



**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**May 26, 2009**

**6:45 p.m. - Tour of New Fire Station 24**

**7:30 p.m. – Village Hall Council Chambers**

**Members: Anna Newell, Chairperson**  
**Cary Collins, Vice Chairperson**  
**Jacquelyn Green**

**I. Roll Call**

**II. Approval of Minutes – April 27, 2009 & May 11, 2009**

**NEW BUSINESS**

1. Request approval of an ordinance amending Chapter 7, Offenses and Punishment, of the Hoffman Estates Municipal Code to provide for the abatement of abandoned vehicles within the Village.
2. Request approval of an ordinance amending Chapter 6, Traffic Code, of the Hoffman Estates Municipal Code to provide for an Automated Traffic Law Enforcement System for Red Light Violation within the Village.
3. Request authorization to award contracts for the new Police building for:
  - a. asphalt paving to Abby Paving & Sealcoating Co., Inc., Aurora IL, (lowest responsible bid) in an amount not to exceed \$43,598.00; and
  - b. unit pavers to LPS Pavement Co., Oswego IL, (lowest responsible bid) in an amount not to exceed \$206,600; and
  - c. suspended acoustical ceilings to Just Rite Acoustics, Inc., Elk Grove Village, IL, (lowest responsible bid) in an amount not to exceed \$187,500.00; and
  - d. carpentry/general trades to L.J. Morse Construction Co., Aurora, IL (lowest responsible bid) in an amount not to exceed \$694,000; and
  - e. audio/visual systems to Advanced Communications, Inc., Michigan City, IN, (lowest responsible bid) in an amount not to exceed \$313,193.00.
4. Request approval to reject all bids received for the firing range equipment trade package for the new Police building.
5. Request acceptance of Police Department Monthly Report.
6. Request acceptance of Fire Department Monthly Report.
7. Request acceptance of Health & Human Services Monthly Report.
8. Request acceptance of Emergency Management Coordinator Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review - Sprinkler Compliance Program - June 2009.**

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans With Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.*

**Village of Hoffman Estates**

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

**DRAFT**

**April 27, 2009**

**I. Roll Call**

**Members in Attendance:**

**Trustee Anna Newell, Chair  
Trustee Cary Collins, Vice-Chair  
Trustee Jacquelyn Green**

**Other Corporate Authorities  
in Attendance:**

**Trustee Karen Mills  
Trustee Raymond Kincaid  
Trustee Gary Pilafas  
Village President William McLeod**

**Bev Romanoff, Village Clerk**

**Management Team  
in Attendance:**

**James H. Norris, Village Manager  
Arthur L. Janura Jr., Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Mark Koplin, Asst. Village Manager – Development Services  
Michael DuCharme, Director of Finance  
Rachel Musiala, Asst. Director of Finance  
Algean Garner, Director of Health & Human Services  
Robert Gorvett, Fire Chief  
Kenneth Hari, Director of Public Works  
Clint Herdegen, Chief of Police  
Molly Norton, Assistant to the Village Manager  
Peter Gugliotta, Director of Planning  
Gary Salavitch, Director of Engineering  
Dave Christensen, Emergency Management Coordinator  
Gordon Eaken, Director of IS  
Bruce Anderson, Cable TV Coordinator**

**Others in Attendance**

**Reporters from Chicago Tribune and Daily Herald**

The Public Health & Safety Committee meeting was called to order at 8:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Green, seconded by Trustee Mills, to approve the March 23, 2009 Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried. (Abstain: Trustee Pilafas)

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the April 6, 2009 Special Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the April 13, 2009 Special Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Green, to approve the April 20, 2009 Special Public Health & Safety Committee minutes. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to waive bidding and order two (2) 2009 Chevrolet Malibu Hybrid vehicles in an amount not to exceed \$50,711.00 from Currie Motors, Frankfort, IL, (Suburban Purchasing Cooperative), and one (1) 2009 Ford Expedition in an amount not to exceed \$24,201.00 from Landmark Ford, Springfield, IL (State Purchasing Program Contracts).**

A Committee Agenda Item summary sheet from Clinton J. Herdegen, Chief of Police, and R.C. Kravetz, Administrative Services Officer, was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to grant authorization to waive bidding and order two (2) 2009 Chevrolet Malibu Hybrid vehicles in an amount not to exceed \$50,711.00 from Currie Motors, Frankfort, IL, (Suburban Purchasing Cooperative), and one (1) 2009 Ford Expedition in an amount not to exceed \$24,201.00 from Landmark Ford, Springfield, IL (State Purchasing Program Contracts). Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award a two-year Police Emergency Vehicle Equipment and Installation/Changeover contract to Ultra Strobe Communications, Inc., Crystal Lake, IL, not to exceed \$5,100.00.**

A Committee Agenda Item summary sheet from Clinton J. Herdegen, Chief of Police, and R.C. Kravetz, Administrative Service Officer, was presented to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Green, to grant authorization to award a two-year Police Emergency Vehicle Equipment and Installation/Changeover contract to Ultra Strobe Communications, Inc., Crystal Lake, IL, not to exceed \$5,100.00. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to:**
  - a. award a contract for the Trade Contractors Electrical Systems for the new police building to J. Hamilton Electric Company, Inc., Elk Grove, IL, in an amount not to exceed \$3,076,950.00 (lowest responsible bid), and**
  - b. award a contract for the Detention Equipment Subcontractor portion of the project for the new police building to WDSI, Inc., Cedarburg, WI, in an amount not to exceed \$804,200.00 (lowest responsible bid).**

A Committee Agenda Item summary sheet from Clinton J. Herdegen, Chief of Police, was presented to the Committee.

Pat Wood of MTI appeared before the committee to answer questions.

A discussion followed in which the committee asked questions of staff and considered the information provided.

Motion by Trustee Pilafas, seconded by Trustee Green, to grant authorization to: a) award a contract for the Trade Contractors Electrical Systems for the new police building to J. Hamilton Electric Company, Inc., Elk Grove, IL, in an amount not to exceed \$3,076,950.00 (lowest responsible bid), and b) award a contract for the Detention Equipment Subcontractor portion of the project for the new police building to WDSI, Inc., Cedarburg, WI, in an amount not to exceed \$804,200.00 (lowest responsible bid). Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of the Police Department Monthly Report.**

The Police Department Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of the Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**6. Request acceptance of the Department of Health & Human Services Monthly Report.**

The Department of Health & Human Services Monthly Report was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to accept the Department of Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

**7. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report - None**

**IV. Other - None**

**V. Items in Review - None**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Mills, to adjourn the meeting at 8:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by

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Vicki Richardson

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Date

**SPECIAL PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

May 11, 2009

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Cary Collins, Vice-Chairman  
Jackie Green, Member**

**Other Corporate Authorities  
in Attendance:**

**Trustee Karen Mills  
Trustee Ray Kincaid  
Trustee Gary Pilafas  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Molly Norton, Asst. to Village Manager  
Mark Koplun, Asst. Vlg. Mgr., Dev. Services  
Don Plass, Director of Code Enforcement  
Mike Hankey, Director of Transportation  
Patrick Seger, Director of HRM  
Algean Garner, Director of HHS  
Clint Herdegen, Police Chief  
Bob Gorvett, Fire Chief  
Ken Hari, Director of Public Works  
Rachel Musiala, Asst. Director of Finance  
Bev Romanoff, Village Clerk  
Becky Suhajda, Administrative Intern  
Bruce Anderson, CATV Coordinator**

**Others in Attendance**

**Reporters from Daily Herald, Chicago Tribune**

The Special Public Health & Safety Committee meeting was called to order at 7:32 p.m.

**NEW BUSINESS**

1. **Request authorization to award a contract for the new Police building for the:**
  - a) **aluminum framed entrances portion of the project to Alumital Corporation, Elk Grove, IL, in an amount not to exceed \$764,000.00 (lowest responsible bid), and**
  - b) **gypsum board assemblies portion of the project to Doherty Construction, Inc., Woodstock, IL, in an amount not to exceed \$944,000.00 (lowest responsible bid), and**

- c) fire sprinkler systems portion of the project to Valley Fire Protection, Batavia, IL, in an amount not to exceed \$249,225.00 (lowest responsible bid), and
- d) HVAC systems portion of the project to Amber Mechanical Contractors, Inc., Alsip, IL, in an amount not to exceed \$2,378,000.00 (lowest responsible bid), and
- e) detention equipment subcontractor portion of the project to WDSI, Inc., Cedarburg, WI, in an amount not to exceed \$804,200.00 (lowest responsible bid).

An item summary sheet from Clint Herdegen was submitted to the Committee.

Motion by Trustee Collins, seconded by Mayor McLeod, to award the above contracts for the new Police building. Voice vote taken. All ayes. Motion carried.

## II. Adjournment

Motion by Trustee Collins, seconded by Mayor McLeod, to adjourn the meeting at 7:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

# COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

NB

1

**SUBJECT:** Abandoned Autos Ordinance

**MEETING DATE:** May 26, 2009

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police  
J. C. Paez, Lieutenant



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**PURPOSE:** To present an amendment to Chapter 7, Offenses and Punishment, Inoperable Vehicles within the Village.

**BACKGROUND:** The police department processes approximately 225 inoperable/abandoned vehicles each year. The Village Code requires a systematic process to abate the nuisances including notices to be mailed to the owner(s).

**DISCUSSION:** Village Code currently requires a notice be sent by certified or registered mail with a five day return receipt requested for each inoperable or abandoned vehicle. Between January and April 15, 2009 – 23 of the 42 notices sent out, as required by Code, were refused or returned as undeliverable.

The U. S. Postal Service certified/registered mail process requires multiple delivery attempts for unaccepted notices and the entire process takes approximately 28 days to complete resulting in an extended delay in the abatement of these public nuisances.

Delivery of notices through personal service or by first class mail postage prepaid is allowable under State statute and will reduce the abatement process for inoperable and abandoned vehicles to approximately ten (10) days.

**BUDGETARY IMPACT:**

First class mail postage prepaid or personal service in lieu of certified mail will result in a savings of approximately \$1,150 annually.

Public Health and Safety Committee  
Abandoned Autos  
May 26, 2009  
Page Two

**RECOMMENDATION:**

Request approval of an ordinance amending Chapter 7, Offenses and Punishments, of the Hoffman Estates Municipal Code to provide for the abatement of abandoned vehicles within the Village.



VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING CHAPTER 7,  
OFFENSES AND PUNISHMENTS, OF THE HOFFMAN ESTATES  
MUNICIPAL CODE TO PROVIDE FOR THE ABATEMENT OF  
ABANDONED VEHICLES WITHIN THE VILLAGE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Article 10, MISCELLANEOUS OFFENSES, of the Hoffman Estates Municipal Code be amended to read as follows:

Article 10

MISCELLANEOUS OFFENSES

Section 7-10-3. ABANDONED VEHICLES

A. *Definitions.* Whenever the following terms are used in this Article they shall have the meaning respectively ascribed to them in this section.

1. *Abandoned vehicle* means any vehicle as defined in 625 ILCS 5/1-217 as amended which:

a. is in a state of disrepair rendering the vehicle incapable of being driven in its condition or unable to be operated legally on a public road or a vehicle that is inoperable or derelict as defined in Chapter 11, BUILDING REQUIREMENTS, Section 11-1-2, Additions, Insertions and Deletions, sub-section D-6 or;

b. any vehicle that has not been moved for 7 consecutive days or more and is apparently deserted

B. *Location or Presence of Abandoned Vehicles Within Village Deemed Public Nuisance; Exceptions.* The location or presence of any abandoned vehicle or abandoned vehicles on any lot, tract, parcel of land or portion thereof, occupied or unoccupied, improved or unimproved, within the Village shall be deemed a public nuisance and it shall be unlawful for any person or persons to cause or maintain such public nuisance by wrecking, dismantling, rendering inoperable, abandoning or discarding his or their vehicle or vehicles on the property of another or to suffer, permit, or allow the same to be placed, located, maintained or exist upon his or their own real property; provided that this section shall not apply to (1) a vehicle or part thereof which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property; (2) a vehicle or part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer; or (3) unlicensed or inoperable vehicles stored on private property provided, however, that the vehicle and outdoor storage areas are maintained in such a manner that they do not constitute a health hazard and are screened from ordinary public and private view by means of a six-foot opaque fence.

C. *Abatement or Removal Order; Contents; Service.*

1. Whenever such public nuisance exists in the Village in violation hereof, the Chief of Police and/or his employees, who shall administer this code shall give notice to the owner of the vehicle and the owner of the real property or the occupant, if any, of the premises whereon such public nuisance exists to abate or remove the same, stating the nature of the public nuisance on private property and that it must be removed and abated within ten days from the date on the notice and further that a request for a hearing must be made before expiration of said ten-day period by the aggrieved person. Such notice shall be, made via personal service or first class mail postage prepaid to the registered owner, or to the owner or the occupant of the private premises whereupon such public nuisance exists. If the notice is returned undelivered by the United States Post Office, official action to abate said nuisance shall commence after the expiration of the ten-day notice period.

2. Whenever such public nuisance exists in the Village in violation hereof, the Chief of Police and/or his employees, shall give notice to the owner of the vehicle stating the nature of the public nuisance on the public property or on a public right-of-way and that it must be removed and abated within ten days from the date on the notice and further that a request for a hearing must be made before expiration of said ten-day period. Such notice shall be made via personal service or first class mail postage prepaid, to the owner or the occupant of the public premises or to the owner or the occupant of the premises adjacent to the public right-of-way whereupon such public nuisance exists. If the notice is returned undelivered by the United States Post Office, official action to abate said nuisance shall commence after the expiration of ten-day notice period.

3. The owner or occupant of the public or private premises shall have the right to request a hearing prior to the removal of the vehicle or part thereof as a public nuisance before the Village Manager or his designee to contest the removal of the vehicle. When such a hearing is requested by the owner or occupant of the public or private premises or by the owner or occupant of the premises adjacent to the public right-of-way on which said vehicle is located, within ten days after service of notice to abate the nuisance, any resolution or order requiring the removal of a vehicle or part thereof shall include a description of the vehicle, and the correct identification number and license number of the vehicle, if available at the site.

D. *Removal with Permission of Owner or Occupant.* If within ten days after receipt of notice from the Chief of Police and/or his employees, or his duly authorized agent, to abate the nuisance, as herein provided, the owner or occupant of the

premises shall give his written permission to the Chief of Police and/or his employees, or his duly authorized agent for removal of the junked motor vehicle from the premises, at the expense of said owner or occupant of the premises. The giving of such permission shall be considered compliance with the provisions of Section 7-10-3-C.

E. *Disposal of Abandoned Vehicles.* If such public nuisance is not abated by said owner or occupant after notice is given in accordance with this Code, official action shall be taken by the Village to abate such nuisance. Abandoned vehicles or parts thereof may be disposed of by removal to a scrapyards or demolishers for processing as scrap or salvage.

F. *Authority to Enforce.* The Chief of Police and/or his employees, or his agent, may enter upon private property for the purposes specified in this Code to examine vehicles or parts thereof, obtain information as to the identity of vehicles and to remove or cause the removal of a vehicle or parts thereof declared to be a nuisance pursuant to this Code but shall comply with the Fourth Amendment of the United States Constitution.

G. *Application.* Nothing in this Article shall effect statutes or ordinances that permit immediate removal of a vehicle left on public property which constitutes an obstruction to traffic.

Section 2: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

NB  
2

**SUBJECT:** Automated Red Light Enforcement Ordinance

**MEETING DATE:** May 26, 2009

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police  
J. C. Paez, Lieutenant



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**PURPOSE:** To present an amendment to Chapter 6, Traffic Code, automated red light enforcement violations within the Village.

**BACKGROUND:** At the February 16, 2009 Board Meeting, Ordinance Number 4085 was passed providing for local adjudication of automated red light enforcement. The ordinance requires notices to be sent to violators and a hearing process.

**DISCUSSION:** Revisions are required to remain consistent with new business rules that were implemented to include a written appeal process for violators, the manner in which hearings will be held, to clean up the language required in the notices sent to violators, and to adjust the fine amount as mandated by state statute.

**BUDGETARY IMPACT:**

There is no budgetary impact by the proposed amendment.

**RECOMMENDATION:**

Request approval of an ordinance amending Chapter 6, Traffic Code, of the Hoffman Estates Municipal Code to provide for an Automated Traffic Law Enforcement System for Red Light Violations within the Village.

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING CHAPTER 6,  
TRAFFIC CODE, OF THE HOFFMAN ESTATES MUNICIPAL CODE  
TO PROVIDE FOR AN AUTOMATED TRAFFIC LAW ENFORCEMENT  
SYSTEM FOR RED LIGHT VIOLATIONS WITHIN THE VILLAGE**

WHEREAS, the Village of Hoffman Estates (hereinafter referred to as "Village") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, the Village is a home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois of 1970, and, subject to the specific limitations of Illinois law, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Village, pursuant to P.A. 94-795, which amends the Illinois Vehicle Code, 625 ILCS 5/1-100, *et seq.*, is vested with authority to implement an automated traffic enforcement system in order to monitor motorist compliance with traffic control signals at intersections and to devise a system of administrative adjudication to enforce the same; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208.6, may enact an ordinance providing for an automated traffic law enforcement system to enforce State and local traffic control signal laws and regulations through the use of electronic monitoring devices and by imposing liability on registered vehicle owners violating such State laws and local provisions; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208.3 and 65 ILCS 5/1-2.2-1, *et seq.*, may enact a system of administrative adjudication to adjudicate violations of regulations related to automated traffic law violations; and

WHEREAS, the Village is desirous of providing a fair and efficient method of enforcing certain Village regulations through administrative adjudication of automated traffic law violations; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208(a)(2), may regulate traffic through the use of traffic control signals; and

WHEREAS, the Village, pursuant to 625 ILCS 5/11-208(a)(15), may adopt traffic regulations as authorized by the Illinois Vehicle Code; and

WHEREAS, the Village believes that instituting a system of administrative adjudication to adjudicate contested matters with respect to the automated traffic law enforcement system will facilitate prompt and just resolution of disputes; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Article 6-5, AUTOMATED RED LIGHT TRAFFIC LAW ENFORCEMENT SYSTEM, of the Hoffman Estates Municipal Code be added to read as follows:

## Article 5

### AUTOMATED RED LIGHT TRAFFIC LAW ENFORCEMENT SYSTEM

#### Section 6-5-1. DEFINITIONS

In construing the provisions of this ordinance, except where otherwise plainly declared or clearly apparent from the context, words used herein shall be given their common and ordinary meaning. In addition, the following definitions shall apply:

A. *Automated traffic law enforcement system* means a device within the Village of Hoffman Estates with one or more motor vehicle sensors working in conjunction with a red light signal to produce recorded images of motor vehicles entering an intersection against a steady or flashing red signal indication in violation of Section 11-306 of the Illinois Vehicle Code (“Code”), 625 ILCS 5/11-306, or similar violation of the Village of Hoffman Estates Municipal Code.

B. *Disregarding a traffic control device* means failure to stop and remain stopped before an intersection that is controlled by a red signal as provided for in Section 11-306 of the Code.

C. *No turn on red* means failure to stop and remain stopped, and not proceeding to turn right at, an intersection controlled by both a sign indicating “No turn on red,” or other similar language, and a red signal as provided for in the Village of Hoffman Estates Municipal Code or State Statute.

D. *Recorded images* means images produced by the automated traffic law enforcement system, which consist of either two (2) or more photographs; two (2) or more microphotographs; two (2) or more electronic images; or, a video recording showing the motor vehicle and, on at least one image or portion of the recording, clearly identifying the registration plate number of the motor vehicle.

E. *Traffic Compliance Administrator* means the person appointed as such pursuant to Section 11-208.3 of the Illinois Vehicle Code and, Chapter 6 of the Hoffman Estates Municipal Code and shall have the following additional powers: adopt, distribute and process automated traffic law violation notices and other notices required by this Article, collect money paid as fines and penalties, operate the automated traffic law enforcement system, and make certified reports to the Secretary of State as required by this Article.

#### Section 6-5-2. VIOLATIONS

It shall be a violation of this Article for a vehicle to disregard a traffic control device or turn on red in violation of Section 11-306 of the Illinois Vehicle Code or similar Village ordinance.

#### Section 6-5-3. DEFENSES

The following may be considered defenses by the Hearing Officer for a violation of this Section:

A. That the motor vehicle or registration plates of the motor vehicle were stolen before the violation occurred, and not under the control of or in the possession of the owner at the time of the violation. To demonstrate that the motor vehicle or the registration plates were stolen before the violation occurred and were not under the control or possession of the owner at the time of the violation, the owner must submit proof that a report concerning the stolen motor vehicle or registration plates was filed with a law enforcement agency in a timely manner.

B. That the driver of the vehicle passed through the intersection when the light was red either (i) in order to yield the right-of-way to an emergency vehicle; or (ii) as part of a funeral procession.

Section 6-5-4. NOTICE OF VIOLATION

When the automated traffic law enforcement system records a motor vehicle entering an intersection in violation of this Section, the Village shall issue a written Notice of Violation via first class mail postage prepaid to the registered owner or lessee of the vehicle within 30 days after the Illinois Secretary of State notifies the Village of the identity of the registered owner or lessee of the vehicle, and in no event later than 90 days following the violation. The Village shall only be required to notify a lessee if the leasing company/lessor provides the lessee's name by an affidavit and a copy of the lease within 60 days of the notice's issuance. If the lessee information is not provided within 60 days, the leasing company/lessor may be found liable. If any notice to an address is returned as undeliverable, a second notice shall be sent to the last known address recorded in a United States Post Office approved database of the owner or lessee of the cited vehicle.

The second notice shall be made by first class mail postage prepaid.

Notice of Violation associated with an automated traffic law violation shall require a review of the associated recorded image by a Village of Hoffman Estates employee, who shall inspect the image and determine whether the motor vehicle was being operated in violation of this Section, or whether one of the defenses enumerated above is visibly applicable upon inspection. Upon determination that the recorded image captures a violation and that no defense applies, the notice of violation shall be served upon the registered vehicle owner in the manner provided for above. The Traffic Compliance Administrator shall retain a copy of all violation notices, recorded images and other correspondence mailed to the owner of the vehicle. Each Notice of Violation shall constitute evidence of the facts contained in the notice and is admissible in any proceeding alleging a violation of the above-noted statutory and local provisions and shall be *prima facie* evidence of a violation, subject to rebuttal on the basis of the defenses established in this Article.

The Notice of Violation shall include the following information:

1. The make (only if discernable) and registration number of the motor vehicle involved in the violation;
2. The violation charged;
3. The location where the violation occurred;
4. The date and time of the violation;
5. A copy of the recorded images;
6. The amount of the civil penalty, the date by which the penalty should be paid;
7. A statement that a failure to pay the civil penalty by the date noted may result in an additional late fee being assessed against the owner or lessee;
8. The amount of the late fee;
9. A statement that the failure to pay by the date specified or request a hearing is an admission of liability and may result in the suspension of driving privileges for the registered owner of the vehicle;
10. A statement that the recorded images constitute *prima facie* evidence of a violation;
11. A statement that the person may elect to proceed by paying the fine or challenging the charge by mail or by administrative hearing; and
12. A statement of how an administrative hearing may be requested.
13. A statement that the payment of the indicated fine, and of any applicable penalty for late payment, shall operate as a final disposition of the violation.

Section 6-5-5. HEARING

The owner of a vehicle being operated in violation of this Section may request a hearing to challenge the evidence or set forth an applicable defense. The Notice of Violation shall constitute evidence of the facts contained in the notice and is admissible in any proceeding alleging a violation of this Section. The Notice of Violation shall be *prima facie* evidence of a violation, subject to rebuttal on the basis of the defenses established herein.

The owner's failure to appear at the hearing will result in a finding of liability. In the event of a failure to appear, a "Default, Findings or Order" letter will be sent to the owner. The owner's failure to pay the amount by the date specified in that letter will result in a final determination.

Section 6-5-6. ADJUDICATION BY MAIL/PROCEDURE

Where the registered owner or lessee of the cited vehicle wishes to contest the merits of the alleged violation, such person may contest the charges using the same available defenses as stated above, but rather than attend the administrative hearing, they may



submit any and all documentary evidence to the Traffic Compliance Administrator no later than five (5) days prior to the due date, together with a written statement reflecting that they are requesting a hearing via mail. The Traffic Compliance Administrator shall forward all timely-submitted materials to the Hearing Officer for review and determination.

Section 6-5-7. SECOND NOTICE OF VIOLATION

Upon the failure of the registered owner of the cited vehicle to pay the appropriate fine prior to the due date, or on the hearing date, if one was requested, or request an adjudication by mail, the Traffic Compliance Administrator shall send out a second notice of violation which shall contain the following:

1. The make (only if discernable) and registration number of the motor vehicle involved in the violation;
2. The violation charged;
3. The location where the violation occurred;
4. The date and time of the violation;
5. The amount of the civil penalty, the date by which the penalty should be paid;
6. The amount of the late fee;
7. A statement that the failure to pay by the date specified is an admission of liability and may result in the suspension of driving privileges for the registered owner of the vehicle; and
8. A statement that the payment of the indicated fine, and of any applicable penalty for late payment, shall operate as a final disposition of the violation.

Section 6-5-8. HEARING; DETERMINATION OF LIABILITY; PETITION TO SET ASIDE

- A. Upon conclusion of a hearing under this chapter, the hearing officer shall issue a determination of no liability or of a liability in the amount of the fine as provided in the Village Code.
- B. If a person fails to respond to the violation notice and the second notice of violation, and notice of final determination or who has requested an administrative hearing and fails to appear, a determination of liability shall be entered against the respondent pursuant to this chapter. Such determination shall become final for purposes of judicial review under the administrative review law of Illinois upon the denial or the expiration of the time in which to file a timely petition to set aside the determination as provided in this chapter.
- C. The registered owner, lessee/lessor owing an unpaid fine or penalty has the right to file a petition in a timely manner to set aside the determination. The petition shall be filed with and ruled upon by the Traffic Compliance Administrator in a timely manner. The grounds for the petition are limited to:

1. The person not having been the owner or lessee of the cited vehicle on the date the violation notice was issued;

2. An excusable failure, as determined by the Traffic Compliance Administrator, to appear at or request a hearing date based on an exigent circumstance or emergency.

D. After the determination of a violation has been set aside upon a showing of just cause, the registered owner shall be provided with a hearing on the merits for that violation.

Section 6-5-9. FINAL DETERMINATION

A final determination of violation liability shall occur following failure to pay the fine after a hearing officer's determination of violation liability, and the exhaustion of or failure to exhaust any administrative review procedures, including denial or a timely petition to set aside.

Section 6-5-10. NOTICE OF FINAL DETERMINATION

A. If any fine is owing and unpaid after a determination of liability under this chapter has become final, and the respondent has exhausted or failed to exhaust judicial procedures for review, the Village Traffic Compliance Administrator shall cause a notice of final determination of liability to be sent to the respondent in accordance with this chapter.

B. Any fine and penalty, if applicable, remaining unpaid after the notice of final determination of liability is sent shall constitute a debt due and owing the village which may be enforced in any legal manner consistent with 625 Illinois Compiled Statutes 5/11-208.3. Failure of the respondent to pay such fine or penalty may result in the suspension of the person's driver's license for failure to pay fine or penalties for five (5) or more red light violations.

Section 6-5-11. NOTICE OF IMPENDING DRIVERS LICENSE SUSPENSION

A. A Notice of Impending Drivers License Suspension shall be sent to the person liable for any fine or penalty that remains due and owing on 5 or more violations of this Article. The Notice of Impending Drivers License Suspension shall state the following information:

1. The failure to pay the fine owing within 45 days of the notice's date will result in the Village of Hoffman Estates notifying the Secretary of State that the person is eligible for initiation of suspension proceedings under Section 6-306.5 of the Code;

2. A statement that the person may obtain a copy of the original ticket imposing a fine by sending a self-addressed, stamped envelope to the Village of Hoffman Estates along with a request for the copy.

B. The Notice of Impending Drivers License Suspension shall be sent by first class mail, postage prepaid, to the address recorded with the Secretary of State or, if any notice to that address is returned as undeliverable, to the last known address recorded in a United States Post Office approved database.

Section 6-5-12. DRIVERS LICENSE SUSPENSION

A. The Traffic Compliance Administrator, by certified report, may request that the Secretary of State suspend the driving privileges of an owner of a registered vehicle who has failed to pay any fine or penalty due and owing as a result of 5 automated traffic violations. The report shall be certified and contain the following:

1. The name, last known address as recorded with the Secretary of State, as provided by the lessor of the cited vehicle at the time of lease, or as recorded in a United States post office approved database if any notice sent under this Article is returned as undeliverable, and driver's license number of the person who failed to pay the fine or penalty and the registration number of any vehicle known to be registered to such person in a state;
2. The name of the municipality making the report pursuant to this section; and
3. A statement that a Notice of Impending Driver's License Suspension has been sent to the person named in the report at the address recorded with the Secretary of State or at the last address known to the lessor of the cited vehicle at the time of the lease or, if any notice sent under this Article is returned as undeliverable at the last known address recorded at a United States Post office approved database; the date on which such notice was sent; and address to which such notice was sent.

B. The Traffic Compliance Administrator shall notify the Secretary of State whenever a person named in the certified report has paid the previously recorded fine or penalty or whenever the municipality determines that the original report was in error. A certified copy of such notification shall also be given upon request and at no additional charge to the person named therein.

C. Any person receiving notice from the Secretary of State that their driving privileges may be suspended at the end of a specified period may challenge the accuracy of the certified report prepared by the Traffic Compliance Administrator. The person shall, within 7 days after having received notice from the Secretary of State, request an opportunity to speak with the Traffic Compliance Administrator to challenge the accuracy of the certified report. If the Traffic Compliance Administrator determines that the original report was in error due to the fact that the person challenging the report was not the owner or lessee of the vehicle or that the person has already paid their fine for the five (5) or more automated traffic violations, the Traffic Compliance Administrator shall immediately notify the Secretary of State of such error in a subsequent certified report.

Section 6-5-13. VIOLATION--PENALTY

A. The fines and penalties which shall be imposed for vehicles violating the automated traffic law enforcement system for red light violations shall be as follows:

1. Initial Fine:

Upon service of violation notice and at the First Hearing  
 Date: \$100.00

Upon Default or Failure to Request Adjudication: \$200.00

Section 2: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

# COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Request Authorization To Award a Contract For Trade Contractor Asphalt Paving, Unit Pavers, Suspended Acoustical Ceilings, Carpentry/General Trades, and Audio Visual Systems, part of Bid Package #4, For The New Police Building

**MEETING DATE:** May 26, 2009

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police

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**PURPOSE:** To request authorization to award contracts for trade contractor Asphalt Paving, Unit Pavers, Suspended Acoustical Ceilings, Carpentry/General Trades, and Audio Visual Systems, part of Bid Package #4, for the new police building

**BACKGROUND:** In December, 2008 the Village Board gave approval to advertise notice of prequalification for prospective trade bidders for the remainder of bid packages for the new police building.

At the public bid opening, which was conducted on April 07, 2009, a total of three (3) bid packages were received from pre-qualified sub-trade contractors interested in participating in the bids for the Asphalt Paving, two (2) were received from contractors who bid on the Unit Pavers, three (3) were received from contractors who bid on the Suspended Acoustical Ceilings, four (4) who bid on the Carpentry/General trades, and four (4) who bid on the Audio/Visual Systems portion of the project.

**DISCUSSION:** MTI Construction Services, LLC has reviewed each of the bids submitted for consideration and is recommending the following:

**That the Asphalt Paving contract be awarded to Abby Paving & Sealcoating Co., Inc., Aurora, IL., in an amount not to exceed \$43,598.00 (lowest responsible bid).**

**That the Unit Pavers contract be awarded to LPS Pavement Co., Oswego, IL., in an amount not to exceed \$206,600.00 (lowest responsible bid).**

**That the Suspended Acoustical Ceilings contract be awarded to Just Rite Acoustics, Inc., Elk Grove Village, IL., in an amount not to exceed \$187,500.00 (lowest responsible bid).**

**That the Carpentry/General Trades contract be awarded to L.J. Morse Construction Co., Aurora, IL., in an amount not to exceed \$694,000.00 (lowest responsible bid).**

**That the Audio/Visual Systems contract be awarded to Advanced Communications, Inc., Michigan City, IN., in an amount not to exceed \$313,193.00 (lowest responsible bid).**

#### **BUDGETARY IMPACT:**

**The new police building construction budget includes a total of \$66,285.00 for the Asphalt Paving portion of the project. The contract award recommendation for this contract is \$22,687.00 under budget. The budget includes a total of \$200,000.00 for the Unit Pavers portion of the project. The contract award recommendation is \$6,600.00 over budget. The budget includes a total of \$200,337.00 for the Suspended Acoustical Ceiling portion of the project. The contract award recommendation is \$12,837.00 under budget. The budget includes a total of \$551,063.00 for the Carpentry/General Trades portion of the project. The contract award recommendation is \$142,937.00 over budget. The budget includes \$312,000.00 for the Audio/Visual Systems portion of the project. The contract award recommendation is \$1,193.00 over budget.**

**Special Public Health and Safety Committee  
Bid Package #4 Recommendations  
May 26, 2009  
Page Three**

The total budget for these contract line items is \$1,329,685.00. The actual recommended awards for these contracts are \$115,206.00 over budget. Overall, after reviewing all of the contract awards to date, which represents about 85-90% of the total project (including those presented for discussion tonight) the new police building project is approximately \$650,000.00 under budget. In addition, items remaining to bid do not represent significant portions of the project which might dramatically impact the final budget one way or another.

**RECOMMENDATION:**

Request authorization to award the following contracts for the new Police building:

- a) Asphalt Paving to Abby Paving & Sealcoating Co., Inc., Aurora, IL., in an amount not to exceed \$43,598.00 (lowest responsible bid), and
- b) Unit Pavers to LPS Pavement Co., Oswego, IL., in an amount not to exceed \$206,600.00 (lowest responsible bid), and
- c) Suspended Acoustical Ceilings to Just Rite Acoustics, Inc., Elk Grove Village, IL., in an amount not to exceed \$187,500.00 (lowest responsible bid), and
- d) Carpentry/General Trades to L.J. Morse Construction Co., Aurora, IL., in an amount not to exceed \$694,000.00 (lowest responsible bid), and
- e) Audio/Visual Systems to Advanced Communications, Inc., Michigan City, IN., in an amount not to exceed \$313,193.00 (lowest responsible bid).

# MTI Construction Services, LLC

May 21, 2009

Via electronic (9 pages)

Mr. Clint Herdegen, Chief of Police  
Village of Hoffman Estates Police Department  
1200 Gannon Drive  
Hoffman Estates, IL 60169  
Ph. 847-781-2801 Fax 847-882-8423

2585 Millennium Drive  
Suite E  
Elgin, Illinois  
60124-7822  
874 / 742 7200  
847 / 742 7203 Fax  
www.mticsi.com

**RE: NEW POLICE FACILITY  
Bid Release #4 Trade Contract Award Recommendation**

Dear Clint,

MTI Construction Services, LLC hereby requests the Village of Hoffman Estates consider our recommendation to award trade contracts for work required on the proposed New Police Facility.

MTI solicited and received thirty four (34) pre-qualification packages from trade bidders for the work listed below. The Village received and opened fifteen (15) bid proposals on Tuesday, April 7, 2009. The trade bidders were subsequently interviewed to verify that the scope of work included in their bid proposals was in compliance with the Contract Documents. It is our recommendation that the Village award the following trade contracts at this time:

<b>Trade Contractor</b>	<b>Base Bid</b>	<b>Alternates</b>	<b>Award</b>	<b>Budget</b>
<b>Asphalt Paving</b> Abby Paving & Sealcoating Co., Inc. 1949 County Line Rd Aurora, IL 60502	\$43,598.00	\$0.00	\$43,598.00	\$66,285.00
<b>Unit Pavers</b> LPS Pavement Co. 67 Stonehill Rd Oswego, IL 60543	\$206,600.00	\$0.00	\$206,600.00	\$200,000.00
<b>Suspended Acoustical Ceilings</b> Just Rite Acoustics, Inc. 1501 Estes Ave. Elk Grove Village, IL 60007	\$187,500.00	\$0.00	\$187,500.00	\$200,337.00

**MTI**



# MTI Construction Services, LLC

RE: NEW POLICE FACILITY  
Bid Release #4 Trade Contract Award Recommendation

Trade Contractor	Base Bid	Alternates	Award	Budget
<b>Carpentry/ General Trades</b>				
L.J. Morse Const. Co. 128 South Broadway Aurora, IL 60505	\$694,000.00	\$0.00	\$694,000.00	\$551,063.00
*The as opened low bidder, J.C. Harris & Sons, Inc. did not include the required indoor bike racks, flag poles, and unforeseen conditions allowance thereby making their bid not fully qualified.				
<b>Audio/ Visual Systems</b>				
Advanced Comm., Inc. 201 Woodcreek Dr. Michigan City, IN 46360	\$313,193.00	\$0.00	\$313,193.00	\$312,000.00
		Totals:	\$1,444,891.00	\$1,329,685.00

With regard to the Firing Range Equipment trade package we recommend the Village reject the bids received on April 7, 2009. Upon interviewing the two (2) contractors that submitted bids we determined there to be issues with the installation of the steel baffles. Neither bid accurately reflects the required work for the project. The discrepancy has considerable cost implications thereby making re-bid in the best interest of the project. We are presently addressing the issues and have tentatively scheduled the re-bid due date for June 5, 2009.

Please advise at your earliest convenience as to the Village's determination with regard to our above recommendations. Do not hesitate to call me should you have any questions or require additional information.

Sincerely,  
MTI Construction Services, LLC

*Patrick M. Wood*

Patrick M. Wood

Encl: Trade Bid Analysis Sheets dated 5/21/09 (5 pages)  
Updated Budget dated 5/21/09 (2 pages)

**MTI**

**HOFFMAN ESTATES NEW POLICE FACILITY**  
**TRADE BID ANALYSIS: ASPHALT PAVING**  
**BUDGET: \$ 66,285.00**  
**DATE: 5/21/2009**

	1 Abby Paving	2 Glander Paving Co.	3 Champton Paving	4	5	6	7	8	9	10
1. Fine grading of stone by others	yes	yes	yes							
2. Grind edge of existing	yes	yes	yes							
3. Primer	yes	yes	yes							
4. Binder (1.5")	yes	yes	yes							
5. Surface (1.5")	yes	yes	yes							
6. Sealing of COITC lot	yes	yes	yes							
7. Parking lot striping & stops	yes	yes	yes							
8. Parking lot signage	yes	yes	yes							
9. Garage striping & stops	yes	yes	yes							
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20. LEED clean up	yes	yes	yes							
21. Unforeseen conditions allowance	yes	yes	yes							
22. Shop Drawings (weeks)	2	1	1							
23. Material Lead-time (weeks)	NA	NA	NA							
24. Installation (weeks)	3	2	2							
25. Conform to Schedule	yes	yes	yes							
26. Extended warranties	yes	yes	yes							
27. Addenda - 5	yes	yes	yes							
28. Allowance included	yes	yes	yes							
29. Alt. 17-1 Shift Work	NA	NA	NA							
30. Alt. 17-2 Saturday Work	NA	NA	NA							
31. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	NA	NA	NA							
32. Alt. Ex. "A" A.T. # 8 Omit Caulking	NA	NA	NA							
33.										
34.										
35.										
36.										
37.										
38.										
39.										
<b>TOTAL BID \$</b>	<b>43,598.00</b>	<b>45,960.00</b>	<b>161,690.00</b>							

**BUDGET 66,285.00**  
**AWARD 43,598.00**  
**DIFFERENCE 22,687.00**

TRADE BID ANALYSIS: UNIT PAVERS  
 BUDGET: \$ 200,000.00  
 DATE: 5/21/2009

HOFFMAN ESTATES NEW POLICE FACILITY

	1	2	3	4	5	6	7	8	9	10
	LPS Pavement Company	Western DupPage Landscaping								
BASE BID \$	206,600.00	\$ 265,518.00								
1. Paver Units - Wasau Tile	Yes	Yes								
2. Asphaltic setting base	Yes	Yes								
3. Filter/ geotextile fabric	Yes	Yes								
4. Weep holes	Yes	Yes								
5. Joint stabilizing sealer	Yes	Yes								
6. PCC brick paver base, sidewalks & ramp	Yes	Yes								
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20. LEED clean up	Yes	Yes								
21. Unforeseen conditions allowance	Yes	Yes								
22. Shop Drawings (weeks)	3	1								
23. Material Lead-time (weeks)	17	no info provided								
24. Installation (weeks)	6	6								
25. Conform to Schedule	Yes	Yes								
26. Extended warranties	Yes	Yes								
27. Addenda - 5	Yes	Yes								
28. Allowance included	Yes	Yes								
29. Alt. 17-1 Shift Work	Yes	Yes								
30. Alt. 17-2 Saturday Work	NA	NA								
31. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	provided rates (450.00)	provided rates								
32. Alt. Ex. "A" A.T. # 8 Omit Caulking	NA	no bid								
33.										
34.										
35.										
36.										
37.										
38.										
39.										
TOTAL BID \$	206,600.00	\$ 265,518.00								

BUDGET 200,000.00  
 AWARD 206,600.00  
 DIFFERENCE (6,600.00)

**HOFFMAN ESTATES NEW POLICE FACILITY**  
**TRADE BID ANALYSIS: SUSPENDED ACOUSTICAL CEILINGS**  
**BUDGET: \$ 200,337.00**  
**DATE: 5/21/2009**

	1		2		3		4		5		6		7		8		9		10	
	Just Rite Acoustics	Midwest Acoustics	International Decorators																	
1. Optima 2x2 (ACT-1)	yes	yes	yes																	
2. Optima 2x4 (ACT-2)	yes	yes	yes																	
3. Logix (ACT-3)	yes	yes	yes																	
4. (ACT-4)	yes	yes	yes																	
5. Susp Metal Panel Sec Ceiling Sys (DC-2)	yes	yes	yes																	
6.																				
7.																				
8.																				
9. Alt. Provide "Plank" type sec ceilings																				
10.																				
11.																				
12.																				
13.																				
14.																				
15.																				
16.																				
17.																				
18.																				
19.																				
20. LEED clean up																				
21. Unforeseen conditions allowance	\$ 2,580.00	\$ 3,033.00	\$ 7,040.00																	
22. Shop Drawings (weeks)	2	3	2																	
23. Material Lead-time (weeks)	8	7	6																	
24. Installation (weeks)	6	8	14																	
25. Conform to Schedule	yes	yes	yes																	
26. Extended warranties	yes	yes	yes																	
27. Addenda - 5	yes	yes	yes																	
28. Allowance included	yes	yes	yes																	
29. Alt. 17-1 Shift Work	\$ 15,000.00	\$ 10,181.00	\$ 54,380.00																	
30. Alt. 17-2 Saturday Work	\$ 2,000.00	provided rates	\$ 5,344.00																	
31. Alt. Ex. 'A' A. T. # 7 Omit Cleanup Dumpsters	\$ (500.00)		no bid																	
32. Alt. Ex. 'A' A. T. # 8 Omit Caulking	\$ (300.00)		no bid																	
33.																				
34.																				
35.																				
36.																				
37.																				
38.																				
39.																				
<b>TOTAL BID</b>	<b>\$ 187,500.00</b>	<b>\$ 226,983.00</b>	<b>\$ 235,130.00</b>																	

**BUDGET 200,337.00**  
**AWARD 187,500.00**  
**DIFFERENCE 12,837.00**

**HOFFMAN ESTATES NEW POLICE FACILITY**  
**TRADE BID ANALYSIS: Carpentry/ General Trades**  
**BUDGET: \$ 551,063.00**  
**DATE: 5/21/2009**

	1	2	3	4	5	6	7	8	9	10
	L.J. Morse Const. Co.	Doherty Construction	Boller Construction	J.C. Harris & Sons, Inc.						
	<b>BASE BID \$ 694,000.00</b>	<b>\$ 701,920.00</b>	<b>\$ 1,152,000.00</b>	<b>\$ 584,190.00</b>						
1. Carpentry (roof, hidden & door/window blocking)	yes	yes	yes	yes						
2. Trash & generator enclosure gates per Ex. "A"	yes	yes	yes	yes						
3. Caulking for Camp/ GT work	yes	yes	yes	yes						
4. Steel frames, doors, wood doors, lin hdwr	yes	yes	yes	yes						
5. Install HM frames after masonry complete	yes	yes	yes	yes						
6. FRP work at janitor closets	yes	yes	yes	yes						
7. Toilet Partitions	yes	yes	yes	yes						
8. Toilet Accessories	yes	yes	yes	yes						
9. Wall impact protection (Sec 10260)	yes	yes	yes	yes						
10. Floor mats	yes	yes	yes	yes						
11. Bird Protection	yes	yes	yes	yes						
12. Automatic Vert. Acoustical Wall (Sec 10650)	yes	yes	yes	yes						
13. Automatic Vert. Acoustical Wall support - allowance	yes	yes	yes	yes						
14. Fire extinguishers (Sec 10620)	yes	yes	yes	yes						
15. Fire extinguishers (turnish & install)	yes	yes	yes	yes						
16. Bullet resistant protection (panels only)	yes	yes	yes	yes						
17. Indoor Bike Racks (Sec 02871) Rm B139	yes	yes	yes	yes						
18. Site Furnishings (Sec 12001)	yes	yes	yes	yes						
19. LEED clean up	yes	yes	yes	yes						
20. Temp protection/ safety allowance	yes	yes	yes	yes						
21. Unforeseen conditions allowance	yes	yes	yes	yes						
22. Shop Drawings (weeks)	3	19	6	9						
23. Material Lead-time (weeks)	various	38	15	9						
24. Installation (weeks)	various	11	24	various						
25. Conform to Schedule	yes	yes	yes	yes						
26. Extended warranties	yes	yes	yes	yes						
27. Addenda - 5	yes	yes	yes	yes						
28. Allowance included	yes	yes	yes	yes						
29. Alt. 17-2 Saturday Work	\$ 33,180.00	\$ 109,000.00	\$ 47,000.00	provided rates						
30. Alt. 17-1 Shift Work	provided rates	\$ 57,500.00	provided rates	provided rates						
31. Alt. Ex. "A" A.T. # 7 Omit Cleanup/ Dumpsters	\$ (800.00)	\$ (2,000.00)	no bid	\$ (1,200.00)						
32. Alt. Ex. "A" A.T. # 8 Omit Caulking	\$ (2,500.00)	\$ (7,000.00)	no bid	\$ (3,500.00)						
33.										
34.										
35.										
36.										
37.										
38.										
39.										
	<b>TOTAL BID \$ 694,000.00</b>	<b>\$ 701,920.00</b>	<b>\$ 1,152,000.00</b>	<b>\$ 584,190.00</b>						

**BUDGET 551,063.00**  
**AWARD 694,000.00**  
**DIFFERENCE (142,937.00)**

**HOFFMAN ESTATES NEW POLICE FACILITY**  
**TRADE BID ANALYSIS: AUDIO/ VISUAL SYSTEMS**  
**BUDGET: \$ 312,000.00**  
**DATE: 5/21/2009**

Item #	Description	System/Category									
		1 Advanced Communications	2 Pentegra Systems	3 DB Integrated Systems	4 Interstate Electronics	5	6	7	8	9	10
1.	AV system for EOC & Adjudication	yes	yes	yes	yes						
2.	AV I/O & proj system in Rail Call Area	yes	yes	yes	yes						
3.	AV I/O & proj system in Court Room 202 w/ multi-screen hard w/ve	yes	yes	yes	yes						
4.	LCD flat screens w/ AV inputs per schedule	yes	yes	yes	yes						
5.	Flat screen in Adjudication	yes	yes	yes	yes						
6.	Custom mounted LCD flat screen monitors in Rm 114 (Front Dc	yes	yes	yes	yes						
7.	Viewing access of interrogation rooms per schedule	yes	yes	yes	yes						
8.	Multiple capability per schedule	yes	yes	yes	yes						
9.											
10.											
11.											
12.											
13.											
14.											
15.											
16.											
17.											
18.											
19.											
20.	LEED clean up	yes	yes	yes	yes						
21.	Unforeseen conditions allowance	yes	yes	yes	yes						
22.	Shop Drawings (weeks)	2	4	4	3						
23.	Material Lead-time (weeks)	3	21	24	24						
24.	Installation (weeks)	10	16	17	18						
25.	Conform to Schedule	yes	??	??	??						
26.	Extended warranties	yes	yes	yes	yes						
27.	Addenda - 5	yes	yes	yes	yes						
28.	Allowance included	yes	yes	yes	yes						
29.	AIL 17-1 Shift Work	\$ 4,437.00	provided rates	no bid	\$ 6,000.00						
30.	AIL 17-2 Saturday Work	\$ 3,240.00	provided rates	no bid	\$ 2,500.00						
31.	AIL Ex. 'A, A.T. # 7 Omit Cleanout Dumpsters	\$ -	no bid	no bid	no bid						
32.	AIL Ex. 'A, A.T. # 8 Omit Caulking	\$ -	no bid	no bid	no bid						
33.											
34.											
35.											
36.											
37.											
38.											
39.	TOTAL BID	\$ 313,193.00	\$ 425,000.00	\$ 445,549.00	\$ 449,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**BUDGET 312,000.00**  
**AWARD 313,193.00**  
**DIFFERENCE (1,193.00)**

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

NB  
4

**SUBJECT:** Request approval to reject all bids received for the firing range equipment trade package for the new Police building

**MEETING DATE:** May 26, 2009

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police

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**PURPOSE:** To request approval to reject all bids received for the firing range equipment trade package for the new Police building.

**BACKGROUND:** The Firing Range Equipment Trade bid was opened on April 07, 2009 as part of Bid Package #4. There were two (2) bids received from pre-qualified bidders who were interested in bidding on the firing range portion of the project.

**DISCUSSION:** MTI, Construction Manager for the project, has reviewed each of the bids and determined there was a discrepancy with the steel baffles portion of the Firing Range bid. Each bidder submitted bids which did not accurately reflect the required work for this portion of the project. The discrepancy has the potential for considerable cost implications thereby making re-bid in the best interest of the overall project.

**BUDGETARY IMPACT:**

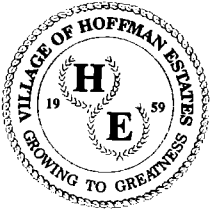
MTI is currently addressing these issues with each of the Firing Range Equipment trade bidders and, pending approval of the Village Board rejection of bids, has tentatively scheduled a new bid opening for June 5, 2009.

**Public Health and Safety Committee**  
**Reject Range Bids**  
**May 26, 2009**  
**Page Two**

**RECOMMENDATION:**

**Request approval to reject all bids received for the firing range equipment trade package for the new Police building.**






# HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen  
CHIEF OF POLICE

NB  
5

**TO: JAMES NORRIS, VILLAGE MANAGER**

**FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE** 

**SUBJECT: POLICE DEPARTMENT MONTHLY REPORT- APRIL, 2009**

## OPERATIONS BUREAU

### PATROL DIVISION

On April 18, 2009 Officer Hanna investigated a suspicious auto call in Victoria Park while conducting an extra patrol due to complaints. Hanna made a cannabis arrest/possession alcohol from that vehicle. At the station, the subject admitted that he sells cannabis and intent charges were filed. This was a good example of going the extra yard to further a case. Nice job!!

On January 10, Officer McIntosh responded to a residence on Knoll for a residential burglary as the evidence technician. He processed the exterior window and the interior window where entry was made. He was able to develop and lift three fingerprints. These lifts were submitted to the Northeastern Illinois Regional Crime Laboratory. Two of the lifts had enough friction ridge detail suitable for comparison purposes. One latent lift was entered into AFIS and identification was made providing a suspect's name.

On January 10, Officer Zaba conducted a traffic stop on a vehicle containing four subjects. Upon contacting the driver, Officer Zaba observed the subjects to be very nervous. Officer Zaba spoke with the driver who consented to a search of the vehicle which revealed numerous items which appeared to be proceeds of car burglaries. Officer Zaba separated the individuals and conducted street interviews which resulted in three of the four occupants admitting to having committed car burglaries in Elk Grove Village just prior to being stopped by Officer Zaba. Elk Grove Village was contacted and all four subjects were turned over after admitting to five car burglaries in their town. This was a great job by Officer Zaba, especially in that he discovered the car burglaries well before the victims had discovered the crime themselves.

1200 Gannon Drive  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-1818  
Fax: 847-882-8423

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

On April 12, Ofc. Johnson attempted to stop a vehicle on Rt. 59 at Bode Rd. when he observed three white baggies fly out of the passenger window. Ofc. Johnson stopped and recovered the baggies and continued after the offending vehicle. The vehicle eventually stopped a block away. Ofc. Johnson identified the occupants and discovered additional drugs within the vehicle. The drugs field tested positive for cocaine and after a through investigation, both occupants of the vehicle were charged with Possession of Controlled Substance.

Between April 5-8, 2009 the Department received several telephone calls regarding a vehicle stolen out of Chicago. The initial call came from the vehicle owner who reported her vehicle was stolen on February 15, 2009 and she received a notice from the Illinois Toll way Authority her vehicle had recorded toll violations at the I-90 W/B Barrington Rd. exit leading the owner to believe the vehicle might be passing through or being stored in Hoffman Estates. An anonymous call came in from a second subject reporting there was a vehicle that matched the description of the stolen vehicle in Hoffman Estates and it was being driven by a subject known as "Eddie". This information was documented in reports and forwarded to patrol for possible follow up. Sgt. Felgenhauer used the reports and additional investigative tools to generate information that led him to the area of 1800 Williamsburg where the stolen vehicle was located and subsequently towed. During the next shift Sgt. Felgenhauer continued his investigation. Utilizing computer records and databases he determined the possible offender resided on Williamsburg. When questioned, the suspect initially denied any knowledge about the stolen vehicle, but eventually admitted to driving the stolen vehicle for the past several weeks - claiming he received the vehicle from a friend. He also produced the keys to the vehicle. The suspect was subsequently arrested for an active Felony Warrant out of Cook County and Criminal Trespass to Auto. For Sgt. Felgenhauer's due diligence and intelligent investigation resulting in the recovery of the stolen vehicle and the arrest of the offender he was presented with the DISTINGUISHED SERVICE AWARD.

During the month of April, Officers Zboril and Murre received the "Distinguished Service Award" and the "Honorable Service Award" respectively for their roles in locating a residential fire, evacuating the residents, extinguishing the fire and calling the Hoffman Estates Fire Department. Officer Zboril was patrolling in the area of Eisenhower Circle @ 0730 hrs. on Saturday, March 21, 2009 when he observed flames burning the deck and rear house siding of a residence. Officer Zboril summoned the fire department to the scene and Officer Murre responded as well to assist. While Officer Zboril awakened and evacuated the residents, Officer Murre used a garden hose to extinguish the flames. Congratulations to both officers!

Officer Mark Petrovich was recognized by Chief Michael Deegan of the South Barrington Police Department for his assistance with the execution of a search warrant on

April 11<sup>th</sup> at a residence in Hoffman Estates connected to a criminal investigation from South Barrington. Congratulations Officer Petrovich!

On April 11, Officer Bloss responded to a fire call on Sessions Walk in which a clothes dryer started on fire causing damage to an apartment at that location. Officer Bloss arrived and immediately took action to evacuate the surrounding apartment units. She then attempted to extinguish the fire with a fire extinguisher she located at the scene. HEFD arrived on scene and put out the fire. Officer Bloss' quick actions prevented harm to any residents and reduced the amount of overall damage to the apartment.

On April 24, Officer Bloss investigated a report of a six-year-old child wandering the hallways at a residence on Valley Lane @ 0820 hrs. in the morning. Officer Bloss ascertained from neighbors the child resided with her mother at a specific apartment and that apartment door was found to be ajar. When attempts to locate the child's mother failed, Officer Bloss entered the open apartment and located a younger sibling asleep in a crib. Neither child was being supervised by an adult. Further investigation ascertained the children's mother had driven to Harper College in Palatine to pick up her other son who just finished working at that location and needed a ride home to Palatine. The mother did not wish to awaken her two children residing in Hoffman Estates and left them unattended. When she returned, she was arrested and charged with Child Endangerment and DCFS was notified.

On April 4, Officers Patla and Kruschel responded to the 1300 block of Rebecca Drive for a residential burglary in progress. A neighbor reported seeing two subjects entering an apartment through a 1<sup>st</sup> floor window. Officers Kruschel and Patla located the suspects in the parking lot at that location. Officers Kruschel and Patla obtained incriminating statements from the suspects, who are Hoffman Estates residents, and they were charged with residential burglary.

On April 24, Officer Rublev was dispatched to a battery that just occurred on the 500 block of Golf Road. Upon arrival, Officer Rublev learned the victim was actually robbed of \$200.00. While on scene, the offender drove by the scene on a bicycle and Officer Rublev was able to run him down and take him into custody. The case was turned over to the investigations division for follow up. The offender, a Hoffman Estates resident, was charged with robbery.

On April 26, Officers Lawrence and Teipel responded to a burglary to motor vehicle in progress on the 1500 block of N. Barrington Road. Upon arrival, Officers Lawrence and Teipel captured one suspect attempting to run from the scene. Two accomplices were also captured on the fifth floor of the hospital attempting to hide from responding Officers. The suspects, all residents of Hoffman Estates, confessed and were charged with burglary, possession of burglary tools and criminal damage to property. Proceeds

from numerous other burglaries were recovered from the offender's vehicle.

On April 30, Officers Levin and Petersen were assigned to the 600 block of Lakeview Lane for subjects fighting in the park. This was a situation that involved two groups of youths on the basketball court. According to the victims, they were playing basketball and they didn't like the way one of the offenders was looking at them. When they told him so, the offender and his friends beat them up. A total of 3 arrests were made for battery.

### **K-9 UNIT**

During the month of April, Officer Donohue and Bundo performed 6 vehicle searches, assisted with 3 search warrants, 2 community contacts, 1 track and cleared one building. They also attended a career day at a Junior High School in Schiller Park, Assisted Grayslake Police Department with searches of Grayslake North and Grayslake Central Schools where K9 Bundo located numerous items of drug paraphernalia and cannabis inside two separate vehicles.

### **INVESTIGATIONS DIVISION**

On April 1, Detective Russmann was assigned to follow up on a burglary which occurred in the area of 1900 Georgetown. During the course of this investigation, Det. Russmann was able to locate the stolen GPS which was sold to a local pawn shop. Det. Russmann interviewed the person who sold the GPS and was advised her son had given her the GPS. Det. Russmann was able to speak to the juvenile offender, a Hoffman Estates resident, and he admitted he had given the GPS to his mother to sell. The juvenile offender denied stealing the GPS and would not provide Det. Russmann with any further information. Det. Russmann initiated a case file and the juvenile was charged accordingly. This case will be cleared by arrest.

On April 17, the Investigations Division was assigned to investigate a triple homicide that occurred on Bluebonnet Lane. Det. Cawley was assigned as the liaison between the MCAT Forensics Team and the Investigations Division at the Police Department. This consisted of several days of crime scene processing and the transition of turning evidence over to HEPD from the MCAT Team. Detective McGowan was assigned as the lead investigator and coordinated interviews with key victims and witnesses involved in this case. Through the course of the investigation, a suspect was identified and later charged with three counts of first degree murder.

On April 29, Detective Ouimette spoke to residents of the Devonshire of Hoffman Estates. Det. Ouimette provided the residents with information on how to protect themselves from identity theft by placing a security freeze on their credit files which is

free for senior citizens. Det. Ouimette also spoke to them about how to protect themselves from other crimes where offenders have been targeting senior citizens.

### **JUVENILE INVESTIGATIONS**

On April 1, Sgt. Crimmins responded to Armstrong School to assist in a complete school evacuation. Sgt. Crimmins then assisted in setting up a receiving area for all the Armstrong students at Hoffman Estates High School. Sgt. Crimmins spent the remainder of the day working with administrators and staff of both schools to help reunite the students with their parents.

### **TACTICAL DIVISION**

On April 1, Tactical Officers Stoy and Teipel initiated a traffic stop on a vehicle in area 3 after observing a traffic violation. Upon stopping the vehicle, three occupants exited the vehicle and began to walk away. All subjects were stopped by officers. Investigation uncovered drug paraphernalia and a bag of cannabis within the vehicle. All subjects were arrested and transported to the police station for investigation. All subjects were charged with possession of cannabis and drug paraphernalia. One subject provided officers with a false name and was found to have a felony warrant for robbery after a fingerprint inquiry revealed the subject's true identity. The subject was charged accordingly and the warrant was served.

On April 9, Tactical Officer Stoy was conducting surveillance of an area 3 apartment building where there were reports of narcotics sales taking place. While on surveillance, Officer Stoy observed a suspicious vehicle believed to be involved with a possible narcotics sale. As the vehicle departed from the area, Sgt. Scaccianoce initiated a traffic stop on the vehicle after the vehicle was observed committing a traffic violation. The driver was subsequently arrested and charged accordingly for possession of cannabis.

On April 10, Tactical Officers Stoy and Cawley were on foot patrol at the Sears Centre during a concert when they observed suspicious activity within a parked vehicle. Upon approaching the vehicle, officers detected a strong odor of cannabis. Officers identified themselves as police officers at which time one subject attempted to conceal something in his jacket and then became abusive, combative, and resisted arrest. Subsequent to the arrest, the subject was charged with possession of cannabis and resisting arrest.

On April 14, the Tactical Unit received informant information indicating narcotics sales were taking place in an area three apartment complex. Sgt. Scaccianoce and Tactical Officers Stoy, Cawley, and Teipel set up surveillance at the apartment complex. Pursuant to the surveillance, two vehicles were stopped exiting the apartment complex after officers observed a traffic violation. All subjects stopped were placed under arrest for

possession of cannabis and transported to the police station. Investigation revealed each subject had purchased cannabis from the subject under suspicion of selling narcotics in the apartment complex. The Tac Unit was able to obtain and execute a search warrant on the target of the initial investigation that led to the surveillance. Upon execution of the search warrant in the apartment, officers located the target of the investigation and recovered cannabis and drug paraphernalia. The subject was arrested and charged with a felony possession of cannabis with intent to deliver and various misdemeanor charges.

On April 21, the Tac Unit received informant information indicating narcotics sales were taking place in an area 8 residential home. Sgt. Scaccianoce and Tactical Officers Stoy, Tenuto, Cawley, and Teipel set up surveillance at the residence. Pursuant to the surveillance, three vehicles were stopped exiting the residence after officers observed a traffic violation. All subjects stopped were placed under arrest for possession of cannabis and transported to the police station. Investigation revealed each subject had purchased cannabis from the subject under suspicion of selling narcotics in the residence. The Tac Unit was able to obtain and execute a search warrant on the target of the initial investigation that led to the surveillance. Upon execution of the search warrant in the residence, officers located the target of the investigation, recovered cannabis, and recovered \$1,544 in USC pending forfeiture proceedings, and drug paraphernalia. Two subjects were arrested and charged accordingly. The initial target was charged with felony possession of cannabis with intent to deliver and various misdemeanor charges. The second subject located in the residence was charged with possession of drug paraphernalia and allowed to bond upon conclusion of the investigation.

## **TECHNICAL SERVICES BUREAU**

### **STAFF SERVICES DIVISION:**

A number of projects and programs were completed and continued in the Staff Services Division during April. Some of these included:

- Web Site – Sex offenders and found property were updated.
- Tracview: 47 reports were sold this month for a total of \$235.00.
- General Order #RP-04 ‘Pursuit Driving’ was distributed to all sworn personnel for annual testing.
- Sgt. Poulos attended NIPAS training.
- The 20<sup>th</sup> session of the Citizen Police Academy began on April 1, 2009.
- Sgt. Poulos attended the ILEETA Conference in Wheeling.
- Western Illinois University students Troy Suarez and Justin Wedekind continue their internship.
- Information on the Swine Flu was distributed to all sworn and civilian personnel.
- Sgt. Poulos set up a schedule for the two week in-service training coming up in May.

Training hours for April totaled 997.25, which includes 80.25 hours of in-service/roll call training.

**Technology Committee**

- NWCD Technology team met.
- Police Technology team met.
- Radio Replacement Committee met 3 times for demos.

**Department Hours**

Type	April 2009	April 2008	YTD 2008	YTD 2009
Sick	717.04	533.85	3172.66	3588.54
IOD	0	36	58.00	0
Light Duty	398.00	138.00	390.50	1974.50
Overtime (all)	426.00	274.00	1708.80	1559.25
Overtime Due to Sick Time	106.00	55.75	361.25	463.50

Please note that the number of pay periods last year may not match the current year.

**COMMUNITY RELATIONS/ CRIME PREVENTION SECTION**

During the month of April, the Community Relations section participated in and facilitated the following activities:

**D.A.R.E.**

Officer Notarnicola taught D.A.R.E. lessons at St Hubert, Lakeview and Whiteley Schools. Lakeview School was taught lessons 5, 6, 7, 8 and 9. Lessons 9, 10, 11 and 12 were taught to the other two schools.

Officer Whited taught lessons 5, 6 and 7 to the D.A.R.E. students at Armstrong School.

Officer Whited taught lessons 3, 4, 5 and 6 to the D.A.R.E. students at Fairview School. The movie *'Smoking, Truth or DARE'* was also shown to the students.

**Public Safety**

Safety rules were taught to 4 pre-school classes at St Hubert School. Topics taught were

'911 Safety' and 'Strangers'. Officer Notarnicola was asked to do a gang presentation for one of the students at Lakeview School.

Officer Whited presented public safety classes to the fourth and fifth grade students at Armstrong School. Topics covered were 'Shop Lifting' and 'Introduction to D.A.R.E.'

Officer Whited presented public safety classes to the kindergarten, second and fourth grade students at Fairview School. Topics covered were 'Introduction to a Police Officer', '911 Emergency', 'Stranger Danger', 'Bicycle Safety' and 'Shop Lifting'.

Officer Whited presented public safety classes to the fourth grade students at Lincoln Elementary. Topics covered were 'Consequences of Shop Lifting'.

Officer Whited spoke to sixty children at Kinder Care, 1351 Palatine Road. Topics covered were about what it is like to be a police officer and general safety.

### **Miscellaneous**

- Officer Notarnicola completed 20 employment fingerprintings.
- Officer Whited assisted patrol on several occasions.
- Officer Whited provided media coverage on one occasion.
- Officer Notarnicola finished interviewing prospective explorers.
- Officer Whited attended the Breakfast Club and worked with Early Child Development students at John Muir Literacy Academy.
- Officer Notarnicola assisted Lt. Russo with a station tour for foreign exchange students from France.
- Officer Whited installed 14 child safety seats.
- Officer Whited attended the 2009 Staying Alive Traffic Safety Conference in Springfield.
- Officer Notarnicola volunteered at the Tip a Cop event at Red Robin Restaurant.
- Officer Whited completed four employment fingerprintings.
- Officer Notarnicola attended a Career Fair at DuPage County College.
- Officer Whited attended the monthly Illinois School Resource Officer Association meeting at Normal Police Department.
- Officer Whited assisted with the 1<sup>st</sup> Annual Tartan Parade.

### **Explorers**

Two explorer meetings were held. Rules and regulations, fundraising and summer training were discussed.



### **PROBLEM ORIENTED POLICING UNIT**

During the month of April, the Problem Oriented Policing Unit was involved in the following activities:

Officer O'Keefe received a complaint via email regarding a noise complaint between two neighbors who live across the street from each other. The "noise" is from the "warming up" of vehicles in the morning. The complainant is an elderly retired man whose bedroom window faces the street. The people he is complaining about are two adult men who he termed as "renters". The vehicles being warmed up have complete stock and functioning exhaust systems which they started up in Officer O'Keefe's presence. It is believed that the elderly complainant doesn't like the life style of his neighbors and seems to have taken it upon himself to tell others how to park their cars and give unwanted advice. Officer O'Keefe spoke to the two men at length about this situation and felt that they weren't really doing anything wrong. They were warned, however, that leaving vehicles unattended is a violation which they understood. At this point, the complainant reports that his schedule has now changed and that he is no longer bothered as before. The case is closed pending further complaints.

Village Hall received a neighbor complaint that was then assigned to Officer O'Keefe. The situation involves a noise complaint from loud exhausts from vehicles, as well as the possibility of a home occupation. The daughter of the actual complainant relayed the information to Officer O'Keefe, as the parents' English skills are somewhat lacking. The issue here is the positioning of a detached garage in relation to the complainant's north side bedroom. Two years ago, this garage was erected with the complainant signing an acknowledgement agreement for the variance with the Village. Since that time, the 21 year old son has taken up the hobby of automobile restoration. Currently, this subject has two show cars that are occasionally taken out for shows. These vehicles are transported by trailer to these shows, but have to be started to move them onto the trailer. The noise from these cars, as well as the noise from the vehicle that tows these cars, is the main problem. At this point, the situation is still under investigation, along with a P.O.P. extra patrol at both addresses.

A resident contacted Officer Caceres regarding problems she has been having with her brother's ex girlfriend. Apparently, her brother and his ex have a child together and since they broke up, there has been some drama. The resident stated that she refused to go pick up her nephew and take him to his mother, because she did not want any confrontation. The mother became upset and cursed the complainant and threatened to harm her and her family. The complainant was frightened and decided to make a report. Officer Caceres contacted the alleged offender, who stated that she did threaten to "kick her butt" but did not make any threats towards her family. The alleged offender stated that she has tried to be civil with the family, but they have issues. Nonetheless, the alleged offender agreed to

no longer speak or make contact with the family. The complainant was satisfied with the outcome and did not wish to take any further action at this time.

A resident contacted Officer Caceres in regards to a neighbor problem between two residents. The resident was caught in the middle, as the other two had issues with each other over parking and their dog. The first issue was that the one resident had too many vehicles, and it was taking away parking spaces from the other residents. The second complaint was that the dog owner keeps their dog tied onto a leash and the dog has the ability to walk onto the sidewalk, which children and adults use. On one occasion, Officer Caceres tried to approach the resident, but the dog was outside barking and he felt that the dog may attack. From a different complainant, the dog owner was issued citations for a variety of complaints. The dog owner was notified and although reluctant, has complied thus far. Officer Caceres continues to monitor the area. To date, he has not seen any parking violations.

Officer Caceres is currently working on a neighbor complaint. The complaint is over late night parties and gatherings at one of the resident's home. This is an on-going issue that seems to settle down but starts up again after a while. The resident was informed that with the warm weather approaching, he would have to be careful about the noise. The resident agreed to limit the noise. This investigation continues.

A resident complained via email about their neighbor's dog waste. According to their complaint, the neighbors have been picking up the dog waste and tossing it in the park behind their home. Officer Caceres made an inspection of the property and did notice some dog waste in the area directly behind the house. After several attempts, contact was made with the residents, who denied such an act. The residents did agree to pick up the dog waste. Officer Caceres continues to do inspections of the site for compliance.

#### **Happenings at the CRC:**

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.
- Promise to Play was held.
- Reading program for K-5th grade was held.
- Activities were arranged at the Teen Center.

**Other activities during the month include:**

- Officer Caceres assisted with Spanish translations on several occasions.
- Officer O’Keefe attended the Hoffman Estates Park District fun fair.
- Officer Caceres assisted with the Administration Adjudication Hearings.
- Officer O’Keefe provided alarm training to 52 Village employees.
- Officers Caceres covered Patrol on one occasion.
- Officer O’Keefe took several reports for the Patrol Division.
- Officer Caceres provided liquor server training.
- Officer O’Keefe completed written department rifle/handgun training course.
- Officer Caceres installed five child safety seats.
- Officer O’Keefe provided 49 finger printings.
- Officers Caceres and O’Keefe participated in the Career Day at Eisenhower Junior High School.
- Officer O’Keefe attended ‘Humane Animal Investigator class in Bridgeview.
- Officers Caceres and O’Keefe participated in the opening session of the CPA.
- Officer O’Keefe provided media coverage on four occasions.
- Sent out Crime Hazard Alerts to residents.
- Visited youth functions at Spectrum/ Vogelei Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.

**ADMINISTRATIVE SERVICES**

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 468 new evidence items
- 37 items sent to the lab
- 46 items returned from the lab
- 12 items returned to owners
- 377 items destroyed
- 3,157 transfers handled
- Stacey Kenost continues cross training
- ASO Moore and Stacey put together training on property and evidence for the in-service training coming up in May

Total YTD items inventoried	826
Total YTD items sent to the crime lab	184
Total YTD items returned from the lab	203

Total YTD items returned to owner	65
Total YTD items destroyed	885
Total YTD transfers handled	7,548

### **TRAFFIC SECTION**

Below is a summary of activities for the Traffic Section for the month of April:

On April 17, Sergeant Dornbos, Officers Logan, Penrod and Thomas all assisted on the Homicide scene on Bluebonnet Lane. The Traffic Section also completed a laser mapping of the crime scene for the forensics unit.

On April 22, Officer Thomas responded to a residence on Heritage Lane for a battery report where the offender had fled the scene. He later observed the offender driving in the area. A traffic stop was conducted which resulted in the offender being taken into custody.

On April 22, Officer Penrod investigated and cleared a hit and run crash. He located the offender and was able to gain an admission during an interview, clearing this case.

On April 24, Traffic Service Officer Rowan conducted traffic direction for students walking from Whitely School to a local park for Arbor Day.

On April 30, Officer Thomas gave a one-hour traffic safety presentation to students of the Adams School of Driving.

Officer Thomas investigated 2 vehicles of the second division and issued 3 citations for safety and equipment violations and \$308 in overweight fines.

Officer Logan investigated 20 vehicles of the second division resulting in 27 citations for safety and equipment violations.

Officer Penrod investigated 11 vehicles of the second division resulting in 4 citations for safety and equipment violations and \$467 in overweight fines.

Sergeant Dornbos attended routine K-9 in service training with the canine training group on April 7 in Villa Park and on April 27 in Countryside.

Officer Thomas attended an 8-hour NEMRT class on 'Internet-Based Investigative Resources' at Mundelein Police Department.

On April 27, Officer Logan was presented with the Illinois Department of Transportation - Division of Traffic Safety, Speed Enforcement Award. Officer Logan has issued over

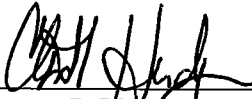
1,000 speeding citations.

Officer Thomas handled ordinance hearing officer responsibilities on one occasion.

The Traffic Section followed up on 14 hit and run or incomplete crashes.

The Traffic Section also followed up on 15 complaints of stop arm violations and completed 9 chauffeurs' license applications. One "Be a Buckle Buddy" was also completed.

The Traffic Section followed up on 12 abandoned autos.



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Clinton J. Herdgen  
Chief of Police

# Hoffman Estates Police Department Traffic Crash Analysis and Cause Report

**Ending March 31, 2009**

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	115	129	437	505
Highway	81	96	312	370
Private Property	33	33	121	133
Property Damage Only	101	119	385	458
Personal Injury	13	13	50	46
Fatal	0	0	0	0

## Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	4	3	18	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	5	7	18	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	5	4	18	1.Failure to reduce Speed 2. Following too close
72/Governors	1	1	5	1. Failure to yield turning left 2. Failure to reduce Speed

## Top locations past 12mo (number of crashes)

Roselle @ 850 Roselle	29
Barrington @ 1555 Barrington	22
Sutton @ 1069 Roselle	19

**Administrative Adjudication Hearings**  
**April, 2009**

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing					Compliant/Dismissed	Continued (approximate)	No-Shows (approximate)	Grand Total	
				Cash	Check	Charge	Pmt Due	Total					
4/6/2009	1st Hearing	386	0	12	8	6	10	36	67	1	282	386	
				\$ 460.00	\$ 380.00	\$ 240.00	\$ 440.00	\$ 1,520.00					
Total tickets issued with this as first hearing date:				933					% of tickets issued:	7.2%	0.1%	30.2%	41.4%

2nd Hearing	279	0	0	0	2	2	1	5	12	0	262	279
Total	665	0	0	\$ 460.00	\$ 530.00	\$ 320.00	\$ 470.00	\$ 1,780.00	79	1	544	665

**Defendants with 10-or-more violations:**  
 5 defendants pursued this month

4/20/2009	1st Hearing	364	171	5	9	13	12	39	69	2	425	535	
				\$ 210.00	\$ 440.00	\$ 470.00	\$ 1,340.00	\$ 2,460.00					
Total tickets issued with this as first hearing date:				628					% of tickets issued:	11.0%	0.3%	67.7%	85.2%

2nd Hearing	259	0	0	0	2	2	1	5	8	1	245	259
Total	623	171	171	\$ 5	\$ 11	\$ 15	\$ 13	\$ 44	77	3	670	794


Monthly Total	1st Hearing	2nd Hearing	Total	Paid at Hearing					Compliant/Dismissed	Continued	No-Shows (approximate)	Grand Total
				Cash	Check	Charge	Pmt Due	Total				
1st Hearing	750	171	171	17	17	19	22	75	136	3	707	921
2nd Hearing	538	0	0	\$ 670.00	\$ 820.00	\$ 710.00	\$ 1,780.00	\$ 3,980.00	20	1	507	538
Total	1288	171	171	\$ 0	\$ 4	\$ 4	\$ 2	\$ 10	156	4	1214	1459
				\$ 670.00	\$ 1,070.00	\$ 880.00	\$ 1,910.00	\$ 4,530.00				

Total Tickets Issued - Mar-09: 1341 (64)  
 Total Citation Revenue - Mar-09: \$49,695  
 Total Citation Revenue - Year-to-date 2009: \$146,240

Total Tickets Issued - Mar-08: 1272 (13)  
 Total Citation Revenue - Mar-08: \$59,574  
 Total Citation Revenue - Year-to-date 2008: \$145,406

Clinton J. Herdegen, Chief of Police  
 Traffic Section Monthly Report – April 2009  
 May 4, 2009 Page 3

	April 2009	Year-to-Date 2009	Year to Date April 2008
<b>Trucks Investigated:</b> Traffic Section	32	73	63
<b>Truck Fines:</b> Traffic Section	\$775	\$5,771	\$1,322
Patrol Division	\$0	\$0	\$0
Truck Permit Fees	\$730	\$1,250	\$1,420
Total Truck Fines and Fees	\$1,505	\$7,021	\$2,742
Chauffeur Licenses Issued	9	61	71
Chauffeur License Fee	\$565	\$3,685	\$4,210
Child Seats Received	0	0	0
Child Seats Handed Out	0	0	0
Child Safety Seats Inspected	14	52	44
<b>Citations Issued:</b>			
Speed Related Violations	138	553	303
Seat Belt Violations	86	455	348
Child Restraint Violations	3	12	17

  
 \_\_\_\_\_  
 Joseph Dornbos, Sergeant  
 Traffic Section



2009

*Hoffman Estates Police  
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
1/12/09	Higgins Road / Beverly Road	State Scales	Cancelled by ISP due to weather	0 hours	Traffic
1/21/09	Higgins Road / Beverly Road	State Scales	0 - Overweight Violations Only 25 trucks through scales	3.50 hours	Traffic
2/9/09	Higgins Road / Beverly Road	State Scales	1 - Overweight Violation \$2,026 in Fines	3 hours	Traffic
2/11/09 - 2/19/09	TARGET	Right turn on Red Violations	13 - Citations for 11-305 1 - Citation (seat belt)	6.66 hours	Traffic
2/20/09	Higgins Road / Beverly Road	State Scales	Cancelled by ISP due to an injured Officer	0 hours	Traffic
3/13/09	Higgins Road / Beverly Road	State Scales	1 - Suspended DL arrest 0 - Overweight Violations	3.50 hours	Traffic
3/19/09	Higgins Road / Beverly Road	State Scales	0 - Overweight Violations	3 hours	Traffic
4/25/09 - 5/31/09 Weekends *	Maureen Drive / Russell Drive	Speeding Vehicle's	Pending	Pending	Patrol 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch
4/27/09 - 5/13/09	405 Alpine Lane	Speeding Vehicle's	Pending	Pending	Traffic, Patrol 2 <sup>nd</sup> & 3 <sup>rd</sup> Watch

# The Village of South Barrington

Michael Deegan  
Chief of Police



Phone (847) 381-7511  
Fax (847) 381-0929

April 17, 2009

Police Chief Clint Herdegen  
Hoffman Estates Police Department  
1200 Gannon Drive  
Hoffman Estates, Illinois 60169

Dear Chief Herdegen:

Please accept our sincere thanks to the Hoffman Estates Police Department for your assistance provided to our department while executing a search warrant for in your jurisdiction.

On Saturday, April 11, 2009, officers from the South Barrington Police Department executed a search warrant at 205 Grissom Dr., Hoffman Estates. Officer Mark Petrovich from your department assisted in executing the warrant, and when he saw the extent of the evidence to be seized, he remained at the location and helped secure the premises and carry boxes of evidence out.

The investigation that brought about the search was a video piracy arrest at the AMC Theatre in South Barrington, and the subsequent investigation revealed that the offender was one of the largest pirated movie providers in the world. Upon executing the warrant, 44,000 pirated movies and DVDs were found inside the residence. Also located was computer equipment to copy movies and transmit pirated movies over the internet. Officer Petrovich's assistance was invaluable. Without his help and your department's cooperation, we would not have been able to seize the amount of evidence that was there in such a orderly and expeditious manner.

On behalf of the South Barrington Police Department, I would like to commend Officer Petrovich for his assistance and thank you for your department's ongoing cooperation and support.

Sincerely,

Handwritten signature of Michael Deegan.

Chief Michael Deegan  
South Barrington Police Department

**VILLAGE OF HOFFMAN ESTATES**  
DEPARTMENTAL CORRESPONDENCE

**To:** Officer M. Turman and Officer J. Johnson

**From:** Clinton J. Herdegen, Chief of Police

**Date:** April 27, 2009

**Subject:** Letter of Appreciation

---

You did a great job assisting the FD this morning. This type of inter-departmental cooperation is always appreciated. Below is a copy of an email I received from FF Petz, who was obviously extremely appreciative of the service you provided them during this incident.

**I just wanted to drop you a quick note to let you know how much we appreciated the help from the PD side on the full arrest we had this morning at 4127 Victoria Dr. (EMS 0901739).**

**The call came in as having chest pain and feeling weak, but when we arrived, the pt was on the floor not responsive. On those calls, we summon Truck 22 for additional manpower giving us 2 more sets of hands. However, with station 22 being so far away, it does take some considerable time for them to arrive.**

**Ofc. Johnson did a fantastic job immediately moving the family out of the room to give us some work space and also obtaining some patient information from them. We then needed an extra hand and JJ was on the spot. He assisted in performing 2 rounds of CPR and also helped me insert a bone needle (IO) to get the patient some much-needed medications. He did everything we asked without hesitation and I have no doubt that without his assistance and willingness to help with patient care, the call would have run much worse.**

**Ofc. Mike Turman did a great job calming the family. When JJ was helping us with care, Mike checked to see if we needed a hand and then immediately tended to the family. He obtained some vital patient medical history we needed as well as calming the family to a point where they could then function, another thing we desperately needed from them.**

**Although the patient did pass at the hospital, I am deeply grateful for the help we received from your officers and we would not have been able to move as quickly as we did without their assistance.**

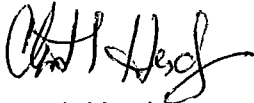
**Their professionalism and calm during the crisis made a difficult situation much easier to deal with for both EMS and the family. Their performance was in keeping with the highest standards of the police department and the inter-agency cooperation is to be admired and emulated.**

**Please pass along my sincere thanks to the officers on behalf of the entire fire department.**

**Sincerely,**

**Rob Petz**

You actions this morning reflect favorably upon you as professional police officers and upon all of us here at the HEPD! Thank you for a job well done!



Clinton J. Herdegen  
Chief of Police

CC: Robert Gorvett, Fire Chief  
Michael Hish, Assistant Chief of Police  
Tom Sullivan, Watch Commander  
Robert Petz, Firefighter  
Personnel File(s)  
Monthly Report  
Employee Recognition Board

# Palatine Police Department

200 East Wood Street  
Palatine, Illinois 60067-5332

**JOHN KOZIOL**  
Chief of Police

(847) 359-9000  
FAX 359-9021

April 8, 2009

Chief Clint Herdegen  
Hoffman Estates Police Department  
1200 Gannon Dr.  
Hoffman Estates, IL 60169

Dear Chief Herdegen:

I am writing to thank Ofc. Lisa Koenen of your department for the assistance given to the Palatine Police Department regarding the investigation of a homicide, which occurred on December 17, 2008.

The Major Case Assistance Team Forensic Unit was activated upon our request. Ofc. Koenen responded as part of the team and offered valuable forensic assistance. As a result of the work done by Ofc. Koenen and others, the case was resolved quickly with the arrest of the victim's husband, Albert M. Rumlow. The Cook County State's Attorney charged him with 1<sup>st</sup> degree murder and he is currently being held at the Cook County jail awaiting trial.

Please extend my sincere thanks and appreciation to Ofc. Koenen.

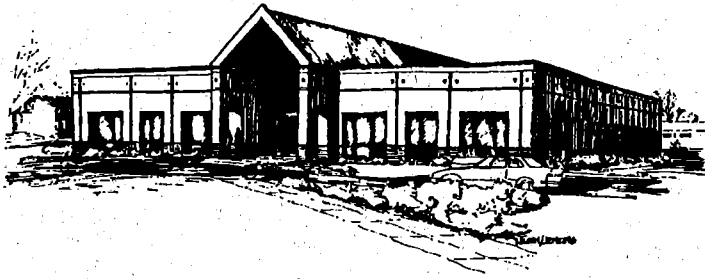
Sincerely,



John Koziol  
Chief of Police

JK:blc





village of  
**streamwood**

April 22, 2009

**Village President**  
Billie D. Roth

**Village Clerk**  
Kittie L. Kopitke

**Trustees**  
Michael H. Baumer  
William J. Carlson  
James P. Cecille  
William W. Harper  
Guy A. Patterson  
Jason W. Speer

**Village Hall**  
301 E. Irving Park Road  
Streamwood, IL 60107-3096  
630-736-3800  
630-837-0242 (Fax)  
www.streamwood.org

**Fire Department  
Administrative Offices**  
1095 E. Schaumburg Road  
630-736-3650  
630-830-3994 (Fax)

**Police Department**  
401 E. Irving Park Road  
630-736-3700  
630-837-9397 (Fax)

**Public Works Department**  
565 S. Bartlett Road  
630-736-3850  
630-289-7201 (Fax)

**Streamwood Oaks  
Golf Course**  
565 Madison Drive  
630-483-1881  
630-483-1895 (Fax)

Chief Clinton Herdegen  
Hoffman Estates Police Department  
1200 Gannon Drive  
Hoffman Estates, IL 60169

Dear Chief Herdegen:

On behalf of the Streamwood Police Department, I wanted to take this opportunity to formally express our gratitude and appreciation to NIPAS Emergency Service Team member Greg Poulos for the services rendered to our agency on April 15, 2009.

In summary, our Tactical Unit had developed information leading to the acquisition of a search warrant for a residence in our town. Because of the criminal backgrounds, street gang affiliations, history of weapons offenses and previous search warrant activity at this location, we elected to use the services of the NIPAS Warrant Services Team to execute the warrant and secure the location.

On very short notice NIPAS EST was able to assemble team members, critique intelligence, survey the location and develop tactical plans to facilitate warrant execution. They then conducted the warrant service without falter, subsequently leading to the seizure of narcotics and currency as well as the felony arrest of a locally known narcotics distributor. In all, this proved to be a very successful endeavor for the Streamwood Police Department and our community at whole.

The services of EST member Greg Poulos were truly appreciated. The commitment and professionalism demonstrated in this instance was second to none and serve as an excellent example of the success that can be achieved through collaborative efforts.

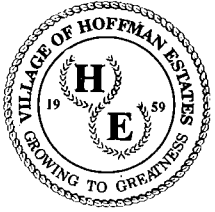
We stand ready to reciprocate whenever the need should arise.

Sincerely,

Alan V. Popp  
Chief of Police



TREE CITY USA



# HOFFMAN ESTATES

FIRE DEPARTMENT

NB  
6

Robert G. Gorvett  
FIRE CHIEF

May 18, 2009

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT April 2009

This month's activities resulted in the Fire Department responding to **400** calls for service; **299** incidents were for emergency medical service, **89** incidents were suppression-related and **12** were mutual aid to other fire departments.

The following were significant responses during April 2009:

**April 1, 2009**

**Natural gas leak**

**1320 Kingsdale**

Fire Department companies responded for the report of a natural gas leak next to Armstrong School. While en route, reports stated the smell had gotten inside the building, and the fire alarm was activated to evacuate the school. On arrival, we found the school evacuated with a broken gas line next to the school that had been struck by an excavation crew. The fire alarm was silenced, NICOR was notified, and air quality monitor readings were taken inside the school. Fans were used to provide positive pressure to prevent the gas from entering any further, and the HVAC system was shut down.

EMS triage members identified four patients requiring treatment and transport to St. Alexius Medical Center, and one patient signed a release of services. The remaining students were transported to Hoffman Estates High School under Police and school control.

NICOR was able to shut off the gas supply to the building, and ventilation efforts continued until readings showed zero ppm throughout the structure. The fire alarm system was restored, and a building walk through was conducted with maintenance. Command was terminated and companies were available on the radio.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

**April 11, 2009**  
**Code 4 Structure Fire**

**1811 Sessions Walk**

Fire Department companies responded to the above location for the report of a dryer fire. En route Dispatch stated that a HEPD officer tried to extinguish the fire with an ABC extinguisher and that the fire may be out. Also, there was smoke and the occupant of the unit had evacuated. Engine 22 arrived on the scene and took command of a two-story multi-family row of condominiums. Engine 22 reported nothing showing and was out investigating. Investigation found that there was light smoke showing from the south side of the building, second floor window. Two-out was not put in place due to it being a multi-family row of condos. Engine 22 was relocated to better fight the fire, while Truck 22 and Squad 22 held a small fire in check with a portable extinguisher. A 1 3/4" pre-connected hose line was advanced from the engine. Engine 21 members were assigned to initiate a back-up line.

Battalion 6 arrived on the scene, assumed command, and assigned Engine 22 as the interior supervisor and upgraded the alarm. A primary search was completed with an "all clear" in the fire unit. Companies on the scene completed primary and secondary searches, ventilation, salvage and overhaul and air quality readings. Utilities to the unit were shut off.

Investigator 622 arrived on the scene and was briefed by Battalion 6 and Engine 22. Command was terminated and the scene was left with Investigator 622.

**April 11, 2009**  
**Rubber Fire**

**Beverly Road & I-90**

Fire Department companies were dispatched to the Plote property after Ambulance 24 reported seeing heavy black smoke coming from that area. The incident was upgraded after the initial report of a piece of machinery was involved in the fire. Further investigation found the machinery was not involved, but that the materials on fire were heavy rubber matting used for railroad crossings. The call was upgraded to a Code 4 and eventually to a Tanker Box Alarm. Staging was established and multiple Fire Department engines and tanker/tenders were used to slow and control the fire. Approximately 11,000 gallons of water were used. This enabled the fire to be subdued enough so that the scene could be turned over to Plote officials for monitoring. Brush 23, an Elgin engine were assigned to an area west of the fire to control and extinguish the spot brush fire caused by the main fire body. 600, 602 and 603 were on scene as well. 610 assumed by Lieutenant Gerc at Station 22 to cover all other incidents in the Village. Plote was advised of what to do if they needed further assistance. The fire was allowed to burn in a controlled fashion. Plote provided a fire watch on scene and advised to remain until the fire was completely burned out. All companies were released without incident, and command was terminated.

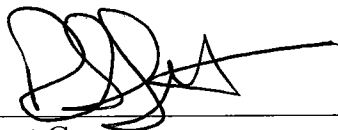


**April 17, 2009**  
**Medical Call**

**1035 Bluebonnet Lane**

Engine 21 and Ambulance 21 responded to the above location for the reported unknown medical call. While en route, units were told of a possible domestic incident and staged per policy, waiting for clearance to enter by Hoffman Estates Police Department (HEPD). Multiple updates were given en route, and additional apparatus were added accordingly. The scene was cleared by HEPD. Engine 21 and Ambulance 21 were on scene and triaged six patients. Two critical female patients were quickly assessed, treated per protocol and transported to St. Alexius Medical Center. One male ALS patient was also quickly assessed, treated per protocol and transported to Alexian Brothers Medical Center. One patient with trouble breathing was assessed and treated by Schaumburg Ambulance 54. Two other victims were found to be mortally wounded on the scene.

On the following pages is an overview of department activities and emergency responses for the month of April.



---

Robert Gorvett  
Fire Chief

RG/aqs  
Attachments

### OPERATIONS DIVISION

During the month of April, the following operational issues took place:

- Firefighter Matt Long was deployed to Military Reserve for the entire month.
- Firefighter Collins was on IOD/light duty for the entire month.
- Firefighters Lock and Tortorella off on IOD the entire month.
- Firefighters DuMelle and O'Connor off on sick leave the entire month.
- Firefighter Joyce was off on an IOD until the 27<sup>th</sup>.
- Firefighter Duffy was deployed to Military Reserve until the 10<sup>th</sup>.

### ADMINISTRATIVE DIVISION

On April 14<sup>th</sup>, Chief Gorvett attended "**Hoffman Estates Community Night**" hosted by Harper College. There were roundtables on Changing Demographics, Meeting Business Needs, Public Safety Initiatives and Partnerships, Lifelong Learning, Educational Partnerships, and News and Views from Harper.

On April 16<sup>th</sup>, School District 54 – Schaumburg - recognized the Fire Department for their role in the Armstrong School gas leak incident on April 1.

On April 16<sup>th</sup>, Deputy Chief Jorian attended the Harper College Fire Science Advisory Committee meeting.

On April 18<sup>th</sup>, Chief Gorvett and Deputy Chief Jorian participated in the Tartan Day Parade.

On April 25<sup>th</sup>, Chief Gorvett attended the swearing-in ceremony at the Village Hall for Bill McLeod, Karen Mills, Ray Kincaid, Jackie Green and Bev Romanoff.

During the month of April, the following public education activities took place:

- During the month the department hosted/attended several Public Education functions for the community including:
  - Fun Fair at the Hoffman Estates Community Center & Ice Arena sponsored by the Park District (450 people in attendance).
  - Schaumburg Community Day at their Sports Center (500 people in attendance).
  - Career Days at John Muir and Eisenhower Jr. High Schools to discuss possible careers in the fire service (750 people in attendance).

**Administration cont.**

- Fire Safety programs conducted at St. Hubert's Pre-school (100 students in attendance)
- Fire Safety programs conducted at Thomas Jefferson School (310 students in attendance)
- Allstate Insurance hosted a "Take your kids to work day" (40 people in attendance)
- Baskin Robbins fundraiser for the National Fallen Firefighters Foundation. (300 people in attendance)
- Hot dog eating contest at the Sears corporate facility with proceeds benefitting the March of Dimes (2,000 people in attendance).
- On April 18<sup>th</sup>, the Fire Department Honor Guard and fire apparatus participated in the first annual Tartan Day Parade.

The department educated over **5,000** children and adults at **13** different events this month.

**TOTAL FIRE DEPARTMENT RESPONSES**

RESPONSE ACTIVITY – April	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Fire Incidents	6	38	0	6	1	17	0	7	5	8
Medical Incidents	282	1172	56	243	180	716	25	87	21	126
Other Incidents	83	447	25	134	39	220	7	33	12	60
Mutual Aid Incidents	12	63	4	20	7	30	0	7	1	6
Special Events	*17	*35	0	0	0	0	0	0	*17	*35
<b>Total Responses</b>	<b>*400</b>	<b>*1755</b>	<b>85</b>	<b>403</b>	<b>227</b>	<b>983</b>	<b>32</b>	<b>134</b>	<b>56</b>	<b>*235</b>

\* Includes Special Event Incidents

**FIRE INCIDENTS**

RESPONSE ACTIVITY – April	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Building Fire	1	10	0	2	1	6	0	2	0	0
Cooking Fire	0	4	0	1	0	3	0	0	0	0
Vehicle Fire	0	5	0	0	0	3	0	1	0	1
Brush & Grass Fire	2	3	0	1	0	0	0	0	0	0
Other Fire Incident	3	16	0	2	0	5	0	4	3	5
<b>Total Fire Incidents</b>	<b>6</b>	<b>38</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>17</b>	<b>0</b>	<b>7</b>	<b>5</b>	<b>8</b>

**MEDICAL INCIDENTS**

RESPONSE ACTIVITY – April	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Emergency Medical	258	1031	54	223	167	642	21	79	16	87
Vehicle Accident	17	115	1	13	8	57	3	6	5	39
Patient Assist	7	26	1	7	5	17	1	2	0	0
Special Events	*17	35	0	0	0	0	0	0	*17	35
<b>Total Medical Incidents</b>	<b>*299</b>	<b>*1207</b>	<b>56</b>	<b>243</b>	<b>180</b>	<b>716</b>	<b>25</b>	<b>87</b>	<b>*38</b>	<b>*161</b>

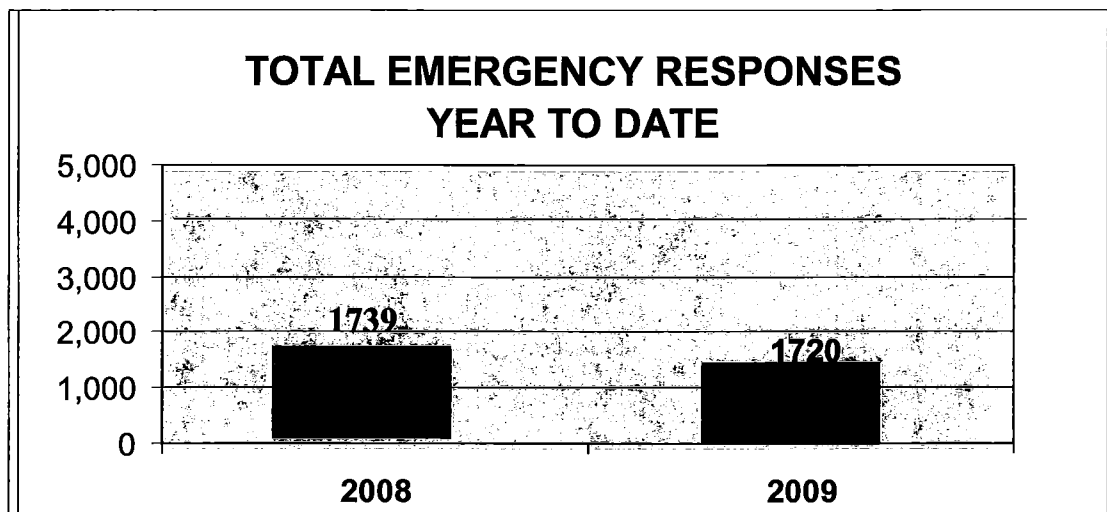
\* Includes Special Event Incidents

**MUTUAL AID INCIDENTS**

RESPONSE ACTIVITY – April	Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
A/A to Schaumburg	2	7	0	2	2	5	0	0	0	0
A/A to Streamwood	1	5	0	0	1	5	0	0	0	0
Mutual Aid/MABAS	9	51	4	18	4	20	0	7	1	6
<b>Total Mutual Aid Incidents</b>	<b>12</b>	<b>63</b>	<b>4</b>	<b>20</b>	<b>7</b>	<b>30</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>6</b>

**OTHER INCIDENTS**

<b>RESPONSE ACTIVITY – April</b>			<b>Station 21</b>		<b>Station 22</b>		<b>Station 23</b>		<b>Station 24</b>	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	2	17	0	2	2	6	0	0	0	9
Gas Investigations	4	19	0	8	3	8	0	0	1	3
Fuel Leak	1	3	1	2	0	0	0	1	0	0
Power Line Problem	0	3	0	2	0	1	0	0	0	0
Hazardous Condition	1	1	0	0	1	1	0	0	0	0
Smoke/Odor Investigation	0	15	0	5	0	6	0	1	0	3
Water Leak	0	14	0	2	0	9	0	2	0	1
Lock-In or Lock-Out	6	14	0	0	5	12	0	1	1	1
Good Intent Call	10	45	1	10	6	24	0	2	3	9
Carbon Monoxide Incident	8	69	2	24	5	27	1	13	0	5
Activated Fire Alarm	38	187	13	56	16	105	3	8	6	18
Malicious False Alarm	1	8	1	4	0	3	0	0	0	1
Electrical Problem	2	16	1	8	0	3	1	2	0	3
Other Service Provided	6	18	3	6	0	5	2	2	1	5
Response Cancelled	4	18	3	5	1	10	0	1	0	2
<b>Total Other Incidents</b>	<b>83</b>	<b>447</b>	<b>25</b>	<b>134</b>	<b>39</b>	<b>220</b>	<b>7</b>	<b>33</b>	<b>12</b>	<b>60</b>



**2009 FIRE LOSS**

OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	0	0
Public Assembly	0	0
Single-Family	\$10,000.00	\$860,480.00
Multi-Family	\$30,000.00	\$41,000.00
General Business	0	0
Road, Parking Property	0	0
Storage Property	0	0
Open Land, Field	0	0
Vehicle	0	0
Institutional	0	0
<b>TOTALS</b>	<b>\$40,000.00</b>	<b>\$901,480.00</b>

**TOTAL ANNUAL FIRE LOSS  
 PREVIOUS YEARS**

2008	\$1,606,700
2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675
2000	\$378,735

**AMBULANCE RESPONSE ACTIVITY\***

Ambulance 21		Ambulance 22		Ambulance 23		Ambulance 24		SRA 21		OTHER	
Month	YTD	Month	YTD	Month	YTD	Month	Year	Month	YTD	Month	YTD
74	289	155	638	32	100	31	170	3	6	12	12

\*This figure represents the number of responses done irrespective of their still district and is gathered by an evaluation of submitted CARS Reports.

**Patients Treated:**

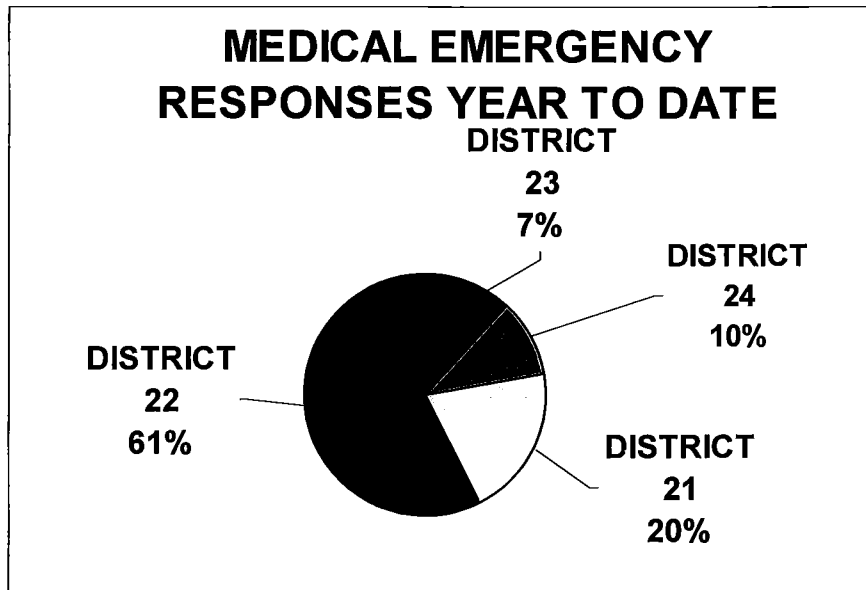
168 Residents treated and transported  
 28 Residents treated but not transported

78 Non-Residents treated and transported  
 38 Non-Residents treated but not transported

0 Residents treated and transported from Sears Centre  
 0 Residents treated but not transported from Sears Centre

8 Non-Residents treated and transported from Sears Centre  
 9 Non-Residents treated but not transported from Sears Centre

**Total Patients Treated: 329**



*(Does not include Sears Centre Standby Incidents)*

## TRAINING

For the month of April the following training activities took place:

### **Outside Training:**

- Probationary Firefighters Cioper, Bebe, Northrup and Anderson continued their provisional time, and also began their review classes in preparation for the State exam.
- Captain Savone continues his coursework toward an Associates Degree at Harper College.
- Battalion Chief Mackie continues his coursework toward an Associates Degree at Triton College.
- Assistant Chief Schuldt attended Instructor III class at Hanover Park Fire Department.
- Firefighter Zito completed Firefighter III class at Southern United Fire Districts Academy.
- Firefighter Kirby attended Peer Fitness Trainer class at Southern United Fire Districts Academy.
- Firefighters Best and Kiefer attended Vehicle and Machinery Operations class at Southern Kane County Training Academy.
- Firefighter Needham attended Tactics and Strategies class at Southern Kane County Training Academy.
- Captain Slagle, Firefighters Forsythe and Mullis attended Vehicle and Machinery Operations class at Southern United Fire Districts Academy.
- Firefighter Buckel attended Fire Apparatus Engineer class at Romeoville Fire Department.
- Lieutenant Wellhausen attended Confined Space Technician class at the Fire Service Institute in Champaign.
- Firefighter Keifer completed Confined Space and Rope Operations classes at Southern Kane County Training Academy.

### **In-house Training:**

- Wild Land firefighting operations review, including Brush Truck 23 operations instructed by Lieutenant Long.
- Fire Apparatus Engineer drafting skills drill in conjunction with Palatine Rural Fire Protection District instructed by Firefighter Mangiameli.
- Interior firefighting operations – Initial Rapid Intervention Crew (IRIC) training at the vacant Menards building and coordinated by Firefighter Lenczewski.



**Training cont.**

**Company training:** (instructed by the Lieutenants and Captains)

- Knots and Webbing, Atmospheric monitors, Cascade Systems skills review.
- Hose Management Operation skills.
- Truck 24 aerial operations.
- Building familiarization through preplan review and building visits.

Total training hours for the month of April for all members were 4,242.

<b>1st Quarter</b>	<b>April</b>	<b>Total Hours YTD</b>
7,448	4,242	11,690

**FIRE PREVENTION BUREAU**

**APRIL - MAJOR ACTIVITIES:**

• **FINAL INSPECTIONS COMPLETED:**

- Vistex - 2300 Barrington Road, Suite 550
- Café Clemenza - 1766 Algonquin Road
- American Mattress - 35 E. Golf Road
- Merit Sleep Center - 4885 Hoffman Blvd.
- Edward Jones - 1732 Algonquin Road

• **MEETINGS ATTENDED:**

- I.F.I.A. Board of Directors Monthly meeting
- Simplex/Grinnell Life Safety Seminar - Addison
- Strike Force Monthly meeting - Norridge
- Weekly Site Plan meeting - Village Hall
- Meeting with Code to discuss ICC 2009 Code Revisions
- AT&T Fire Alarm Permit and Plans - Village Hall
- Fire Department Safety meeting - Station 21
- Construction meeting JCL Bioassay - Village Hall

• **MISCELLANEOUS:**

- I.F.I.A. Public Education Conference - Galena
- Two (2) Juvenile Fire Setter Interventions
- Career Day - Eisenhower Jr. High School
- Fire Investigation - 1811 Sessions Walk

**ANNUAL INSPECTIONS:**

Annual inspections are inspections that are conducted on existing occupancies on an annual or semi-annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>Monthly Total</b>	<b>2009 YTD</b>	<b>2008 YTD</b>
Annual Inspections	103	404	213
First Re-inspections	58	241	225
Business license Inspection	2	10	0
<b>Total</b>	<b>163</b>	<b>655</b>	<b>438</b>

**CONSTRUCTION INSPECTIONS:**

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

<b>Plan Review</b>	<b>Monthly Total</b>	<b>2009 YTD</b>	<b>2008 YTD</b>
Building Plan Review	11	36	25
Automatic Fire Alarm	4	10	11
Other Fire Suppression Systems	0	0	0
Fuel Storage Tanks	0	0	0
Hood & Duct Mechanical	0	1	0
Hood & Duct Suppression	2	4	0
Open Burn	1	2	3
Site Plan Review	2	14	8
Automatic Sprinkler	10	22	28
Temporary Heating	0	0	0
Temporary Structure (tent)	0	1	0
Pyrotechnic Display	1	4	3
Construction/Permit issued	20	58	56
Construction Site Inspection	29	94	130
Construction Site Visits	20	54	37
<b>Total</b>	<b>100</b>	<b>300</b>	<b>301</b>

**MISCELLANEOUS INSPECTIONS:**

<b>Inspection Type</b>	<b>Month</b>	<b>Year</b>
Fire Prevention Complaints	3	23
Homeowner Walk-Thru (Residential Sprinkler)	0	1
Underground flush test/hydrant flow	5	8
Lock Box Lock Change	3	3
<b>Total</b>	<b>11</b>	<b>35</b>

**PERMITS ISSUED:**

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

<b>Permit Type</b>	<b>Month</b>		<b>Year to Date</b>	
	<b>Permits Issued</b>	<b>Total</b>	<b>Permits Issued</b>	<b>Total</b>
Automatic Fire Alarm	5	\$475.00	14	\$1,330.00
Other Fire Suppression Systems	0	0	2	\$190.00
Fuel Storage Tanks	0	0	0	0
Hood & Duct Mechanical	0	0	0	0
Hood & Duct Suppression	1	0	3	\$190.00
Open Burn	0	0	2	\$190.00
Automatic Sprinkler	11	\$1,875.00	29	\$7,120.00
Temporary Heating	0	0	0	0
Lock Box	0	0	3	\$450.00
Pyrotechnic Display	1	\$650.00	4	\$2,950.00
<b>Total</b>	<b>15</b>	<b>\$3,000.00</b>	<b>39</b>	<b>\$12,420.00</b>

**SPRINKLER ORDINANCE PROGRESS:**

<b>Buildings Requiring Sprinklers</b>	<b>Month Total</b>	<b>Y-T-D</b>
Installed	1	1
Remaining	130	131

**WIRELESS TRANSCEIVERS:**

	<b>Month</b>	<b>Y-T-D</b>
Installed	6	70
Remaining to be installed	145	
<b>Total</b>		<b>292</b>

**FALSE ALARMS:**

	<b>Monthly</b>	<b>Y-T-D</b>
Fire Alarm Activations	4	49
Trouble Alarms	3	17
Malicious False Alarms	2	16
False Alarms	27	102
<b>Total</b>	<b>36</b>	<b>184</b>

\*None of these False Alarms (or responses) can be attributed to the Keltron Wireless Transceivers.

## Businesses Left To Install Sprinklers

#	Street	Cd	Unit #	Business Name	Building Owner	Use Group	Reason for Spk
1	1700 ALGONQUIN	RD		EXXON MOBIL CORP	EXXON MOBIL CORP	B	Not Completed
2							
3							
4							
5							
6	1722 ALGONQUIN	RD		KENNETH L KITE DDS	DEARBORN CONSTRUCTION	B	Not Completed
7	1726 ALGONQUIN	RD		JAKE'S PIZZA	DEARBORN CONSTRUCTION	A	Not Completed
8	1734 ALGONQUIN	RD		VACANT	DEARBORN CONSTRUCTION	B	Not Completed
9							
10	1744 ALGONQUIN	RD		FOREST VIEW ANIMAL HOSPITAL	DEARBORN CONSTRUCTION	B	Not Completed
11							
12							
13							
14	1758 ALGONQUIN	RD		STYX & STONZ	DEARBORN CONSTRUCTION	B	Not Completed
15	1760 ALGONQUIN	RD		FOREST VIEW FOOT & ANKLE CENTER	DEARBORN CONSTRUCTION	B	Not Completed
16							
17	1764 ALGONQUIN	RD		CLEMENZA'S	DEARBORN CONSTRUCTION	B	Completed
18							
19							
20							
21	1645 ARDWICK	DR		HILLDALE PRO SHOP	HILLDALE COUNTRY CLUB	B	Not Completed
22	1655 ARDWICK	DR		CHICAGO KOSAIDO CORP	HILLDALE COUNTRY CLUB	B	Not Completed
23							
24	1325 BARRINGTON	RD		CONGO RIVER GOLF	CONGO RIVER GOLF	A	Not Completed
25							
26							
27							
28							
29							
30							
31							
32	1200 GANNON	DR		Management is Aware of requirements	VOHE	B	Blgd will be closed
33							
34							
35							
36	1475 GLEN LAKE	RD	B	Owner is aware of requirements. AEROLITE & ASSOCIATES INC	STEVEN REMPAS	B	Not Completed
37	1 GOLF	CTR		FABBRINI'S FLOWERS	ROBIN REALTY	U	Not Completed

Businesses Left To Install Sprinklers

38	2	GOLF	CTR	GOLF ROSE SHOPPING CENTER LP	ROBIN REALTY	U	Not Completed
39	3	GOLF	CTR	UPS STORE	ROBIN REALTY	B	Not Completed
40	5	GOLF	CTR	VACANT	ROBIN REALTY	U	Not Completed
41	9	GOLF	CTR	HAIR CUTTERY #2003	ROBIN REALTY	B	Not Completed
42	10	GOLF	CTR	HAIR CUTTERY #2003	ROBIN REALTY	B	Not Completed
43	20	GOLF	CTR	BETTY'S DAY CARE	ROBIN REALTY	E	Not Completed
44	23	GOLF	CTR	KUMON MATH & READING CENTER	ROBIN REALTY	B	Not Completed
45	75	GOLF	RD	WOODFIELD MOTORSPORTS	WOODFIELD MOTORSPORTS	S	Not Completed
46	85	GOLF	RD	WOODFIELD MOTORSPORTS	WOODFIELD MOTORSPORTS	B	Not Completed
47				Know that Sprinklers need to be installed. Not sure how soon that will happen.			
48	1007	GOLF	RD	ELIXIR CHIROPRACTIC	JOHN BUTERA	B	Completed
49	1009	GOLF	RD	ELIXIR CHIROPRACTIC	JOHN BUTERA	B	Completed
50							
51							
52							
53	1021	GOLF	RD	JAI HIND FOOD & VIDEO	JOHN BUTERA	M	Completed
54	1023	GOLF	RD	JAI HIND FOOD & VIDEO	JOHN BUTERA	M	Completed
55	1025	GOLF	RD	MINAR MEAT MARKET	JOHN BUTERA	B	Completed
56	1035	GOLF	RD	EDWARD JONES	JOHN BUTERA	B	Completed
57	1037	GOLF	RD	MINUTEMAN PRESS	JOHN BUTERA	B	Completed
58							
59							
60							
61	1047	GOLF	RD	VACANT	JOHN BUTERA	U	Completed
62	1051	GOLF	RD	S.B. KIM'S MARTIAL ARTS	JOHN BUTERA	B	Completed
63	1053	GOLF	RD	S.B. KIM'S MARTIAL ARTS	JOHN BUTERA	B	Completed
64	1055	GOLF	RD	CHICAGO SLAUGHTER	JOHN BUTERA	B	Completed
65	1059	GOLF	RD	BROWN'S CHICKEN	JOHN BUTERA	A	Completed
66	1061	GOLF	RD	SPICE N CAFE	JOHN BUTERA	A	Completed
67	1071	GOLF	RD	VACANT	JOHN BUTERA	B	Not Completed
68					OFFICE SYSTEMS INC	A	Awaiting
69	2595	GOLF	RD	EXXON MOBIL OIL CORP	EXXON MOBIL OIL CORP	B	Not Completed
70							
71							
72							
73							
74	2359	HASSELL	RD	VACANT	DUVAL CARUSO	U	Not Completed
75							
76	2450	HASSELL	RD	ANALYSTS INC	ANALYSTS INC	H	Not Completed
77	2570	HASSELL	RD	ASSEMBLY RESTAURANT	ASSEMBLY RESTAURANT	A	Completed

## Businesses Left To Install Sprinklers

78	HIGGINS	RD	JEFFY LUBE	JEFFY LUBE	S	Not Completed
79			In the hands of Burger King Corporate			
80						
81						
82	HIGGINS	RD	EXPERT MEDICAL GROUP	ULTIMATE EXPOSURE	B	Partial
83	HIGGINS	RD	COMMUNITY CHIROPRACTIC CENTER	COMMUNITY CHIROPRACTIC CENTER	B	Not Completed
83	HIGGINS	RD	FARMER INSURANCE GROUP	FARMER INSURANCE GROUP	B	Not Completed
84	HIGGINS	RD	MOBIL OIL	MOBIL OIL	B	Not Completed
85	HIGGINS	RD	HOFFMAN ESTATES PARK DISTRICT	HOFFMAN ESTATES PARK DISTRICT	A	Not Completed
86						
87	HIGGINS	RD	SUBURBAN TIRE	SUBURBAN TIRE	S	Not Completed
88						
89						
90	HIGGINS	RD	MARATHON	MARATHON	S	Not Completed
91						
92						
93						
94						
95						
96						
97						
98						
99						
100						
101						
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### Businesses Left To Install Sprinklers

114										
115										
116										
117										
118										
119										
120										
121										
123										
124										
125										
126										
127										
128										
129	2598	HIGGINS	RD		AMOCO		AMOCO		B	Not Completed
130	2599	HIGGINS	RD		HIGGINS SHELL		HIGGINS SHELL		B	Not Completed
131										
132										
133										
134	840	ROSELLE	RD		LASERLAND ENTERTAINMENT CTR		VALLI PRODUCE		B	Completed
135	1050	ROSELLE	RD		FIRESTONE TIRES		FIRESTONE TIRES		S	Not Completed
136										
137										
138										
139										
140										
141										
142										
143										
144	2200	STONINGTON	AVE				STONEGATE PROPERTIES		B	Not Completed
145	2200	STONINGTON	AVE	250	N.A. HEATING / TOLLWAY CLASS ON DEMAND		STONEGATE PROPERTIES		B	Not Completed

## Businesses Left To Install Sprinklers

Legend:

Sprinklers needed, no update since October 2008 contact.  
Sprinklers needed, contact made, planning installation  
Sprinklers needed, contact made, no plans as yet  
Compliance with Ordinance made



## SCHOOL DISTRICT 54

Ensuring Student Success

524 East Schaumburg Road  
Schaumburg, Illinois 60194

Phone 847/357-5000  
FAX 847/357-5006  
TTY 847/357-5076  
<http://www.sd54.org>

Edward F. Rafferty  
Superintendent of Schools

April 2, 2009

Chief Robert Gorvett  
Fire Chief  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, Illinois 60169

Dear Chief Gorvett:

On behalf of School District 54, I would like to thank you for the wonderful response and assistance provided by the Hoffman Estates Fire Department yesterday. The prompt and extensive cooperation of the Fire Department when we had to evacuate Armstrong Elementary School due to a gas leak in the area was outstanding. Your support helped make it possible for this situation to be handled as quickly and smoothly as possible.

In an emergency such as this one, it is reassuring to know we can work with our local fire department to promptly and securely arrange for the safety of our students and staff.

Again, thank you. Please convey our appreciation to all that were involved yesterday.

Sincerely,

Edward F. Rafferty  
Superintendent of Schools

c: Monthly Report  
Gorvett, Schuldt, Mayer, Bosco  
Butler, Clarke, Czaplinski, Fijalkowski,  
Fuja, Furno, Neln, Kurzawinski, Penczewski,  
Ferius, Harttrup, Huber, O'Donnell, Olsen,  
Schmitt, Slater, Stein



## SCHOOL DISTRICT 54

Ensuring Student Success

Neil Armstrong Elementary School  
1320 Kingsdale Road  
Hoffman Estates, Illinois 60169

Phone 847/357-6700  
FAX 847/357-6701  
TTY 847/357-5076  
<http://www.sd54.org/schools/armstrong>

Patricia Piech, Ed.D., Principal  
Jennie Kottmeier, Assistant Principal

Fire Chief Robert Gorvett  
Hoffman Estates Police Department  
1200 Gannon Dr.  
Hoffman Estates, IL 60169

April 6, 2009

Dear Fire Chief Gorvett,

We wish to express our most sincere thanks and gratitude to you and all the Hoffman Estates emergency responders that were on the scene at Armstrong School and Hoffman Estate High School to support Armstrong's emergency evacuation on April 1, 2009.

Your team's expertise and training helped to make the evacuation run smoothly. The paramedics and firemen on site provided guidance and help in a difficult situation. Our students and staff felt safe and very much supported throughout the emergency. Your immediate response to the emergency and assistance throughout the day was very much appreciated.

Sincerely,

*Patricia Piech*

Patricia Piech, Ed.D.

*Jennie Kottmeier*

Jennie Kottmeier

C: Monthly Report  
Gorvett, Schuldt, Mayer, Bosco  
Butler, Clarke, Czaplinski, Fijalkowski,  
Suja, Furno, Nelson, Kurzawinski, Penczewski,  
Kerius, Hartung, Nusser, O'Donnell, Olsen,  
Schmitt, Slater, Stein

From: Adrienne Bolbot [mailto:Adrienne.Bolbot@truevalue.com]  
Sent: Tuesday, April 21, 2009 12:05 PM  
To: Clint Herdegen; Robert Gorvett  
Subject: Email from online visitor

Chief Herdegen and Chief Gorvett:

Please extend my family's thanks to your teams, and Streamwood police, for the great job they did this past weekend on Bluebonnet. Obviously, there were lots of people involved, please let them know that at least one neighbor is very grateful for their work, their presence and their calm.

It was a challenge to explain to our 7 yr old why there were all those police vehicles. The smiling Streamwood officer made it seem not so bad.

After the detective did his due diligence last night, we had more explaining to do but it wasn't so bad. And he was attentive to her as well, which made the whole thing less odd to her.

Thank you.

Adrienne Bolbot

*c: Monthly Report*



# HOFFMAN ESTATES

GROWING TO GREATNESS

NB

7

To: James H. Norris, Village Manager

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### MONTHLY REPORT

**April 2009**

#### Prevention and Wellness

Nationally, April has been designated as Alcohol Awareness Month. Consumption of alcohol can be very dangerous for the developing fetus. One of the more devastating effects of alcohol consumption during pregnancy is Fetal Alcohol Syndrome. Fetal Alcohol Syndrome is a lifelong disorder that causes both physical and mental impairments. An estimated 1% of children born in the United States are diagnosed with FAS, exceeding the rate of Autism. Children diagnosed with FAS may also have secondary diagnoses such as ADHD, language disorders, Conduct Disorder, or other cognitive deficits. To help raise community awareness, Erin Millard, Psychology Extern, wrote an informative article for publication in the Citizen and the Village's website, and distributed written materials at Village Hall. Erin also received a proclamation from Mayor McLeod.

Dominika Prus, Psychology Extern, completed two sessions of the Reaching for the Stars outreach group at the Community Resource Center. The April activities focused on social skills development and conflict resolution. Currently there are nine girls enrolled in the group.

Erin Millard, Psychology Extern, continued the second seven week session of "Real Girls – Real Talk". The group focuses on enhancing socio-emotional development, improving self-esteem, and promoting a healthy body image through structured talk and group activities. Fifteen girls from grades 5 and 6 at Muir Elementary School are currently enrolled.

To help promote the services provided by the Health and Human Services Department, staff participated in the Harper Resource Fair on April 8, 2009 and the Wellness Fair on April 22, 2009. During the Wellness Fair, nursing staff conducted basic health screenings (blood pressure and glucose) and the psychology staff educated the community about mental health and provided information regarding available counseling services. Approximately 130 health fair participants stopped by the Health and Human Services' booth.

Monica Saavedra and Cathy Dagian attended the Week of the Young Child health fair at the Schaumburg Sports Complex on April 24, 2009. The purpose of the event was to recognize the needs of young children and inform parents about health services available in the community. Although no direct health services were provided, staff had several activities available to entertain the children. While the children engaged in activities, staff spoke with their parents about HHS services and provided pertinent information on physical and mental health.

Nursing staff, Cathy Dagian and Teresa Alcure, provided the following health services: one children's immunization clinic, one infant immunization clinic, three employee clinics, four adult TB testing/adult immunization clinics, and two Cholestech clinics. Initial and follow-up screenings for vision and hearing were completed at Willow Recreation Center and the Hoffman Estates Park District Community Center and Ice Arena.

### **Treatment and Crisis Response**

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, four residents requested and received financial assistance via the Salvation Army Support Program.

### **HHS Commissions/Committees/Additional Activities**

Algean Garner attended the Commission for Seniors' monthly meeting on April 14, 2009.

Algean Garner attended the Commission for Disabled Residents' monthly meeting on April 16, 2009.

Algean Garner attended the Domestic Violence awareness luncheon on April 14, 2009.

Algean Garner attended a Seniors Benefit workshop on April 15, 2009.

Algean Garner attended the Safe from the Start quarterly meeting on April 16, 2009.

Algean Garner and Monica Saavedra attended the Hoffman Estates Community Night event at Harper College on April 14, 2009

Algean Garner attended Career Day at Muir Elementary School on April 24, 2009.

Algean Garner attended Coffee with the Board on April 25, 2009.

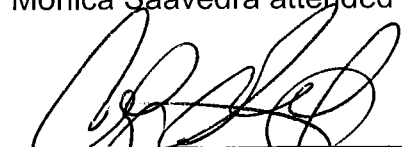
Algean Garner attended the Mayor's and Board swearing in ceremony on April 25, 2009

Algean Garner met with Ashley Monroe and Ken Hari to discuss a summer youth employment grant on April 17, 2009


Algean Garner and Monica Saavedra taped a support video for the Community Resource Center on April 22, 2009.

Algean Garner and Monica Saavedra attended the CAC Volunteer Appreciation Luncheon on April 23, 2009.

Monica Saavedra attended the Youth Commission's monthly meeting on April 16, 2009.



Algean Garner II, Psy.D.  
Director,  
Health and Human Services



Monica Saavedra, Psy.D.  
Assistant Director,  
Health and Human Services

April, 2009

**People Served**

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Health	355	40	159	554	1,526	1670	-8.62%
Human Services	83	0	6	89	396	399	-0.75%
Prevention/Wellness Contacts							
Programs	81	0	0	81	288	333	-13.51%
Lending Closet	14	0	0	14	27	54	-50.00%
AllCare (formerly KidCare)	0	0	0	0	2	0	0.00%
Salvation Army	4	0	0	4	28	27	3.70%

**Services Provided**

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Health							
# of people @ Children's Clinic	14	22	0	36	106	165	-35.76%
# of shots given @ Child clinic	*	*	*	77	198	333	-40.54%
# of people @ Hoffman Baby Clinic	3	0	3	6	28	47	-40.43%
# of shots given @ Baby clinic	*	*	*	13	65	76	-14.47%
# people @ Salem Ridge	0	0	0	0	0	2	-100.00%
# shots @ Salem Ridge	*	*	*	0	0	0	0.00%
TB tests given	8	10	0	18	115	32	259.38%
Cholestech Tests	11	0	1	12	41	20	105.00%
Hep A - Adult shots	0	1	0	1	9	4	125.00%
Hep B - Adult shots	1	2	0	3	7	10	-30.00%
Twinrix - Adult shots	0	4	0	4	15	17	-11.76%
Tetanus Shots	1	5	0	6	12	10	20.00%
College Shots*	0	0	0	0	0	0	0.00%
# Medicaid clients	0	5	0	5	97	45	115.56%
# of adult Flu vaccines given	0	0	0	0	4	7	-42.86%
# of child Flu vaccines given	0	0	0	0	15	40	-62.50%
# of free Blood Pressure checks	69	0	22	91	309	286	8.04%
# of free Blood Sugar checks	21	0	8	29	109	109	0.00%
# of free Hemoglobin checks	22	0	99	121	190	199	-4.52%
# of free Pulse checks	64	0	22	86	301	274	9.85%
Cholesterol (\$6)	3	0	4	7	55	47	17.02%
Vision/Hearing (Preschool)*	138	0	0	138	257	385	-33.25%
Human Services							
Individual Sessions	159	0	20	179	635	720	-11.81%
Couple Sessions	18	0	0	18	47	72	-34.72%
Family Sessions	6	0	0	6	14	45	-68.89%
Group Sessions	14	0	0	14	51	*	0.00%
Testing Sessions	0	0	0	0	1	0	0.00%
Programs							
Lion's Pride	*	*	*	0	52	58	-10.34%
Real Girls/Real Talk	*	*	*	60	76	51	49.02%
Reaching for the Stars	*	*	*	15	32	68	-52.94%
Other/Smoking Cessation	*	*	*	6	8	8	0.00%
Wellness Checks/Crisis Response							
Hours Spent	0	0	0	0	0	8	-100.00%

\*These figures are not available as the numbers are not tracked in this manner.



# April, 2009

## Revenue

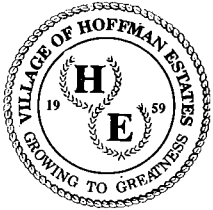
### Health

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Children's Clinic	*	*	*	\$ 474.00	\$ 1,152.00	\$ 1,732.00	-33.49%
Hoffman Baby Clinic	*	*	*	\$ 40.00	\$ 175.00	\$ 280.00	-37.50%
Salem Ridge	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 270.00	\$ 1,084.00	\$ 71.00	1426.76%
Lipid Profile (\$22)	*	*	*	\$ 242.00	\$ 820.00	\$ 363.00	125.90%
Adult Shots	*	*	*	\$ 544.00	\$ 1,822.00	\$ 761.00	139.42%
Tetanus Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Total Cholesterol \$6	*	*	*	\$ 18.00	\$ 96.00	\$ 179.00	-46.37%
Medicaid	*	*	*	\$ -	\$ 326.40	\$ 726.40	-55.07%
Flu/Medicare	*	*	*	\$ 9,494.58	\$ 9,594.58	\$ 7,823.60	22.64%
Flu/Children	*	*	*	\$ -	\$ -	\$ 102.00	-100.00%
Vision & Hearing	*	*	*	\$ 185.00	\$ 215.00	\$ -	0.00%
AllKids	*	*	*	\$ -	\$ 100.00	\$ 400.00	-75.00%
<b>Human Services</b>							
Counseling	**	**	**	\$ 2,322.50	\$ 7,537.50	\$ 8,034.00	-6.18%
Community Programs	**	**	**	\$ -	\$ -	\$ -	0.00%

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	11	23.00%
No Health Insurance:	28	60.00%
Village Employee:	3	6.00%
Medicaid/KidCare:	5	11.00%
Native American:	0	0.00%
	<u>47</u>	<u>100.00%</u>



# HOFFMAN ESTATES

May 21, 2009

To: William McLeod, Village President  
Board of Trustees

## EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – April 2009

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of April included the following:

EMA phase	Subject	Opportunity
Preparedness	Exercise	<ul style="list-style-type: none"> <li>✓ Continued to meet with the UASI Exercise and Training Committee to plan the exercise for August 2009.</li> </ul>
	Training education /	<ul style="list-style-type: none"> <li>✓ Pursued additional training on the new phone notification system – 3N.</li> <li>✓ Participated in the Illinois Professional Emergency Management certification program.</li> <li>✓ Attended the National Conference on Emergency Communications in Chicago.</li> <li>✓ Taught ICS-400 in Schaumburg.</li> <li>✓ Presented to the Citizens Police Academy.</li> </ul>
	Government Relations	<ul style="list-style-type: none"> <li>✓ Attended the Northern Illinois Emergency Managers Consortium meeting in Rolling Meadows.</li> <li>✓ Continued the revamp of the Illinois Emergency Managers Mutual Aid System.</li> <li>✓ Participated in the UASI Incident Response committee and sub-committees. Key focus has been the UASI distributed equipment and procedures for deployment. Looking for closure of the topic in May, 2009.</li> <li>✓ Began the PACE bus agreements (mutual aid).</li> </ul>
	EOC / EOP	<ul style="list-style-type: none"> <li>✓ Attended the EOC Construction meetings at the PD.</li> <li>✓ Continued revision of the Emergency Operations Plan to an ESF format.</li> </ul>
Response	EMA	<ul style="list-style-type: none"> <li>✓ There were several minor call outs for the EMA volunteers.</li> <li>✓ EMA volunteers assisted with traffic control at St. Huberts on Easter.</li> </ul>

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		<ul style="list-style-type: none"> <li>✓ Assisted HHS and Cook County Departments of Public Health and Emergency Management with the Swine (H1N1) Response.</li> </ul>
<b>Recovery</b>		<ul style="list-style-type: none"> <li>✓ No current recovery efforts.</li> </ul>
<b>Mitigation</b>	National Incident Management System (NIMS) Compliance	<ul style="list-style-type: none"> <li>✓ Continued review National Incident Management System compliance activities – specifically further NIMCAST review. (NIMCAST is a Federal database to track compliance.)</li> <li>✓ Met once again with Cook County EMA on Mitigation planning. Assisted in them securing a grant from Illinois to replace the one they lost to DHS.</li> </ul>
<b>Grants Funding</b>	2009 IESMA / ITTF/ EOC Technology Grant	<ul style="list-style-type: none"> <li>✓ Continued to manage the stragglers for the EOC Technology Grants for the ITTF (2007 money).</li> <li>✓ Began to plan for the 2009 EOC Grants. Available = \$4 million statewide. We are planning on reducing the recipients and funding key players only.</li> <li>✓ Received another \$5,000 from the Illinois Citizen Corps for our VMST and Cert programs.</li> <li>✓ Attended a meeting with other staff on grants. (Bringing Ashley up to speed.)</li> </ul>
<b>Intern</b>	Program	<ul style="list-style-type: none"> <li>✓ Prepared for the new EMA Intern to start 21 May 2009.</li> </ul>
<b>IESMA</b>	Conference	<ul style="list-style-type: none"> <li>✓ Attended the IESMA Conference in Decatur, Illinois.</li> <li>✓ Became the Immediate Past President of the Illinois Emergency Services Management Association.</li> </ul>



Respectfully submitted,  
David A. Christensen, Emergency Management Coordinator  
DC/dc  
ESDA\_EMA Report April 2009