

6:40 pm - Boards & Commissions Interviews – Regan Room

**AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
July 16, 2018**

Board Room – 7:00 P.M.

Members: **Michael Gaeta, Chairman**
 Gary Pilafas, Vice Chairman
 Anna Newell, Trustee
 Karen Mills, Trustee
 Gary Stanton, Trustee
 Karen Arnet, Trustee
 William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – June 25, 2018 Committee Meeting**

NEW BUSINESS

- 1. Request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Hoffman Estates and School District 54 regarding the School Resource Officer Program.
- 2. To request approval of a resolution authorizing the Village President to enter into an intergovernmental agreement with the Northern Illinois Police Alarm System (NIPAS).
- 3. Request approval of an ordinance amending Section 7-12-2-B (Ambulance Fees – Rates) of the Hoffman Estates Municipal Code.

REPORTS (INFORMATION ONLY)

- 1. Police Department Monthly Report.
- 2. Health & Human Services Monthly Report.
- 3. Emergency Management Coordinator Monthly Report.
- 4. Fire Department Monthly Report.

- III. President’s Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

(Further details and information can be found in the agenda packet attached hereto and incorporated herein and can also be viewed online at www.hoffmanestates.org and/or in person in the Village Clerk’s office).

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

June 25, 2018

I. Roll call

Members in Attendance:

**Trustee Michael Gaeta, Chairman
Trustee Anna Newell
Trustee Karen Mills
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

Members Via Phone:

Trustee Gary Pilafas, Vice Chairman

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Patti Cross, Asst. Corporation Counsel
Dan O'Malley, Deputy Village Manager
Ted Bos, Police Chief
Joe Nebel, Director of Public Works
Monica Saavedra, Director of HHS
Fred Besenhoffer, Director of IS
Suzanne Ostrovsky, Asst. to the Village Mgr.
Ben Gibbs, GM Sears Centre
Doug Lasota, Asst. Corporation Counsel**

The Public Health and Safety Committee meeting was called to order at 7:24 p.m.

II. Approval of Minutes - June 4, 2018

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve the Public Health & Safety Committee Meeting minutes of June 4, 2018. Roll call vote taken. All ayes. Motion carried.

REPORTS (Information Only)

1. Police Department Monthly Report.

The Police Department Monthly Report was presented to committee and was received and filed.

2. Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was presented to committee and was received and filed.

3. Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to committee and was received and filed.

4. Fire Department Monthly Report

The Fire Department Monthly Report was presented to committee and was received and filed.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting at 7:26 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations &
Outreach / Office of the Mayor and Board

Date

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Intergovernmental Agreement with School District 54 School Resource Officer

MEETING DATE: July 16, 2018

COMMITTEE: Public Health and Safety Committee

FROM: Ted S. Bos, Chief of Police

PURPOSE: To request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Hoffman Estates and School District 54 regarding the School Resource Officer Program.

BACKGROUND: The Hoffman Estates Police Department and School District 54 have worked cooperatively to staff a School Resource Officer (SRO) at Eisenhower Jr. High School throughout each school year since 2004. District 54 also utilizes this SRO for incidents occurring at other grade schools within Hoffman Estates boundaries.

The existing Intergovernmental Agreement, which expires August 31, 2018, provides that District 54 will pay for 75% of salary and benefits of the officer assigned to the SRO position throughout the year.

DISCUSSION: The agreement will remain in effect for a full 3 year period until July 31, 2021. The contract will automatically extend for an additional 2 year period unless either party exercises their right to terminate.

BUDGETARY IMPACT: This agreement provides the Village with revenue which covers 75% of the current SRO's salary and benefits. The reimbursement agreement shall be renewed on an annual basis.

RECOMMENDATION: To request approval of a resolution authorizing the Village President to enter into an Intergovernmental Agreement between the Village of Hoffman Estates and School District 54 regarding the School Resource Officer at Eisenhower Junior High.

INTERGOVERNMENTAL AGREEMENT PROVIDING FOR
VILLAGE OF HOFFMAN ESTATES SCHOOL RESOURCE OFFICER
FOR SCHAUMBURG COMMUNITY CONSOLIDATED SCHOOL DISTRICT #54

THIS AGREEMENT is entered into by and between Schaumburg Community Consolidated School District #54, Schaumburg, Illinois, Cook County, Illinois (hereinafter called "District 54") and the Village of Hoffman Estates, a body corporate and politic (hereinafter called "Village").

RECITALS

WHEREAS, District 54 desires to have a Village of Hoffman Estates Police Officers detailed as school resource officers (individually, an "S.R.O.") to the Eisenhower Junior High School and all District 54 schools within the Village upon request and subject to available Department staffing, on a contract basis; and

WHEREAS, the Village is willing to provide such an officer in exchange for the payment referenced in this Agreement subject to the Police Department's staffing; and

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. (1992) authorizes and encourages intergovernmental cooperation; and

WHEREAS, both the Village and District 54 are interested in promoting the safety and security of the staff, students and school premises in District 54.

NOW, THEREFORE, in consideration of the premises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1. INCORPORATION OF RECITALS

1.0. The foregoing Recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

SECTION 2. OBLIGATIONS AND RESPONSIBILITIES OF THE VILLAGE

2.1 Provide Village Police Officers to District 54 for Interview

The Village will provide to District 54 sufficient qualified Police Officers to interview for the position of School Resource Officer. A Committee as designated by District 54 including a Village of Hoffman Estates Police Department Supervisor, shall recommend which officer would best meet the District 54's requirements and criteria for a School Resource Officer. The Village shall provide for consideration Police Officers with the following qualifications:

Certified Police Officer, having Juvenile Certification - Minimum 2 years of police service
Trained in gang resistance and alcohol/drug resistance curricula
Verbal, written and interpersonal skills, including public speaking
Knowledge of, and experience in, matters involving cultural diversity
Educational background and experience
Must be able to function as a strong role model

2.2 Assignment of Village Police Officer to District 54

The Village shall have sole discretion on the assignment of police officers, and make every effort to assign to District 54 the officer recommended by the Committee to act as the School Resource Officer. However, the Village Police Officer will remain an employee of the Village and all personnel rules applicable to said Village Police Officer shall continue to apply to the officer and the officer will at all times abide by all personnel rules of the Village of Hoffman Estates and the Rules, Regulations and General Orders of the Police Department. The School Resource Officer will not be a school district employee or agent.

2.3 Duties and Responsibilities of Village Police Officer. The Village Police Officer assigned to District 54 shall coordinate with District as follows:

- A. Work cooperatively with the school administration and staff to plan and schedule appropriate lessons in internet safety, gang/violence and drug and alcohol resistance education or other Police related topics determined to be relevant.

- B. Lecture in gang/violence resistance and drug and alcohol resistance to all junior high school students or other Police related topics determined to be relevant.
- C. Assist the curriculum department in evaluating curriculum units taught on gang/violence and drug/alcohol resistance education or other Police related topics determined to be relevant.
- D. Provide professional development to the faculty and staff on the role of the police School Resource Officer as well as on topics of interest and importance to the staff related to her/his expertise.
- E. Maintain office hours each day for consultation with students at a set location within the School to be determined by the Principal or his or her designee.
- F. Work collaboratively with the PTA to arrange and participate in parent/community education sessions.
- G. Interact with students as a positive role model during lunch and study hall periods.
- H. Cooperate with administrators and counselors to develop strategies for dealing with behaviorally at risk students.
- I. Interact with behaviorally at risk students.
- J. Assist schools with student truancy.
- K. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
- L. Meet with school administrators to assist in developing plans for the safe resolution of potentially violent situations.
- M. Follow building and District 54 behavior policies.

The School Resource Officer shall serve at District 54 facilities on a full time basis during the School Year, and shall cooperate in the performance of the above-mentioned tasks with due diligence and to the best of his/her ability.

SECTION 3. OBLIGATIONS AND RESPONSIBILITIES OF DISTRICT 54

3.0. District 54 will reimburse the Village for 75% of the cost of a Police Officer as invoiced by the Village and according to the following formula, attached hereto and marked Appendix A”, which Appendix may be reviewed, modified and/or changed on an annual basis. For purposes of reimbursement of cost, District 54 shall abide by the terms of the then current Collective Bargaining Agreement between the Village of Hoffman Estates and Chapter 96 of the Metropolitan Alliance of Police.

SECTION 4. TERM

4.1 This Agreement shall commence on August 1, 2018 and continue in full force and effect for a 3-year period, up to and including July 31, 2021. The contract will automatically extend for one (1) additional 2- year period up to and including July 31, 2023 unless either party exercises its right to terminate. This reimbursement agreement shall be renewed on an annual basis.

4.2 Either party may terminate this Agreement at any time during the Term by providing the other party thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement.

SECTION 5. TERM OF APPOINTMENT

5.1 Duration of Assignment.

A. The duration of assignment for the School Resource Officer will be two (2) School Years as determined by the District (for example, the next School Year beginning August 20, 2018 and ending May 30, 2019) with an option of the third School Year upon agreement by District 54 and the Village and upon satisfactory performance of the School Resource Officer.

B. If the performance of the School Resource Officer is unsatisfactory, the School Resource Officer may be removed from that position by the Police Department, prior to completion of his/her duty assignment.

C. The School Resource Officer will be required to receive or have received State Certified Juvenile Training. If the Police Officer selected does not have the required training prior to the appointment, then mutually agreed arrangements between School District 54 and the Police Department will be made for the School Resource Officer to acquire such training. The S.R.O.'s position at the school will be maintained by the Police Department while the selected S.R.O. is being trained, and during that training School District 54 will be required to compensate the Village in accordance with Section 3.

5.2 Benefit Time

Because the S.R.O. is under assignment to School District 54 for the nine (9) month School Year, it is agreed that District 54 will arrange for nine-twelfths (9/12) of the benefit time due by the then current police contract to be paid to the Village. The school principal will be responsible for approving vacation time, holiday time, as well as floating holiday time so that when the S.R.O. returns to the Police Department, he or she will only have three-twelfths (3/12) of the aforementioned time left.

SECTION 6. LIABILITY, RESPONSIBILITY AND AUTHORITY

6.1 Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, District 54 shall be liable for all losses, claims, demands, liens, damages, penalties, interest, and costs and expenses related to the acts, errors, or omissions of District 211, its officers, officials, and employees during the Term of this Agreement.

6.2 Except to the extent prohibited by law and without waiving any and all of its defenses, including those pursuant to the Illinois Local Government and Government Employee's Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*, the Village shall be liable for

all losses, claims, demands, liens, damages, penalties, interest, and costs and expenses related to the acts, errors, or omissions of the Village, its officers, officials, and employees during the Term of this Agreement.

6.3 Nothing contained in Section 5 or in any other provision of this Agreement, is intended to constitute nor shall it constitute a waiver of the defenses available to District 54 or the Village under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.

SECTION 7. INSURANCE REQUIREMENTS

Each party shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the this Agreement.

7.1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

- A. Commercial General Liability - Occurrence form;
- B. Automobile Liability;
- C. Professional Liability/ Errors and Omissions policy; and
- D. Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

7.2 Minimum Limits of Insurance. Each party shall maintain limits no less than:

- A. Commercial General Liability: \$3,000,000 combined, single limit per occurrence and in the aggregate for bodily injury, personal injury, and property damage.
- B. Automobile Liability: \$1,000,000 combined, single limit per accident for bodily injury and property damage.
- C. Professional Liability: \$3,000,000 per occurrence and in the aggregate liability limit for errors and omissions, professional/malpractice liability.

D. Workers' Compensation and Employers' Liability: Workers' Compensation statutory limits as required by the Labor Code of the State of Illinois, and Employers' Liability limits of \$1,000,000 per accident.

7.3 Deductibles and Self-Insured Retentions. Each party's respective obligation hereunder may be satisfied through a self-insurance trust maintained by that party or its affiliates.

SECTION 8. GENERAL PROVISIONS

8.1 Amendment to the Contract

Any terms of conditions of this Agreement may be deleted or altered only by written agreement to this Agreement, duly approved by the Village and District 54.

8.2 Good Faith

Both the Village and District 54 have an obligation to perform their duties under this Agreement in good faith.

8.3 Severability

If any provision of this Agreement shall be held or deemed to be, or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

8.4 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights,

duties and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

8.5 Assignment/Binding Effect

Neither party hereto may assign its respective rights and duties hereunder except upon prior written consent of the other party.

8.6 Waiver of Breach

If any party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

8.7 Merger Clause - Amendment

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written.

8.8 Counterparts

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

8.9 Compliance with all Laws

The Village and District 54 shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local government agencies, which may in any manner affect the performance of this Agreement.

8.10 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

8.11 Disclaimer of Relationship

Nothing contained in this Agreement, nor any act of the Village or District 54, respectively, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village or District 54, respectively.

8.12 Notice

Any and all communications regarding the terms of this Agreement shall be in writing and sent by registered or certified mail and addressed, if to District 54, to Superintendent of Schools, School District 54, 524 E. Schaumburg Road, Schaumburg, IL 60194. If to the Village, to the Village Manager, Village of Hoffman Estates, 1900 Hassell Road, Hoffman Estates, IL 60169. Notice shall be effective at dispatch. Notice as provided herein does not waive service of summons or process.

8.13 No Third Party Beneficiaries

Nothing in this agreement is intended nor will be deemed to confer rights or remedies upon any person or legal entity not a party to this agreement.

8.14 Corporate Authority

Each party represents and warrants that the person whose name appears on the signature page below has of has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party.

IN WITNESS WHEREOF, the Village and District 54 have executed this Intergovernmental Agreement Providing for Village of Hoffman Estates School Resource Officer for Schaumburg Community Consolidated School District #54 on this ___ day of _____, 20__.

VILLAGE OF HOFFMAN ESTATES

By: _____
Village Manager

ATTEST:

By: _____
Village Clerk

SCHOOL DISTRICT #54

By: _____
Superintendent, School District #54

ATTEST:

By: _____
Secretary, Board of Education

Appendix A

Village of Hoffman Estates

Police Consultants

Billing Rate for July 1, 2018 - May 31, 2019

| <u>Component</u> | <u>Rate</u> | <u>Period</u> | <u>Proration</u> | <u>Rate/ Hour</u> |
|------------------|-------------|---------------|------------------|-------------------|
| Salary | 99,797 | Annually | 2080/yr | 47.9793 |
| Specialty Pay | 1,350 | | | 0.6490 |
| Pension | 18,176 | | Pension | 8.7385 |
| Health Ins. | 21,109 | Annually | 2080 hr/yr | 10.1486 |
| Life Ins. | 64 | Annually | 2080 hr/yr | 0.0309 |
| Workers Comp | 1,786 | Annually | 2080 hr/yr | 0.8588 |
| Medicare Tax | 1,467 | Annually | 2080 hr/yr | 0.7051 |
| Uniforms | 750 | Annually | 2080 hr/yr | 0.3606 |
| | 144,499 | | | 69.4708 |

| School District 54 | <u>Total</u> | <u>75% Rate</u> | Divided by <u>9 Months</u> | <u>Monthly Rate</u> |
|---------------------------|--------------|-----------------|-------------------------------|---------------------|
| | 144,499.12 X | 108,374.34 / | 12,041.59 = | <u>12,041.59</u> |

RESOLUTION NO. _____ - 2018

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE
VILLAGE PRESIDENT TO ENTER INTO AN
INTERGOVERNMENTAL AGREEMENT WITH
SCHAUMBURG SCHOOL DISTRICT 54
(SCHOOL RESOURCE OFFICER)

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Hoffman Estates and Schaumburg School District 54 to contract upon matters of mutual interest; and

WHEREAS, the Village of Hoffman Estates and Schaumburg School District 54 wish to enter into an Intergovernmental Agreement providing for a school resource officer at Eisenhower Junior High School and all District 54 schools in Hoffman Estates on a contract basis, which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Village President of the Village of Hoffman Estates is hereby authorized to sign the Village of Hoffman Estates and Schaumburg School District 54 Intergovernmental Agreement providing for a school resource officer at Eisenhower Junior High School and all District 54 schools in Hoffman Estates on a contract basis, which is attached hereto as Exhibit "A".

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2018

| VOTE | AYE | NAY | ABSENT | ABSTAIN |
|-------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills | _____ | _____ | _____ | _____ |
| Trustee Anna Newell | _____ | _____ | _____ | _____ |
| Trustee Gary J. Pilafas | _____ | _____ | _____ | _____ |
| Trustee Gary G. Stanton | _____ | _____ | _____ | _____ |
| Trustee Michael Gaeta | _____ | _____ | _____ | _____ |
| Trustee Karen Arnet | _____ | _____ | _____ | _____ |
| Mayor William D. McLeod | _____ | _____ | _____ | _____ |

APPROVED THIS _____ DAY OF _____, 2018

Village President

ATTEST:

Village Clerk

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of a resolution authorizing the Village President to enter into an intergovernmental agreement with Northern Illinois Police Alarm System (NIPAS)

MEETING DATE: July 16, 2018

COMMITTEE: Public Health and Safety

FROM: Ted S. Bos, Chief of Police

REQUEST: To request approval of a resolution authorizing the Village President to enter into an intergovernmental agreement with the Northern Illinois Police Alarm System (NIPAS).

BACKGROUND: The Village of Hoffman Estates has been a member of the Northern Illinois Police Alarm System since 1983. Our participation in NIPAS provides essential mutual aid support to the Village during times when a police emergency exceeds our capability. NIPAS has grown in size since its inception to over one hundred participating agencies and has proven to be an essential asset to the region.

During the NIPAS annual membership meeting on May 10, 2018, the NIPAS Board of Officers provided a report recommending NIPAS Agreement and the NIPAS Bylaws be updated. The NIPAS Agreement is the foundation document adopted by action of the corporate authorities of each member agency. The NIPAS Bylaws are adopted and modified from time to time by the NIPAS membership at its annual meeting or any special meeting.

DISCUSSION: Given the procedural requirements set forth in the NIPAS Bylaws, to continue participation our Village must adopt a resolution approving the amended NIPAS Agreement and Bylaws.

FINANCIAL IMPACT: There is no change.

RECOMMENDATION: To request approval of a resolution authorizing the Village President to enter into an intergovernmental agreement with the Northern Illinois Police Alarm System (NIPAS).

RESOLUTION NO. _____ - 2018

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION APPROVING AN
AMENDED MUTUAL AID AGREEMENT FOR THE
NORTHERN ILLINOIS POLICE ALARM SYSTEM**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes units of local government to exercise any power or powers, privileges or authority which may be exercised by the unit of local government individually to be exercised and enjoyed jointly with any other local government or body in the State; and

WHEREAS, the Northern Illinois Police Alarm System (“*NIPAS*”) is an intergovernmental organization established via an intergovernmental service and mutual aid agreement (“*NIPAS Agreement*”) entered into by law enforcement agencies serving the northern Illinois and Chicagoland region (“*Participating Agencies*”); and

WHEREAS, through the NIPAS Agreement, the Participating Agencies have agreed to provide one another with mutual aid in the event of an emergency situation within the primary law enforcement jurisdiction of a Participating Agency that threatens or causes loss of life and property and exceeds the stand-alone physical and organizational capabilities of that Participating Agency; and

WHEREAS, as NIPAS has now expanded to over 100 Participating Agencies, the needs of NIPAS have evolved and grown in complexity beyond the constraints of the NIPAS Agreement as it is currently constituted; and

WHEREAS, in order to adequately continue to meet those needs and serve its growing number of Participating Agencies, NIPAS has requested that its Participating Agencies agree to amend the NIPAS Agreement by entering into an amended NIPAS Agreement (“*Amended NIPAS Agreement*”); and

WHEREAS, the Village of Hoffman Estates has determined that it is in the best interests of the Village and its residents to enter into the Amended NIPAS Agreement;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: RECITALS. The foregoing recitals are incorporated into, and made a part of, this Resolution.

Section 2: APPROVAL OF AMENDED NIPAS AGREEMENT. The Village Board of Trustees hereby approves the Amended NIPAS Agreement in substantially the form attached to this Resolution as Exhibit A.

Section 3: AUTHORIZATION TO EXECUTE AMENDED NIPAS AGREEMENT. The Village Board of Trustees hereby authorizes and directs the Village President and the Chief of Police to execute and the Village Clerk to attest, on behalf of the Village, the Amended NIPAS Agreement approved in Section 2 of this Resolution.

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Section 4: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2018

| VOTE | AYE | NAY | ABSENT | ABSTAIN |
|-----------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills | _____ | _____ | _____ | _____ |
| Trustee Anna Newell | _____ | _____ | _____ | _____ |
| Trustee Gary J. Pilafas | _____ | _____ | _____ | _____ |
| Trustee Gary G. Stanton | _____ | _____ | _____ | _____ |
| Trustee Michael Gaeta | _____ | _____ | _____ | _____ |
| Trustee Karen Arnet | _____ | _____ | _____ | _____ |
| President William D. McLeod | _____ | _____ | _____ | _____ |

APPROVED THIS _____ DAY OF _____, 2018

Village President

ATTEST:

Village Clerk

EXHIBIT A

AMENDED NIPAS AGREEMENT



Northern Illinois Police Alarm System

Amended Mutual Aid Agreement and Plan

The undersigned Participating Law Enforcement Agencies agree pursuant to the Constitution of the State of Illinois, 1970, Article VII, Section 10, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), 65 ILCS 5/1-4-6, 65 ILCS 5/11-1-2.1, and 745 ILCS 10/7-101 et seq., as follows:

Section 1 Purpose of Amended Mutual Aid Agreement and Plan

This Amended Mutual Aid Agreement and Plan is made in recognition of the fact that natural occurrences, or man-made occurrences, may result in situations which are beyond the ability of individual law enforcement agencies to manage and respond to effectively in terms of manpower and equipment resources on hand at a given time. Each Participating Agency has and does express its intent to assist other Participating Agencies by assigning some of its manpower and equipment resources to a Stricken Agency as resources and situations allow. The specific intent of this Amended Mutual Aid Agreement and Plan is to permit each Participating Agency to more fully safeguard the lives, persons, and property of all citizens within its respective Primary Law Enforcement Jurisdiction.

Section 2 Definitions

For the purpose of this Amended Mutual Aid Agreement and Plan, the following terms are defined as follows:

Aiding Agency: A Participating Agency furnishing police equipment and manpower to a Stricken Agency.

Amended Mutual Aid Agreement and Plan: An amended Mutual Aid Agreement Plan which shall go into effect and supersede the Original Mutual Aid Agreement and Plan pursuant to the procedures set forth in Section 5 of this Amended Mutual Aid Agreement and Plan.

Amended NIPAS Bylaws: Amended NIPAS Bylaws, which shall go into effect and supersede the NIPAS Bylaws upon their adoption, pursuant to Article XV,

Section 1 of the NIPAS Bylaws, by a majority of the Original Participating Agencies present at the special meeting of Original Participating Agencies called, pursuant to Article XI, Section 4 of the NIPAS Bylaws, at least 60 days after the last of the following two events to occur: (i) the passage and approval of an ordinance or resolution approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan, in the manner provided by law, by the corporate authorities of at least three-fourths of the Participating Agencies; and (ii) the execution of this Amended Mutual Aid Agreement and Plan by the heads of the corporate authorities and the commanding officers of at least three-fourths of the Original Participating Agencies.

Emergency Situation: A situation occurring within a Stricken Jurisdiction that requires the Stricken Agency to perform Law Enforcement Services that would exceed the stand-alone physical and organizational capabilities of the Stricken Agency.

Law Enforcement Services: The serving and protecting of the lives, persons, and property of all citizens within a Primary Law Enforcement Jurisdiction, including, without limitation, the investigation of all crimes occurring or alleged or suspected to have occurred within its Primary Law Enforcement Jurisdiction.

Mutual Aid: Response and assistance by the Aiding Agencies in the event of an Emergency Situation.

Mutual Aid Agreement and Plan: A definite and pre-arranged written agreement and plan whereby the provision of Mutual Aid is agreed upon in accordance with the Police Alarm Assignments as developed by the commanding officers of the Participating Agencies.

NIPAS Bylaws: Those bylaws establishing the NIPAS Board, as required pursuant to Section 3.G of the Original Mutual Aid Agreement and Plan, and the rules by which the NIPAS Board shall operate adopted by the Participating Agencies on March 23, 1988, and subsequently amended by the Participating Agencies on March 21, 1991, April 17, 1992, May 11, 1994, May 20, 1998, and May 20, 2009.

NIPAS Board: The Board of Officers of NIPAS, the governing board of NIPAS, established pursuant to Section 3.G of the Original Mutual Aid Agreement and Plan.

Northern Illinois Police Alarm System (NIPAS): An organization of Northern Illinois law enforcement agencies participating in the Original Mutual Aid Agreement and Plan and this Amended Mutual Aid Agreement and Plan.

Original Mutual Aid Agreement and Plan: That Mutual Aid Agreement and Plan pursuant to which NIPAS and the Participating Agencies operate and are governed, which shall be in effect until the Amended Mutual Aid Agreement and Plan goes into effect and supersedes the Original Mutual Aid Agreement and Plan pursuant to the procedures set forth in Section 5 of this Amended Mutual Aid Agreement and Plan.

Original Participating Agencies: Those Participating Agencies whose corporate authorities had approved participation in NIPAS and whose head of corporate authorities and commanding officers had executed the Original Mutual Aid Agreement and Plan prior to May 1, 2018.

Participating Agency: A law enforcement agency dedicated to performing Law Enforcement Services for its Primary Law Enforcement Jurisdiction that commits itself to participate in NIPAS pursuant to the terms of this Amended Mutual Aid Agreement and Plan.

Police Alarm Assignments: A pre-determined listing of manpower and equipment that will respond to aid a Stricken Agency.

Primary Law Enforcement Jurisdiction: A geographically, politically, or contractually defined area for which a Participating Agency is primarily responsible for performing Law Enforcement Services.

Specialized Teams: A subsidiary team of NIPAS established by the NIPAS Board, consisting of Participating Agencies electing to participate pursuant to a separate agreement, and dedicated to performing a specialized set of Law Enforcement Services for the sole benefit of the Participating Agencies electing to participate in the Specialized Team and not for the benefit of all of NIPAS or all of the Participating Agencies.

Stricken Agency: The Participating Agency that is primarily responsible for performing Law Enforcement Services for a Stricken Jurisdiction.

Stricken Jurisdiction: The Primary Law Enforcement Jurisdiction in which an Emergency Situation occurs that is of such magnitude that it cannot be adequately managed or responded to by the Participating Agency primarily responsible for performing the Law Enforcement Services for that Primary Law Enforcement Jurisdiction.

Section 3

Amended Mutual Aid Agreement and Plan

The corporate authorities of each Participating Agency are authorized on behalf of that Participating Agency

to enter into and subsequently alter and amend, on the advice of the commanding officer of the Participating Agency, this Amended Mutual Aid Agreement and Plan as follows:

- A. Whenever an Emergency Situation is of such magnitude and consequence that it is deemed advisable by the senior officer present of the Stricken Agency, or his or her designee, to request Mutual Aid from the Aiding Agencies, the senior officer present of the Stricken Agency, or his or her designee, may do so in accordance with the following:
 - 1. Immediately determine what resources are required according to the Police Alarm Assignments.
 - 2. Immediately determine if the required equipment and personnel can be committed in response to the request from the Stricken Agency.
 - 3. Dispatch immediately the personnel and equipment required to the Stricken Agency in accordance with the Police Alarm Assignments.
- B. The rendering of Mutual Aid under the terms of this Amended Mutual Aid Agreement and Plan shall not be mandatory in accordance with the Police Alarm Assignments if local conditions prohibit response. In that event it is the responsibility of the Aiding Agency to immediately notify the Stricken Agency of the circumstances that prevent the provision of Mutual Aid in response to the Emergency Situation.
- C. The senior officer present of the Stricken Agency, or his or her designee, shall assume full responsibility and command for operations at the scene. The senior officer present of the Stricken Agency, or his or her designee, will assign personnel and equipment, of the Aiding Agencies, to positions when and where he or she deems necessary.
- D. Requests for Mutual Aid under this Amended Mutual Aid Agreement and Plan will be initiated only in the event of an Emergency Situation in which the demands for Law Enforcement Services on the Stricken Agency exceed the stand-alone physical and organizational capabilities of the Stricken Agency. Aiding Agencies will be released and returned to duty in their own Primary Law Enforcement Jurisdiction as soon as the Emergency Situation is resolved to the point which permits the Stricken Agency to satisfactorily handle it with its own resources or, as pursuant to subsection B above, when an Aiding Agency so decides.
- E. All Law Enforcement Services performed under this Amended Mutual Aid Agreement and Plan

shall be rendered without reimbursement of any party from the other(s). Requests for indemnification for unusual or burdensome costs incurred in the performance of Mutual Aid may be submitted by the Aiding Agency to the Stricken Agency. Indemnification of such costs shall be at the discretion of the corporate authorities of the Stricken Agency.

F. Each Participating Agency assumes the responsibility for members of its police force acting pursuant to this Amended Mutual Aid Agreement and Plan, both as to indemnification of said members of the Participating Agency's police force as provided for by 65 ILCS 5/1-4-6 in the case of municipal Participating Agencies or 55 ILCS 5/5-1002 in the case of county Participating Agencies, or any other Statute of the State of Illinois or law or bylaw of the Participating Agencies, as the case may be, and as to personal benefits to said members of the Participating Agency's police force, all to the same extent as they are protected, insured, indemnified and otherwise provided for by the Statutes of the State of Illinois or the laws or bylaws of the Participating Agencies when those members of the Primary Agency's police force are acting solely within the Participating Agency's Primary Law Enforcement Jurisdiction.

G. Defense and Indemnification of NIPAS.

1. Defense. In the event that NIPAS is named as a party to a lawsuit, claim or action as a separate party, either individually or in addition to other Participating Agencies, the Stricken Agency shall be responsible, at its sole cost, for the defense of NIPAS in such lawsuit, claim or action.
2. Indemnification. To the extent permitted by law, the indemnification of NIPAS from and against any liability, damage, cost, including plaintiff's attorney's fees, or expense assessed against NIPAS shall be shared equally between each Participating Agency named as a party to the lawsuit, claim or action.

H. Insurance Requirements. Each Participating Agency under the terms of this Amended Mutual Aid Agreement and Plan shall procure and maintain, at its sole and exclusive expense, insurance coverage which covers itself, its personnel and equipment and liability for its participation in providing Mutual Aid pursuant to this Amended Mutual Aid Agreement and Plan as follows:

1. Commercial General Liability (Including contractual liability coverage): \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate

shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.

2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.
4. Each Agency shall bear the responsibility for its own insurance even in the event of inadequate, nonexistent or exhausted coverage.

I. The commanding officers of the Participating Agencies shall maintain a governing board, the NIPAS Board, and establish an operational plan for giving and receiving Mutual Aid under this Amended Mutual Aid Agreement and Plan. Said plan shall be reviewed, updated and tested at regular intervals.

J. Each Participating Agency agrees to pay dues or fees, as determined by the NIPAS Board in its sole and absolute discretion, in exchange for the Participating Agency's participation in NIPAS. Payments of such dues or fees, if any, are due at the commencement of participation in NIPAS and thereafter upon request from the NIPAS Board.

K. The NIPAS Board, from time to time as it sees fit, may establish Specialized Teams within NIPAS dedicated to performing specialized sets of Law Enforcement Services for the sole benefit of those Participating Agencies who elect to participate in each Specialized Team and may set forth the scope of services or mission, participation criteria, rules and regulations, and additional fees or dues for each Specialized Team at its discretion (collectively, "**Additional Requirements**"). Participating Agencies may elect to participate in these Specialized Teams in accordance with the Additional Requirements for each Specialized Team, as set forth by the NIPAS Board. The specialized benefits and additional Mutual Aid offered by each Specialized Team shall be available only to those Participating Agencies which have elected to: (i) participate in that particular Specialized Team; and (ii) comply with the Additional Requirements of that particular Specialized Team, as set forth by the NIPAS Board. Approval and Execution of this Amended Mutual Aid Agreement and Plan by the undersigned law enforcement agency only grant the undersigned law enforcement agency participation in NIPAS as a whole and access to the Mutual Aid from other Participating Agencies in the event of an Emergency Situation, as those terms are defined in Section 2 and pursuant to the terms set forth in this Amended Mutual Aid Agreement and Plan, and do not grant or guarantee to the undersigned law enforcement agency

participation in a Specialized Team or access to the specialized benefits and additional Mutual Aid offered by each Specialized Team.

Section 4 Termination

- A. Any Participating Agency may withdraw from participation in NIPAS and this Amended Mutual Aid Agreement and Plan by notifying the NIPAS Board in writing ("**Termination Notice**"), on or before December 31 of any calendar year, whereupon the participation of the withdrawing Participating Agency will terminate effective as of May 1 of the calendar year following the calendar year in which the Termination Notice is received by the NIPAS Board.
- B. Any participating agency that fails to meet its obligations in accordance with this Amended Mutual Aid Agreement and Plan or with the NIPAS Bylaws may have its participation in NIPAS terminated by a two-thirds vote of the NIPAS Board pursuant to Article III, Section 8 of the Amended NIPAS Bylaws.
- C. Any Participating Agency found responsible for any behavior detrimental to law enforcement or whose continued participation would be detrimental to NIPAS, may have its participation in NIPAS suspended or terminated by a two-thirds vote of the NIPAS Board pursuant to Article III, Section 9 of the Amended NIPAS Bylaws. Before any Participating Agency may be suspended or terminated from participation in NIPAS, the Participating Agency will be notified and shall have an opportunity to appear before the NIPAS Board.

Section 5 Adoption and Effect of Adoption

- A. If the undersigned law enforcement agency is an Original Participating Agency, this Amended Mutual Aid Agreement and Plan shall be in full force and in effect only upon the date of the last of the following events to occur ("**Original Participating Agency Effective Date**"):
 - 1. The passage and approval of an ordinance or resolution approving participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in the manner provided by law, by the corporate authorities of the undersigned Original Participating Agency ("**Approval**");
 - 2. The execution of this Amended Mutual Aid Agreement and Plan by the head of the corporate authorities and the commanding officer of the undersigned Original Participating Agency ("**Execution**");

- 3. The Approval of participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.1 of this Amended Mutual Aid Agreement, by the corporate authorities of at least three-fourths of the Original Participating Agencies;
- 4. The Execution of this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.2 of this Amended Mutual Aid Agreement, by the heads of the corporate authorities and the commanding officers of at least three-fourths of the Original Participating Agencies; and
- 5. The adoption of the Amended NIPAS Bylaws, pursuant to Article XV, Section 1 of the NIPAS Bylaws, by a majority of the Original Participating Agencies present at the special meeting of the Original Participating Agencies called, pursuant to Article XI, Section 4 of the NIPAS Bylaws, at least 60 days after the last to occur of the two events listed in Section 5.A.3 and Section 5.A.4 of this Amended Mutual Aid Agreement and Plan.

If this Amended Mutual Aid Agreement and Plan is brought into full force and effect pursuant to this Section 5.A of this Amended Mutual Aid Agreement and Plan, then, as of the Original Participating Agency Effective Date: (i) the undersigned Original Participating Agency shall remain a Participating Agency in NIPAS and, if the undersigned Original Participating Agency has elected to participate in a Specialized Team or Specialized Teams, the participation of the undersigned Original Participating Agency in its respective Specialized Team or Specialized Teams shall continue; (ii) the Original Mutual Aid Agreement and Plan shall be terminated; (iii) this Amended Mutual Aid Agreement and Plan and the provisions contained herein shall supersede and control over the Original Mutual Aid Agreement and Plan and any provision contained therein; (iv) the NIPAS Bylaws shall no longer govern NIPAS; and (v) the Amended NIPAS Bylaws and the provisions contained therein shall govern NIPAS and supersede and control over the NIPAS Bylaws and any provision contained therein.

The participation in NIPAS, and in any Specialized Team, of any Original Participating Agency that fails to complete the Approval and Execution of this Amended Mutual Aid Agreement and Plan in accordance with this Section 5.A on or before the day before the Original Participating Agency Effective Date will be terminated as of the day after the Original Participating Agency Effective Date. Any Original Participating Agency who has its participation in NIPAS terminated may seek participation in NIPAS again at any time in accordance with the procedures set forth in Section 5.B of this Amended Mutual Aid Agreement and Plan.

B. If the undersigned law enforcement agency is not an Original Participating Agency, this Amended Mutual Aid Agreement and Plan shall be in full force and in effect with respect to the undersigned law enforcement agency upon the date of the last of the following events to occur ("**New Participating Agency Effective Date**"):

1. The Approval of participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.1 of this Amended Mutual Aid Agreement, by the corporate authorities of the undersigned law enforcement agency;
2. The Execution of this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.2 of this Amended Mutual Aid Agreement, by the head of the corporate authorities and the commanding officer of the undersigned law enforcement agency; and
3. The approval by the NIPAS Board of the undersigned law enforcement agency as a Participating Agency in NIPAS pursuant to Article III of the Amended NIPAS Bylaws.

If this Amended Mutual Aid Agreement and Plan is brought into full force and effect pursuant to this Section 5.B of this Amended Mutual Aid Agreement and Plan, then, as of the New Participating Agency Effective Date: (i) this Amended Mutual Aid Agreement and Plan and provisions contained herein and the Amended NIPAS Bylaws and provisions contained therein shall control the undersigned law enforcement agency's participation in NIPAS; and (ii) any previous agreement or bylaws related to NIPAS to which the

undersigned law enforcement agency is a party shall be superseded by this Amended Mutual Aid Agreement and Plan and provisions contained herein and the Amended NIPAS Bylaws and provisions contained therein.

Section 6 General Provisions

- A. Non-Waiver of Immunities. No Participating Agency to this Amended Mutual Aid Agreement and Plan while performing under the terms of this Amended Mutual Aid Agreement and Plan shall be deemed to waive any governmental immunity or defense to which the Participating Agency would otherwise be entitled under statute or common law.
- B. Contractual Obligation. The obligations and responsibilities incurred by a Participating Agency under this Amended Mutual Aid Agreement and Plan shall remain continuing obligations and responsibilities of such party. Nothing contained herein shall be deemed to affect other Mutual Aid agreements that a party may have executed.
- C. Application of Law and Venue. This Amended Mutual Aid Agreement and Plan shall be governed by and construed under the laws of the State of Illinois. The exclusive venue for the enforcement of the provisions of this Amended Mutual Aid Agreement and Plan or the construction or interpretation of this Amended Mutual Aid Agreement and Plan shall be in a state court in the County of Cook, Illinois.

IN WITNESS WHEREOF, this Amended Mutual Aid Agreement has been duly executed by the following parties:

(seal)

Hoffman Estates Police Department
Name of Law Enforcement Agency

[Signature]
Head of Corporate Authorities

[Signature]
Commanding Officer of Law Enforcement Agency

ATTEST:

[Signature]
Clerk

6/22/18
Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT: REQUEST APPROVAL OF AN ORDINANCE
AMENDING SECTION 7-12-2 (Ambulance Fees – Rates)
OF THE HOFFMAN ESTATES MUNICIPAL CODE**

MEETING DATE: July 16, 2018

COMMITTEE: Public Health & Safety Committee

FROM: Patrick Fortunato, Fire Chief

PURPOSE: Request approval of an ordinance amending Section 7-12-2 of the Hoffman Estates Municipal Code (Ambulance Fees – Rates)

BACKGROUND: The Village has an ordinance that establishes a charge for treating and transporting emergency patients by ambulance. The ordinance sets the fees for different levels of service (basic life support, advance life support) as well as resident versus non-resident rates. The ordinance allows these fees to be administratively increased at the direction of the Village Manager, which usually happens annually when the Medicare allowable rates change.

Fire Department staff has looked at our current fee structure, how those fees are determined and compared them to accepted practices in the industry as well as rate comparisons locally and regionally. Our research has found that communities are moving away from our current model of using Medicare Rates as the baseline to a model that is based on a “Flat Rate” that is usual and customary or reasonable to insurance companies regarding coverage of EMS services and transports.

The Village’s current fee structure is as follows:

| | BLS | ALS – 1 | ALS – 2 |
|---------------------|------------|----------------|----------------|
| Resident | \$488.24 | \$579.77 | \$839.15 |
| Non-Resident | \$781.18 | \$927.64 | \$1342.64 |

DISCUSSION: The Village’s current ambulance fees are intended to help defray the cost to the Village of treating and transporting emergency patients by ambulance. These fees are not intended to recover 100% of the costs, since some of those costs are paid for by property taxes, etc. The average cost to the Village of each transport by ambulance is estimated at \$2,343 (total cost of the Fire

& EMS Division divided by the number of calls). The current 2018 budget projects revenue at \$1,144,188.

Looking at collection rates from 2016 and 2017, the Hoffman Estates collection rate for EMS services averages 78%. After reaching out to our comparable communities (based on population) and our billing agency, Andres Medical Billing, the use of a flat rate is becoming more widely accepted. The reason for the flat rate is due to the lack of official and consistent fee structures by private insurance companies. It appears that, today, few communities are basing their rates off the Medicare-allowable rates which is the Village's current practice.

After reviewing twenty comparable communities to the Village of Hoffman Estates, EMS rates charged by the Village of Hoffman Estates to Medicare and private insurance companies fall below the average rates of more than half of the other communities for most services.

Currently, about 54% of the Village's ambulance trips are Medicare or Medicaid eligible, so any increase in our rate would not result in additional revenue from those trips. About 12% are billed directly to the patient, but these cases have a very low collection rate, so we would not expect much of an increase in this category. Where we will see an increase in revenue is in the 34% of ambulance trips that are billed to private insurance companies.

Based on Staff's review, private insurance providers pay a larger portion of ambulance rates compared to Medicare. Therefore, limiting rates only to what Medicare will pay leaves uncollected revenue that could offset ambulance costs. By raising rates to an amount that follows what private insurance companies will pay, the Village can offset a higher percentage of ambulance costs, benefiting Village residents.

FINANCIAL IMPACT:

Using rates found in the Village's top 20 comparable communities, staff is recommending that ambulance fees be calculated using a flat fee format. It is important to note that Medicare and Medicaid payments will remain the same and will therefore not have an impact on revenue.

| | Current Rates | Flat Rate |
|---------------------|----------------------|------------------|
| Resident | \$839.15 | \$1,250 |
| Non-Resident | \$1342.64 | \$1,500 |

RECOMMENDATION:

Request approval of an ordinance amending Section 7-12-2 of the Hoffman Estates Municipal Code (Ambulance Fees – Rates)

ORDINANCE NO. _____ - 2018

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 7-12-2, RATES, OF ARTICLE 12, AMBULANCE FEES, OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 7-12-2, Rates, of Article 12, Ambulance Fees, of the Hoffman Estates Municipal Code, be and is hereby amended to read as follows:

Section 12-4-2. RATES

A. The Finance Director for the Village of Hoffman Estates shall bill or cause to be billed to such Patient treated or transported, to the patient's insurance company, to Medicare or, if such patient has not attained the age of 18, then to such Patient's parent or legal guardian, those Ambulance Fees that may be approved by the Village from time to time based on a flat rate fee structure for ambulance services, which includes Basic Life Support (BLS) transport, for Advanced Life Support (ALS) transport and Advanced Life Support #2 (ALS#2) transport, and for mileage charges.

B. Effective July 16, 2018, the rates being charged for Ambulance Fees are as follows:

Table with 3 columns: 2018, Flat Rate, Mileage. Rows: Resident (\$1,250, 8.32), Non-Resident (\$1,500, 10.92)

C. The rates being charged for Ambulance Fees may be administratively increased at the direction of the Village Manager. An annual review will take place each year to evaluate fees based on insurance providers Usual and Customary or Reasonable (UCR) payments for ambulance services based on the prior year before recommending additional rate increases.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2018

Table with 5 columns: VOTE, AYE, NAY, ABSENT, ABSTAIN. Rows for various trustees and the president with signature lines.

APPROVED THIS _____ DAY OF _____, 2018

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2018.



POLICE DEPARTMENT MONTHLY REPORT

June
2018

PATROL DIVISION ACTIVITY REPORT

During the month of June the Patrol Division responded to 1588 calls for service. The following is a brief summary of some of the activities:

On 01 June, Officer Garcia was driving in the area of Higgins Road and Governors Lane when he stopped a vehicle for an equipment violation. Officer Garcia smelled a strong odor of burnt cannabis coming from inside the vehicle. Officer Garcia spoke to the occupants and learned that the passenger, who is a Rockford resident, had two arrest warrants. One out of Whiteside County, Illinois, and one out of Elgin, Illinois. The passenger was arrested for the warrants and transported to HEPD. She was released after posting bond. No cannabis was recovered.



On 07 June, Officer Chereck was dispatched to the 1200 block of West Higgins Road reference a theft. Upon arrival and investigation, the victim related that he brought his vehicle to the above location for service. The victim has a camera inside his vehicle that allows him to view inside (live feed). The victim activated the interior camera and observed an employee open the center storage compartment and remove sixty dollars in cash. The complainant has the ability to speak into the vehicle through the camera system. He told the offender to stop taking his stuff. The complainant located his vehicle with the suspect still inside and confronted her about taking his money. The suspect admitted to taking the complainant's money and it was returned. The complainant declined signing complainants. The suspect, who is an Elgin resident, was terminated by her employer at the conclusion of the investigation.

On 08 June, HEPD officers were dispatched to the 2500 block of Hassell Road reference a recovered stolen motor vehicle. HEPD officers were informed by a member of the National Insurance Crime Bureau that a vehicle stolen out of Hoffman Estates had been located. During an investigation Officer Kowal learned that the stolen vehicle had been driven by a male juvenile still in the area. Officer Kowal located the person observed driving the vehicle, and placed him into custody. He also located witnesses and was able to obtain statements that lead to charging the offender. The offender, who is a Hoffman Estates resident, was charged with being in Possession of a Stolen Motor Vehicle.

On 09 June, members of the Hoffman Estates Police Department, along with members of the Hoffman Estates Fire Department, participated in an active shooter drill with members of Sears Holdings Corporation at Sears Holdings. Participants exercised two active shooter scenarios in which terminated Sears Holdings employees entered the building and inflicted harm via gun violence. During this simulated exercise police personnel entered the building and terminated the threat. After the scene was secured a "warm zone" was established. HEPD personnel acting as a "Rescue Taskforce" entered the building with HEPD officers to triage, treat, and evacuate injured

(Continued on page 2)

PATROL DIVISION REPORT CONT..

people. This was a valuable training exercise which tested the ability of all personnel involved, and benefited public and private sector employees from many aspects of public safety. This exercise helped build and maintain a strong working relationship with the business community and Village of Hoffman Estates Public Safety Personnel. Members of the Streamwood Police Department observed, as their goal is to employ similar training and tactics in the future to benefit members of their community.

On 11 June, Officer Koenen and Officer Pietkiewicz were dispatched to the area of Chatsworth Lane and Dovington Drive reference a traffic crash. It was related that a vehicle driving in the area struck several parked vehicles and attempted to drive away from the scene. The driver of the offending vehicle was found in the area passed out behind the wheel while the vehicle was still running. During an investigation officers determined that the driver was highly intoxicated and she was arrested for D.U.I. She is a Schaumburg resident.

On 24 June, Officer Kent was dispatched to HEPD reference a found wallet. The complainant stated that the wallet was found in the 300 block of Glendale Lane in Hoffman Estates. Officer Kent located identification inside the wallet and determined the owner is an Elgin resident. Officer Kent contacted the owner and the wallet was returned.

On 27 June, Officer Post was dispatched to the 2500 block of West Golf Road reference a fraudulent activity report. Upon arrival and investigation, Officer Post learned that the offender used the complainant's financial information to access her account and made an unauthorized withdrawal. During the investigation, Officer Post learned that the suspect had a valid warrant for his arrest out of McDonough County, Illinois. The Montgomery, Illinois resident was arrested for the valid warrant and transported to HEPD. He was processed and released after posting bond. Charges for Fraud are pending out of the City of Elgin.

On 28 June, Officer Leppert responded to the 1500 block of North Barrington Road reference a runaway juvenile. Upon arrival and investigation, Officer Leppert spoke to a DCFS case worker who related that she was attempting to transport a juvenile drug user from a medical facility in Hoffman Estates to Merryville Academy in Bartlett when the juvenile ran away. Officer Garcia located the juvenile in the 1700 block of Moon Lake Boulevard and she was transported to Merryville Academy without further incident.



CANINE UNIT REPORT

Officer Marak and his K9 partner Dozer had 5 deployments during the month of June which included: (3) public demonstrations, (1) area search, and (1) building search. Officer Marak and Dozer continue to attend monthly training.

INVESTIGATIONS DIVISION REPORT

Detective Fairall closed a fraudulent activity report from the 700 block of Bode Circle. The victim had posted an apartment for sublease online and was contacted by the offenders. The offenders sent the victim a check in an amount that was more than the required down payment. They then asked for the victim to send the extra money back to them via Zelle Quick Pay. The victim sent the money, approximately \$5,793, to the offender through Zelle. He then learned that the check was fake, therefore no money was actually transferred to his account and he lost his \$5,793. Detective Fairall subpoenaed the records from Zelle and learned the offenders' names and phone numbers. The names and phone numbers came back out of Baltimore County, Maryland. Due to the offenders living out of state, the case was turned over to the Baltimore County Police Department for further investigation.

Detective Fairall was the investigator on call when he was called in for a Criminal Sexual Assault investigation. The victim, a 14 year-old girl from Chicago had been reported missing by her mother. Using the girl's "Find my iPhone" application, the mother tracked the phone to the Red Roof Inn. Patrol assisted the mother in locating the girl in one of the rooms with six males, four of whom were at or above the age of 18. Two of the males were taken into custody and brought to the police department for questioning. Both admitted to having sexual intercourse with the victim but claimed to not know her age. The victim participated in a forensic interview and gave an account of the story that was disputed with known facts of the case. She also denied ever seeing the individuals in custody or having sexual relations with anyone. The Cook County State's Attorney's Office was contacted for felony review of this case and responded to the station. Due to the lack of victim cooperation, the Cook County State's Attorney's office declined felony charges against any of the offenders.

Detective Zaba worked in conjunction with the New Jersey State Police after a Mercedes Benz stolen from Mercedes Benz of Hoffman Estates was

located in New Jersey. The New Jersey State Police placed a court ordered GPS tracker on the vehicle and tracked it for several weeks. The investigation led to the recovery of the Mercedes and several other high end vehicles in a shipping container at the Port of New Jersey. Arrests are forthcoming as the investigation in New Jersey continues. The vehicle was valued at \$83,313. This case was cleared by recovery.

Detective Tenuto followed up on an aggravated domestic battery report which occurred at the 900 block of Atlantic Avenue. After speaking with the victim, it was learned that her ex-boyfriend threw her cell phone at her mouth, knocking one tooth out and causing nerve damage to another. Then after the offender learned that a report was made, he sent a video containing him and the victim having sexual intercourse. The video was sent to the victim's mother, two brothers and best friend. The offender was apprehended and the Cook County State's Attorney's Office was contacted for felony review of this case. Charges for Aggravated Domestic Battery and Revenge Porn were approved. This case was cleared by arrest.

Detective Turman concluded an investigation from 2017 involving a domestic battery case. During the investigation, the victim told Detective Turman that her new husband and offender of the battery against her was also practicing law illegally. Detective Turman made observations at the scene of the domestic battery that indicated that the offender received both a Juris Doctorate and an MBA in Business on the same day. Detective Turman initiated an investigation into the offender's law practice and discovered over a dozen victims totaling more than 3 million dollars in fraud and several false personation of a lawyer incidents. This case was reviewed by the Cook County State's Attorney Financial Crimes Special Prosecution Section. Detective Turman obtained two class X felony Theft charges and several lower class felony Forgery and False Impersonation of a Lawyer charges against the offender, clearing this case by arrest.



JUVENILE INVESTIGATIONS REPORT

Detective Gad was assigned a missing juvenile report. On the date the juvenile ran away from home, his grandparents found him in possession of a shotgun with the serial numbers filed off. They confiscated the shotgun and refused to give it back to their grandson. Because the argument was getting heated they called police and the juvenile fled the home. Detective Gad sent out a crime alert bulletin with the above information and the Rolling Meadows Police Department was able to obtain information that the juvenile was still in the area. Detective Gad went to the houses where the juvenile was thought to be staying to advise the occupants of those residences the juvenile is a missing runaway. Through a third party, Detective Gad was able to get word to the juvenile that he was in trouble for the shot gun but the charge was not an automatic transfer to a detention center which is what he was concerned about. This prompted the juvenile to return home. His grandfather brought the juvenile to the police department where he was arrested for Possession of a Weapon (under 21/no FOID) and Possession of a Weapon with Mutilated Identifiers. He was released to his grandfather and a petition will be sent to court. The shotgun was sent to the crime lab in order to recover the serial number and research the past history of the gun.



S.R.O. Allen conducted traffic control at Hoffman Estates High School during summer school while the parking lot undergoes construction. S.R.O. Allen assisted with 6 residency checks of Hoffman Estates High students and recovered 2 cell phones and 1 iPad.

9TH ANNUAL JUNIOR POLICE ACADEMY CAMP

June 25 – 29 - The 9th annual Hoffman Estates Junior Police Academy was held. During the week, the kids had an opportunity to learn and demonstrate a wide variety of police procedures and tactics. Sergeant Mueller, Officers Bending, Kruschel and Barber, ASO Notarnicola and the Explorers instructed on topics including: NIPAS, handcuffing & arrest procedure, crime scene investigation, room clearing, DUI, traffic stops, and radar. The kids also participated in a bicycle obstacle course and a physical agility test. K-9 Officer Marak and his partner Dozer conducted a K-9 presentation. The kids were able to watch Dozer locate hidden drugs and take down a fleeing offender.

The week ended with a pizza party followed by a graduation that was attended by the kids and their families. All the participants received a graduation certificate, a keepsake picture ID card, and a PowerPoint with pictures from throughout the week.



TACTICAL UNIT REPORT

On June 06, Officer Bartolone was on routine patrol in Area 6 when he observed a vehicle commit a traffic violation. Officer Bartolone stopped the vehicle and approached the driver. Upon speaking with the driver, Officer Bartolone detected the odor of cannabis coming from the vehicle. Occupants of the vehicle acknowledged that they had recently smoked cannabis inside the vehicle. Officer Bartolone obtained identification from the occupants but learned that the front seat passenger did not have any record in the system. Officer Bartolone believed the subject was not providing his real name so he asked him what the tattoo of "CW" on his arm meant. The subject stated that those were his initials which did not correspond to the name he previously provided. The subject realized that he had made a mistake and eventually provided Officer Bartolone with his real name. Upon running the subject's real name he was found to have a valid warrant out for his arrest. The subject was taken into custody and subsequently transported directly to the Juvenile Detention Center as a result of the warrant.

On June 07, Officers Bartolone and Fesemyer were on patrol in Area 1 when they observed a vehicle commit a traffic violation. Officer Bartolone stopped the vehicle and approached the driver, who displayed outward signs of being a hypodermic drug abuser. Officer Bartolone spoke with the driver who acknowledged that he was indeed a heroin user who was in the area to sell property at a local resale shop. The subject stated that he was in possession of hypodermic needles but stated that he did not have any heroin with him. Officer Fesemyer spoke to the passenger of the vehicle who Officer Fesemyer determined had provided him with a false name. Officer Fesemyer located the subject's real name and found that there was a valid warrant for his arrest. The subject was asked to exit the vehicle and was taken into custody. The subject was found to be in possession of hypodermic needles that he stated were used to inject heroin. Officer Bartolone searched the vehicle and located a



small amount of cannabis and several articles of drug paraphernalia related to the injection of heroin. The driver stated that the cannabis and drug paraphernalia was his. The driver was taken into custody and charged with Possession of Hypodermic Needles and received an ordinance citation for the small amount of cannabis that was located. The passenger was charged with Possession of Hypodermic Needles and Obstructing Identification. The passenger was lodged to await transport to a bond hearing as a result of the arrest warrant.

On June 13, Officers Bartolone and Giacone were patrolling an Area 5 hotel parking lot when they located a stolen vehicle. The originating agency was contacted and they provided the identity of the subject suspected of stealing the vehicle. Officer Giacone was familiar with the suspect as he had contact with him at the same location the night before. At this time surveillance was set up on the vehicle in hopes that the suspect would be located when he returned to the vehicle. Officer Bartolone worked with the hotel clerk to attempt to locate what room the suspect may be staying in with negative results. At the request of the jurisdiction reporting the vehicle stolen, the vehicle was towed from the scene.

On June 26, Officer Fesemyer was on patrol in Area 6 when he observed two subjects known to him from previous drug contacts. Officer Fesemyer was aware that one of the subjects was being sought by the North Central Narcotics Task Force for Delivery of a Controlled Substance. As Officer Fesemyer attempted to make contact with the subjects they immediately ran away from him. Officer Lopez was able to get the subjects to stop running. Officer Fesemyer took both subjects into custody for Obstructing a Police Officer and transported them to the Hoffman Estates Police Department where they were processed. The subject who was wanted by the North Central Narcotics Task Force was turned over to their custody. The subject that was charged with Obstructing a Police Officer was released on bond.

SPECIAL / STAFF SERVICES DIVISION REPORT

June 5 – Lt. Felgenhauer attended a Sign Language booklet demonstration and proposal by James Williams for a possible addition to each police squad car.

- Law Enforcement videos
- Driving Tips in rainy weather - hydroplaning
- Northwest 4th Fest details

June 6 - Lt. Felgenhauer and Sgt. Mueller attended the Northwest Central Dispatch Police Liaison meeting.

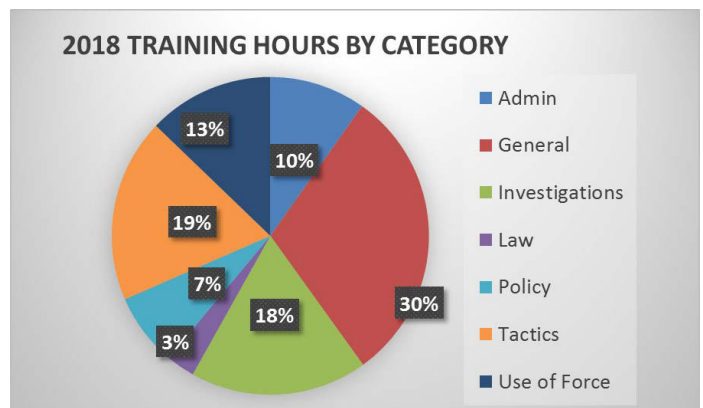
Both summer interns began their training hours in the following sections: records, traffic, court and patrol. The interns also helped with the Junior Police Academy Camp.

June 13 - Sgt. Mueller attended the Northern Illinois PIO training at the FBI Chicago headquarters. The media relations liaison who handles Ferguson MO was the guest speaker.

Training hours for June totaled 1390 hours which included: 210 hours of Admin, 276.50 hours of General, 230 hours of Investigations, 37 hours of Law, 131 hours of Policy, 389.50 hours of Tactics and 116 hours of Use of Force.

June 15 – Sgt. Mueller attended “Implementing a Social Media Strategy” at the Oakbrook Police Department.

Lt. Felgenhauer completed a LEADS audit and updated LEADS testing for the Police Department.



June 24 – The Department held a law enforcement written entrance exam and physical fitness evaluation run by C.O.P.S and F.I.R.E Personnel Testing Service, with 104 candidates in attendance.

Several key messages were delivered this month on Facebook including information on the following:

- Fishing Derby
- Police Testing
- CAC 5k run info
- Special Olympics Torch Run
- ASO hiring
- Cooling centers

Total training hours year to date total 11335.50 hours.

ADMINISTRATIVE SERVICES REPORT



| | |
|-----------------------------------|------|
| Total YTD new items inventoried | 1205 |
| Total YTD items sent to lab | 122 |
| Total YTD items returned from lab | 115 |
| Total YTD items returned to owner | 157 |
| Total YTD transfers handled | 9466 |
| Laundered Prisoner Blankets | 163 |
| Items Destroyed | 1942 |

COMMUNITY RELATIONS REPORT

During the month of June, Officer Bending participated in or facilitated the following:



June 13 - June 15 - Officer Bending attended the Illinois Juvenile Officers Association/Illinois DARE Officers Association Conference in Peoria. Officer Bending attended seminars including an update on Illinois Juvenile Law, "Commercial Sexual Exploitation of Children" and "Homicide in America: addressing the causes, warning signs and triggers of teen murder, school shootings, mass murders and serial murder." Officer Bending also attended the annual DARE update seminar and the Illinois DARE Officers Association annual meeting.

Special Olympics:

June 10 - The Hoffman Estates Police Department participated in the annual Law Enforcement Torch Run for Special Olympics Illinois. The Hoffman Estates leg of the torch run started at Golf and Barrington Roads and ended at Golf and Roselle Roads. This year officers and explorers teamed up with the Village of Hoffman Estates Commission for Disabled Citizens and ran with several disabled members of the community. Retired Officer Notarnicola biked the route while Officer Leppert and eight police explorers ran in the event. Officer Kruschel was responsible for protecting runners along the entire route for the Law Enforcement Torch Run. The Hoffman Estates Police Department raised over \$200 for this event.



Community Relations:



June 11 - Officer Bending visited the Hoffman Estates Park District Safety Town. Officer Bending spoke to 8 kindergarten aged children about what police officers do and calling 911. All the kids received "When to Call 911" coloring books and HEPD Jr. Police Officer badges. The visit ended with the kids having a tour of a police car.

Training:

June 6 - 9 - Officer Bending attended the annual International Police Mountain Bike Association Conference in St. Louis, Missouri. While attending the 4 day event, Officer Bending attended various bicycle related workshops including bike maintenance, physical fitness for police officers, and a debriefing of the Republican National Committee protests in Cleveland. Officer Bending was asked by the IPMBA President and Executive Director to present the topic of Bicycle Response Team effectiveness at the 2019 conference in Fort Worth Texas.

- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class
- "Happenings at the CRC"*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM ORIENTED POLICING REPORT

June 2 – Hoffman Estates Fishing Derby – Sgt. Mueller, Officers Kruschel and Bending, and the Explorers participated in the annual Fishing Derby held at South Ridge Lake Park. The weather was perfect for fishing, and many turned out to try and win the big prize.

Cases forwarded/investigated by the POP Division: 6

- 3 – Neighbor complaints
- 2 – Parking Complaints
- 1 – Driving Complaint

June 8 - Fourth Annual Block Party and Police/Fire Vehicle Show – Officer Kruschel traveled to Rolling Meadows to proudly display the department’s 1998 Pontiac Trans Am DARE car. Officer Kruschel networked with other agencies and provided giveaways to the general public.

Crime Hazard Alerts: 9

- 7 – Open garage doors
- 2 – Unsecured vehicles



EXPLORER POST 806



June 18 - June 22 – Lisa Notarnicola coordinated with Officers Kruschel, Barber, Giacone, Wiegert, Teipel, and Detective R. Turman to prepare the eight Explorers competing in the upcoming National Competition. They instructed classroom and scenario based training on the following topics: Arrest and Search, Bomb Threat Response, Burglary in Progress, Crime Scene Search, Crime Prevention, Crisis Negotiations, Domestic Disputes, Emergency First Aid, Traffic Crashes, Traffic Stops, and White Collar Crimes.



June 20 – Lisa Notarnicola coordinated with the Arboretum of South Barrington Management Team for the Explorers to direct traffic at a Concert and Classic Car Show held one Wednesday a month.

TRAFFIC SECTION REPORT

Traffic Section officers were assigned various tasks throughout the month of June in preparation for the Annual Fishing Derby, Northwest Fourth-Fest and Fourth of July parade. Many of the traffic plan and equipment management tasks required collaboration with several agencies both within and outside of the Village of Hoffman Estates.

The Traffic Section completed 7 T.A.R.G.E.T. Enforcements:

T.A.R.G.E.T. Enforcement on Moon Lake Boulevard was conducted on June 1st, monitoring cell phone violations totaling 1/2 hour with 1 use of cell phone citation and 1 traffic arrest.

T.A.R.G.E.T. Enforcement on Moon Lake Boulevard was conducted on June 4th, monitoring cell phone violations totaling 1/2 hour with 1 use of cell phone citation and 1 traffic arrest.

T.A.R.G.E.T. Enforcement on Moon Lake Boulevard was conducted on June 5th, monitoring cell phone violations totaling 1.5 hours with 5 citations. 3 citations were for use of cell phone, 1 citation for insurance and 1 citation for disobeying a stop sign.

T.A.R.G.E.T. Enforcement on Moon Lake Boulevard was conducted on June 7th, monitoring cell phone violations totaling 1.5 hours with 8 citations. 6 citations were for use of cell phone, 1 citation for no seat belt and 1 citation for disobeying a stop sign.

T.A.R.G.E.T. Enforcement on Ash Road was conducted on June 11th, monitoring speeding

violations totaling 1.5 hours with 5 speeding citations.

T.A.R.G.E.T. Enforcement on Moon Lake Boulevard was conducted on June 20th, monitoring cell phone violations totaling 1 hour with 3 use of cell phone citations.

T.A.R.G.E.T. Enforcement on Ash Road was conducted on June 20th, monitoring speeding violations totaling 1 hour with 4 speeding citations.

ASO Dianovsky is completing A.S.O. duties in the Traffic Section. This month she issued 100 citations, 2 of which were handicapped violations and also handled 6 abandoned vehicle reports. During her ten month assignment she has issued 1,381 ordinance citations while handling 72 abandoned vehicle reports.

Officers Teipel, Lynch and Wiegert handled the local ordinance and citation hearing dates, including set up of the room on June 4th and June 18th. Sergeant Thomas handled the administrative tow hearings on June 19th.

June 28 - Truck safety and weight enforcement was conducted with the Illinois Department of Transportation and Illinois State Police. Four commercial vehicles were cited for being overweight and six commercial vehicles were cited for equipment violations or not having a valid safety inspection.

The Traffic Section followed up on 18 hit and run or incomplete crashes, 6 abandoned vehicles and zero school bus stop arm violations.

| | June 2018 | Year-to-Date 2018 | June 2017 |
|---|-----------|----------------------|-----------|
| Trucks Investigated: Traffic Section | 108 | 490 | 85 |
| Truck Fines: Traffic Section | \$6,765 | \$25,447 | \$1,384 |
| Truck Permit Fees | \$0 | \$0 | \$620 |
| Chauffeur Licenses Issued | 0 | 15 | 0 |
| Chauffeur License Fee | \$0 | \$1,170 | \$0 |
| Child Safety Seats Inspected | 2 | 27 | 8 |
| Citations Issued: | | | |
| Speed Related Violations | 36 | 281 | 45 |
| Seat Belt Violations | 5 | 14 | 4 |
| Child Restraint Violations | 0 | 2 | 0 |
| Cell TX/Texting | 26 | 154 | 28 |

LETTERS OF APPRECIATION

ROLLING MEADOWS POLICE DEPARTMENT

Dedicated to Excellence

JOHN A. NOWACKI
Chief of Police

Date: June 27, 2018

Chief Ted Bos

Hoffman Estates Police Department
411 W. Higgins Rd.
Hoffman Estates IL. 60169


Chief Ted Bos

On behalf of the Rolling Meadows Police Department, I want to take this opportunity to formally express our gratitude and appreciation to your department for participating in our annual Downtown Block Party, which was held Friday June 8th, 2018.

The event was a tremendous success and an enjoyable community event attended by thousands of residents from the area. An important component and one of the high points of this event is the law enforcement vehicle display. It was an honor to have agencies such as yours be part of our celebration and assist us in promoting community and law enforcement engagement.

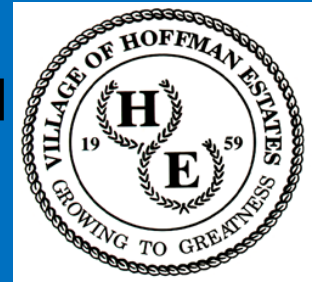
Once again I thank you for sending one of your agency's vehicles and department members, who represented your department in such a professional fashion. If there's anything I can assist you or your agency with please don't hesitate to ask.

Sincerely,



John Nowacki
Chief of Police

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: James H. Norris, Village Manager

June 2018

Prevention and Wellness

The health and well-being of Village employees is a focus point for the Department of Health and Human Services. The annual Employee Fitness Challenge was completed on June 25, 2018. The program ran for 8 weeks and participants logged their exercise for each week using the Daily Endorphin. In addition, each week, participants could earn bonus points for completing exercise routines and taking a picture of themselves completing the activity. This year, the Fitness Challenge was our biggest success with 16 teams and 86 participants. On June 28, 2018 the Employee Wellness Committee hosted the Fitness Challenge awards ceremony and luncheon. Winners of the overall challenge included the winning team, FD ST, 23 2nd Shift which consisted of Paul Bilodeau, Steve Furno, Matthew Kaiser, Shawn Kirby, Benjamin Rittenhouse and Rob Petz. Second place went to the Shapeshifters which included Sean Diatte, Jennifer Djordjevic, Cathy Erriciello, Jake Houseworth, Tom Mackie, and Dan O'Malley. The top female endorpher prize went to Lisa Notarnicola and the top male endorpher prize went to Tom Mackie. This year, participants were also able to see direct results by utilizing HHS' Tanita body ananalysis scale at the start of the challenge and again at the end of the challenge. The winner for top percent of muscle mass gained was Patrick Seger and the winner of top percent body fat lost was Joe Kruschel. Congratulations to all who participated!



Winning team members Paul Bilodeau, Rob Patz, Matthew Kaiser and Steve Furno (not pictured: Shawn Kirby and Benjamin Rittenhouse)

The Health and Human Services Department is committed to raising awareness about mental health through programming for all across the lifespan. June celebrates National Children's Day. Joyce Cha, HHS Intern, planned an intergenerational event at Alden Poplar Creek in collaboration with Advance Preschool. During the event, children were paired with senior citizens for a morning of crafts and activities and sharing a snack together. Twenty-two people participated in the



event and the feedback was very positive. HHS staff was told that some of the participants at the event had not engaged in social activities for over 11 months until the intergenerational event took place and they expressed interest. There is significant benefit to interacting across generations for both children and older adults. The event was a great success and HHS was invited back to host the event again.

Health and Human Services collaborates with other departments within the Village to provide the highest quality care to the residents. During the month of June, Dr. Monica Saavedra and Dr. Audra Marks presented to the Fire Department at the officers meetings on June 25th, 26th, and 27th about HHS services and ways to collaborate when mental health issues may arise in the field. Discussed protocols and ways to partner to best serve the members of the Fire Department and the community.

During the month of June, nursing staff provided 116 children's vaccinations. Nursing staff provided 6 adult immunizations. Through these vaccinations, a total of 232 antigens (219 for infants and children, 13 for adults) were prevented. One hundred and twenty-three preventative screenings were completed which include Tanita body analysis, blood pressure checks, pulse screenings, blood sugar, and hemoglobin checks. Four Cholestech exams and 12 TB tests were completed by nursing staff in June.

Training is an important part of the HHS mission to ensure that all direct providers of services are well-trained to manage potential health risks and issues. During the month of June, Clinic nurses and Child Life Therapists who assist at HHS clinics, completed the Blood-borne Pathogen training and posttest. Seventeen staff were trained and tested. During the month of June, Nursing Supervisor Cathy Dagian prepared and submitted the Vision and Hearing yearly report for the Illinois Department of Public Health (IDPH) Conservation Report. This report covers Vision and Hearing results from July 1, 2017-June 30, 2018. This past year, 802 children were screened for vision resulting in 41 referrals to optometrists and 14 children requiring glasses to see. For hearing, 884 children were screened by HHS nursing staff and 48 were referred with several children having canal obstructions or needed to be seen by an ear, nose and throat specialist.

Nursing supervisor Cathy Dagian met with Meagan Kane of the Cook County Department of Public Health regarding AFIX Immunization Quality Improvement Reviews to review child and adolescent immunization coverage levels and discuss ways to improve and meet the Healthy People 2020 goals. Currently HHS is at 80% for several vaccines of the 90% goal. Health and Human Services along with 142 clinics nationwide will be followed over the next 3 months to assess completion rates for Hepatitis A, HPV, Varicella #2, and Menactra #2 for teens.

Health and Human Services is happy to continue its partnership with the Higgins Education Center/Hoffman Opportunity Center. During the month of June, Health and Human Services interns Joyce Cha and Erinn Kohn facilitated the support group for parents with teens on the autism spectrum. The group had 8 participants. Topics are geared towards education and support for parents who have high school aged children. The groups focuses on the specific developmental issues parents will encounter and promotes support and community amongst the parents. The group will meet in July and then be on hold during the month of August. The support group will re-start in September 2018.

HHS in conjunction with the Park District continues to provide youth services at Vogelei Teen Center. The Teen Center is open Tuesdays from 6:30-8:30 pm and provides a safe environment for youth to gather during afterschool hours. During the month of June, there were 25 contacts with youth.

Health and Human Services in partnership with Therapy Dogs International hosted Therapy Dog Thursday on June 28, 2018. Therapy dogs visit the department for 2 hours and interact with clients and residents to decrease stress. Ten participants attended the event. The Therapy Dog Thursday event will be on hold from July through September and start again in October due to the transition process of student trainees ending their training year and conducting termination sessions with clients.

Treatment and Crisis Response

During the month of June, HHS clinical psychology staff provided 326 hours of individual counseling, 13 hours of family counseling, and 7 hours of couples counseling were completed. Six intake appointments were completed. Therapy services address a variety of mental health concerns including depression, anxiety, relationship distress, work stress, grief, and family conflict. Services are provided on a sliding scale based on family size and income. Due to the high demand for services as well as the transition of trainees completing their training year and new trainees starting in September, HHS has transitioned to a wait list for potential clients. Those seeking services will complete the intake assessment, be placed on the wait list and be given referrals should they need more immediate services. Health and Human Services staff ensures that the community receives assistance and support in times of crisis through ongoing crisis intervention services. Crisis intervention and emergency support include, but is not limited to, assisting individuals facing homelessness, domestic violence, mental health crises, substance abuse referral, and traumatic events. During the month of June, HHS staff conducted 7 hours of consultation and crisis intervention.

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of June, HHS provided financial assistance through the Salvation Army program to 2 residents.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of June, 4 residents were assisted.

HHS provides assistance to residents in need of temporary medical equipment such as wheelchairs, walkers, canes, and crutches through the Lending Closet program. During the month of June, 13 residents were assisted.

Drugs/Sharps Collection

During the month of June, HHS staff collected 93 pounds of sharps and 38 pounds of expired medications through the pharmaceutical and sharps collection program.



American Psychological Association Accreditation Update

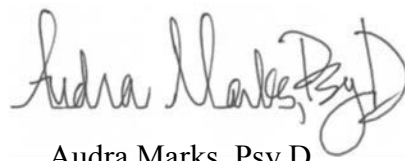
The Health and Human Services Department's psychology training program is proud to announce that we have formally submitted our self-study to the American Psychological Association for full accreditation on June 28, 2018. The Department anticipates the site visit and final decision to be completed in 2019.

Additional Activities

- Dr. Audra Marks, attended the Champion of Community Award Ceremony presented by the Commission for People with Disabilities at Village Hall on June 4, 2018.
- Dr. Monica Saavedra met with psychiatrist Dr. Daniel Martinez of Comprehensive Clinical Services to discuss community needs and ways to partner in the future on June 8, 2018.
- Judy Aldana, Gina McCauley, Cathy Dagian and Monica Saavedra attended the Laserfiche training in IS to discuss transitioning to paperless records on June 12, 2018.
- Dr. Monica Saavedra attended the Senior Commission monthly meeting on June 12, 2018.
- Cathy Dagian and Gina McCauley met with NIU applicants to fill the student nursing position to begin in September 2018.
- Dr. Monica Saavedra attended the Northwest Municipal Providers Meeting on June 13, 2018.
- Gina McCauley, HHS Community Health Nurse, provided First Aid assistance at the Flag Day event on June 15, 2018.
- Dr. Monica Saavedra attended the Youth Commission ALICE class on June 16, 2018.
- Dr. Audra Marks attended the Commission for People with Disabilities monthly meeting on June 18, 2018.
- Dr. Monica Saavedra attended the Diversity Task Force Meeting held at Village Hall which focused on the topics of immigration and segregation on June 19, 2018.
- Cathy Dagian met with Fire Chief Pat Fortunado to discuss in-service training for Tdap presentation and immunization of firefighters in November 2018 by NIU extern.
- Dr. Monica Saavedra assisted at the Senior Commission Brunch and Movie event on June 20, 2018.
- Dr. Monica Saavedra attended the Youth Commission monthly meeting on June 21, 2018.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

June, 2018

| Health Services Provided | | | | | | |
|--|---------------------------------------|-----------------------------|-----------------------------|----------------------------------|--------------------------------|-------------------------|
| | June , 2018 | Year to Date | Last Year to Date | 2017 Total | | |
| Total People Served: | 179 | 2051 | 2334 | 4041 | | |
| Children's/Baby Clinic People Served: | | | | | | |
| Childrens Clinic: | 59 | 192 | 131 | 326 | | |
| Baby Clinic: | 16 | 42 | 11 | 56 | | |
| Total: | 75 | 794 | 142 | 382 | | |
| Shots Given: | | | | | | |
| Children's Clinic (Includes Flu): | 81 | 376 | 264 | 680 | | |
| Baby Clinic (Includes Flu): | 39 | 105 | 32 | 126 | | |
| Total Combined Shots: | 120 | 513 | 296 | 889 | | |
| Total Antigens: | 219 | 938 | 509 | 1386 | | |
| Vision/Hearing Testing: | | | | | | |
| Vision/Hearing Total: | 0 | 1048 | 1120 | 1771 | | |
| Adult Immunizations: | | | | | | |
| Adult Flu: | 1 | 15 | 2 | 331 | | |
| Hep A/Menactra | 2 | 7 | 7 | 13 | | |
| Hep B | 0 | 1 | 4 | 10 | | |
| TB Testing: | 12 | 23 | 36 | 68 | | |
| Tdap: | 3 | 25 | 17 | 22 | | |
| Twinrix: | 1 | 6 | 5 | 9 | | |
| Total Combined Shots: | 19 | 74 | 71 | 433 | | |
| Total Antigens: | 13 | 100 | data not available | 394 | | |
| Adult Wellness Testing: | | | | | | |
| Tanita Scale: | 32 | 93 | 49 | 57 | | |
| Blood Pressure: | 38 | 293 | 424 | 745 | | |
| Pulse: | 30 | 255 | 417 | 750 | | |
| Blood Sugar: | 14 | 54 | 19 | 35 | | |
| Cholestech: | 4 | 27 | 41 | 74 | | |
| Hemoglobin: | 9 | 59 | 54 | 94 | | |
| Total: | 127 | 781 | 1004 | 1755 | | |
| Health Consultation Time: | 2.5 | 5 hrs. | data not available | 13 hrs. | | |
| Human Services Provided | | | | | | |
| | June , 2018 | Year to Date | Last Year to Date | 2017 Total | | |
| Total People Served: | 120 | 747 | 610 | 1293 | | |
| Counseling Sessions: | | | | | | |
| Individual Counseling: | 326 | 1973 | 1313 | 2220 | | |
| Intake: | 6 | 57 | 53 | 85 | | |
| Couples Counseling: | 7 | 43 | 17 | 50 | | |
| Family Counseling: | 13 | 77 | 29 | 49 | | |
| Total Sessions: | 352 | 2150 | 1412 | 2404 | | |
| Crisis Intervention: | 7 hrs. | 81 hrs. | data not available | data not available | | |
| Psychological Testing: | | | | | | |
| | Number of Testing Clients June , 2018 | Hours of Testing June, 2018 | Year to Date Test Batteries | Last Year to Date Test Batteries | 2017 Total Number of Batteries | |
| Total: | 1 | 4 | 8 | 8 | 10 | |
| Outreach | | | | | | |
| | Times Held in June, 2018 | June , 2018 Participants | Y-T-D Participants | Times Held in 2018 | Last Y-T-D Participants | 2017 Total Participants |
| Community Outreach | | | | | | |
| Blood Drive: | 0 | 0 | 19 | 1 | 46 | 46 |
| CERT: | 0 | 0 | 55 | 2 | 60 | 75 |
| Take Charge of Health: | 0 | 0 | 0 | 0 | 4 | 24 |
| Therapy Dog Thursday: | 1 | 10 | 63 | 6 | 60 | 74 |

| | | | | | | |
|-------------------------------|----------------------------|---------------------|---------------------|---------------------|-----------|-----------|
| Vogelei: | 4 | 25 | 145 | 22 | 215 | 423 |
| Special Events/Fairs: | | | | | | |
| Total: | 1 | 22 | 297 | 7 | 618 | 719 |
| Community Programs: | | | | | | |
| HHS/HOC Book Club: | 0 | 0 | 6 | 2 | 8 | 8 |
| HOC Autism Support Group | 1 | 8 | 30 | 5 | 0 | 0 |
| Total: | 1 | 8 | 36 | 7 | 8 | 8 |
| Employee Programs: | | | | | | |
| Total: | 1 | 86 | 178 | 3 | 180 | 317 |
| Human Services Groups: | | | | | | |
| Lion's Pride | 0 | 0 | 0 | 0 | 21 | 57 |
| Real Girls, Real Talk | 0 | 0 | 0 | 0 | 23 | 29 |
| Total: | 0 | 0 | 0 | 0 | 44 | 86 |
| Assistance Programs: | | | | | | |
| | June, 2018 Participants | Year to Date | Last Year to Date | 2017 Total | | |
| Nicor: | 4 | 19 | 6 | 10 | | |
| Salvation Army: | 2 | 22 | 16 | 26 | | |
| Lending Closet: | 13 | 56 | 46 | 82 | | |
| Total: | 19 | 97 | 68 | 118 | | |
| Health Clinic Revenues | | | | | | |
| | June , 2018 | Year to Date | Last Year to Date | 2017 Total | Comments | |
| Children's Clinic | \$ 339.00 | \$ 1,827.00 | \$ 1,081.00 | \$ 3,091.00 | | |
| Hoffman Baby Clinic | \$ 300.00 | \$ 646.00 | \$ 60.00 | \$ 513.00 | | |
| Other Clinic/Fairs | \$ - | \$ - | \$ - | \$ - | | |
| TB tests | \$ 46.00 | \$ 154.00 | \$ 154.00 | \$ 612.00 | | |
| Lipid Profile/Cholestech | \$ 88.00 | \$ 541.00 | \$ 650.00 | \$ 1,338.00 | | |
| Adult Shots | \$ 370.00 | \$ 1,155.00 | \$ 760.00 | \$ 1,430.00 | | |
| Employee Shots: | \$ - | \$ - | \$ - | \$ - | | |
| Blood Sugar: | \$ - | \$ 10.00 | \$ 17.00 | \$ 20.00 | | |
| Glucose & Hemoglobin: | \$ 18.00 | \$ 75.00 | \$ 110.00 | \$ 208.00 | | |
| Medicaid: | \$ - | \$ 288.00 | \$ 1,311.45 | \$ 1,895.46 | | |
| Flu/Medicare: | \$ - | \$ 4,019.54 | \$ 2,810.04 | \$ 3,650.04 | | |
| Children's Flu Clinic: | \$ 24.00 | \$ 68.00 | \$ 20.00 | \$ 221.00 | | |
| Vision & Hearing: | \$ - | \$ 20.00 | \$ 2,205.00 | \$ 2,540.00 | | |
| Total: | \$ 1,185.00 | \$ 8,803.54 | \$ 9,178.49 | \$ 15,518.50 | | |
| Human Services Revenue | | | | | | |
| | June, 2018 | Year to Date | Last Year to Date | 2017 Total | Comments | |
| Counseling: | \$ 3,506.00 | \$ 19,640.00 | \$ 17,773.00 | \$ 30,572.00 | | |
| Testing: | \$ 90.00 | \$ 290.00 | \$ 150.00 | data not available | | |
| Presentations: | \$ - | \$ 300.00 | 0 | 0 | | |
| | | | | | | |
| | | | | | | |
| Total Revenue: | \$ 3,596.00 | \$ 20,230.00 | \$ 17,923.00 | \$ 30,572.00 | | |



June 2018

VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

To: James H. Norris, Village Manager

Below are ACTIVITIES for Emergency Management Agency (EMA) and the EMA Auxiliary employees for the month of June 2018:

Training:

On June 14 and 15 EMA Coordinator Bob Langsfeld completed the Air Force Search and Rescue basic training class at the National Guard Center in Riverside. The class was hosted by the Civil Air Patrol who we partner with through the Illinois Search and Rescue Council.

On June 27 Cheryl Novas and Bob Langsfeld completed MGT 405 Mobilizing Faith Based Originations in Disasters training held in Hanover Township and presented by the Rural Domestic Preparedness Consortium.

Activations:

On June 2 EMA members Stefanie Howard, Carlos Francisco, Jim Campbell, John Zietlow and Bob Langsfeld set up a public education trailer at the Community Fishing Derby. Information was provided on disaster preparedness, pet safety, severe weather alerting, and severe heat and cooling shelter information.

On June 17 (2) EMA members provided assistance to the Police Department at the Sears Center by providing traffic control assistance.

EMA has begun staffing the Village Green Concerts with 2 EMA volunteers for functional needs parking lot control. An AED unit is also now included with the equipment taken with each week.

Preparedness:

On June 3 EMA members Jim Campbell, Norm Kaplan, Carlos Francisco, Leo Ribordy, John Zietlow, Tyler Buchinger, and Bob Langsfeld verified the outdoor warning sirens sounded during the monthly test and were in good physical condition.

On June 6 and 20 EMA members attended traffic control training sessions in preparation for the Northwest Fourth Fest. New volunteer members Jo Ann Larsen, Joel Koenig, Bill Hanson, Hillary Gack, Peter Maziuk were introduced to the team.

On June 9 the Sears Holdings Headquarters conducted a work place violence functional exercise. Our Police Department and, Fire Department along with Sears Holdings Security Staff and employees were all involved allowing the Rescue Task Force Team to work together and test six core capabilities. Bob Langsfeld submitted the After Action Report and Improvement Plan to the Illinois Emergency Management Agency.



Hoffman Estates Fire Department

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

June 2018

This month's activities resulted in the Fire Department responding to 472 calls for service, 318 incidents were for emergency medical service, 148 incidents were suppression-related, and 6 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of June.

Patrick S. Fortunato

Patrick S. Fortunato, Fire Chief

Department Activities and Highlights:

Congratulations to Capt. Chris Lenczewski on 20 Years of Service with HEFD!

Emergency Incidents of Interest:

6-4-18 – #18-0002505 – 4255 Dixon Dr. – Structure Fire

Companies responded to the report of a structure fire. On arrival, they found an exterior structure fire on the rear deck of the house. The resident had a contractor clean the deck & an outside outlet shorted out causing a fire in the exterior wall. Companies removed the vinyl siding, insulation, and outlet box to extinguish the fire. There was no extension of the fire to the interior of the house. Occupants were allowed to remain in the structure.

6-6-18 – #18-0002528 – Shoe Factory & McDonough – Vehicle accident with extrication

Companies responded for an accident with extrication with one vehicle into a utility pole. Upon arriving, companies found a T-Bone style collision where a vehicle struck another vehicle from the driver's side into a utility pole. Severe damage was noted to the second car. Vehicles were stabilized and de-energized. Driver's door was popped open by utilizing extrication tools. One patient was assessed and transported.

6-24-18 – #18-0002797 – I90 at RT25 – Vehicle accident with extrication

Companies responded for a report of an accident with injuries on I-90. Companies arrived on the scene as Battalion 6 reported heavy damage and assumed command. Three occupants were out of one vehicle. Three occupants were in another vehicle with one person that needed to be extricated. Treatment began on the patient in the car as extrication began. Elgin companies arrived and assisted in treatment & extrication. Once the patient was freed, Elgin units were released.

6-24-18 – #18-0002799 – 900 Charleston Lane – Structure Fire – Code 3

Companies responded to above location for the report of a vehicle fire in close proximity to the house. While enroute, Battalion 6 upgraded the incident to Code 3. Companies arrived on scene with fire spread to the first floor attic over the garage and smoke showing from 2nd floor roof. Fire attack was initiated on vehicle and exterior of house. Mutual Aid arrived and forced the overhead garage door open to provide back-up. Inside conditions were checked and found light smoke throughout the house but no fire extension. Heavier smoke was coming from the roof and command upgraded incident to Code 4. Additional companies arrived on scene and pulled a line to the second floor and pulled ceiling to check attic for fire. No fire found in second floor attic, only light smoke. Initial attack line extinguished all fire on exterior as well as the attic over the garage. Ventilation was completed and air quality was checked. Upon report of fire out, staged companies were released. Scene was turned over to the investigator.

Mutual & Auto Aid Incidents:

6-6-18 – #18-0002530 – 1142 Oak Ridge Dr. Streamwood – Structure Fire

Tower 22 responded to Streamwood for a structure fire. Tower 22 completed a primary search of the building and checked for fire extension in the attic. They were then released by Streamwood command.

6-6-18 – #18-0002536 – 601 E. Algonquin Rd. Schaumburg – Refrigeration Leak

Ambulance 24 responded on a box alarm to Schaumburg for a refrigeration leak. Ambulance 24 staged and was released from the scene without transporting.

6-16-18 – #18-0002684 – 13 Wingate Ct. Streamwood – Hazardous Condition

Tower 22 responded for an odor investigation. They were staged and then released.

6-30-18 – #18-0002909 – Arlington Hts. Rd. & Meadow Ct. Elk Grove Village – Vehicle Accident

Engine 21 and ambulance 21 responded into Elk Grove for a Mass Casualty Vehicle Accident. Engine 21 responded change of quarters on the box alarm and did not respond to any calls. Ambulance 21 responded on the 2nd alarm to the scene and transported one patient to Glen Oaks in Glendale Heights.

ADMINISTRATIVE DIVISION

- Chief Fortunato participated in the following events during the month:
 - Attended the MABAS Division One Chiefs Meeting
 - Attended the MABAS Division II Chief's meeting
 - Attended the NWCD Liaison meeting
 - Attended the NWCD new CAD System meeting
 - Attended Department Company Officer meetings at Station 22
 - Attended multiple meetings with potential buyers and the Department's Broker regarding the sale of used fire apparatus.
 - Attended numerous meetings with HRM
 - Attended the Illinois Fire Safety Alliance fireworks safety press conference at St Alexius
 - Attended planning meeting with HEPD regarding Emergency Operations during the 4th Fest.
 - Worked one High School Graduation event at the Sears Centre
 - Attended the Active Shooter Drill at Sears Holdings.
 - Attended the retirement lunch for Tom Hawkinson at the Public Works Center
 - Attended meeting to introduce the new general government intern

OPERATIONS DIVISION

- Deputy Chief Englund participated in the following events during the month:
 - Attended the MABAS Division II Chief's meeting
 - Attended the MABAS Division I Deputy Chief's meeting
 - Attended the MABAS Division I Operations meeting
 - Attended Rescue Task Force Drill at Elgin High School
 - Worked with Police on Northwest 4th Fest IAP
 - Attended Officers meetings at Station 22
 - Attended In-Time Solutions software meetings
 - Attended regular morning meetings with the Battalion Chiefs
 - Attended the final ambulance purchase meeting with Foster Coach.
 - Attended budget preparation meeting
 - Participated in the Steve Macko Memorial Golf Outing
 - Attended the Information Meeting for the General Government Intern
 - Attended the Illinois Fire Safety Alliance fireworks safety press conference at St Alexius
 - Provided coverage for shift commander's physicals.

- Assistant Chief Mackie participated in the following events during the month
 - Attended MABAS 1 Training Officers meeting.
 - Attended Shift Training Coordinators meeting at Station 22.
 - Attended MABAS 1 Haz Mat Drill at the Big Blue Swim School.
 - Attended the retirement lunch for Tom Hawkinson at the Public Works Center.
 - Attended a planning meeting at Sears Holdings for an active shooter drill.
 - Attended Armed Intruder Exercise meeting at ABBHH.
 - Attended the Village Employee Wellness Committee meeting.
 - Attended the Active Shooter Drill at Sears Holdings.
 - Attended a Rescue Task Force drill at Elgin High School.
 - Attended our new SCBA orientation Training at Station 21.

- Completed Return to Duty Training with Lieutenant Tom Mangiameli.
- Attended three days of Officers meetings with Staff at Station 22.
- Attended meeting to introduce the new general government intern.
- Attended the Village Fitness lunch and won the Top Endorpher Award.
- Worked one concert event at the Sears Centre Arena.

| PUB ED EOM June 2018 | | |
|-----------------------------|-----------------|---------------------|
| CLASSES | | |
| Date | Location | Description: |
| | | |

| PUB ED ACTIVITIES | |
|--------------------------|--|
| Date | Event: |
| 6/02/18 | Annual Fishing Derby – Kaiser, Martino, Orr (0930-1130, 2.0 hours), Miller, Sullivan (1030-1200, 1.5 hours), & Zito (0830-1300, 4.5 hours) – 200 Adults & 100 Children |
| 6/05/18 | HEPD Safety Town visit by E-21- Gaydo, Merkel, Pearson, Rittenhouse, & Trentacoste – 3 Adults & 11 Children – 1 hour |
| 6/10/18 | 1217 Silver Pine Drive Block Party – Beyer, Bracken, Czarnecki, Martino, & Olsen – 1 Adult & 1 Child - Cancelled due to rain – 0.5 hours |
| 6/12/18 | St. 21 tour – Bava & Slagle – 1 Adult and 4 Children – 1.5 hours |
| 6/19/18 | HEPD Safety Town visit by E-21- Anderson, Kurzawinski, & Stein – 3 Adults & 13 Children – 0.5 hours |
| 6/20/18 | Illinois Fire Safety Alliance’s Burn Camp – Richter (on-duty) & Mortensen (off-duty) 150 Adults & 68 Children – 5.0 hours |
| 6/22/18 | E-24 visit to Bright Horizon Daycare – Golden, Kane, & Petz – 7 Adults and 50 Children – 1.0 hour |
| 6/26/18 | Safety Presentation at 1515 Barrington Road – Pacific (on-duty) – 125 Adults – 1.0 hour |
| 6/28/18 | Fourth of July Fire Safety Presentation @ SAMC – Czaplicki, Drummer, Englund, Fijalkowski, & Fortunato – 35 Adults & 1 Child – 0.75 hours |
| 6/29/18 | Charleston Fire Code 3 – Richter & Buckel – 11 Adults – 1.25 hours |
| 6/29/18 | Police Cadet Camp visit – Bebe, Campbell, Gaydo, Grobe, & Trentacoste – 8 Adults & 25 Children – 1.0 hour |
| JUNE | Gave out 5 Smoke Detectors |



Hoffman Estates Fire Department

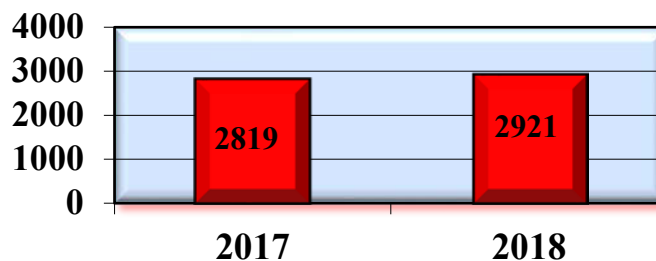
EOM - Monthly Type of Alarm Report - Summary

Patrick Fortunato
Fire Chief

Alarm Date Between {6/1/2018} And {6/30/2018}

| Type of Alarm Response | Count | Percent |
|---|-------|---------|
| Code 1: Medical Emergency (ALS & BLS) | 318 | 67.37 % |
| Code 2: Single Company Response | 49 | 10.38 % |
| Code 3: Structure Fire/Inside Odor of Natural Gas | 11 | 2.33 % |
| Code 4: An upgrade of any initial response | 3 | 0.63 % |
| Traffic Accident with entrapment | 2 | 0.42 % |
| Automatic fire alarm, full fire position | 42 | 8.89 % |
| All traffic accidents with injuries | 22 | 4.66 % |
| Brush Fire. Upgrade from a Code 2 | 0 | 0.00 % |
| MABAS Box alarm to another town | 3 | 0.63 % |
| Car fires (outside of building) | 3 | 0.63 % |
| CO response without reported symptoms | 7 | 1.48 % |
| Water rescue exclusive of pools or tubs | 0 | 0.00 % |
| Water rescue upgraded from a D1 | 0 | 0.00 % |
| NIPAS EST Activation | 0 | 0.00 % |
| Elevator Response | 2 | 0.42 % |
| HazMat Level I Response | 0 | 0.00 % |
| HazMat Level II Response | 0 | 0.00 % |
| Residential CO (people feeling ill) | 0 | 0.00 % |
| Inside Odor Investigation | 6 | 1.27 % |
| Mutual aid request (including Code 13) | 3 | 0.63 % |
| MABAS incident | 0 | 0.00 % |
| 9-1-1 open line | 0 | 0.00 % |
| Truck fire (outside of building) | 1 | 0.21 % |
| Technical Rescue | 0 | 0.00 % |
| Count of Incidents | | 472 |

Total Emergency Responses Year-to Date





Hoffman Estates Fire Department

EOM - Year to Date Type of Alarm Report - Summary

Patrick Fortunato

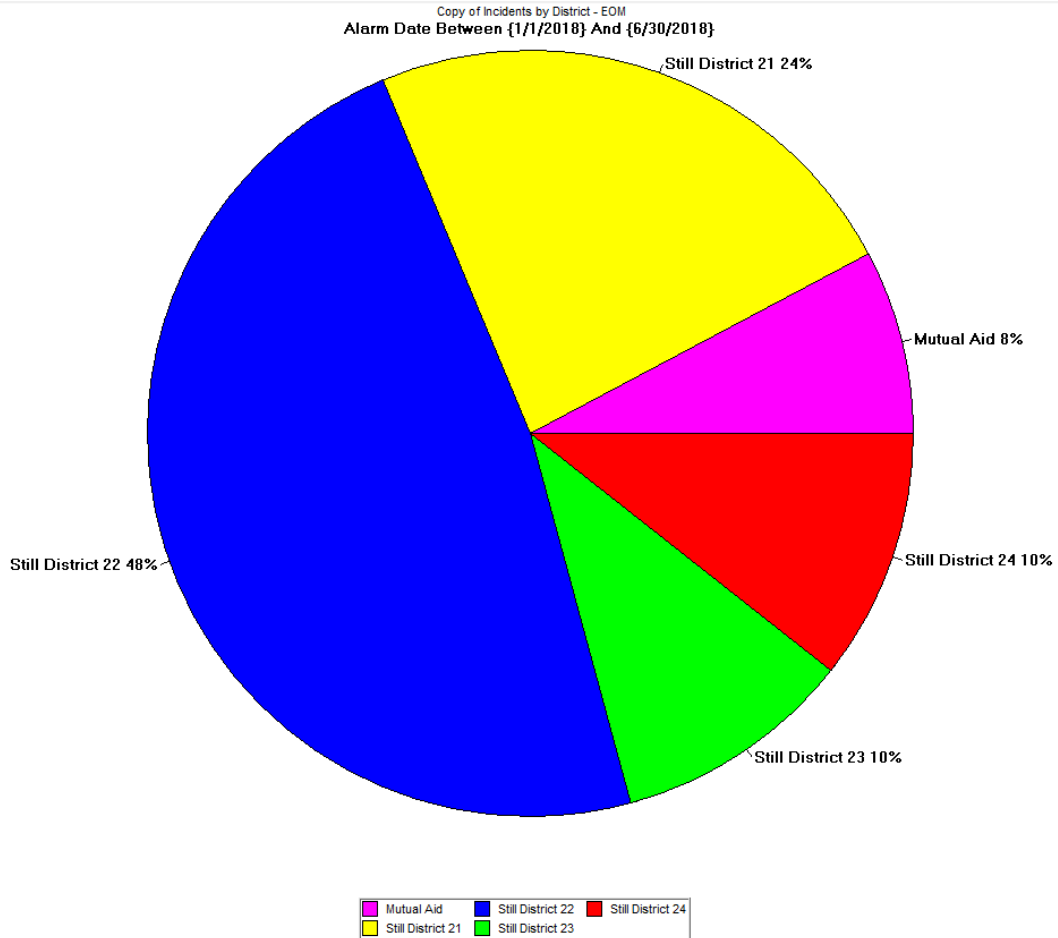
Fire Chief

Alarm Date Between {1/1/2018} And {6/30/2018}

| Type of Alarm Response | Count | Percent |
|---|--------------------|---------|
| Code 1: Medical Emergency (ALS & BLS) | 2050 | 70.18 % |
| Code 2: Single Company Response | 213 | 7.29 % |
| Code 3: Structure Fire/Inside Odor of Natural Gas | 62 | 2.12 % |
| Code 4: An upgrade of any initial response | 17 | 0.58 % |
| Traffic Accident with entrapment | 15 | 0.51 % |
| Automatic fire alarm, full fire position | 288 | 9.85 % |
| All traffic accidents with injuries | 109 | 3.73 % |
| Brush Fire. Upgrade from a Code 2 | 0 | 0.00 % |
| MABAS Box alarm to another town | 6 | 0.20 % |
| Car fires (outside of building) | 12 | 0.41 % |
| CO response without reported symptoms | 35 | 1.19 % |
| Water rescue exclusive of pools or tubs | 0 | 0.00 % |
| Water rescue upgraded from a D1 | 1 | 0.03 % |
| NIPAS EST Activation | 0 | 0.00 % |
| Elevator Response | 26 | 0.89 % |
| HazMat Level I Response | 2 | 0.06 % |
| HazMat Level II Response | 0 | 0.00 % |
| Residential CO (people feeling ill) | 0 | 0.00 % |
| Inside Odor Investigation | 50 | 1.71 % |
| Mutual aid request (including Code 13) | 33 | 1.12 % |
| MABAS incident | 0 | 0.00 % |
| 9-1-1 open line | 0 | 0.00 % |
| Truck fire (outside of building) | 2 | 0.06 % |
| Technical Rescue | 0 | 0.00 % |
| | <hr/> | |
| | Count of Incidents | 2921 |

Hoffman Estates Fire Department

EOM – Incident by District Summary





Hoffman Estates Fire Department

EOM - Ambulance 22 Monthly

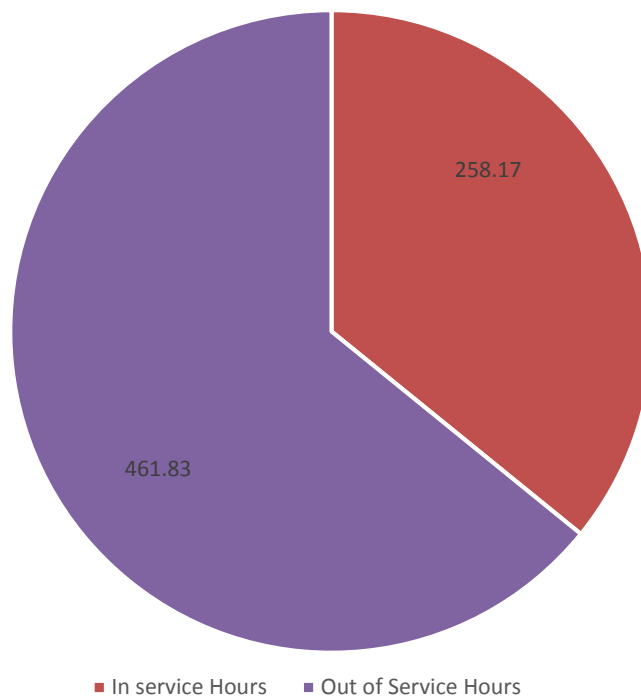
Patrick Fortunato
Fire Chief

Date Between {6/1/2018} And {6/30/2018}

| Start Date | Total Hours | Percent of Hours per Month |
|------------|-------------|----------------------------|
| June | 258.17 | 35.8569 % |

Total In-Service Hours 258.17 of 720.00 Total Percentage of Hours In Service 35.857 %

Ambulance 22 In service hours
June





Hoffman Estates Fire Department

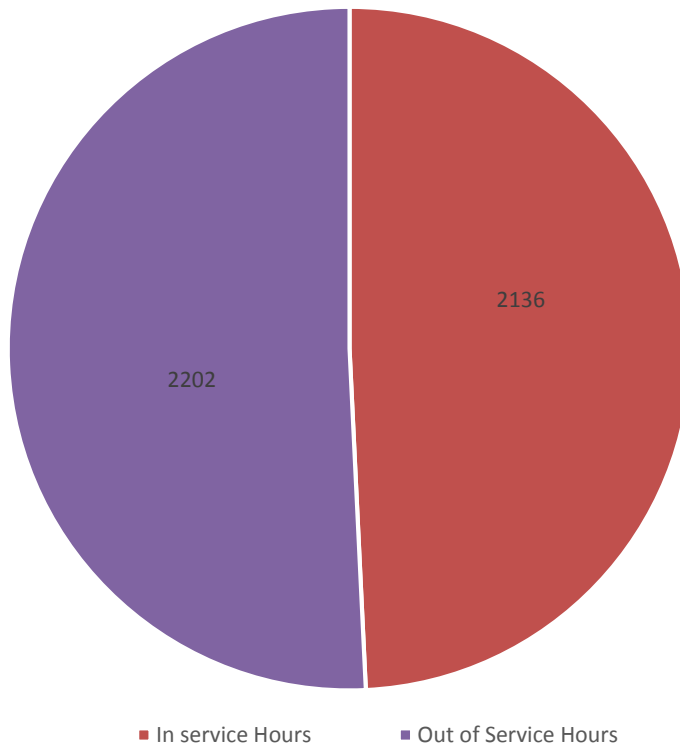
EOM - Ambulance 22 Summary

Patrick Fortunato
Fire Chief

Date Between {1/1/2018} And {6/30/2018}

| Start Date | Total Hours | Percent of Hours per Month |
|---|-------------|--|
| January | 289.75 | 38.9449 % |
| February | 455.00 | 67.7083 % |
| March | 427.75 | 57.4933 % |
| April | 408.83 | 56.7819 % |
| May | 296.50 | 39.8522 % |
| June | 258.17 | 35.8569 % |
| Total In-Service Hours 2136.0 of 4344.00 | | Total Percentage of Hours In Service 49.171 % |

Ambulance 22 In service hours
Y-T-D





Fire Department

EOM - Total Fire Loss by Month

Alarm Date Between {6/1/2018} And {6/30/2018}

Patrick Fortunato
Fire Chief

| Alm Date | Location | Incident Type | Estimated Loss |
|-----------------------------|-----------------------------|----------------------------|-----------------------|
| 06/04/2018 | 4255 DIXON DR /HOFFMAN | 111 Building fire | 15,000 |
| 06/24/2018 | 900 CHARLESTON LN | 111 Building fire | 165,000 |
| 06/24/2018 | 900 CHARLESTON LN | 131 Passenger vehicle fire | 15,000 |
| 06/24/2018 | 90600 I90 /HOFFMAN ESTATES, | 131 Passenger vehicle fire | 5,000 |
| 06/30/2018 | 90596 I90 /HOFFMAN ESTATES, | 131 Passenger vehicle fire | 21,000 |
| Total Incident Count | 5 | Total Est Loss | 221,000 |



Fire Department

EOM - Incident Loss By Property Use YTD

Patrick Fortunato
Fire Chief

Calendar Year 2018

| Property Use | Property Loss | Content Loss | Total Loss |
|----------------------------------|----------------------|---------------------|--------------------|
| 161 Restaurant or cafeteria | \$18,000 | \$2,000 | \$20,000 |
| 419 1 or 2 family dwelling | \$810,500 | \$421,000 | \$1,231,500 |
| 429 Multifamily dwelling | \$70,000 | \$32,500 | \$102,500 |
| 579 Motor vehicle or boat sales, | \$25,000 | \$2,000 | \$27,000 |
| 808 Outbuilding or shed | \$50,000 | \$20,000 | \$70,000 |
| 900 Outside or special property, | \$100,000 | \$30,000 | \$130,000 |
| 961 Highway or divided highway | \$75,088 | \$15,000 | \$90,088 |
| 962 Residential street, road or | \$5,000 | \$250 | \$5,250 |
| 965 Vehicle parking area | \$17,912 | \$0 | \$17,912 |
| Total Losses | \$1,171,500 | \$522,750 | \$1,694,250 |



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

Patrick Fortunato

Fire Chief

All Applicable Records

| Year | Annual Loss |
|-------------|--------------------|
| 2005 | 1,423,600.00 |
| 2006 | 1,315,361.00 |
| 2007 | 1,062,300.00 |
| 2008 | 1,086,400.00 |
| 2009 | 1,201,105.00 |
| 2010 | 1,071,700.00 |
| 2011 | 776,800.00 |
| 2012 | 3,034,450.00 |
| 2013 | 570,581.00 |
| 2014 | 2,696,009.00 |
| 2015 | 1,239,672.00 |
| 2016 | 1,252,465.00 |
| 2017 | 1,228,875.00 |



Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato
Fire Chief

Date Between {6/1/2018} And {6/30/2018}

| Activity | Quantity | Total Hrs | Pct Hrs |
|---|-----------|---------------|---------------|
| Complaints , OOS Alarms & Opticoms | | | |
| OOS Alarms | 4 | 10:04 | 2.07% |
| Work Orders | 11 | 09:00 | 1.85% |
| | <u>15</u> | <u>19:04</u> | <u>3.93%</u> |
| Dry Sprinkler System | | | |
| Dry System Valve Trip Test | 4 | 03:00 | 0.61% |
| | <u>4</u> | <u>03:00</u> | <u>0.61%</u> |
| Fire Alarm System Permit | | | |
| Acceptance Test | 1 | 00:30 | 0.10% |
| Plan Review | 5 | 04:30 | 0.92% |
| Final Inspection | 2 | 01:30 | 0.30% |
| | <u>8</u> | <u>06:30</u> | <u>1.34%</u> |
| Fire Pumps | | | |
| Fire Pump Annual Inspection | 5 | 06:30 | 1.34% |
| | <u>5</u> | <u>06:30</u> | <u>1.34%</u> |
| Indoor Fireworks | | | |
| Indoor Plan Review | 1 | 01:00 | 0.20% |
| | <u>1</u> | <u>01:00</u> | <u>0.20%</u> |
| Lock Box | | | |
| Lock Box Key Installation | 1 | 01:30 | 0.30% |
| | <u>1</u> | <u>01:30</u> | <u>0.30%</u> |
| General Fire Prevention Meetings | | | |
| Construction Meeting In-house | 2 | 02:00 | 0.41% |
| Construction Meeting in the Field | 5 | 06:45 | 1.39% |
| Fire Prevention Bureau Meeting | 1 | 01:30 | 0.30% |
| Weekly Site Plan Meeting | 1 | 00:45 | 0.15% |
| | <u>9</u> | <u>11:00</u> | <u>2.26%</u> |
| General Office Activities | | | |
| Computer Entry Activities | 19 | 112:00 | 23.08% |
| Reports and Paperwork | 26 | 103:15 | 21.28% |
| | <u>45</u> | <u>215:15</u> | <u>44.37%</u> |



Fire Department

EOM - Fire Prevention Bureau Activity

Patrick Fortunato

Fire Chief

Date Between {6/1/2018} And {6/30/2018}

| Activity | Quantity | Total Hrs | Pct Hrs |
|--|------------|---------------|----------------|
| Open Burn Permits | | | |
| Plan Review | 1 | 00:30 | 0.10% |
| | <u>1</u> | <u>00:30</u> | <u>0.10%</u> |
| Outdoor Fireworks | | | |
| Plan Review | 1 | 01:00 | 0.20% |
| | <u>1</u> | <u>01:00</u> | <u>0.20%</u> |
| Site/Building Plan Reviews | | | |
| Building Plan Review | 2 | 00:45 | 0.15% |
| Site Plan Review | 1 | 01:00 | 0.20% |
| | <u>3</u> | <u>01:45</u> | <u>0.36%</u> |
| Residential Sprinkler Systems | | | |
| Residential Sprinkler Flush Test | 4 | 03:00 | 0.61% |
| Residential Sprinkler Ceiling/Hydro Inspection | 13 | 18:30 | 3.81% |
| Residential Sprinkler Plan Review | 11 | 55:00 | 11.33% |
| Residential Sprinkler Acceptance test/Final | 5 | 04:15 | 0.87% |
| Residential Sprinkler Homeowner Walk Through | 7 | 102:00 | 21.02% |
| | <u>40</u> | <u>182:45</u> | <u>37.67%</u> |
| Special Activities | | | |
| Fire Evacuation Drill | 1 | 01:00 | 0.20% |
| Illinois Fire Inspectors Association Meetings | 1 | 05:15 | 1.08% |
| | <u>2</u> | <u>06:15</u> | <u>1.28%</u> |
| Wet Sprinkler Systems | | | |
| Wet Sprinkler Ceiling Inspection | 6 | 05:00 | 1.03% |
| Wet Sprinkler Hydro test | 4 | 09:30 | 1.95% |
| Wet Sprinkler Plan Review | 5 | 04:00 | 0.82% |
| Wet Sprinkler Acceptance Test/Final | 6 | 04:45 | 0.97% |
| Wet Sprinkler Site Visit | 5 | 05:45 | 1.18% |
| | <u>26</u> | <u>29:00</u> | <u>5.97%</u> |
| Report Totals: | 161 | 485:04 | 100.00% |

| | | | |
|---------------------------------------|-------------|------------------|----------------------------------|
| Buildings Requiring Sprinklers | June | YTD Total | Remaining to be Installed |
| Installed | 0 | 1 | 31 |
| Wireless Transceivers | June | YTD Total | Total Installed to Date |
| Installed | 0 | 0 | 454 |

TRAINING DIVISION

Outside Training:

- Firefighter Rittenhouse attended Meth Lab Class in Elgin, June 19, 2018.
- Fire Inspectors Nile & Solick attended a Fire Inspector Seminar in Addison, June 21, 2018

In-house Training:

- Firefighter Cancer Support Network Training – coordinated by A/C Mackie.
- Drivers Training Road Course – coordinated by FF Beyer.
- Drivers Training Cone Course – coordinated by FF Beyer.
- Haz Mat Drill at Big Blue Swim School – coordinated by FF Loeb.
- New MSA SCBA Orientation – coordinated by Capt. Slagle.
- Officers meetings with Staff – coordinated by – A/C Mackie

Company Training Instructed by the Captains and Lieutenants:

- Building familiarization through pre-plan review and building visits.
- Department and NWC EMS policy reviews.
- Department on-scene skills training and basic skills.

Total training hours for the month of June all members were 2,005.

| | | | | |
|-------------------------------|-------------------------------|-------------------------------|-------------------------------|------------------------|
| 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Total Hours YTD |
| 7,806 | 6,924 | | | 14,730 |