically required by law.

**Conflict of Interest**

Lakota certifies the no employee or officer of any agency with an interest in the Agreement has any pecuniary interest in the business of Lakota or this Agreement, nor does any employee or officer have an interest that would conflict in any manner or degree with the Consultant's performance of this Agreement.

**Insurance**

Lakota and its subcontractors will provide the Client with evidence of insurance, including liability, umbrella and automobile as reasonably required. The Client will be named as an additional insured as appropriate to Client requirements.

**Severability**

In the event any phrase, paragraph, article, or portion of this Agreement is found to be invalid or illegal by any court of competent jurisdiction, such finding of invalidity as to that portion shall not affect the validity, legality, or enforceability of the remaining portions of this Agreement.

**Termination**

Either party may terminate this Agreement on 15 days prior written notice. Lakota shall be compensated for all services performed to date of notice and Lakota will deliver all documents and products of whatever kind, and their reproducible origins related to the assignment, which have been produced to the date of the notice of termination.

**Notices**

Written notice between the parties shall be deemed to have been duly served if delivered in person or by certified mail to the following addresses:

**To the Client:**

Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, Illinois 60169

**To Lakota:**

The Lakota Group  
116 W. Illinois Street, 7th Floor  
Chicago, Illinois 60654

**PART SEVEN: ACCEPTANCE**

Please indicate acceptance of this agreement by signing one copy and returning it to our office listed above. Lakota will begin work after receiving written authorization to proceed via fax, email, mail or messenger.

The Lakota Group appreciates the opportunity to provide The Village of Hoffman Estates with Professional Planning and Design Services.

**The Lakota Group**

  
\_\_\_\_\_  
Scott Frezes, PLA, ASLA

Principal

10.10.18  
\_\_\_\_\_  
Date

**Village of Hoffman Estates**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Attachments include Proposal dated October 1, 2018**

VILLAGE OF HOFFMAN ESTATES  
Office of the Mayor

# Memo

**TO:** Village Board of Trustees and the Village Clerk  
**FROM:** Mayor Bill McLeod  
**RE:** *Boards & Commissions Appointment/s*  
**DATE:** Friday, October 12, 2018

---

At the October 15, 2018 Village Board meeting, the following people will be appointed to the Capital Improvements Board:

- Paul Schweet
- George Kalopisis

These two members will fill the openings left by Baldemar Lopez and Jeff Wolff.

Also, Mike Czopek will be appointed to the 4<sup>th</sup> of July Commission.

Thank you.

*William D. McLeod*

---

William D. McLeod  
Mayor

/sl



# HOFFMAN ESTATES

GROWING TO GREATNESS

September 7, 2018

To: Mayor and Board of Trustees

## TREASURER'S REPORT

August 2018

Attached hereto is the Treasurer's Report for the month of August, 2018, summarizing total cash receipts and disbursements for the various funds of the Village.

For the Operating funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$541,918, primarily due to receipt of property taxes. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$47.9 million.

For the Operating, Debt Service and Capital Projects funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.26 million, primarily due to receipt of property taxes and budgeted operating transfers.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$11.9 million, primarily due to receipt of property taxes.

The total for cash and investments for all funds increased to \$245.3 million.

Respectfully Submitted,

Stan W. Helgerson  
Village Treasurer

Attachment

**TREASURER'S REPORT**  
**FOR THE MONTH ENDING August 31, 2018**

Fund	Beginning Balance	Receipts/ Transfers - In	Disbursements/ Transfers - Out	Amount in Cash	Amount Invested	Ending Balance
<b>Operating Funds</b>						
General (incl. Veterans' Mem)	\$ 26,480,990	\$ 5,579,647	\$ 4,943,566	\$ 2,529,956	\$ 24,587,115	\$ 27,117,071
Payroll Account	-	3,773,117	3,773,117	-	-	-
Petty Cash	2,000	100	-	2,100	-	2,100
Foreign Fire Ins. Board	127,381	-	-	127,381	-	127,381
Cash, Village Foundation	10,807	-	-	10,807	-	10,807
Cash, Fire Protection District	56,510	4,752	-	61,262	-	61,262
Motor Fuel Tax	301,098	118,080	165,106	15,413	238,660	254,073
Comm. Dev. Block Grant	19,667	147	-	19,814	-	19,814
Asset Seizure - Federal	394,222	56,957	113,674	333,288	4,217	337,505
Asset Seizure - State	328,861	234	-	275,088	54,006	329,095
Asset Seizure - Battle	148	-	-	-	148	148
Asset Seizure - U.S. Marshall	7,715	4	-	7,719	-	7,719
Municipal Waste System	530,549	231,075	254,565	499,479	7,579	507,058
Roselle Road TIF	557,459	175,274	-	614,903	117,831	732,734
Higgins/Hassell TIF	349,592	26,305	145	375,752	-	375,752
Barrington/Higgins TIF	443,016	118,748	218	355,078	206,469	561,546
Water & Sewer	10,276,117	1,631,950	1,598,843	2,360,676	7,948,547	10,309,223
Sears Centre Operating Insurance	3,696,927	355,973	793,619	2,826,508	432,773	3,259,280
Information Systems	2,832,731	124,054	50,580	626,288	2,279,916	2,906,204
	931,729	154,654	115,719	208,844	761,821	970,665
<b>Total Operating Funds</b>	<b>\$ 47,347,519</b>	<b>\$ 12,351,069</b>	<b>\$ 11,809,151</b>	<b>\$ 11,250,356</b>	<b>\$ 36,639,082</b>	<b>\$ 47,889,438</b>
<b>Debt Service</b>						
2015 A & C G.O. Debt Serv.	\$ 605,742	\$ 600,855	\$ 475	\$ 907,172	\$ 298,950	\$ 1,206,122
2008 G.O. Debt Serv.	1	-	-	1	-	1
2009 G.O. Debt Serv.	1,045,875	328,627	-	1,374,502	-	1,374,502
2016 G.O. Debt Serv.	174,038	83,002	-	257,041	-	257,041
<b>Total Debt Service Funds</b>	<b>\$ 1,825,656</b>	<b>\$ 1,012,485</b>	<b>\$ 475</b>	<b>\$ 2,538,716</b>	<b>\$ 298,950</b>	<b>\$ 2,837,666</b>
<b>Capital Projects Funds</b>						
Central Road Imp.	\$ 39,482	\$ 56	\$ 1,667	\$ 4,052	\$ 33,819	\$ 37,871
Hoffman Blvd Bridge Maintenance	296,180	194	-	170	296,204	296,374
Western Corridor	3,564,666	8,518	-	41,957	3,531,227	3,573,184
Traffic Improvement	6,894	8	1,250	701	4,951	5,652
EDA Series 1991 Proj.	1,494,179	8,049	2,728	78,838	1,420,663	1,499,501
Road Improvements	3,494,070	505,492	842,135	58,280	3,099,147	3,157,427
Central Area Road Impact Fee	28,630	11	-	28,641	-	28,641
Western Area Traff. Impr.	26,335	10	-	26,345	-	26,345
West Area Rd Impr. Impact Fee	13,887	-	-	13,887	-	13,887
Capital Improvements	640,633	73,744	141,622	330,302	242,453	572,755
Capital Vehicle & Equipment	630,877	71,583	16,751	593,982	91,727	685,709
Capital Replacement	1,086,607	48,505	43,285	296,167	795,661	1,091,828
Stormwater Management	653,739	45,771	9,088	690,422	-	690,422
<b>Total Capital Proj. Funds</b>	<b>\$ 11,976,178</b>	<b>\$ 761,943</b>	<b>\$ 1,058,526</b>	<b>\$ 2,163,743</b>	<b>\$ 9,515,852</b>	<b>\$ 11,679,595</b>
<b>Total Operating, Debt Service and Capital Project Funds</b>	<b>\$ 61,149,354</b>	<b>\$ 14,125,497</b>	<b>\$ 12,868,152</b>	<b>\$ 15,952,815</b>	<b>\$ 46,453,885</b>	<b>\$ 62,406,700</b>
<b>Trust Funds</b>						
Police Pension (July)	\$ 78,134,493	\$ 2,446,708	\$ 509,351	\$ 11,028	\$ 80,060,822	\$ 80,071,850
Firefighters Pension (July)	83,349,124	2,678,829	450,556	9,887	85,567,511	85,577,398
EDA Spec. Tax Alloc.	9,547,228	7,707,916	640	1,186,804	16,067,699	17,254,504
<b>Total Trust Funds</b>	<b>\$ 171,030,846</b>	<b>\$ 12,833,453</b>	<b>\$ 960,547</b>	<b>\$ 1,207,719</b>	<b>\$ 181,696,033</b>	<b>\$ 182,903,752</b>
<b>GRAND TOTAL</b>	<b>\$ 232,180,200</b>	<b>\$ 26,958,950</b>	<b>\$ 13,828,699</b>	<b>\$ 17,160,534</b>	<b>\$ 228,149,917</b>	<b>\$ 245,310,451</b>



**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**October 22, 2018**

7:00pm - Board Room

**Members:**    **Michael Gaeta, Chairman**  
                  **Gary Pilafas, Vice Chairman**  
                  **Anna Newell, Trustee**  
                  **Karen Mills, Trustee**  
                  **Gary Stanton, Trustee**  
                  **Karen Arnet, Trustee**  
                  **William McLeod, Mayor**

- I.     Roll Call**
- II.    Approval of Minutes – September 24, 2018 Committee Meeting**

**NEW BUSINESS**

- 1. Request approval of an ordinance pertaining to misdemeanor retail theft offenses.
- 2. Request approval of an ordinance amending Section 7-2-2 (sale of tobacco product or electronic smoking devices to minors prohibited), Section 7-8-13, prohibition of criminal public nuisances; abatement thereof), Section 7-13-1 (penalty) and Section 8-7-16 (items designed or marketed for use with cannabis or drugs) of the Hoffman Estates Municipal Code.

**REPORTS (INFORMATION ONLY)**

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III.   President's Report**
- IV.   Other**
- V.    Items in Review**
- VI.   Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**AGENDA  
FINANCE COMMITTEE  
Village of Hoffman Estates  
October 22, 2018**

*Draft*

*Immediately following Public Health & Safety*

<b>Members:</b>	Gary Pilafas, Chairperson	Karen Mills, Trustee
	Anna Newell, Vice Chairperson	Gary Stanton, Trustee
	Michael Gaeta, Trustee	Karen Arnet, Trustee
		William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – September 24, 2018  
September 17, 2018 (Special Finance Committee)  
October 8, 2018 (Special Finance Committee)**

**REPORTS (INFORMATION ONLY)**

- 1. Finance Department Monthly Report.
- 2. Information System Department Monthly Report.
- 3. Sears Centre Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

*Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office.*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**AGENDA  
PUBLIC WORKS & UTILITIES COMMITTEE  
Village of Hoffman Estates  
October 22, 2018**

***Immediately Following Finance Committee***

Members:	Anna Newell, Chairperson	Gary G. Stanton, Trustee
	Michael Gaeta, Vice Chairperson	Karen J. Arnet, Trustee
	Gary Pilafas, Trustee	William McLeod, Mayor
	Karen V. Mills, Trustee	

- I. Roll Call**
- II. Approval of Minutes – September 24, 2018**

**NEW BUSINESS**

1. Discussion regarding 2018-2019 Snow/Ice Control Policy and Procedure Manual.
2. Request approval to reject the sole bid received for Public Works Aster Lane Storage Building Roofing and Fascia Replacement.
3. Request authorization to extend 2017 contract for 2019 Contracted Parkway Tree Trimming Program to Winkler's Tree and Landscaping Inc. La Grange, IL (low bid), in an amount not to exceed \$50,000.
4. Request authorization to award contract for 2018–2019 winter tractor rentals (Bid TBD).

**REPORTS (INFORMATION ONLY)**

1. Department of Public Works Monthly Report.
2. Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

*(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at [www.hoffmanestates.org](http://www.hoffmanestates.org) and/or in person in the Village Clerk's office).*

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.*



VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION  
**FINDING OF FACT**

PROJECT NO.: 2018039R

VILLAGE BOARD MEETING DATE: October 15, 2018

PETITIONER(S): John Rebmann (owner)

PROJECT ADDRESS: 645 Morton St.

ZONING DISTRICT: R-3, One Family Residential

Recommendation: **APPROVAL**

Vote: 9 Ayes 0 Nays 2 Absent

PZC MEETING DATE: October 3, 2018

STAFF ASSIGNED: MO KHAN

**A. Approval of a request by John Rebmann (owner) for a Variation to Sec. 9-3-6-K-1 to allow for a garage that is approximately 206 square feet at the property located at 645 Morton St., subject to the following condition:**

1. The property owner must obtain a building permit for the proposed garage and meet all applicable code requirements, which may require completing physical modifications to the previously unpermitted construction work as required by the Building Official to ensure code compliance. The building permit must be obtained within one (1) month of Village Board approval of the request.

AUDIENCE COMMENTS

No audience comments.

FINDING

The Planning & Zoning Commission heard from the property owner who explained that he is requesting a variation to construct an approximately 206 square foot garage, as opposed to the minimum required 440 square foot garage, to provide a secure and safe place to store his motorcycle that have been tampered with multiple times over the years. The property owner explained he did look into building a garage that meets current code requirements, however, doing so would result in the garage encroaching into the required side-yard setback and the costs associated with building conforming garage would be a burden.

Staff informed the Commission due to the existing footprint of the property, the property owner would have to either way request a variation for a side-yard setback or from the minimum garage size requirement. Staff informed the reason for the minimum garage size variation is because it would not have an adverse impact on the neighboring property since it would maintain the minimum side-yard setback while bringing the property closer to conformity. Staff further informed the Commission that the property owner has a shed in the rear yard for storage purposes, so between the shed and the new attached garage the intent of the minimum garage size requirement would be met.

One Commissioner stated and asked that other homes in the area have built detached garages behind the house and if that would be an option for the property owner. Property owner stated that there is steep grade

Planning and Zoning Commission Finding of Fact  
Garage Size Variation – 645 Morton Street  
Village Board Meeting Date: October 15, 2018

change in his backyard that would make it difficult and costly to build a detached garage since the backyard is not level.

Chairperson Combs asked the property owner if he understood that the granting of the variation is conditioned on him obtaining a permit, for which the property owner answered and said he understands the condition and plans on obtaining a permit and having all inspections occur.

PLANNING AND ZONING COMMISSIONERS

Chairperson Eva Combs	Myrene Iozzo
Vice-Chairman Steve Caramelli	Greg Ring
Adam Bauske	Nancy Trieb
Sharron Boxenbaum	Sohita Patel
Lon Harner	Denise Wilson
Lenard Henderson	

ROLL CALL VOTE

9 Ayes  
0 Abstain  
2 Absent (Bauske, Boxenbaum)

**MOTION PASSED**

The following attachments are hereby incorporated as part of this Finding of Fact:

Petitioner's Applications and Submittals  
Staff Exhibit – Aerial Photo



VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION  
STAFF REPORT

PROJECT NO.: 2018039R

PROJECT NAME: 645 Morton St. – Minimum Garage Size  
Variation

PROJECT ADDRESS/LOCATION: 645 Morton St.

PUBLIC HEARING  YES  NO

REZONING  MASTER SIGN PLAN  SPECIAL USE  VARIATION

PRELIMINARY & FINAL SITE PLAN  PRELIMINARY & FINAL PLAT

MEETING DATE: OCTOBER 3, 2018

STAFF ASSIGNED: MO KHAN

**REQUESTED MOTIONS**

- A. Approval of a request by John Rebmann (owner) for a Variation to Sec. 9-3-6-K-1 to allow for a garage that is approximately 206 square feet, versus the minimum 440 square feet required, at the property located at 645 Morton St.

INCLUDES RECOMMENDED CONDITIONS  YES  NO

ACRES: 0.23 (APPROXIMATE)      ZONING DISTRICT: R-3, One Family Residential  
ADJACENT      NORTH: Single Family Home, Zoned R-3      SOUTH: Single Family Home, Zoned R-3  
PROPERTIES:      EAST: Single Family Home, Zoned R-3      WEST: Single Family Home, Zoned R-3

**BACKGROUND**

The single-family residential structure at 645 Morton St. was originally constructed in 1975 and is located within Parcel C. The property is improved with a one-story single family structure that is approximately 1,354 ft.<sup>2</sup> and an approximately 206 ft.<sup>2</sup> carport. The property is also improved with multiple accessory structures including a concrete patio, an approximately 67 ft.<sup>2</sup> shed and a private side walkway. When this and other similar style of homes were built in the 1970s, many were built with a carport that could accommodate only one vehicle.

**PROPOSAL**

The petitioner is requesting a variation from Section 9-3-6-K-1 of the Zoning Code to allow for a construction of a one-car attached garage that will be approximately 206 ft.<sup>2</sup>. The request is being made to allow for a secure place for the petitioner to store their motorcycles, which the petitioner has stated have been damaged

overnight in the past. Section 9-3-6-K-1 requires that a garage must be a minimum of 440 ft.<sup>2</sup> in size in order to accommodate two passenger vehicles and have space for other storage purposes.

### **STANDARDS**

The Planning and Zoning Commission shall, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence.

1. **The particular physical surroundings, shape of topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.**
2. **The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification.**
3. **The purpose of the variation is not based exclusively upon a desire to increase the value of the property.**
4. **The alleged difficulty or hardship has not be based exclusively upon a desire to increase the value of the property.**
5. **The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.**
6. **The proposed variation will not impair adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood.**

### **ANALYSIS**

The existing single-family home was built prior to adoption of the minimum two-car garage and size requirement making the structure legally non-conforming. The goal with non-conforming structures is to ideally bring them into full conformance with the current code. However, when full conformance is not possible, it is always best to bring the property closer to conformity. In this case full conformance is not possible without some sort of zoning relief. Granting a variation to construct a smaller size garage would bring the property closer to the requirement and intent of the code. This is further explained below.

Section 9-3-6-K-1 of the Zoning Code requires that single-family homes be built with a two-car garage that is a minimum of 440 ft.<sup>2</sup> in size. However, if such a garage was built at the subject property it would have to encroach into the ten feet (10') side-yard setback required for principal structures in the R-3 Zoning District as required by Section 9-5-3-D-5.

Furthermore, requiring the property owner to expand the footprint of the existing carport while meeting all other building and zoning code requirements would potentially place an undue financial burden on the property owner.

Lastly, the intent of the minimum two-car garage and size requirement is to discourage/prevent outdoor storage of yard equipment by providing built-in storage space within a garage. The subject property does have an approximately 67 ft.<sup>2</sup> shed for additional storage space.

It is in Staff's opinion that the request meets the standards of granting a variation, as the hardship was not created by the property owner, it will not have an adverse impact on adjacent properties nor on public streets, and it is not solely being requested on the basis of convenience or the desire to increase the value of the property.

### **RECOMMENDATION**

**Approval of a request by John Rebmann (owner) for a Variation to Sec. 9-3-6-K-1 to allow for a garage that is approximately 206 square feet at the property located at 645 Morton St., subject to the following condition:**

1. The property owner must obtain a building permit for the proposed garage and meet all applicable code requirements, which may require completing physical modifications to the previously unpermitted construction work as required by the Building Official to ensure code compliance. The building permit must be obtained within one (1) month of Village Board approval of the request.

Attachments:   General Application  
                      Variation Addendum  
                      Project Narrative  
                      Aerial Location Map





**VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING  
GENERAL APPLICATION**

**RECEIVED**  
AUG 31 2018  
PLANNING DIVISION

Special Use for \_\_\_\_\_  Rezoning from \_\_\_\_\_ to \_\_\_\_\_

Variation:  Commercial  Residential  Sign

Plat (Subdivision & Others):  Preliminary  Final

Site Plan:  Amendment  Concept  Preliminary  Final

Master Sign Plan:  Amendment

Other: \_\_\_\_\_

**\* ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

Posting of Notification Sign(s) may be required.

Specific requirements will be provided when your request is scheduled.

FOR VILLAGE USE ONLY			
Hearing Fee <sup>*</sup> <u>175.00</u>	Check No. _____	Date Paid <u>8-31-18</u>	
Project Number: <u>2018039R</u>			
Staff Assigned: <u>Mo Khan</u>			
Meeting Date: _____	Public Hearing: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Sign Posting Required: Yes <input type="checkbox"/> No <input type="checkbox"/>	Date Sign Posted _____		

**PLEASE PRINT OR TYPE**

Date: 8/31/18

Project Name: Carport Enclosure

Project Description: Enclose Carport to Garage

Project Address/Location: 645 Morton Street

Property Index No. 07164090110000

Acres: ~0.23 Zoning District: R3

**I. Owner of Record**

<u>John Rebmann</u>		<u>Hoffman Estates</u>	
Name		Company	
<u>645 Morton Street</u>		<u>Hoffman Estates</u>	
Street Address		City	
<u>IL</u>	<u>60169</u>	<u>847-894-6246</u>	
State	Zip Code	Telephone Number	
<u>N/A</u>		<u>john.raganoheating@gmail.com</u>	
Fax Number		E-Mail Address	

**II. Applicant (Contact Person/Project Manager)**

<u>John Rebmann</u>		<u>Hoffman Estates</u>	
Name		Company	
<u>645 Morton Street</u>		<u>Hoffman Estates</u>	
Street Address		City	
<u>IL</u>	<u>60169</u>	<u>847-894-6246</u>	
State	Zip Code	Telephone Number	
<u>N/A</u>		<u>john.raganoheating@gmail.com</u>	
Fax Number		E-Mail Address	

Applicant's relationship to property: Same

**III. Owner Consent for Authorized Representative**

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. **If the owner cannot be present at the meeting, the following statement must be signed by the owner:**

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Dina Ragano to act on my behalf and advise that he/she has full authority to act as my/our representative.

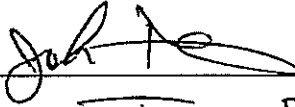
[Signature]  
Owner Signature

John Rebmann  
Print Name

#### IV. Acknowledgement(s)

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: 

Owner's Name (Please Print): John Rebmann

Applicant's Signature: \_\_\_\_\_  
(If other than Owner)

Applicant's Name (Please Print): \_\_\_\_\_

Date: 8/31/18

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: [planning@hoffmanestates.org](mailto:planning@hoffmanestates.org)  
Address: 1900 Hassell Road  
Hoffman Estates, IL 60169  
Phone: (847) 781-2660  
Fax: (847) 781-2679

#### Addendums Attached:

- Special Use       Master Sign Plan  
 Rezoning       Other \_\_\_\_\_  
 Variation  
 Plat  
 Site Plan

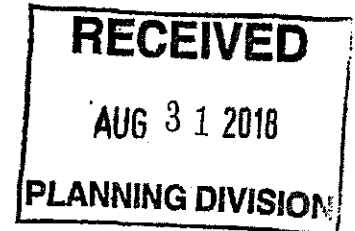


# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION VARIATION ADDENDUM

Commercial  Residential  Sign

## REQUIRED SUBMITTALS

- General Application
- Variation Hearing Fee: (Checks payable to the Village of Hoffman Estates)  
Commercial: \$500.00 per Variation\*  
Residential: \$175.00  
Sign: \$500.00 per Sign
- Legal Description  
(Typically found on a tax bill, survey, mortgage documents or deed)
- Current Plat of Survey drawn to scale showing the proposed improvement(s) and distance(s) from existing structures and property lines. For sign variations, ALL signs should be shown and labeled on the plat including the sign(s) for which the variation is being requested.
- A scale drawing of the floor plan and elevations, including windows and door locations.
- A Project Narrative detailing the variation request including whether there are other options that would not require a variation, proposed construction materials, whether removal/relocation of trees, utilities will be required and the estimated total project cost. Include any relevant plans, documents, photos to support the request.
- If any part of your existing and/or proposed use is located in any part of a utility easement, written release(s) from the Village or utility company may be required; contact the Planning Division for information.
- For residential variations only:** You are encouraged to discuss your variation request with your neighbors and have them a Statement of Awareness acknowledging their awareness of your proposal. Statement of Awareness forms can be found on the Village's Planning Documents & Applications webpage or can be provided by Staff.



\* ***Some commercial requests require the posting of a notification sign(s) on the property 10 days before the Planning & Zoning Commission hearing and removal of the sign(s) 10 days after final Village Board action. Should your request require a notification sign, the specific requirements will be provided by Planning Staff.***

**Zoning Code Section 9-1-15-C-2 of the Municipal Code requires that the Planning and Zoning Commission shall, in making its determination whether there are practical difficulties or particular hardships, take into consideration the extent to which the following facts favorable to the applicant have been established by the evidence. (Respond to each standard as it applies to your request either below or address on a separate sheet)**

1. The particular physical surroundings, shape of topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.

Building a 2 car garage will cost upwards of  
\$20,000 due to concrete & roof restructuring, I do  
not have that kind of money.

2. The conditions upon which the petition for a variation is based would not be applicable, generally, to other property within the same zoning classification.

There are several homes in my neighborhood  
that are the exact same model where the carport  
has been enclosed to a 1 car garage.

3. The purpose of the variation is not based exclusively upon a desire to increase the value of the property. No,

The garage is needed for security reasons. My  
live in girlfriend & I each have a motorcycle, they  
have been tampered with multiple times in the  
past

4. The alleged difficulty or hardship has not been based exclusively upon a desire to increase the value of property.

No, just needed enclosed garage for security on  
motorcycles.

5. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.

No it will not, makes neighborhood look better.

---

---

---

6. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fires, or endanger the public safety, or substantially diminish or impair property values in the neighborhood.

No, light was move to outside of garage thus providing more light to a dimly lit street

---

---

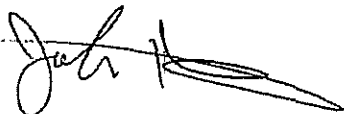
---

645 Morton Street Garage Enclosure

I am requesting a variation from Section 9-3-6-K-1 to allow for the construction of a one-car garage that will be approximately 206 square feet. Current code requires that I build a 2 car garage. Building a 2 car garage would require me to get concrete poured & restructure my existing roof because the roof over the car port & part of my house is a flat roof. I have been given verbal estimates upwards of \$20,000 for getting this work done, which I cannot afford. I have already enclosed the carport without a permit because I did not think I needed one since I did the work myself & no load bearing structure was altered. I built a 2x4 framed wall on the north side of the carport & didn't alter any of the load bearing beams. Plywood was used for the wall then sided with vinyl siding. I had an insulated garage door installed. I moved the outside light from inside the carport to outside of the garage door per code. I added an LED light fixture to the garage per code using existing electric, just moved it a few feet to the middle of the garage. I installed 2 outlets on the north wall, one is a GFI, per code. No utilities or trees needed to be removed or relocated for this work to be done. Total project cost was about \$3000. I have surveyed several streets in my neighborhood & have found a lot of the same model homes with the conversion done as well (pictures are attached to the application). This was not only needed for security purposes, but it also makes the house & therefore the neighborhood look better.

Thank You in Advance,

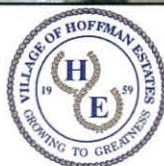
John Rebmann

A handwritten signature in black ink, appearing to read "John Rebmann", with a long horizontal flourish extending to the right.

# 645 Morton St Garage Size Variation



0 15 30 Feet



Planning Division  
Village of Hoffman Estates  
September 2018





VILLAGE OF HOFFMAN ESTATES  
PLANNING AND ZONING COMMISSION  
**FINDING OF FACT**

PROJECT NO.: 2017049P

VILLAGE BOARD MEETING DATE: OCTOBER 15, 2018

PETITIONER(S): Township of Schaumburg & Hoffman Estates Park District (owners)

PROJECT ADDRESS: 1 Illinois Blvd.

ZONING DISTRICT: R-3, SINGLE FAMILY

Recommendation: **APPROVAL**

Vote: 9 Ayes 0 Nays 2 Absent

PZC MEETING DATE: OCTOBER 3, 2018

STAFF ASSIGNED: **JIM DONAHUE**

**Approval of a request by Township of Schaumburg & Hoffman Estates Park District (Owners) for a Preliminary and Final Plat of Subdivision for Schaumburg Township property located at 1 Illinois Boulevard.**

FIINDING

The Planning & Zoning Commission heard from Todd Abrams of WT Engineering who was designated to speak on behalf of the Township and Park District. He explained that in July 2017, Schaumburg Township contacted the Park District about the Township's desire to expand the size of its current parking lot to the north by acquiring a portion of the adjacent park. The Park District's Maple Park is located immediately north of the Township building.

The Commission learned that Maple Park is 2.5 acres and includes a neighborhood playground at the north end of the park and a neighborhood baseball field at the south end of the park. The ballfield has a backstop and sideline fencing, however, the field has not been used for park district games or practices for the past several years. Based on the park district's current demand for baseball fields of this size, there are no plans to utilize this field for programs, practices or games. The Park District has agreed in principal to sell a portion of the park to Schaumburg Township so they can expand the parking lot.

Staff explained that as part of the land transfer, the property is required to be subdivided and as per state statute requirements, the plat is required to be reviewed by the Planning & Zoning Commission. Since Schaumburg Township is a governmental agency, Village Code requires that the site improvements for the parking lot expansion be reviewed by the Village Board as they are not under the purview of the Planning & Zoning Commission. Staff informed the commission that the Village Board, sitting as the Planning, Building & Zoning Committee would review the proposal at their October 8 meeting.

The proposed final plat of resubdivision creates two new lots (Lot 1 & Lot 2) from the existing Lot 1 in the Schaumburg Township Resubdivision and Block 70 of the Hoffman Estates Five Subdivision. The new Lot 1 in the Maple Park Resubdivision would be approximately 3 acres and would be owned by Schaumburg Township and Lot 2 would be approximately 1.88 acres and would be owned by the Park District. Required stormwater easements are included on the plat.

Commissioner questions dealt with whether the play lot would remain in the park and what the final size of the parcels would be. The petitioner's representative explained that the play lot is remaining and that future lots would be 3 acres for the Township property and 1.88 acres for the Park District property.

**AUDIENCE COMMENTS**

Two residents (Jodie Mitchell - 345 Illinois Blvd and Sue Ratio – 100 Illinois Blvd) spoke at the meeting about the township building and their belief that too many services are being offered there. They also wanted to be sure that the plans haven't changed from what was presented at the Park District meetings. Mr. Abrams confirmed that they haven't.

Resident Mitchell distributed a letter detailing parking concerns and questioning the amount of services offered at the township building. The letter is included in the Finding of Fact packets.

**PLANNING AND ZONING COMMISSIONERS**

Chairperson Eva Combs	Myrene Iozzo
Vice-Chairman Steve Caramelli	Greg Ring
Adam Bauske	Nancy Trieb
Sharron Boxenbaum	Sohita Patel
Lon Harner	Denise Wilson
Lenard Henderson	

**ROLL CALL VOTE**

9 Ayes  
0 Abstain  
2 Absent (Bauske, Boxenbaum)

**MOTION PASSED**

The following attachments are hereby incorporated as part of this Finding of Fact:

Petitioner's Applications and Submittals  
Staff Exhibit – Aerial Photo  
Resident Mitchell Letter



# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING COMMISSION STAFF REPORT

PROJECT NO.: 2017049P

PROJECT NAME: Schaumburg Township Plat of Resubdivision

PROJECT ADDRESS/LOCATION: 1 Illinois Blvd.

PUBLIC HEARING  YES  NO

REZONING  MASTER SIGN PLAN  SPECIAL USE  VARIATION   
PRELIMINARY & FINAL SITE PLAN  PRELIMINARY & FINAL PLAT

MEETING DATE: October 3, 2018

STAFF ASSIGNED: JIM DONAHUE

## REQUESTED MOTION

Approval of a request by Township of Schaumburg & Hoffman Estates Park District (Owners) to consider a Preliminary and Final Plat of Resubdivision for Schaumburg Township property located at 1 Illinois Boulevard.

INCLUDES RECOMMENDED CONDITIONS  YES  NO

ACRES: 4.88 (APPROXIMATE)	ZONING DISTRICT: R-3, Single Family
ADJACENT PROPERTIES:	NORTH: R-3, ONE FAMILY RESIDENTIAL EAST: SCHAUMBURG POST OFFICE
	SOUTH: SCHAUMBURG RESIDENTIAL WEST: R-3, ONE FAMILY RESIDENTIAL

## BACKGROUND

In July 2017, Schaumburg Township contacted the Park District about the Township's desire to expand the size of its current parking lot to the north by acquiring a portion of the adjacent park. The Park District's Maple Park is located immediately north of the Township building.

Maple Park is 2.93 acres and includes a neighborhood playground at the north end of the park and a neighborhood baseball field at the south end of the park. The ballfield has a backstop and sideline fencing, however, the field has not been used for park district games or practices for the past several years. Based on the park district's current demand for baseball fields of this size, there are no plans to utilize this field for programs, practices or games. Resident questions regarding the future use of the park should be directed to the Park District. The Park District has agreed in principal to sell a portion of the park to Schaumburg Township so they can expand the parking lot.

Meeting Date: October 3, 2018

As part of the land transfer, the property is required to be subdivided and as per state statute requirements, the plat is required to be reviewed by the Planning & Zoning Commission. Since Schaumburg Township is a governmental agency, Village Code requires that the site improvements for the parking lot expansion be reviewed by the Village Board as they are not under the purview of the Planning & Zoning Commission. The Village Board, sitting as the Planning, Building & Zoning Committee will review the proposal at their October 8 meeting. The Planning, Building & Zoning Committee's recommendation would be voted upon by the Village Board at their October 15 meeting.

### **PROPOSAL**

The proposed final plat of resubdivision creates two new lots (Lot 1 & Lot 2) from the existing Lot 1 in the Schaumburg Township Resubdivision and Block 70 of the Hoffman Estates Five Subdivision. The new Lot 1 in the Maple Park Resubdivision would be approximately 3 acres and would be owned by Schaumburg Township and Lot 2 would be approximately 1.88 acres and would be owned by the Park District. Required stormwater easements are included on the plat.

As mentioned above, the land acquisition is being done to accommodate a parking lot expansion that will be reviewed by the Planning, Building & Zoning Committee on October 8.

### **RECOMMENDATION**

**Approval of a request by Township of Schaumburg & Hoffman Estates Park District (Owners) to consider a Preliminary and Final Plat of Subdivision for Schaumburg Township property located at 1 Illinois Boulevard.**

Attachments:            General Application  
                                 Aerial Location Map  
                                 Plat of Subdivision



# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION\*

Special Use for \_\_\_\_\_  Rezoning from \_\_\_\_\_ to \_\_\_\_\_

Variation:  Commercial  Residential  Sign

Plat (Subdivision & Others):  Preliminary  Final

Site Plan:  Amendment  Concept  Preliminary  Final

Master Sign Plan:  Amendment

Other: \_\_\_\_\_

**\* ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

Posting of Notification Sign(s) may be required.

Specific requirements will be provided when your request is scheduled.

FOR VILLAGE USE ONLY			
Hearing Fee	\$1000	Check No.	86401
		Date Paid	9/26/18
Project Number:	2017049 P		
Staff Assigned:	Donahue		
Meeting Date:	10/3/18 + 10/8/18		Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Sign Posting Required:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Date Sign Posted 9/28/18

PLEASE PRINT OR TYPE

Date: 9/26/18

Project Name: Schaumburg Township Plat & Parking Lot Addition

Project Description: Plat of Re-subdivision & 52 parking spaces

Project Address/Location: 1 Illinois Blvd.

Property Index No. 07-21-213-007 & 07-21-213-006

Acres: 4.88 Zoning District: R-3

**I. Owner of Record**

**Township of Schaumburg**

Name		Company
1 Illinois Boulevard		Hoffman Estates
Street Address		City
IL	60169	847-884-0030
State	Zip Code	Telephone Number
Fax Number		E-Mail Address

**II. Applicant (Contact Person/Project Manager)**

Todd Abrams		W-T Group
Name		Company
2675 Pratum Ave		Hoffman Estates
Street Address		City
IL	60192	224-293-6333
State	Zip Code	Telephone Number
224-293-6444		todd.abrams@wtengineering.com
Fax Number		E-Mail Address

Applicant's relationship to property: Engineer of Record

**III. Owner Consent for Authorized Representative**

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. If the owner cannot be present at the meeting, the following statement must be signed by the owner:

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Todd Abrams to act on my behalf and advise that he/she has full authority to act as my/our representative.

Mary Woblen  
Owner Signature

Mary Woblen  
Print Name

**IV. Acknowledgement(s)**

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: Mary Wroblewski

Owner's Name (Please Print): Mary Wroblewski

Applicant's Signature: [Signature]  
(If other than Owner)

Applicant's Name (Please Print): Todd Abrams

Date: 9-26-18

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: [planning@hoffmanestates.org](mailto:planning@hoffmanestates.org)  
 Address: 1900 Hassell Road  
 Hoffman Estates, IL 60169  
 Phone: (847) 781-2660  
 Fax: (847) 781-2679

Addendums Attached:

- Special Use
- Rezoning
- Variation
- Plat
- Site Plan
- Master Sign Plan
- Other \_\_\_\_\_



# VILLAGE OF HOFFMAN ESTATES PLANNING AND ZONING GENERAL APPLICATION\*

Special Use for \_\_\_\_\_  Rezoning from \_\_\_\_\_ to \_\_\_\_\_

Variation:  Commercial  Residential  Sign

Plat (Subdivision & Others):  Preliminary  Final

Site Plan:  Amendment  Concept  Preliminary  Final

Master Sign Plan:  Amendment

Other: \_\_\_\_\_

**\* ADDENDUM MATERIALS ARE REQUIRED FOR SPECIFIC REQUESTS**

**Posting of Notification Sign(s) may be required.**

**Specific requirements will be provided when your request is scheduled.**

FOR VILLAGE USE ONLY		
Hearing Fee <u>\$1000</u>	Check No. <u>86401</u>	Date Paid <u>9/26/18</u>
Project Number: <u>2017049P</u>		
Staff Assigned: <u>DONAHUE</u>		
Meeting Date: <u>10/3/18 + 10/8/18</u>	Public Hearing: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Sign Posting Required: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date Sign Posted <u>9/28/18</u>	

PLEASE PRINT OR TYPE

Date: September 24, 2018

Project Name: Schaumburg Township Parking Lot Addition

Project Description: New 52 Space Parking Lot, Sidewalks, Landscaping and Lighting Improvements

Project Address/Location: 1 Illinois Boulevard, Hoffman Estates, IL 60169

Property Index No. \_\_\_\_\_

Acres: 0.793 Ac Zoning District: R-3



**I. Owner of Record**

**Hoffman Estates Park District**

Name		Company
1685 W. Higgins Road Hoffman Estates		
Street Address		City
IL	60169	847-885-7500
State	Zip Code	Telephone Number
847-885-7523		ctalsma@heparks.org
Fax Number		E-Mail Address

**II. Applicant (Contact Person/Project Manager)**

**Todd Abrams**

**W-T Group**

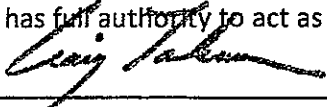
Name		Company
2675 Pratum Avenue		Hoffman Estates
Street Address		City
IL	60192	224-293-6333
State	Zip Code	Telephone Number
224-293-6444		todd.abrams@wtengineering.com
Fax Number		E-Mail Address

Applicant's relationship to property: Engineer of Record

**III. Owner Consent for Authorized Representative**

It is required that the property owner or his designated representative be at all requests before the Planning and Zoning Commission (PZC). During the course of the meeting, questions may arise regarding the overall site, site improvements, special conditions to be included in a PZC recommendation, etc. The representative present must have knowledge of the property and have the authority to make commitments to comply with any and all conditions included in the PZC recommendations. Failure to have the owner or designated representative present at the meeting can lead to substantial delays in the hearing process. **If the owner cannot be present at the meeting, the following statement must be signed by the owner:**

I understand the requirement for the owner or an authorized representative to be present at the meeting with full authority to commit to requests, conditions and make decisions on behalf of the owner. I hereby authorize Todd Abrams to act on my behalf and advise that he/she has full authority to act as my/our representative.



**Owner Signature**

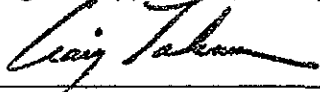
Craig Talsma

**Print Name**

**IV. Acknowledgement(s)**

- Applicant acknowledges, understands and agrees that under Illinois law, the Village President (Mayor), Village Trustees, Village Manager, Corporation Counsel and/or any employee or agent of the Village or any Planning and Zoning Commission member or Chair, does not have the authority to bind or obligate the Village in any way and therefore cannot bind or obligate the Village. Further, Applicant acknowledges, understands and agrees that only formal action (including, but not limited to, motions, resolutions and ordinances) by the Board of Trustees, properly voting in an open meeting, can obligate the Village or confer any rights or entitlement on the applicant, legal, equitable or otherwise.
- Planning and Zoning Commission members and Village Staff often conduct inspections of subject site(s) as part of the pre-hearing review of requests. These individuals will be carrying official Village identification cards that can be shown upon request.

The Owner and Applicant, by signing this Application, certify to the correctness of the application and all submittals.

Owner's Signature: 

Owner's Name (Please Print): Craig Talsma

Applicant's Signature:   
(if other than Owner)

Applicant's Name (Please Print): Todd Abrams

Date: 9-25-18

All requests must be accompanied by the items required and all fees must be paid before the Planning and Zoning Commission can hear any case.

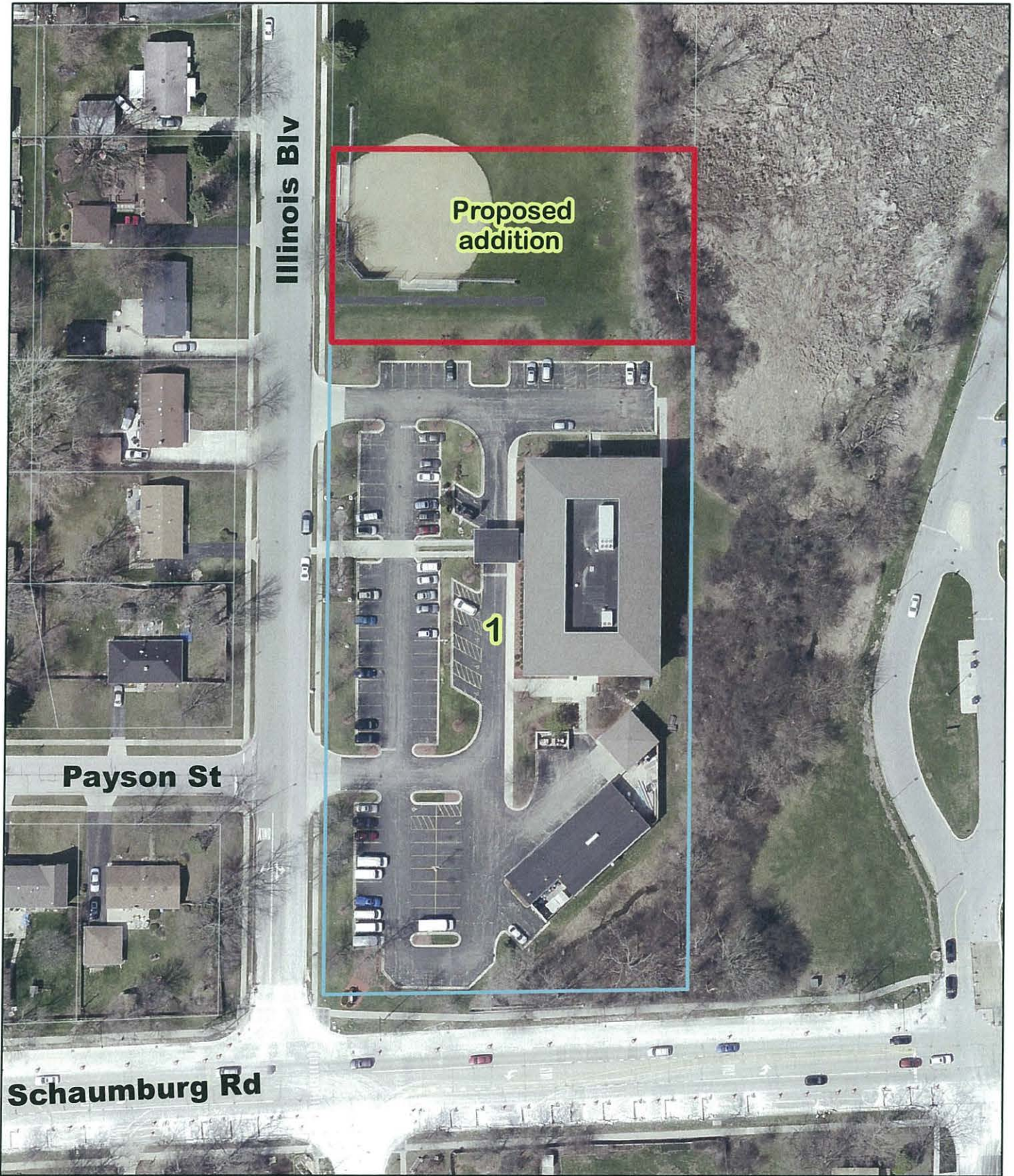
Please contact the Planning Division (located in the Municipal Building) with any questions:

Email: [planning@hoffmanestates.org](mailto:planning@hoffmanestates.org)  
Address: 1900 Hassell Road  
Hoffman Estates, IL 60169  
Phone: (847) 781-2660  
Fax: (847) 781-2679

Addendums Attached:

- Special Use
- Rezoning
- Variation
- Plat
- Site Plan
- Master Sign Plan
- Other Narrative

# Schaumburg Township Parking Lot Addition 1 Illinois Blvd



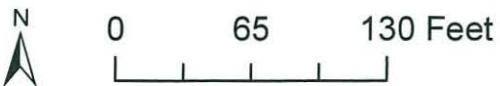
Proposed  
addition

1

Illinois Blv

Payson St

Schaumburg Rd



Planning Division  
Village of Hoffman Estates  
September 2018

To: Pete Gugliotta  
Director of Planning, Building and Code Enforcement and Commissioners

From: Jodie Mitchell

Regarding: The proposed expansion of the parking lot at 1 Illinois Blvd.

The programs, services and amenities provided by the Township of Schaumburg have enriched the lives of residents, from 7 villages which comprise the township, for more than 20 years. Unfortunately, the Township of Schaumburg has outgrown their space constraints. They initially wanted the land which is owned by the Schaumburg Post Office for additional parking. This is federal land, and they were unable to acquire it. The Hoffman Estates Park District land, Maple Park (originally known as Blackhawk Park), was their second choice for expansion.

The procurement of this land would eliminate the north parking lot, remove mature trees and destroy 1/2 of one of the oldest parks in Hoffman Estates, including our ball field. The ball field is not a programmed field, but that does not mean it is not used by families and their children in our neighborhood. This would also add 40-50 more vehicles to our already congested, overcrowded streets in our subdivision.

Rescheduling busier days, relocating programs off site and utilizing services provided by the individual villages would help to resolve the parking issues. For example: Hoffman Estates has commissions serving veterans, seniors, disabled and young people, among others. Schaumburg has The Barn on Civic Drive. Elk Grove has the Sheila Ray Adult Center. All of these facilities offer services and amenities to residents. In addition, The Schaumburg Township District Library offers 5 movies per month, at no cost. The Township of Schaumburg was advertising movies for \$2.00 this summer.

The proposed parking lot will not resolve the current parking issues. It is a temporary fix at the expense of Hoffman Estates residents who live in the neighborhood where the Township of Schaumburg building is located. It is nothing more than a bandaid on a bigger problem.

Rescheduling programs, taking other services off site, utilizing services offered through the corresponding villages and libraries would be beneficial for everyone.

Thank you for your time and consideration.

Respectfully yours,

Jodie Mitchell



VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING SECTION 8-3-22, NUMBER OF LICENSES OF ARTICLE 3, ALCOHOLIC LIQUORS, OF THE HOFFMAN ESTATES MUNICIPAL CODE (INCREASE IN NUMBER OF CLASS "A" LICENSES, MENSYOKU USA INC. D/B/A KITAKATA RAMEN BAN NAI, 1129 N. ROSELLE ROAD, HOFFMAN ESTATES)**

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 8-3-22, NUMBER OF LICENSES, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

The number of licenses issued to persons for the sale of alcoholic liquors by the Village of Hoffman Estates shall be limited to sixty-three (63) Class "A" licenses, two (2) Class "AA" licenses, fifteen (15) Class "B" licenses, unlimited Class "C" licenses, four (4) Class "D" licenses, two (2) Class "DD" licenses, one (1) Class "F" license, one (1) Class "G" licenses, unlimited Class "H" licenses, one (1) Class "I" license, eighteen (18) Class "LC" licenses, one (1) Class "AC" license and eight (8) Class "J" licenses.

Section 2: That any person, firm or corporation violating any of the provisions of this Ordinance shall be subject to a fine of not less than Ten Dollars (\$10.00) nor more than Five Hundred Dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Section 3: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk  
Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.



# VILLAGE MANAGER'S OFFICE

## Memo

**TO:** President & Board of Trustees  
**FROM:** James H. Norris, Village Manager  
**RE:** AMENDMENT TO ORDINANCE NO. 4683-2018  
**DATE:** October 5, 2018

Urgent

For Review

Please Reply

At the last Village Board meeting, the Board approved an ordinance that established membership for the Village in the SLIP insurance pool. Section 6 of that Ordinance provided that the Finance Director be authorized as the Village's official representative and a blank for the official alternate representative to the SLIP Board.

The two departments that have been mostly included in the research and establishment of this insurance pool have actually been General Government and Human Resources Management. Accordingly, I am recommending that the Board amend this ordinance per the attachment. This revision provides that the Board authorizes the Village Manager to appoint an official representative and alternate to the SLIP Board. During our review of the original ordinance, this issue was overlooked and should have been revised before your original consideration.

This item has been place on the Village Board agenda for Monday, October 15, under Additional Business.

If you have any questions, please do not hesitate to contact me.

James H. Norris, Village Manager

JHN/ds

Attachment

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE APPROVING THE ESTABLISHMENT AND  
MEMBERSHIP OF THE VILLAGE OF HOFFMAN ESTATES  
IN THE SUBURBAN LIABILITY INSURANCE POOL**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise to associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorizes and encourages public agencies to exercise any power or powers, privileges or authority which may be exercised by such public agency individually and jointly with any other public agency in the State; and

WHEREAS, the Intergovernmental Cooperation Act in furtherance of the provisions contained with Article VII, Section 10 of the Constitution, authorizes an intergovernmental contract which, among other undertakings, allows public agencies to jointly self-insure and authorizes each public agency member of the contract to utilize its funds to protect, wholly or partially, any public agency member of the contract against liability or loss in the designated insurable area; and

WHEREAS, since 1985, the Village and other area municipalities previously created and caused themselves to become jointly self-insured as part of the High-Level Excess Liability Pool (“HELP”) in order to reduce and manage insurance costs, using conventional insurance and a protected self-insurance package to insure against property and liability losses (Ord. No. 1801-1986), which Pool was dissolved on April 30, 2018; and

WHEREAS, since April 30, 2018, the Village has replaced this layer of coverage using the standard insurance market, and once again seeks to undertake with other public agencies to contract against liability or loss through establishment of the Suburban Liability Insurance Pool (“SLIP”) as an intergovernmental insurance cooperative in which the Villages of Hoffman Estates, Elk Grove, Buffalo Grove and the City of Highland Park will be the founding members (“Members”); and

WHEREAS, the Members have developed an intergovernmental agreement and bylaws (collectively, the “*SLIP Agreement*”) to establish the SLIP and to set forth procedures for the joint purchase of insurance coverage, and claims administration and risk management services for the Members; and

WHEREAS, self-insurance pools have successfully served the needs of Illinois governmental bodies since at least January 1, 1979; and



WHEREAS, the Corporate Authorities of this public body have determined that it is in the best interest of the Village and its residents to become a Member of SLIP and to approve the SLIP Agreement;

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President and the Village Clerk are hereby authorized to execute on behalf of the Village the Suburban Liability Insurance Pool Intergovernmental Agreement, in substantially the form attached to this Ordinance as Exhibit 1, to create this high level excess liability pool effective January 1, 2019 and to authorize the Village's membership therein.

Section 2: That the powers of SLIP, unless the Agreement and By-laws be amended, shall be limited to those contained within the SLIP Agreement and By-Laws approved herein.

Section 3: That the commencement of the operations of SLIP and the obligation of this municipality to fully participate in such operation shall be effectuated in accordance with said Agreement and By-Laws.

Section 4: That the Corporate Authorities acknowledge and agree that, as a Member of the SLIP, the Village will be responsible for its financial obligations to SLIP and will carry out its other obligations and be entitled to the benefits of SLIP, in accordance with and pursuant to the Agreement.

Section 5: That except to the extent of the limited financial contributions to SLIP set forth in the Agreement and By-Laws, the Village of Hoffman Estates by its entry as a Member of SLIP shall not be held responsible in any way for the claims in tort made against any other Member of SLIP; and its financial obligations are limited to the payment of claims above the self-insured retention with claims and costs below this amount individually assumed, respectively, by each Member.

Section 6: The Corporate Authorities hereby **authorize** ~~appoint~~ the **Village Manager** to **appoint** ~~Village's Director of Finance~~ to be its official representative of the Village to the SLIP Board, and \_\_\_\_\_ to be the official alternative representative of the Village to the SLIP Board.

Section 7: The Village Manager is hereby authorized to execute such other documentation as is necessary to effectuate and carry out the obligations of membership of the Village in SLIP.

Section 8: This Ordinance will be in full force and effect from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**EXHIBIT A**

**SLIP AGREEMENT**

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE APPROVING THE ESTABLISHMENT AND  
MEMBERSHIP OF THE VILLAGE OF HOFFMAN ESTATES  
IN THE SUBURBAN LIABILITY INSURANCE POOL**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois authorizes units of local government to contract or otherwise to associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorizes and encourages public agencies to exercise any power or powers, privileges or authority which may be exercised by such public agency individually and jointly with any other public agency in the State; and

WHEREAS, the Intergovernmental Cooperation Act in furtherance of the provisions contained with Article VII, Section 10 of the Constitution, authorizes an intergovernmental contract which, among other undertakings, allows public agencies to jointly self-insure and authorizes each public agency member of the contract to utilize its funds to protect, wholly or partially, any public agency member of the contract against liability or loss in the designated insurable area; and

WHEREAS, since 1985, the Village and other area municipalities previously created and caused themselves to become jointly self-insured as part of the High-Level Excess Liability Pool ("HELP") in order to reduce and manage insurance costs, using conventional insurance and a protected self-insurance package to insure against property and liability losses (Ord. No. 1801-1986), which Pool was dissolved on April 30, 2018; and

WHEREAS, since April 30, 2018, the Village has replaced this layer of coverage using the standard insurance market, and once again seeks to undertake with other public agencies to contract against liability or loss through establishment of the Suburban Liability Insurance Pool ("SLIP") as an intergovernmental insurance cooperative in which the Villages of Hoffman Estates, Elk Grove, Buffalo Grove and the City of Highland Park will be the founding members ("Members"); and

WHEREAS, the Members have developed an intergovernmental agreement and bylaws (collectively, the "*SLIP Agreement*") to establish the SLIP and to set forth procedures for the joint purchase of insurance coverage, and claims administration and risk management services for the Members; and

WHEREAS, self-insurance pools have successfully served the needs of Illinois governmental bodies since at least January 1, 1979; and

WHEREAS, the Corporate Authorities of this public body have determined that it is in the best interest of the Village and its residents to become a Member of SLIP and to approve the SLIP Agreement;

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President and the Village Clerk are hereby authorized to execute on behalf of the Village the Suburban Liability Insurance Pool Intergovernmental Agreement, in substantially the form attached to this Ordinance as Exhibit 1, to create this high level excess liability pool effective January 1, 2019 and to authorize the Village's membership therein.

Section 2: That the powers of SLIP, unless the Agreement and By-laws be amended, shall be limited to those contained within the SLIP Agreement and By-Laws approved herein.

Section 3: That the commencement of the operations of SLIP and the obligation of this municipality to fully participate in such operation shall be effectuated in accordance with said Agreement and By-Laws.

Section 4: That the Corporate Authorities acknowledge and agree that, as a Member of the SLIP, the Village will be responsible for its financial obligations to SLIP and will carry out its other obligations and be entitled to the benefits of SLIP, in accordance with and pursuant to the Agreement.

Section 5: That except to the extent of the limited financial contributions to SLIP set forth in the Agreement and By-Laws, the Village of Hoffman Estates by its entry as a Member of SLIP shall not be held responsible in any way for the claims in tort made against any other Member of SLIP; and its financial obligations are limited to the payment of claims above the self-insured retention with claims and costs below this amount individually assumed, respectively, by each Member.

Section 6: The Corporate Authorities hereby authorize the Village Manager to appoint its official representative of the Village to the SLIP Board, and the official alternative representative of the Village to the SLIP Board.

Section 7: The Village Manager is hereby authorized to execute such other documentation as is necessary to effectuate and carry out the obligations of membership of the Village in SLIP.

Section 8: This Ordinance will be in full force and effect from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President

ATTEST:


\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

# VILLAGE OF HOFFMAN ESTATES

## Memo

**TO:** President & Board of Trustees

**FROM:** Daniel P. O'Malley, Deputy Village Manager 

**RE:** COLLECTIVE BARGAINING AGREEMENT – LOCAL 700

**DATE:** October 9, 2018

---

On Wednesday, October 10, 2018, the Public Works union notified the Village that they ratified the proposed Memorandum of Agreement (MOA) that amends the Collective Bargaining Labor Agreement to establish wages and health insurance plan changes effective January 1, 2019. Accordingly, this item has been placed on the October 15, 2018 Village Board agenda as an item under Additional Business for your consideration. This proposed Agreement reflects the issues presented in Executive Session on October 1, 2018. Below are the highlights of the proposed Agreement with Local 700:

1. Wages - 2019 reopener – 2.25% effective Jan. 1, 2019
2. Health Insurance - Health plan revisions effective January 1, 2019  
Employee Contribution - Out of pocket maximum increases to \$1,500  
(individual/3x family)

As with the past several negotiations, the Village's negotiating team was able to meet with Local 700 without attorneys and mutually agree upon this re-opener for 2019. You may recall from the past agreement that 2019 called for a re-opener for wages and health insurance only. This MOA satisfied that provision. All other provisions of the Agreement remain the same. The term of this Agreement expires on December 31, 2019 and we will negotiate another full term contract at that time.

If you have any questions, please do not hesitate to contact me.

DPO/ds

cc: James H. Norris, Village Manager  
Patrick Seger, Director of Human Resources

**MEMORANDUM OF AGREEMENT**

This is a Memorandum of Agreement between Teamsters Local Union No. 700 (Union), and the Village of Hoffman Estates, Illinois (Village). The Union and the Village hereby agree as follows:

1. Section 1 of Article XX of the Collective Bargaining Agreement between Teamsters Local 700 and the Village of Hoffman Estates provides for a re-opener for wages and health insurance only.
2. In accordance with Section 1 above, the Collective Bargaining Labor Agreement is amended to include the following:
  - a) Article XX, Section 1: Salary Schedule – Wage increase of 2.25% to subsection A, B, C, D, E and F per Attachment A; and
  - b) Article XX, Section 4: Health Insurance –
    - 1) Employee share of health insurance effective January 1, 2019 12% and 15% per Attachment B; and
    - 2) Health Plan revisions to PPO1 plan effective January 1, 2019 – Out of Pocket maximum increases to \$1,500 (individual/3X family).
3. This Memorandum of Agreement shall be in effect for the period January 1, 2019 through December 31, 2019.

VILLAGE OF HOFFMAN ESTATES

TEAMSTERS LOCAL UNION NO. 700

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment A

## ARTICLE XX

### Salary Schedule and Fringe Benefits

#### Section 1: Salary Schedule

##### A. Maintenance Worker I

				<b>Reopener</b>
<b>Service</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
Starting	\$51,461	\$52,490	\$53,540	\$54,745
Aft. 1 yr	\$53,133	\$54,195	\$55,279	\$56,523
Aft. 2 yr.	\$55,789	\$56,905	\$58,043	\$59,349
Aft. 3 yrs	\$58,577	\$59,748	\$60,943	\$62,314
Aft. 4 yrs	\$61,509	\$62,739	\$63,994	\$65,434
Aft. 5 yrs	\$64,583	\$65,875	\$67,193	\$68,705
Aft. 6 yrs	\$67,813	\$69,169	\$70,552	\$72,139
Maximum	\$71,539	\$72,969	\$74,429	\$76,104

##### MI HEO/Technician

				<b>Reopener</b>
<b>Position</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
MI HEO	\$72,970	\$74,429	\$75,918	\$77,626
MI Technician	\$72,970	\$74,429	\$75,918	\$77,626

If an MI HEO is not at the maximum step, then 2% will be added to the employees current wage step.



B. Maintenance Worker II

				<b>Reopener</b>
<b>Service</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
Starting	\$56,041	\$57,162	\$58,305	\$59,617
Aft. 1 yr.	\$58,842	\$60,019	\$61,219	\$62,596
Aft. 2 yrs.	\$61,787	\$63,022	\$64,283	\$65,729
Aft. 3 yrs.	\$64,875	\$66,173	\$67,496	\$69,015
Aft. 4 yrs.	\$68,119	\$69,481	\$70,871	\$72,466
Aft. 5 yrs.	\$71,525	\$72,956	\$74,415	\$76,089
Aft. 6 yrs.	\$75,099	\$76,600	\$78,133	\$79,891
Maximum	\$79,191	\$80,775	\$82,390	\$84,244

MII HEO/Crew Leader

				<b>Reopener</b>
<b>Position</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
MII HEO/ Crew Leader	\$80,775	\$82,390	\$84,038	\$85,929

If an MII HEO/Crew Leader is not at the maximum step, then 2% will be added to the employees current wage step.

C. Maintenance Worker III

				<b>Reopener</b>
<b>Service</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
Starting	\$60,101	\$61,303	\$62,530	\$63,937
After 1 yr.	\$63,104	\$64,366	\$65,654	\$67,131
After 2 yrs.	\$66,261	\$67,586	\$68,938	\$70,489
After 3 yrs.	\$69,572	\$70,964	\$72,383	\$74,012
After 4 yrs.	\$73,052	\$74,513	\$76,004	\$77,714
After 5 yrs.	\$76,707	\$78,241	\$79,806	\$81,602
After 6 yrs.	\$80,542	\$82,153	\$83,796	\$85,681
Maximum	\$84,740	\$86,434	\$88,163	\$90,147

MIII HEO/Crew Leader

				<b>Reopener</b>
<b>Position</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
MIII HEO/ Crew Leader	\$86,434	\$88,163.00	\$89,926.00	\$91,949

D. The following wage schedule applies to employees hired on or after January 1, 2016.

Maintenance Worker I

				<b>Reopener</b>
<b>Service</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
Starting	\$49,011	\$49,991	\$50,991	\$52,138
Aft. 1 yr	\$50,603	\$51,615	\$52,647	\$53,832
Aft. 2 yrs	\$53,132	\$54,195	\$55,279	\$56,523
Aft. 3 yrs	\$55,787	\$56,903	\$58,041	\$59,347
Aft. 4 yrs.	\$58,580	\$59,752	\$60,947	\$62,318
Aft. 5 yrs.	\$61,508	\$62,738	\$63,993	\$65,433
Aft. 6 yrs.	\$64,583	\$65,875	\$67,193	\$68,705
Maximum	\$68,132	\$69,495	\$70,885	\$72,480

MI HEO/Technician

				<b>Reopener</b>
<b>Position</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
MI HEO	\$69,495	\$70,885	\$72,303	\$73,930
MI Technician	\$69,495	\$70,885	\$72,303	\$73,930

If an MI HEO is not at the maximum step, then 2% will be added to the employees current wage step.

E Maintenance Worker II

				Reopener
Service	1/1/2016	1/1/2017	1/1/2018	1/1/2019
Starting	\$53,372	\$54,440	\$55,528	\$56,777
Aft. 1 yr.	\$56,040	\$57,161	\$58,304	\$59,616
Aft. 2 yrs.	\$58,844	\$60,021	\$61,222	\$62,599
Aft. 3 yrs.	\$61,786	\$63,021	\$64,282	\$65,728
Aft. 4 yrs.	\$64,875	\$66,172	\$67,496	\$69,015
Aft. 5 yrs.	\$68,119	\$69,482	\$70,872	\$72,467
Aft. 6 yrs.	\$71,522	\$72,953	\$74,412	\$76,086
Maximum	\$75,420	\$76,928	\$78,467	\$80,233

MII HEO/Crew Leader

				Reopener
Position	1/1/2016	1/1/2017	1/1/2018	1/1/2019
MII HEO/ Crew Leader	\$76,928	\$78,467	\$80,036	\$81,837

If an MII HEO/Crew Leader is not at the maximum step, then 2% will be added to the employees current wage step.

F. Maintenance Worker III

				Reopener
Service	1/1/2016	1/1/2017	1/1/2018	1/1/2019
Starting	\$57,239	\$58,384	\$59,552	\$60,892
Aft. 1 yr.	\$60,099	\$61,301	\$62,527	\$63,934
Aft. 2 yrs.	\$63,106	\$64,368	\$65,655	\$67,132
Aft. 3 yrs.	\$66,259	\$67,584	\$68,936	\$70,487
Aft. 4 yrs.	\$69,574	\$70,965	\$72,384	\$74,013
Aft. 5 yrs.	\$73,054	\$74,515	\$76,006	\$77,716
Aft. 6 yrs.	\$76,707	\$78,241	\$79,806	\$81,602
Maximum	\$80,704	\$82,318	\$83,965	\$85,854

MIII HEO/Crew Leader

				<b>Reopener</b>
<b>Position</b>	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>1/1/2019</b>
MIII HEO/ Crew Leader	\$82,318	\$83,965	\$85,644	\$87,571

# Attachment B

**Section 4:            Health Insurance**

The Village and employees covered under this contract shall pay the monthly premium cost for the hospitalization and major medical insurance plan or the HMO option subject to the following schedule:

	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>Reopener 1/1/2019</b>
Employee Share	11% Single/ Family Premium	11% Single/ Family Premium	12% Single/ Family Premium	12% Single/ Family Premium
Village Share	Remainder	Remainder	Remainder	Remainder

The following health insurance schedule applies to employees hired on or after January 1, 2016.

	<b>1/1/2016</b>	<b>1/1/2017</b>	<b>1/1/2018</b>	<b>Reopener 1/1/2019</b>
Employee Share	11% Single/ Family Premium	15% Single/ Family Premium	15% Single/ Family Premium	15% Single/ Family Premium
Village Share	Remainder	Remainder	Remainder	Remainder